

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 23, 2024 – 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

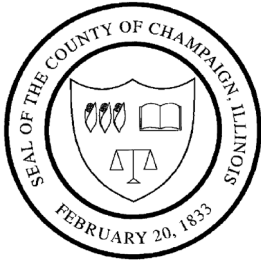
Agenda Items

Page #'s

- I. **Call To Order**
- II. ***Roll Call**
- III. **Prayer & Pledge of Allegiance**
- IV. **Read Notice of Meeting**
- V. **Approval of Agenda/Addenda**
- VI. **Date/Time of Next Regular Meetings**
 - Standing Committees:**
 - A. County Facilities Committee
Tuesday, June 4, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room
 - B. Environment & Land Use Committee
Thursday, June 6, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room
 - C. Highway & Transportation Committee
Friday, June 7, 2024 @ 9:00 a.m.
1605 E Main Street, Urbana
 - Committee of the Whole:**
 - A. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, June 11, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room
 - County Board:**
 - A. Regular Meeting
Thursday, June 20, 2024 @ 6:30 p.m.
Shields-Carter Meeting Room
- VII. **Public Participation**
- VIII. ***Consent Agenda** 1-89
- IX. **Communications**
- X. **Approval of Minutes**
 - A. April 18, 2024 – Regular Meeting 90-95
- XI. **Presentation**
 - A. Update from the County Clerk on the Jim Young Project and the Restrictive Covenant Project
- XII. **Standing Committees:**
 - A. County Facilities 96-97
Summary of Action Taken May 7, 2024 Meeting
 - B. Environment and Land Use Committee 98-103
Summary of Action Taken May 9, 2024 Meeting
 1. *Adoption of Ordinance No. 2024-4 Granting a Special Use Permit, Zoning Case 115-S-23 "Pivot Energy IL 38 LLC" PV Solar Farm including the Decommissioning and Site Reclamation Plan 104-108
 2. *Adoption of Ordinance No. 2024-5 Granting a Special Use Permit, Zoning Case 126-S-24 "FFP IL Community Solar, LLC, a subsidiary of Forefront Power, LLC" PV Solar Farm including the Decommissioning and Site Reclamation Plan 109-113
 3. *Adoption of Ordinance No. 2024-6 Granting a Special Use Permit, Zoning Case 127-S-24 "FFP IL Community Solar, LLC, a subsidiary of Forefront Power, LLC" PV Solar Farm including the Decommissioning and Site Reclamation Plan 114-118

C.	Highway & Transportation Committee <i>Summary of Action Taken May 10, 2024 Meeting</i>	119-120
XIII.	Areas of Responsibility <i>Summary of Action Taken May 14, 2024 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments)</i>	121-124
XIV.	New Business	
A.	Approval of a Recreation & Entertainment License for Araceli Gutierrez for a Spanish Rodeo at the Champaign County Fairgrounds, 1302 North Coler Avenue, Urbana, IL to be held June 2, 2024	125-129
B.	Adoption of Resolution No. 2024-124 Authorizing Payment of Claims <ul style="list-style-type: none"> • The payment register is available on the County’s website at: https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php 	130
C.	Adoption of Resolution No. 2024-125 Approving Purchases Not Following Purchasing Policy	131-132
D.	Adoption of Resolution No. 2024-126 Approving an Intergovernmental Agreement for the Champaign County Area Rural Transit System (C-CARTS) to Provide Transportation Service to the University of Illinois Granger College of Engineering Center for Transportation (ICT)	133-139
E.	Adoption of Resolution No. 2024-127 Removing Restrictions and Covenants on Deed for Permanent Parcel Number 92-21-16-200-023 Commonly Known as 500 South Art Bartell Road, Urbana, IL 61802 (former Nursing Home property) <i>(to be distributed)</i>	
F.	Adoption of Resolution No. 2024-128 Approving the Placement of a Plaque by the African-American Heritage Trail Honoring James R. Burgess	140
XV.	Other Business	
A.	Labor Committee	
1.	Adoption of Resolution No. 2024-129 Censuring Champaign County Auditor George P. Danos for Failure to Serve as an Independent Watchdog of County Taxpayer Funds and Conduct Unbecoming an Elected Official	141-142
B.	Adoption of Resolution No. 2024-130 Establishing Salaries of Countywide Elected Officials	143-150
C.	Decennial Committee Reports to the County Board – All reports are available on the County’s website at: https://www.co.champaign.il.us/CountyBoard/decennialReports.php <ul style="list-style-type: none"> • Tolono Fire Protection District • Tolono Park District • Philo Public Library District • Joint Hensley Township and Road District 	
D.	American Rescue Plan Act	
1.	Update from the ARPA Project Manager <i>(information only)</i>	151-160
2.	Update from First Followers <i>(discussion only)</i>	
3.	Funding Requests <i>(discussion only)</i>	
a.	Summer Cooling Program	161
b.	Homeless Prevention Rent Assistance	162-163
c.	Drainage District Project	164-166
	*Roll call	
	**Roll call and 15 votes	
	***Roll call and 17 votes	
	****Roll call and 12 votes	
XVI.	Adjourn	Except as otherwise stated, approval requires the vote of a majority of those County Board members

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, May 23, 2024 - 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington Street, Urbana, IL 61802

Consent Agenda Items

Page #'s

A. Facilities

1. Adoption of Resolution No. 2024-102 Approving Amendment to Contract with Broeren Russo Builders Inc. for County Plaza Renovation Project 1-4
2. Adoption of Resolution No. 2024-103 Approving Amendment to Contract with P.J. Hoerr Inc. for County Jail Consolidation Project 5-10
3. Adoption of Resolution No. 2024-104 Approving Award of Contract for Champaign County Highway Department Section #23-00469-00-RS METCAD Parking Lot Renovation Project 11

B. Environment and Land Use

1. Adoption of Resolution No. 2024-105 Authorizing County Executive Signature on Annual Facility Inspection Report required for M.S.4. Stormwater Permit with IEPA for program year April 2023 through March 2024 12-47

C. Highway & Transportation

1. Adoption of Resolution No. 2024-106 Approving the Appropriation of Funds from the County Bridge Fund, Village of Savoy 48-52
2. Adoption of Resolution No. 2024-107 Awarding of Contract and Appropriating Funds from the Highway Building Capital Special Revenue Fund for the Improvement of Salt Dome Parking Lot, Section #23-00469-00-RS 53
3. Adoption of Resolution No. 2024-108 Awarding of Contract for the Repair of Structure 010-4186 located on County Road 9 and Appropriating Funds from the County Bridge Fund, section #24-00146-00-BR 54-55
4. Adoption of Resolution No. 2024-109 Authorizing the County Executive and County Board Chair to sign an Intergovernmental Agreement between the City of Champaign, Somer Township, and the County of Champaign for the Design, Construction and Maintenance of Wilbur Avenue 56-65

D. Policy, Personnel & Appointments

1. Adoption of Resolution No. 2024-110 Appointing *Susan Frobish (D)* to the Board of Review, term 6/1/2024-5/31/2026 66
2. Adoption of Resolution No. 2024-111 Appointing *Chris Diana (R)* to the Board of Review, term 6/1/2024-5/31/2026 67
3. Adoption of Resolution No. 2024-112 Appointing *Richard Rayburn* to the Farmland Assessment Review Committee, term 6/1/2024-5/31/2028 68
4. Adoption of Resolution No. 2024-113 Appointing Daniel Herriott to the Farmland Assessment Review Committee, term 6/1/2024-5/31/2028 69
5. Adoption of Resolution No. 2024-114 Appointing *Charles Nerone* to the Urbana-Champaign Sanitary District, term ending 6/1/2024-5/31/2027 70
6. Adoption of Resolution No. 2024-115 Appointing Paul Debevec to the Champaign-Urbana Mass Transit District, term ending 12/31/2025 71

7. Adoption of Resolution No. 2024-116 Appointing Samantha Carter as a County Board Liaison on the Region 8 Human Service Transportation (HSTP) Policy Committee, term ending 11/30/2024 72

E. Finance

1. **Adoption of Resolution No. 2024-117 Approving Budget Amendment BUA 2024/5/22 73
Fund 1080 General Corporate / Dept 040 Sheriff
Increased Appropriations: \$122,020
Increased Revenue: \$122,020
Reason: Appropriation of the Illinois Law Enforcement Training and Standards Board grant funds.
2. **Adoption of Resolution No. 2024-118 Approving Budget Amendment BUA 2024/5/23 74
Fund 1080 General Corporate / Dept 043 Emergency Management Agency
Increased Appropriations: \$40,000
Increased Revenue: \$40,000
Reason: The funds received from the sale of the old mobile command post, were deposited into the General Fund. The EMA would like to use those funds for replacing another vehicle in their fleet.
3. **Adoption of Resolution No. 2024-119 Approving Budget Amendment BUA 2024/5/84 75
Fund 2500 County Grant Fund / Dept 075 General County
Increased Appropriations: \$150,388.69
Increased Revenue: \$150,388.69
Reason: Appropriation for the Firearms Safe Storage Strategies grant funds.
4. Adoption of Resolution No. 2024-120 Supporting Illinois House Bill 4512 (HB4512) 76
5. Adoption of Resolution No. 2024-121 Adopting the Champaign County Financial Policies 77-85
6. Adoption of Resolution No. 2024-122 Establishing the Budget Process for Champaign County for FY2025 86-88
7. *Adoption of Resolution No. 2024-123 Approving Travel Reimbursement to County Board Member Brett Peugh for the Annual NACo Conference 89

RESOLUTION NO. 2024-102

RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH BROEREN RUSSO BUILDERS INC. FOR COUNTY PLAZA RENOVATION PROJECT

WHEREAS, The Champaign County Board has an existing contract with Broeren Russo Builders, Inc. and wishes to amend the contract to acknowledge changes and reflecting the terms for payment of this contract; and

WHEREAS, The changes result in:

- an increase of \$16,827.00 to provide materials, labor and equipment for ventilation at the lower garage level; and
- an increase of \$455.00 to provide materials, labor, and equipment to install two additional receptacles in the fourth-floor interview rooms for video monitoring screens; and
- an increase of \$4,886.00 to provide materials, labor, and equipment to provide electrical power circuiting for the split coiling units located on the roof that service the north and south penthouse elevator equipment rooms; and

WHEREAS, On May 7, 2024 the Facilities Committee recommended to the County Board the change orders resulting in a net increase to the total contract in the amount of \$22,168.00;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Executive is hereby authorized and directed to execute the amendment to the contract with Broeren Russo Builders, Inc. which is incorporated as Attachment A to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



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Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 042
Date: 04/22/2024

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


Provide all materials, labor, and equipment to provide ventilation at lower garage level. This work includes removing electrical conduits from existing condensing unit and power as required. As well as demo and installation associated with the louvers and CO monitoring.

The original Contract Sum was	\$	18,825,000.00
The net change by previously authorized Change Orders	\$	1,432,769.46
The Contract Sum prior to this Change Order was	\$	20,257,769.46
The Contract Sum will be increased by this Change Order in the amount of	\$	16,827.00
The new Contract Sum including this Change Order will be	\$	20,274,596.46

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
 ARCHITECT *(Firm name)*

 SIGNATURE
 Karla Smalley, Architect
 PRINTED NAME AND TITLE
 05.02.24
 DATE

Broeren Russo
 CONTRACTOR *(Firm name)*

 SIGNATURE
 Austin Barton, Project Manager
 PRINTED NAME AND TITLE
 05.02.2024
 DATE

Champaign County Board
 OWNER *(Firm name)*

 SIGNATURE
 Steve Summers, County Executive
 PRINTED NAME AND TITLE

 DATE



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Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 043
Date: 04/22/2024

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide all materials, labor, and equipment to install two additional recepticals in the fourth floor interview rooms for video monitoring screens. Locations on attached floor plans.

The original Contract Sum was	\$	<u>18,825,000.00</u>
The net change by previously authorized Change Orders	\$	<u>1,449,596.46</u>
The Contract Sum prior to this Change Order was	\$	<u>20,274,596.46</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>455.00</u>
The new Contract Sum including this Change Order will be	\$	<u>20,275,051.46</u>

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
ARCHITECT *(Firm name)*

Broeren Russo
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*


SIGNATURE

SIGNATURE

SIGNATURE

Karla Smalley, Architect
PRINTED NAME AND TITLE

Austin Barton, Project Manager
PRINTED NAME AND TITLE

Steve Summers, County Executive
PRINTED NAME AND TITLE

05.02.24
DATE

05.02.2024
DATE

DATE



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Change Order

PROJECT: *(Name and address)*
Champaign County Plaza Renovation
102 E. Main Street, Urbana IL 61801

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 23, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 044
Date: 04/30/2024

OWNER: *(Name and address)*
Champaign County Board
1776 E. Washington Street, Champaign,
IL 61622

ARCHITECT: *(Name and address)*
Bailey Edward Design Inc.
1103 S. Mattis Ave, Champaign IL 61821

CONTRACTOR: *(Name and address)*
Broeren Russo
602 N. County Fair Drive, Suite A,
Champaign, IL 61821

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide all materials, labor, and equipment to provide electrical power circuiting for the split coiling units located on the roof that service the north and south penthouse elevator equipment rooms.

The original Contract Sum was	\$	<u>18,825,000.00</u>
The net change by previously authorized Change Orders	\$	<u>1,450,051.46</u>
The Contract Sum prior to this Change Order was	\$	<u>20,275,051.46</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>4,886.00</u>
The new Contract Sum including this Change Order will be	\$	<u>20,279,937.46</u>

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be June 14, 2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Bailey Edward Design Inc.
ARCHITECT *(Firm name)*

Broeren Russo
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Karla Smalley, Architect
PRINTED NAME AND TITLE

Austin Barton, Project Manager
PRINTED NAME AND TITLE

Steve Summers, County Executive
PRINTED NAME AND TITLE

05.02.24
DATE

05.02.2024
DATE

DATE

RESOLUTION NO. 2024-103

RESOLUTION APPROVING AMENDMENT TO CONTRACT WITH P.J. HOERR INC.
FOR COUNTY JAIL CONSOLIDATION PROJECT

WHEREAS, The Champaign County Board has an existing contract with P.J. Hoerr, Inc. and wishes to amend the contract to acknowledge changes and reflecting the terms for payment of this contract; and

WHEREAS, The changes result in:

- an increase of \$8,117.76 to provide emergency power for temperature control switches and fire fighter smoke control station and relocate fire alarm addressable control modules; and
- a decrease of \$4,606.00 for eliminating security mesh and modify the ceiling elevation in two rooms; and
- an increase of \$83,733.17 to remodel the Booking area; and
- an increase of \$14,333.55 to add security caulking at ceiling deck seams in cells; and
- an increase of \$20,939.10 to provide glazing enclosing skylight shafts in Med Iso Cells; and

WHEREAS, On May 7, 2024 the Facilities Committee recommended to the County Board the change orders resulting in a net increase to the total contract in the amount of \$122,517.58.

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the County Executive is hereby authorized and directed to execute the amendment to the contract with P.J. Hoerr, Inc. which is incorporated as Attachment A to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



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Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 039
Date: April 5, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per RFP 022, provide emergency power for temperature control switches and fire fighter smoke control station and relocate fire alarm addressable control modules.

The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 63,007.16
The Contract Sum prior to this Change Order was	\$ 22,291,364.16
The Contract Sum will be increased by this Change Order in the amount of	\$ 8,117.76
The new Contract Sum including this Change Order will be	\$ 22,299,481.92

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

PJ Hoerr, Inc.
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*


SIGNATURE


SIGNATURE

SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

Colin Logue, Vice President
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

April 5, 2024
DATE

April 10, 2024
DATE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 040
Date: April 5, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Delete security mesh and modify ceiling elevation in Rooms 157 & 159

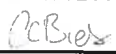
The original Contract Sum was	\$	22,228,357.00
The net change by previously authorized Change Orders	\$	71,124.92
The Contract Sum prior to this Change Order was	\$	22,299,481.92
The Contract Sum will be decreased by this Change Order in the amount of	\$	4,606.00
The new Contract Sum including this Change Order will be	\$	22,294,875.92

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

April 5, 2024
DATE

PJ Hoerr, Inc
CONTRACTOR *(Firm name)*

SIGNATURE

Colin Logue, Vice President
PRINTED NAME AND TITLE

April 10, 2024
DATE

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 041
Date: April 17, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

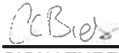
Per RFP 016, remodel Booking area.


The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 66,518.92
The Contract Sum prior to this Change Order was	\$ 22,294,875.92
The Contract Sum will be increased by this Change Order in the amount of	\$ 83,733.17
The new Contract Sum including this Change Order will be	\$ 22,378,609.09

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
 ARCHITECT *(Firm name)*

 SIGNATURE
 Chris Bieser, Project Manager
 PRINTED NAME AND TITLE
 April 17, 2024
 DATE

PJ Hoerr, Inc.
 CONTRACTOR *(Firm name)*

 SIGNATURE
 Colin Logue, Vice President
 PRINTED NAME AND TITLE
 April 17, 2024
 DATE

Champaign County Board
 OWNER *(Firm name)*

 SIGNATURE

 PRINTED NAME AND TITLE

 DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 042
Date: April 17, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Security caulking at ceiling deck seams in cells

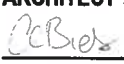
The original Contract Sum was	\$ 22,228,357.00
The net change by previously authorized Change Orders	\$ 150,252.09
The Contract Sum prior to this Change Order was	\$ 22,378,609.09
The Contract Sum will be increased by this Change Order in the amount of	\$ 14,333.55
The new Contract Sum including this Change Order will be	\$ 22,392,942.64

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects

ARCHITECT *(Firm name)*


SIGNATURE

PJ Hoerr, Inc.

CONTRACTOR *(Firm name)*


SIGNATURE

Champaign County Board

OWNER *(Firm name)*

SIGNATURE

Chris Bieser, Project Manager

PRINTED NAME AND TITLE

Colin Logue, Vice President

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

April 17, 2024

DATE

April 17, 2024

DATE

DATE



Change Order

PROJECT: *(Name and address)*
Champaign County Jail Consolidation

CONTRACT INFORMATION:
Contract For: General Construction
Date: January 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 043
Date: April 30, 2024

OWNER: *(Name and address)*
Champaign County Board
Champaign County Physical Plant
1776 East Washington
Urbana IL 61802-4581

ARCHITECT: *(Name and address)*
Reifsteck Reid & Company Architects
909 Arrow Road, Champaign IL 61821

CONTRACTOR: *(Name and address)*
PJ Hoerr, Inc.
107 N Commerce Place
Peoria, IL 61604

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per RFP 023, provide glazing enclosing skylight shafts in Med Iso Cells 110 and 111

The original Contract Sum was	\$	<u>22,228,357.00</u>
The net change by previously authorized Change Orders	\$	<u>164,585.64</u>
The Contract Sum prior to this Change Order was	\$	<u>22,392,942.64</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>20,939.10</u>
The new Contract Sum including this Change Order will be	\$	<u>22,413,881.74</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Reifsteck Reid & Company Architects
ARCHITECT *(Firm name)*

PJ Hoerr, Inc
CONTRACTOR *(Firm name)*

Champaign County Board
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Chris Bieser, Project Manager
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

April 30, 2024
DATE

DATE

DATE

RESOLUTION NO. 2024-104

RESOLUTION APPROVING AWARD OF CONTRACT FOR
CHAMPAIGN COUNTY HIGHWAY DEPARTMENT SECTION #23-00469-00-RS
METCAD PARKING LOT RENOVATION PROJECT

WHEREAS, #23-00469-00-RS METCAD Parking Lot Renovation Project was released for bid on April 12, 2024; and

WHEREAS, Bids were received and opened on Tuesday, April 30, 2024, for the METCAD Parking Lot Renovation Project; and

WHEREAS, pursuant to the parameters and guidelines established by #23-00469-00-RS, the Facilities Committee recommended to the County Board on May 7, 2024, the award of contract to Cross Construction, Inc. for \$162,078.75 and

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the award of contract to Cross Construction, Inc. pursuant to #23-00469-00-RS for the METCAD Parking Lot Renovation Project for the amount of \$162,078.75 and authorizes the County Executive to execute that Agreement.

PRESENTED, PASSED, APPROVED, AND RECORDED this 23rd day of May A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-105

**AUTHORIZING COUNTY EXECUTIVE SIGNATURE ON
ANNUAL FACILITY INSPECTION REPORT
REQUIRED FOR M.S.4. STORMWATER PERMIT WITH I.E.P.A.
FOR PROGRAM YEAR APRIL 2023 THROUGH MARCH 2024**

WHEREAS, Champaign County was identified in 2003 as a county with a Municipal Separate Storm Sewer System (MS4) as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program under the Clean Water Act;

WHEREAS, Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program by maintaining an updated Notice of Intent (NOI) on file with the Illinois Environmental Protection Agency (IEPA) at all times and by filing an Annual Update (Annual Facility Inspection Report) each year;

WHEREAS, Champaign County filed a NOI with IEPA in 2003 and that became NPDES Permit No. ILR 4000256;

WHEREAS, Champaign County filed an updated NOI with IEPA on May 30, 2019;

WHEREAS, the Annual Update (Annual Facility Inspection Report) for the program year 4/1/23 through 3/31/24 must be filed with the IEPA no later than June 1, 2024;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to maintain compliance with the MS4 requirements of the NPDES Storm Water Program as much as practicable;

NOW, THEREFORE BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. The County Executive is hereby authorized to sign the attached Annual Update (Annual Facility Inspection Report).
2. The Champaign County Zoning Administrator is hereby directed to forward the signed Annual Update (Annual Facility Inspection Report) to the Illinois Environmental Protection Agency no later than May 31, 2024.

PRESENTED, PASSED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board
Champaign, Illinois

Recorded
& Attest: _____
Aaron Ammons, County Clerk and
Ex Officio Clerk of the Champaign
County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 627 94-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 31, 2023 To March, 31, 2024

Permit No. ILR40 00256

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: County of Champaign, Illinois Mailing Address 1: 1776 East Washington Street

Mailing Address 2: _____ County: Champaign

City: Urbana State: IL Zip: 61802 Telephone: 21 7-384-3708

Contact Person: John Hall Email Address: jhall@co.champaign.il.us
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Champaign County

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature: _____

Steve Summers

Printed Name:

Date: _____

Champaign County Executive

Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
ANNUAL FACILITY INSPECTION REPORT
April 1, 2024
N.P.D.E.S. PHASE II PERMIT FOR STORMWATER DISCHARGES
from
MUNICIPAL SEPARATE STORM SEWER SYSTEMS

Champaign County, Illinois
NPDES Permit No. ILR40 00256

REPORTING PERIOD:

Year 5 is April 1, 2023 through March 31, 2024

MS4 OPERATOR INFORMATION:

County of Champaign, Illinois
Brookens Administrative Center
1776 East Washington Street
Urbana, IL, 61802
Contact person: John Hall, Director of Planning and Zoning

GOVERNMENTAL ENTITY IN WHICH MS4 IS LOCATED:

Champaign County, Illinois

INTRODUCTION

Champaign County was identified as a small Municipal Separate Storm Sewer System (MS4) in March 2003 as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program.

Mandated by Congress under the Clean Water Act, the NPDES Storm Water Program is a comprehensive two-phased national program for addressing the non-agricultural sources of storm water discharges which adversely affect the quality of our nation's waters. The Clean Water Act prohibits anybody from discharging pollutants through a point source into a water of the United States unless they have an NPDES permit. A point source is any discernible, confined, and discrete conveyance, such as a pipe, ditch, channel, or container.

Phase II required small MS4s in urbanized areas to obtain NPDES permits and implement six minimum control measures by using selected best management practices (BMPs).

Urbanized areas are delineated by the Census Bureau and are defined as a central place or places and the adjacent densely settled surrounding area, that together have a residential population of at least 50,000 people and an overall population density of at least 500 people per square mile. About 47 square miles (4.7%) of the approximately 1,000 square miles that make up Champaign County are included in the urbanized area (see the attached map).

Champaign County, Illinois
MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

Champaign County is not a municipality but the regulatory definition of MS4 also includes any County owned roads with a drainage system. County Highway roadside ditches are currently the only point source discharges in the urbanized area maintained by Champaign County.

Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program. MS4 compliance requires that an updated Notice of Intent (NOI) be on file at all times with the Illinois Environmental Protection Agency (IEPA). The NOI must explain which best management practices Champaign County will use to implement the six required minimum control measures. The six required minimum control measures are the following:

- **Public Education and Outreach.** Selected BMPs should educate the public on the various ways to reduce storm water pollution.
- **Public Participation and Involvement.** Selected BMPs should involve the public in developing, implementing, and reviewing MS4 best management practices.
- **Illicit Discharge Detection and Elimination.** Selected BMPs should identify improper discharges and spills to drainage systems and include enforcement mechanisms.
- **Construction Site Runoff Control.** Selected BMPs should enable construction site operators (builders and MS4s) to manage storm water runoff to reduce pollution.
- **Post-Construction Runoff Control.** Selected BMPs should enable property owners (developers and MS4s) to manage storm water runoff to reduce pollution from a site after construction activities have ended.
- **Pollution Prevention and Good Housekeeping.** Selected BMPs should enable the MS4 entity to minimize pollution from its own property and facilities by reducing pollution from streets, parking lots, open spaces and storage and vehicle maintenance areas and is discharged into local waterways or that results poor maintenance of storm sewer systems.

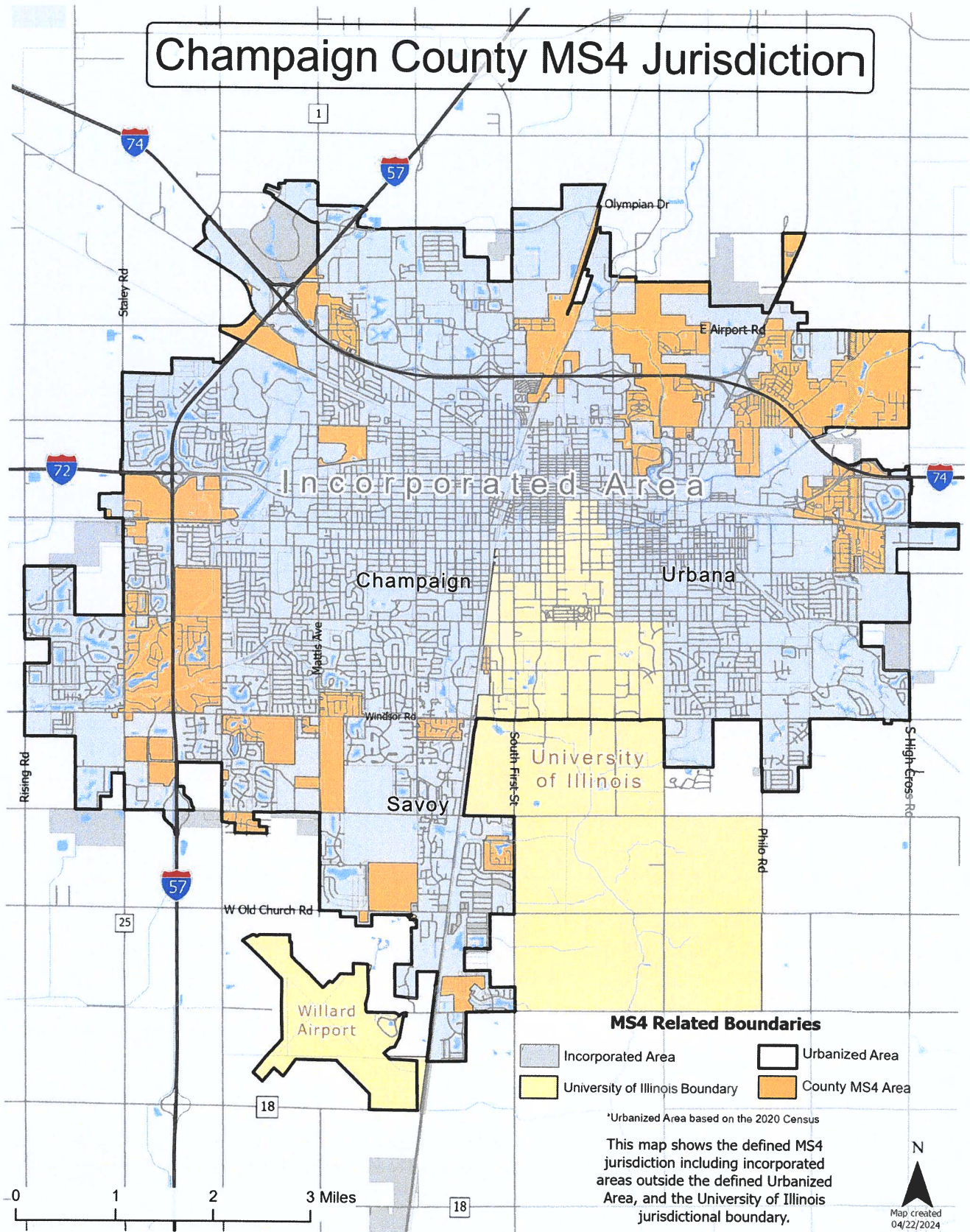
Champaign County has worked in cooperation with the other MS4s in the Champaign County Urbanized Area to share costs and expertise and common efforts to develop a regional consistency towards fulfilling the NPDES Phase II MS4 requirements.

Champaign County has sought to develop a plan suited to the MS4 requirements but also tailored to the abilities of an Illinois county. The NPDES Phase II MS4 requirements were included as a formal County land use policy in the Champaign County Land Resource Management Plan that was adopted in April 2010.

Champaign County filed a fourth NOI with IEPA to include the five-year period of April 1, 2019, to March 31, 2024. This document serves as the annual report for Year 5 activities.

Champaign County, Illinois
MS4 ANNUAL FACILITY INSPECTION REPORT
 REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24)

APRIL 1, 2024



B.M.P. MONITORING AND ASSESSMENT PROGRAM

Effective 3/1/16, each Small MS4 is required to implement a monitoring and assessment program to evaluate the effectiveness of selected best management practices (BMPs) at reducing pollutant loadings and water quality impacts. The monitoring and assessment program may include evaluation of BMPs and/or direct water quality monitoring, at the discretion of each Small MS4, but the program should be tailored to the size and characteristics of the Small MS4 and the relevant watersheds.

Outfall/Discharge Monitoring and Physical Stream Assessment

The Champaign County Unincorporated MS4 will collaborate with the municipal MS4 jurisdictions in Champaign County in developing a monitoring and assessment program for the Champaign County Unincorporated MS4 that matches as closely as possible the municipal MS4 monitoring and assessment programs. Municipal MS4 agencies in the Champaign-Urbana Urbanized Area rely on a combination of outfall/discharge monitoring and assessment of physical/habitat characteristics such as stream bank erosion caused by storm water discharges.

Methods and practices used for the Champaign County Unincorporated MS4 Monitoring and Assessment program will be based on municipal MS4 practices and methods as much as possible and will be supplemented as necessary by practices described in the following documents:

- *Illicit Discharge Detection and Elimination A Guidance Manual for Program Development and Technical Assessments*, published by the Center for Watershed Protection and Robert Pitt, University of Alabama, October 2004.
- *UNIFIED STREAM ASSESSMENT: A USER'S MANUAL Version 2.0, Urban Subwatershed Restoration Manual No. 10*, published by the Center for Watershed Protection, February 2005.
- *Stream Visual Assessment Protocol*, published by the United States Department of Agriculture Natural Resources Conservation Service National Water and Climate Center, Technical Note 99-1, December 1998.

Justification

The unincorporated Champaign County MS4 Area is highly interconnected with the municipal MS4 Area and using the same (or nearly the same) monitoring and assessment (M&A) methods to evaluate the effectiveness of storm water best management practices (BMPs) in the unincorporated MS4 Area may help minimize the overall costs of implementing and conducting the M&A program in the unincorporated MS4 Area; and should eliminate confusion that could otherwise result if a different approach were used than is used in the municipal MS4s; and may provide a more accurate overall understanding of the effectiveness of BMPS for the entire Champaign County urbanized area.

The *Unified Stream Assessment (USA)* is a continuous stream walk method that systematically evaluates stream conditions and that can be applied to both rural and urban streams. Staff can perform the USA with relatively minimal training. USA protocols should be adapted to meet agency needs and skills and to address regional stream conditions.

The USA includes specific protocols and model forms for documenting the assessments of Storm Water Outfalls and Severe Bank Erosion. The USA assessment for Storm Water Outfalls is very similar to the Outfall Reconnaissance Inventory (ORI) used in *Illicit Discharge Detection and Elimination*. Including ORI methods in

the USA Storm Water Outfall assessments can improve the overall assessment of storm water outfalls and discharges.

Severe bank erosion caused by storm water discharges can be accurately assessed only after identifying the average erosion condition for a particular stream reach. The USA includes a Reach Level Assessment to characterize overall conditions within each reach of the stream. Guidance is included in the USA assessment of Severe Bank Erosion to help identify locations with more severe erosion. The *Stream Visual Assessment Protocol* (SVAP) also provides useful additional guidance for making the assessment of Severe Bank Erosion.

The USA protocols assume identification of uniform stream reaches. Stream reaches will be identified and mapped prior to actual field investigations. During the field investigation the various stream reaches will be identified using GIS locators. Standard worksheets will be completed for each reach for the entire length of stream in the MS4 Area. Streams (miles) to be assessed are as follows:

- Vermilion Watershed:
 - Saline Branch Drainage Ditch (3.2 miles)
- Upper Kaskaskia Watershed:
 - Copper Slough (1.6 miles)
 - Phinney Branch (1.1 miles)
- Upper Embarras Watershed
 - An unnamed tributary near Lake Park (.6 mile).

Gaining access to streams in the unincorporated MS4 Area will be a significant challenge because all the streams are on private property.

Annual monitoring is planned to occur during June through October. Annual monitoring will note the conditions for the current year and identify changes from previous years. The results will be reported in the Annual Update.

Follow up investigations may be necessary based on observed changes.

Outfalls were identified per the IEPA 4/22/16 Acceptance of Response to Noncompliance Advisory Letter.

SELF-ASSESSMENT OF PERMIT COMPLIANCE

Tables 1 through 6 summarize Champaign County Unincorporated MS4 Storm Water Program activities from April 1, 2023 through March 31, 2024. Table 7 identifies BMPs that were started and still in progress and Table 8 identifies BMPs still pending.

Table 1: Public Education and Outreach Activities 4/1/23 – 3/31/24

BMP ID	Activities
A.1.1. - Flyers and information sheets at permit counter.	Handouts are displayed and available at Planning and Zoning permit counter.
A.2.1. - Inform business groups about MS4, NPDES, and BMPs.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
A.2.2. - Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	Champaign County collaborated with the Champaign County Stormwater Partnership to host the Illinois Green Infrastructure & Erosion Control Conference on October 24 th , 2023.
A.2.3. - Inform environmental groups about MS4, NPDES, and BMPs.	No requests for presentations about MS4, NPDES and BMPs were made from environmental groups.
A.6.1. - Educational and informational material on web page.	The MS4 Annual Facility Inspection Report was posted to the County website and to the collaborative MS4 website the Champaign County Stormwater Partnership (www.ccstormwater.org).

Champaign County, Illinois
MS4 ANNUAL FACILITY INSPECTION REPORT
 REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

Table 2: Public Participation and Involvement Activities 4/1/23 – 3/31/24

BMP ID	Activities
B.4.1. - Comply with applicable state and local public notice requirements.	All public hearings and meetings are noticed as required by state law and local ordinances and policies.
B.6.1. - Intergovernmental Storm Water Management group meetings (coordination meeting for all Champaign County MS4 jurisdictions).	During the program year County staff attended and participated in meetings with other MS4 jurisdictions on 4/3/2023; 6/13/2023; 8/3/2023; 8/10/2023; 9/12/2023; 9/20/2023; 10/10/2023; 10/24/2023; 10/30/2023; 12/12/2023; 3/13/2024.
B.6.2. - Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	The MS4 Storm Water Survey is on the County website at https://docs.google.com/forms/d/e/1FAIpQLSd5hbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUddjbMyI8P3Mg/viewform?c=0&w=1
B.6.3. - Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) Meeting to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	There was no Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) in the reporting period year.
B.6.4. - Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	The Environmental Justice Areas for the reporting year have been identified and mapped.
B.7.1. – Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	Funding for MS4 projects were included in the Work Plan for 2024.

Table 3: Illicit Discharge Detection and Elimination Activities 4/1/23 – 3/31/24

BMP ID	Activities
C.1.1. - Map drainage system outfalls into streams and rivers.	The up-to-date storm sewer system map for the unincorporated Champaign County MS4 Area is mapped to 100% completion including the storm sewer system map for County Highways outside the MS4 Area.
C.3.1. - Establish and maintain citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges.
C.3.2. - Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and/or non-functioning private sewage treatment systems.
C.6.1. - Annual Report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	The MS4 Annual Report was prepared and presented to the Environment and Land Use Committee (ELUC) on May 4, 2023 and approved by the Champaign County Board on May 18, 2023.

Champaign County, Illinois
MS4 ANNUAL FACILITY INSPECTION REPORT
 REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

Table 4: Construction Site Runoff Control Activities 4/1/23 – 3/31/24

BMP ID	Activities
D.1.1. - Soil erosion and sediment control regulations.	Soil erosion and sediment control regulations in the Champaign County Storm Water Management and Erosion Control Ordinance were enforced for all Land Disturbance Erosion Control (LDEC) Permits.
D.2.1. - Erosion and sediment control BMPs.	All Land Disturbance Erosion Control (LDEC) Permits were reviewed for use of appropriate BMPs.
D.4.1. - Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	Procedures to evaluate proposed construction site runoff mechanisms are refined in the review of LDEC Permits.
D.4.2. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Staff from the Champaign County Highway Department and Planning and Zoning Department attended the Illinois Green Infrastructure & Erosion Control Conference on October 24 th , 2023. Staff completed Illinois Center for Transportation Erosion and Sediment Control Training on 3/26.
D.6.1. - Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Procedures were refined as more experience was gained in the review of LDEC Permits.

Table 5: Post-Construction Runoff Control Activities 4/1/23 – 3/31/24

BMP ID	Activities
E.3.3. - Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Staff from the Champaign County Highway Department and Planning and Zoning Department attended the Illinois Green Infrastructure & Erosion Control Conference on October 24 th , 2023. Staff completed Illinois Center for Transportation Erosion and Sediment Control Training on 3/26.
E.4.1. - Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Staff completed Illinois Center for Transportation Erosion and Sediment Control Training on 3/26.
E.5.1. - Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	The Storm Water Management and Erosion Control Ordinance requires “as-built” documentation.

Table 6: Pollution Prevention / Good Housekeeping Activities 4/1/23 – 3/31/24

BMP ID	Activities
F.1.1. - Spill prevention protocol.	The Champaign County Emergency Management Agency (CCEMA) conducted or participated in the following trainings in the program year: <ul style="list-style-type: none"> ● October, 18th 2023, Supported annual U of I Facilities & Services Hazmat drill with mobile command post. ● January 25th, 2024, Attended local Pipeline Safety Program. ● March 23rd – 24th, 2024, Attended Summit of Railroad Hazmat Thought Leader.

Champaign County, Illinois
MS4 ANNUAL FACILITY INSPECTION REPORT
 REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

F.1.2. - Spill Response Protocol.	<p>The Champaign County Emergency Management Agency (CEEMA) conducted or participated in the following trainings in the program year:</p> <ul style="list-style-type: none"> ● April 4th, 2023, Attended FEMA Virtual Table-top Exercise: Train Derailment scenario. ● October, 18th 2023, Supported annual U of I Facilities & Services Hazmat drill with mobile command post. ● December 8th 2023, Attended and helped facilitate Douglas County LEPC Hazmat exercise. ● January 25th, 2024, attended local Pipeline Safety Program. ● March 19th, 2024, Started Virtual CAMEO course for hazmat. ● March 23rd – 24th, 2024, Attended Summit of Railroad Hazmat Thought Leader.
F.1.3. - Hazardous material and storage management training.	All relevant hazardous materials storage and handling reviewed with Facilities Director.

Table 7: BMPs in Progress

BMP ID	Status
C.2.1. - Prohibit illegal dumping and illicit discharges into drainage system through Nuisance Ordinance.	Preliminary Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but was not adopted in the program year.
C.3.3. - Create a database of existing private sewage treatment systems and develop management plan to bring non-compliant systems into compliance.	Records of private sewage treatment systems obtained from Public Health Department; GIS database is under development.
D.3.1. - Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities. Preliminary Nuisance Ordinance language has been drafted regarding illegal dumping and illicit discharges into drainage systems but has not yet been adopted.
E.1.1. - Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately-owned developed property.	Development of a Green Infrastructure & Green Housekeeping web page has begun by department staff.
E.1.2. - Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Development of a Sustainable Lawn Care web page has begun by department staff.
E.3.1. - Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).	The Storm Water Management and Erosion Control Ordinance requires ongoing maintenance of storm water management facilities.

Table 8: BMPs Pending

BMP ID	Explanation of Pending Status
E.2.1. - Require annual inspections of publicly owned storm water management facilities (post-construction).	Expected to be included in the SWPPP that was supposed to be completed in 2024 but has not yet been completed.
F.2.1. - Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	Expected to be included in the SWPPP that was supposed to be completed in 2024 but has not yet been completed.

CHANGES TO BEST MANAGEMENT PRACTICES

Attachment A summarizes that no changes were made to the BMPs in the reporting year.

STATUS OF COMPLIANCE

Attachment B reviews the status of compliance for all BMPs.

INFORMATION COLLECTED AND ANALYZED IN YEAR 3

Attachment C summarizes that there were no observations or reports made or received during the reporting year.

STORMWATER PROGRAM ACTIVITIES PROPOSED FOR NEXT PROGRAM YEAR APRIL 1, 2024 – MARCH 31, 2025

The activities proposed for next Program Year April 1, 2024 – March 31, 2025, are summarized in Attachment D.

RELIANCE ON OTHER GOVERNMENTAL ENTITY

Champaign County does and will continue to participate in and share resources with the Cooperative MS4 Group, the Champaign County Stormwater Partnership; however, it does not rely on another governmental entity to satisfy its permit obligations.

YEAR 5 CONSTRUCTION PROJECTS

Champaign County construction projects may be authorized under the Facilities Department or the Highway Department.

Projects and details of Highway Construction Projects in the program year are provided in Table 9.

Projects and details of County Facilities Construction Projects in the program year are provided in Table 10.

ATTACHMENTS

- A Changes to Best Management Practices
- B Status of Compliance with N.P.D.E.S. Permit Conditions for Year 5
- C Information Collected for Year 5
- D Proposed NPDES Permit Activities for next Program Year April 1, 2024 - March 31, 2025
- E Champaign County Unincorporated MS4 Area Environmental Justice Areas May 23, 2023

Champaign County, Illinois
MS4 ANNUAL FACILITY INSPECTION REPORT
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Table 9: Highway Construction Projects¹ from April 1, 2023 through March 31, 2024

Section Number	Road District	Project Type	Area of Disturbance	Status
06-18408-00-SP	Pesotum Twp	RR Xing Rehab	<1 acre	Completed in 2023
15-18441-00-SP	Pesotum Twp	RR Xing Rehab	<1 acre	Completed in 2023
18-30057-00-BR	Urbana Twp	Bridge Replacement	<1 acre	Completed in 2023
19-00074-00-BR	Champaign County	Bridge Replacement	<1 acre	Completed in 2023
19-25452-00-SP	Somer Twp.	RR Xing Rehab	<1 acre	Completed in 2023
20-00086-00-BR	Champaign County	Bridge Replacement	<1 acre	Completed in 2023
20-00455-00-RS	Champaign County	CIR/Resurfacing	<1 acre	Completed in 2023
22-00121-00-BR	Champaign County	Bridge Rehabilitation	<1 acre	Expected to be completed in 2024
22-00460-00-RS	Champaign County	CIR/Resurface	<1 acre	Completed in 2023
22-03122-00-BR	Champaign Twp	Bridge Rehabilitation	<1 acre	Completed in 2024
22-03123-00-BR	Champaign Twp	Bridge Rehabilitation	<1 acre	Completed in 2024
22-10125-00-BR	East Bend Twp	Culvert Replacement	<1 acre	Completed in 2024
22-14120-00-BR	Ludlow Twp	Bridge Rehabilitation	<1 acre	Completed in 2024
23-03000-00-RS	Champaign Twp	Resurfacing	<1 acre	Completed in 2023
23-15000-00-RS	Mahomet Twp.	Resurfacing	<1 acre	Completed in 2023
23-20000-00-GM	Rantoul Twp.	Intersection Improvements	<1 acre	Completed in 2023
23-30000-00-RS	Urbana Twp	Intersection Improvements	<1 acre	Completed in 2023
*	Champaign County	CH 11 GR Fix	<1 acre	Completed in 2024
*	Champaign County	CH 13 GR Fix	<1 acre	Completed in 2023
*	Champaign County	CH 13 Paving Fix	<1 acre	Completed in 2023
*	Champaign County	CH 15 GR Fix	<1 acre	Completed in 2023
*	Champaign County	CH 17 Tile Improvements	<1 acre	To be Completed in 2024.
*	Champaign County	CH 18 GR Fix	<1 acre	Completed in 2023
*	Champaign County	CH 18 Tile Improvements	<1 acre	Completed in 2023
*	Champaign County	CH 22 Tile	<1 acre	Completed in 2023
*	Champaign County	Culvert Installation & Replacement CH 6	<1 acre	Completed in 2024
*	Champaign County	Culvert Replacement CH 15	<1 acre	Completed in 2023
*	Champaign County	Culvert Replacement CH 19	<1 acre	Completed in 2023

Champaign County, Illinois
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 REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

Table 9: Highway Construction Projects¹ from April 1, 2023 through March 31, 2024

Section Number	Road District	Project Type	Area of Disturbance	Status
*	Hensley Twp.	Guardrail Fix	<1 acre	Completed in 2023
*	Ogden Twp.	Guardrail Fix	<1 acre	Completed in 2023
*	Mahomet Twp.	Guardrail Fix	<1 acre	Completed in 2024
*	Champaign County	Guardrail Fix	<1 acre	Completed in 2024

NOTES

1. All construction projects during this period were roadway projects.
2. * Indicates no section number included from Highway Construction Projects report.

Table 10: Facilities Construction Projects from April 1, 2023 through March 31, 2024

NPDES ID	Township and Section	Location	Project Type	Area of Disturbance	Status
ILR10ZCLW	Urbana/16	502 S Lierman Ave. Urbana, IL	Building Expansion	3.09 acres	Expected completion in 2024

There were no proposed changes to the BMPs between April 1, 2023 and March 31, 2024.

Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 5
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
1	A.1.1	Flyers and information sheets at permit counter.	<i>COMPLETE</i>	Develop and distribute one new educational material handout.	Distribute handout.	Handouts are displayed and available at the service counter.
2	A.2.1	Inform business groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from business groups.
3	A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Champaign County collaborated with the Champaign County Stormwater Partnership to host the Illinois Green Infrastructure & Erosion Control Conference on October 24 th , 2023.
4	A.2.3	Inform environmental groups about MS4, NPDES, and BMPs.	<i>COMPLETE</i>	Conduct one presentation per year upon request.	Conduct one presentation upon request.	No requests for presentations about MS4, NPDES and BMPs were made from environmental groups.
6	A.6.1	Educational and informational material on web page.	<i>COMPLETE</i>	Develop web page with annual updates on informational and educational materials.	Update web page.	The MS4 Annual Facility Inspection Report was posted to the County website and to the collaborative MS4 website the Champaign County Stormwater Partnership (www.ccstormwater.org).
7	B.4.1	Comply with applicable state and local public notice requirements.	<i>COMPLETE</i>	Annual number of meetings with MS4 related topics. Maintain electronic records of notices, agendas, and public participation.	Provide notice of MS4 related meetings and provide opportunity for public input.	All public hearings and meetings are noticed as required by state law and local ordinances and policies.
8	B.6.1	Intergovernmental Storm Water Management group meetings (coordination meeting for all Champaign County MS4 jurisdictions).	<i>COMPLETE</i>	Hold at least 4 coordination meetings each year.	Attend meetings.	During the program year County staff attended and participated in meetings with other MS4 jurisdictions on 4/3/2023; 6/13/2023; 8/3/2023; 8/10/2023; 9/12/2023; 9/20/2023; 10/10/2023; 10/24/2023; 10/30/2023; 12/12/2023;

Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 5
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BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
					3/13/2024.
9	B.6.2 Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	<i>COMPLETE</i>	Conduct the annual MS4 Storm Water Survey on the County website.	Make the MS4 Area Storm Water Survey available on the County website.	The MS4 Storm Water Survey is on the County website at https://docs.google.com/forms/d/e/1FAIpQLSd5hbzMASGpKgPWU3kr8gmQJ-w0ZorXoCFWUuddjbMyI8P3Mg/viewform?c=0&w=1
10	B.6.3 Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	<i>INCOMPLETE</i>	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at one ELUC Meeting each year.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC meeting.	There was no Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) in the program year.
11	B.6.4 Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	<i>COMPLETE</i>	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes. Review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting the Champaign County Board's Environment and Land Use Committee (ELUC).	The Environmental Justice Areas for the reporting year have been identified and mapped.

Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 5
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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
12	B.7.1	Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	<i>COMPLETE</i>	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long-range work plan as required.	Include MS4 in work plan for FY24.	Funding for MS4 projects were included in the Work Plan for 2024.
13	C.1.1	Map drainage system outfalls into streams and rivers.	<i>COMPLETED</i>	Complete a system wide updated every three years.	System wide update of Champaign County Unincorporated MS4 Area storm sewer system map.	The up-to-date storm sewer system map for the unincorporated Champaign County MS4 Area is mapped to 100% completion including the storm sewer system map for County Highways outside the MS4 Area.
14	C.2.1	Prohibit illegal dumping and illicit discharges into drainage system through Nuisance Ordinance.	<i>IN PROGRESS</i>	Review existing Nuisance Ordinance and revise to include illegal dumping and illicit discharges into drainage systems.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system.	Preliminary Ordinance language regarding illegal dumping and illicit discharges into drainage systems had been previously drafted but has not yet been adopted.
15	C.3.1	Establish and maintain citizen complaint phone line for illegal dumping and illicit discharge into drainage systems.	<i>COMPLETE</i>	Maintain phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding illegal dumping and illicit discharges.
16	C.3.2	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	<i>COMPLETE</i>	Develop and maintain phone line.	Maintain complaint phone line and record of complaints.	The Department of Planning and Zoning phone line is maintained for citizen complaints regarding non-complying and/or non-functioning private sewage treatment systems.

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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
17	C.3.3	Create a database of existing private sewage treatment systems and develop a management plan to bring non-compliant systems into compliance.	<i>IN PROGRESS</i>	Create database and develop, adopt, and implement management plan.	Create database and develop management plan.	Records of private sewage treatment systems obtained from Public Health Department; GIS database is under development.
18	C.6.1	Annual Report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	<i>COMPLETE</i>	Present Annual Report and place on file.	Complete Annual Report and place on file.	The MS4 Annual Report was prepared and presented to the Environment and Land Use Committee (ELUC) on May 4, 2023 and approved by the Champaign County Board on May 18, 2023.
19	D.1.1	Soil erosion and sediment control regulations.	<i>COMPLETE</i>	Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption and enforce adopted regulations.	Enforce soil erosion and sediment control ordinance (Storm Water Management and Erosion Control Ordinance).	Soil erosion and sediment control regulations in the Champaign County Storm Water Management and Erosion Control Ordinance were enforced for all Land Disturbance Erosion Control (LDEC) Permits.
20	D.2.1	Erosion and sediment control BMPs.	<i>COMPLETE</i>	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for ordinance.	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).	All Land Disturbance Erosion Control (LDEC) Permits were reviewed for use of appropriate BMPs.
21	D.3.1	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	<i>IN PROGRESS</i>	Enforce Storm Water Management and Erosion Control (SWMEC) Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities. Review existing	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities.	The Storm Water Management and Erosion Control Ordinance includes a prohibition of illegal dumping and illicit discharges from construction activities. Preliminary Nuisance Ordinance language has been drafted regarding illegal dumping and

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BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
			Nuisance Ordinance and, if needed, revise to prohibit illegal dumping and illicit discharge into drainage systems from construction activities, same as SWMEC Ordinance.		illicit discharges into drainage systems but has not yet been adopted.
22	D.4.1 Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop, implement, and refine review procedures to evaluate proposed construction site runoff mechanisms.	Procedures to evaluate proposed construction site runoff mechanisms are refined in the review of LDEC Permits.
23	D.4.2 Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	<i>COMPLETE</i>	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training.	Staff from the Champaign County Highway Department and Planning and Zoning Department attended the Illinois Green Infrastructure & Erosion Control Conference on October 24 th , 2023. Staff completed Illinois Center for Transportation Erosion and Sediment Control Training on 3/26.
24	D.6.1 Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	<i>COMPLETE</i>	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Procedures were refined as more experience was gained in the review of LDEC.
25	E.1.1 Implement a public education program about the benefits of green infrastructure	<i>IN PROGRESS</i>	Add a Green Infrastructure page to the Champaign	Develop, implement, and maintain	Development of a Green Infrastructure & Green

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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
		and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately owned developed property.		County website to educate landowners about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from privately owned developed property.	Champaign County Green Infrastructure & Green Housekeeping web page	Housekeeping web page has begun by department staff.
26	E.1.2	Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	<i>IN PROGRESS</i>	Add a Sustainable Lawn Care page to the Champaign County website to educate landowners about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Develop and implement a Champaign County Sustainable Lawn Care web page.	Development of a Sustainable Lawn Care web page has begun by department staff.
27	E.2.1	Require annual inspections of publicly owned storm water management facilities (post-construction).	<i>INCOMPLETE</i>	Procedures for maintenance of publicly owned storm water management facilities (post-construction) should be established in the Champaign County SWPPP.	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP.	None.
28	E.3.1	Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).	<i>IN PROGRESS</i>	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	The Storm Water Management and Erosion Control Ordinance requires ongoing maintenance of storm water management facilities.
29	E.3.3	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly	<i>COMPLETE</i>	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers,	Staff from the Champaign County Highway Department and Planning and Zoning Department attended the Illinois Green Infrastructure & Erosion Control

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REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24)

APRIL 1, 2024

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
	involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.		involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	employees, and/or contractors and contractor employees.	Conference on October 24 th , 2023. Staff completed Illinois Center for Transportation Erosion and Sediment Control Training on 3/26.
30	E.4.1 Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	COMPLETE	Director's designee attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attends training.	Staff completed Illinois Center for Transportation Erosion and Sediment Control Training on 3/26.
31	E.5.1 Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	COMPLETE	Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.	Develop and implement procedures to inspect construction sites for compliance with post-construction runoff control mechanisms.	The Storm Water Management and Erosion Control Ordinance requires "as-built" documentation. Champaign County Planning & Zoning Staff have been trained to inspect post-construction runoff control mechanisms.
32	F.1.1 Spill prevention protocol.	COMPLETE	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill prevention training with appropriate County staff.	The Champaign County Emergency Management Agency (CCEMA) conducted or participated in the following <i>trainings in the program year</i> : <ul style="list-style-type: none"> • October, 18th 2023, Supported annual U of I Facilities & Services Hazmat drill with mobile

Attachment B. Status of Compliance with N.P.D.E.S. Permit Conditions for Year 5
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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
						command post. ● January 25 th , 2024, Attended local Pipeline Safety Program. ● March 23 rd – 24 th , 2024, Attended Summit of Railroad Hazmat Thought Leader.
33	F.1.2	Spill response protocol.	<i>COMPLETE</i>	Conduct annual spill response training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill response training with appropriate County staff.	The Champaign County Emergency Management Agency (CCEMA) conducted or participated in the following trainings in the program year: ● April 4 th , 2023, Attended FEMA Virtual Table-top Exercise: Train Derailment scenario. ● October, 18 th 2023, Supported annual U of I Facilities & Services Hazmat drill with mobile command post. ● December 8 th 2023, Attended and helped facilitate Douglas County LEPC Hazmat exercise. ● January 25 th , 2024, Attended local Pipeline Safety Program. ● March 19 th , 2024, Started Virtual CAMEO course for hazmat. ● March 23 rd – 24 th , 2024, Attended Summit of Railroad Hazmat Thought Leader.

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	BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 5 Milestone	Description of Activities
34	F.1.3	Hazardous material and storage management training.	<i>COMPLETE</i>	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual hazardous material and storage management training with appropriate County staff.	All relevant hazardous materials storage and handling reviewed with Facilities Director.
35	F.2.1	Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	<i>INCOMPLETE</i>	Prepare SWPPP for all County owned facilities.	Begin developing the Draft SWPPP for all County owned facilities.	None.

There was no information collected between April 1, 2023 and March 31, 2024.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 1 April 1, 2024 – March 31, 2025
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REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 5 Milestone (4/1/23-3/31/24)	Proposed Activity Next Program Year 4/1/24-3/31/25
A.1.1	Flyers and information sheets at permit counter.	Develop and distribute one new educational material handout.	Distribute handout.	Distribute handout.
A.2.1	Inform business groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.2.3	Inform environmental groups about MS4, NPDES, and BMPs.	Conduct one presentation per year upon request.	Conduct one presentation upon request.	Conduct one presentation upon request.
A.6.1	Educational and informational material on web page.	Develop web page with annual updates on informational and educational materials.	Update web page.	Update web page.
B.4.1	Comply with applicable state and local public notice requirements.	Annual number of meetings with MS4 related topics. Maintain electronic records of notices, agendas, and public participation.	Provide notice of MS4 related meetings and provide opportunity for public input.	Provide notice of MS4 related meetings and provide opportunity for public input.
B.6.1	Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)	Hold at least 4 coordination meetings each year.	Attend meetings.	Attend meetings.
B.6.2	Prepare a storm water survey that can be used annually to capture public comment on the MS4 Storm Water Program.	Conduct the annual MS4 Storm Water Survey on the County website.	Make the MS4 Storm Water Survey available on the Champaign County website.	Make the MS4 Storm Water Survey available on the Champaign County website.
B.6.3	Hold Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC) Meeting to receive public comments regarding the Champaign County Unincorporated MS4 Area Storm Water Program.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at one ELUC Meeting each year.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC Meeting.	Have the Champaign County Unincorporated MS4 Area Storm Water Program as an Agenda item at the May ELUC Meeting.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 1 April 1, 2024 – March 31, 2025
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REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 5 Milestone (4/1/23-3/31/24)	Proposed Activity Next Program Year 4/1/24-3/31/25
B.6.4	Identify Environmental Justice areas within the Unincorporated Champaign County MS4 Area and provide appropriate public participation.	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes. Review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting the Champaign County Board's Environment and Land Use Committee (ELUC).	Identify Environmental Justice (EJ) areas within the Unincorporated Champaign County MS4 Area based on most current state economic data and randomly sample the EJ area population for storm water concerns via postal mail with prepaid reply envelopes and review annual survey results at the Annual Public Storm Water Meeting at the Champaign County Board's Environment and Land Use Committee (ELUC).
B.7.1	Fund aspects of NPDES MS4 implementation in the County's Land Resource Management Plan implementation budget including public involvement when appropriate.	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long-range work plan as required.	Include MS4 in work plan for FY23.	Include MS4 in work plan for FY24.
C.1.1	Map drainage system outfalls into streams and rivers.	Complete a system wide update every 3 years.	Update Champaign County Unincorporated MS4 Area storm sewer system map as new information becomes available.	System wide update of the Champaign County Unincorporated MS4 Area storm sewer system map.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 1 April 1, 2024 – March 31, 2025
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REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) **APRIL 1, 2024**

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 5 Milestone (4/1/23-3/31/24)	Proposed Activity Next Program Year 4/1/24-3/31/25
C.2.1	Prohibit illegal dumping and illicit discharges into drainage systems through Nuisance Ordinance.	Review existing Nuisance Ordinance and revise to include illegal dumping and illicit discharges into drainage systems.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system. MILESTONE NOT ACHIEVED – Draft has not been adopted yet.	Amend Nuisance Ordinance with new language prohibiting illegal dumping and illicit discharges into drainage system.
C.3.1	Establish and maintain citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	Maintain phone line.	Maintain complaint phone line and record of complaints.	Maintain complaint phone line and record of complaints.
C.3.2	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.	Develop and maintain phone line.	Maintain complaint phone line and record of complaints.	Maintain complaint phone line and record of complaints.
C.3.3	Create a database of existing private sewage treatments systems and develop a management plan to bring non-compliant systems into compliance.	Create database and develop, adopt and implement management plan.	Create database and develop management plan. MILESTONE NOT ACHIEVED	Create database and develop management plan.
C.6.1	Annual report to the Environment and Land Use Committee (ELUC) of the Champaign County Board.	Present Annual Report and place on file.	Complete Annual Report and place on file.	Complete Annual Report and place on file.
D.1.1	Soil erosion and sediment control regulations.	Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption and enforce adopted regulations.	Enforce Soil Erosion and Sediment Control Ordinance (Storm Water Management and Erosion Control Ordinance).	Enforce Soil Erosion and Sediment Control Ordinance (Storm Water Management and Erosion Control Ordinance).
D.2.1	Erosion and sediment control BMPs.	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for the ordinance.	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).	Review plans and development for appropriate use of BMPs as required by adopted ordinance (Storm Water Management and Erosion Control Ordinance).

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 1 April 1, 2024 – March 31, 2025
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 5 Milestone (4/1/23-3/31/24)	Proposed Activity Next Program Year 4/1/24-3/31/25
D.3.1	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	Enforce Storm Water Management and Erosion Control (SWMEC) Ordinance prohibition on illegal dumping and illicit discharge into drainage systems from construction activities. Review existing Nuisance Ordinance and, if needed, revise to prohibit illegal dumping and illicit discharge into drainage systems from construction activities, same as SWMEC Ordinance.	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharges into drainage systems from construction activities. MILESTONE NOT ACHIEVED – Draft has not been adopted yet.	Enforce SWMEC Ordinance prohibition on illegal dumping and illicit discharges into drainage systems from construction activities.
D.4.1	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop procedures and processes to evaluate proposed construction site runoff mechanisms.	Develop, implement, and refine review procedures to evaluate proposed construction site runoff mechanisms.	Develop, implement, and refine review procedures to evaluate proposed construction site runoff mechanisms.
D.4.2	Training class/workshop for evaluating and inspecting construction site runoff control mechanism.	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training.	Director's designee attends training.
D.6.1	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.	Develop and implement procedures and processes to inspect construction sites for compliance with construction site runoff mechanisms.
E.1.1	Implement a public education program about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from existing privately owned developed property.	Add a Green Infrastructure page to the Champaign County website to educate landowners about the benefits of green infrastructure and green housekeeping in minimizing the volume of storm water runoff and pollutants from existing privately-owned developed property.	Develop and implement a Champaign County Green Infrastructure & Green Housekeeping web page.	Develop and implement a Champaign County Green Infrastructure & Green Housekeeping web page.

Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 1 April 1, 2024 – March 31, 2025
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) APRIL 1, 2024

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 5 Milestone (4/1/23-3/31/24)	Proposed Activity Next Program Year 4/1/24-3/31/25
E.1.2	Implement a public education program about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Add a Sustainable Lawn Care page to the Champaign County website to educate landowners about the water quality impacts of overuse of fertilizers and pesticides in non-agricultural uses.	Develop and implement a Champaign County Sustainable Lawn Care web page.	Develop and implement a Champaign County Sustainable Lawn Care web page.
E.2.1	Require annual inspection of publicly owned storm water management facilities (post-construction).	Procedures for maintenance of publicly owned storm water management facilities (post-construction) should be established in the Champaign County SWPPP.	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP. MILESTONE NOT ACHIEVED	Develop and implement procedures for maintenance of publicly owned storm water management facilities (post-construction) in the Champaign County SWPPP.
E.3.1	Develop procedures to ensure that storm water facilities are maintained to function as designed (post- construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction). MILESTONE NOT ACHIEVED	Develop and implement procedures to ensure that storm water facilities are maintained to function as designed (post-construction).
E.3.3	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Provide annual training in green infrastructure and/or low impact design techniques for all MS4 employees who manage or are directly involved in (or who retain others who manage or are directly involved in) the routine maintenance, repair, or replacement of public exterior surfaces. Require that contractors who are retained to manage or carry out the kinds of maintenance and relevant contractor employees also have annual training.	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractor employees.	Provide annual training in green infrastructure and/or low impact design techniques for all relevant managers, employees, and/or contractors and contractor employees.

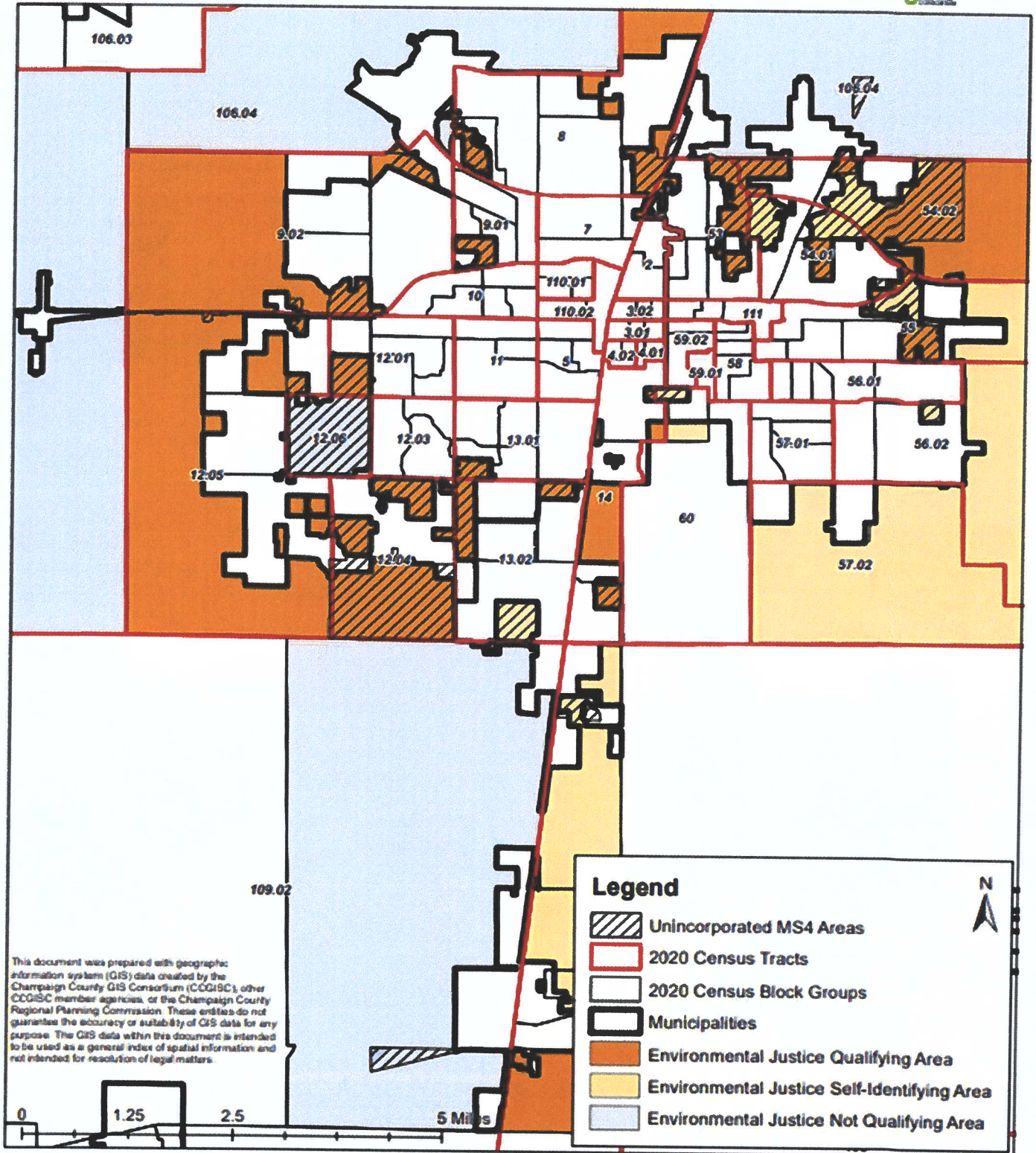
Attachment D. N.P.D.E.S. Permit Activities for Next Reporting Year 1 April 1, 2024 – March 31, 2025
CHAMPAIGN COUNTY, ILLINOIS MS4 ANNUAL FACILITY INSPECTION REPORT
REPORTING PERIOD YEAR 5 (4/1/23 – 3/31/24) **APRIL 1, 2024**

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 5 Milestone (4/1/23-3/31/24)	Proposed Activity Next Program Year 4/1/24-3/31/25
E.4.1	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	Director's designee attends training.	Director's designee attends training.
E.5.1	Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	Develop procedures and processes to inspect construction sites for compliance with approved post-construction runoff control mechanisms.	Develop and implement procedures to inspect construction sites for compliance with approved post-construction runoff control mechanisms.	Develop and implement procedures to inspect construction sites for compliance with approved post-construction runoff control mechanisms.
F.1.1	Spill prevention protocol.	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Complete annual spill prevention training with appropriate County staff.	Complete annual spill prevention training with appropriate County staff.
F.1.2	Spill response protocol.	Conduct annual spill response training with appropriate County staff. Track meeting agenda, materials and attendee sign-in sheet.	Complete annual spill response training with appropriate County staff.	Complete annual spill response training with appropriate County staff.
F.1.3	Hazardous material and storage management training.	Conduct annual hazardous material and storage management training with appropriate County staff. Track meeting agenda, materials and attendee sign-in sheet.	Complete annual hazardous material and storage management training with appropriate County staff.	Complete annual hazardous material and storage management training with appropriate County staff.
F.2.1	Prepare a Storm Water Pollution Prevention Plan (SWPPP) for County owned facilities.	Prepare SWPPP for all County owned facilities.	Begin developing the Draft SWPPP for all County owned facilities. MILESTONE NOT ACHIEVED	Begin developing the Draft SWPPP for all County owned facilities.

MS4 Environmental Justice Areas: Unincorporated Champaign County

Prepared 23 May 2023

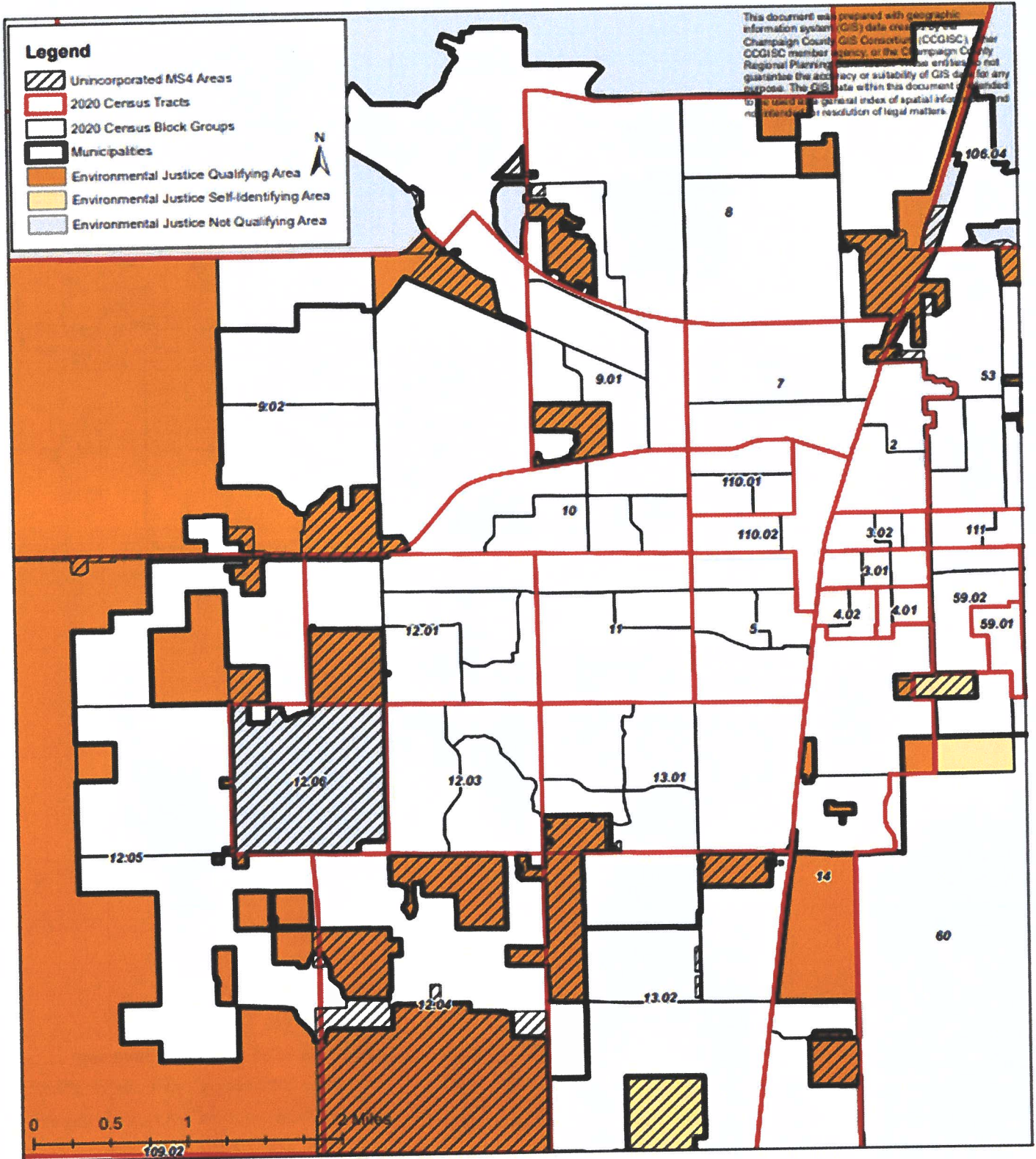
Source: U.S. Census Bureau; 2017-2021 American Community Survey



MS4 Environmental Justice Areas: Champaign Area Detailed Map

Prepared 23 May 2023

Source: U.S. Census Bureau: 2017-2021 American Community Survey



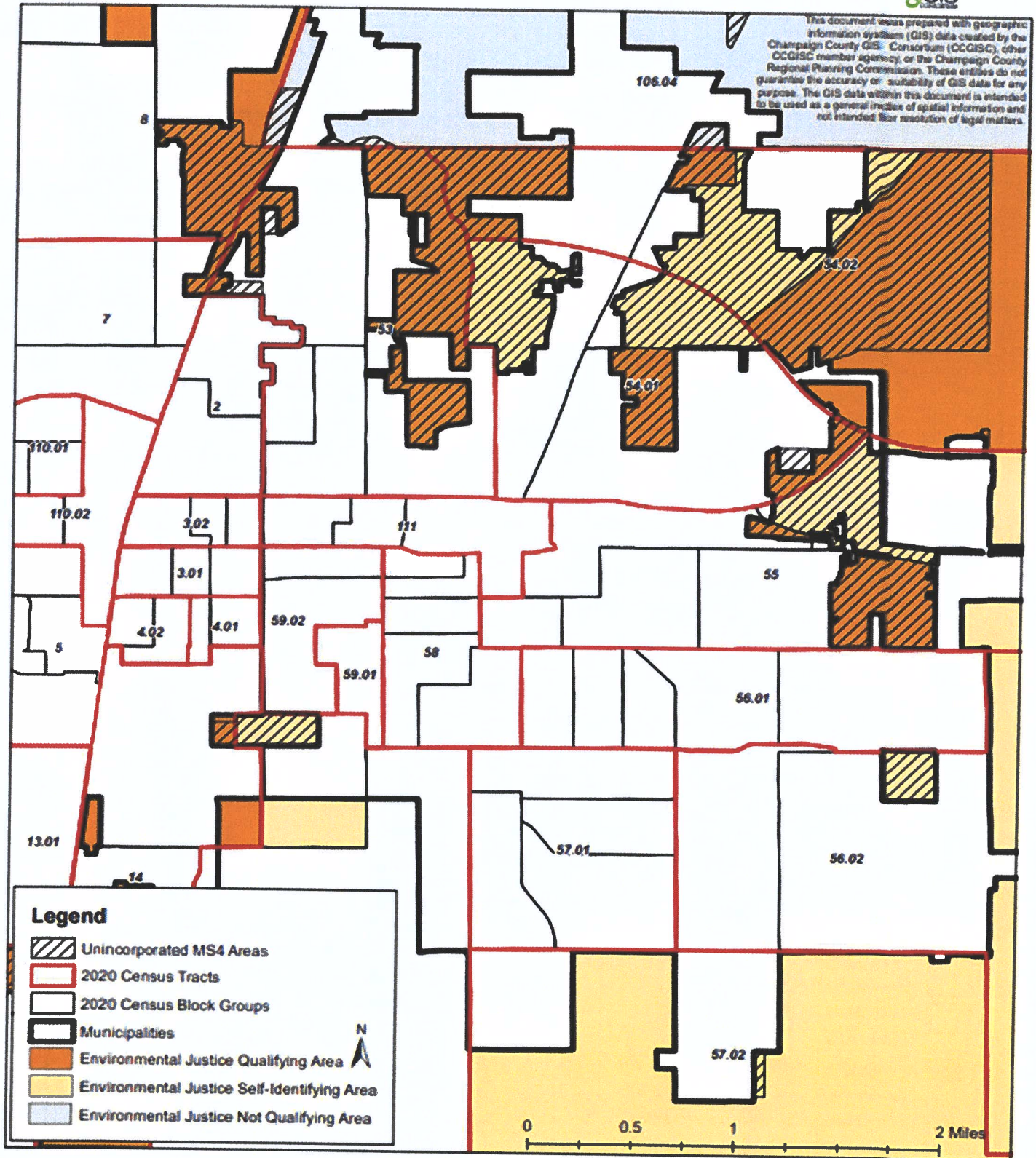
MS4 Environmental Justice Areas: Urbana Area Detailed Map

Prepared 23 May 2023

Source: U.S. Census Bureau; 2017-2021 American Community Survey



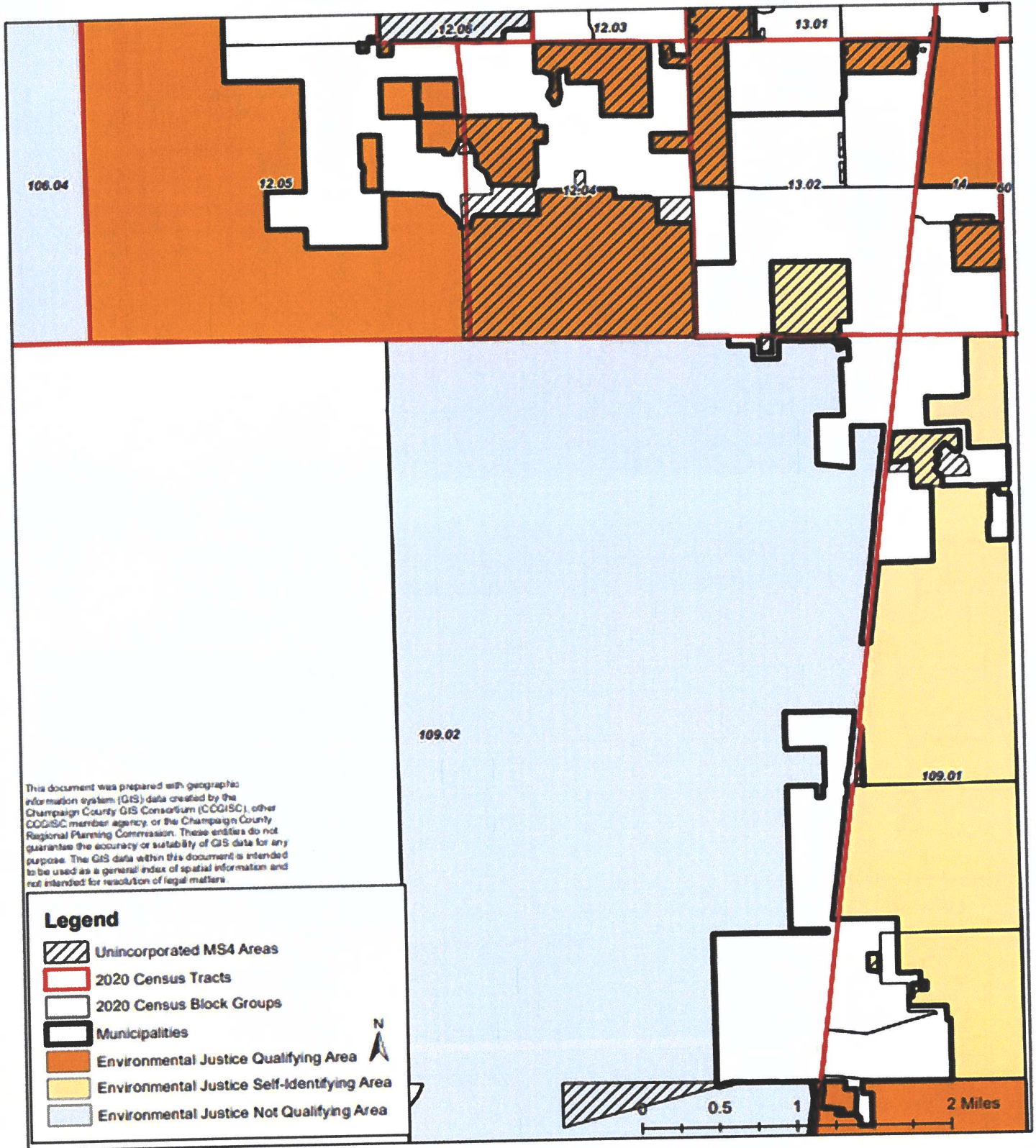
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MS4 Environmental Justice Areas: Savoy Area Detailed Map

Prepared 25 May 2023

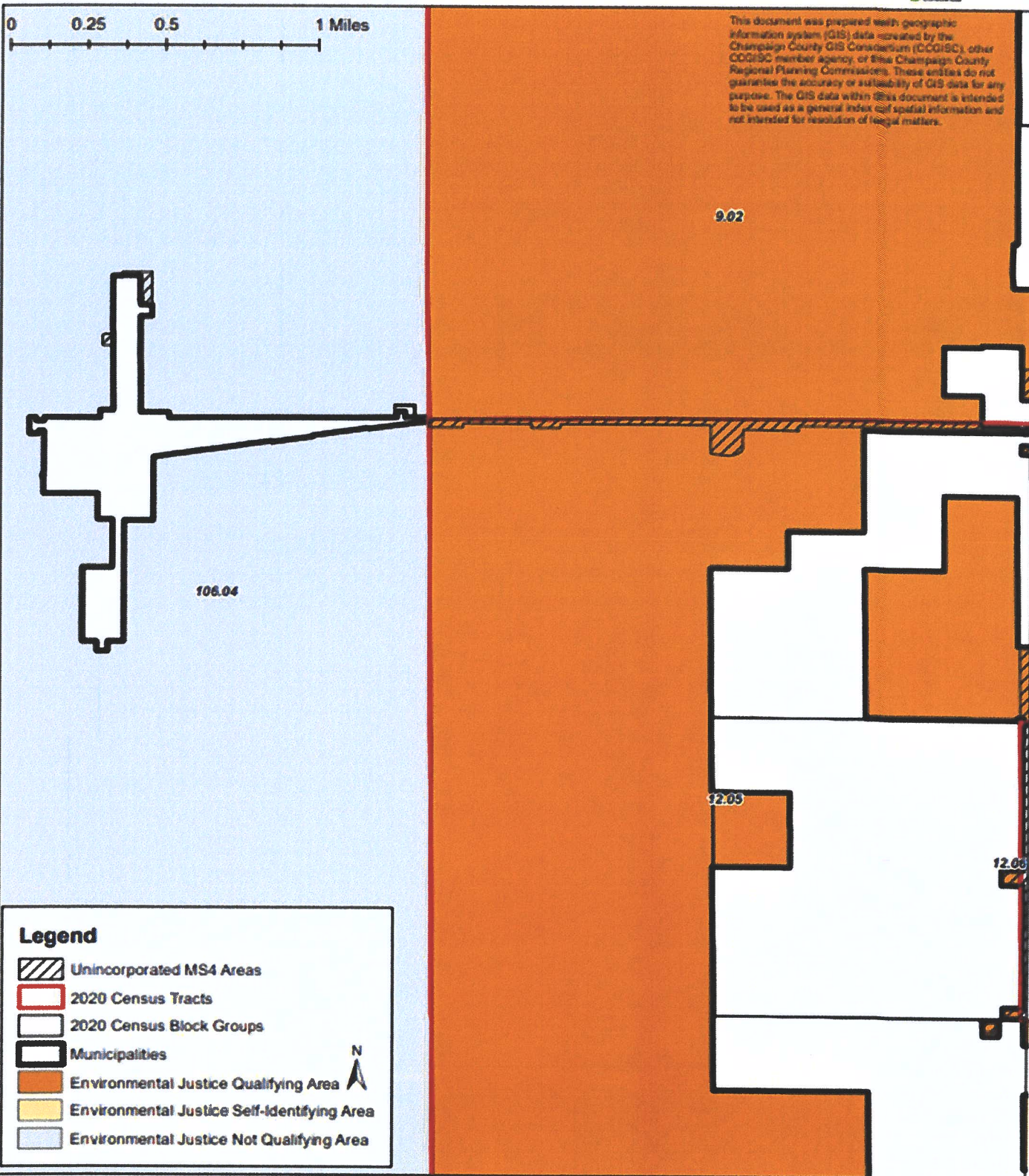
Source: U.S. Census Bureau; 2017-2021 American Community Survey



MS4 Environmental Justice Areas: Bondville Area Detailed Map

Prepared 23 May 2023

Source: U.S. Census Bureau; 2017-2021 American Community Survey



RESOLUTION NO. 2024-106

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the estimated Three Hundred Thousand Dollar (\$300,000) cost of construction to replace the deck on the aforesaid structure.
2. The County Board hereby directs the County Engineer to work with the Village of Savoy to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Village of Savoy.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Village of Savoy.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of May, A.D., 2024.

Samantha Carter, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

VILLAGE OF SAVOY
CHAMPAIGN COUNTY, ILLINOIS

RESOLUTION 2024-R-16

A RESOLUTION PETITIONING CHAMPAIGN COUNTY FOR PARTICIPATION IN THE
REPLACEMENT OF BRIDGE SN-010-4046

Passed by the Board of Trustees and
Approved by the President of the
Village of Savoy, Illinois
on April 3, 2024.

RESOLUTION 2024-R-16

A RESOLUTION PETITIONING CHAMPAIGN COUNTY FOR PARTICIPATION IN THE REPLACEMENT OF BRIDGE SN-010-4046

WHEREAS, the Village of Savoy, Champaign County, Illinois, hereinafter referred to as the “Village”, is a duly organized, and validly existing, home-rule municipal corporation and body politic of the State of Illinois, created pursuant to Article VII Section 6(a) of the Constitution of the State of Illinois of 1970, and as such may utilize and exercise any power and perform any function pertaining to its governmental affairs; and

WHEREAS, the Village was provided with a report finding that the bridge with structure number SN-010-4046 located approximately 315 feet North of Airport Road, on South First Street needs repair; and

WHEREAS, the Village President and Board of Trustees have determined that it is critical that SN-010-4046 be replaced; and

WHEREAS, pursuant to 605 ILCS 5/5-501 the Village has made the within finding that it qualifies for reimbursement from Champaign County for one half of the construction cost of a replacement bridge because the number of Village residents is less than 15,000, the cost of the project shall be at least .02% of the value of all of the taxable property in the Village, and the tax rate levied within the Village for the past two years has not been less than the maximum allowable tax rate for corporate purposes; and

WHEREAS, the Village believes that it has or will have adequate funds from its motor tax fuel funds, general funds, and or other funds to meet the other half of the costs on the proposed bridge; and

NOW, THEREFORE, BE IT RESOLVED by the Village President and the Board of Trustees of the Village of Savoy, Illinois as follows:

Section 1. Pursuant to 605 ILCS 5/5-501, and the other applicable law, the Village hereby petitions the County of Champaign to fund one half of the cost of the replacement of the referenced bridge.

Section 2. The Village President and the Village Administrator are hereby individually authorized and directed to prepare and submit a petition, in such form as may be required by Champaign County, for making such a request.

Section 3. The Village Clerk is hereby directed to send certified copies of this Resolution and Agreement to the County at their address on file with the Village.

Section 4. The provisions of this Resolution shall take precedence and be interpreted as superseding any other resolution in conflict with the provisions of this Resolution.


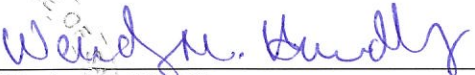
RESOLUTION 2024-R-16

APPROVED:



John P. Brown
Village President

ATTEST:

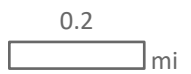



Wendy M. Hundley
Village Clerk

VOTING ON RESOLUTION 2024-R-16

	Yes	No	Abstain
Larry Kanfer, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Heather Mangian, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jan Carter Niccum, Trustee <i>Absent</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dee Shonkwiler, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Vavrik, Trustee <i>Absent</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John P. Brown, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Savoy Bridge 010-4046



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RESOLUTION NO. 2024-107

RESOLUTION AWARDING OF CONTRACT AND
APPROPRIATING FUNDS FROM THE
HIGHWAY BUILDING CAPITAL SPECIAL REVENUE FUND
FOR THE IMPROVEMENT OF SALT DOME PARKING LOT
SECTION #23-00469-00-RS

WHEREAS, The following low bid was received at a Public Letting held on April 30, 2024, in Urbana, Illinois, for the paving of the salt dome parking lot, Section #23-00469-00-RS; and

Cross Construction \$154,335.60

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to Cross Construction: and

BE IT FURTHER RESOLVED That the County Board of Champaign County does hereby appropriate a sufficient sum to meet the cost of the paving from the Highway Building Capital Special Revenue Fund.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of May A.D., 2024.

Samantha Carter, Chair
Champaign County Board

Approved:

Recorded & Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Steve Summers, County Executive

Date: _____

Date: _____

Prepared by: Jeff Blue, County Engineer

RESOLUTION NO. 2024-108

RESOLUTION AWARDING OF CONTRACT FOR
THE REPAIR OF STRUCTURE 010-4186
LOCATED ON COUNTY ROAD 9 AND
APPROPRIATING FUNDS FROM THE COUNTY BRIDGE FUND
SECTION #24-00146-00-BR

WHEREAS, The following low bid was received at a Public Letting held on April 30, 2024, in Urbana, Illinois, for the repair of Structure 010-4186 located on County Road 9, Section #24-00146-00-BR; and

Stark Excavating \$98,892.50

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to Stark Excavating; and

BE IT FURTHER RESOLVED That the County Board of Champaign County does hereby appropriate a sufficient sum to meet the cost of the repair from County Bridge Funds.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 23rd day of May A.D., 2024.

Samantha Carter, Chair
Champaign County Board

Approved: _____
Steve Summers, County Executive

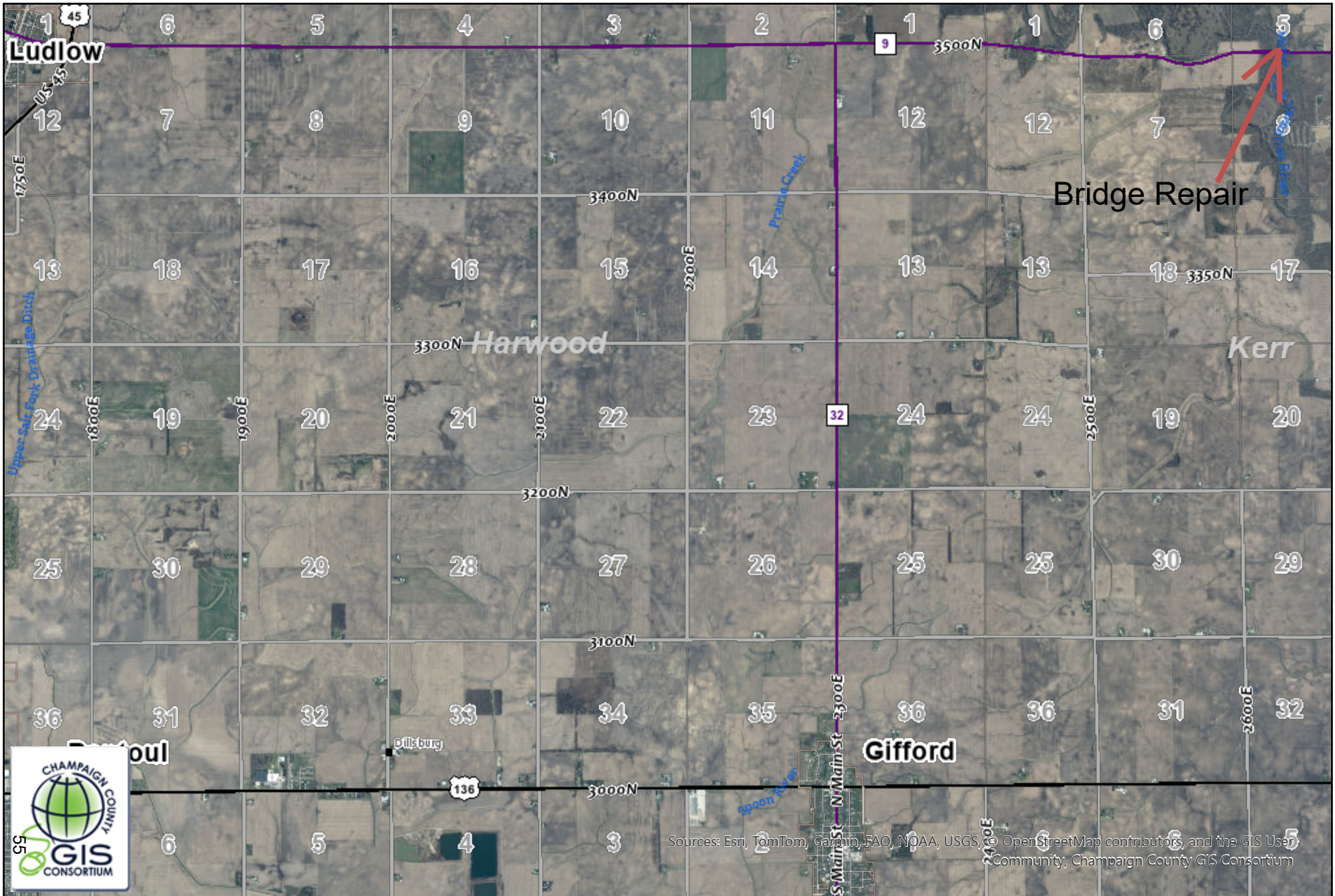
Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue, County Engineer

County Road 9 Bridge Repair 24-00146-00-BR



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium

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RESOLUTION NO. 2024-109

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE AND THE COUNTY BOARD CHAIR TO SIGN AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF CHAMPAIGN, SOMER TOWNSHIP AND THE COUNTY OF CHAMPAIGN FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF WILBUR AVENUE

WHEREAS, The City of Champaign, Somer Township and Champaign County wish to enter into an agreement concerning the design, construction, and maintenance of Wilbur Avenue; and

WHEREAS, The above mentioned agreement is attached and made part of this resolution; and

WHEREAS, The County Engineer recommends to the County Board that the County enter into this agreement; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Executive of Champaign County and the Champaign County Board Chair are hereby authorized to sign the Intergovernmental Agreement on behalf of Champaign County and bind the County to the terms contained therein.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of May 2024.

Samantha Carter, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

AN INTERGOVERNMENTAL AGREEMENT
FOR THE DESIGN, CONSTRUCTION, AND MAINTENANCE
OF WILBUR AVENUE BETWEEN
THE CITY OF CHAMPAIGN, SOMER TOWNSHIP, AND
THE COUNTY OF CHAMPAIGN

THIS INTERGOVERNMENTAL AGREEMENT is entered into by and between the City of Champaign, a municipal corporation ("Champaign"); Somer Township, ("Somer"); and the County of Champaign, Illinois ("County") ("Parties").

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois authorizes Champaign, Somer, and the County to contract to perform and share services in any manner not prohibited by law; and

WHEREAS, 65 ILCS 5/11-91.2-1 and 605 ILCS 5/5-102, 5-105, 5-408, 5-410, 5-410.1, 7-101 and 9-101 all provide statutory authority for Champaign, Somer, and the County to enter into this cooperative agreement with respect to the jurisdiction and maintenance of roads and streets; and

WHEREAS, the responsibility to provide for a highway system rests with Champaign, Somer, the County, and the State; and

WHEREAS, Champaign, Somer, and the County desire to perform this function as efficiently and effectively as possible thereby reducing costs to local taxpayers; and

WHEREAS, Wilbur Avenue from Market Street to its termination 0.44 miles east is currently under the jurisdiction of the Illinois Department of Transportation ("State"); and

WHEREAS, the portion of Wilbur Avenue from Market Street to 0.14 miles east, as shown in Exhibit #1, is in the municipal boundaries of Champaign and the remaining 0.30 miles, as shown in Exhibit #1A, are in Somer Township; and

WHEREAS, Champaign, Somer and the County find it to be in the best interest of the public to accept a jurisdictional transfer of Wilbur Avenue from the State; and

WHEREAS, The State pursuant to procedures set forth in the Bureau of Local Roads and Streets Manual and publication, Jurisdictional Transfer Guidelines for Highway and Street Systems (2006), and through the State’s Office of Planning and Programming, have made a present worth calculation of the highway and structures to be transferred shown in Exhibit #2, and have the present worth calculation for the Jurisdictional Transfer at \$1,550,000.00 for all 0.44 miles. Champaign’s portion will be \$496,000.00 for 0.14 miles and Somer’s portion will be \$1,054,000.00 for 0.30 miles; and

WHEREAS, the City would agree to deposit the \$496,000.00 into its Motor Fuel Tax account and expend these funds or as much of these funds as are needed to reconstruct the 0.14 miles of Wilbur Avenue within their municipal boundaries; and

WHEREAS, Somer would agree to deposit the \$1,054,000.00 into its Motor Fuel Tax account and expend these funds or as much of these funds as are needed to reconstruct the 0.30 miles of Wilbur Avenue in Somer Township; and

WHEREAS, the County has secured a grant in the amount of \$250,000.000 from the Illinois Department of Commerce and Economic Opportunity to be used for the improvement of the drainage along Wilbur Avenue; and

WHEREAS, Champaign, Somer, and the County find it to be in the best interest of the public to design and construct the section of Wilbur Avenue from Market Street to 0.44 miles east.

NOW, THEREFORE, Champaign, Somer, and the County, in consideration of the mutual promises and covenants herein, agree as follows:

Paragraph 1. Incorporation of Recitals. The recitals set forth above are hereby incorporated in their entirety within the body of this Agreement.

Paragraph 2. Definitions.

(a) "Agreement" means this Agreement concerning the design, construction, and maintenance of Wilbur Avenue.

(b) "Highway" means any public way for vehicular travel, which has been laid out in pursuance of any law of this State. The term "highway" includes rights-of-way, curbs, sidewalks, bikeways, side paths, bridges, drainage structures, channels and detention basins, signs, traffic signals, guard rails, protective structures and all other structures and appurtenances necessary or convenient for vehicular, bicycle, or pedestrian traffic.

(c) "Direct expenses" include costs for appraisers, ROW agents, attorneys, and other direct expenses necessary for the completion of the project.

(d) "Engineer" is a Professional Engineer appointed by the lead agency for a project. The duties of the Engineer are described in the IDOT Design Manual.

(e) "Maintenance" means the performance of all activities necessary to keep a highway in serviceable condition for vehicular traffic.

(f) "Jurisdictional Transfer" means the jurisdictional transfer of Wilbur Avenue from the State to Champaign and Somer as shown in Exhibit #1 and Exhibit #1A, respectively.

Paragraph 3. Project. "The Project" is defined as all work required to complete Wilbur Avenue from Market Street to 0.44 miles east as described in Paragraph 4.

Paragraph 4. Project Description. The Project will include design engineering, acquisition of easements if needed, construction engineering, excavation, embankment work, utility

relocations, sidewalks, drainage structures and facilities, installation of signs, and bituminous paving over an aggregate base for two lanes of Wilbur Avenue.

Paragraph 5. Lead Agency. The County shall be the lead agency.

Paragraph 6. Engineering and Other Services.

(a) **Engineering.** The County will utilize its own staff to develop plans, specifications, and estimates (PS&E) for the Project. The final design and construction plans for the Project shall be reviewed and approved by the Champaign City Engineer and the Somer Township Highway Commissioner prior to IDOT's review and approval to construction bid. The approval of such plans shall not be unreasonably denied. The County will oversee the construction of the project with its own staff. All costs incurred by the County for engineering shall be borne by the County. If any change orders are required during construction the lead agency shall receive prior approval from the Champaign City Engineer and the Somer Township Highway Commissioner before approving any change order. The lead agency shall also obtain written authorization from the Champaign City Engineer and the Somer Township Highway Commissioner should the lead agency determine that it is necessary for any reason to increase the cost of the contracts, provided the increases do not exceed the total approved project budget.

(b) **Construction Bid Letting and Award.** The lead agency will advertise the Project for contractor bids on the County's website, in The News-Gazette, and in the IDOT Contractor's Weekly Construction Bulletin. All contractor bids for the Project will be due to the County at a predetermined date and time. Contractor bids for the project will be publicly opened and read aloud by the County at a predetermined date and time. Champaign and Somer will review all Project bids for completeness and accuracy. Once the lowest responsive and responsible Project bidder is identified, the County shall obtain concurrence from Champaign and Somer on bid

award. Once Champaign and Somer provide bid concurrence, the County shall award a construction contract based on the construction bid received and accepted, obtain a performance bond in an amount equal to one hundred percent (100%) of the total contract amount, and execute any and all IDOT forms and documents necessary to carry out the terms of this Agreement.

(c) Other Professional Services. The lead agency shall select, negotiate and pay for other professional services as necessary for the completion of the project.

Paragraph 7: Right of Way Acquisition. No Right of Way is anticipated for this project. If any Right of Way is needed it shall be the subject of an amendment to this agreement.

Paragraph 8. Implementation.

(a) Timing. Champaign, Somer, and the County agree to take all necessary steps to implement the Project and perform those activities set forth in this Agreement. It is the intent of the parties to complete the engineering design work for the Project in 2024 and the construction in 2025.

(b) Champaign Budgeting: Somer Budgeting: County Appropriations. For this Agreement the City will budget their \$496,000 from the Jurisdictional Transfer; Somer will budget their \$1,054,000 from the Jurisdictional Transfer; and the County will budget their \$250,000 from the Department of Commerce and Economic Opportunity. The County funds will be used for drainage improvements along Wilbur Avenue and Champaign and Somer shall share the remainder of the construction costs on a prorated basis based on the mileage. Champaign's share shall be $0.14/0.44 = 31.8\%$ and Somer's share shall be $0.30/0.44 = 68.2\%$.

(c) As-Built Drawings. The County shall provide Champaign and Somer as-built drawings of the Project as constructed in accordance with this agreement. Such drawings shall be provided within ninety (90) days after completion of the Project.

Paragraph 9. Maps. Attached hereto as Exhibit #1 is a map of which the Parties agree is Champaign's section of the highway subject to the provisions of this Agreement and Exhibit #1A is a map of which the Parties agree is Somer's section of highway subject to the provisions of this Agreement.

Paragraph 10. Effective Date of Agreement. The Agreement shall be effective, as between Champaign, Somer, and the County, on the date approved by the last of the Parties to approve it.

Paragraph 11. Maintenance. Once the Project is completed the following understanding for maintenance is as follows:

(a) Wilbur Avenue from Market Street to 0.14 miles east of Market Street shall be the responsibility of Champaign.

(b) Wilbur Avenue from 0.14 miles east of Market Street to its terminus, 0.44 miles east of Market Street, shall be the responsibility of Somer.

Paragraph 12. Amendment. No amendment to this Agreement shall be effective unless it is in writing and signed by the Parties hereto.

Paragraph 13. Record Retention. As lead agency, the County shall retain all available Project records and files for a minimum period of ten (10) years after Project completion. At the end of the ten (10) year period copies of all available Project records and files will be provided by the County to Champaign at Champaign's request, and original documents may be transferred by the County to Champaign at Champaign's request after compliance with the Local Records Act and any other applicable law.

Paragraph 14. Quality of Work; Damage to Others' Property. The Project shall be constructed in a workmanlike manner substantially in accordance with the plans approved by the Parties. The Project shall be constructed so as to not unduly injure or interfere with the property of another.

The County shall require any third parties retained for the Project to maintain in full force a policy or policies of insurance, written by one or more responsible insurance carriers, which will insure Champaign and Somer and the County against liability for bodily injury and/or property damage, including Champaign and Somer and County property, occurring on or about the Project location which may arise out of, result from or be in any way connected with the Project. The liability under such insurance will not be less than Ten Million Dollars (\$10,000,000) for any one occurrence. The third party will be required to provide Champaign and Somer and the County with a certificate of insurance naming Champaign and Somer and the County as additional insureds as respects liability that Champaign and Somer and the County may incur as a result of the activities on the Project location, and will provide thirty (30) days advance written notice to Champaign and Somer and the County of any modifications, changes or cancellations. The County shall require any third parties retained for the Project to protect, indemnify and save harmless Champaign and Somer, and any of their officers, lessees, agents, servants and employees, or any member of the general public, from any and all claims or liability for loss, death, injury, or damage to any property, which may in any way arise out of, result from or be in any way connected with the Project.

Paragraph 15. Further Actions. The Parties hereby agree to take any official action necessary to accomplish any of the undertakings set forth in this Agreement, including the passage of legally sufficient resolutions or ordinances, the appropriation of funds, the execution of any and

all IDOT forms and documents necessary to carry out the Jurisdictional Transfer and the terms of this Agreement, and the execution of any and all other undertakings set forth in this Agreement. The City Manager of the City of Champaign or the City Manager's designee, and the applicable officials of Somer and the County, are hereby authorized by the approval of this Agreement by the respective governing bodies of the Parties to execute any such documents necessary to carry out the terms of this Agreement.

Paragraph 16. Notices. Notice with respect to any matter contained herein shall be in writing and sent first class and mailed to:

Champaign: City Manager City of Champaign 102 N. Neil St. Champaign, IL 61820	County: County Executive County of Champaign 1776 E. Washington Urbana, IL 61802	Somer: Highway Commissioner Somer Township 5406 NW Arrowhead Dr. Urbana, IL 61801
City Engineer City of Champaign 702 Edgebrook Dr. Champaign, IL 61820	County Engineer County of Champaign 1605 E. Main St. Urbana, IL 61802	

Or such address or counsel as any Party hereto shall specify in writing pursuant to this Section from time to time. A courtesy copy of any notice with respect to any matter contained herein shall also be e-mailed to the respective officials of the Parties indicated above.

Paragraph 17. Entire Agreement. This Agreement represents the entire Agreement between the Parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the Parties and may not be modified except in writing acknowledged by all Parties.

Paragraph 18. Counterparts. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and each of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

City of Champaign

Somer Township

County of Champaign

By: _____
City Manager

By: _____
Hwy Commissioner

By: _____
County Executive

Date: _____

Date: _____

Date: _____

By: _____
County Board Chair

Date: _____

Attest: _____
City Clerk

Attest: _____
Twp. Clerk

Attest: _____
County Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
City Attorney

By: _____
Its Attorney

By: _____
Its Attorney

City Council Approval Date

Township Approval Date

County Board Approval Date

RESOLUTION NO. 2024-110

RESOLUTION APPOINTING SUSAN FROBISH TO THE
CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Susan Frobish to the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Susan Frobish to the Champaign County Board of Review for a term commencing June 1, 2024 and ending May 31, 2026; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Susan Frobish, 809 W. Delaware Ave., Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-111

RESOLUTION APPOINTING CHRIS DIANA TO THE
CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Chris Diana to the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Chris Diana to the Champaign County Board of Review for a term commencing June 1, 2024 and ending May 31, 2026; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Chris Diana, P.O. Box 17702, Urbana, IL 61803.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-112

RESOLUTION APPOINTING RICHARD RAYBURN TO THE
FARMLAND ASSESSMENT REVIEW COMMITTEE

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Richard Rayburn to the Farmland Assessment Review Committee; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/10-120;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Richard Rayburn to the Farmland Assessment Review Committee for a term commencing June 1, 2024 and ending May 31, 2028; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Richard Rayburn, 2451 CR 700E, Dewey, IL 61840.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-113

RESOLUTION APPOINTING DANIEL HERRIOTT TO THE
FARMLAND ASSESSMENT REVIEW COMMITTEE

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his appointment of Daniel Herriott to the Farmland Assessment Review Committee; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/10-120;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Daniel Herriott to the Farmland Assessment Review Committee for a term commencing June 1, 2024 and ending May 31, 2028; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Daniel Herriott, 30 Dunlap Woods, Sidney, IL 61877.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-114

RESOLUTION APPOINTING CHARLES NERONE TO THE
URBANA-CHAMPAIGN SANITARY DISTRICT BOARD

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Charles Nerone to the Urbana-Champaign Sanitary District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 2405/3; and

WHEREAS, such appointment mandates that Charles Nerone as Trustee enter a bond with security to be approved by the County Board in an amount hereby fixed as \$1,000.00 pursuant to 70 ILCS 2405/3; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Charles Nerone to the Urbana-Champaign Sanitary District Board for a term commencing June 1, 2024 and ending May 31, 2027;

BE IT FURTHER RESOLVED that Charles Nerone shall enter a bond in an amount hereby fixed as \$1,000.00; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Charles Nerone, 2313 Glenoak Drive, Champaign, IL 61821.

PRESENTED, ADOPTED, APPROVED, by the County Board this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-115

RESOLUTION APPOINTING PAUL DEBEVEC TO THE
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT BOARD

WHEREAS, The County Executive, Steve Summers, has submitted to the County Board his appointment of Paul Debevec to the Champaign-Urbana Mass Transit District Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 3610/3.1;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Paul Debevec to the Champaign-Urbana Mass Transit District Board for an unexpired term ending December 31, 2025; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Paul Debevec, 303 W. Nevada St., Urbana, IL 61801.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-2024-116

RESOLUTION APPOINTING A COUNTY BOARD LIAISON ON THE REGION 8 HUMAN SERVICE TRANSPORTATION PLAN (HSTP) POLICY COMMITTEE

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his appointment of Samantha Carter as the County Board Liaison on the Region 8 Human Service Transportation Plan Policy Committee; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Samantha Carter as the County Board Liaison on the Region 8 Human Service Transportation Plan (HSTP) Policy Committee.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-117

BUDGET AMENDMENT

May 2024

FY 2024

WHEREAS, The County Board has approved the following amendment to the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2024 budget.

Budget Amendment BUA 2024/5/22

Fund: 1080 General Corporate
Dept: 040 Sheriff

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
502003 Travel Costs	7,920
501017 Equipment Less Than \$5000	30,000
501021 Employee Develop/Recognition	15,000
502002 Outside Services	35,000
502004 Conferences and Training	26,600
800401 Equipment	<u>7,500</u>
Total	122,020
Increased Revenue:	
400411 State-Other Non-Mand ILETSB	<u>122,020</u>
Total	122,020

REASON: Appropriation of the Illinois Law Enforcement Training and Standards Board grant funds.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-118

BUDGET AMENDMENT

May 2024

FY 2024

WHEREAS, The County Board has approved the following amendment to the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2024 budget.

Budget Amendment BUA 2024/5/23

Fund: 1080 General Corporate
Dept: 043 Emergency Management Agency

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
800401 Equipment	<u>40,000</u>
Total	40,000
Increased Revenue:	
400902 Other Miscellaneous Revenue	<u>40,000</u>
Total	40,000

REASON: The funds received from the sale of the old mobile command post were deposited into the General Fund. The EMA would like to use those funds for replacing another vehicle in their fleet.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-119

BUDGET AMENDMENT

May 2024

FY 2024

WHEREAS, The County Board has approved the following amendment to the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2024 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2024 budget.

Budget Amendment BUA 2024/5/84

Fund: 2500 County Grant Fund
Dept: 075 General County

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Increased Appropriations:	
500103 Regular Full-Time Employees	72,617
501001 Stationery and Printing	36,360
502001 Professional Services	<u>41,411.69</u>
Total	150,388.69
Increased Revenue:	
400411 State-Other Non-Mand FSSS	<u>150,388.69</u>
Total	150,388.69

REASON: Appropriation for the Firearms Safe Storage Strategies grant funds.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-120

A RESOLUTION SUPPORTING ILLINOIS HOUSE BILL 4512 (HB4512)

WHEREAS, the Champaign County Board (“Board”) is continually seeking ways to lower costs to be good stewards of the tax dollars entrusted to it by the citizens of Champaign County; and

WHEREAS, the Illinois Property Tax Code, specifically 35 ILCS 200/12-10 requires at certain times the Champaign County Assessor to publish assessment information for the County and/or properties for which assessments have been added or changes in some public newspaper or newspapers published in the County; and

WHEREAS, the cost of publication for the General Assessment Year of 2023 was \$20,110; and

WHEREAS, Illinois State Representative Cyril Nichols of the 32nd District has proposed HB4512 which seeks to amend section 200/12-10 of the Illinois Property Tax Code and allow assessors in counties of less than 3,000,000 inhabitants to post the required information on the Chief County Assessment Officer’s website in lieu of publication in a newspaper; and

WHEREAS, the Board believes this option will provide the same information to taxpayers while reaching a larger portion of the taxpayers than the limited circulation of a local newspaper and at the same time saving thousands of dollars for the taxpayers of Champaign County;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County, Illinois hereby declares it’s support for HB4512 as it is presently written.

BE IT FURTHER RESOLVED that the County Clerk transmit a certified copy to the office of the State Representatives and State Senators for this area; Adam Niemerg, Carol Ammons, Brandun Schweizer, Chapin Rose and Paul Faraci.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, 2024

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-121

RESOLUTION ADOPTING THE CHAMPAIGN COUNTY FINANCIAL POLICIES

WHEREAS, the Champaign County Board adopted its Financial Policies with Resolution No. 2023-119 on May 18, 2023; and

WHEREAS, the Champaign County Board has identified the need to amend its Financial Policies as documented in the Attachment to this Resolution; and

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County that the Financial Policies as documented in the Attachment to this Resolution are hereby approved; and

BE IT FURTHER RESOLVED by the County Board of Champaign County that Resolution No. 2023-119 is hereby rescinded.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



Champaign County Financial Policies

Introduction

Champaign County has several relevant financial policies in order to preserve and enhance its fiscal health, identify acceptable and unacceptable courses of action, and provide a standard to evaluate the government's fiscal performance. Policies that are central to a strategic, long-term approach to financial management are posted on the County website <http://www.co.champaign.il.us/HeaderMenu/generalinfo.php>.

- Purchasing Policy (including Capital Asset Management and Replacement)
- Grant Application/Approval Policy
- Salary Administration Guidelines
- Travel Policy
- Credit Card Policy
- Treasurer's Investment Policy <http://www.co.champaign.il.us/treasurer/PDFS/InvestmentPolicy.pdf>

Objectives

1. To institutionalize established financial management practices thereby promoting stability and continuity.
2. To establish a shared and documented understanding of financial principles to guide fiscal decision-making.
3. To protect and enhance the County's bond rating.
4. To promote long-term strategic planning.
5. To manage risks to the County's fiscal position.
6. To establish guidelines for strategic investment in County facilities, capital, and technology.

Budget Policies

1. The County's fiscal year is January 1 – December 31.
2. All County funds, with the exception of fiduciary funds, are appropriated in the "Official Budget," which is approved by the County Board. Appropriations are considered the maximum authorization to incur obligations and not a mandate to spend.
3. State law mandates, "no contract shall be entered into, and no obligation or expense shall be incurred by or on behalf of a county unless an appropriation therefor has been previously made." 55 ILCS 5/6-1005.
4. The County is committed to producing a balanced budget in a timely manner. The County will pay for current expenditures with current revenues, avoiding procedures that balance budgets by postponing needed expenditures, realizing future revenues early, or rolling over short-term debt. A budget is balanced when total appropriations do not exceed total revenues and appropriated fund balance within an individual fund.
5. The budgets for all governmental funds and proprietary funds are presented on a modified accrual basis recognizing revenues when they become available and measurable; and expenditures when the liability is incurred. Champaign County's accrual period is sixty (60) days after the close of the fiscal year.
6. The final Budget document must include:

- a. A statement of financial information including prior year revenue and expenditure totals, and current and ensuing year revenue and expenditure projections; and
 - b. A statement of all moneys in the county treasury unexpended at the termination of the last fiscal year; and
 - c. A statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year; and
 - d. Additional information required by 55 ILCS 5/6-1002 and state law.
7. The budget may be amended through a Budget Amendment or Budget Transfer which require a 2/3rd majority vote (15) of the County Board. Department heads may authorize transfers between non-personnel budget lines in their department budget as long as they do not exceed the total combined appropriation for non-personnel categories; and transfers between personnel lines as long as they do not exceed the total combined appropriation for personnel categories. The Regional Planning Commission's legal level of budgetary control is by fund, with transfers between expenditure categories within the same fund allowed.
 8. A General Corporate Fund contingency appropriation will be designated for emergency purchases during the fiscal year. The contingency appropriation goal is 1% of the total anticipated expenditure for the General Corporate Fund. No more than 5% of the total General Corporate Fund Appropriation may be appropriated to contingencies. Money appropriated for contingencies may be used for contingent, incidental, miscellaneous, or general county purposes, but no part of the amounts so appropriated shall be used for purposes for which other appropriations are made in the budget unless a transfer of funds is authorized by a 2/3rd majority vote (15) of the County Board.
 9. On an annual basis, the [Office of the County Executive](#) will prepare a Financial Forecast to include expenditure projections for the current year and the next five (5) fiscal years at a minimum.

Revenue Policies

1. The County will strive to maintain diversified and stable revenue sources to shelter it from unforeseeable short-run fluctuations in any one revenue source.
2. The County will estimate its annual revenues by an objective, analytical process. On an annual basis, and in conjunction with expenditure projections, the County will prepare revenue projections for the current year and the next five (5) fiscal years at a minimum. Each existing and potential revenue source will be re-examined annually.
3. The property tax rates for each levy shall be calculated in accordance with the Property Tax Extension Limitation Law (PTELL).
4. The County charges user fees for items and services, which benefit a specific user more than the general public. State law or an indirect cost study determine the parameters for user fees. The County shall review all fees assessed in its annual budget preparation process to determine the appropriate level of fees for services and recommend any proposed changes to the fees collected to be implemented in the ensuing budget year.
5. To the extent feasible, one-time revenues will be applied toward one-time expenditures and will not be used to finance ongoing programs. Ongoing revenues should be equal to or exceed ongoing expenditures.
6. The Champaign County Board supports efforts to pursue grant revenues to provide or enhance County mandated and non-mandated services and capital needs. Activities which are, or will be, recurring shall be initiated with grant funds only if one of the following conditions are met:
 - a. The activity or service can be terminated in the event the grant revenues are discontinued; or

- b. The activity should, or could, be assumed by the County’s General and recurring operating fund or another identified fund. Departments are encouraged to seek additional sources of revenue to support the services prior to expiration of grant funding. Grant approval shall be subject to the terms and conditions of County Ordinance Number 635, and Ordinance amendments 903 and 920.

Fund Policies

1. The County’s financial structure begins with funds. A fund is a self-balancing accounting entity with revenues and expenditures which are segregated for the purpose of carrying out specific programs in accordance with County policies and certain applicable State and Federal laws. Each fund has at least one Department Budget, which is a group of expenditures that provide for the accomplishment of a specific program or purpose.
2. A major fund is a budgeted fund where revenues or expenditures represent more than 10% of the total appropriated revenues or expenditures.
3. All county funds are included in the Annual Budget Document except the fiduciary funds described below.
 - a. Private Purpose Trust Funds in which the County Engineer acts in a trustee capacity on behalf of townships to use state funding to maintain township roads and township bridges, which resources are not available to support the County’s own programs.
 - b. Agency Funds held in a custodial capacity for external individuals, organizations, and governments for the purpose of reporting resources, such as property taxes and circuit court fees and fines.
4. Governmental funds account for traditional governmental operations that are financed through taxes and other fixed or restricted revenue sources.
 - a. The General Corporate Fund is available for any authorized purpose and is used to account for all financial resources except those required to be accounted for in another fund. A summary is prepared which lists the amount of General Corporate Fund appropriation for all affected departments. The General Corporate Fund is a Major Fund.
 - b. Special Revenue Funds are used to account for the proceeds of specific sources that are legally restricted to expenditures for a specific purpose.
 - i. Included in the Special Revenue Funds are Debt Service Funds utilized to account for the payment of interest, principal, and related costs on the County’s general long-term debt. (In addition to Debt Service Funds, the County also has debt service budgets included in other funds as appropriation based on the purpose of the fund.)
 - ii. Also included in Special Revenue Funds are Capital Project Funds used to account for all expenditures and revenues associated with the acquisition, construction or maintenance of major facilities that are not financed through proprietary funds or funds being held for other governments.
 - c. Proprietary Funds account for certain “business-type” activities of governments that are operated so that costs incurred can be recovered by charging fees to the specific users of these services.
 - i. An enterprise fund is used to account for operations that are financed primarily by User charges. The County does not have enterprise funds.
 - ii. An Internal Service Fund is established to account for the financing of goods and services provided to the County and other agencies on a cost reimbursement basis. The activities of the Self-Funded Insurance Fund and Employee Health Insurance Fund are budgeted and appropriated using Internal Service Funds.

5. A Fund Statement is presented for each fund, which summarizes past and projected financial activity for the fund as follows:
 - a. Revenues presented in line-item detail within revenue categories; and
 - b. Expenditures presented in line-item detail within major categories – e.g., personnel, commodities, services; and
 - c. Fund Balance including the actual or estimated funds remaining at the end of the fiscal year.

Financial Reserves and Surplus

1. The fund balance for each fund shall be reviewed annually, and recommendations for financial reserves and a plan for the use of surplus funds shall be documented.
2. For cash flow purposes due to the timing of property tax revenues and fluctuations in the receipt of state shared revenues, and in order to allow flexibility to respond to unexpected circumstances, the minimum unrestricted fund balance requirement for the General Corporate Fund is two-months or 16.7% of operating expenditures. A plan will be developed to increase the fund balance in instances where an ending audited fund balance is below the two-month minimum requirement.
3. It is the intent of the County to use all surpluses generated under the Direction of the County Board to meet reserve policies, avoid future debt, reduce outstanding debt, mitigate current and future financial risks, and preserve the County's bond rating. The use of surplus funds for ongoing recurring expenditures is prohibited.

Capital Asset Management and Replacement

1. The Capital Asset Replacement Plan includes a multi-year plan for vehicles, computers, technology, furnishings, and office equipment. It will be updated for the General Corporate Fund departments during the annual budget process. Expenditures will be appropriately amortized and reserves for replacement will be estimated. If the County is unable to appropriate full funding for future reserves, this will be documented in the Capital Asset Replacement budget. A five-year forecast for capital asset management and replacement will be developed and updated annually.
2. The County strives to maintain all assets at a level adequate to protect the County's capital interest and to minimize future maintenance and replacement costs.
3. Through the annual budget process, funding for the fiscal year projects in the County's Capital Facilities and Technology plans will be identified. If the County is unable to appropriate funding for any scheduled projects, this will be documented in the Capital Asset Replacement Fund budget.
4. The ~~Director of Finance~~Budget Director will review all expenditures from the Capital Asset Replacement Fund and is authorized, in addition to the County Executive, to approve all expenditures from the Capital Asset Replacement Fund in compliance with the multi-year plans and policies established by the County Board. No more than 3% of the equalized assessed value of property subject to taxation by the county may be accumulated in a separate fund for the purpose of making specified capital improvements.
5. The Auditor maintains a fixed asset inventory of furniture, equipment, buildings, and improvements with a value of greater than \$5,000 and a useful life of one year or more.

Debt Management

1. When applicable, the County shall review its outstanding debt for the purpose of determining if the financial marketplace will afford the County the opportunity to refund an issue and lessen its debt service costs. To consider the possible refunding of an issue, a Present Value savings of three percent over the life of the respective issue, at a minimum, must be attainable.
2. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
3. When the County finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.
4. The County will strive to have the final maturity of general obligation bonds at, or below, thirty years.
5. Whenever possible, the County will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
6. The County will not use long-term debt for current operations.
7. State statute limits indebtedness to 2.87% of the County's assessed valuation, 5.75% for voted bonds. Documentation of the County's legal debt limit and debt margin will be included in the budget document.
8. The County will maintain good communications with bond rating agencies regarding its financial condition. The County will follow a policy of full disclosure on every financial report and borrowing prospectus.
9. Annually, in December, the ~~Director of Finance~~Budget Director will complete Post-Issuance Compliance reviews for the County's bonds and provide a Post-Issuance Tax Compliance Report to the Champaign County Finance Committee.

Disclosure Policies and Procedures

1. The County will comply with continuing disclosure requirements established by Securities and Exchange Commission Rule 12c2-12, and the continuing disclosure agreements required by its bond issues. The County may wish to engage the services of a Dissemination Agent to assist with its continuing disclosure obligations.
2. The ~~Director of Finance~~Budget Director is designated as the officer responsible for the procedures related to Disclosures.
3. **Official Statements Procedures.** Whenever an Official Statement will be disseminated in connection with the issuance of obligations by the County, the Disclosure Officer will oversee the process of preparing the Official Statement pursuant to the following procedures:
 - a. The County shall select the working group for the transaction, which may include outside professionals such as disclosure counsel, a municipal advisor, and an underwriter (the "Working Group") and the member of the Working Group responsible for preparing the first draft of the Official Statement.
 - b. The Disclosure Officer shall review and make comments on the first draft in order to determine that the Official Statement does not include any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made in the

Official Statement not misleading. The Disclosure Officer shall also be responsible for ensuring that the financial data presented with regard to the County is accurate.

- c. After completion of the review the Disclosure Officer shall discuss the first draft of the Official Statement with the members of the Working Group and such staff and officials of the County as the Disclosure Officer deems necessary and appropriate and provide comments. The Disclosure Officer shall also consider comments from members of the Working Group and whether any additional changes to the Official Statement are necessary.
- d. The Disclosure Officer shall continue to review subsequent drafts and if the Official Statement does not include any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made in the Official Statement not misleading, it may be released for dissemination to the public; *provided, however*, that the use of the Official Statement must be ratified, approved, and authorized by the County Board.

4. **Disclosure Procedures: Annual Financial Information.** By June 30 of each year, the Disclosure Officer shall prepare (or hire an agent to prepare) and file the Annual Financial Information with Electronic Municipal Market Access (EMMA) (or confirm that such filing is completed by any agent hired by the County for such purpose). If Audited Financial Statements are not available when the Annual Financial Information is filed, Audited Financial Statements will be submitted to EMMA within 30 days after availability to the County. In addition to the required updating of the Annual Financial Information, the Disclosure Officer should consider whether additional information needs to be added to the Annual Financial Information in order to make the Annual Financial Information, including the Financial Statements, taken as a whole, correct, and complete in all material respects.

5. **Disclosure Procedures: Reportable Events.** The Disclosure Officer will prepare (or hire an agent to prepare) Reportable Event Disclosure and file the same with EMMA (or confirm that such filing is completed by an agent hired by the County for such purpose) in a timely manner (not in excess of ten business days after the occurrence of the Reportable Event). Incurrence of a Financial Obligation, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation, any of which affect security holders, if material, is a Reportable Event. Upon the incurrence of any Financial Obligation, as such term is defined in the Undertaking, the Disclosure Officer shall review such Financial Obligation and assess whether it is material. If, in connection with such Financial Obligation, the County has agreed to any covenant, event of default, remedy, priority right or other similar term which affects security holders, the Disclosure Officer shall further review such term and assess whether the same is material. The Disclosure Officer shall prepare a summary of such review. If, in the Disclosure Officer's reasonable judgment, following consultation with financial or legal professionals as necessary, such Financial Obligation and/or term of such Financial Obligation is deemed material, the Disclosure Officer shall file a summary of such Financial Obligation (or the entire financing document, provided that confidential or sensitive information may be redacted to the extent such redaction does not prevent all material terms from being disclosed) with EMMA not in excess of ten business days after the incurrence of such Financial Obligation.

6. **Disclosure Procedures: EMMA Notices.** Whenever the County determines to file an EMMA Notice, or whenever the County decides to make a voluntary filing to EMMA, the Disclosure Officer shall prepare (or hire an agent to prepare) the EMMA Notice in the form required by the Municipal Securities Rulemaking Board (MSRB). In the case of a disclosure required by an Undertaking, the Disclosure Officer shall determine whether any changes to the EMMA Notice are necessary to make the document

compliant with the Undertaking. If, in the Disclosure Officer's reasonable judgment, the EMMA Notice is correct and complete and, in the case of a disclosure required by an Undertaking, complies with the Undertaking, the Disclosure Officer shall file the EMMA Notice (or confirm that such filing is completed by any agent hired by the County for such purpose) within the timeframe allowed for such filing.

Accounting, Auditing, and Investment

1. The County follows Generally Accepted Accounting Principles (GAAP).
2. State statutes require an annual audit by independent certified public accountants. A comprehensive annual financial report shall be prepared to the standards set by the Government Finance Officers Association (GFOA).
3. The County uses an accounts receivable system to accrue revenues when they are available and measurable for governmental fund types. Departments should bill appropriate parties for amounts owed to Champaign County, review aging reports, complete follow-up information about the account, and monitor all accounts receivables.
4. The County Treasurer is responsible for investment of all Champaign County funds. With County Board approval, the Treasurer may make a short-term loan of idle monies from one fund to another, subject to the following criteria:
 - a. Such loan does not conflict with any restrictions on use of the source fund; and
 - b. Such loan is to be repaid to the source fund within the current fiscal year.
5. The County Treasurer shall be responsible for the monthly reporting of investment activity as required under 55 ILCS 5/3-11007. The monthly County Board report shall include investment, collateral, and financial institution information to fairly inform the general public of the Treasurer's Office's investment activities.

Purchasing and Encumbrances

1. An encumbrance system is maintained to account for commitments resulting from purchase orders and contracts. Every effort will be made to ensure that these commitments will not extend from one fiscal year to the next. Any emergency encumbrances, which do extend into the next fiscal year, shall be subject to appropriation in the next year's budget. Encumbrances at year - end do not constitute expenditures or liabilities in the financial statements for budgeting purposes.
2. All items with an expected value of \$30,000 or more must be competitively bid with exceptions for professional services (other than engineering, architectural or land surveying services which will follow Quality Based Selection (QBS) requirements established in 50 ILCS 510). Additional competitive bid requirements may apply by statute or as a condition of using funds from an outside source.
3. All purchases over the respective limit of \$30,000, which require the use of either formal bids or requests for proposals, must be approved by the full Champaign County Board.
4. The Champaign County Purchasing Policy Ordinances, establish the procedures to be followed in all purchasing activities.

Risk Management

1. To forecast expenditures for its self-funded insurance program for workers compensation and liability, the County hires an actuarial consulting firm to review loss history and recommend funding taking into consideration claims, fixed costs, fund reserves, and national trends.
2. At a minimum, the County strives to maintain the actuary-recommended fund balance, defined as the Discounted Actuarial Central Estimate of Unpaid Claim Liability.

Salary Administration

1. The County's Salary Administration Guidelines will be followed for departments whose personnel budgets are subject to the County Board's personnel appropriation procedures.
2. The County Executive is responsible for computing salaries and fringe benefits costs for all departments.
3. Increases for non-bargaining employees will be recommended by the County Executive at the beginning of the budget cycle and forwarded to the County Board for inclusion in the annual budget.

RESOLUTION NO. 2024-122

RESOLUTION ESTABLISHING THE BUDGET PROCESS for CHAMPAIGN COUNTY for FY2025

WHEREAS, per 55 ILCS 5/2-5008 the County Executive shall prepare and submit to the County Board for its approval the annual budget for the county; and

WHEREAS, the Champaign County Board determines it appropriate to establish a formal process for the compilation, presentation, approval, and execution of the annual budget; and

WHEREAS, based on the forecasted receipt of both revenues and expenditures, the Finance Committee recommends guidelines for its consideration of the FY2025 annual budget;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, Illinois, that the following guidelines are hereby adopted for the submission, review, preparation, and implementation of the FY2025 Budget:

BUDGET CALENDAR

The County’s fiscal year begins on January 1 and ends on December 31.

June 6	Budget instruction meeting for County departments Instructions for budget submission sent to outside agencies
July 5	Budgets DUE from departments
July 8-26	Internal department budget review meetings
July 29-Aug 1	External department budget review meetings
Aug. 5-9	Confirm tax revenues & other revenue estimates
Aug. 26-28	6:00pm each evening – Legislative Budget Hearings before the County Board
Sept. 19	Presentation of Budget Overview
Sept. 24	Special Finance Committee of the Whole meeting for public comment on the Proposed Budget and Committee refinements to the Proposed Budget
Oct. 15	Tentative Budget forwarded by Finance Committee to County Board
Oct. 24	Receive and place on File FY2025 Tentative Budget and County Board Truth in Taxation Public Hearing (<i>if required</i>)
Nov. 12	Final Budget forwarded by Finance Committee to County Board
Nov. 21	County Board approval of Final FY2025 Budget and Tax Levy Ordinance

FORM OF THE BUDGET

The final Budget document must include the following, showing specific amounts:

- Statement of financial information including prior year revenue and expenditure totals, and current year and ensuing year revenue and expenditure projections; and
- Statement of all moneys in the county treasury unexpended at the termination of the last fiscal year; and
- Statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year; and
- Any additional information required by state law.

PROPERTY TAX REVENUE

The County Board directs the preparation of the property tax revenue for FY2025 be calculated in accordance with the Property Tax Extension Limitation Law (PTELL).

BUDGET DEVELOPMENT PROCESS FOR ALL FUNDS/DEPARTMENTS

Budgets should be prepared as follows:

1. Presented within the County Board's definition of a balanced budget; and
2. Be performance-based and focused on goals, objectives, and performance indicators; and
3. Aligned to the County's Strategic Plan; and
4. An objective and analytic projection of revenues including any recommendations for fee increases or modifications to revenue structure; and
5. Personnel appropriation (with the exception of the Regional Planning Commission) will be completed by Administrative Services based on salary administration guidelines, negotiated labor contracts and the non-bargaining salary increase approved by the County Board; and
6. Fund balances with an explanation for variances in ending fund balance greater than a ten percent increase or decrease.

GENERAL CORPORATE FUND BUDGET REQUESTS

In addition to the above, General Fund budgets should be prepared as follows:

1. Requests for new positions will be made on forms provided during budget instructions.
2. Budgeting for contra-expense will permit estimated underspending to be appropriated for other costs within the budget without reducing available personnel appropriation in individual departments.
 - Administration's recommendation for the negative salary expenditure is 1.5% of total General Fund full-time appropriations.
 - Administration's recommendation for the negative health insurance expenditure is 5% of the total General Fund health insurance appropriation based on enrollment at the time of budget preparation.
3. Personnel costs represent the largest percentage of General Fund expenditures. The County has been investing in larger than historical wage increases and funded several new positions. It is therefore essential for the County to limit increases in non-personnel costs. Commodities, services, and equipment appropriation will be held flat against the FY2024 Original Budget with the exception of increases for competitively bid contracts and documented cost increases for services (examples: Corrections medical contract, utility rate increases, and joint ventures with other agencies such as METCAD and ARMS).
 - One-time appropriation allowed in FY2024 will be removed from the FY2025 budget.
 - Requests for additional non-personnel appropriations will be made on forms provided during budget instructions.

AMERICAN RESCUE PLAN ACT FUNDING

Through the budget process, departments may propose projects for possible one-time appropriations from ARPA funds, on forms provided during budget instructions, to be forwarded to the Board for consideration.

CAPITAL ASSET REPLACEMENT FUND (CARF)

Capital asset replacement programs have an impact on the General and Public Safety Sales Tax funds. The County Board directs administration to prepare the Capital Asset Replacement Fund utilizing available General and Public Safety Sales Tax revenues to support:

1. Funding for maintenance scheduled in the Facilities Capital Plan; and
2. Funding for projects scheduled in the Information Technology Plan (General County projects only), taking into consideration the County's readiness to proceed with planned projects; and

Resolution No. 2024-122

3. Funding for CARF equipment, technology, and items scheduled for replacement in FY2025, with reserve funding for future CARF replacement schedules based on financial capacity within the budget; and
4. With consideration given to the additional equipment and furnishing needs of County departments relocating to County Plaza based on available financial resources.

FINANCIAL POLICIES

The final Budget shall further be prepared in acknowledgement of the Champaign County Board Financial Policies.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
And ex-officio Clerk of the Champaign
County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-123

RESOLUTION AUTHORIZING REIMBURSEMENT OF TRAVEL EXPENSE
TO COUNTY BOARD MEMBER BRETT PEUGH PURSUANT TO CHAMPAIGN COUNTY
TRAVEL POLICY

WHEREAS, Ordinance No. 2022-10, adopted November 19, 2022, establishes the Travel Regulations for Champaign County, Illinois which applies to all Elected Officials, Appointed Officials and Employees of the County of Champaign, regardless of source of funds; and

WHEREAS, Article I.-B. of Ordinance 2023-10 specifies that “Expenses that are regulated by the IRS or other laws must be adhered to and will be enforced by the Auditor’s Office”; and

WHEREAS, Illinois Statute 50 ILCS 150/15 specifies that “Expenses for travel, meals, and lodging of: (1) any officer or employee that exceeds the maximum allowed under the regulations adopted under section 10 of this Act; or (2) any member of the governing board or corporate authorities of the local public agency, may only be approved by roll call vote at an open meeting of the governing board or corporate authorities of the local public agency”; and

WHEREAS, County Board Member Brett Peugh will submit invoices for reimbursement of travel expenses to attend the NACo Conference held in Tampa, Florida July 12, 2024 to July 15, 2024, for the amount not to exceed \$2,500; and

NOW THEREFORE BE IT RESOLVED that the County Board approves said travel reimbursement to Brett Peugh up to \$2,500.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of May A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESUME OF MINUTES OF REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
April 18, 2024

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, April 18, 2024, at 6:30 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Fortado, Greer, Locke, Lokshin, Peugh, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Thorsland, Vanichtheeranont, Wilson, Esry, Farney, and Carter – 17; absent: Hanauer-Friedman, Michaels, Owen, and Rodriguez – 4; late: Cowart (arrived at 6:41, missing the Approval of Agenda/Addenda and Consent Agenda votes) – 1. County Executive Summers declared a quorum present and the Board competent to conduct business. Five members departed early: Straub (at 7:47, missing the County Auditor's Presentation), Thorsland (at 8:23, during the County Auditor's Presentation), Rogers (shortly before 8:50, during the County Auditor's Presentation), Sexton (at 9:04, during the County Auditor's Presentation), and Farney (at 9:04, during the County Auditor's Presentation).

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Summers read prayer, and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on April 4, April 11, and April 17, 2024.

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to approve the Agenda/Addenda; Board Member Sexton seconded.

Board Member Farney offered an amendment to move up items XIV. A. 1. (Update from the ARPA Project Manager), 2. (St. Joseph Water Project Update and Request for Additional Funding), and 3. (Request for ARPA Funding – County Executive's Office – Market Study) to be placed between XII. (Areas of Responsibility) and XIII. (New Business); Board Member Wilson seconded. The amendment carried by unanimous voice vote.

The motion as amended carried by unanimous voice vote.

DATE/TIME OF NEXT MEETINGS

Standing Committees:

- A. County Facilities Committee
Tuesday, May 7, 2024 at 6:30 PM
Shields-Carter Meeting Room
- B. Environment & Land Use Committee
Thursday, May 9, 2024 at 6:30 PM
Shields-Carter Meeting Room
- C. Highway & Transportation Committee
Friday, May 10, 2024 at 9:00 AM
1605 E Main Street, Urbana

Committee of the Whole:

- A. Justice and Social Services; Policy, Personnel and Appointments; *and* Finance
Tuesday, May 14, 2024 at 6:30 PM
Shields-Carter Meeting Room

County Board:

- A. Regular Meeting
Thursday, May 23, 2024 at 6:30 PM
Shields-Carter Meeting Room

PUBLIC PARTICIPATION

Steve Becket was asked to speak later at item XII. A. 1. Adoption of Resolution No. 2024-99 Honoring Bruce Hannon – Naming the Bruce Hannon Memorial Courthouse Clock.

Mary King of Urbana spoke about employee whistleblower complaints about the County Auditor; she urged the board to support County employees and to censure County Auditor George Danos.

CONSENT AGENDA

Board Member Locke offered a motion to approve the Consent Agenda; Board Member Straub seconded. The motion comprising 29 resolutions (Nos. 2024-70, 2024-71, 2024-72, 2024-73, 2024-74, 2024-75, 2024-76, 2024-77, 2024-78, 2024-79, 2024-80, 2024-81, 2024-82, 2024-83, 2024-84, 2024-85, 2024-86, 2024-87, 2024-88, 2024-89, 2024-90, 2024-91, 2024-92, 2024-93, 2024-94, 2024-95, 2024-96, 2024-97, and 2024-98) carried by unanimous roll-call vote.

Yeas: Fortado, Greer, Locke, Lokshin, Peugh, Rogers, Sexton, Smith, Stohr, Straub, Taylor, Thorsland, Vanichtheeranont, Wilson, Esry, Farney, and Carter – 17

Nays: none

COMMUNICATIONS

Board Member Rogers noted the upcoming floor signing event at the Urbana Park District's Health and Wellness Center on April 20, 2024, from 10 AM to noon; she also noted the Circuit Clerk's Office Amnesty Week program April 15-26, 2024.

Board Member Stohr noted the April 20, 2024, document shredding event at the State Farm Center; he also noted that April 22, 2024, is Earth Day and urged people to reduce, reuse, recycle, and refuse. County Executive Summers added that Black Dog Smoke and Ale House in Champaign uses paper straws instead of plastic.

Board Member Lokshin noted the Illinois Marathon events on April 25-27, 2024, which will result in street closures and detours throughout Champaign and Urbana.

Board Chair Carter noted that she had researched the rules and regulations of both the Champaign County Board Rules and state statutes for the county board chair position and stated that the County Board Rules will need to be updated.

Board Member Thorsland stated that April 19, 2024, is the University of Illinois at Urbana-Champaign's (UIUC) Disability Resources and Educational Services' 75th anniversary; he also noted that in February and March, the State of California produced more than 100% of its energy from renewable sources.

Board Member Fortado stated that April 28, 2024, is the Workers Memorial Day, with an event at 2 PM at Dodds Park in Champaign; she also noted the upcoming, April 23, 2024, County Board Study Session for the proposed Public Safety Sales Tax.

Board Member Peugh noted the April 20, 2024, Boneyard Creek clean-up program and the April 22, 2024, African-American Heritage Trail tour on the UIUC campus. Board Member Locke read the UIUC press release.

Board Member Wilson spoke about his recent tour of the County Emergency Management Agency and MetCAD fire and law enforcement dispatch facilities.

Board Member Taylor noted that the County Auditor is always welcome to present on the Committee of the Whole agenda.

County Executive Summers noted a bill in the Illinois state legislature to allow County Assessors to post yearly assessments online in lieu of publishing in a print newspaper, adding that the cost of print newspaper publication is significant.

APPROVAL OF MINUTES

Board Member Lokshin offered a motion to approve the minutes of the Regular Meeting of the County Board of March 21, 2024; Board Member Straub seconded. The motion carried by unanimous voice vote.

STANDING COMMITTEES

County Executive Summers noted that the Summaries of Action Taken for the County Facilities Committee on April 2, 2024, and the Highway and Transportation Committee on April 5, 2024, were received and placed on file.

AREAS OF RESPONSIBILITY

County Executive Summers noted that the Summary of action from the Committee of the Whole (Justice and Social Services; Finance; Policy, Personnel, and Appointments) on April 9, 2024, was received and placed on file.

Board Member Stohr offered a motion to adopt Resolution No. 2024-99 honoring Bruce Hannon – naming the Bruce Hannon Memorial Courthouse Clock; Board Member Farney seconded. Steve Beckett of Urbana was invited to read the full resolution text. The motion carried by unanimous voice vote.

AMERICAN RESCUE PLAN ACT

American Rescue Plan Act (ARPA) Project Manager Kathy Larson provided a brief update on ARPA-funded projects, noting final payments for the St. Joseph wastewater project, the Justine Petersen loan program, and the Vision to Succeed violence prevention program. Board Member Wilson asked to have the ARPA quarterly reports available on the County website; Project Manager Larson stated that the quarterly reports are specifically formatted for submission to the Department of the Treasury and not in a manner to be readily understood by the general public. Board Member Wilson asked about the accrued interest on ARPA funds; Project Manager Larson stated the interest earned is not subject to ARPA reporting or rules. Board Member Fortado asked if there have been any extensions to Federal ARPA deadlines; Project Manager Larson stated that no deadlines have been extended. Board Chair Carter asked how much project spending is on track; Project Manager Larson stated the majority are on schedule. Board Member Smith asked about the County Board of Health senior study; Project Manager Larson discussed the two parts of the study, emphasizing the Advocates of Aging market study that was up for discussion at the meeting. Board Member Thorsland asked for an update on the rural broadband; Project Manager Larson stated the internet providers are waiting on state funding; County Executive read a statement about the project from the Farm Bureau; Board Member Fortado added that Findley Engineering provides weekly project updates to the Finance Committee. Board Member Stohr asked about progress with the low-hurdle grant program; Project Manager Larson stated that they are waiting on it. Board Member Lokshin asked for an update on the Central Illinois Land Bank project; Project Manager Larson stated they have funds to assist five to seven houses; County Executive Summers added the county is working to accelerate the work.

Joe Hackney, St. Joseph Village Administrator, presented an update on the St. Joseph wastewater project and requested additional funding for a flooding infrastructure improvement project. Board Member Fortado noted wetland grants are available for future, post-ARPA funding needs. Board Member Stohr asked about the village's contribution to wastewater project; Village Administrator Hackney estimated \$20-25 million in total, including bonds and sewage rate increases. Board Chair Carter asked how much funding is requested for the flooding infrastructure improvement project; Village Administrator Hackney stated he is seeking \$480,000 in ARPA funds. Board Member Fortado recommended the board further discuss the flooding infrastructure improvement project at the May Committee of the Whole meeting. County Director of Administration Michelle Jett was invited to join the discussion; she stated that County Administration will have ARPA funding requests at the May Committee of the Whole meeting.

Director Jett addressed the board about an additional \$15,000 for the nursing home market study. Various board members noted the importance of completing the study. County Executive Summers noted that no other entities—cities, villages, hospitals, or the university—within the county have contributed to the study, despite their also having interest in the results of the study. By a showing of thumbs, the board directed Project Manager to fund an additional \$15,000 for the study.

NEW BUSINESS

Board Member Thorsland offered a motion to approve a Recreation and Entertainment License for Araceli Gutierrez for a Spanish rodeo at the Champaign County Fairgrounds, 1302 N Coler Ave, Urbana, IL to be held May 5, 2024; Board Member Esry seconded. The motion carried by unanimous voice vote.

Board Member Taylor offered a motion to adopt Resolution No. 2024-100 authorizing payments of claims; Board Member Vanichtheeranont seconded. The motion carried by unanimous voice vote.

Board Chair Carter offered a motion to adopt Resolution No. 2024-101 approving purchases not following purchasing policy; Board Member Cowart seconded. Board Member Lokshin noted the extensive list; County Executive Summers stated the quantity of purchases is a result of an effort to be more comprehensive in reporting and the close of the fiscal year. Board Member Farney noted past purchasing list were much longer. The motion carried by unanimous voice vote.

OTHER BUSINESS

County Auditor George Danos presented a state of county economics analysis, emphasizing the lack of need for a Public Safety Sales Tax. When completed, County Executive remarked on the disjointed format of the presentation and stated that Auditor Danos' cost estimates did not align with quotes or examples from similar counties and

include wild assumptions; Auditor Danos refuted County Executive Summers' accusations and the analysis of experts. Board Member Fortado refuted Auditor Danos' assumptions and explained the funding process for the Veteran's Assistance Commission (VAC). Board Member Lokshin asked from what source did the data come; Auditor Danos stated the data largely came from the Munis monthly summary reports, which he noted does not require him to log in to the Munis software. Board Member Locke stated that the role of the County Auditor is to audit accounts and detect potential fraud, and not to be a financial accountant or create alternative budgets for the county. Board Member Fortado discussed specifics of sales taxes, economic cycles, and county budgeting. Board Chair Carter and Board Member Stohr asked Auditor Danos to share his presentation and data with the County Board and invited him to present regularly at the monthly Committee of the Whole meetings; County Executive Summers requested the data before the April 23, 2024, Public Safety Sales Tax Study Session meeting. Board Member Lokshin asked about the request for County elected official salary increase; Auditor Danos stated he is requesting a 17.5% increase for official elected in 2024, to raise them above the salary of those elected in 2022, and he added that he will update his spreadsheets to reflect that salary increase. Various Board Members and Auditor Danos debated the proposed salary increase. Board Chair Carter and Board Member Locke discussed and disputed specifics of the Court and Sheriff's Office budget needs; Auditor Danos defended his budgeting data for the Sheriff's Office. Board Member Farney noted that a recent Freedom of Information Act (FOIA) request showed Auditor Danos performing personal, political activity during work hours, using a county computer; Board Chair Carter objected to the relevance of the FOIA information to the county finance discussion; Board Member Fortado expressed exasperation at the personal, political activity at work. Director Jett was invited to join the discussion; Auditor Danos refused to continue if Director Jett was to speak and departed the meeting. Director Jett gave details refuting Auditor Danos' data on bond repayments, the Public Safety Sales Tax, and future tax projections.

ADJOURN

County Executive Summers adjourned the meeting at 9:07 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE ACTION PLAN
County of Champaign, Urbana, Illinois**

Tuesday, May 7, 2024, at 6:30p.m.
Shields-Carter Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana, IL 61802

Agenda

Action

- | | |
|--|---|
| I. Call to Order and Roll Call | 6:30 p.m. |
| II. Approval of Agenda/Addenda | Approved |
| III. Approval of Minutes – April 2, 2024 | Approved |
| IV. Public Participation | None |
| V. Communications | None |
| VI. New Business | |
| A. Update on ITB #2022-008 County Plaza Renovation Project – Bailey Edward Design – Karla Smalley, and Broeren Russo – Austin Barton | Information Only |
| B. Discussion and Approval of Change Orders for ITB#2022-008 County Plaza Renovation Project (Change Orders #42, #43, #44 and composite of all change orders and pay applications to date.) | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving change orders for the County Plaza Renovation Project</i> |
| C. Discussion of Broeren Russo Minority Employment Reports for March and April 2024 | Information Only |
| D. Update on ITB #2023-005 County Plaza Elevator Renovation Project – Bailey Edward Design – Karla Smalley | Information Only |
| E. Update on Courthouse Parking Lot Access Control Project – Bailey Edward Design – Karla Smalley | Information Only |
| F. Update on ITB#2022-009 Satellite Jail Consolidation | Information Only |
| G. Discussion and Approval of Change Orders for ITB#2022-009 Satellite Jail Consolidation Project (Change Orders #39, #40, #41, #42, #43 and composite of all change orders and pay applications to date.) | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving change orders for the Satellite Jail Consolidation Project</i> |
| H. Discussion of PJ Hoerr Minority Employment Report for March of 2024 | Information Only (The report was not available) |

**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
May 7, 2024 Action Plan**

- I. Discussion and Award of Contract for County Highway Department Section #23-00469-00-RS METCAD Parking Lot Renovation Project

****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving award of contract Cross Construction for the METCAD Parking Lot Renovation Project***

- VII. Other Business

African American Heritage Trail Plaque placement honoring James Burgess. The committee would like this to be placed on the May County Board Agenda.

- VIII. Presiding Officer’s Report
 - A. Future Meeting – **June 4, 2024 @ 6:30pm**

Information Only

- IX. Designation of Items to be Placed on the Consent Agenda

VI. B., G., and I.

- X. Adjournment

7:35 p.m.

****Denotes Inclusion on the Consent Agenda***



**CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE Action Plan
Summary of Action Taken at the May 9, 2024 Meeting**

Members Present: Aaron Esry, John Farney, Jimala Rogers, Chris Stohr, and Eric Thorsland
Members Absent: Emily Rodriguez

Agenda	Action
I. Call To Order	6:30
II. Roll Call	6 Members Present
III. Approval of Agenda/Addendum	Approved
IV. Approval of Minutes A. February 8, 2024 – Regular Meeting	Approved with slight revision
V. Public Participation	Joshua Johnson, Norman Davis, Tony Grilo, Alison Harper, Patsy Hopper, Andrew Hopper, Matthew Vollbrecht, Christian Schlesinger, Eric Auth, Elizabeth Reddington
VI. Communications	Mr. Thorsland welcomed Mr. Owen
VII. <u>New Business: Items for Information Only</u>	
A. Letter received 3/19/2024 from Philip Carper of Seymour regarding nuisance roosters	Information Only
B. E-mail received 3/20/2024 from Mary Mrozak of Seymour regarding nuisance roosters	Information Only
C. Letter received 3/25/2024 from Mary Mrozak of Seymour regarding nuisance roosters	Information Only
D. E-mail from Board member Elly-Hanauer-Friedman regarding keeping of livestock in Residential District 4/15/24	Information Only
E. E-mail from Champaign Township Supervisor regarding keeping of hogs in residential District 4/15/24	Information Only

- F. **Places still available for the Residential Electronic Collection Event at Parkland College from 8 .m. to 12 noon on Saturday, May 18, 2024**

Information Only

VIII. **New Business: Items to be Approved by ELUC**

- A. **Guidance for Zoning Administrator regarding possible Nuisance Ordinance and Zoning Ordinance amendments to restrict keeping of livestock in Residential Districts**

Discussion

IX. **New Business: Items to Receive and Place on File by ELUC to Allow a 30-Day Review Period**

- A. **Zoning Case 111-S-23. A request by Anthony Donato, d.b.a. Donato Solar Bondville LLC to authorize a photovoltaic solar array with a total nameplate capacity of 6 megawatts (MW), including access roads and wiring, as a second principal use as a County Board Special Use Permit, subject to the rezoning to the AG-2 Agriculture Zoning District in Case 109-AM-23, on approximately 17 acres of a 77.5-acre tract of land in the East Half of the Southwest Quarter of Section 12, Township 19 North, Range 7 East of the Third Principal Meridian in Scott Township and including a waiver of standard conditions for locating the PV Solar Array less than one-half mile from an incorporated municipality and within the contiguous urban growth area of a municipality per Section 6.1.5 B.(2)a.**

Received and Placed on
File 30 Days

- B. **Decommissioning and Site Reclamation Plan for Zoning Case 111-S-23. A request by Anthony Donato, d.b.a. Donato Solar – Bondville LLC to approve the Decommissioning and Site Reclamation Plan for the photovoltaic solar array with a total nameplate capacity of 6 megawatts (MW), including access roads and wiring, subject to the rezoning to the AG-2 Agriculture Zoning District in Case 109-AM-23, on approximately 17 acres of a 77.5-acre tract of land in**

Received and Placed on
File 30 Days

the East Half of the Southwest Quarter of Section 12,
Township 19 North, Range 7 East of the Third Principal
Meridian in Scott Township.

X. **New Business: Items to be Recommended to the County Board**

A. **Zoning Case 115-S-23.** A request by Pivot Energy IL 38, LLC, via agent Liz Reddington, with participating landowners Louis and Donna Zitting to authorize a Community PV Solar Farm with a total nameplate capacity of 5 megawatts (MW), including access roads and wiring, in the AG-1 Agriculture Zoning District, on approximately 27 acres of a 51.16-acre tract of land lying south of County Highway 15 (CR 1050N) in the East Half of the West Half of Section 12, Township 18 North, Range 10 East of the Third Principal Meridian in Sidney Township, and commonly known as farmland owned by Louis and Donna Zitting and including a waiver of standard conditions for not entering into a Roadway Upgrade and Maintenance Agreement waiver therefrom with the relevant local highway authority prior to consideration of the Special Use Permit by the Board, per Section 6.1.5 G. of the Zoning Ordinance.

RECOMMEND COUNTY BOARD
APPROVAL of a resolution
approving Zoning Case 115-S-23
and the Decommissioning and
Site Reclamation Plan

B. **Decommissioning and Site Reclamation Plan for Zoning Case 115-S-23:** A request by Pivot Energy IL 38, LLC, via agent Liz Reddington, with participating landowners Louis and Donna Zitting to approve the Decommissioning and Site Reclamation Plan for the PV Solar Farm in Zoning Case 115-S-23 with a total nameplate capacity of 5 megawatts (MW), including access roads and wiring, in the AG-1 Agriculture Zoning District, on approximately 27 acres of a 51.16-acre tract of land lying south of County Highway 15 (CR 1050N) in the East Half of the West Half of Section 12, Township 18 North, Range 10 East of the Third Principal Meridian in Sidney Township, and commonly known as farmland owned by Louis and Donna Zitting.

C. Zoning Case 126-S-23. A request by FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC; via agent Christian Schlesinger, and participating landowner Kathryn Bonacci to authorize a Community PV Solar Farm with a total nameplate capacity of 3.5 megawatts (MW), including access roads and wiring, in the AG-2 Agriculture Zoning District, on the east 29.54 acres of three tracts of land totaling 55.81 acres located in the Northeast Quarter of Section 27, Township 19 North, Range 9 East of the Third Principal Meridian in Urbana Township, and commonly known as farmland owned by Kathryn Bonacci in the southwest corner of the intersection of Windsor Road and IL 130 (High Cross Rd), Urbana and including the following waivers of standard conditions:

Part A: A waiver for locating the PV Solar Farm less than one-half mile from an incorporated municipality and within the contiguous urban growth area of a municipality per Section 6.1.5 B.(2)a.(a).

Part B: A waiver for entering into a Roadway Upgrade and Maintenance Agreement or waiver therefrom with the relevant local highway authority at a later time in lieu of prior to consideration of the Special Use Permit by the Board, per Section 6.1.5 G. of the Zoning Ordinance.

Zoning Cases 126-S-23 and 127-S-23, an Ominbus motion to Approve items X.- C., D., E., and F.

D. Decommissioning and Site Reclamation Plan for Zoning Case 126-S-23. A request by FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC; via agent Christian Schlesinger, and participating landowner Kathryn Bonacci to approve the Decommissioning and Site Reclamation Plan for the PV Solar Farm in Zoning Case 126-S-23 with a total nameplate capacity of 3.5 megawatts (MW), including access roads and wiring, in the AG-2 Agriculture Zoning District on the east 29.54 acres of three tracts of land totaling 55.81 acres located in

the Northeast Quarter of Section 27, Township 19 North, Range 9 East of the Third Principal Meridian in Urbana Township, and commonly known as farmland owned by Kathryn Bonacci in the southwest corner of the intersection of Windsor Road and IL 130 (High Cross Rd), Urbana.

- E. Zoning Case 127-S-23.** A request by FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC; via agent Christian Schlesinger, and participating landowner Kathryn Bonacci to authorize a Community PV Solar Farm with a total nameplate capacity of 2.5 megawatts (MW), including access roads and wiring, in the AG-2 Agriculture Zoning District, on the west 15.96 acres of three tracts of land totaling 55.81 acres located in the Northeast Quarter of Section 27, Township 19 North, Range 9 East of the Third Principal Meridian in Urbana Township, and commonly known as farmland owned by Kathryn Bonacci in the southwest corner of the intersection of Windsor Road and IL 130 (High Cross Rd), Urbana and including the following waivers of standard conditions:

Part A: A waiver for locating the PV Solar Farm less than one-half mile from an incorporated municipality and within the contiguous urban growth area of a municipality per Section 6.1.5 B.(2)a.(a).

Part B: A waiver for entering into a Roadway Upgrade and Maintenance Agreement or waiver therefrom with the relevant local highway authority at a later time in lieu of prior to consideration of the Special Use Permit by the Board, per Section 6.1.5 G. of the Zoning Ordinance.

- F. Decommissioning and Site Reclamation Plan for Zoning Case 127-S-23.** A request by FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC; via agent Christian Schlesinger, and participating landowner Kathryn Bonacci to approve the Decommissioning and Site Reclamation Plan for the PV Solar Farm in Zoning Case 127-S-23 with a total nameplate capacity of 2.5

megawatts (MW), including access roads and wiring, in the AG-2 Agriculture Zoning District on the west 15.96 acres of three tracts of land totaling 55.81 acres located in the Northeast Quarter of Section 27, Township 19 North, Range 9 East of the Third Principal Meridian in Urbana Township, and commonly known as farmland owned by Kathryn Bonacci in the southwest corner of the intersection of Windsor Road and IL 130 (High Cross Rd), Urbana.

- G. **Annual Facility Inspection Report for the period 4/1/23 – 3/31/24 for Champaign County’s National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Discharge Permit with the Illinois Environmental Protection Agency (IEPA)**

**Recommend County Board Approval of the Annual Facility Inspection Report*

XI. **Other Business**

A. **Monthly Reports**

November 2023

Accepted and Placed on File

XII. **Chair’s Report**

Mr. Thorsland commended staff

XIII. **Designation of Items to be Placed on the Consent Agenda**

X.-G.

XIV. **Adjournment**

8:00 p.m.

ORDINANCE NO. 2024-4

**ORDINANCE GRANTING A SPECIAL USE PERMIT
ZONING CASE 115-S-23
“PIVOT ENERGY IL 38 LLC” PV SOLAR FARM INCLUDING THE
DECOMMISSIONING AND SITE RECLAMATION PLAN**

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 115-S-23;

WHEREAS, the Champaign County Board finds that the Zoning Board of Appeals followed proper procedures and its Finding of Fact is supported by the manifest weight of evidence cited in the Summary of Evidence; and

WHEREAS, the Finding of Fact forwarded by the Zoning Board of Appeals demonstrates compliance of the petition in Zoning Case 115-S-23 with the criteria contained in Section 9.1.11 B. of the *Champaign County Zoning Ordinance*.

NOW, THEREFORE BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That the Summary of Evidence, Documents of Record, Finding of Fact, and Final Determination forwarded by the Champaign County Zoning Board of Appeals in Zoning Case 115-S-23 are hereby endorsed and adopted, and incorporated herein by reference.
2. That a Special Use Permit is hereby granted to Pivot Energy IL 38 LLC for a PV Solar Farm with a total nameplate capacity of 5 megawatts (MW), including access roads and wiring, in the AG-1 Agriculture Zoning District on the real estate described below:

That part of a 51.16-acre tract of land lying south of County Highway 15 (CR 1050N) in the East Half of the West Half of Section 12, Township 18 North, Range 10 East of the Third Principal Meridian in Sidney Township in Champaign County, Illinois. PIN: 24-28-12-300-002.

3. That the granting of the Special Use Permit in Case 115-S-23 include the following waiver of standard conditions:

A waiver for not entering into a Roadway Upgrade and Maintenance Agreement or waiver therefrom with the relevant local highway authority prior to consideration of the Special Use Permit by the Board, per Section 6.1.5 G. of the Zoning Ordinance

4. That the granting of the Special Use Permit in Case 115-S-23 include the Decommissioning and Site Reclamation Plan received August 30, 2023.

5. That the granting of the Special Use Permit in Case 115-S-23 include the following special conditions of approval:
- A. The approved site plan consists of the following documents:
 - Site Plan received January 25, 2023.
 - B. The Zoning Administrator shall not authorize a Zoning Use Permit Application or issue a Zoning Compliance Certificate on the subject property until the lighting specifications in Paragraph 6.1.2.A. of the Zoning Ordinance have been met.
 - C. The Zoning Administrator shall not issue a Zoning Compliance Certificate for the proposed PV SOLAR FARM until the petitioner has demonstrated that the proposed Special Use complies with the Illinois Accessibility Code, if necessary.
 - D. A signed Decommissioning and Site Reclamation Plan that has been approved by the Environment and Land Use Committee is required at the time of application for a Zoning Use Permit that complies with Section 6.1.1 A. and Section 6.1.5 Q. of the Zoning Ordinance, including a decommissioning cost estimate prepared by an Illinois Professional Engineer.
 - E. A Roadway Upgrade and Maintenance Agreement or waiver therefrom signed by relevant County, township, and/or municipal authorities and approved by the Environment and Land Use Committee, shall be submitted at the time of application for a Zoning Use Permit.
 - F. The following submittals are required prior to the approval of any Zoning Use Permit for a PV SOLAR FARM:
 1. Documentation of the solar module's unlimited 10-year warranty and the 25-year limited power warranty.
 2. Certification by an Illinois Professional Engineer that any relocation of drainage district tile conforms to the Champaign County Storm Water Management and Erosion Control Ordinance.
 3. An irrevocable letter of credit to be drawn upon a federally insured financial institution with a minimum acceptable long term corporate debt (credit) rating of the proposed financial institution shall be a rating of "A" by S&P or a rating of "A2" by Moody's or a rating of "A-" by Kroll's within 200 miles of Urbana or reasonable anticipated travel costs shall be added to the amount of the letter of credit.
 4. A permanent soil erosion and sedimentation plan for the PV SOLAR FARM including any access road that conforms to the relevant Natural Resources Conservation Service guidelines and that is prepared by an Illinois Licensed Professional Engineer.

5. Documentation regarding the seed to be used for the pollinator planting, per 6.1.5 F.(9).
 6. A Transportation Impact Analysis provided by the applicant that is mutually acceptable to the Applicant and the County Engineer and State's Attorney; or Township Highway Commissioner; or municipality where relevant, as required by 6.1.5 G. 2.
 7. The telephone number for the complaint hotline required by 6.1.5 S.
 8. Any updates to the approved Site Plan from Case 115-S-23 per the Site Plan requirements provided in Section 6.1.5 U.1.c.
- G. A Zoning Compliance Certificate shall be required for the PV SOLAR FARM prior to going into commercial production of energy. Approval of a Zoning Compliance Certificate shall require the following:
1. An as-built site plan of the PV SOLAR FARM including structures, property lines (including identification of adjoining properties), as-built separations, public access road and turnout locations, substation(s), electrical cabling from the PV SOLAR FARM to the substations(s), and layout of all structures within the geographical boundaries of any applicable setback.
 2. As-built documentation of all permanent soil erosion and sedimentation improvements for all PV SOLAR FARM including any access road prepared by an Illinois Licensed Professional Engineer.
 3. An executed interconnection agreement with the appropriate electric utility as required by Section 6.1.5 B.(3)b.
- H. The Applicant or Owner or Operator of the PV SOLAR FARM shall comply with the following specific requirements that apply even after the PV SOLAR FARM goes into commercial operation:
1. Maintain the pollinator plantings in perpetuity.
 2. Cooperate with local Fire Protection District to develop the District's emergency response plan as required by 6.1.5 H.(2).
 3. Cooperate fully with Champaign County and in resolving any noise complaints including reimbursing Champaign County any costs for the services of a qualified noise consultant pursuant to any proven violation of the I.P.C.B. noise regulations as required by 6.1.5 I.(4).
 4. Maintain a current general liability policy as required by 6.1.5 O.
 5. Submit annual summary of operation and maintenance reports to the Environment and Land Use Committee as required by 6.1.5 P.(1)a.

6. Maintain compliance with the approved Decommissioning and Site Reclamation Plan including financial assurances.
7. Submit to the Zoning Administrator copies of all complaints to the telephone hotline on a monthly basis and take all necessary actions to resolve all legitimate complaints as required by 6.1.5 S.
- I. The PV SOLAR FARM COUNTY Board SPECIAL USE Permit designation shall expire in 10 years if no Zoning Use Permit is granted.
- J. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425.
- K. A 5 feet deep open trench shall extend for 30 feet on either side of any drainageway that is crossed with underground wiring and the relevant drainage district shall be provided 48 hours in which to inspect for tile and the positions of any tile lines that are discovered shall be recorded using Global Positioning System (GPS) technology.
- L. A copy of a signed agreement with the drainage district establishing the 40 feet wide easement and including any provisions for cabling and access to the easement shall be provided to the Zoning Administrator prior to the issuance of a Zoning Use Permit.
- M. The terms of approval are the requirements of the current Section 6.1.5 of the Zoning Ordinance as amended February 23, 2023.
- N. Underground drainage tile shall be investigated and identified with any necessary changes made to the solar array as follows:
 1. Desktop mapping and field reconnaissance shall identify all areas where drain tile are expected to be located based on soils, topographic elevations, ground surface channels and/or depressions, wetlands, natural drainage ingress and egress locations, and knowledge of current owners and/or current farmers.
 2. Slit trenching shall be used to investigate the presence of mutual drainage tiles that serve upland areas under different ownership. All existing drain tiles encountered shall be logged on field mapping and repaired to the original state according to Illinois Department of Agriculture Impact Mitigation Agreement (AIMA) standards.
 3. Drain tile routes shall be located by surface probing or electronic detection and field staked at 20 feet intervals.
 4. All existing drain tile that are found shall be located in the field using GPS location systems and recorded on as-built plans. Record mapping shall be completed according to typical civil engineering mapping standards.

5. Any tile found shall be protected from disturbance.
6. All mutual drain tiles shall be protected from construction disturbance and a 40- foot wide no construction area shall be centered on all mutual drain tiles.
7. A map of all identified drain tile and a revised site plan to reflect any changes to the layout of the solar array shall be submitted to the Zoning Administrator prior to Zoning Use Permit Approval.
8. Future access shall be guaranteed for maintenance of all mutual drain tiles.

PRESENTED, PASSED, APPROVED AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Steve Summers, County Executive

Date:

ORDINANCE NO. 2024-5

**ORDINANCE GRANTING A SPECIAL USE PERMIT
ZONING CASE 126-S-24**

**“FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC” PV SOLAR FARM
INCLUDING THE DECOMMISSIONING AND SITE RECLAMATION PLAN**

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 126-S-24;

WHEREAS, the Champaign County Board finds that the Zoning Board of Appeals followed proper procedures and its Finding of Fact is supported by the manifest weight of evidence cited in the Summary of Evidence; and

WHEREAS, the Finding of Fact forwarded by the Zoning Board of Appeals demonstrates compliance of the petition in Zoning Case 126-S-24 with the criteria contained in Section 9.1.11 B. of the *Champaign County Zoning Ordinance*.

NOW, THEREFORE BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That the Summary of Evidence, Documents of Record, Finding of Fact, and Final Determination forwarded by the Champaign County Zoning Board of Appeals in Zoning Case 126-S-24 are hereby endorsed and adopted, and incorporated herein by reference.
2. That a Special Use Permit is hereby granted to FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC for a PV Solar Farm with a total nameplate capacity of 3.5 megawatts (MW), including access roads and wiring, in the AG-2 Agriculture Zoning District on the real estate described below:

The eastern most 22.49 acres of two tracts of land totaling 54.97 acres located in the Northeast Quarter of Section 27, Township 19 North, Range 9 East of the Third Principal Meridian in Urbana Township, and commonly known as farmland owned by Kathryn Bonacci in the southwest corner of the intersection of Windsor Road and IL 130 (High Cross Rd), Urbana. PINs: 30-21-27-200-020 and 30-21-27-200-021.

3. That the granting of the Special Use Permit in Case 126-S-24 include the following waivers of standard conditions:

Part A: A waiver for locating the PV Solar Farm less than one-half mile from an incorporated municipality and within the contiguous urban growth area of a municipality per Section 6.1.5 B.(2)a.(a).

Part B: A waiver for entering into a Roadway Upgrade and Maintenance Agreement or

waiver therefrom with the relevant local highway authority at a later time in lieu of prior to consideration of the Special Use Permit by the Board, per Section 6.1.5 G. of the Zoning Ordinance.

4. That the granting of the Special Use Permit in Case 126-S-24 include the Decommissioning and Site Reclamation Plan received March 11, 2024.
5. That the granting of the Special Use Permit in Case 126-S-24 include the following special conditions of approval:
 - A. The approved site plan consists of the following documents:
 - Site Plan received March 1, 2024.
 - Screening Plan received March 1, 2024
 - B. The Zoning Administrator shall not authorize a Zoning Use Permit Application or issue a Zoning Compliance Certificate on the subject property until the lighting specifications in Paragraph 6.1.2.A. of the Zoning Ordinance have been met.
 - C. The Zoning Administrator shall not issue a Zoning Compliance Certificate for the proposed PV SOLAR FARM until the petitioner has demonstrated that the proposed Special Use complies with the Illinois Accessibility Code, if necessary.
 - D. The Zoning Administrator shall not authorize a Zoning Use Permit until the petitioner submits a copy of an executed Agricultural Impact Mitigation Agreement with the Illinois Department of Agriculture per the requirements established in Paragraph 6.1.5 R. of the Zoning Ordinance.
 - E. A signed Decommissioning and Site Reclamation Plan that has been approved by the Environment and Land Use Committee is required at the time of application for a Zoning Use Permit that complies with Section 6.1.1 A. and Section 6.1.5 Q. of the Zoning Ordinance, including a decommissioning cost estimate prepared by an Illinois Professional Engineer.
 - F. A Roadway Upgrade and Maintenance Agreement or waiver therefrom signed by the City of Urbana and approved by the Environment and Land Use Committee, shall be submitted at the time of application for a Zoning Use Permit.
 - G. The following submittals are required prior to the approval of any Zoning Use Permit for a PV SOLAR FARM:
 1. Documentation of the solar module's unlimited 10-year warranty and the 25-year limited power warranty.
 2. Certification by an Illinois Professional Engineer that any relocation of drainage district tile conforms to the Champaign County Storm Water Management and Erosion Control Ordinance.

3. An irrevocable letter of credit to be drawn upon a federally insured financial institution with a minimum acceptable long term corporate debt (credit) rating of the proposed financial institution shall be a rating of “A” by S&P or a rating of “A2” by Moody’s or a rating of “A-” by Kroll’s within 200 miles of Urbana or reasonable anticipated travel costs shall be added to the amount of the letter of credit.
 4. A permanent soil erosion and sedimentation plan for the PV SOLAR FARM including any access road that conforms to the relevant Natural Resources Conservation Service guidelines and that is prepared by an Illinois Licensed Professional Engineer.
 5. Documentation regarding the seed to be used for the pollinator planting, per 6.1.5 F.(9).
 6. A Transportation Impact Analysis provided by the applicant that is mutually acceptable to the Applicant and the County Engineer and State’s Attorney; or Township Highway Commissioner; or municipality where relevant, as required by 6.1.5 G. 2.
 7. The telephone number for the complaint hotline required by 6.1.5 S.
 8. Any updates to the approved Site Plan from Case 126-S-24 per the Site Plan requirements provided in Section 6.1.5 U.1.c.
 9. A copy of the Agency Action Report for the State Historic Preservation Officer of the Illinois Department of Natural Resources.
- H. A Zoning Compliance Certificate shall be required for the PV SOLAR FARM prior to going into commercial production of energy. Approval of a Zoning Compliance Certificate shall require the following:
1. An as-built site plan of the PV SOLAR FARM including structures, property lines (including identification of adjoining properties), as-built separations, public access road and turnout locations, substation(s), electrical cabling from the PV SOLAR FARM to the substations(s), and layout of all structures within the geographical boundaries of any applicable setback.
 2. As-built documentation of all permanent soil erosion and sedimentation improvements for all PV SOLAR FARM including any access road prepared by an Illinois Licensed Professional Engineer.
 3. An executed interconnection agreement with the appropriate electric utility as required by Section 6.1.5 B.(3)b.
- I. The Applicant or Owner or Operator of the PV SOLAR FARM shall comply with the following specific requirements that apply even after the PV SOLAR FARM goes into

commercial operation:

1. Maintain the pollinator plantings in perpetuity.
 2. Cooperate with local Fire Protection District to develop the District's emergency response plan as required by 6.1.5 H.(2).
 3. Cooperate fully with Champaign County and in resolving any noise complaints including reimbursing Champaign County any costs for the services of a qualified noise consultant pursuant to any proven violation of the I.P.C.B. noise regulations as required by 6.1.5 I.(4).
 4. Maintain a current general liability policy as required by 6.1.5 O.
 5. Submit annual summary of operation and maintenance reports to the Environment and Land Use Committee as required by 6.1.5 P.(1)a.
 6. Maintain compliance with the approved Decommissioning and Site Reclamation Plan including financial assurances.
 7. Submit to the Zoning Administrator copies of all complaints to the telephone hotline on a monthly basis and take all necessary actions to resolve all legitimate complaints as required by 6.1.5 S.
- J. The PV SOLAR FARM COUNTY Board SPECIAL USE Permit designation shall expire in 10 years if no Zoning Use Permit is granted.
- K. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425.
- L. A 5 feet deep open trench shall extend for 30 feet on either side of any drainageway that is crossed with underground wiring and the relevant drainage district shall be provided 48 hours in which to inspect for tile and the positions of any tile lines that are discovered shall be recorded using Global Positioning System (GPS) technology.
- M. The terms of approval are the requirements of the current Section 6.1.5 of the Zoning Ordinance as amended February 23, 2023.
- N. Within one year of residential development (i.e. construction of a dwelling) within 1,000 feet of the west or south sides of the PV SOLAR FARM, the owner of the PV SOLAR FARM will establish vegetative screening on the west side per Section 6.1.5 M.(2) of the Zoning Ordinance.
- O. Underground drainage tile shall be investigated and identified as follows:
1. Desktop mapping and field reconnaissance shall identify all areas where drain tile are expected to be located based on soils, topographic elevations, ground

surface channels and/or depressions, wetlands, natural drainage ingress and egress locations, and knowledge of current owners and/or current farmers.

- 2. Slit trenching shall be used to investigate the presence of mutual drainage tiles that serve upland areas under different ownership. All existing drain tiles encountered shall be logged on field mapping and repaired to the original state according to Illinois Department of Agriculture Impact Mitigation Agreement (AIMA) standards.
 - 3. Drain tile routes shall be located by surface probing or electronic detection and field staked at 20 feet intervals.
 - 4. All existing drain tile that are found shall be located in the field using GPS location systems and recorded on as-built plans. Record mapping shall be completed according to typical civil engineering mapping standards.
 - 5. Any tile found shall be protected from disturbance.
 - 6. All mutual drain tiles shall be protected from construction disturbance and a 40- foot wide no construction area shall be centered on all mutual drain tiles.
 - 7. Future access shall be guaranteed for maintenance of all mutual drain tiles.
- P. Construction noise on the subject properties shall start no earlier than 7 a.m. and end by 8 p.m. except for employee traffic which may occur outside of those hours.

PRESENTED, PASSED, APPROVED AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Steve Summers, County Executive

Date:

ORDINANCE NO. 2024-6

**ORDINANCE GRANTING A SPECIAL USE PERMIT
ZONING CASE 127-S-24**

**“FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC” PV SOLAR FARM
INCLUDING THE DECOMMISSIONING AND SITE RECLAMATION PLAN**

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Case Number 127-S-24;

WHEREAS, the Champaign County Board finds that the Zoning Board of Appeals followed proper procedures and its Finding of Fact is supported by the manifest weight of evidence cited in the Summary of Evidence; and

WHEREAS, the Finding of Fact forwarded by the Zoning Board of Appeals demonstrates compliance of the petition in Zoning Case 127-S-24 with the criteria contained in Section 9.1.11 B. of the *Champaign County Zoning Ordinance*.

NOW, THEREFORE BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That the Summary of Evidence, Documents of Record, Finding of Fact, and Final Determination forwarded by the Champaign County Zoning Board of Appeals in Zoning Case 127-S-24 are hereby endorsed and adopted, and incorporated herein by reference.
2. That a Special Use Permit is hereby granted to FFP IL Community Solar, LLC, a subsidiary of Forefront Power LLC for a PV Solar Farm with a total nameplate capacity of 2.5 megawatts (MW), including access roads and wiring, in the AG-2 Agriculture Zoning District on the real estate described below:

The western most 15.96 acres of two tracts of land totaling 54.97 acres located in the Northeast Quarter of Section 27, Township 19 North, Range 9 East of the Third Principal Meridian in Urbana Township, and commonly known as farmland owned by Kathryn Bonacci in the southwest corner of the intersection of Windsor Road and IL 130 (High Cross Rd), Urbana. PINs: 30-21-27-200-020 and 30-21-27-200-021.

3. That the granting of the Special Use Permit in Case 127-S-24 include the following waivers of standard conditions:

Part A: A waiver for locating the PV Solar Farm less than one-half mile from an incorporated municipality and within the contiguous urban growth area of a municipality per Section 6.1.5 B.(2)a.(a).

Part B: A waiver for entering into a Roadway Upgrade and Maintenance Agreement or

waiver therefrom with the relevant local highway authority at a later time in lieu of prior to consideration of the Special Use Permit by the Board, per Section 6.1.5 G. of the Zoning Ordinance.

4. That the granting of the Special Use Permit in Case 127-S-24 include the Decommissioning and Site Reclamation Plan received March 11, 2024.
5. That the granting of the Special Use Permit in Case 127-S-24 include the following special conditions of approval:
 - A. The approved site plan consists of the following documents:
 - Site Plan received March 1, 2024.
 - Screening Plan received March 1, 2024
 - B. The Zoning Administrator shall not authorize a Zoning Use Permit Application or issue a Zoning Compliance Certificate on the subject property until the lighting specifications in Paragraph 6.1.2.A. of the Zoning Ordinance have been met.
 - C. The Zoning Administrator shall not issue a Zoning Compliance Certificate for the proposed PV SOLAR FARM until the petitioner has demonstrated that the proposed Special Use complies with the Illinois Accessibility Code, if necessary.
 - D. The Zoning Administrator shall not authorize a Zoning Use Permit until the petitioner submits a copy of an executed Agricultural Impact Mitigation Agreement with the Illinois Department of Agriculture per the requirements established in Paragraph 6.1.5 R. of the Zoning Ordinance.
 - E. A signed Decommissioning and Site Reclamation Plan that has been approved by the Environment and Land Use Committee is required at the time of application for a Zoning Use Permit that complies with Section 6.1.1 A. and Section 6.1.5 Q. of the Zoning Ordinance, including a decommissioning cost estimate prepared by an Illinois Professional Engineer.
 - F. A Roadway Upgrade and Maintenance Agreement or waiver therefrom signed by the City of Urbana and approved by the Environment and Land Use Committee, shall be submitted at the time of application for a Zoning Use Permit.
 - G. The following submittals are required prior to the approval of any Zoning Use Permit for a PV SOLAR FARM:
 1. Documentation of the solar module's unlimited 10-year warranty and the 25-year limited power warranty.
 2. Certification by an Illinois Professional Engineer that any relocation of drainage district tile conforms to the Champaign County Storm Water Management and Erosion Control Ordinance.

3. An irrevocable letter of credit to be drawn upon a federally insured financial institution with a minimum acceptable long term corporate debt (credit) rating of the proposed financial institution shall be a rating of “A” by S&P or a rating of “A2” by Moody’s or a rating of “A-” by Kroll’s within 200 miles of Urbana or reasonable anticipated travel costs shall be added to the amount of the letter of credit.
 4. A permanent soil erosion and sedimentation plan for the PV SOLAR FARM including any access road that conforms to the relevant Natural Resources Conservation Service guidelines and that is prepared by an Illinois Licensed Professional Engineer.
 5. Documentation regarding the seed to be used for the pollinator planting, per 6.1.5 F.(9).
 6. A Transportation Impact Analysis provided by the applicant that is mutually acceptable to the Applicant and the County Engineer and State’s Attorney; or Township Highway Commissioner; or municipality where relevant, as required by 6.1.5 G. 2.
 7. The telephone number for the complaint hotline required by 6.1.5 S.
 8. Any updates to the approved Site Plan from Case 127-S-24 per the Site Plan requirements provided in Section 6.1.5 U.1.c.
 9. A copy of the Agency Action Report for the State Historic Preservation Officer of the Illinois Department of Natural Resources.
- H. A Zoning Compliance Certificate shall be required for the PV SOLAR FARM prior to going into commercial production of energy. Approval of a Zoning Compliance Certificate shall require the following:
1. An as-built site plan of the PV SOLAR FARM including structures, property lines (including identification of adjoining properties), as-built separations, public access road and turnout locations, substation(s), electrical cabling from the PV SOLAR FARM to the substations(s), and layout of all structures within the geographical boundaries of any applicable setback.
 2. As-built documentation of all permanent soil erosion and sedimentation improvements for all PV SOLAR FARM including any access road prepared by an Illinois Licensed Professional Engineer.
 3. An executed interconnection agreement with the appropriate electric utility as required by Section 6.1.5 B.(3)b.
- I. The Applicant or Owner or Operator of the PV SOLAR FARM shall comply with the following specific requirements that apply even after the PV SOLAR FARM goes into

commercial operation:

1. Maintain the pollinator plantings in perpetuity.
 2. Cooperate with local Fire Protection District to develop the District's emergency response plan as required by 6.1.5 H.(2).
 3. Cooperate fully with Champaign County and in resolving any noise complaints including reimbursing Champaign County any costs for the services of a qualified noise consultant pursuant to any proven violation of the I.P.C.B. noise regulations as required by 6.1.5 I.(4).
 4. Maintain a current general liability policy as required by 6.1.5 O.
 5. Submit annual summary of operation and maintenance reports to the Environment and Land Use Committee as required by 6.1.5 P.(1)a.
 6. Maintain compliance with the approved Decommissioning and Site Reclamation Plan including financial assurances.
 7. Submit to the Zoning Administrator copies of all complaints to the telephone hotline on a monthly basis and take all necessary actions to resolve all legitimate complaints as required by 6.1.5 S.
- J. The PV SOLAR FARM COUNTY Board SPECIAL USE Permit designation shall expire in 10 years if no Zoning Use Permit is granted.
- K. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425.
- L. A 5 feet deep open trench shall extend for 30 feet on either side of any drainageway that is crossed with underground wiring and the relevant drainage district shall be provided 48 hours in which to inspect for tile and the positions of any tile lines that are discovered shall be recorded using Global Positioning System (GPS) technology.
- M. The terms of approval are the requirements of the current Section 6.1.5 of the Zoning Ordinance as amended February 23, 2023.
- N. Within one year of residential development (i.e. construction of a dwelling) within 1,000 feet of the west or south sides of the PV SOLAR FARM, the owner of the PV SOLAR FARM will establish vegetative screening on the west side per Section 6.1.5 M.(2) of the Zoning Ordinance.
- O. Underground drainage tile shall be investigated and identified as follows:
1. Desktop mapping and field reconnaissance shall identify all areas where drain tile are expected to be located based on soils, topographic elevations, ground

surface channels and/or depressions, wetlands, natural drainage ingress and egress locations, and knowledge of current owners and/or current farmers.

- 2. Slit trenching shall be used to investigate the presence of mutual drainage tiles that serve upland areas under different ownership. All existing drain tiles encountered shall be logged on field mapping and repaired to the original state according to Illinois Department of Agriculture Impact Mitigation Agreement (AIMA) standards.
 - 3. Drain tile routes shall be located by surface probing or electronic detection and field staked at 20 feet intervals.
 - 4. All existing drain tile that are found shall be located in the field using GPS location systems and recorded on as-built plans. Record mapping shall be completed according to typical civil engineering mapping standards.
 - 5. Any tile found shall be protected from disturbance.
 - 6. All mutual drain tiles shall be protected from construction disturbance and a 40- foot wide no construction area shall be centered on all mutual drain tiles.
 - 7. Future access shall be guaranteed for maintenance of all mutual drain tiles.
- P. Construction noise on the subject properties shall start no earlier than 7 a.m. and end by 8 p.m. except for employee traffic which may occur outside of those hours.

PRESENTED, PASSED, APPROVED AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Steve Summers, County Executive

Date:



**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at the May 10, 2024 Meeting**

MEMBERS PRESENT: Samantha Carter, Lorraine Cowart, Diane Michaels, Brett Peugh, Jennifer Straub, Leah Taylor

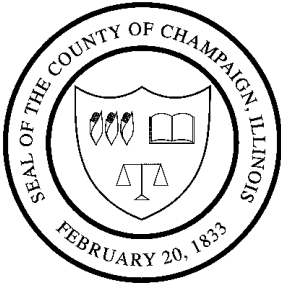
MEMBERS ABSENT: Tom "Ed" Sexton

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order	9:03 AM
II. Roll Call	6 Committee members present, 1 absent
III. Approval of Agenda/Addenda	Approved
IV. Approval of Minutes – April 5, 2024	Approved
V. Public Participation	None
VI. Communications	None
VII. County & Township Motor Fuel Tax Claims- April 2024	<i>Received and placed on file</i>
VIII. Village of Savoy Resolution 2024-R-16	<i>Information Only</i>
IX. Resolution Approving the Appropriation of Funds from the County Bridge Fund, Village of Savoy	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Approving the Appropriation of Funds from the County Bridge Fund, Village of Savoy</i>
X. Salt Dome Parking Lot Bid Tab	<i>Information Only</i>
XI. Resolution Awarding of Contract and Appropriating Funds from the Highway Building Capital Special Revenue Fund for the Improvement of Salt Dome Parking Lot, Section #23-00469-00-RS	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract and Appropriating Funds from the Highway Building Capital Special Revenue Fund for the Improvement of Salt Dome Parking Lot, Section #23-00469-00-RS</i>
XII. CH 9 Section #24-00146-00-BR Bid Tab	<i>Information Only</i>
XIII. Resolution Awarding of Contract for the Repair of Structure 010-4186 Located on County Road 9 and Appropriating Funds from the County Bridge Fund, Section #24-00146-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Awarding of Contract for the Repair of Structure 010-4186 Located on County Road 9 and Appropriating Funds from the County Bridge Fund, Section #24-00146-00-BR</i>
XIV. Intergovernmental Agreement for the Design, Construction, and Maintenance of Wilbur Avenue between the City of Champaign, Somer Township, and the County of Champaign	<i>Information Only</i>

Agenda Item

Action Taken

XV. Resolution Authorizing the County Executive and the County Board Chair to Sign an Intergovernmental Agreement between the City of Champaign, Somer Township, and the County of Champaign for the Design, Construction, and Maintenance of Wilbur Avenue	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing the County Executive and the County Board Chair to Sign an Intergovernmental Agreement between the City of Champaign, Somer Township, and the County of Champaign for the Design, Construction, and Maintenance of Wilbur Avenue</i>
XVI. Other Business	None
XVII. Chair's Report	None
XVIII. Designation of Items to be Placed on the Consent Agenda	IX, XI, XIII, XV
XIX. Adjournment	9:25 AM <i>*Denotes Inclusion on the Consent Agenda</i>



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Tuesday, May 14, 2024 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

- | | |
|--|---|
| I. <u>Call to Order</u> | 6:32 p.m. |
| II. <u>Roll Call</u> | 18 members present |
| III. <u>Approval of Agenda/Addenda</u> | Approved |
| IV. <u>Approval of Minutes</u>
A. April 9, 2024 – Regular Meeting | Approved |
| V. <u>Public Participation</u> | Cathy Emmanuel and Susan Schnuer from Advocates for Aging Care spoke in support of lifting the nursing home deed restrictions. |
| VI. <u>Communications</u> | Ms. Hanauer-Friedman, Mr. Wilson, Mr. Stohr, Mr. Owen, Mr. Thorsland, Ms. Fortado and Ms. Locke shared communications with the Board. |
| VII. <u>Justice and Social Services</u>
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page <ul style="list-style-type: none">• Public Defender – April 2024• Emergency Management Agency – April 2024• Veterans’ Assistance Commission – April 2024• Probation & Court Services – March 2024 & 1st Quarter Statistics• Animal Control – March 2024 | Received and placed on file |
| B. Rosecrance Re-Entry Reports <ul style="list-style-type: none">• Financial Report – March 2024• Program Report – March 2024 | Information only |
| C. Continuum of Service Providers to the Homeless Strategic Plan | Information only |
| D. Veterans’ Assistance Commission Annual Update | Information only |
| E. <u>Other Business</u> | None |
| F. <u>Chair’s Report</u> | None |
| G. <u>Designation of Items to be Placed on the Consent Agenda</u> | None |

VIII. Policy, Personnel, & Appointments

- | | |
|--|--|
| A. County Executive | |
| 1. Monthly HR Report – April 2024 | Received and placed on file |
| 2. Appointments/Reappointments (<i>italics indicates incumbent</i>) | |
| a. Resolution Appointing <i>Susan Frobish (D)</i> to the Board of Review, term 6/1/2024-5/31/2026 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Susan Frobish to the Board of Review |
| b. Resolution Appointing <i>Chris Diana (R)</i> to the Board of Review, term 6/1/2024-5/31/2026 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Chris Diana to the Board of Review |
| c. Resolution Appointing <i>Richard Rayburn</i> to the Farmland Assessment Review Committee, term 6/1/2024-5/31/2028 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Richard Rayburn to the Farmland Assessment Review Committee |
| d. Resolution Appointing Daniel Herriott to the Farmland Assessment Review Committee, term 6/1/2024-5/31/2028 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Daniel Herriott to the Farmland Assessment Review Committee |
| e. Resolution Appointing <i>Charles Nerone</i> to the Urbana-Champaign Sanitary District, term 6/1/2024-5/31/2027 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Charles Nerone to the Urbana-Champaign Sanitary District |
| f. Resolution Appointing Paul Debevec (D) to the Champaign-Urbana Mass Transit District, term ending 12/31/2025 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Paul Debevec to the Champaign-Urbana Mass Transit District |
| g. Resolution Appointing Samantha Carter as a County Board Liaison on the Region 8 Human Service Transportation Plan (HSTP) Policy Committee, term ending 11/30/2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Samantha Carter as a liaison on the HSTP Policy Committee |
| h. Currently vacant appointments – full list and information is available on the County’s website | Information only |
| B. County Clerk | |
| 1. Monthly Fee Reports – April 2024 | Received and placed on file |
| C. <u>Other Business</u> | None |
| D. <u>Chair’s Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | VIII. A. 2. a-g |

IX. Finance

A. Budget Amendments/Transfers

- | | |
|---|--|
| <p>1. Budget Amendment BUA 2024/5/22
 Fund 1080 General Corporate / Dept 040 Sheriff
 Increased Appropriations: \$122,020
 Increased Revenue: \$122,020
 Reason: Appropriation of the Illinois Law
 Enforcement Training and Standards Board grant
 funds.</p> | <p><i>*RECOMMEND COUNTY BOARD
 APPROVAL of a resolution approving
 budget amendment BUA 2024/5/22</i></p> |
| <p>2. Budget Amendment BUA 2024/5/23
 Fund 1080 General Corporate / Dept 043 Emergency
 Management Agency
 Increased Appropriations: \$40,000
 Increased Revenue: \$40,000
 Reason: The funds received from the sale of the old
 mobile command post, were deposited into the
 General Fund. The EMA would like to use those
 funds for replacing another vehicle in their fleet.</p> | <p><i>*RECOMMEND COUNTY BOARD
 APPROVAL of a resolution approving
 budget amendment BUA 2024/5/23</i></p> |
| <p>3. Budget Amendment BUA 2024/5/84
 Fund 2500 County Grant Fund / Dept 075 General
 County
 Increased Appropriations: \$150,388.69
 Increased Revenue: \$150,388.69
 Reason: Appropriation for the Firearms Safe Storage
 Strategies grant funds.</p> | <p><i>*RECOMMEND COUNTY BOARD
 APPROVAL of a resolution approving
 budget amendment BUA 2024/5/84</i></p> |

B. Regional Planning Commission

- | | |
|---|------------------|
| 1. Funding request for Summer Cooling Program | Information only |
|---|------------------|

C. Auditor

- | | |
|---|-----------------------------|
| 1. Monthly Report – February 2024 – Reports are
available on the Auditor’s webpage | Received and placed on file |
| 2. GFOA’s Certificate of Achievement for Excellence
in Financial Reporting | Information only |
| 3. Resolution Establishing Salaries of Elected Officials
– County Auditor, Circuit Clerk, Coroner Treasurer
and County Clerk/Recorder | Discussion only |

D. County Executive

- | | |
|---|--|
| 1. Intergovernmental Agreement in Opposition to the
Water Rate Increase Proposed by Illinois-American
Water Company | Discussion only |
| 2. Resolution Supporting Illinois House Bill 4512
(HB4512) | <i>*RECOMMEND COUNTY BOARD
 APPROVAL of a resolution supporting
 Illinois House Bill 4512</i> |

- | | |
|---|--|
| 3. Resolution Adopting the Champaign County Financial Policies | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution adopting the Champaign County Financial Policies</i> |
| 4. Resolution Establishing the Budget Process for Champaign County for FY2025 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution establishing the budget process for Champaign County for FY2025</i> |
|
 | |
| E. County Board | |
| 1. Approval of travel reimbursement to County Board Member Brett Peugh for the annual NACo Conference | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving travel reimbursement to County Board Member Brett Peugh</i> |
|
 | |
| F. <u>Other Business</u> | |
| 1. Future budgetary needs in the Public Defender's Office | Information only |
|
 | |
| G. <u>Chair's Report</u> | |
| 1. Explanation of fund balances and bonds | Information only |
|
 | |
| H. <u>Designation of Items to be Placed on the Consent Agenda</u> | IX. A. 1-3. D. 2-4, E. 1 |
|
 | |
| X. <u>Other Business</u> | |
| A. New County Logo | Discussion only |
|
 | |
| XI. <u>Adjournment</u> | 9:25 p.m. |

****Denotes inclusion on the Consent Agenda***



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

FILED
MAY 13 2024
Champaign County Clerk

For Office Use Only

License No. 2024-ENT-46

Date(s) of Event(s) June 2, 2024

Business Name: Spanish Rodeo

License Fee: \$ 10.00

Filing Fee: \$ 4.00

TOTAL FEE: \$ 14.00

Checker's Signature: _____

Filing Fees: Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: Spanish Rodeo (Araceli Gutierrez)
2. Location of Business for which application is made: 1302 N. Coler Ave. Urbana IL, (County Fair)
3. Business address of Business for which application is made: _____
4. Zoning Classification of Property: _____
5. Date the Business covered by Ordinance No. 55 began at this location: 08/02/24
6. Nature of Business normally conducted at this location: Champaign County Fair (Date) June 2, 2024
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): Rodeo, Event, Live music, food trucks,
8. Term for which License is sought (specifically beginning & ending dates): 06/02/24 one day event
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? NO. Fairground
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: Rental agreement one day event (see attachment)
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE AND WILL BE RETURNED TO APPLICANT

- B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: Araceli Gutierrez Date of Birth: REDACTED
Place of Birth: Mexico, Puebla Social Security No.: REDACTED
Residence Address: 4514 Lindsey Road, Champaign IL 61822
Citizenship: Permanent Resident If naturalized, place and date of naturalization: -

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): Araceli Gutierrez
Date of Birth: REDACTED Place of Birth: Puebla, Mexico
Social Security Number: REDACTED Citizenship: NO
If naturalized, state place and date of naturalization: -
2. Residential Addresses for the past three (3) years: YES
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Cleaning houses 3 years
Carriage crossing 1 year

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered: _____
2. Date of Incorporation: _____ State wherein incorporated: _____

Recreation & Entertainment License Application
Page Three

3. If foreign Corporation, give name and address of resident agent in Illinois:

_____ N/A _____

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

5. Objects of Corporation, as set forth in charter: _____ N/A _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: _____ Title: _____

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: _____

Citizenship: _____

If naturalized, place and date of naturalization: _____

Residential Addresses for past three (3) years: _____

Business, occupation, or employment for four (4) years preceding date of application for this license: _____

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

-See attachment-



□ Midway Entry Points

□ VIP / Track entry

● Bus Drop

— Temporary Fencing

- - - Preexisting Fencing

— Pedestrian crossings

..... Crowd control fencing

Colored areas are parking zones and the darker colored arrows indicate the exiting route of those zones

AFFIDAVIT

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

[Handwritten Signature]

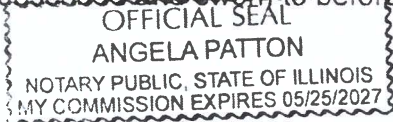
Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

[Handwritten Signature]

Signature of Manager or Agent

Subscribed and sworn to before me this 20th day of March, 2024.



[Handwritten Signature]

Notary Public

AFFIDAVIT

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Signature of President

Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

RESOLUTION NO. 2024-124

PAYMENT OF CLAIMS AUTHORIZATION

May 2024

FY 2024

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$7,007,236.82 including warrants 31259 through 32636 and ACH payments 503004 through 503169 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$7,007,236.82 including warrants 31259 through 32636 and ACH payments 503004 through 503169 is approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-125

PURCHASES NOT FOLLOWING PURCHASING POLICY

May 2024

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on May 23, 2024 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 23rd day of May A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

FOR COUNTY BOARD APPROVAL
05/13/2024

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES
For items paid 04/01/2024 through 04/30/2024

	DEPARTMENT	INV/PO DATE	PAID DATE	DESCRIPTION	VENDOR	AMOUNT
**	FY2023 PAYMENTS MADE IN FY2024 Information Technology	12/7/2023	4/5/2024	Professional Services from 11/1/23-11/30/23; vendor invoice delay	GHR Engineers	9,032.47
**	Circuit Clerk	11/29/2023	4/26/2024	Late submission by Guardian Ad Litem (sole-proprietor) fee 23GR70 11/2023	Rincker Law - Cari Brett	250.00
**	Circuit Clerk	11/29/2023	4/26/2024	Late submission by Guardian Ad Litem (sole-proprietor) fee 23GR80 11/2023	Rincker Law - Cari Brett	250.00
	INAPPROPRIATE USE OF COUNTY FUNDS None					
	EMERGENCY PURCHASE None					
	NO PURCHASE ORDER ISSUED None					
	FAILURE TO USE TAX-EXEMPT STATUS None					
	NO ITEMIZED INVOICE None					
	PURCHASES WITH NO RECEIPT None					

RESOLUTION NO. 2024-126

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR THE CHAMPAIGN COUNTY AREA RURAL TRANSIT SYSTEM (C-CARTS) TO PROVIDE TRANSPORTATION SERVICE TO THE UNIVERSITY OF ILLINOIS GRANGER COLLEGE OF ENGINEERING CENTER FOR TRANSPORTATION (ICT)

WHEREAS, the County was awarded a Downstate Operating Assistant and FTA Section 5311 Combined Grant for rural public transportation; and

WHEREAS, the County and MTD entered into an Intergovernmental Agreement (hereafter simply "Original IGA") dated September 17, 2015, to provide rural public transportation;

WHEREAS, in the Original IGA, MTD was named as the designated provider of rural public transportation to operate a separate transportation service program to be known as "Champaign-County Area Rural Transit Service" ("C-CARTS"), and those County vehicles formerly used by the prior rural transportation provider known as CRIS, were leased to MTD; and

WHEREAS, in the Original IGA, the Champaign County Regional Planning Commission ("RPC"), and the Rural Transit Advisory Group ("RTAG") were delegated oversight by the County, and coordination authority relating to the provision of rural public transportation service; and

WHEREAS, the University of Illinois Grainger College of Engineering Center for Transportation (hereafter simply "ICT") has requested that the C-CARTS service be extended to provide service to their facility in Rantoul; and RPC, RTAG, and MTD have all agreed to and desire to set forth this Intergovernmental Agreement (hereafter simply "IGA").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the County Executive is hereby authorized to approve the Intergovernmental Agreement which is incorporated as Attachment A to this Resolution.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May, A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

To: Champaign County Board members

From: Rita-Morocoima Black, Director, Planning and Community Development Division
Emma Woods, CCRPC/Program Compliance Oversight Monitor

Date: May 15, 2024

Re: Approval of Intergovernmental Agreement for C-CARTS transportation services to the University of Illinois Granger College of Engineering Center for Transportation (ICT)

BACKGROUND

The University of Illinois Granger College of Engineering has requested Champaign County Area Rural Transit System (C-CARTS) transportation services for faculty, staff and students between Lincoln Square in Urbana and the Illinois Center for Transportation in Rantoul. The proposed service would add to the existing C-CARTS Rantoul Connector route and add several trips to the service.

Attachment A is an intergovernmental agreement between the University of Illinois, Champaign-Urbana Mass Transit District, and Champaign County Rural Transit Advisory Group (RTAG). RTAG approved the agreement at its May 8, 2024 meeting.

As indicated in the agreement, the contract is for three months, and ICT will make monthly payments for service to MTD. There will be one trip in the morning and two trips in the afternoon operating Monday through Friday. For these affiliates of the University of Illinois, the University's i-Card (either physical or digital) will serve as fare payment.

REQUESTED ACTION

To proceed with service, CCRPC requests County Board authorization of the service agreement via the attached resolution.

ATTACHMENTS

- A Intergovernmental Agreement
- B County Board Resolution authorizing C-CARTS service to ICT



Champaign-Urbana Urbanized Area Transportation Study
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802
P 217.328.3313 F 217.328.2426
TTY 217.384.3862 CCRPC.ORG

**INTERGOVERNMENTAL AGREEMENT BETWEEN CHAMPAIGN-URBANA MASS TRANSIT DISTRICT AND
THE UNIVERSITY OF ILLINOIS GRAINGER COLLEGE OF ENGINEERING CENTER FOR TRANSPORTATION
AND CHAMPAIGN COUNTY**

This Intergovernmental Agreement (“Agreement”) is between the Champaign-Urbana Mass Transit District (“MTD”), a local mass transit district and municipal corporation, the University of Illinois at Urbana-Champaign (“University”), and Champaign County (“County”), a County Executive form of government. Collectively referred to as “the Parties”.

The Parties agree as follows:

RECITALS

WHEREAS, the County was awarded a Downstate Operating Assistant and FTA Section 5311 Combined Grant for rural public transportation; and

WHEREAS, the County and MTD entered into an Intergovernmental Agreement (hereafter simply “Original IGA”) dated September 17, 2015, to provide rural public transportation;

WHEREAS, in the Original IGA, MTD was named as the designated provider of rural public transportation to operate a separate transportation service program to be known as “Champaign-County Area Rural Transit Service” (“C-CARTS”), and those County vehicles formerly used by the prior rural transportation provider known as CRIS, were leased to MTD; and

WHEREAS, in the Original IGA, the Champaign County Regional Planning Commission (“RPC”), and the Rural Transit Advisory Group (“RTAG”) were delegated oversight by the County, and coordination authority relating to the provision of rural public transportation service; and

WHEREAS, the University of Illinois Grainger College of Engineering Center for Transportation (hereafter simply “ICT”) has requested that the C-CARTS service be extended to provide service to their facility in Rantoul; and RPC, RTAG, and MTD have all agreed to and desire to set forth this Intergovernmental Agreement (hereafter simply “IGA”).

SERVICE EXPANSION

To answer to the service request, trips will be added to the current Rantoul Connector fixed-route service. One trip in the morning and two trips in the afternoon will operate Monday through Friday to transport University of Illinois students, faculty, and staff from Lincoln Square in downtown Urbana to ICT (see Attachment A). For these affiliates of the University of Illinois, the University’s i-Card (either physical or digital) will serve as fare payment.

If the one van operating the Rantoul Connector in the morning is experiencing capacity issues on these trips with the diversion to ICT, Parties agree to consider the addition of a second trip in the morning. Ridership and capacity analysis will be reviewed on the first business day of each month (June, July and August) through a documented email exchange.

TERMS

- 1) RTAG and RPC hereby approve of the changes herein regarding rural public transportation services to be provided to the ICT by MTD as set forth in this IGA.

- 2) The term of this agreement shall be three (3) months from the date of execution set forth in the signature block for the University of Illinois.
- 3) ICT agrees to make monthly payments, following the schedule below, directly to Champaign-Urbana Mass Transit District at 1101 E University Ave, Urbana, Illinois, for each date range of transportation services provided to ICT as set forth in this agreement.

Date Range	Cost Per Hour	Added Hours Per Day	Monthly Payment
May 13 – June 11 (21 weekdays) <i>No service on 5/27</i>	\$34.88	1.66 Hours	To be tracked and invoiced
June 12 – July 11 (21 weekdays) <i>No service on 7/04</i>	\$34.88	1.66 Hours	To be tracked and invoiced
July 12 – August 9 (21 weekdays)	\$34.88	1.66 Hours	To be tracked and invoiced

- 4) MTD's bill for services to the University/ICT must include invoice number, date, amount, itemized details, and remittance address. Invoices shall be sent by the 1st day of each month to the University at the following address: University of Illinois, Invoice Processing Center, P.O. Box 820, Rantoul, IL 61866. The monthly payments shall be paid on or before the 30th day of each month following the month in which the transit services were provided.
- 5) The Parties agree to apportion the monthly payment due hereunder for any month in which the transportation services are provided for only a portion of the month.
- 6) MTD will maintain complete and accurate accounting records in sufficient and customary detail such that amounts payable by the University/ICT under this Agreement may be verified against the actual costs directly or indirectly associated with the services provided.
- 7) Fares collected or i-Card presentations are not a credit against the monthly payments due hereunder.
 - a. In the event of any changes affecting MTD's ability to provide service, contact shall be made with University of Illinois' ICT Director, Imad Al-Qadi. In the event of emergency changes in service conditions, ICT shall contact the MTD Operations Department (Operations Director).
 - b. On a monthly basis, MTD shall provide ICT ridership reports for the Rantoul Connector.
- 8) MTD is offering access to open-door deviated-fixed route service to the public for a common fare as well as access to University of Illinois affiliates presenting an i-Card at Lincoln Square. MTD will consult with the University of Illinois on service changes. MTD as the operator for C-CARTS will

adhere to the federal regulations regarding publicly offered route service. Nothing in this agreement shall be construed to limit MTD's obligations to follow those regulations.

- 9) University grants C-CARTS the right to drive on and use boarding areas on ICT property at no charge.
- 10) Any of the Parties may terminate this Agreement in ninety (90) days written notice to the other Parties. MTD may suspend its service under this IGA if the University of Illinois fails to make timely payments as set forth in paragraph three above.
- 11) The Parties acknowledge that nothing in this agreement creates a joint venture or other business relationship among/between the parties other than those specifically set forth herein.

LIABILITY AND RISK

GENERAL LIABILITY. Each party's liability shall be as provided by Illinois law.

INDEPENDENT CONTRACTOR. In providing the Services, MTD shall be an independent contractor and not an agency of the University. The University shall not have and shall not exercise any control over MTD or C-CARTS operations in connection with providing the Services and shall not have and shall not exercise any control or supervision whatsoever over MTD or C-CARTS bus drivers. MTD bus drivers shall be employees of MTD only, shall not constitute agents or employees of the University, and shall be subject solely to MTD's supervision and control.

NOTIFICATION

Notices provided for shall be deemed given when mailed by certified mail to the Parties at their address given below in their signature block:

Notices to the University shall be sent to:

University of Illinois
Department of Civil & Environmental Engineering
205 N Mathews Ave
Urbana, IL 61801

With copies to:

Office of the Chancellor
1817 South Neil Street, Suite 212
Champaign, IL 61820

Notices to the MTD shall be sent to:

Karl Gnadt
Managing Director/CEO
Champaign-Urbana Mass Transit District
1101 East University Ave
Urbana, IL 61801

With copies to:

Champaign-Urbana Mass Transit District
c/o Corporate Counsel
Meyer Capel
306 West Church Street
Champaign, IL 61820

REPRESENTATION ON AUTHORITY OF PARTIES/SIGNATORIES

Each person signing this Agreement represents that he or she has the authority to execute and deliver this Agreement. Each party represents to the other that the execution and delivery of the Agreement

and the performance of such party's obligations are authorized, and that the Agreement is a valid and legal contract binding on such party and enforceable in accordance with its terms.

THE UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

The Board of Trustees of the University of Illinois

Paul N. Ellinger
Comptroller

By: _____ Date: 05/09/2024


Paul N. Ellinger, Comptroller

Approved as to Legal Form

By: _____

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT

By: _____

 Date: 5/9/2024

Karl P. Gnadt, Managing Director/CEO

Approved as to Legal Form for MTD

By: _____

CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION (RPC)

By: _____ Date: _____

RURAL TRANSIT ADVISORY GROUP (RTAG)

By: _____ Date: _____

ATTACHMENT A

This is the Rantoul Connector schedule with additional trips to accommodate the Agreement. The Parties will review ridership and capacity to determine if additional service is warranted.

AM								
Northbound				Southbound				
Lincoln Square	Fountain Valley	ICT	Walmart Rantoul	Walmart Rantoul	Round Barn Road	Illinois Terminal	Lincoln Square	
5:10A	5:30A		5:37A	5:42A	6:04A	6:14/:19A	6:34A	
6:34	6:54		7:01	7:11A	7:33	7:43	7:58	
7:58	8:18	8:25	8:40Δ					
PM								
Northbound				Southbound				
Lincoln Square	Fountain Valley	ICT	Walmart Rantoul	Walmart Rantoul	Round Barn Road	Illinois Terminal	ICT	Lincoln Square
	2:40P		2:47P	2:57P	3:19P	3:29/:34P		3:49P
3:49P	4:09		4:16	4:26	4:48	5:10/:15		5:30
4:35	---	5:00					5:05	5:30Δ
5:30	5:50		5:57	6:00			6:15	6:40Δ

RESOLUTION NO. 2024-128

RESOLUTION APPROVING THE PLACEMENT OF A PLAQUE BY THE AFRICAN-AMERICAN HERITAGE TRAIL HONORING JAMES R. BURGESS

WHEREAS, the Champaign County African-American Heritage Trail is recognizing the history of African-American elected officials in Champaign County; and

WHEREAS, the Champaign County African-American Heritage Trail would like to place an interpretive sign at the Old Courthouse; and

WHEREAS, the Champaign County African-American Heritage Trail would like to honor James R. Burgess; and

WHEREAS, James R. Burgess served in the Champaign County State’s Attorney’s Office and then became the first African-American in Champaign County to be elected to a countywide office and the first African-American State’s Attorney anywhere in Illinois; and

WHEREAS, the Champaign County Board deems it proper to honor the work and legacy of James R. Burgess and the Champaign County African-American Heritage Trail;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board to allow the Champaign County African-American Heritage Trail to place an interpretive sign honoring James R. Burgess at the Old Champaign County Courthouse.

PRESENTED, ADOPTED, APPROVED and RECORDED this 23rd day of May A.D. 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2024-129

CENSURING CHAMPAIGN COUNTY AUDITOR
GEORGE P. DANOS FOR FAILURE TO SERVE AS AN INDEPENDENT WATCHDOG
OF COUNTY TAXPAYER FUNDS AND CONDUCT UNBECOMING AN ELECTED
OFFICIAL

WHEREAS, the Champaign County Board is committed to the vision to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity to serve the citizens of Champaign County; and

WHEREAS, the Champaign County Board, as the elected representatives of the citizens of Champaign County, expects all elected officials to hold themselves to the highest ethical behavior; to perform their job duties to the highest standards of excellence; to maintain a level of professionalism that allows for efficient operation of county offices; to act in a professional way with fellow elected officials, county employees, and the public; to be stewards of county resources, both financial and operational assets, utilizing the public dollar and public equipment to fulfill a mission of public service; and

WHEREAS, Champaign County has some of the finest employees in the State of Illinois who work in important, highly stressful positions, and should be allowed to perform their duties without the fear of supervisory misconduct, harassment, or other impediment; and

WHEREAS, the Champaign County Board strives to provide a safe working environment for all employees by being committed to the highest standards of conduct by, and among, County officials in the performance of their public duties; and

WHEREAS, individual and collective adherence to high ethical standards by public officials is central to the maintenance of public trust and confidence in government; and

WHEREAS, trust between the Champaign County Board, its employees; and its elected officials is vital to a healthy, functioning government; and

WHEREAS, Champaign County Auditor, George P. Danos, in violation of the Champaign County Technology Policy and the Policy Against Discrimination, Harassment, and Sexual Misconduct, maintained sexually explicit images on county owned equipment and viewed an image of an inappropriate nature during work hours where it was witnessed by an employee; and

WHEREAS, Champaign County Auditor, George P. Danos, has documented log-ins into Champaign County Munis Software on 20 of 461 days between January 1, 2023 and April 8, 2024; and

WHEREAS, Champaign County Auditor, George P. Danos, failed to complete the annual audit within statutory time lines in 2018 and 2019, with the 2019 audit being so delinquent, Champaign County was placed on a “stop payment” list by the Illinois Department of Economic Opportunity, which Danos did not disclose to the County Board, the adverse action being only discovered when the Regional Planning Commission requested emergency funding from the County to ensure the uninterrupted provision of services to our community’s most vulnerable residents; and

WHEREAS, Champaign County Auditor, George P. Danos, in violation of Article VIII of the Illinois State Constitution, State Officials and Employees Ethics Act 5 ILCS 430, and the Champaign County Ethics Ordinance 719, has been documented utilizing his county office and county owned equipment for the commission of prohibited political activities; and

WHEREAS, Champaign County Auditor, George P. Danos, in violation of the Champaign County Travel & Business Expense Ordinance 2022-10 purposely and knowingly submitted request for reimbursement for expenses that he did not incur in the commission of his duties as County Auditor; pressured employees of the County Auditor’s Office to issue reimbursement for expenses that he did not incur in the commission of his duties as County Auditor; and

WHEREAS, the actions of Champaign County Auditor, George P. Danos, have created a work environment the County Board does not condone or support; and

WHEREAS, the Champaign County Board seeks to be good stewards of taxpayer dollars; and

WHEREAS, the Champaign County Board seeks to make Champaign County government a safe working environment, free of harassment and misconduct for all employees.

NOW THEREFORE, BE IT RESOLVED, that the Champaign County Board does hereby formally censure Champaign County Auditor, George P. Danos, for his repeated violation of the Illinois State Constitution, the Illinois State Officials and Employees Ethics Act, and the Champaign County Ethics Ordinance, Travel & Business Expense Ordinance, the Policy Against Discrimination, Harassment, and Sexual Misconduct, and the Technology Policy, for his misuse of county resources; for his failure to uphold ethical standards of an elected official; and for conduct unbecoming a county official;

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May 2024.

Samantha Carter, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

CURRENT APPROVED RESOLUTION

RESOLUTION NO. 2022-117

RESOLUTION ESTABLISHING SALARIES OF COUNTYWIDE ELECTED OFFICIALS

WHEREAS, the County Board is statutorily required to determine the amount of compensation for the offices of County Executive (55 ILCS 5/2-5012), County Clerk (55 ILCS 5/4-6001), Treasurer (55 ILCS 5/4-6001), Circuit Clerk, (50 ILCS 145/2), Auditor (55 ILCS 5/4-6001), Coroner (55 ILCS 5/4 - 6001), and County Board Chair, (55 ILCS 5/2-3008), and to do so without regard to awards or stipends from State funds for those offices; and

WHEREAS, pursuant to 50 ILCS 145/2, compensation for the offices of County Executive, County Clerk, and Treasurer must be fixed at least 180 days before the term of office begins on December 1, 2022 and cannot constitutionally be increased or decreased thereafter until after the term beginning 2022 ends in the year 2026 (IL Const. 1970 Art. VII §9 (b)); and

WHEREAS, pursuant to 50 ILCS 145/2, compensation for the offices of Circuit Clerk, Auditor, and Coroner must be fixed at least 180 days before the term of office begins on December 1, 2024 and cannot constitutionally be increased or decreased thereafter until after the term beginning 2024 ends in the year 2028 (IL Const. 1970 Art. VII § 9 (b)); and

WHEREAS, pursuant to 55 ILCS 5/2-3008, compensation for the County Board Chair must be fixed before the term of office begins on December 1, 2022, and cannot constitutionally be increased or decreased thereafter until after the term beginning 2022 ends in the year 2024; and

WHEREAS, pursuant to 50 ILCS 145/2(b) and the below-indicated statutes, the following elected officers are expected to receive the following stipends in addition to the compensation to be paid by the county:

County Clerk - \$6,500 (55 ILCS 5/4-6001(d))
Treasurer - \$6,500 (55 ILCS 5/3-10007)
Circuit Clerk - \$6,500 (705 ILCS 105/27 3(d))
Auditor - \$6,500 (55 ILCS 5/4-6001(h))
Coroner - \$6,500 (55 ILCS 5/4-6002(c)); and

WHEREAS, the County Board must balance its duty to fairly and adequately compensate all elected officials - including the County Executive, County Clerk, Treasurer, Circuit Clerk, Auditor, Coroner, and County Board Chair - with its duty to protect the public's tax dollars and provide County services effectively and efficiently;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the County Board of the County of Champaign, Illinois that the salaries for the County Executive, County Clerk, Treasurer, Circuit Clerk, Auditor, Coroner, and County Board Chair shall be fixed as follows:

Position	For the 12 months beginning 12/1/2022	For the 12 months beginning 12/1/2023	For the 12 months beginning 12/1/2024	For the 12 months beginning 12/1/2025	Every subsequent year on December 1 unless changed by a future county board resolution
Executive	\$70,000	\$71,400	\$72,828	½ CPI	½ CPI
County Clerk	\$110,000	112,200	\$114,444	½ CPI	½ CPI
Treasurer	\$110,000	112,200	\$114,444	½ CPI	½ CPI
Circuit Clerk	***	***	\$114,444	½ CPI	½ CPI
Auditor	***	***	\$109,866.24	½ CPI	½ CPI
Coroner	***	***	\$109,866.24	½ CPI	½ CPI
Board Chair	\$12,000	\$12,000	\$12,000	½ CPI	½ CPI

***Fixed by prior resolution


BE IT FURTHER RESOLVED that the term “½ CPI” in the chart above means ‘one half (50%) of the Consumer Price Index for All Urban Consumers for all items published by the United States Department of Labor.’ Beginning on December 1, 2025, the salaries of the above-elected county officers shall have their salaries adjusted by ½ CPI by comparing the figure for the most recent July with the figure for the previous July. In no case shall any salary subject to a ½ CPI adjustment be increased more than three percent (3%) annually, nor shall any salary subject to a ½ CPI adjustment be decreased. These salaries shall continue to be adjusted by ½ CPI every subsequent December 1 unless changed by a future county board ordinance or resolution.

BE IT FURTHER RESOLVED that the County Clerk, County Executive, County Treasurer, Circuit Clerk, Auditor, and Coroner shall be entitled to receive health insurance benefits under the County policy with premiums to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements and shall be entitled to participate in IMRF, and shall be entitled to receive any ancillary benefits under County policy with premiums if any to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements.

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution No. 2021-310.

PRESENTED, ADOPTED, APPROVED, AND RECORDED

this 19th day of May A.D. 2022

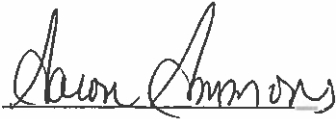


Kyle Patterson (May 20, 2022 14:31 EDT)

Kyle Patterson, Chair
Champaign County Board

Recorded

& Attest:



Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Date: 5/24/22

Approved: _____

Darlene A. Kloeppel, County Executive

Date: _____

OPTION A

RESOLUTION NO. 2024-130

RESOLUTION ESTABLISHING SALARIES OF COUNTYWIDE ELECTED OFFICIALS (CIRCUIT CLERK, AUDITOR, CORONER, COUNTY BOARD CHAIR)

WHEREAS, the County Board is statutorily required to determine the amount of compensation for the offices of Circuit Clerk, (50 ILCS 145/2), Auditor (55 ILCS 5/4-6001), Coroner (55 ILCS 5/4 - 6001), and County Board Chair, (55 ILCS 5/2-3008), and to do so without regard to awards or stipends from State funds for those offices; and

WHEREAS, pursuant to 50 ILCS 145/2, compensation for the offices of Circuit Clerk, Auditor, and Coroner must be fixed at least 180 days before the term of office begins on December 1, 2024 and cannot constitutionally be increased or decreased thereafter until after the term beginning 2024 ends in the year 2028 (IL. Const. 1970 Art. VII § 9 (b)); and

WHEREAS, pursuant to 55 ILCS 5/2-3008, compensation for the County Board Chair must be fixed before the term of office begins on December 1, 2024, and cannot constitutionally be increased or decreased thereafter until after the term beginning 2024 ends in the year 2026; and

WHEREAS, pursuant to 50 ILCS 145/2(b) and the below-indicated statutes, the following elected officers are expected to receive the following stipends in addition to the compensation to be paid by the county:

Circuit Clerk - \$6,500 (705 ILCS 105/27.3(d))

Auditor - \$6,500 (55 ILCS 5/4-6001(h))

Coroner - \$6,500 (55 ILCS 5/4-6002(c)); and

WHEREAS, the County Board must balance its duty to fairly and adequately compensate all elected officials - including the Circuit Clerk, Auditor, Coroner, and County Board Chair - with its duty to protect the public's tax dollars and provide County services effectively and efficiently; and

WHEREAS, the amount of compensation for the offices of County Executive, County Clerk, and Treasurer were previously fixed during the month of May, 2022, by Resolution No. 2022-117, and those amounts as fixed for those offices remain unchanged by this Resolution;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the County Board of the County of Champaign, Illinois that the salaries for the Circuit Clerk, Auditor, Coroner, and County Board Chair shall be fixed as follows:

Position	For the 12 months beginning 12/1/2024	For the 12 months beginning 12/1/2025	Every subsequent year on December 1 unless changed by a future county board resolution
Circuit Clerk		½CPI	½CPI
Auditor		½CPI	½CPI
Coroner		½CPI	½CPI
Board Chair		½CPI	½CPI

BE IT FURTHER RESOLVED that the term "½ CPI" in the chart above means 'one half (50%) of the Consumer Price Index for All Urban Consumers for all items published by the United States Department of Labor.' Beginning on December 1, 2025, the salaries of the above elected county officers shall have their salaries adjusted by ½ CPI by comparing the figure for the most recent July with the figure for the previous July. In no case shall any salary subject to a ½ CPI adjustment be increased more than three percent (3%) annually, nor shall any salary subject to a ½ CPI adjustment be decreased. These salaries shall continue to be adjusted by ½ CPI every subsequent December 1 unless changed by a future county board ordinance or resolution.

BE IT FURTHER RESOLVED that the Circuit Clerk, Auditor, and Coroner shall be entitled to receive health insurance benefits under the County policy with premiums to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements and shall be entitled to participate in IMRF, and shall be entitled to receive any ancillary benefits under County policy with premiums if any to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements.

BE IT FURTHER RESOLVED that this Resolution amends Resolution No. 2022-117 and supersedes said resolution only as to the offices of Circuit Clerk, Auditor, Coroner, and Board Chair.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May
A.D. 2024

Samantha, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

OPTION B

RESOLUTION NO. 2024-130

RESOLUTION ESTABLISHING SALARIES OF COUNTYWIDE ELECTED OFFICIALS (CIRCUIT CLERK, AUDITOR, CORONER, COUNTY BOARD CHAIR)

WHEREAS, the County Board is statutorily required to determine the amount of compensation for the offices of Circuit Clerk, (50 ILCS 145/2), Auditor (55 ILCS 5/4-6001), Coroner (55 ILCS 5/4 - 6001), and County Board Chair, (55 ILCS 5/2-3008), and to do so without regard to awards or stipends from State funds for those offices; and

WHEREAS, pursuant to 50 ILCS 145/2, compensation for the offices of Circuit Clerk, Auditor, and Coroner must be fixed at least 180 days before the term of office begins on December 1, 2024 and cannot constitutionally be increased or decreased thereafter until after the term beginning 2024 ends in the year 2028 (IL. Const. 1970 Art. VII § 9 (b)); and

WHEREAS, pursuant to 55 ILCS 5/2-3008, compensation for the County Board Chair must be fixed before the term of office begins on December 1, 2024, and cannot constitutionally be increased or decreased thereafter until after the term beginning 2024 ends in the year 2026; and

WHEREAS, pursuant to 50 ILCS 145/2(b) and the below-indicated statutes, the following elected officers are expected to receive the following stipends in addition to the compensation to be paid by the county:

Circuit Clerk - \$6,500 (705 ILCS 105/27.3(d))

Auditor - \$6,500 (55 ILCS 5/4-6001(h))

Coroner - \$6,500 (55 ILCS 5/4-6002(c)); and

WHEREAS, the County Board must balance its duty to fairly and adequately compensate all elected officials - including the Circuit Clerk, Auditor, Coroner, and County Board Chair - with its duty to protect the public's tax dollars and provide County services effectively and efficiently; and

WHEREAS, the amount of compensation for the offices of County Executive, County Clerk, and Treasurer were previously fixed during the month of May, 2022, by Resolution No. 2022-117, and those amounts as fixed for those offices remain unchanged by this Resolution;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the County Board of the County of Champaign, Illinois that the salaries for the Circuit Clerk, Auditor, Coroner, and County Board Chair shall be fixed as follows:

Position	For the 12 months beginning 12/1/2024	For the 12 months beginning 12/1/2025	For the 12 months beginning 12/1/2026	For the 12 months beginning 12/1/2027
Circuit Clerk				
Auditor				
Coroner				
Board Chair				

BE IT FURTHER RESOLVED that the Circuit Clerk, Auditor, and Coroner shall be entitled to receive health insurance benefits under the County policy with premiums to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements and shall be entitled to participate in IMRF, and shall be entitled to receive any ancillary benefits under County policy with premiums if any to be set at the same contribution amount as that charged to employees not covered under collective bargaining agreements.

BE IT FURTHER RESOLVED that this Resolution amends Resolution No. 2022-117 and supersedes said resolution only as to Circuit Clerk, Auditor, Coroner, and Board Chair.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of May A.D. 2024

 Samantha Carter, Chair
 Champaign County Board

Recorded
 & Attest: _____
 Aaron Ammons, County Clerk
 and ex-officio Clerk of the
 Champaign County Board
 Date: _____

Approved: _____
 Steve Summers, County Executive
 Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
 Michelle Jett, Director of Administration
 Kathy Larson, Economic Development Specialist/ARPA Project Manager
DATE: May 15, 2024
RE: ARPA Update

An ARPA project summary is listed below. Also attached to this memo are the financial overview and project timeline.

Projects that are complete, aside from the reporting process and/or future maintenance payments:

Affordable Housing Assistance	County ARPA Funds	Other Funds	Outcome Overview
C-U at Home low-barrier winter shelter services	\$150,000	\$438,012	12/20/2021 – 4/15/2022: Men’s shelter served 161 unduplicated clients; Women’s shelter served 41 unduplicated clients
Broadband Projects	County ARPA Funds	Other Funds	Outcome Overview
Broadband Plan	\$85,500	N/A	Creation of broadband master plan for Champaign County
Community Violence Intervention	County ARPA Funds	Other Funds	Outcome Overview
Housing Authority landlord incentives	\$77,650	N/A	82 households with a total of 224 individuals were housed, 29 landlords and property management companies received incentives
Housing Authority supportive services	\$216,575	N/A	318 clients served and over 200 families/individuals housed
County Department Projects	County ARPA Funds	Other Funds	Outcome Overview
Assessment Exemption Monitoring	\$25,512	N/A	Administrative cost for 6 months of homestead exemption monitoring
Children’s Advocacy Center counseling	\$15,035	N/A	Over 100 counseling appointments conducted with victims of abuse
Children’s Advocacy Center flooring	\$19,760	N/A	Floor replacement due to permanent damage from increased client traffic
Circuit Clerk partitions	\$129,847	N/A	Protective/partition office dividers
Circuit Clerk equipment and technology	\$84,295	N/A	Purchase of technology equipment and updates to provide services
Coroner X-Ray unit	\$40,768	N/A	X-rays of decedents for Champaign County and additional counties; assist in

			servicing as a regional mass fatality disaster response agency
County Clerk equipment	\$228,960	N/A	Increase vote-by-mail processing capabilities, reduce reliance on in-person voting in response to the pandemic
County Clerk VBM Postage	\$78,589	N/A	Postage for vote-by-mail services
County Plaza purchase	\$2,012,471	N/A	For County government services, classified under Revenue Replacement funds
Employee premium pay	\$758,799	N/A	Assisted 530 eligible County employees
Jail COVID Testing	\$20,216	FEMA Grant	COVID testing of inmates
Jail full-body scanner	\$166,251	N/A	Assists with spatial distance to prevent and mitigate COVID
Planning & Zoning solid waste management services	\$10,000	N/A	Assistance toward solid waste management program services, waste collection event in Champaign County
Public Defender technology	\$21,637	N/A	Laptops, software, monitors to assist legal research, writing, discovery review, and client management
Sheriff's Office combatting community violence initiatives	\$37,193	N/A	Mentoring program, initiatives to enhance community-police relationship building; served 681 individuals
Sheriff's Office Mobile Command Post	\$507,531	N/A	Assists with community needs and community violence interventions
Early Learning Assistance	County ARPA Funds	Other Funds	Outcome Overview
Early Childhood Facility	\$2,000,050	\$500,000	Assisting 64 children and families with early childhood learning services.
Household Assistance	County ARPA Funds	Other Funds	Outcome Overview
RPC household assistance	\$263,000	N/A	Assisted 338 households with bills for water, wastewater, utilities, rent, mortgage
UCSD past-due sewer / water bill assistance	\$150,000	N/A	Assisted 1,503 past-due (at least 60 days) residential accounts; maximum \$500 assistance per account
Village of Mahomet sewer bill assistance	\$25,000	N/A	Assisted 133 residential accounts
Housing Assistance	County ARPA Funds	Other Funds	Outcome Overview
Habitat for Humanity	\$120,000	\$680,000	Assisted 4 house builds in Champaign County for low-to moderate income families
Mental Health Services	County ARPA Funds	Other Funds	Outcome Overview
Mental Health Board Contracts	\$592,897	\$1,235,574	Assisted over 1,002 clients and families with mental health assistance/services through 9 community programs

Water Infrastructure Projects	County ARPA Funds	Other Funds	Outcome Overview
Triple Fork Drainage District	\$90,000	\$30,000	Culvert improvements, affecting 234 area households
Village of Ivesdale	\$175,000	\$863,242	Water distribution system improvements, serving 142 households
Village of Ludlow	\$340,000	\$2,510,000	Water treatment plant/distribution system improvements, serving 173 households
Village of Ogden	\$200,000	\$200,000	Stormwater drainage improvements, affecting 96 households

Contracts/IGAs that are being implemented:

1. Administration
 - ARPA project management coordination with RPC
 - Administration and auditor costs
2. Affordable Housing Assistance
 - Central Illinois Land Bank Authority – assisting 9 rural housing rehab projects to date
 - Cunningham Township emergency and transitional housing – serving 336 clients to date
 - Housing Authority emergency shelter renovations
3. Broadband Projects
 - Broadband advocacy with Champaign County Farm Bureau
 - Finley Engineering broadband consulting services
 - Nextlink rural broadband infrastructure
 - Volo connectivity for HACC properties
 - Volo rural broadband infrastructure
4. Community Violence Intervention
 - A Vision to Succeed: assisted 137 clients to date
 - American Legion Stand Down events: assisted 76 individuals to date
 - Chamber iRead iCount for young students – serving 575 children to date
 - Crime Stoppers rewards for anonymous crime reporting
 - DREAAM services for families: assisted 315 clients to date
 - East Central Illinois Building & Trades Council training program
 - H3 Coalition/FirstFollowers: assisted 500 clients to date
 - Mahomet Area Youth Club: serving 300 clients to date
 - RPC SLEEP Program
 - Trauma & Resilience Initiative: assisted 23 clients to date
 - Urbana Park District health and wellness facility: under construction
 - VA Stop the Violence initiative and needs assessment: serving 45 individuals to date
 - YWCA Strive Program
5. County Department Projects
 - Animal Control services
 - Animal Control software
 - Board of Review data & analytics
 - County board of health senior study
 - County records digitization
 - County compensation study
 - County total rewards statements
 - Emergency Management services

- Human Resources generalist
 - IT cybersecurity, equipment, and upgrades
 - Jail consolidation construction
 - Public Defender expert funding
 - Sheriff's updated camera system
 - State's Attorney's Digital Evidence Management System
 - Treasurer's office staff and equipment
6. Mental Health Services
 - The Nest Postpartum services for NICU families; assisting 27 clients to date
 7. Non-Profit Assistance
 - New American Welcome Center at the University YMCA – assistance for mental health and language barrier services via Immigrant Service Organizations; 634 individuals to date
 - Visit Champaign County Foundation improvements to Heritage Trail and Skelton Park
 8. Small Business Assistance
 - Chamber of Commerce eCommerce platform – 8 vendors to date
 - Chamber of Commerce micro loan program – 6 businesses to date
 - EDC talent attraction program – 125 businesses to date
 - Justine PETERSEN loan program – assisted 148 small businesses
 9. Water Infrastructure Projects
 - Champaign County Environmental Stewards nonpoint source pollution prevention: household hazardous waste facility; campaign and property underway
 - Champaign County Farm Bureau nonpoint source pollution prevention: cover crop program
 - City of Champaign Garden Hills improvements
 - Mahomet Aquifer Mapping with the University of Illinois data collection
 - Penfield Water District replacement of hydropneumatic tank; serving 104 households
 - Pesotum Consolidated Drainage District stormwater drainage system improvements
 - Sangamon Valley Public Water District northward expansion design work, serving 123 potential future customers
 - Seymour Water District replacement of water meters, serving 156 households
 - Village of Pesotum stormwater drainage system improvements, serving 550 households
 - Village of Royal water treatment plant improvements, serving 139 households
 - Village of St. Joseph storm sewer reconstruction design work, serving 1,431 households

Projects that are in contract negotiation/approvals/signature stage:

- Community violence intervention: H3 Coalition/FirstFollowers
- Small business assistance: EDC low hurdle grant program (upcoming)

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (3/31/2024)	Projected 2025	Projected 2026	Projected Totals
INCOME											
Dept of Treasury	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815							\$40,729,630
Investment Interest (flex funds)	\$40,000	\$10,963	\$195,211	\$206,995	\$120,000	\$348,551		\$13,499			\$580,009
TOTAL INCOME	\$20,404,815	\$20,375,778	\$20,560,026	\$20,571,810	\$120,000	\$348,551	\$0	\$13,499	\$0	\$0	\$41,309,639
EXPENSES											
Administration											
Administration & Auditor Costs			\$23,531	\$23,531	\$100	\$95	\$20,000	\$240			\$43,626
RPC Project Management Services	\$49,862	\$33,609	\$103,803	\$93,455	\$106,917	\$104,933	\$110,124	\$14,966	\$113,428	\$116,831	\$600,965
Administration Subtotal	\$49,862	\$33,609	\$127,334	\$116,986	\$107,017	\$105,028	\$130,124	\$15,206	\$113,428	\$116,831	\$644,591
Affordable Housing Assistance											
C-U at Home			\$150,000	\$150,000							\$150,000
Central Illinois Land Bank Authority			\$250,000	\$0	\$560,000	\$15,000	\$545,000	\$283,419			\$560,000
Cunningham Township					\$350,000	\$0	\$350,000				\$350,000
Habitat for Humanity			\$120,000	\$0	\$120,000	\$120,000					\$120,000
Housing Authority of Champaign Co.			\$675,000	\$0	\$675,000	\$0	\$675,000				\$675,000
Affordable Housing Subtotal	\$0	\$0	\$1,195,000	\$150,000	\$1,705,000	\$135,000	\$1,570,000	\$283,419	\$0	\$0	\$1,855,000
Broadband Projects											
Professional Services			\$222,350		\$139,610	\$0	\$139,610				\$139,610
CCFB - Broadband Advocacy			\$31,750	\$15,875	\$15,875	\$0	\$15,875				\$31,750
Finley/CCG Consulting			\$113,600	\$110,000	\$95,288	\$4,993	\$51,737	\$923	\$38,558		\$205,288
General/Other Prof. Services			\$2,800	\$2,719							\$2,719
UI - Broadband Survey			\$29,500	\$25,634							\$25,634
Capital											
NextLink Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$2,000,000		\$2,000,000	\$700,000	\$4,700,000
Volo Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$2,000,000		\$2,000,000	\$700,000	\$4,700,000
Volo HACC Properties Broadband			\$200,000	\$0	\$195,000	\$0	\$97,500		\$97,500		\$195,000
Broadband Projects Subtotal	\$0	\$0	\$3,000,000	\$154,228	\$9,845,773	\$4,993	\$4,304,722	\$923	\$4,136,058	\$1,400,000	\$10,000,000
Community Violence Intervention											
A Vision to Succeed			\$15,000	\$7,500	\$22,500	\$13,554	\$8,946				\$30,000
American Legion Stand Down					\$20,000	\$10,000	\$10,000				\$20,000
Chamber iRead iCount					\$320,160	\$54,528	\$158,912		\$106,720		\$320,160
Crime Stoppers			\$100,000	\$25,000	\$75,000	\$75,000	\$75,000				\$100,000
DREAAM			\$500,000	\$0	\$500,000	\$200,323	\$299,677	\$167,068			\$500,000
East Central IL Building & Const. Trades					\$200,000		\$200,000				\$200,000
H3 Coalition/FirstFollowers			\$500,000	\$62,500	\$687,500	\$324,300	\$363,200	\$53,903			\$750,000
Housing Authority Supportive Serv.			\$300,000	\$83,419	\$216,581	\$216,575					\$299,994
Housing Authority Landlord Inc.			\$85,000	\$7,350	\$77,650	\$77,650					\$85,000
Mahomet Area Youth Club					\$240,000	\$60,000	\$180,000				\$240,000
RPC SLEEP Program					\$500,000		\$500,000				\$500,000
Trauma & Resilience Initiative					\$250,000	\$55,158	\$194,842	\$66,984			\$250,000
Urbana Park District					\$500,000	\$500,000					\$500,000

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (3/31/2024)	Projected 2025	Projected 2026	Projected Totals
Veterans Affairs Stop the Violence					\$165,000	\$58,150	\$106,850				\$165,000
YWCA Strive Program					\$100,000	\$25,000	\$75,000	\$24,870			\$100,000
<i>Community Violence Intervention Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,500,000</i>	<i>\$185,769</i>	<i>\$3,874,391</i>	<i>\$1,595,238</i>	<i>\$2,172,427</i>	<i>\$312,825</i>	<i>\$106,720</i>	<i>\$0</i>	<i>\$4,060,154</i>
County Department Projects											
Animal Control Services					\$75,000	\$691	\$74,309	\$1,359			\$75,000
Animal Control Software					\$67,765	\$43,129	\$40,956	\$15,000			\$84,085
Architect Services (flex funds)			\$0	\$0							\$0
Assessment Exemption Monitoring					\$25,512	\$25,512					\$25,512
Board of Review Data & Analytics							\$15,480				\$15,480
Children's Advocacy Center Flooring			\$19,760	\$19,760							\$19,760
Children's Advocacy Center Counseling					\$15,000	\$15,035					\$15,035
Circuit Clerk Digitization Equip			\$30,000	\$6,123	\$23,877	\$23,877					\$30,000
Circuit Clerk Court Technology			\$85,055	\$84,295							\$84,295
Circuit Clerk Partition Office Furn.			\$129,847	\$129,847							\$129,847
Coroner X-Ray Unit					\$41,000	\$40,768					\$40,768
County Board of Health Senior Study							\$45,000				\$45,000
Co Clerk/Admin/Treas/Cor Digitization			\$475,000	\$147,188	\$1,257,000	\$199,280	\$1,057,720	\$129,714			\$1,404,188
County Clerk Equipment			\$228,960	\$228,960	\$10,000	\$10,000	\$60,000				\$298,960
County Clerk VBM Postage			\$95,000	\$78,589							\$78,589
County Clerk Space Assessment			\$0	\$0							\$0
County Exec. Compensation Study							\$75,000	\$34,675			\$75,000
County Exec. Total Reward Stments					\$13,000		\$13,000				\$13,000
County Plaza Purchase & Costs			\$2,012,471	\$2,012,471							\$2,012,471
Court Services Digital Kiosk			\$6,000	\$0							\$0
Court Services Equipment			\$6,989	\$0							\$0
Emergency Management Services							\$25,000				\$25,000
Human Resources Generalist					\$35,000	\$25,649	\$9,351	\$12			\$35,000
IT A/V Equipment			\$40,000	\$29,600	\$5,000	\$5,000					\$34,600
IT Cybersecurity					\$125,000	\$13,494	\$111,506				\$125,000
IT Email Archival & Doc Mgmt					\$275,000	\$0	\$275,000				\$275,000
IT Laptop Replacement			\$3,219	\$3,219			\$120,000				\$123,219
IT Multi-factor Authentication			\$44,383	\$44,383							\$44,383
Other Equipment (flex funds)			\$26,525	\$0							\$0
Planning & Zoning (solid waste mgnt)					\$10,000	\$10,000					\$10,000
Premium Pay			\$758,799	\$758,799							\$758,799
Public Defender Expert Funding					\$35,000	\$13,570	\$21,430	\$11,065			\$35,000
Public Defender Technology					\$21,637	\$21,637					\$21,637
Sheriff's Office Community Resource			\$12,500	\$9,917	\$7,500	\$7,500					\$17,417
Sheriff's Office COVID Testing			\$20,216	\$20,216							\$20,216
Sheriff's Office Explorer Mentorship			\$12,500	\$12,367	\$7,500	\$7,410					\$19,777
Sheriff's Office Full Body Scanner			\$166,251	\$166,251							\$166,251
Sheriff's Office Jail Project					\$5,133,357		\$5,133,357				\$5,133,357

ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (3/31/2024)	Projected 2025	Projected 2026	Projected Totals
Sheriff's Office Mobile Command Post				\$0	\$514,444	\$514,444					\$514,444
Sheriff's Office Updated Camera Syst.				\$0	\$1,350,000		\$1,350,000				\$1,350,000
State's Attorney Digital Evidence Syst.			\$188,317	\$188,317	\$113,529	\$111,414	\$110,000				\$409,731
Treasurer's Office Costs							\$25,000				\$25,000
To Be Determined (flex funds)			\$0	\$0	\$12,030		\$0				\$0
County Department Projects Subtotal	\$0	\$0	\$4,361,791	\$3,940,300	\$9,173,151	\$1,088,409	\$8,562,110	\$191,825	\$0	\$0	\$13,590,819
Early Learning Assistance											
Early Childhood Facility			\$2,000,000	\$25	\$1,999,975	\$2,000,025					\$2,000,050
Early Learning Assistance Subtotal	\$0	\$0	\$2,000,000	\$25	\$1,999,975	\$2,000,025	\$0	\$0	\$0	\$0	\$2,000,050
Household Assistance											
RPC Household Assistance			\$263,000	\$263,000							\$263,000
SVPWD Sewer Bill Assistance			\$12,000	\$0	\$0	\$0					\$0
UCSD Sewer Bill Assistance			\$150,000	\$150,000							\$150,000
Village of Mahomet Sewer Bill Assist.			\$25,000	\$25,000							\$25,000
Household Assistance Subtotal	\$0	\$0	\$450,000	\$438,000	\$0	\$0	\$0	\$0	\$0	\$0	\$438,000
Mental Health Services											
Mental Health Board Contracts	\$770,436	\$373,276	\$269,625	\$219,621							\$592,897
The Nest Postpartum					\$120,000	\$30,000	\$90,000	\$25,998			\$120,000
Mental Health Services Subtotal	\$770,436	\$373,276	\$269,625	\$219,621	\$120,000	\$30,000	\$90,000	\$25,998	\$0	\$0	\$712,897
Non-Profit Assistance											\$0
Immigrant Service Organizations			\$250,000	\$83,333	\$416,667	\$154,700	\$261,967	\$99,735			\$500,000
VCCF Assistance - Heritage/Skelton					\$150,000	\$100,000	\$50,000				\$150,000
Non-Profit Assistance Subtotal	\$0	\$0	\$250,000	\$83,333	\$566,667	\$254,700	\$311,967	\$99,735	\$0	\$0	\$650,000
Small Business Assistance											
Chamber: eCommerce			\$114,000	\$22,800	\$91,200	\$65,413	\$25,787				\$114,000
Chamber: MicroLoan Program			\$186,000	\$18,600	\$167,400	\$116,400	\$51,000				\$186,000
EDC: Low Hurdle Grant Program			\$400,000	\$0	\$400,000		\$400,000				\$400,000
EDC: Talent Attraction			\$50,000	\$15,000	\$35,000	\$35,000					\$50,000
Justine Petersen: Loan Program			\$250,000	\$25,000	\$225,000	\$199,344	\$25,656	\$18,358			\$250,000
Small Business Assistance Subtotal	\$0	\$0	\$1,000,000	\$81,400	\$918,600	\$416,157	\$502,443	\$18,358	\$0	\$0	\$1,000,000
Water Infrastructure Projects											
CCES - HHW Project Assistance			\$650,000	\$162,500	\$487,500	\$388,787	\$98,713				\$650,000
City of Champaign Garden Hills					\$2,000,000				\$2,000,000		\$2,000,000
Cover Crop Program Assistance			\$245,000	\$122,500	\$122,500		\$122,500				\$245,000
Mahomet Aquifer Mapping			\$500,000	\$211,203	\$288,797	\$252,331	\$36,466	\$13,958			\$500,000
Rural Water Project Assistance											
Penfield Water District			\$190,000	\$0	\$190,000		\$190,000	\$134,235			\$190,000
Pesotum Cons. Drainage District			\$75,000	\$0	\$75,000		\$75,000				\$75,000
Sangamon Valley Public Water Dist.			\$500,000	\$93,575	\$406,425	\$256,999	\$149,426	\$26,108			\$500,000
Seymour Water District			\$60,000	\$0	\$60,000	\$41,834	\$18,166	\$17,258			\$60,000
Triple Fork Drainage District			\$90,000	\$90,000							\$90,000
Village of Ivesdale			\$175,000	\$118,114	\$56,886	\$56,886					\$175,000

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ARPA Revenue and Expense Projections

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (3/31/2024)	Projected 2025	Projected 2026	Projected Totals
Village of Ludlow			\$340,000	\$228,638	\$111,362	\$111,362					\$340,000
Village of Ogden			\$200,000	\$0	\$200,000	\$200,000					\$200,000
Village of Pesotum			\$175,000	\$12,848	\$162,152	\$18,170	\$143,981	\$6,726			\$175,000
Village of Royal			\$200,000	\$0	\$200,000		\$200,000				\$200,000
Village of St. Joseph			\$100,000	\$0	\$100,000	\$4,184	\$95,816	\$68,516			\$100,000
<i>Water Infrastructure Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$3,500,000</i>	<i>\$1,039,378</i>	<i>\$4,460,622</i>	<i>\$1,330,554</i>	<i>\$1,130,068</i>	<i>\$266,801</i>	<i>\$2,000,000</i>	<i>\$0</i>	<i>\$5,500,000</i>
TOTAL EXPENSES	\$820,298	\$406,885	\$17,653,750	\$6,409,040	\$32,771,196	\$6,960,102	\$18,773,861	\$1,215,089	\$6,356,206	\$1,516,831	\$40,451,511

ARPA Projects/Tasks Timeline

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
Champaign County ARPA Funds												
Project List 1/2024 - 12/2024												
(as of 5/2024 working draft)												
Administration												
Coordination regarding ARPA rules, regulations, updates					*							
Coordination regarding ARPA reporting requirements					*							
Coordination and analysis of data for reporting					*							
Coordination of ARPA payments and documentation					*							
Communication with recipients, partners, board, staff, others					*							
Draft and coordinate contracts					*							
Research additional sources of funding for initiatives					*							
Evaluate active projects with intended outcomes					*							
Work with recipients on ongoing performance reporting					*							
Submission of reports to Department of Treasury												
Affordable Housing Assistance												
Contract/funding/reporting - Central IL Land Bank Authority					*							
Contract/funding/reporting - Cunningham Township					*							
Contract/funding/reporting - Housing Authority					*							
Broadband Projects												
Coordination with broadband professional services					*							
Contract/funding/reporting - CCFB for broadband advocacy					*							
Contract/funding/reporting - Volo for HACC properties					*							
Contract/funding/reporting - Volo for rural broadband					*							
Contract/funding/reporting - NextLink for rural broadband					*							
Community Violence Intervention												
Contract/funding/reporting - A Vision to Succeed												
Contract/funding/reporting - American Legion Stand Down					*							
Contract/funding/reporting - Chamber iRead iCount					*							
Contract/funding/reporting - Crime Stoppers					*							
Contract/funding/reporting - DREAAM					*							
Contract/funding/reporting - East Central IL Building & Const.					*							
Contract/funding/reporting - H3 Coalition					*							
Contract/funding/reporting - Mahomet Area Youth Club					*							
Contract/funding/reporting - RPC SLEEP Program					*							
Contract/funding/reporting - Trauma & Resilience Initiative					*							
Contract/funding/reporting - Urbana Park District												
Contract/funding/reporting - VA Stop the Violence					*							
Contract/funding/reporting - YWCA Strive Program					*							
County Department Projects												
Coordination with departments on purchase/projects					*							
Mental Health Services												
Complete MHB reporting & monitoring												
Contract/funding/reporting - The Nest Postpartum					*							
Non-Profit Organization Assistance												
Contract/funding/reporting - Immigrant Service Orgs					*							
Contract/funding/reporting - VCCF Sk. Park & Heritage Trail					*							
Small Business Assistance												
Contract/funding/reporting - Chamber eCommerce					*							

ARPA Projects/Tasks Timeline

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024
Champaign County ARPA Funds												
Project List 1/2024 - 12/2024												
(as of 5/2024 working draft)												
Contract/funding/reporting - Chamber micro loans					*							
Contract - EDC grants					*							
Contract/funding/reporting - EDC talent attraction												
Contract/funding/reporting - Justine PETERSEN loans												
Water Infrastructure Project Assistance												
Contract/funding/reporting - CCES HHW Project					*							
Contract/funding/reporting - City of Champaign Garden Hills												
Contract/funding/reporting - Cover Crop Program					*							
Contract/funding/reporting - Mahomet Aquifer Mapping					*							
Contract/funding/reporting - Penfield Water District					*							
Contract/funding/reporting - Pesotum Cons. Drainage District					*							
Contract/funding/reporting - Seymour Water District					*							
Contract/funding/reporting - SVPWD					*							
Contract/funding/reporting - Village of Pesotum					*							
Contract/funding/reporting - Village of Royal					*							
Contract/funding/reporting - Village of St. Joseph					*							



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Date: April 29, 2024
To: Stephanie Fortado, Deputy Chair – Finance, and
John Farney, Assistant Deputy Chair – Finance, and
Honorable Members of the Champaign County Board
From: Lisa Benson
RE: Request for American Rescue Plan Act funds to support Summer Cooling Program

Utility costs have drastically increased, and it is anticipated that the Low-Income Heating Energy Assistance Program (LIHEAP) funding in Champaign County will be exhausted by mid-May 2024. Summer 2024 is predicted to be especially warm. To address this gap in service, RPC will utilize \$107,000 of Community Services Block Grant (CSBG) funds to deliver a Summer Cooling Program from June 2024 – August 2024 (or funding is exhausted). This program will assist low-income households at the greatest risk from extreme heat in Champaign County to maintain utility services to power their homes. It is anticipated that the \$107,000 will assist 107 -170 households.

Eligibility criteria for the Summer Cooling Program:

- Champaign County resident, and
- Household’s most recent 30-day income at or below 200% FPL, and
- Household includes a senior (age 60 and above), child under age 4, a pregnant woman, or an individual with a medical certificate documenting a condition that requires power to run medical equipment, AND
- Household’s power service is disconnected or in imminent disconnect status.

The amount of bill assistance per household will not exceed \$1,000.

The Regional Planning Commission is seeking Champaign County American Rescue Plan Act funds, so that a larger number of households may be assisted by the program. Following is an estimate of the number of households that may be assisted with different levels of funding.

- \$100,000 -- approximately 100 to 150 households
- \$150,000 -- approximately 150 to 220 households
- \$200,000 -- approximately 200 to 300 households

Thank you for your consideration of this request.

Champaign County Regional Planning Commission

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CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Date: May 15, 2024

To: Stephanie Fortado, Deputy Chair – Finance, and
John Farney, Assistant Deputy Chair – Finance, and
Honorable Members of the Champaign County Board

From: Lisa Benson., RPC Community Services Director (On behalf of Champaign County Regional Planning Commission, City of Champaign Township, and Cunningham Township Supervisor’s Office)

RE: Request for ARPA funds to support Homeless Prevention/Temporary Hardship Rent Assistance

Approximately half of all households across Champaign County are renters and about one third of these households are severely rent burdened. Locally, the Regional Planning Commission (RPC), the City of Champaign Township (CoCT), and Cunningham Township Supervisor’s Office (CTSO) work collaboratively to administer a county-wide program to provide rent assistance to households who have experienced a temporary hardship that has caused them to get behind on rent to support families at risk for homelessness. The program provides 1-2 months of rent assistance or security deposits for households securing new housing.

Eligibility criteria for Rental Assistance:

- Applicant must reside within Champaign County.
- Applicant must have a verifiable source of recurring income.
- Applicant’s rent cannot exceed half of their household monthly gross income unless they receive a fixed income as their only source.
- Applicant must have a verifiable, temporary, cause of hardship beyond their control.
- Applicant household income must be at or under 200% of the federal poverty guideline.
- Applicant has not received rent assistance from a program partner (Champaign County Regional Planning Commission, City of Champaign Township, nor Cunningham Township) in the past 2 years.

Assistance limit:

- The amount of the assistance is based on household need but is generally the equivalent of one month of rent.

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CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

As of May 10, 2024, each organization in the Champaign County Rental Assistance collaboration had exhausted the funding budgeted for rent assistance in FY24 (July 2023 – June 2024).

Champaign County’s rental assistance providers cordially request ARPA funding to support the Homeless Prevention/Temporary Hardship Rent Assistance to continue seamlessly until FY25 funding is available on July 1, 2024. The funding amount estimated to support the program for the remainder of May 2024 through June 2024 totals \$50,000 allocated amongst the partners as follows.

\$15,000 administered by Regional Planning Commission,
\$20,000 administered City of Champaign Township, and
\$15,000 administered by Cunningham Township Supervisor’s Office

Thank you for your consideration of this request.

Champaign County Regional Planning Commission

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OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES*

Steve Summers, County Executive

TO: Champaign County Board Members
FROM: County Executive's Office
DATE: May 7, 2024
RE: Drainage District Special Project

The drainage district parcels identified in the tax system have not been comprehensively categorized or documented throughout the years. This means that the County cannot be sure it has an accurate and up to date compilation of documents such as tax rolls, drainage district maps, levies, and special assessments for the districts.

CCGIS and the County Clerk's office several years ago initiated a project to map the drainage districts based on the certified drainage rolls and subsequent orders (attachments & disconnects) which is on file in the County Clerk's office. CCGIS took the lead on the mapping while the County Clerk's Office planned to work with the various attorneys and drainage districts to review and update the drainage district documentation for all the districts. This could involve the filing of additional orders, preparation of updated drainage district maps, or the certification of new drainage rolls. All the County offices who work with the drainage districts agree that engaging in this project will require extensive time and dedication to get the work done and that we need the assistance of one dedicated staff position as a result. The Executive's Office is requesting ARPA funds to employ a temporary employee to complete this project.

In addition, annual workflows and on-going quality control measures will need to be implemented for future continuity. This will require departmental collaboration and cooperation between GIS, County Clerk, and Circuit Clerk. This position would also be responsible for facilitating this development and making recommendations on the improvement of these processes.

The Executive's Office is requesting \$35,000 for this project.

\$30,000 for the temporary employee.

\$5,000 for training and support from an employee in Piatt County that has done the same work.

Champaign County Job Description

Job Title: Drainage District Coordinator

Department: County Executive

Reports To: Director of Administration

FLSA Status: Non-exempt

Prepared Date: March 2024

Pay Rate: \$20-\$25/hour, estimated 1,200 hours to complete the project

SUMMARY This position is solely focused on researching the parcels and geographical parameters of drainage districts in Champaign County. This position is based in the County Executive's Office but will need to work closely with multiple County offices; including but not limited to the Circuit Clerk, County Clerk, Supervisor of Assessments, and GIS. This position is responsible for professionally representing the County when collaborating with Drainage Districts.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Thorough appropriate research and outreach verify the most current rolls and orders for all Drainage Districts on file with Champaign County.

Resolve differences between Drainage District documents on file with the County and documents held by the Drainage District itself. This entails direct contact and conversation with Drainage District Commissions and/or attorneys to identify when changes were made and that the County has all of the documentation necessitated by those changes, such as updated owner rolls, maps, levies and special assessments.

Work with GIS, County Clerk, and Circuit Clerk, to develop recommendations for the training of staff in those offices, on an annual workflow and on-going quality control measures to ensure continued integrity of the drainage district rolls and mapping.

Provide updated information and work with to GIS to create a web application with verified Drainage District information.

KNOWLEDGE, SKILLS, AND ABILITIES

Excellent verbal and written communication skills.

Excellent organizational skills and attention to detail.

Excellent time management skills with a proven ability to meet deadlines.

Strong analytical and problem-solving skills.

Experience and understanding of legal mapping descriptions.

EDUCATION and/or EXPERIENCE

An ability to read and comprehend state statute.

Experience or ability to learn how to read legal descriptions of properties.

PHYSICAL DEMANDS

This position has the physical capability requirements of the Department of Labor classification of Light Work.

These physical demands of this position require activities such as sitting, walking, standing, bending, stooping, climbing stairs, lifting, moving, and carrying light objects, operating office equipment, and driving an automobile.

WORK ENVIRONMENT

The work is performed primarily in an office environment and involves exposure to normal, everyday risks that require normal safety precautions typical of offices.