

COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Thursday, August 21, 2025 – 6:30 p.m.

Shields-Carter Meeting Room
Bennett Administrative Center
102 E. Main Street, Urbana, Illinois

Agenda Items

Page #'s

- I. Call To Order**
- II. *Roll Call**
- III. Prayer & Pledge of Allegiance**
- IV. Read Notice of Meeting**
- V. Approval of Agenda/Addenda**
- VI. Date/Time of Next Regular Meetings**
 - Standing Committees:**
 - A. County Facilities Committee
Tuesday, September 2, 2025 @ 6:30 p.m.
Shields-Carter Meeting Room
 - B. Environment & Land Use Committee
Thursday, September 4, 2025 @ 6:30 p.m.
Shields-Carter Meeting Room
 - C. Highway & Transportation Committee
Friday, September 5, 2025 @ 9:00 a.m.
1605 E Main Street, Urbana
 - Committee of the Whole:**
 - A. Justice & Social Services; Policy, Personnel & Appointments; Finance
Tuesday, September 9, 2025 @ 6:30 p.m.
Shields-Carter Meeting Room
 - B. Special Finance Committee of the Whole
Tuesday, September 30, 2025 @ 6:30 p.m.
Shields-Carter Meeting Room
 - County Board:**
 - A. Regular Meeting
Thursday, September 18, 2025 @ 6:30 p.m.
Shields-Carter Meeting Room
- VII. Employee Recognition**
 - A. Adoption of Resolution No. 2025-236 Honoring County Employees for Years of Service 1
 - B. Adoption of Resolution No. 2025-237 Honoring Retiring County Employees 2
- VIII. Public Input**
- IX. Consent Agenda** 3-50
- X. Communications**
- XI. Approval of Minutes**
 - A. March 20, 2025 – Regular Meeting 51-57
 - B. July 24, 2025 – Regular Meeting 58-64
- XII. Standing Committees**
 - A. County Facilities
Summary of Action Taken August 5, 2025 Meeting 65-66
 - B. Environment and Land Use
Summary of Action Taken August 7, 2025 Meeting 67-68
 - 1. Adoption of Resolution No. 2025-238 Approving Subdivision Case 207-25, Ray's Minor Subdivision 69
 - C. Highway & Transportation
Summary of Action Taken August 8, 2025 Meeting 70

XIII. Areas of Responsibility

Summary of Action Taken August 12, 2025 at Committee of Whole Meeting (Justice & Social Services; Finance; Policy, Personnel, & Appointments) 71-74

A. Policy, Personnel, & Appointments

1. Adoption of Resolution No. 2025-239 Amending the Schedule of Authorized Position in the Physical Plant Department – Building Supervisor 75-80

2. Adoption of Resolution No. 2025-240 Amending the Schedule of Authorized Positions in the Public Defender’s Office – Administrative Legal Secretary 81-90

XIV. New Business

A. Adoption of Resolution No. 2025-241 Authorizing Payment of Claims 91

- The payment register is available on the County’s website at:
<https://www.co.champaign.il.us/Auditor/OnlineCheckbook.php>

B. Adoption of Resolution No. 2025-242 Purchases Not Following the Purchasing Policy 92-93

C. **Adoption of Resolution No. 2025-243 Budget Amendment BUA 2025/5/41 94-95
Fund 1080 General Corporate / Dept 042 Coroner
Increased Appropriations: \$68,300
Increased Revenue: \$0
Reason: To cover the anticipated shortfall for autopsy services.

XV. Other Business

A. American Rescue Plan Act

1. ARPA Update (*information only*) 96-105

B. Grant Coordinator Update (*presentation*) 106-107

C. Opioid Settlement Task Force

1. Adoption of Resolution No. 2025-244 Approving an Agreement between the County of Champaign and Broadlands-Longview Fire Protection District 108-113

2. **Adoption of Resolution No. 2025-245 Approving Budget Amendment BUA 2025/7/473 114-115
Fund 2680 Opioid Settlement Fund / Dept 075 General County
Increased Appropriations: \$18,000
Increased Revenue: \$0
Reason: Appropriation of funds for the Agreement with the Broadlands-Longview Fire Protection District

D. Labor/Management Health Insurance Committee

1. Adoption of Resolution No. 2025-246 Approving Changes to the Employee Health Insurance and Related Benefit Plans for FY2025 116-118

E. Adoption of Resolution No. 2025-247 Creating a Finance Division and Amending the Schedule of Authorized Positions in the Administrative Services Department of the County Executive’s Office 119-127

XVI. Adjournment

*Roll call

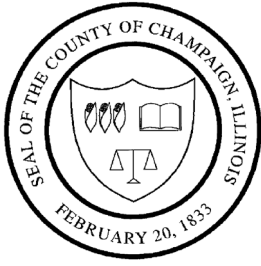
**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

*All meetings are at Bennett Administrative Center – 102 E. Main Street in Urbana – unless otherwise noted.
Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*



COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, August 21, 2025 - 6:30 p.m.

Shields-Carter Meeting Room

Bennett Administrative Center

102 E. Main Street, Urbana, IL 61801

Consent Agenda Items

Page #'s

A. Facilities

1. Adoption of Resolution No. 2025-219 Authorizing the Champaign County Executive to Execute an Agreement between the County and the East Central Illinois Building & Construction Trades Council Regarding a Project Labor Agreement for the Pope Jail Roof Replacement Project 3-27

B. Environment and Land Use

1. ****Adoption of Ordinance No. 2025-10 Amending Zoning Ordinance for a Zoning Map Amendment on Certain Property, Zoning Case 167-AM-25 28-30

C. Highway & Transportation

1. Adoption of Resolution No. 2025-220 to Pay Champaign County Regional Planning Commission CUUATS Fees for Improvement Under the Illinois Highway Code 31-32
2. Adoption of Resolution No. 2025-221 for Contract Award Authority, Compromise Township, Section #24-06141-00-BR 33-34
3. Adoption of Resolution No. 2025-222 Approving Appropriation of Funds from the County Bridge Fund, pursuant to 605 ILCS 5/5-501 35-37

D. Policy, Personnel & Appointments

1. Adoption of Resolution No. 2025-223 Changing the Terms of Current Urbana-Champaign Sanitary District Trustees and Updating the Term for Future Appointments 38
2. Adoption of Resolution No. 2025-224 Appointing *Debra Griest* to the Beaver Lake Drainage District, term 9/1/2025-8/31/2028 39
3. Adoption of Resolution No. 2025-225 Appointing *Doug Bluhm* to the Drainage District #10 Town of Ogden, term 9/1/2025-8/31/2028 40
4. Adoption of Resolution No. 2025-226 Appointing *Bryan Schluter* to the Harwood & Kerr Drainage District, term 9/1/2025-8/31/2028 41
5. Adoption of Resolution No. 2025-227 Appointing *David Mennenga* to the Longbranch Drainage District, term 9/1/2025-8/31/2028 42
6. Adoption of Resolution No. 2025-228 Appointing *Michael Buhr* to the Prairie Creek Drainage District, term 9/1/2025-8/31/2028 43
7. Adoption of Resolution No. 2025-229 Appointing Kenneth Decker to the South Fork Drainage District, term 9/1/2025-8/31/2028 44
8. Adoption of Resolution No. 2025-230 Appointing *Brian Buss* to the S. Joseph #3 Drainage District, 9/1/2025-8/31/2028 45
9. Adoption of Resolution No. 2025-231 Appointing *Brian Buss* to the S. Joseph #4 Drainage District, 9/1/2025-8/31/2028 46
10. Adoption of Resolution No. 2025-232 Appointing Keith Harms to the West Branch Drainage District, term 9/1/2025-8/31/2028 47

11. Adoption of Resolution No. 2025-233 Appointing Alejandro Gomez, Jr. to the Mental Health Board, unexpired term ending 12/31/2028 48

E. Finance

1. **Adoption of Resolution No. 2025-234 Approving Budget Amendment BUA 2025/7/556 49
Fund 2671 Court Document Storage / Dept 030 Circuit Clerk
Increased Appropriations: \$115,000
Increased Revenue: \$0
Reason: Appropriation for the digitization of divorce case records from 1996-2020.
2. **Adoption of Resolution No. 2025-235 Approving Budget Amendment BUA 2025/8/22 50
Fund 2685 Specialty Courts / Dept 031 Circuit Court
Increased Appropriations: \$12,000
Increased Revenue: \$0
Reason: Appropriation of funds to support client-related costs in the specialty courts program through the remainder of FY2025.

RESOLUTION NO. 2025-236

RESOLUTION HONORING COUNTY EMPLOYEES FOR YEARS OF SERVICE

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached 5, & 25- year milestones in August 2025;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August, A.D., 2025.

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Dakota Foster	Physical Plant	5
Julie Watson	Treasurer	5
Evette Campbell	Circuit Court	25
Lisette Lugo	State's Attorney	25

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-237

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who will be retiring in August 2025;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

<u>Name</u>	<u>Department</u>	<u>Years of Service</u>
Thad Trimble	Sheriff	30

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-219

RESOLUTION AUTHORIZING THE CHAMPAIGN COUNTY EXECUTIVE
TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY AND THE EAST
CENTRAL ILLINOIS BUILDING & CONSTRUCTION TRADES COUNCIL
REGARDING A PROJECT LABOR AGREEMENT
FOR THE POPE JAIL ROOF REPLACEMENT PROJECT

WHEREAS, the Champaign County Board desires to replace the roof on the Pope Jail, so as to best suit the county's needs and facilitate the responsible and safe housing of inmates and provide an appropriate working environment for County staff, through an upcoming construction and/or renovation project.

WHEREAS, a Request for Proposals (RFP) was issued for this project to elicit bids in a competitive selection process.

WHEREAS, the County provides vital services to the citizens of Champaign County that require the timely completion of this project within precise and limited time parameters; and strikes and other work stoppages could delay the completion of certain projects, disadvantaging the County's residents.

WHEREAS, skilled craftsmen are needed by the County to achieve the quality of workmanship essential to meeting public expectations and interests.

WHEREAS, the County Board believes it to be in County's interest to promote the efficiency of construction operations and provide for peaceful settlement of labor disputes without strikes or lockouts, thereby promoting the public interest in assuring the timely and economical completion of the work.

WHEREAS, the County Board intends to set standard working conditions for the efficient performance of work at the County, to establish and maintain harmonious relations between all parties to County contracts, to secure optimum productivity and to eliminate strikes, lockouts, or delays in the performance of work at the County.

WHEREAS, it is the policy of Champaign County to encourage and require equal opportunity in employment for all persons, and to promote workplace diversity, and to prohibit discrimination in employment.

NOW THEREFORE, BE IT RESOLVED that the Champaign County Board hereby authorizes the Champaign County Executive to execute the attached Agreement, regarding the attached Project Labor Agreement (PLA), with the East Central Illinois Building & Construction Trades Council (ECIBCTC).

BE IT FURTHER RESOLVED that in the event ECIBCTC agrees to the attached Agreement in a timely manner, the County Executive attached the PLA Contract Terms as part of the County's requirements in the initial RFP issued for the Pope Jail Roof Replacement Project, and negotiated with the selected bidder to the RFP to include the attached PLA-Related Contract Terms, or terms substantially similar thereto, in the final award of contract.

BE IT FURTHER RESOLVED that in order that the County Executive have the power to see that this resolution of the County Board is faithfully executed, the County Executive shall have the duties and powers detailed in Article 14 of the attached PLA regarding Workforce Diversity and Equal Opportunity in Employment, including but not limited to: determining the sufficiency of good faith efforts; establishing narrowly tailored and flexible female and minority contract participation goals; granting or denying waivers; monitoring compliance; approving affirmative action and utilization plans; and, if necessary, invoking any of the sanctions provided for under the terms of the agreement with the contracting entity.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Stephen Summers, County Executive
Date: _____

Attachments: Agreement between ECIBCTC and Champaign County, Illinois (proposed)
PLA-Related Contract Terms (proposed)
ECIBCTC Project Labor Agreement (proposed)

**AGREEMENT
BETWEEN THE
EAST CENTRAL ILLINOIS BUILDING & CONSTRUCTION TRADES COUNCIL
AND
CHAMPAIGN COUNTY, ILLINOIS**

1. This Agreement is entered into to facilitate the timely completion of a specific upcoming construction and renovation project at Champaign County (“the County”), namely the project commonly referred to as the Pope Jail Roof Replacement Project, RFP #2025-006 (the “Project”).
2. The County provides vital services to the citizens of Champaign County that require the timely completion of projects within precise and limited time parameters. Strikes and other work stoppages could delay the completion of certain projects, disadvantaging the County’s residents. Skilled craftsmen are needed by the County to achieve the quality of workmanship essential to meeting public expectations and interests. Furthermore, the parties to this Agreement believe it to be in their mutual interest to promote the efficiency of construction operations and provide for peaceful settlement of labor disputes without strikes or lockouts, thereby promoting the public interest in assuring the timely and economical completion of the work. It is also the intent of the parties to set standard working conditions for the efficient performance of work at the County, to establish and maintain harmonious relations between all parties to the Agreement, to secure optimum productivity and to eliminate strikes, lockouts, or delays in the performance of work at the County.
3. The County agrees to include the attached Project Labor Agreement (“PLA”), or mutually agreed successor versions, as part of the Request for Proposals (“RFP”) for the Project, which is a construction and/or renovation project estimated to cost Eight Hundred Eighty Eight Thousand Six Hundred Thirty Dollars (\$886,630.00) or more as determined by the County.
4. Any firm, union affiliated or not, may bid on the Project pursuant to the RFP process. To be awarded a contract, successful bidders must become a party to the PLA or a substantially similar successor version as may be reasonably negotiated and mutually agreed upon between the bidder and the County. This Agreement applies only to this Project.
5. The East Central Illinois Building & Construction Trades Council (“the ECIBCTC”), its member unions, agents, affiliates and surrogates agree to not stop, delay, interrupt, strike, picket, harass or interfere in any way with construction projects, contractors, or employees engaged in County projects covered by a PLA. Any interference, whether lawful or not, shall terminate this Agreement.

6. In the event that no qualified bidders bid on a project, or portion thereof, the County reserves the right to request new proposals without including the PLA.
7. In the event that there is insufficient labor available through ECIBCTC member Unions to staff construction projects, the County reserves the right to exclude the PLA as a requirement from any or all solicitations for construction until such time as sufficient labor is made available. The County will make efforts to consult with the ECIBCTC prior to excluding the PLA. The ECIBCTC will be provided an opportunity to remedy the labor insufficiency prior to the PLA being excluded. The County reserves the sole right to determine the sufficiency of available labor. Nothing in this Agreement shall preclude the County from utilizing or assigning County employees to perform assigned work.
8. All parties agree to cooperate to promote a diverse workforce and equal opportunity in employment, as detailed in Article 14 of the attached PLA.
9. The term of this Agreement is two years, beginning on the date of execution below, 2025, and ending on the same day and month one year thereafter, 2025, unless extended by mutual agreement as detailed in paragraph 10.
10. Neither party to this Agreement shall be obligated to enter into any negotiations for the renewal or extension of this Agreement. If either party desires to renew or extend the Agreement, such party will notify the other party in writing at least ninety (90) days prior to the expiration date.

IN WITNESS WHEREOF, the East Central Illinois Building & Construction Trades Council and Champaign County have caused this Agreement to be executed in their respective capacities effective this _____ day of _____, 2025.

Champaign County (County)

**East Central Illinois Building & Construction
Trades Council (ECIBCTC)**

Steve Summers,
County Executive

President of ECIBCTC

Attest: _____
Aaron Ammons, County Clerk
And *Ex-Officio* Clerk of the
Champaign County Board

Vice President of ECIBCTC

Secretary/Treasurer of ECIBCTC

PLA-RELATED CONTRACT TERMS

Equal Opportunity in Employment & Project Labor Agreement Provision

For the purposes of this provision, "contracting entity" means the legal entity that has signed a contract to provide services or perform work or to provide personal property or a combination thereof to or on behalf of the County. The words used herein and the requirements shall be interpreted in accordance with and have the meaning ascribed to them as set forth in Article 14 of the Project Labor Agreement.

- (1) *Non-discrimination pledge.* The contracting entity shall not discriminate against any employee during the course of employment or application for employment on the basis of race, color, religion, national origin, ancestry, sex (including pregnancy), gender identity or expression, age, citizenship status, marital status, sexual orientation, genetic information, order of protection status, arrest record, military status, physical or mental disability unrelated to an individual's ability to perform the essential functions of their job with or without reasonable accommodations, or unfavorable discharge from the military.
- (2) The contracting entity shall make good faith efforts in accordance with its affirmative action plan and utilization plan, if one is required to be submitted to and approved by the County, to achieve female and minority participation goals by hiring and partnering with WBEs, MBEs, and female and minority workers. Good faith efforts are defined in Article 14 of the Project Labor Agreement regarding this project.
- (3) *Notices.* The contracting entity shall post notices regarding non-discrimination in conspicuous places available to employees and applicants for employment. The notices shall be provided by the County, setting forth the provisions of the non-discrimination pledge; however, the contracting entity may post other notices of similar character supplied by another governmental agency in lieu of the County's notice.
- (4) *Employment relations.* The contracting entity shall send to each labor union, employment service agency, or representative of workers with which the contracting entity has a collective bargaining agreement or other contract or understanding, a copy of the contracting entity's notice regarding the non-discrimination pledge.
- (5) *Solicitation and ads for employment.* The contracting entity shall, in all solicitations and advertisements for employees placed by or on behalf of the contracting entity, state "This is an Equal Opportunity Employer."
- (6) *Access to books.* The contracting entity shall permit access to all books, records and accounts pertaining to its employment practices by the County Executive or the County Executive's designee for purposes of investigation to ascertain compliance with these provisions and the Project Labor Agreement.

- (7) *Reports.* The contracting entity shall provide periodic compliance reports to the County Executive, upon request. Such reports shall be within the time and in the manner proscribed by the County and describe efforts made to comply with the provisions of the Project Labor Agreement.
- (8) *Remedies.* In the event that any contracting entity fails to comply with the above subsections, or fails to comply with or make good faith efforts to comply with its affirmative action plan, utilization plan, or any provision of county, state or federal law relating to human rights, after the County has provided written notice to the contracting entity of such failure to comply and provided the contracting entity with an opportunity to cure the non-compliance, then the County, at its option, may declare the contracting entity to be in default of this agreement and take, without election, any or all of the following actions:
- (i) Cancel, terminate or suspend the contract in whole or in part;
 - (ii) Declare the contracting entity ineligible for further contracts for up to one calendar year;
 - (iii) Recover from the contracting entity by set-off against the unpaid portion of the contract price, or otherwise recover money due to the contracting entity pursuant to the contract, the sum of fifty dollars (\$50.00) per day, as liquidated damages and not as a penalty, for each day after the date of the notice that the contracting entity fails to comply with these provisions of the contract, as determined by the County Executive, the said sum being fixed and agreed upon by and between the contracting entity and the County because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages which the County would sustain in the event of such breach of contract, and said amount is agreed to be the amount of monetary damages which the County would sustain;
 - (iv) Seek other contractual remedies or sanctions allowable by law.
- (9) Construction contractors shall automatically include the provisions of the foregoing paragraphs in every construction subcontract so that the provisions will be binding upon each construction subcontractor.

East Central Illinois Building & Construction Trades Council

Project Labor Agreement

This Agreement is entered into this _____ day of _____, 2025, by and between _____ and the East Central Illinois Building and Construction Trades Council (ECIBCTC) for and on behalf of its affiliates, individually and collectively, hereinafter referred to as the "Union". This Agreement shall apply to work performed by the Employer (Champaign County) and its Contractors and Subcontractors on Construction known as the **Pope Jail Roof Replacement Project**, hereinafter referred to as the "Project".

Article 1 - Intent and Purposes

1.1 It is mutually understood that the following terms and conditions relating to employment of workmen covered by this Agreement have been written in order to promote efficiency of construction operations and provide for peaceful settlement of labor disputes without strikes or lockouts, thereby promoting the public interest in assuring the timely and economical completion of the work. It is also the intent of the parties to set out standard working conditions for the efficient prosecution of said construction work, herein to establish and maintain harmonious relations between all parties of the Agreement, to secure optimum productivity and to eliminate strikes, lockout, or delays in the prosecution of the work.

(a) Therefore, the following provisions will be binding upon _____ and all its sub-contractors (herein jointly referred to as "Contractor"), who shall be required to sign the Participation Agreement, attached hereto as Exhibit A, and the Unions during the term of this Agreement and any renewal thereafter. The Unions hereby consent to apply the terms and conditions of this Project Agreement to said sub-contractors upon their signing the Participation Agreement. It is understood that each sub-contractor will be considered and accepted by the Unions as a separate employer for the purposes of collective bargaining. It is further agreed that the employees working under this Agreement shall constitute a bargaining unit separate and distinct from all others. This agreement may be modified by mutual consent in writing by the parties' signatory hereto.

(b) Nothing in this Agreement shall preclude the County from utilizing or assigning County employees to perform assigned work.

1.2 The Contractor agrees to be bound by the terms of the applicable Collective Bargaining Agreements and amendments thereto of the affiliates of the East Central Illinois Building and Construction Trades Council and the applicable employers association, if any. The applicable Collective Bargaining Agreement is that which predominates in Champaign County for the particular work performed by the Contractor. Such agreements are incorporated herein by reference, except that the work of the International Union of Elevator Constructors on this Project shall be performed under the terms of its National Agreements, with the exception of Article XI, XII, and XIII of this Project Labor Agreement, which shall apply to work. It is mutually understood that where the provisions of this Agreement are at variance with any other agreement between the Contractor and the Union, the language of this Agreement shall prevail. In order to comply with the requirements of the various fringe benefit funds to which the

Contractor is to contribute, the Contractor shall sign the applicable participation agreements when necessary.

1.3 The Contractor and the Union agree that should the collective Bargaining Agreement (CBA) of any ECIBCTC affiliate signatory to this Agreement will expire prior to the completion of this project, the expired contracts' terms will be maintained until a new CBA is ratified. The wages and fringe benefits included in any new CBA will be effective on the effective date of the newly negotiated CBA unless wage and fringe benefit retroactively is agreed upon by both bargaining parties.

Article 2 - Recognition

2.1 The Contractor recognizes the ECIBCTC and the signatory affiliates as the sole and exclusive bargaining representatives for its craft employees employed on the jobsite. ECIBCTC affiliates signatory to this Agreement will have recognition on the project for their craft.

Article 3 - Administration of Agreement

3.1 In order to assure that all parties have a clear understanding of the Agreement, to promote harmony and address potential problems, a pre-job conference will be held with the Contractor, the County, ECIBCTC representatives, and all signatory parties prior to the start of any work on the project.

3.2 Representatives of the Contractor, the County, or the ECIBCTC may at any time require a meeting to review the operation of this Agreement. Said meeting shall take place within one week of the written request. The representatives at this meeting shall be empowered to resolve any dispute over the intent and application of the Agreement.

3.3 The Contractor shall make available in writing to the ECIBCTC no less than two days prior to these meetings, a job status report, planned activities for the next 30 day period, actual number of craft employees on the project and estimated numbers of employees by craft required for the next 30 day period. The purpose of this report is to allow time to address any potential jurisdictional problems and to ensure that no party signatory to the Agreement is hindering the continuous progress of the project through a lack of planning or shortage of manpower.

3.4 ECIBCTC shall supply a Union Contact List, attached hereto as Exhibit B, and shall provide an updated Union Contact List to both the Contractor and the County within one week of any change to the information therein.

3.5 The Contractor shall supply the County with a fully signed copy of this Agreement immediately after its execution. The Contractor shall have a continuing duty to promptly supply the County with complete copies of all signed Participation Agreements.

Article 4 - Hours of Work Overtime Shifts and Holidays

4.1 The standard work day shall be an established consecutive eight (8) hour period between the hours of 7:00 a.m. and 5:00 p.m. with one-half hour designated as unpaid period for lunch. The standard work week shall be five (5) consecutive days of work commencing on Monday. Starting time, which is to be established at the pre-job conference, will be applicable to all craft employees on the project. Changes in the standard work day and week must be requested in writing and approved by the County. Should job conditions dictate a change in the established starting time and/ or a staggered lunch period on certain work of the project or with individual crafts, the Contractor, Business Managers of the crafts involved and the ECIBCTC shall mutually agree to such changes. If work schedule change cannot be mutually agreed to between these parties, the hours fixed in the Agreement shall prevail.

4.2 All time before and after the established workday of eight (8) hours, Monday through Friday and all the time on Saturday shall be paid in accordance with each craft's current Collective Bargaining Agreement. All time on Sundays and Holidays shall be paid for at the rate of double time. Fringe benefit payments for all overtime work shall be paid in accordance with each craft's Current Collective Bargaining Agreement.

4.3 Shifts may be established when considered necessary by the Contractor. Shift pay shall be in accordance with each craft's current Collective Bargaining Agreement. Shifts when established shall continue for a minimum of five (5) consecutive days. Changes in shift must be requested in writing and approved by the County.

4.4 Recognized Holidays shall be as follows: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving Day and Christmas Day. No work will be performed on Labor Day under any consideration, except in an extreme emergency and then only after consent has been given by the Business Manager.

Article 5 - Absenteeism

5.1 The Contractor and the Union agree that chronic and/or unexcused absenteeism is undesirable and must be controlled. Employees that develop a record of such absenteeism shall be identified by the Contractor to the appropriate referral facility and the Contractor shall support such action with the work record of the involved employee. Any employee terminated for such absenteeism shall not be eligible for rehire on the project for a period of no less than ninety (90) days.

Article 6 - Management Rights

6.1 The Contractor retains and shall exercise full and exclusive authority and responsibility for the management of its operations, except as expressly limited by the terms of this Agreement.

Article 7 - General Working Conditions

7.1 Employment begins and ends at the project site.

7.2 Employees shall be at their place of work at the starting time and shall remain at their place of work until quitting time. The parties reaffirm their policy of a fair days work for a fair days pay.

7.3 The Contractor may utilize brassing, time clocks or other systems to check employees in and out. Should such procedures be required, the techniques and rules regarding such procedures shall be established by mutual consent of the parties at the pre-job conference.

7.4 There shall be no limit on production by workmen or restrictions on the full use of tools or equipment. Craftsmen using tools shall perform any work of the trades and shall work under the direction of the craft foreman. There shall be no restrictions on efficient use of manpower other than as may be required by safety regulations.

7.5 Crew Foreman shall be utilized as per the existing collective bargaining agreements. The Contractor agrees to allow crew foremen ample time to direct and supervise their crew. The Union agrees there will be no restrictions placed on crew foremen's ability to handle tools and materials.

7.6 The Contractor may utilize the most efficient methods or techniques of construction tools or other labor-saving devices to accomplish the work.

7.7 The Contractor may establish such reasonable project rules as the Contractor deems appropriate. These rules will be reviewed and established at the pre-job conference and posted at the project site by the Contractor.

7.8 It is recognized that specialized or unusual equipment may be installed on the project and in such cases, the Union recognizes the right of the Contractor to involve the equipment supplier or vendor's personnel in supervising the setting of the equipment. These personnel may make modifications and final alignment which may be necessary prior to and during the start-up procedure in order to protect factory warranties.

7.9 In order to promote a harmonious relationship between the equipment or vendor's personnel and the Building Trades craftsmen, a meeting shall be held between the Contractor and the ECIBCTC prior to any involvement on the project by these personnel. The Contractor will inform the ECIBCTC of the nature of involvement by these personnel and the numbers of personnel to be involved, allowing ample time for the Union representatives to inform their stewards prior to the start of any work.

7.10 Equipment or material delivered to the job site will be unloaded promptly without regard to jurisdictional disputes which will be handled as per the provisions of this Agreement. The Contractor will supply ECIBCTC and affiliated unions with delivery schedules, allowing as much time as possible to ensure the appropriate crafts will be available to unload the materials or equipment.

Article 8 - Safety

8.1 The employees covered by the terms of this Agreement shall at all times while in the employ of the Contractor be bound by the safety rules and regulations as established by the Contractor in accordance with the Construction Safety Act and OSHA. These rules and regulations will be published and posted at conspicuous places throughout the project.

8.2 In accordance with the requirements of OSHA, it shall be the exclusive responsibility of each Contractor on a jobsite to which this Agreement applies, to assure safe working conditions for its employees and compliance by them with any safety rules contained herein or established by the Contractor. Nothing in this Agreement will make the ECIBCTC or any of its affiliates liable to any employees or to other persons in the event that injury or accident occurs.

Article 9 - Subcontracting

9.1 The Project Contractor agrees neither it nor any of its contractors or subcontractors will subcontract any work to be done on the Project except to a person, firm or corporation who is or agrees to become party to this Agreement. Any contractor or subcontractor working on the Project, shall, as a condition to working on said Project, become signatory to and perform all work under the terms of this Agreement. The furnishing of materials, supplies or equipment and the delivery thereof shall in no case be considered subcontracting, with the exception of ready mix, aggregate, asphalts, brick, block, drywall, and trash removal.

Article 10 - Union Representation

10.1 Authorized representatives of the ECIBCTC and its signatory affiliates shall have access to the project provided they do not interfere with the work of the employees and further provided that such representatives fully comply with the visitor and security rules established for the project.

10.2 Each ECIBCTC affiliate which is a party to this Agreement shall have the right to designate a working journeyman as a steward. Such designated steward shall be a qualified worker performing the

work of that craft and shall not exercise any supervisory functions. Each steward shall be concerned with the employees of the steward's employer and not with the employees of any other employer.

10.3 The working steward will be paid at the applicable wage rate for the job classification in which he is employed.

10.4 The working steward shall not be discriminated against because of his activities in performing his duties as steward, and except as otherwise provided in local agreements, shall be the last employee in his craft to be laid off in any reduction in force. Stewards will be subject to discharge to the same extent that other employees are only after notification to the Union Representative. The Contractor will permit stewards sufficient time to perform the duties inherent to a steward's responsibilities. Stewards will be offered available overtime work if qualified.

Article 11 - Work Stoppages and Lockouts

11.1 During the term of this Agreement there shall be no strikes, picketing, work stoppages, slowdowns or other disruptive activity for any reason by the ECIBCTC, its affiliates or by any employee and there shall be no lockout by the Contractor. Failure of any Union or employee to cross any picket line established at the project site is a violation of this Article.

11.2 The ECIBCTC and its affiliates shall not sanction, aid or abet, encourage or continue any work stoppages, picketing or other disruptive activity and will not make any attempt of any kind to dissuade others from making deliveries to or performing services for or otherwise doing business with the Contractor at the project site. Should any of these prohibited activities occur the Union will take the necessary action to end such prohibited activities.

11.3 No employee shall engage in any activities which violate this Article. Any employee who participates in or encourages any activities which interfere with the normal operation of the project shall be subject to disciplinary action, including discharge, and if justifiably discharged for the above reasons, shall not be eligible for rehire on the same project for a period of not less than ninety (90) days.

11.4 Neither the ECIBCTC nor its affiliates shall be liable for acts of employees for which it has no responsibility. The principal officer or officers of the ECIBCTC will immediately instruct order and use the best efforts of his office to cause the affiliated union or unions to cease any violations of this Article. The ECIBCTC in its compliance with this obligation shall not be liable for unauthorized acts of its affiliates. The principal officer or officers of any involved affiliate will immediately instruct, order or use the best effort of his office to cause the employees the union represents to cease any violations of this Article. A union complying with this obligation shall not be liable for unauthorized acts of employees it represents. The failure of the Contractor to exercise its right in any instance shall not be deemed a waiver of its right in any other instance.

11.5 In lieu of any action at law or equity, any party shall institute the following procedure when a breach of this Article is alleged; after all involved parties have been notified.

- (a) The party invoking this procedure shall notify an individual to be mutually agreed upon; whom the parties agree shall be the permanent arbitrator under this procedure. In the event the permanent arbitrator is unavailable at any time, he shall appoint his alternate. Notice to the arbitrator shall be by the most expeditious means available, with notice by service with delivery confirmation to the party alleged to be in violation and all involved parties.

- (b) Upon receipt of said notice the arbitrator named above shall set and hold a hearing within twenty-four (24) hours if it is contended the violation still exist but not before twenty-four (24) after the service with delivery confirmation notice to all parties involved as required above.
- (c) The Arbitrator shall notify the parties by service with delivery confirmation of the place and time he has chosen for this hearing. Said hearing shall be completed in one session. A failure of any party or parties to attend said hearing shall not delay the hearing of evidence or issuance of an Award by the Arbitrator.
- (d) The sole issue at the hearing shall be whether or not a violation of this Article has in fact occurred. The Award shall be issued in writing within three (3) hours after the close of the hearing and may be issued without an Opinion. If any party desires an Opinion, one shall be issued within fifteen (15) days, but its issuance shall not delay compliance with, or enforcement of, the Award. The Arbitrator may order cessation of the violation of this Article, and such Award shall be served on all parties by hand or registered mail upon issuance.
- (e) Such Award may be enforced by any court of competent jurisdiction upon the filing of the Agreement and all other relevant documents referred to hereinabove in the following manner. Written notice by service with delivery confirmation of the filing of such enforcement proceedings shall be given to the other party. In the proceeding to obtain a temporary order enforcing the Arbitrator's Award as issued under this Article, all parties waive the right to a hearing and agree that such proceedings may be ex parte. Such agreement does not waive any party's right to participate in a hearing for a final order of enforcement. The Court's order or orders enforcing the Arbitrator's Award shall be served on all parties by hand or by delivery to their last known address or by service with delivery confirmation.
- (f) Any rights created by statute or law governing arbitration proceedings inconsistent with the above procedure or which interfere with compliance therewith are hereby waived by parties to whom they accrue.
- (g) The fees and expenses of the Arbitrator shall be borne by the party or parties found in violation. In the event that no violation is found, such fees and expenses shall be borne by the moving party.

Article 12 - Disputes and Grievances

12.1 This Agreement is intended to provide close cooperation between management and labor. Each of the Unions will assign a representative to this Project for the purpose of completing the construction of the Project economically, efficiently, continuously, and without interruption, delays, or work stoppages.

12.2 The Contractors, Unions, and the employees, collectively and individually, realize the importance to all parties to maintain continuous and uninterrupted performance of the work of the project, and agree to resolve disputes in accordance with the grievance-arbitration provisions set forth in this Article, accept when any craft which has a no strike, no lockout grievance procedure which results in final and binding arbitration, then they shall use their local grievance procedures to settle such disputes.

12.3 Any questions or dispute arising out of and during the term of this Project Agreement (other than Trade jurisdictional disputes) shall be considered a grievance and subject to resolution under the following procedures:

Step 1: (a) When any employee subject to the provisions of the Agreement feels he or she is aggrieved by a violation of this Agreement, he or she, through his or her local union business representative or job steward, shall, within five (5) working days after the occurrence of the violation, give notice to the work-site representative of the involved Contractor stating the provision(s) alleged to have been violated. The business representative of the local union or the job steward and the work-site representative of the involved Contractor and the Project Contractor shall meet and endeavor to adjust the matter within three (3) working days after timely notice has been given. The representative of the Contractor shall keep the meeting minutes and shall respond to the Union representative in writing (copying the Project Contractor) at the conclusion of the meeting but not later than twenty-four (24) hours thereafter. If they fail to resolve the matter within the prescribed period, the grieving party may, within forty-eight (48) hours thereafter, pursue Step 2 of the Grievance Procedure, provided the grievance is reduced to writing, setting forth the relevant information concerning the alleged grievance, including a short description thereof, the date on which the grievance occurred, and the provision(s) of the Agreement alleged to have been violated.

Step 1: (b) Should the Local Union(s) or the Project Contractor or any Contractor have a dispute with the other party and, if after conferring, a settlement is not reached within three (3) working days, the dispute may be reduced to writing and proceed to Step 2 in the same manner as outlined herein for the adjustment of an employee complaint.

Step 2: (a) The International Union Representative and the involved Contractor shall meet within seven (7) working days of the referral of a dispute to this second step to arrive at a satisfactory settlement thereof. Meeting minutes shall be kept by the Contractor. If the parties fail to reach an agreement, the dispute may be appealed in writing in accordance with the provisions of Step 3 within seven (7) calendar days thereafter.

Step 3: (a) If the grievance has been submitted but not adjusted under Step 2, either party may request in writing, within seven (7) calendar days thereafter, that the grievance be submitted to an Arbitrator mutually agreed upon by them. The Contractor and the involved Union shall attempt mutually to select an Arbitrator, but if they are unable to do so, they shall request the American Arbitration Association to provide them with a list of arbitrators from which the Arbitrator shall be selected. The rules of the American Arbitration Association shall govern the conduct of the arbitration hearing. The decision of the Arbitrator shall be final and binding on all parties, the fee and expenses of the arbitrator shall be borne equally between the Contractor and the involved Local Union(s).

Step 3: (b) Failure of the grieving party to adhere to the time limits established herein shall render the grievance null and void. The time limits established herein may be extended only by written consent of the parties involved at the particular step where the extension is agreed upon. The Arbitrator shall have the authority to make decisions only on issues presented to him or her, and he or she shall not have the authority to change, amend, add to or detract from any of the provisions of this Agreement.

12.4 The Project Contractor and County shall be notified of all actions at Steps 2 and 3 and shall, upon their request, be permitted to participate in all proceedings at these steps.

Article 13 - Jurisdictional Disputes

13.1 As used in this Agreement, the term "jurisdictional dispute" shall be defined as any dispute, difference or disagreement involving the assignment of particular work to one class or craft of employees rather than to a different class or craft of employees, regardless of that Contractor's contractual relationship to any other employer, contractor or organization on the site.

13.2 It is agreed by and between the parties to this Agreement that any and all jurisdictional disputes shall be resolved in the following manner; each of the steps hereinafter listed shall be initiated by the parties in sequence as set forth:

- (a) Negotiation by and between the Local Business Representative of the disputing Unions and Contractor assigning the work within 5 business days. Such negotiation shall be pursued until it is apparent that the dispute cannot be resolved at the local level.
- (b) The International Representatives of the disputing Union shall meet on the job site by phone conference, e-mail or fax and attempt to resolve said dispute within 5 business days.
- (c) The parties to the Jurisdictional Dispute shall submit the dispute directly to an agreed upon arbitrator after complying with paragraph 13.2(b) above within 5 business days. An arbitrator will be selected from a panel of seven (7) arbitrators supplied through the Federal Mediation and Conciliation Service being selected or rejected one at-a-time by the Unions involved. The arbitrator's decision will be final and legally binding on this project only. Further, the losing party(s) will be responsible for the cost of the Arbitrator.
- (d) A jurisdictional dispute may be submitted upon a pre-job assignment.
- (e) If any party to the jurisdictional dispute does not fully comply with the steps and time limit with each step, then the party in non-compliance will lose by "automatic default".
- (f) Time limits at any step can be extended if all parties to the jurisdiction mutually agree in writing.
- (g) All parties to a jurisdictional dispute can mutually agree to waive the time limits in steps 13.2(a) & 13.2(b) and proceed directly to an expedited arbitration hearing.

13.3 The signatory parties to this Agreement agree that all jurisdictional disputes shall be resolved without the occurrence of any strike, work stoppage or slow-down of any nature, and the Contractor's assignment shall be adhered to until the dispute is resolved. Individuals violating this section shall be subject to immediate discharge.

Article 14 – Workforce Diversity & Equal Opportunity in Employment

14.1 It is the policy of Champaign County to encourage and require equal opportunity in employment for all persons, and to promote the full realization of equal employment opportunity through actions by contracting entities who contract with the County. This Article establishes standards and procedures by which Contractors and Unions who perform work on County projects may comply with this stated equal employment opportunity policy.

14.2 Neither the Contractor nor the Union shall discriminate against any employee on the basis of race, color, religion, national origin, ancestry, sex (including pregnancy), gender identity or expression, age, citizenship status, marital status, sexual orientation, genetic information, order of protection status, arrest

record, military status, physical or mental disability unrelated to an individual's ability to perform the essential functions of their job with or without reasonable accommodations, or unfavorable discharge from the military.

14.3 Neither the Contractor nor the Union shall retaliate against a person because they complained about discrimination, filed a charge of discrimination, or participated in an employment discrimination investigation or lawsuit.

14.4 *Definitions.* The following words, terms and phrases, when used in this Article, shall have the meanings ascribed to them in this Article, except where the context clearly indicates a different meaning:

(a) *Champaign Diversity Advancement Program vendor list (CDAP vendor list)* means the certified database maintained by the City of Champaign, used by the County of Champaign pursuant to intergovernmental agreement, of qualified contracting entities that are 51 percent owned and operated by females, minorities, or individuals in other socially disadvantaged groups; or which are local, economically disadvantaged businesses.

(b) *Construction contract* means any contract to which the County is a party for the construction, rehabilitation, alteration, conversion, demolition or repair of buildings, highways or other improvements to real property.

(c) *Construction contractor* means any person who contracts with the County in a construction contract.

(d) *Construction subcontractor* means any person who contracts with a construction contractor in an amount greater than Thirty Thousand Dollars (\$30,000.00) for any single construction contract.

(e) *Contracting entity* means any vendor, construction contractor, or construction subcontractor.

(f) *Good faith efforts* are documented actions taken or planned by a contracting entity that are reasonably calculated to meet an established utilization or workforce participation goal or to encourage employment of, partnership with, and development of MBEs, WBEs and female and minority individuals in County projects. A contracting entity making good faith efforts actively and aggressively seeks participation by and partnership with WBEs, MBEs, and women and minority workers. The County will consider the quality, quantity, and consistency of efforts made by a contracting entity in determining whether the contracting entity has acted in good faith.

(g) *Minority Business Enterprise (MBE)* means a business that is at least 51 percent owned by one or more minority persons, or in the case of a corporation, at least 51 percent of the stock in which is owned by one or more than one minority persons; and the management and daily business operations of which are controlled by one or more of the minority individuals who own the business. A business certified as an MBE pursuant to the Champaign Diversity Advancement Program as indicated on the current CDAP vendor list shall be considered an MBE for purposes of this Agreement for such time as said certification remains valid.

(h) *Minority*. For purposes of this Article, "minority" shall be defined by reference to the definition of "minority person" in the Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/2, as amended.

(i) *Vendor* means persons who sell goods or services to the County in non-construction contracts and any financial depository in which the County deposits funds.

(j) *Woman Business Enterprise (WBE)* means a business that is at least 51 percent owned by one or more women, or, in the case of a corporation, at least 51 percent of the stock in which is owned by one or more women; and the management and daily business operations of which are controlled by one or more of the women who own the business. A business certified as a WBE pursuant to the Champaign Diversity Advancement Program as indicated on the current CDAP vendor list shall be considered a WBE for purposes of this Agreement for such time as said certification remains valid.

14.5 *Good faith efforts.*

(a) All contracting entities performing work on this Project are required to demonstrate good faith efforts in order to be considered a responsive bidder or respondent and throughout the duration of this Project to meet the County's established goals for utilization and employment of MBE and WBE firms and minority and female workers. The County Executive or his or her designee will determine the sufficiency of a contracting entity's good faith efforts. Sufficiency of good faith efforts may vary depending on the type of project, the type of products and/or services to be provided, and the duration of the project.

(b) *Female and Minority Participation Goals*. The County will set aspirational contract participation goals for this Project, except as exempted or waived pursuant to this Article, to assist in inclusion efforts of racial and ethnic minorities, women, and MBEs and WBEs. Contracting entities may meet contract participation goals in two ways: by employing set percentages of female and minority employees ("workforce participation goals"), and/or by assigning set percentages of work on a project to MBEs and WBEs ("utilization goals"). The County will ensure that female and minority participation goals are narrowly tailored in accordance with applicable law, and the County will provide appropriate flexibility to businesses in establishing and providing opportunities for female and minority workers. The County Executive will establish and report goals to the County Board as soon as reasonably practicable upon commencement of the Project, or prior thereto if feasible.

(c) The Union shall make all reasonable efforts to encourage, facilitate, and cooperate with a contracting entity in meeting the County's workforce participation and utilization goals and demonstrating good faith efforts.

(d) The following are minimum requirements a contracting entity must meet to demonstrate good faith efforts:

(1) All contracting entities must submit an Affirmative Action plan as outlined in Article 14.6.

(2) All contracting entities must make all reasonable efforts to contact, negotiate, and partner in good faith with qualified MBE and WBE firms listed on the CDAP

vendor list for potential subcontracting and/or joint venture opportunities and to employ female and minority employees.

(3) All contracting entities must submit a utilization plan that outlines their planned use of qualified MBE and WBE firms as subcontractors or as part of a joint venture, if applicable, and their employment of female and minority employees.

(e) Other evidence of good faith efforts by contracting entities may include, but is not limited to:

(1) Providing job training or direct employment opportunities to increase the utilization of women and minorities on County projects.

(2) Attendance at County-sponsored networking events to increase the utilization of MBEs, WBEs, and female and minority workers.

(3) Providing evidence that the contracting entity has met or exceeded the goals established for this County project related to the utilization of MBE and WBE firms and minority and female workers. Evidence may include payroll records or other documents showing the percentage of minority or female workers employed on a project or the percentage of project hours completed by minority and female workers.

(4) Monetary contributions to training and development funds or organizations dedicated to encouraging MBE and WBE businesses and minority and female workers.

(5) Outreach and recruitment efforts of WBEs and MBEs and female and minority workers.

(6) Packaging requirements, where feasible, into tasks and quantities that encourage maximum participation from MBEs, WBEs, and minority and female workers.

(7) Providing interested and qualified MBEs and WBEs with adequate information about the bidding and request for proposal process, adequate time to respond, and assistance in responding to bid and proposal solicitation.

(8) Assisting interested MBEs and WBEs in obtaining necessary equipment, supplies, and materials to successfully compete for County contracts and subcontracts.

(9) Assisting interested MBEs and WBEs in obtaining bonding, lines of credit, or insurance.

(10) Seeking services from available female and minority community organizations, minority and female contractors' groups, minority and female business assistance offices, and other organizations as appropriate, to provide assistance in recruiting MBEs, WBEs, and minority and female workers.

(11) If a contracting entity has rejected one or more MBEs or WBEs for a subcontracting or joint venture opportunity, providing supportable reasons for rejection based on a thorough investigation of the business and its qualifications.

(12) All other evidence of good faith efforts that the County Executive or his or her designee deems sufficient to advance the County's goals to encourage minority and female participation in County projects.

(f) *Waiver.*

(1) Contracting entities that are unable to achieve utilization and workforce participation goals established for County projects may request a waiver from the County Executive or his or her designee. Waivers will only be granted when all reasonable attempts at good faith efforts have been exhausted.

(2) Good faith effort requirements may be waived on certain County projects due to the inability to appropriately apply the requirements in this section as a result of the nature of the contract or project.

(3) A waiver may be granted at the initiation of a purchase, at the vendor selection phase, or at any time during the term of the project.

(4) The determination to grant or deny a waiver and the duration of the waiver will be at the sole discretion of the County Executive or his or her designee.

(5) A contracting entity that demonstrates unwillingness to make good faith efforts, or that has demonstrated unwillingness to comply with good faith efforts in past County projects, will not be eligible for a waiver.

(g) *Compliance.*

(1) If the County Executive or his or her designee determines that a contracting entity has not made recent and substantial good faith efforts during the term of a County project, and the contracting entity does not have a valid waiver, the County Executive or his or her designee will notify the contracting entity of its non-compliance in writing. The notice will detail the non-compliance and will include information regarding the actions the contracting entity must take to cure the non-compliance.

(2) The contracting entity will be given ten (10) business days to cure the non-compliance or to provide a response in writing to the County Executive or his or her designee making acceptable arrangements to cure the non-compliance. Acceptable arrangements may include a waiver where the County Executive or his or her designee deems appropriate.

(3) If the contracting entity fails to cure the non-compliance or to make acceptable arrangements to cure the non-compliance within ten (10) business days, or if the County Executive or his or her designee finds the contracting entity's response insufficient, the County Executive or his or her designee may:

- a. Cancel, terminate, or suspend the contract in whole or in part;
- b. Declare the contracting entity ineligible for further contracts for up to one calendar year;
- c. Require the contracting entity to pay liquidated damages in the amount of zero dollars (\$0.00) per day for each day the contracting entity was in non-compliance beginning with the original date of the letter of non-compliance; and/or
- d. Pursue other contractual remedies or sanctions allowable by law.

14.6 Affirmative action plan; submittal and approval.

(a) *Submittal.* Each contracting entity, as defined herein, shall submit an affirmative action plan and a utilization plan for the County's consideration describing the actions the entity will take to ensure compliance with this article. Affirmative action plans shall be accepted for a period of one (1) year from the date of approval by the County. Utilization plans must be submitted for each contract unless otherwise determined by the County Executive or his or her designee.

(b) *Minimum requirements.* The plan shall be approved by the County Executive or his or her designee if, and only if, the plan at minimum reflects substantial compliance with the following requirements:

(1) *Equal employment policy statement.* The contracting entity must indicate a positive attitude toward equal employment opportunity and indicate that decisions regarding recruitment, hiring, training and promotion will be made without regard to race, color, religion, national origin, ancestry, sex (including pregnancy), gender identity or expression, age, citizenship status, marital status, sexual orientation, genetic information, order of protection status, arrest record, military status, physical or mental disability unrelated to an individual's ability to perform the essential functions of their job with or without reasonable accommodations, or unfavorable discharge from the military, except when one (1) of these criterion is a good faith qualification for the occupation involved.

(2) *Assignment of responsibility.* The contracting entity must select a director of the contracting entity's affirmative action program. It will be the director's responsibility, among other things, to assist in the identification and solution of problems. The contracting entity must give the director the necessary top management support and staffing to fulfill his or her job duties.

(3) *Procedures for disseminating policy.* A policy of affirmative action is considered to be of little value unless it goes beyond the words on a piece of paper and is put into effect. The contracting entity is responsible for establishing procedures for disseminating their affirmative action program both within the entity (internally) and outside the entity (externally).

(4) *Utilization analysis.* The contracting entity must identify those areas within the contracting entity's workforce in which minorities and women are being under-utilized.

A utilization analysis is composed of four (4) different parts: a workforce analysis; identification of job groups within the contracting entity; an availability analysis; and an under-utilization analysis.

(5) *Goals and timetables.* For each job group in which under-utilization of minorities or women is found, the contracting entity must set up a system of goals and timetables for correcting the deficiencies. Separate goals for minorities and women must be established, but a single goal for minorities is acceptable unless it is determined that one (1) minority is underutilized in a substantially disparate manner.

(6) *Identification of problem areas and adverse effect.* The contracting entity must identify key job titles in which women or minorities are under-represented in relation to their availability in the workforce and those employment practices which have an adverse effect on women or minorities so as to discourage their employment or full utilization. The contracting entity studies of applicant flow, recruitment procedures, selection and placement procedures, promotions and transfers, seniority systems, terminations, relations with labor unions, employee benefits and working conditions are required.

(7) *Corrective action measures.* Should problem areas be identified or a disproportionate impact on women or minorities be uncovered, the contracting entity is obligated to develop and execute corrective action programs. The total selection process should be evaluated and the necessary changes made.

(8) *System for monitoring compliance.* To ensure that the non-discrimination policy is being carried out, the contracting entity should monitor employment actions at all levels and require the submission for review of reports from unit managers on a scheduled basis.

(9) *Support of EEO programs.* The contracting entity must actively support local, state, and national programs that are designed to improve the employment opportunities of women and minorities.

(10) *Recruitment of persons outside workforce.* Racial minorities and women generally considered outside of the workforce should be considered for employment when they have the requisite skills and can be recruited through good faith efforts.

(11) *System of records and annual summary.* In order to be able to supply compliance officers with information on affirmative action efforts, contracting entities should establish a system of compiling support data in such forms as applicant flow data, progression line charts, seniority rosters, and applicant rejection ratios indicating minority and sex status.

(c) *Failure to submit plan.* If the proposed contracting entity fails to submit an affirmative action plan and utilization plan which, in the County Executive's sole discretion, comply with this section, prior to the execution of a contract by the County, or within such reasonable time after execution as may be provided by the County Executive, the sanctions provided for in this article or provided for in the agreement shall be enforced against the contracting entity.

(d) *Failure to cooperate or comply with plan.* If the contracting entity fails to provide information required to the County Executive to determine compliance with the plan within ten (10) business days of any such request, or fails to make a good faith effort to comply with the provisions of the submitted and approved affirmative action plan, or utilization plan the County Executive may invoke any of the sanctions provided for under the terms of the agreement with the contracting entity.

Article 15 - General Savings Clause

15.1 If any Article or provision of this Agreement shall be declared invalid, inoperative or unenforceable by any competent authority of the executive, legislative, judicial or administrative branch of the Federal or State government, the Contractor and the Union shall suspend the operation of such Article and provisions during the period of its invalidity and shall substitute by mutual consent, in its place and stead, an Article or provision which will meet the objections to its validity and which will be in accord with the intent and purpose of the Article or provision in question.

Article 16 - Term of Agreement

16.1 This Agreement shall be in full force as of and from the date shown above to and including the end of all construction by the Contractor.

(Remainder of page intentionally left blank.)

PROJECT NAME AND CONTRACTOR SIGNATURE PAGE

Project Name Pope Jail Roof Replacement Project

IN WITNESS WHEREOF, the ECIBCTC and CONTRACTOR have executed this Project Labor Agreement on this _____ day of _____, 2025.

CONTRACTOR

**East Central Illinois Building & Construction
Trades Council (ECIBCTC)**

Contractor Signature

ECIBCTC President by resolution and
authority of the signatory trade unions of
the Project Labor Agreement

Print Name

Boilermakers LU #60
Bricklayers LU #8
Carpenters LU #243
Electrical Workers LU #601
Elevators LU #55
Glaziers LU# 1168

Title

Heat and Frost Insulators LU #18

Company Name

Ironworkers LU #380

Address

Laborers LU #703

City, State, Zip Code

Laborers LU #751

Phone

Millwrights LU #1051

Fax

Operating Engineers LU #841

Email

Painters LU #363

Website

Plasterers & Cement Masons LU #143

Plumbers & Steamfitters LU #149

Road Sprinklers LU #669

Roofers LU #97

Sheet Metal LU #218

Teamsters LU #26

SIGNATURE PAGE(S) FOR THE UNIONS

(to be supplied by Union)

PARTICIPATION AGREEMENT

The undersigned Project Contractor, Contractor or subcontractor, subcontracting to
_____ agrees to be bound to the
attached Project Labor Agreement negotiated between _____
and the East Central Illinois Building & Construction Trades Counsel (ECIBCTC).

Project Contractor, Contractor, Subcontractor

By

Date

UNION CONTACT LIST

(to be supplied by Union)

ORDINANCE NO. 2025-10
ORDINANCE AMENDING ZONING ORDINANCE
FOR A ZONING MAP AMENDMENT ON CERTAIN PROPERTY

167-AM-25

WHEREAS, the Champaign County Zoning Board of Appeals held a public hearing, made a formal recommendation for approval, and forwarded to this Board Zoning Case 167-AM-25;

WHEREAS, the Champaign County Environment and Land Use Committee held a public meeting and made a formal recommendation for approval;

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to amend the Champaign County Zoning Ordinance in a manner hereinafter provided;

NOW, THEREFORE, BE IT ORDAINED, by the Champaign County Board, Champaign County, Illinois, as follows:

1. That Resolution No. 971, *The Zoning Ordinance of the County of Champaign, Illinois*, be amended by reclassifying from the AG-1 Agriculture District to the B-1 Rural Trade Center Zoning District on the following described real estate:

A 3-acre tract in the Northwest Quarter of the Northeast Quarter of Fractional Section 19, Township 20N Range 11E of the Third Principal Meridian in Ogden Township with PIN 17-17-19-200-011, located immediately east of the existing Ehler Brothers facility with an address of 2475 E CR 2100 N, St. Joseph, more particularly described in the attached Exhibit A;

2. That the reclassification of the above-described real estate be subject to the following conditions:
 - A. A Zoning Use Permit and applicable fees shall be required any future construction on the property.
 - B. The owners of the subject property hereby recognize and provide for the right of agricultural activities to continue on adjacent land consistent with the Right to Farm Resolution 3425.
3. That the boundary lines of the Zoning Map be changed in accordance with the provisions hereof

PRESENTED, PASSED, APPROVED AND RECORDED this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Steve Summers, County Executive

Date:

Exhibit A: Legal DescriptionLegal Description 17-17-19-200-011

Beginning at an IDOT monument at the Northwest Corner of the Northeast Quarter of Fractional Section 19, Township 20 North, Range 11 East of the Third Principal Meridian; thence South $89^{\circ}49'05''$ East, 120.00 feet along the North line of said Northeast Quarter to a mag nail monument, being the true point of beginning; thence South $00^{\circ}20'14''$ East, 484 feet along a line parallel with the West line of said Northeast Quarter to a point; thence Easterly, parallel with the North line of said North East Quarter a distance of 270 feet; thence North $00^{\circ}20'14''$ West, 484 feet along a line parallel with the West line of said Northeast Quarter to the North line of said North East Quarter thence in a westerly direction along said North line of said North East Quarter a Distance of 270 feet, more or less to the point of beginning, in Champaign County, Illinois.



Is this project a bondable capital improvement?

☐ Yes ☒ No

Resolution Type

Original

Resolution Number

2025-220

Section Number

25-00000-00-ES

BE IT RESOLVED, by the Board

Governing Body Type

of the County

Local Public Agency Type

of Champaign County

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Champaign County Regional Planning Commission CUUATS Fees

2. That there is hereby appropriated the sum of Forty Eight Thousand One Hundred Sixty-Two

Dollars (\$48,162.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Aaron Ammons

Name of Clerk

County

Local Public Agency Type

Clerk in and for said County

Local Public Agency Type

of Champaign County

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board

Governing Body Type

of Champaign County

Name of Local Public Agency

at a meeting held on August 21, 2025

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year .

(SEAL, if required by the LPA)

Clerk Signature & Date

Jennifer Locke, Chair

Champaign County Board

Steve Summers, County Executive

Approved

Regional Engineer Signature & Date
Department of Transportation



□ INVOICE □

DATE: July 2, 2025

TO: Mr. Jeff Blue, County Engineer
Champaign County Highway Department
1605 East Main Street
Urbana, IL 61802

FROM: Lori Gillespie, Accounting & Audit Manager

RE: Champaign County Regional Planning Commission
CUUATS Fee

PERIOD OF SERVICE: July 1, 2025 - June 30, 2026

CUUATS FEE: **\$48,162.00**

Cost Distribution Data

Dept: 100
Charge Code: 100016
Project String: 730CUATS26-LOCAL-CHAMP CO
Line-Item: 2075-00-0226t-06-100-003-730-0000-400476
Amount: \$48,162.00

RESOLUTION NO. 2025-221

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, Sealed bids will be received in the office of the County Engineer for the replacement of Structure 010-4056 on 2700N in Compromise Township, Section #24-06141-00-BR, and publicly opened and read; and

WHEREAS, a petition and resolution were approved for this project on February 22, 2024, by the Champaign County Board; and

WHEREAS, in order to receive the most competitive bids and achieve timely construction of this project, it is in the best interest of Champaign County to award the contract as soon as possible; and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for construction on behalf of Champaign County if he believes the bid is in the best interest of the public.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 21st Day of August, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

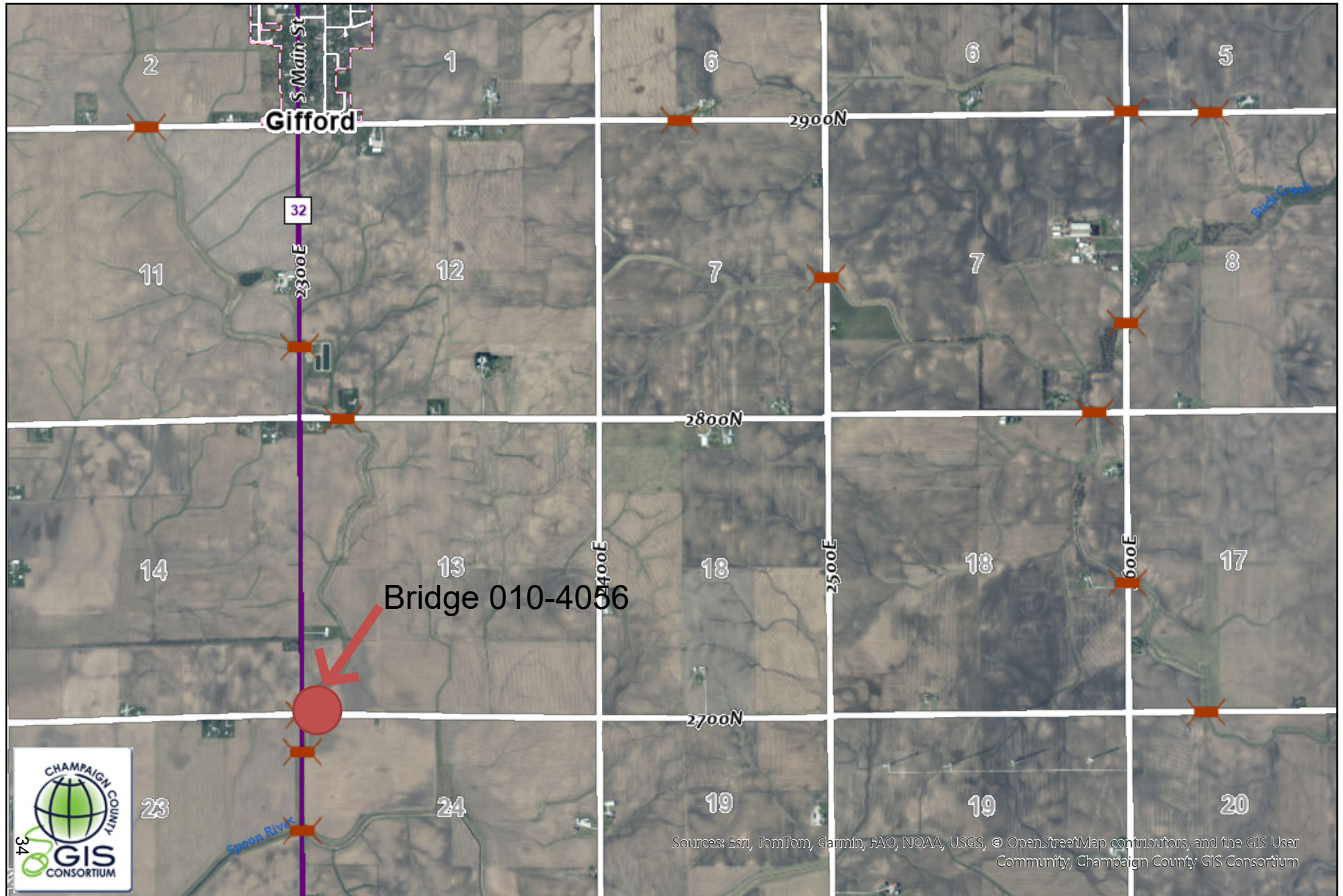
Approved: _____
Steve Summers, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Compromise Section 24-06141-00-BR



0.45

mi

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

Date: Friday, January 26, 2024



RESOLUTION NO. 2025-222

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the local cost to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Urbana Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Urbana Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21st day of August, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Chuck Billman, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

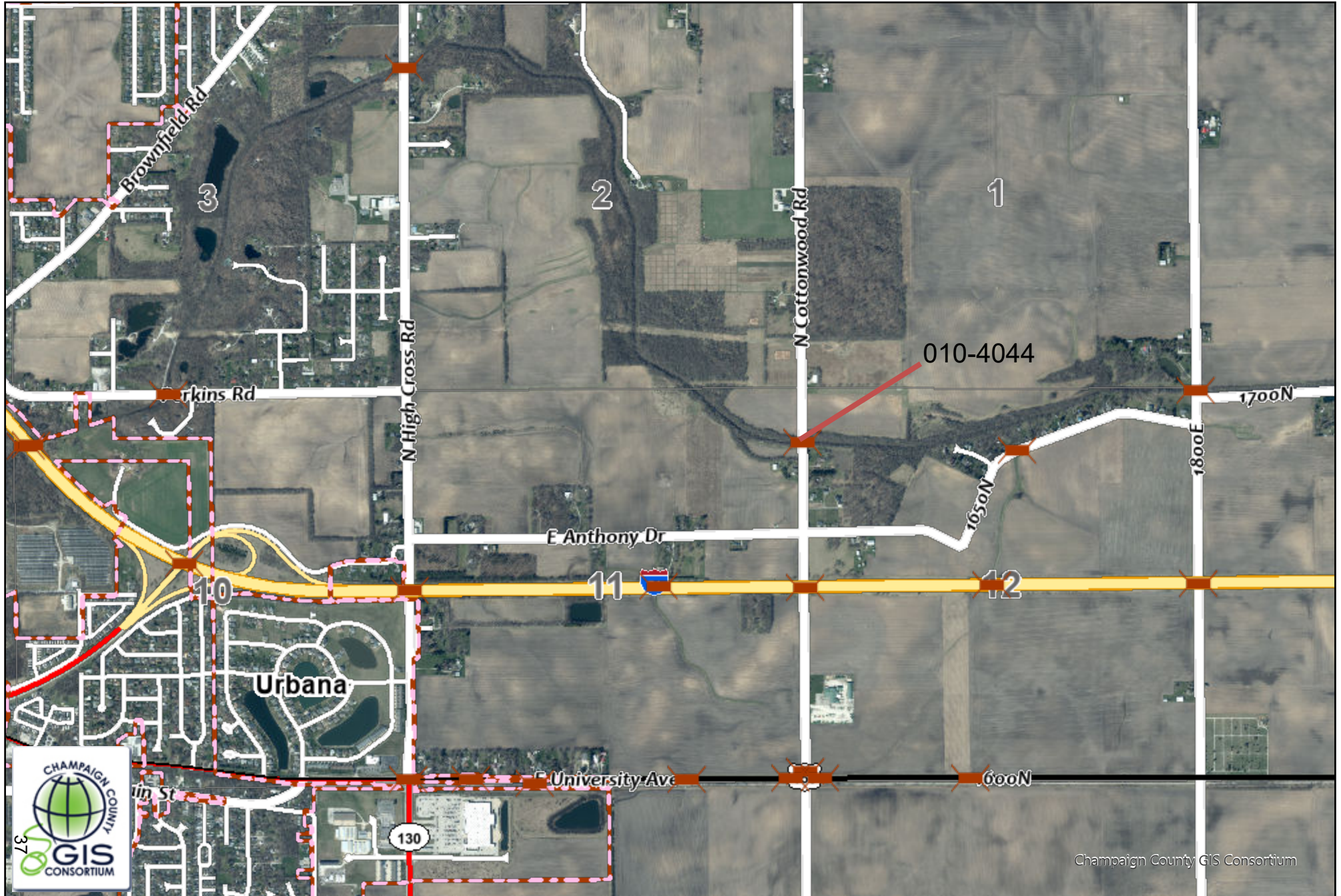
1. Petitioner is the duly elected Highway Commissioner for the Urbana Road District, Champaign County, Illinois; and
2. There is a Bridge located on North Cottonwood Road between Sections 11 and 12 in Urbana Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$700,000 which will be more than .02% of the value of all the taxable property in the Urbana Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Urbana Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Urbana Road District is prepared to pay 50% of the local cost associated with the replacement of said structure.

Respectfully submitted,

Chuck Billman

Commissioner of Highways of
Urbana Road District,
Champaign County, Illinois

Structure 010-4044



0.25
mi

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

Date: Monday, May 5, 2025



RESOLUTION NO. 2025-223

RESOLUTION CHANGING THE TERMS OF CURRENT URBANA-CHAMPAIGN SANITARY DISTRICT TRUSTEES AND UPDATING THE TERM FOR FUTURE APPOINTMENTS

WHEREAS, the Urbana-Champaign Sanitary District (UCSD) Board of Trustees are appointed under 70 ILCS 2405/3; and

WHEREAS, 70 ILCS 2405/3 states: “.....on or before the second Monday in April of each year the appropriate appointing authority shall appoint one trustee whose term shall be for 3 years commencing the first Monday in May of the year in which he is appointed”; and

WHEREAS, historically, the County Board has appointed trustees to the Urbana-Champaign Sanitary District with terms beginning June 1st of each year; and

WHEREAS, the statute requires for the UCSD Board of Trustees to begin their appointment on the first Monday in May of the year of they are appointed; and

WHEREAS, Steve Summers, County Executive, has recommended a change to the terms of the current trustees and for future appointments to begin May 1st of the year they are appointed to meet statutory requirements;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to changing the terms of current Urbana-Champaign Sanitary District Trustees, as listed below, and updating the term of all future appointments to commence May 1st of the year of appointment.

- Ladell Myrick – term ending May 31, 2026 will end April 30, 2026
- Charles Nerone – term ending May 31, 2027 will end April 30, 2027
- Christopher Stohr – term ending May 31, 2028 will end April 30, 2028

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

ATTEST: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-224

RESOLUTION APPOINTING DEBRA GRIEST TO THE
BEAVER LAKE DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Debra Griest to the Beaver Lake Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Debra Griest give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Debra Griest to the Beaver Lake Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Debra Griest shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Debra Griest, 11802 Cindy Lynn St., Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-225

RESOLUTION APPOINTING DOUG BLUHM TO THE
DRAINAGE DISTRICT #10 TOWN OF OGDEN

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Doug Bluhm to the Drainage District #10 Town of Ogden; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Doug Bluhm give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Doug Bluhm to the Drainage District #10 Town of Ogden for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Doug Bluhm shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Doug Bluhm, 1991 CR 2500 E, St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-226

RESOLUTION APPOINTING BRYAN SCHLUTER TO THE
HARWOOD & KERR DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Bryan Schluter to the Harwood & Kerr Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Bryan Schluter give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Bryan Schluter to the Harwood & Kerr Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Bryan Schluter shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Bryan Schluter, 1991 CR 2500 E, St. Joseph, IL 61873.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-227

RESOLUTION APPOINTING DAVID MENNENGA TO THE
LONGBRANCH MUTUAL DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of David Mennenga to the Longbranch Mutual Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that David Mennenga give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of David Mennenga to the Longbranch Mutual Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that David Mennenga shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: David Mennenga, 2370 CR 1800 E, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-228

RESOLUTION APPOINTING MICHAEL BUHR TO THE
PRAIRIE CREEK DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Michael Buhr to the Prairie Creek Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Michael Buhr give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Michael Buhr to the Prairie Creek Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Michael Buhr shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Michael Buhr, 2342 CR 3300 N, Gifford, IL 61847.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-229

RESOLUTION APPOINTING KENNETH DECKER TO THE
SOUTH FORK DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Kenneth Decker to the South Fork Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Kenneth Decker give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Kenneth Decker to the South Fork Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Kenneth Decker shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Kenneth Decker, 608 E. Roosevelt Road, Philo, IL 61864.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-230

RESOLUTION APPOINTING BRIAN BUSS TO THE
ST. JOSEPH #3 DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Brian Buss to the St. Joseph #3 Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Brian Buss give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Brian Buss to the St. Joseph #3 Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Brian Buss shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Brian Buss, 1483 CR 1900 E, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-232

RESOLUTION APPOINTING BRIAN BUSS TO THE
ST. JOSEPH #4 DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Brian Buss to the St. Joseph #4 Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Brian Buss give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Brian Buss to the St. Joseph #4 Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Brian Buss shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Brian Buss, 1483 CR 1900 E, Urbana, IL 61802.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-232

RESOLUTION APPOINTING KEITH HARMS TO THE
WEST BRANCH DRAINAGE DISTRICT

WHEREAS, Steve Summers, County Executive, has submitted to the County Board his reappointment of Keith Harms to the West Branch Drainage District; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 70 ILCS 605/4-1; and

WHEREAS, such appointment mandates that Keith Harms give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control, pursuant to 70 ILCS 605/4-4; and

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the reappointment of Keith Harms to the West Branch Drainage District for a term commencing September 1, 2025 and ending August 31, 2028; and

BE IT FURTHER RESOLVED that Keith Harms shall give bond payable to the People of the State of Illinois for the use of all persons interested in an amount hereby fixed by the Champaign County Board as One-Thousand Dollars (\$1,000) and with surety payable to the Champaign County Board, said bond conditioned upon the faithful performance of his duties and the faithful application of all moneys that may come under his control; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Keith Harms, 3172 CR 2200 E, Gifford, IL 61847.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-233

RESOLUTION APPOINTING ALEJANDRO GOMEZ, JR. TO THE
MENTAL HEALTH BOARD

WHEREAS, Steve Summers, County Executive, has submitted to the County Board the re-appointment of Alejandro Gomez, Jr. to the Mental Health Board; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 405 ILCS 20/3;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Alejandro Gomez, Jr. for an unexpired term, ending December 31, 2028; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Alejandro Gomez, Jr., 104 Denton Dr., Savoy, IL 61874.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-234

BUDGET AMENDMENT

August 2025

FY 2025

WHEREAS, The County Board has approved the following amendment to the FY2025 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2025 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2025 budget.

Budget Amendment BUA 2025/7/556

Fund: 2671 Court Document Storage
Dept: 030 Circuit Clerk

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:
502001 Professional Services

115,000
Total 115,000

Increased Revenue:
None: From Fund Balance

0
Total 0

REASON: Appropriation for the digitization of divorce case records from 1996-2020

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-235

BUDGET AMENDMENT

August 2025

FY 2025

WHEREAS, The County Board has approved the following amendment to the FY2025 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2025 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2025 budget.

Budget Amendment BUA 2025/8/22

Fund: 2685 Specialty Courts

Dept: 031 Circuit Court

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

502039 Client Rent/Hlthsaf/Tuition

8,200

502013 Rent

700

502051 Client Other

1,300

501005 Food Non-Travel

1,800

Total 12,000

Increased Revenue:

None: From Fund Balance

Total $\frac{0}{0}$

REASON: Appropriation of funds to support client-related costs in the specialty courts program through the remainder of FY2025.

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded

& Attest: _____

Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____

Steve Summers, County Executive

Date: _____

RESUME OF MINUTES OF REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
March 20, 2025

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, March 20, 2025, at 6:30 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Angie Patton as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Fava, Fortado, Greer, Hanauer-Friedman, Lokshin, Peugh, Rodriguez, Rogers, Sexton, Stohr, Sullard, Thorsland, Vanichtheeranont, Wilson, Cowart, Esry, Farney, Locke – 18; late: Carter – 1; absent: Wiggs, Cagle, Crane – 3. County Executive Summers declared a quorum present and the Board competent to conduct business. Board Member Sullard departed early at 7:15PM

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Summers recited the Serenity Prayer, and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on March 6, March 13, and March 19, 2025.

APPROVAL OF AGENDA/ADDENDA

Board Member Sexton offered a motion to adopt the Agenda; Board Member Farney seconded.

Board Member Stohr offered a motion to amend the agenda to move up item XVIIA & B to follow XII. Board Chair Locke moved to pull item E1 off the consent agenda. Board Member Farney moved to remove closed session items XVI F & G. Board Member Hanauer-Friedman moved to remove item XIII from the agenda. Board Chair Locke also moved to remove XVIIH from the agenda. Board Member Wilson moved to remove item B2 be pulled from the consent agenda. Board Chair Locke seconded motions and Board Member Stohr agreed to the amendments. The motion to approve the agenda and amendments carried by unanimous voice vote.

Champaign County Board
March 20, 2025

DATE/TIME OF NEXT MEETINGS

STANDING COMMITTEES

- A. County Facilities Committee Tuesday, April 8, 2025 @ 6:30 p.m. Shields-Carter Meeting Room
- B. Environment and Land Use Committee
Thursday, April 10, 2025 @ 6:30 p.m. Shields-Carter Meeting Room
- C. Highway and Transportation Committee
Friday, April 11, 2025 @ 9:00 a.m. 1605 E Main Street, Urbana

Committee of the Whole:

- A. Justice & Social Services; Policy, Personnel & Appointments; Finance Tuesday, April 15, 2025 @ 6:30 p.m. Shields-Carter Meeting Room

County Board:

- A. Regular Meeting Thursday, April 24, 2025 @ 6:30 p.m. Shields-Carter Meeting Room B.
- B. Study Session Tuesday, April 29, 2025 @ 6:00 p.m. Shields-Carter Meeting Room

COUNTY TREASURER APPOINTMENT

Board Chair Locke offered a motion to adopt Resolution No. 2025-84 Appointing Byron Clark to the Office of County Treasurer of Champaign County, Illinois. Board Chair Locke read the resolution. Board Member Sullard seconded. Board Member Wilson offered congratulations and is looking forward to his tenure. Motion carried by unanimous voice vote.

EMPLOYEE RECOGNITION

Board Member Stohr offered a motion to adopt Resolution No. 2025-85 Honoring County Employees for Years of Service. Board Member Stohr read the resolution, and Board Member Lokshin seconded the motion. Motion carried by unanimous voice vote. Treasurer staffer, Robin Leever, was invited to give brief remarks.

PUBLIC PARTICIPATION

CeCe Phillips, Circuit Clerk staffer and AFSCME representative expressed the need to offer Champaign County workers a living wage and a fair contract.

Bobbie Johnson, Public Defender's office staffer expressed the need for higher wages

Champaign County Board
 March 20, 2025
 and a fair contract for AFSCME members.

Former County Treasurer CJ Johnson and Chief Deputy Treasurer DeShawn Williams spoke about Robin Leever's dedication and long service to the County.

CONSENT AGENDA

Board Member Esry offered a motion to adopt the Consent Agenda; Board Member Vanichtheeranont seconded. The motion consisting of 13 resolutions (Nos. 2025-69, 2025-70, 2025-71, 2025-73, 2025-74, 2025-75, 2025-76, 2025-77, 2025-78, 2025-79, 2025-80, 2025-81, 2025-83) and 3 ordinances (No. 2025-3, 2025-4, 2025-5) carried by unanimous roll-call vote:

Yeas: Fava, Fortado, Greer, Hanauer-Friedman, Lokshin, Peugh, Rodriguez, Rogers, Sexton, Stohr, Sullard, Thorsland, Vanichtheeranont, Wilson, Carter, Cowart, Esry, Farney, and Locke – 19

Nays: none

BOARD COMMUNICATIONS

Board Member Lokshin spoke about the CU Basketball Championships in town this week. She also spoke about the Developmental Disabilities Board and threat of Medicaid cuts.

Board Member Wilson spoke about Women's History Month and the upcoming Medal of Honor Day for military.

Board Member Esry mentioned RTAG/CCARTS finally receiving 3 new busses after waiting for 5 years.

Board Member Fortado spoke about Women's History Month and gave remarks about the history and origins of the holiday. Board Member Fortado also spoke about an upcoming documentary being shown at the Champaign Public Library.

Board Member Thorsland spoke about the impact of the Soybean Research Institute no longer being funded.

Board Member Rodriguez thanked AFSCME for attending meetings. She also spoke about the County labor negotiations with AFSCME and that a living wage is the goal for the contract.

ARPA UPDATE

ARPA Project Manager Kathy Larson provided a brief update on various ARPA-funded

Champaign County Board

March 20, 2025

projects. Board Member Stohr asked about the low-hurdle grant program; Kathy Larson stated there is no new information or update regarding that program.

APPROVAL OF MINUTES

Board Member Sexton offered an omnibus motion to approve the minutes of the Regular County Board Meeting of February 20, 2025; minutes of the Special Meeting of February 25, 2025, and the Special Meeting of March 28, 2025; Board Member Farney seconded. The motion carried by unanimous voice vote.

STANDING COMMITTEES

County Executive Summers noted the Summaries of Action Taken at the March 4, 2025, County Facilities Committee Meeting; the March 6, 2025, Environment and Land Use Committee; March 7, 2025 at the Highway and Transportation were received and placed on file.

Board Member Thorsland offered a motion to adopt Resolution No. 2025-86 Authorizing the Creation of a Carbon Sequestration Activities Task Force as a County Board Select Committee. Board Member Farney seconded. Board Member Wilson inquired who the Chair of the taskforce would be and spoke about the risks to the Mahomet Aquifer. Board Member Stohr addressed concerns. The motion carried by unanimous voice vote.

Board Member Thorsland offered a motion to adopt Resolution No. 2025-72 Authorizing County Executive Signature on Notice of Intent Required for M.S.4 Stormwater Permit with I.E.P.A for Program Years 2024 through 2029. Board Member Esry seconded. Board Member Wilson invited Director of Planning and Zoning, John Hall to join the discussion. Director Hall gave an overview of the program. Motion carried by voice vote.

AREAS OF RESPONSIBILITY

County Executive Summers noted the Summary of Action Taken at the March 11, 2025, Committee of the Whole Meeting (Justice and Social Services; Finance; and Policy, Personnel, and Appointments) was received and placed on file.

NEW BUSINESS

Board Member Lokshin offered a motion to adopt Resolution No. 2025-87 authorizing payment of claims; Board Member Esry seconded. The motion carried by unanimous voice vote.

Champaign County Board
March 20, 2025

Board Member Farney moved to the Extension of Accrual Period FY 2024. Board Member Hanauer-Friedman seconded. The motion carried by unanimous voice vote.

Board Member Wilson offered a motion to adopt Resolution No. 2025-88 Appointing Members to the Carbon Sequestration Activities Task Force. Board Member Thorsland seconded. Board Member Esry thanked the members of the Board. Chair Locke noted a misspelling of Deb Frank Feinen's name. The motion carried by unanimous voice vote, pending the correction.

Discussion only item, Director Jett spoke about non-bargaining COLA increase implementation. Director Jett spoke on moving ahead with the 3% increase that should be in effect by the end of April 2025. Board Member Fortado inquired about if non bargaining would receive back pay. Director Jett affirmed non-bargaining would receive back pay.

Board Member Lokshin offered a motion to adopt Resolution No. 2025-89 Updating the Champaign County Community Action Board (Community Services Advisory Board); Board Member Esry seconded. Motion carried by unanimous voice vote.

Board Member Hanauer-Friedman offered a motion to adopt Resolution No. 2025-96 Approving Budget Amendment Balancing Overdrawn Lines for FY2024. Board Member Sexton seconded the motion. Board Member Fortado clarified the payroll split caused 2024-2025 to be overdrawn. Board Member Wilson expressed he needed help understanding why the Board was just seeing this in March. Director Jett joined the discussion and offered an explanation. Board Member Hanauer-Friedman thanked Travis Woodcock and staff for their work on the issue. The motion carried by voice vote.

Board Member Hanauer-Friedman offered a motion to adopt Resolution No. 2025-97 Authorization of Signatures for the Champaign County Treasurer's Accounts, Champaign County Collector's Accounts, and Investment Instruments or Investment Accounts. Board Member Lokshin seconded the motion. The motion carried by unanimous voice vote.

Board Member Hanauer-Friedman offered a motion to adopt Resolution No. 2025-98 Authorization of Facsimile Signatures for the Champaign County Treasurer's Accounts and Champaign County Collector's Accounts. Board Member Thorsland seconded. The motion carried by unanimous voice vote.

OTHER BUSINESS

Opioid Settlement Task Force Summary of Action Taken February 24, 2025 Meeting, received and placed on file.

Champaign County Board
March 20, 2025

Broadband Task Force Summary of Action Taken March 10, 2025 Meeting, was received and placed on file.

Board Member Locke offered a motion to adopt Resolution No. 2025-91 Approving an Agreement between the County of Champaign, Illinois and C-U at Home Regarding the use of Opioid Settlement Funds for the Renovation of a Mid-Barrier Shelter Housing Campus; Board Member Farney seconded. The motion carried by unanimous voice vote:

Board Member Locke offered a motion to adopt Resolution No. 2025-92 Approving an Agreement between the County of Champaign and the Champaign-Urbana Public Health District; Board Member Rodriguez seconded. The motion carried by unanimous voice vote.

Board Member Farney offered a motion to adopt Resolution No. 2025-93 Adoption of Resolution No. 2025-93 Waiving Broadband Easement Filing Fees for American Rescue Plan Act (ARPA)-Funded Projects in Partnership with the Champaign County Clerk and Recorder. Board Member Sexton seconded. The motion carried by unanimous voice vote.

Labor/Management Health Insurance Committee Summary of Action Taken March 18, 2025 Meeting (to be distributed) received and placed on file.

Board Member Locke offered a motion to adopt Resolution No. 2025-94 Approving a New Vendor for the County's Employee Flex Spending Account Program. Board Member Vanichetheeranont seconded the motion. Motion carried by unanimous voice vote.

Board Member Vanichetheeranont offered a motion to adopt Ordinance No. 2025-6 Establishing the Champaign County General Personnel Policy. Board Member Stohr. seconded the motion. Director Jett made a clarification in the sentence regarding smoking during break. The motion carried by voice vote.

Champaign County Board
March 20, 2025

ADJOURN

County Executive Summers adjourned the meeting at 7:41 PM.

A handwritten signature in black ink that reads "Aaron Ammons". The signature is written in a cursive, flowing style.

Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESUME OF MINUTES OF REGULAR MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
July 24, 2025

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, July 24, 2025, at 6:30 PM in the Shields-Carter Meeting Room, Bennett Administrative Center, 102 East Main Street, Urbana, Illinois, with County Executive Steve Summers presiding and Matthew Cross as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Peugh, Rodriguez, Rogers, Sexton, Sullard, Thorsland, Wiggs, Wilson, Cagel, Crane, Esry, Farney, Fava, Greer, Hanauer-Friedman, Lokshin, and Locke – 17; late: Carter (arrived at 6:32 missing no business) and Fortado (arrived at 7:17 during Public Input) – 2; absent: Vanichtheeranont and Cowart – 2. County Executive Summers declared a quorum present and the Board competent to conduct business. Board Member Carter departed early at 8:17 following the County Work Functions discussion.

PRAYER & PLEDGE OF ALLEGIANCE

County Executive Summers read a blessing for the Bennett Administrative Building, and the Pledge of Allegiance to the Flag was recited.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on July 10, July 17, and July 23, 2025.

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to adopt the Agenda/Addenda; Board Member Lokshin seconded.

Board Member Farney offered a motion to amend the agenda to strike item XII.

A. Approval of the Minutes of the March 20, 2025, Regular County Board Meeting and to move item XI. B. Board Member Communications to follow XIV.

Other Business; Board Member Crane seconded. The motion to amend the Agenda/Addenda carried by unanimous voice vote.

The motion as amended carried by unanimous voice vote.

APPOINTING JASON VOTAVA

Board Chair Locke offered a motion to adopt Resolution 2025-206 appointing Jason Votava as County Board Member in District 10 to fill Chris Stohr's unexpired term

Champaign County Board

July 24, 2025

ending November 30, 2026; Board Member Rogers seconded. Board Member Sullard noted a typographical error in the resolution title which identified the County Board District as 7 and not 10. The motion carried by unanimous voice vote, pending the noted correction.

ADMINISTRATION OF OATH

County Clerk and Recorder Aaron Ammons administered the Oath of Office to Board Member Votava.

DATE/TIME OF NEXT MEETINGS

Standing Committees:

A. County Facilities Committee

Tuesday, August 5, 2025 at 6:30 PM

Shields-Carter Meeting Room, Bennett Administrative Center

B. Environment and Land Use Committee

Thursday, August 7, 2025 at 6:30 PM

Shields-Carter Meeting Room, Bennett Administrative Center

C. Highway and Transportation Committee

Friday, August 8, 2025 at 9:00 AM

1605 E Main St, Urbana

Committee of the Whole:

A. Justice and Social Services; Policy, Personnel, and Appointments; Finance

Tuesday, August 12, 2025 at 6:30 PM

Shields-Carter Meeting Room, Bennett Administrative Center

County Board:

A. Regular Meeting

Thursday, August 21, 2025 at 6:30 PM

Shields-Carter Meeting Room, Bennett Administrative Center

EMPLOYEE RECOGNITION

Board Member Crane offered a motion to adopt Resolution No. 2025-207 honoring county employees for years of service; Board Member Wiggs seconded. Board Member Wilson read the entire text of the resolution. Probation and Court Services Director Shannon Siders was invited to join the discussion; she praised the work of Siobhan Reynolds, Heidi Slough, Jeremy Jessup, and Crystal Sullivan. Director Siders also read a statement from Circuit Court Administrator Lori Hansen praising the work of Crystal Sullivan. Board Member Wilson read a statement from Crystal Sullivan about the honor of working in the County. The motion carried by unanimous voice vote.

Champaign County Board
July 24, 2025

PUBLIC INPUT

Jason Benda, County Facilities employee, spoke about the American Federation of State, County, and Municipal Employees (AFSCME) contract negotiations, thanked the union and county for coming to an agreement, and urged the Board to approve Resolutions 2025-214 to 2025-218.

Stan Harper, retired County Board Member of unincorporated Ogden Township, spoke about drainage district taxing issues, noting that their exclusion from the May 2025 tax bill required resending corrected tax bill, resulting in an unnecessary, wasteful expense.

Cece Phillips, Circuit Clerk employee and AFSCME Local 900 President, thanked AFSCME Local 900 members and the County for the contract agreement and urged the County Board to continue to support county employees throughout the contract.

Brian Jones, a United Sovereign Americans member of Winnebago County, alleged that the 2024 General Election was corrupt and fraudulent and read the first portion of Unite 4 Freedom's "Resolution for a Legally Valid 2026 General Election."

Babe Paukstys a United Sovereign Americans member of Cook County, continued reading Unite 4 Freedom's "Resolution for a Legally Valid 2026 General Election."

Tom Kozik, a United Sovereign Americans member of Kane County, continued reading Unite 4 Freedom's "Resolution for a Legally Valid 2026 General Election."

Jodie Zitko, a United Sovereign Americans member of Kane County, continued reading Unite 4 Freedom's "Resolution for a Legally Valid 2026 General Election."

Ken Zitko, of Kane County and Illinois President of United Sovereign Americans, concluded reading Unite 4 Freedom's "Resolution for a Legally Valid 2026 General Election." He asked the Board to invited Unite 4 Freedom to return to give a presentation on their alleged corruption of past elections.

COMMUNICATIONS

County Director of Administration Michelle Jett gave a brief presentation about access to the Bennett Administrative Building for County Board members.

APPROVAL OF MINUTES

Board Member Thorsland offered a motion to approve the minutes of the Regular Meeting of the County Board on June 26, 2025, Board Member Carter seconded. Board

Champaign County Board

July 24, 2025

Member Farney requested a minor correction—the second sentence of the second paragraph on page 3, “Board Member Peugh requested to speak and was ignored”—“ignored” be changed to “not recognized”. The motion carried by unanimous voice vote, pending correction.

NEW BUSINESS

Board Member Esry offered a motion to adopt Resolution No. 2025-208 authorizing payment of claims; Board Member Sullard seconded. The motion carried by unanimous voice vote.

Board Member Lokshin offered a motion to adopt Resolution No. 2025-209 purchases not following purchasing policy; Board Member Hanauer-Friedman seconded. The motion carried by unanimous voice vote.

County Executive Summers noted the Fiscal Year 2024 Audit update in the Agenda Packet. Board Chair Locke and Board Member Hanauer-Friedman both praised the work of Budget Director Travis Woodcock and the county finance staff.

County Executive Summers congratulated Director Woodcock on county receiving the Distinguished Budget Presentation Award from the Government Finance Officers Association for the fiscal year (FY) 2025 budget.

Board Chair Locke offered a motion to adopt Resolution No. 2025-210 Budget Amendment BUA 2025/7/211 appropriation of the Adult Redeploy Illinois Grant Funds for SFY26; Board Member Farney seconded. The motion carried by unanimous roll-call vote:

Yeas: Rodriguez, Rogers, Sexton, Sullard, Thorsland, Votava, Wiggs, Wilson, Cagle, Carter, Crane, Esry, Farney, Fava, Fortado, Greer, Hanauer-Friedman, Lokshin, and Locke – 19

Nays: none

Temporally absent: Peugh – 1

Board member Hanauer-Friedman offered a motion to adopt Resolution No. 2025-211 approving an exception to the Champaign County Purchasing Policy Ordinance 2022-9; Board Member Esry seconded. The motion carried by unanimous voice vote.

Board Member Farney offered a motion to adopt Resolution No. 2025-212 approving the FY2025 Salary Administration Plan for non-bargaining employees; Board Member Esry seconded. Board Member Farney noted a typographical correction to the second “WHEREAS” to state “pursuant to the recommended of the County Executive, the Finance Committee recommend the following ...”. Director Jett was invited to join the discussion; she added that the Max column for salary grade G is incorrect and should be an \$30.58 hourly rate at \$59,632.00 for a 1,950-hour work year and \$63,606.40 for a 2,050-hour work year. The motion carried by unanimous voice, pending corrections.

Champaign County Board
July 24, 2025

Board Member Wilson offered a motion to adopt Resolution No. 2025-213 appointing Mark Brown to the Champaign-Urbana Mass Transit District, unexpired term ending 12/31/2025; Board Member Wiggs seconded. The motion carried by unanimous voice vote.

Board Member Farney offered a motion to adopt Resolution No. 2025-219 recognizing National Emergency Management Awareness Month; Board Member Sullard seconded. Board Member Wilson read a statement from Emergency Management Agency Director John Dwyer about the importance of emergency management. The motion carried by unanimous voice vote.

OTHER BUSINESS

County Executive Summers noted the American Rescue Plan Act Update memo in the Agenda Packet.

County Executive Summers noted to Grant Coordinator Update memo in the Agenda Packet.

Board Member Rodriguez offered an omnibus motion to adopt Resolution No. 2025-214 approving the agreement between the Champaign County Executive, Sheriff, Treasurer, Corner, and Clerk/Recorder and the American Federation of State, County, and Municipal Employees, Council 31 for the General Bargaining Unit, January 1, 2025 – December 31, 2026; Resolution No. 2025-215 approving the agreement between the Champaign County State's Attorney and the and the American Federation of State, County, and Municipal Employees, Council 31, January 1, 2025 – December 31, 2026; Resolution No. 2025-216 approving the agreement between the Chief Judge of the Sixth Judicial Court and the and the American Federation of State, County, and Municipal Employees, Council 31, January 1, 2025 – December 31, 2026; Resolution No. 2025-217 approving the agreement between the Champaign County Circuit Clerk and the and the American Federation of State, County, and Municipal Employees, Council 31, January 1, 2025 – December 31, 2026; *and* Resolution No. 2025-218 approving the agreement between the Champaign County Executive and the and the American Federation of State, County, and Municipal Employees, Council 31 for the Highway Department, January 1, 2025 – December 31, 2026; Board Member Thorsland seconded. Board Member Farney noted a typographical omission and requested Resolution No. 2025-214 include the Auditor's office in the list of offices included in the contract. Board Member Rodriguez spoke positively about the contract and the county's commitment to its employees. Board Member Carter praised the county employees. Board Member Fortado thanked Board Member Rodriguez for her work as the Labor Committee Chair. The motion carried by unanimous voice vote, pending corrections.

County Executive Summers raised the issue of the Labor/Management Health Insurance Committee's (LMHIC) FY2025 Co-pay Resolution proposal. Director Jett was

Champaign County Board

July 24, 2025

invited to join the discussion and provided background on the Co-pay issue where the County agreed to cover (but has not) medical co-pays and deductibles greater than \$2,000.00 up to the insurance maximum of \$5,000.00, per the LMHIC contract, which both the Fraternal Order of Police and AFSCME have filed grievances over the issue. She presented the County's proposed solution to make fair on the contract: the County dissolves the Health Care Account (HCA) with Blue Cross/Blue Shield of Illinois and creates an HCA with Flex Spending to cover the deductibles and both doctor visit and prescription co-pays for 2025, occurring in September or October, with reimbursement for any individual expenditures between \$2,000.01 and \$5,000.00. Director Jett was unable to provide an exact dollar amount for this proposal but estimated that the current HCA fund will have enough cover the costs. Board Chair Locke asked if there would be any costs associated with terminating the existing Blue Cross/Blue Shield HCA contract; Director Jett stated that while there would be no cost to terminate the contract, there would be increased administrative costs with the Flex Spending HCA. Board Member Fortado asked for a potential timeline with the LMHIC; Director Jett stated that it could be presented at the August 5, 2025, LMHIC meeting and, if approved by LMHIC, be presented as a resolution for Board approval at the August 21, 2025, regular County Board Meeting.

County Executive Summers raised the topic of County Work Functions; Directors Jett and Woodcock were invited to join the discussion. Directors Jett and Woodcock emphasized that the problems are the result of the Auditor himself, and they did not fault the staff of the office. Board Member Hanauer-Friedman spoke about the disfunction in the Auditor's Office, and she solicited input and guidance from both the County Board and County Administration. Board Member Fortado spoke about the vast increase in late vendor payments by the Auditor's Office in the past year. Board Chair Locke asked about the consequences and repercussions from the Auditor's delinquency. Director Woodcock stated the unreported interest can affect state reporting, grant funding access, and department budgeting; incorrect or insufficient bank reconciliations effect various fund balances; not posting printed checks can create inaccurate fund balances; and late credit card payments result in unbudgeted fees and interest. Various board members discussed details and intricacies of faults in the Auditor's work and the associated consequences. Board Member Fortado spoke about the Munis system processes and how it is used by all County offices and departments and thus errors in the system have negative consequences for all aspects of the county. Board Member Carter noted that while bank reconciliations are now done exclusively by the Auditor, they were previously done jointly by the Auditor and Treasurer; she suggested that the reconciliations return to the joint responsibility. Board Member Farney noted that in most Illinois counties, the work of the Auditor is an administrative not elected position, especially since the Auditor creates a single point of failure. Board Members Farney, Wilson, and Hanauer-Friedman asked County Administration to investigate the statutory responsibilities of the elected auditor and how the county can create workarounds for the disfunction of the Auditor, and to present their findings at the August 12, 2025, Committee of the Whole meeting.

Champaign County Board
July 24, 2025
COMMUNICATIONS

County Executive Summers stated that Board Member Carter recently made personal attacks directed at Board Member Farney on social media in violation of Board Policy and would be sending her an email directing her to cease personal attacks on Board Members.

Board Member Peugh noted the Love and Peace Barbecue at Douglass Park in Champaign on Sunday, July 27, 2025.

Board Member Wilson noted the 72nd anniversary of the end of the Korean War and spoke briefly about the war and its veterans.

Board Member Lokshin spoke about her recent meeting with Experience Champaign-Urbana and noted that they are in need of community ambassadors, especially retirees and LGBTQ individuals.

Board Member Hanauer-Friedman praised the bipartisan work of the County Board.

Board Member Farney noted a firearms safety training at the Swearingen Memorial Library in St. Joseph on July 28, 2025.

Board Member Thorsland solicited water donations for the unhoused community and requested a visible clock be hung in the Shields–Carter Meeting Room.

ADJOURN

County Executive Summers adjourned the meeting at 8:27 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE ACTION PLAN
County of Champaign, Urbana, Illinois**

Tuesday, August 5, 2025, at 6:30p.m.
Shields-Carter Meeting Room
Bennett Administrative Center
102 E. Main St., Urbana, IL 61801

Agenda

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addenda
- III. Approval of Minutes – June 3, 2025
- IV. Public Input
- V. Communications
- VI. New Business
 - A. Bennett Administrative Center Wrap Up – Michelle Jett (*Discussion Only*)
 - B. Pope Jail Consolidation Wrap Up – Michelle Jett (*Discussion Only*)
 - C. Discussion and Approval of Pope Jail Roof PLA – Michelle Jett
 - D. ARPA Capital Projects Update – Michelle Jett (*Discussion Only*)
 - a. Nursing Home Demolition – Michelle Jett (*Discussion Only*)
 - b. ILEAS – Air Handling Units – Michelle Jett (*Discussion Only*)
 - E. Animal Control Capital Fund – Michelle Jett (*Discussion Only*)
 - F. Brookens Tenants and JEC Position – Michelle Jett (*Discussion Only*)
 - G. Maintenance Staff Structure – Michelle Jett (*Discussion Only*)

Action

6:30 p.m., 8 members present

Approved

Approved

None

None

Information Only

Information Only

****RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the PLA for the Champaign County Pope Correctional Facility Roof Replacement project.***

Information Only

Information Only

Information Only

Information Only

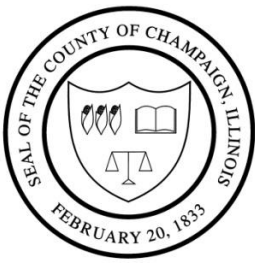
Information Only

Information Only

CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE
August 5, 2025 Action Plan

VII.	Other Business	None
VIII.	Presiding Officer's Report	None
	A. Future Meeting – September 2, 2025 @ 6:30 pm	Information Only
IX.	Designation of Items to be Placed on the Consent Agenda	Item VI. C.
X.	Adjournment	7:30 p.m.

****Denotes Inclusion on the Consent Agenda***



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE Action Plan
Summary of Action Taken at the August 7, 2025 Meeting

Members Present: Aaron Esry, John Farney, Jennifer Locke, Emily Rodriguez, Jilmala Rogers and Jason Votava

Members Absent: Eric Thorsland

Agenda	Action
I. Call to Order	6:30 p.m.
II. Roll Call	6 members present
III. Approval of Agenda/Addendum	Approved
IV. Approval of Minutes A. May 8, 2025 – Regular Meeting	Approved
V. Public Input	None
VI. Communications	Mr. Esry welcomed Mr. Votava to the committee
VII. <u>New Business: Items for Information Only</u>	
A. Status of Solar Farm Special Use Permits and Zoning Use Permits in Unincorporated Champaign County	Information Only
VIII. <u>New Business: Items to be recommended to the County Board</u>	
A. Subdivision Case 207-25 Ray's Minor Subdivision. Final Plat Approval of a One-Lot Minor Subdivision located in the Southwest Quarter of Section 33 of Township 19N-Range 14W of the Second Principal Meridian in South Homer Township and commonly known as the undeveloped area on the north side of CR 1200 N located 415 feet east of Illinois Route 49.	RECOMMEND COUNTY BOARD APPROVAL of a resolution approving Subdivision Case 207-25 Ray's Minor Subdivision.
B. Zoning Case 167-AM-25. Amend the Zoning Map to change the zoning district designation from the AG-1 Agriculture Zoning District to the B-1 Rural Trade Center Zoning District in order to expand operations of a Farm Chemicals and Fertilizer Sales business including storage and mixing of blended fertilizer on a 3-acre tract in the Northwest Quarter of the Northeast Quarter of Fractional Section 19, Township 20N Range 11E of the Third Principal Meridian in Ogden Township	<i>*RECOMMEND COUNTY BOARD APPROVAL of an ordinance approving Zoning Case 167-AM-25.</i>

CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
August 7, 2025 Action Plan

located immediately east of the existing Ehler Brothers facility with an address of 2475 E CR 2100 N, St. Joseph.

- | | | |
|-------------|---|---------------|
| IX. | <u>Other Business</u> | |
| | A. <u>Monthly Reports</u> | None |
| X. | <u>Chair's Report</u> | None |
| XI. | <u>Designation of Items to be Placed on the Consent Agenda</u> | Item VIII. B. |
| XII. | <u>Adjournment</u> | 6:51 p.m. |

**Denotes Inclusion on the Consent Agenda*

**RESOLUTION NO. 2025-238
APPROVING SUBDIVISION CASE 207-25
RAY'S MINOR SUBDIVISION**

WHEREAS, the Champaign County Board has reviewed the Final Plat, subdivision application, and supporting documents for the Ray's Minor Subdivision, a Minor Subdivision located in South Homer Township, Champaign County, Illinois; and

WHEREAS, the Champaign County Board has considered the recommendation of the Environment and Land Use Committee and voted to approve the Final Plat of the Ray's Minor Subdivision, Case 207-25; and to grant the following waivers pursuant to Section 9.1 of the Champaign County Subdivision Regulations, namely:

1. Waive the requirement of paragraph 9.1.2 q. for not showing percolation data for the proposed lot on the face of the Final Plat.
2. Waive the requirement of paragraph 9.1.2 r. for certification of the proposed lot and soil characteristics for private septic disposal systems to be recorded on the Final Plat.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approves Subdivision Case 207-25 Ray's Minor Subdivision, with the following waivers pursuant to Section 9.1 of the Champaign County Subdivision Regulations: 1) waive the requirement of paragraph 9.1.2 q. for not showing percolation data for the proposed lot on the face of the Final Plat, and 2) waive the requirement of paragraph 9.1.2 r. for certification of the proposed lot and soil characteristics for private septic disposal systems to be recorded on the Final Plat.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

ATTEST:

Approved:

Aaron Ammons, County Clerk and
Ex-Officio Clerk of the County Board

Steve Summers, County Executive

Date:

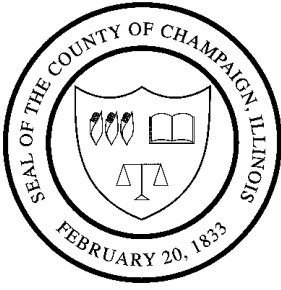


**CHAMPAIGN COUNTY BOARD
HIGHWAY & TRANSPORTATION COMMITTEE
Summary of Action Taken at the August 8, 2025, Meeting**

MEMBERS PRESENT: Jon Cagle, Lorraine Cowart, Brett Peugh, Ed Sexton, Matt Sullard

MEMBERS ABSENT: Samantha Carter, Jake Fava

<u>Agenda Item</u>	<u>Action Taken</u>
I. Call to Order and Roll Call	9:20 AM, 5 Committee members present, 2 absent
II. Approval of Agenda/Addendum	Approved
III. Approval of Minutes-May 9, 2025	Approved
IV. Public Input	None
V. Presentations from Outside Entities	None
VI. Communications	None
VII. New Business	
A. County & Township Motor Fuel Tax Claims, May, June & July 2025	Received and placed on file
B. Resolution for Champaign County Regional Planning Commission CUUATS Fees, Section #25-00000-00-ES	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution for Champaign County Regional Planning Commission CUUATS Fees, Section #25-00000-00-ES</i>
C. Resolution for Contract Award Authority, Compromise Township, #24-06141-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Resolution for Contract Award Authority, Compromise Township, #24-06141-00-BR</i>
D. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Urbana Township, #25-30154-00-BR	<i>*RECOMMEND COUNTY BOARD APPROVAL of Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Urbana Township, #25-30154-00-BR</i>
VIII. Other Business	None
IX. Presiding Officer's Report	None
X. Designation of Items to be Placed on the Consent Agenda	VII-B, C, and D
XI. Adjournment	9:33 AM <i>*Denotes Inclusion on the Consent Agenda</i>



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Tuesday, August 12, 2025 at 6:30 p.m.

Shields-Carter Meeting Room

Bennett Administrative Center

102 E. Main Street, Urbana, Illinois

Agenda Items

Action

- | | |
|---|--|
| I. <u>Call to Order</u> | 6:31 p.m. |
| II. <u>Roll Call</u> | 16 members present |
| III. <u>Approval of Agenda/Addenda</u> | Approved as amended |
| IV. <u>Approval of Minutes</u>
A. June 10, 2025 – Regular Meeting | Approved |
| V. <u>Public Input</u> | Reynaldo Camas |
| VI. <u>Communications</u> | Mr. Peugh and Mr. Farney |
| VII. <u>Justice and Social Services</u>
A. CU One to One Mentoring Program | Presentation |
| B. Monthly Reports – All reports are available on each department’s webpage through the department reports page <ul style="list-style-type: none">• Emergency Management Agency – May & June 2025• Probation & Court Services – May & June 2025 and 2nd Quarterly Report• Public Defender – June & July 2025• Animal Control – June & July 2025 | Received and placed on file |
| C. <u>Other Business</u> | None |
| D. <u>Chair’s Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | None |
| VIII. <u>Policy, Personnel, & Appointments</u>
A. County Executive | |
| 1. Monthly HR Report – June & July 2025 | Received and placed on file |
| 2. Appointments/Reappointments (<i>italics indicates incumbent</i>) <ul style="list-style-type: none">a. Resolution Changing the Terms of Current Urbana-Champaign Sanitary District Trustees and Updating the Term for Future Appointments | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution changing the terms of current UCSD trustees and updating the term for future appointments</i> |

- | | |
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| b. Resolution Appointing <i>Debra Griest</i> to the Beaver Lake Drainage District, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Debra Griest to the Beaver Lake Drainage District</i> |
| c. Resolution Appointing <i>Doug Bluhm</i> to the Drainage District #10 Town of Ogden, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Doug Bluhm to the Drainage District #10 Town of Ogden</i> |
| d. Resolution Appointing <i>Bryan Schluter</i> to the Harwood & Kerr Drainage District, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Bryan Schluter to the Harwood & Kerr Drainage District</i> |
| e. Resolution Appointing <i>Levi Kopmann</i> to the Kerr & Compromise Drainage District, term 9/1/2025-8/31/2028 | Removed from agenda |
| f. Resolution Appointing <i>David Mennenga</i> to the Longbranch Drainage District, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing David Mennenga to the Longbranch Drainage District</i> |
| g. Resolution Appointing <i>Michael Buhr</i> to the Prairie Creek Drainage District, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Michael Buhr to the Prairie Creek Drainage District</i> |
| h. Resolution Appointing <i>Kenneth Decker</i> to the South Fork Drainage District, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Kenneth Decker to the South Fork Drainage District</i> |
| i. Resolution Appointing <i>Brian Buss</i> to the S. Joseph #3 Drainage District, 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Brian Buss to the St. Joseph #3 Drainage District</i> |
| j. Resolution Appointing <i>Brian Buss</i> to the St. Joseph #4 Drainage District, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Brian Buss to the St. Joseph #4 Drainage District</i> |
| k. Resolution Appointing <i>Keith Harms</i> to the West Branch Drainage District, term 9/1/2025-8/31/2028 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Keith Harms to the West Branch Drainage District</i> |

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| 1. Resolution Appointing Alejandro Gomez, Jr. to the Mental Health Board, unexpired term ending 12/31/2028 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Alejandro Gomez Jr. to the Mental Health Board |
| m. Currently vacant appointments – full list and information is available on the County’s website | Information only |
| 3. Job Content Evaluation Committee | |
| a. Creation of the Building Supervisor Position in the Physical Plant Department, effective August 29, 2025 | RECOMMEND COUNTY BOARD APPROVAL of a resolution creating the Building Supervisor position in the Physical Plant Department |
| b. Recommendation to Reclassify the Legal Secretary Position in the Public Defender’s Office to an Administrative Legal Secretary | RECOMMEND COUNTY BOARD APPROVAL of a resolution reclassifying the Legal Secretary position in the Public Defender’s Office |
| B. County Clerk | |
| 1. Fee Reports | Received and placed on file |
| • Monthly Reports – May, June & July 2025 | |
| • Semi-Annual Reports – June 2025 | |
| C. <u>Other Business</u> | None |
| D. <u>Chair’s Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | VIII. A. 2a-d, f-l |

IX. Finance

- | | |
|---|---|
| A. Budget Amendments/Transfers | |
| 1. Monthly General Corporate Budget Amendment Report – July 2025 | Information only |
| 2. Budget Amendment BUA 2025/7/556
Fund 2671 Court Document Storage / Dept 030
Circuit Clerk
Increased Appropriations: \$115,000
Increased Revenue: \$0
Reason: Appropriation for the digitization of divorce case records from 1996-2020. | *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2025/7/556 |
| 3. Budget Amendment BUA 2025/8/22
Fund 2685 Specialty Courts / Dept 031 Circuit Court
Increased Appropriations: \$12,000
Increased Revenue: \$0
Reason: Appropriation of funds to support client-related costs in the specialty courts program through the remainder of FY2025. | *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2025/8/22 |

- | | |
|--|--|
| B. Treasurer | |
| 1. Monthly Report – April, May, June & July 2025 –
Reports are available on the Treasurer’s webpage | Received and placed on file |
| C. County Executive | |
| 1. FY2024 Audit Update | Information only |
| 2. Preliminary Research and Proposal per Board
Request of Auditor’s Statutory Duties | Request to see a resolution on the August
County Board agenda |
| D. <u>Other Business</u> | None |
| E. <u>Chair’s Report</u> | None |
| F. <u>Designation of Items to be Placed on the Consent
 Agenda</u> | IX. A. 2-3 |
| X. <u>Other Business</u> | None |
| XI. <u>Adjournment</u> | 9:11 p.m. |

**Denotes Inclusion on the Consent Agenda*

RESOLUTION NO. 2025-239

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS IN THE
PHYSICAL PLANT DEPARTMENT – BUILDING SUPERVISOR

WHEREAS, the County Board has approved the Champaign County Salary Administration Guidelines, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Salary Administration Guidelines, the Champaign County Physical Plant Department has requested the addition of a Building Supervisor Position; and

WHEREAS, the Job Content Evaluation Committee, reviewed the Building Supervisor position and recommends the creation of the position and for the position to be assigned to Grade Range G; and

WHEREAS, The Policy, Personnel and Appointments Committee of the Whole approved the Job Content Evaluation Committee's recommendation, and recommends to the County Board approval of the creation of the Building Supervisor position, to be assigned to Grade Range G, effective August 29, 2025; and

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of the Building Supervisor position, to be assigned to grade range G, effective August 29, 2025.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: Beth Vanichtheeranont, Chair – Policy, Personnel & Appointments Committee of the Whole

FROM: Michelle Jett, Director of Administration, and Job Content Evaluation Committee

DATE: July 23, 2025

RE: REVIEW and RECOMMENDATION for Building Supervisor

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by Michelle Jett, Director of Administration. The Committee was also provided with a job description for the position. Ms. Jett met with the Committee and explained the parameters and scope of responsibility for the position.

The goal for this position is to have a dedicated position focused on keeping County rental spaces fully rented, and for those buildings triage maintenance requests, perform minor maintenance tasks, and manage appropriate custodial services to the building.

The Job Content Evaluation Committee Report is as follows:

Date of Review by the JEC: July 23, 2025
Department Requesting: County Executive
Recommended Title of Position: Building Supervisor
Evaluated Job Points: 542
Recommended Classification Range: G
FY2025 Current Range Minimum: \$20.39
FY2025 Current Range Midpoint: \$25.48
FY2025 Current Range Maximum: \$27.49
Bargaining Status: Non-Bargaining
FLSA Status: Exempt

Pursuant to this review and evaluation, the Committee recommends the creation of the Building Supervisor position. A copy of the job description and updated table of organization are attached for your information and review.

At this time there is no additional funding request. Funding for this position is budgeted in the rental costs.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Committee of the Whole approval of the creation of the Building Supervisor, effective August 29th, 2025.

Thank you for your consideration of this recommendation.

Attachments

- Building Supervisor Job Description
- Facilities Department Org Chart

Champaign County Job Description

Job Title: Building Supervisor

Department: County Executive - Facilities

Reports To: Facilities Director

FLSA Status: Exempt

Prepared Date: July 2025

Pay Rate: G

SUMMARY Oversee the daily operations and maintenance of County rental properties. Liaise with tenants, coordinate and manage maintenance, custodial, and security activities, and ensure the facilities meet regulatory standards and codes.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- All aspects of maintaining full rental occupancy of the rental property.
- Coordinating and overseeing regular building maintenance and repairs. Completing repairs in some instances.
- Managing and directing custodial staff and activities. Completing cleaning activities in some instances.
- Preparing and carrying out emergency protocols and procedures.
- Maintaining a safe environment for building occupants and visitors.
- Monitoring maintenance budgets.
- Working with the Facilities Director to draft, manage, and implement yearly capital maintenance plan for rental buildings.
- Negotiating and liaising with third-party service providers.
- Conducting regular building inspections and preparing reports.
- Ensuring rented facilities are in compliance with applicable policies, regulations, and building codes.
- Responding to inquiries and requests by building tenants and resolving any problems or issues.

KNOWLEDGE, SKILLS, AND ABILITIES

At least 3 years of experience as a building manager or in a similar role.

Knowledge of relevant laws, regulations, and building codes.

Excellent project management and negotiation skills.

Good communication and customer service skills.

Strong critical thinking and problem-solving skills.

EDUCATION and/or EXPERIENCE

Three-five years experience in real estate management, building maintenance, or related field.

PHYSICAL DEMANDS

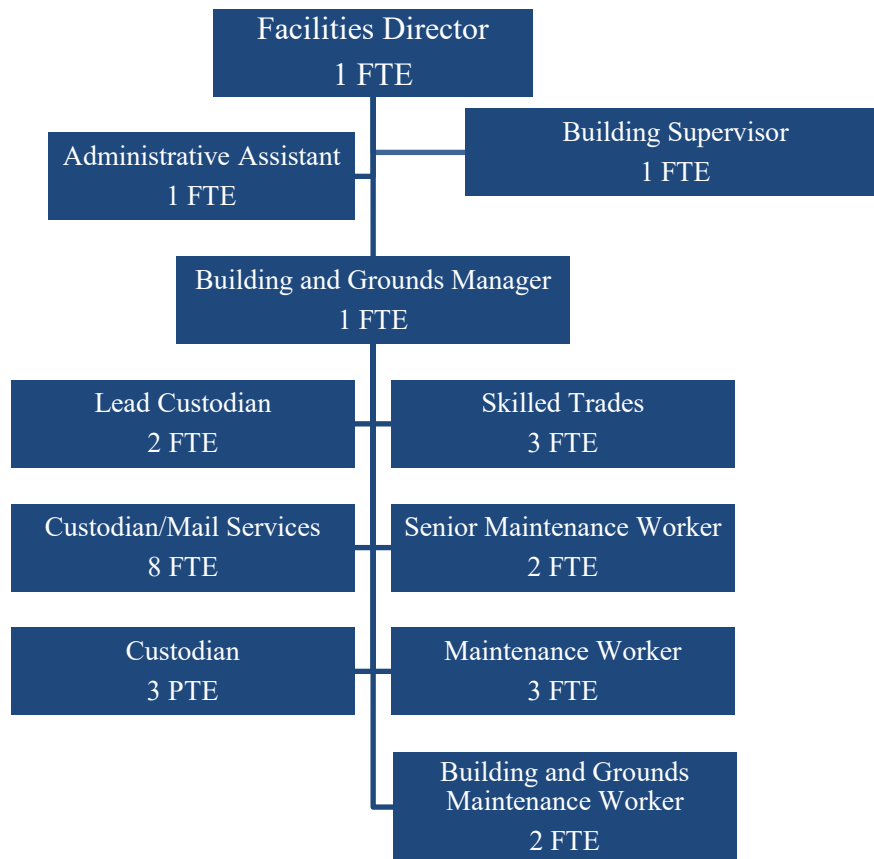
This position has the physical capability requirements of the Department of Labor classification of Medium to Heavy Work.

These physical demands of this position require activities such as sitting, walking, standing, bending, stooping, climbing stairs and ladders, lifting, moving, and carrying objects, operating maintenance and cleaning equipment, and driving an automobile.

WORK ENVIRONMENT

The work is performed primarily in an office environment, but work exposure involves maintenance activities, routine and more significant, cleaning supplies and labor. Safety precautions are required.

Physical Plant – 1080-071



Physical Plant positions: 27

RESOLUTION NO. 2025-240

RESOLUTION AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS IN THE
PUBLIC DEFENDER'S OFFICE – ADMINISTRATIVE LEGAL SECRETARY

WHEREAS, the County Board has approved the Champaign County Salary Administration Guidelines, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Salary Administration Guidelines, the Public Defender has requested the review and re-evaluation of the Legal Secretary position within the Champaign County Public Defender's Office; and

WHEREAS, the Job Content Evaluation Committee reviewed the Legal Secretary position and recommends a reclassification to Administrative Legal Secretary, from Grade Range E to Grade Range F; and

WHEREAS, the Policy, Personnel and Appointments Committee of the Whole approved the Job Content Evaluation Committee's recommendation for the reclassification of the Legal Secretary position to an Administrative Legal Secretary, from Grade Range E to Grade Range F, effective August 29, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the reclassification of the Legal Secretary position in the Public Defender's Office to an Administrative Legal Secretary in Grade Range F, effective August 29, 2025.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Steve Summers, County Executive

MEMORANDUM

TO: Beth Vanichtheeranont, Chair – Policy, Personnel & Appointments Committee of the Whole

FROM: Michelle Jett, Director of Administration, and Job Content Evaluation Committee

DATE: July 31, 2025

RE: RECOMMENDATION for Administrative Legal Secretary

Champaign County Public Defender Elisabeth Pollock requested the Legal Secretary position in her office to be upgraded to Administrative Legal Secretary. This position already exists in the Circuit Court and the State's Attorney's Office. The JEC does not see a need to review a new job description for this position and instead, recommends the Public Defender positions be upgraded to Administrative Legal Secretaries with the attached job description. It will then be in the same grade as the Administrative Legal Secretaries in the Circuit Court and SAO.

Legal Secretary

Recommended Classification Range: E
FY2025 Current Range Minimum: \$19.00
FY2025 Current Range Maximum: \$26.91
Bargaining Status: AFSCME
FLSA Status: Non-Exempt

Administrative Legal Secretary

Recommended Classification Range: F
FY2025 Current Range Minimum: \$21.00
FY2025 Current Range Maximum: \$28.87
Bargaining Status: AFSCME
FLSA Status: Non-Exempt

Promotion into the three Administrative Legal Secretary positions would require a 10% raise per the collective bargaining agreement. Currently, there is no additional funding request.

Thank you for your consideration of this recommendation.

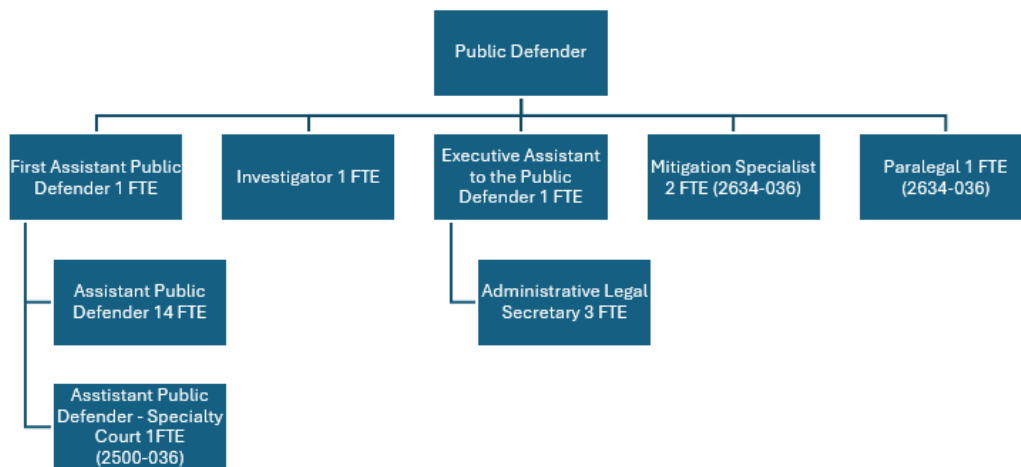
REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Committee of the Whole approval of the upgrade of Legal Secretary – Public Defender to Administrative Legal Secretary – Public Defender, effective August 29th, 2025.

Attachments

- Legal Secretary Job Description
- Administrative Legal Secretary Job Description

Proposed Org Chart



Champaign County Job Description

Job Title: Legal Secretary
Department: Public Defender
Reports To: Administrative Assistant
FLSA Status: Non-exempt
Employment Status: AFSCME - Courts
Prepared Date: April, 2004

SUMMARY Provides clerical assistance to attorneys in the Public Defender's Office.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Handles confidential matters relating to all divisions of the Public Defender's Office.

Types all legal documents relevant to the defense of clients in cases charged.

Answers the telephone and provides information to County staff and the general public which may require understanding of case process.

Greets visitors and directs them to proper offices or courtrooms.

Composes routine correspondence.

Copies court files and faxes documents.

Obtains information utilizing the County computer terminals.

Maintains a variety of office files and records including files of arrest warrants, records on felonies, misdemeanors and traffic cases, neglect and abuse cases and a tracking system for drug asset forfeiture proceedings, child support cases, etc.

Schedules appointments and may obtain pertinent information to individual cases with a subpoenaed witness, victims, law enforcement personnel and other parties.

SUPERVISORY RESPONSIBILITIES None.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE High school diploma or general education degree (GED) with some further secretarial education training in word processing and computer preferred and one year of experience; or equivalent combination of education and experience. Requires knowledge of modern office practices, principles of modern record keeping, setup and

maintaining filing systems and of legal phrases and terminology. Requires skill in operating a personal computer, word processing software, typewriter and in oral communications. May require skill in the use of dictaphones and transcribing equipment.

LANGUAGE SKILLS Ability to read and comprehend simple instructions, correspondence and memos. Ability to write correspondence. Ability to effectively present information in one-on-one and small group situations to the general public, co-workers and other employees of the organization. Requires good knowledge of the English language and spelling.

MATHEMATICAL SKILLS Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk; or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

NOTE: This document contains wording of a description of a general class of positions within the Champaign County salary administration program. The description contains examples of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position with this class. "Essential functions" are to be determined at the position or job level within each department.

Champaign County Job Description

Job Title: Administrative Legal Secretary

Department: Public Defender

Reports To: Administrative Assistant, Attorney, Counselor, or Investigator

FLSA Status: Non-exempt

Employment Status: Bargaining Unit - AFSCME - Courts

Prepared Date: August 2025

SUMMARY Performs specialized and confidential secretarial duties which often require independent judgment; handles clerical and administrative functions; prepares standard legal documents for attorney review; coordinates attorney and court calendars; coordinates with paralegal regarding necessary legal paperwork; tracks and organizes digital and paper discovery and pleadings when provided by the courts and the State's Attorney's Office.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Serves as backup secretary for other assigned legal secretaries.

Handles confidential matters relating to all divisions of the Public Defender's Office.

Schedules hearings/meetings; notifies the Court and all necessary parties.

Attends court hearings with attorney to take court notes; assists in monitoring case flow which may include obtaining signatures of Judge on Orders and obtaining updated information on parties in cases.

Drafts answers to discovery for attorney review.

Drafts writs to ensure clients are present for crucial hearings.

Drafts subpoenas to obtain relevant information to support attorneys and clients, exercising discretion in determining the appropriate language and parameters.

Draft summons to ensure witnesses and clients are present at crucial hearings.

Answers the telephone and provides information to County staff and the general public requires understanding of case process.

Greets visitors and directs them to proper offices or courtrooms.

Provides guidance and community resources to clients in need.

Inputs required data on department's and Courts databases.

Composes routine correspondence requesting information or answering inquiries about specific cases.

Takes and transcribes dictation.

Copies court files and faxes documents.

Facilitates intergovernmental cooperation by identifying work-flow, documentation, staffing and equipment problems; identifies gaps and overlaps in program services and efforts; responsible for organizing optimal operational efficiency and effectiveness of staffing functions; provides policy input and procedural recommendations for the Public Defender's Office; monitors response time in providing constituent service; responsible for identifying, documenting, analyzing and reporting on a wide variety of provisions of services issues.

Obtains information on cases by utilizing the County computer terminals and case tracking software.

Creates paper and electronic client files as cases are opened.

Review, scan, and close resolved case files.

Maintains on-going contact with court personnel to facilitate daily scheduling of Arraignment Court.

Maintains Arraignment Court paperwork for attorneys to bring to court.

Maintains a variety of office files and records including files of arrest warrants, records on felonies, misdemeanors and traffic cases, neglect and abuse cases, etc.

May attend meetings as the representative of the department or specialized department function.

May supervise secretarial/clerical staff.

May train and coordinate volunteers, interns, and externs.

Receives phone calls and talk to defendants, victims, and witnesses who walk in or telephone with questions or problems.

SUPERVISORY RESPONSIBILITIES May supervise and train secretarial/clerical employees, volunteers, interns, or externs for the Public Defender's Office. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws.

Responsibilities include interviewing and training employees; assigning and directing work; appraising performance, addressing complaints, and resolving problems.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE High school diploma or general education degree (GED) and three years or more of progressively responsible secretarial experience, including one year as legal secretary; or equivalent combination of education and experience. Requires knowledge of modern office practices, principles of modern record keeping, setup and maintaining filing systems and of legal phrases and terminology. Requires skill in operating a personal computer, word processing software, and in oral communications. May require skill in the use of dictaphones and transcribing equipment.

LANGUAGE SKILLS Ability to read, analyze, and understand court transcripts, summons, warrants and County and State governmental regulations. Ability to write correspondence. Ability to effectively present information and respond to questions in one-on-one and small group situations to the general public, coworkers, and other employees of the organization. Requires good knowledge of the English language and spelling.

MATHEMATICAL SKILLS Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs. Ability to calculate amounts such as discounts, interest, commissions, proportions, percentages, and area.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations. Ability to organize and prioritize work and to coordinate a number of activities simultaneously.

CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk; or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

NOTE: This document contains wording of a description of a general class of positions within the Champaign County salary administration program. The description contains examples of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position with this class. "Essential functions" are to be determined at the position or job level within each department.

Excerpt from the AFSCME Agreement with the Chief Judge

Section 8.07 - Wages Upon Transfer

An Employee who is promoted, demoted, or transferred to a new job classification with a different wage scale shall be compensated as follows:

- a. Lateral Transfer – An Employee shall not have his/her pay reduced as a result of a lateral transfer to a different position within the same grade range.
- b. Promotion – An Employee who is promoted to a new job classification with a different wage scale shall have his/her pay adjusted to the new wage scale minimum or by a 10% increase, whichever is greater.
- c. Demotion – An Employee who is demoted or accepts a position in a lower grade range shall not have his/her pay adjusted unless it is higher than the lower grade range maximum, in which case it will be adjusted down to the maximum pay for that grade range.

RESOLUTION NO. 2025-241

PAYMENT OF CLAIMS AUTHORIZATION

August 2025

FY 2025

WHEREAS, The County Auditor has examined the Expenditure Approval List of Claims against the County of Champaign totaling \$10,817,633.64 including warrants 48630 through 49720 and ACH payments 506103 through 506385 and

WHEREAS, The claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, Claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, The County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, The County Board finds all claims on the Expenditure Approval List to be due and payable;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$10,817,633.64 including warrants 48630 through 49720 and ACH payments 506103 through 506385 approved.

PRESENTED, ADOPTED, APPROVED, by the County Board this 2^{1st} day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

RESOLUTION NO. 2025-242

PURCHASES NOT FOLLOWING PURCHASING POLICY

August 2025

WHEREAS, Purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, The Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on August 21, 2025 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of August A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

FOR COUNTY BOARD APPROVAL
08/21/2025

PURCHASES NOT FOLLOWING THE PURCHASING POLICY AND EMERGENCY PURCHASES
For items paid 07/01/2025 through 07/31/2025

	DEPARTMENT	INV/PO DATE	PAID DATE	DESCRIPTION	VENDOR	AMOUNT
	FY2023 and FY2024 PAYMENTS MADE IN FY2025					
**	Court Services	6/23/2025	7/11/2025	2024 portion is \$690.00 out of the total 2024/2025 \$1125.00 Attorney Fee	Haley Bezner	\$ 690.00
**	Court Services	6/24/2025	7/18/2025	Attorney Fees for services in 2024	Meyer Capel Law	\$ 90.00
**	Board of Review	12/1/2023	7/11/2025	Office clock purchased in 2023.	Amazon Capital Services	\$ 20.95
**	Board of Review	1/1/2024	7/11/2025	Calculator and webcam purchased in 2023.	Amazon Capital Services	\$ 43.98
	INAPPROPRIATE USE OF COUNTY FUNDS					
**	States Attorney	5/12/2025	7/11/2025	Bob Evans (breakfast) purchased for interns on county credit card \$396.89 out of \$5,194.54 total.	JP Morgan	\$ 396.89
	NEGLECTED TO USE TAX-EXEMPT STATUS					
**	Child Advocacy Center	6/30/2025	7/11/2025	\$8.79 sales tax paid on \$106.25 Canva Printing purchase of \$3479.19 total	JP Morgan	\$ 8.79

** Already paid (information only)

RESOLUTION NO. 2025-243

BUDGET AMENDMENT

August 2025

FY 2025

WHEREAS, The County Board has approved the following amendment to the FY2025 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2025 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2025 budget.

Budget Amendment BUA 2025/5/41

Fund: 1080 General Corporate

Dept: 042 Coroner

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

502001 Professional Services

68,300

Total 68,300

Increased Revenue:

None: From Fund Balance

0

Total 0

REASON: To cover the anticipated shortfall for autopsy services.

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded

& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

Journal Proof Report



Journal Number: 41 Year: 2025 Period: 5 Description: Appropriat Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0252a-02-042-000-000-0000-502001-	PROFESSIONAL SERVICES	Request for Autopsies		\$68300.00	
			Journal 2025/5/41	Total	\$68300.00	\$0.00

Fund: 1080 General Corporate
Dept: 042 Coroner
Reason: To cover the anticipated shortfall for autopsy services.

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$68300.00
	1080-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$68300.00	
	Fund Total	68300	68300



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

102 E. Main Street, Urbana, Illinois 61801

Steve Summers, County Executive

MEMORANDUM

TO: County Board Members
FROM: Steve Summers, County Executive
 Michelle Jett, Director of Administration
 Kathy Larson, Economic Development Specialist/ARPA Project Manager
DATE: August 13, 2025
RE: ARPA Update

An ARPA project summary is listed below. Also attached to this memo are the financial overview and project timeline. Completed payments/projects include:

Affordable Housing Assistance	County ARPA Funds	Other Funds	Outcome Overview
C-U at Home low-barrier winter shelter services	\$150,000	\$438,012	12/20/2021 – 4/15/2022: Men's shelter served 161 unduplicated clients; Women's shelter served 41 unduplicated clients
Central Illinois Land Bank Authority	\$405,490	N/A	Provided funding for 12 rural housing rehabs in Champaign County for low income families
Habitat for Humanity	\$120,000	\$680,000	Assisted 4 house builds in Champaign County for low-to moderate income families
Broadband Projects	County ARPA Funds	Other Funds	Outcome Overview
Broadband Plan	\$85,500	N/A	Creation of broadband master plan for Champaign County
Community Violence Intervention	County ARPA Funds	Other Funds	Outcome Overview
A Vision to Succeed	\$45,000	N/A	238 male youths served by mentorship and beneficial programs
American Legion Stand Down events	\$20,000	\$3,779	Assisted 186 individuals and provided resources for homeless veterans
East Central Illinois Youth for Christ	\$65,000	N/A	Assisted purchase of multi-passenger vehicular bus to transport youth
Housing Authority landlord incentives	\$77,650	N/A	82 households with a total of 224 individuals were housed, 29 landlords and property management companies received incentives
Housing Authority supportive services	\$216,575	N/A	318 clients served and over 200 families/individuals housed
Mahomet Area Youth Club	\$240,000	N/A	Assisted out-of-school and after-school programs for over 300 youth
Trauma & Resilience Initiative	\$250,000	\$450,000	Supported 287 people by providing services to assist individuals and families impacted by community violence

Urbana Neighborhood Connections Center	\$65,000	N/A	Assisted purchase of multi-passenger vehicle to transport students
Veterans Affairs Stop the Violence (Robbie C. Walker)	\$165,000	N/A	Mental wellness initiative for Veterans, serving more than 180 people
YWCA Strive Program	\$100,000	\$71,900	Provided basic digital skills training for 39 clients, to improve workforce success
County Department Projects	County ARPA Funds	Other Funds	Outcome Overview
Assessment Exemption Monitoring	\$25,512	N/A	Administrative cost for 6 months of homestead exemption monitoring
Board of Review data & analytics	\$14,586	N/A	Property data and analytics for valuations, comparable, rates, appeals
Children's Advocacy Center counseling	\$15,035	N/A	Over 100 counseling appointments conducted with victims of abuse
Children's Advocacy Center flooring	\$19,760	N/A	Floor replacement due to permanent damage from increased client traffic
Circuit Clerk partitions	\$129,847	N/A	Protective/partition office dividers
Circuit Clerk equipment and technology	\$84,295	N/A	Purchase of technology equipment and updates to provide services
Coroner X-Ray unit	\$40,768	N/A	X-rays of decedents for Champaign County and additional counties; assist in serving as a regional mass fatality disaster response agency
County Board of Health Senior Study	\$45,000	\$13,914	Assist with Senior living needs assessment and market study
County Clerk equipment	\$228,960	N/A	Increase vote-by-mail processing capabilities, reduce reliance on in-person voting in response to the pandemic
County Clerk VBM Postage	\$78,589	N/A	Postage for vote-by-mail services
County Compensation Study	\$74,350	N/A	Employment classification and compensation analysis
County Plaza purchase	\$2,012,471	N/A	For County government services, classified under Revenue Replacement
County Total Rewards statements	\$13,000	N/A	Total rewards statements for employees and recruitment.
Employee premium pay	\$758,799	N/A	Assisted 530 eligible County employees
Human Resources Generalist	\$25,711	N/A	Employee retention and recruitment
Jail COVID Testing	\$20,216	FEMA	COVID testing of inmates
Jail full-body scanner	\$166,251	N/A	Assists with spatial distance to prevent and mitigate COVID
Planning & Zoning solid waste management services	\$10,000	N/A	Assistance toward solid waste management program services, waste collection event in Champaign County
Public Defender technology	\$21,637	N/A	Laptops, software, monitors to assist legal research, writing, discovery review, and client management
Sheriff's Office combatting community violence initiatives	\$37,193	N/A	Mentoring program, initiatives to enhance community-police relationship building; served 681 individuals
Sheriff's Office Mobile Command Post	\$507,531	N/A	Assists with community needs and community violence interventions

State's Attorney Office Digital Evidence Management System	\$408,442	N/A	Technology to process digital evidence in support of law enforcement response to violence in the community
Early Learning Assistance	County ARPA Funds	Other Funds	Outcome Overview
Early Childhood Facility	\$2,000,050	\$500,000	Assisting 64 children and families with early childhood learning services.
Household Assistance	County ARPA Funds	Other Funds	Outcome Overview
RPC household assistance	\$263,000	N/A	Assisted 338 households with bills for water, sewer, utilities, rent, mortgage
RPC summer cooling assistance	\$100,000	N/A	Assisted 191 households/516 individuals with utility payment support
UCSD past-due sewer / water bill assistance	\$150,000	N/A	Assisted 1,503 past-due (at least 60 days) residential accounts; maximum \$500 assistance per account
Village of Mahomet sewer bill assistance	\$25,000	N/A	Assisted 133 residential accounts
Mental Health Services	County ARPA Funds	Other Funds	Outcome Overview
Mental Health Board Contracts	\$592,897	\$1,235,574	Assisted over 1,002 clients and families with mental health assistance/services through 9 community programs
The Nest Postpartum Support	\$120,000	N/A	Assisted 91 families while their child was in the Neonatal Care Intensive Unit
Non-Profit Assistance	County ARPA Funds	Other Funds	Outcome Overview
Visit Champaign County Foundation	\$150,000	\$800,000	Improvements to Heritage Trail and Skelton Park
Small Business Assistance	County ARPA Funds	Other Funds	Outcome Overview
Champaign County EDC Talent Attraction Program	\$50,000	\$10,000	Connects newcomers with community assets & over 125 prospective employers
Justine PETERSEN Loan Program	\$250,000	\$2,250,000	Assisted interest rate & loan loss reserve for 148 disadvantaged small businesses
Water Infrastructure Projects	County ARPA Funds	Other Funds	Outcome Overview
Champaign County Environmental Stewards	\$650,000	\$2,200,000	Nonpoint source pollution prevention: household hazardous waste property prep
Penfield Water District	\$190,000	\$29,185	Replacement of hydropneumatic tank, serving 104 households
Seymour Water District	\$59,092	N/A	Replacement of water meters that serve 156 households
Triple Fork Drainage District	\$90,000	\$30,000	Culvert improvements, affecting 234 area households
Village of Ivesdale	\$175,000	\$863,242	Water distribution system improvements, serving 142 households
Village of Ludlow	\$340,000	\$2,510,000	Water treatment plant/distribution system improvements, serving 173 households
Village of Ogden	\$200,000	\$200,000	Stormwater drainage improvements, serving 96 households
Village of Royal	\$200,000	\$750,000	Water treatment plant improvements, serving 139 households

Village of St. Joseph	\$200,000	\$1,271,321	Storm sewer reconstruction design work, serving 1,431 households
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Contracts/IGAs that are being implemented:

1. Administration
 - ARPA project management coordination with RPC
2. Affordable Housing Assistance
 - Cunningham Township emergency and transitional housing – serving 339 clients to date
 - Housing Authority emergency shelter – renovations underway
3. Broadband Projects
 - Broadband advocacy with Champaign County Farm Bureau
 - Finley Engineering broadband consulting services
 - Volo connectivity for HACC properties - underway
 - Volo rural broadband infrastructure - underway
4. Community Violence Intervention
 - Chamber iRead iCount for young students – serving 575 children to date
 - Crime Stoppers rewards for anonymous crime reporting – 20 tipsters, 88 arrests to date
 - DREAAM services for families: assisting 315 clients to date
 - East Central Illinois Building & Trades Council training: assisting 66 clients to date
 - H3 Coalition/FirstFollowers: assisting 500 clients to date
 - RPC SLEEP Program: assisting 31 clients to date
 - Urbana Park District health and wellness facility: facility open
5. County Department Projects
 - Animal Control services
 - Animal Control software
 - County records digitization
 - County drainage district coordination
 - Facility projects
 - IT cybersecurity, equipment, and upgrades
 - Jail consolidation project
 - Public Defender expert funding
 - Treasurer’s office staff and equipment
6. Household Assistance
 - RPC/Townships household rent assistance: assisting 102 clients to date
7. Non-Profit Assistance
 - New American Welcome Center at the University YMCA – assistance for mental health and language barrier services via Immigrant Service Organizations; 634 individuals to date
8. Small Business Assistance
 - Chamber of Commerce eCommerce platform – 8 vendors to date
 - Chamber of Commerce micro loan program – 11 businesses to date
 - Champaign County EDC small business assistance
9. Water Infrastructure Projects
 - Champaign County Farm Bureau nonpoint source pollution prevention: cover crop program underway
 - City of Champaign Garden Hills improvements
 - Mahomet Aquifer Mapping with the University of Illinois data collection
 - Pesotum Consolidated Drainage District stormwater drainage system improvements
 - Sangamon Valley Public Water District northward expansion design work, serving 123 potential future customers
 - Village of Pesotum stormwater drainage system improvements, serving 550 households

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (12/31/2024)	Projected 2025	Actual 2025 (6/30/2025)	Projected 2026	Projected Totals
INCOME												
Dept of Treasury	\$20,364,815	\$20,364,815	\$20,364,815	\$20,364,815								\$40,729,630
Investment Interest (flex funds)	\$40,000	\$10,963	\$195,211	\$206,995	\$120,000	\$348,551		\$108,419				\$674,929
TOTAL INCOME	\$20,404,815	\$20,375,778	\$20,560,026	\$20,571,810	\$120,000	\$348,551	\$0	\$108,419	\$0	\$0	\$0	\$41,404,559
EXPENSES												
Administration												
Administration & Auditor Costs			\$23,531	\$23,531	\$100	\$95	\$540	\$540	\$760	\$760		\$24,926
RPC Project Management Services	\$49,862	\$33,609	\$103,803	\$93,455	\$106,917	\$104,933	\$110,124	\$112,112	\$126,727	\$44,381	\$130,130	\$600,965
Administration Subtotal	\$49,862	\$33,609	\$127,334	\$116,986	\$107,017	\$105,028	\$110,664	\$112,652	\$127,487	\$45,141	\$130,130	\$625,891
Affordable Housing Assistance												
C-U at Home			\$150,000	\$150,000								\$150,000
Central Illinois Land Bank Authority			\$250,000	\$0	\$560,000	\$15,000	\$390,490	\$390,490				\$405,490
Cunningham Township					\$350,000	\$0	\$350,000	\$122,303	\$227,697			\$350,000
Habitat for Humanity			\$120,000	\$0	\$120,000	\$120,000						\$120,000
Housing Authority of Champaign Co.			\$675,000	\$0	\$675,000	\$0	\$675,000		\$675,000	\$501,884		\$675,000
Affordable Housing Subtotal	\$0	\$0	\$1,195,000	\$150,000	\$1,705,000	\$135,000	\$1,415,490	\$512,793	\$902,697	\$501,884	\$0	\$1,700,490
Broadband Projects												
Professional Services			\$222,350		\$139,610	\$0	\$0					\$0
CCFB - Broadband Advocacy			\$31,750	\$15,875	\$15,875	\$0	\$15,875		\$15,875			\$31,750
Finley/CCG Consulting			\$113,600	\$110,000	\$95,288	\$4,993	\$51,737	\$19,095	\$38,559	\$1,600	\$32,642	\$205,288
General/Other Prof. Services			\$2,800	\$2,719								\$2,719
UI - Broadband Survey			\$29,500	\$25,634								\$25,634
Capital												
NextLink Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$0					\$0
Volo Rural Broadband			\$1,200,000	\$0	\$4,700,000	\$0	\$4,000,000		\$4,700,000	\$3,097,780	\$4,700,000	\$9,400,000
Volo HACC Properties Broadband			\$200,000	\$0	\$195,000	\$0	\$97,500	\$113,124	\$81,876	\$81,876		\$195,000
Broadband Projects Subtotal	\$0	\$0	\$3,000,000	\$154,228	\$9,845,773	\$4,993	\$4,165,112	\$132,219	\$4,836,310	\$3,181,256	\$4,732,642	\$9,860,391
Community Violence Intervention												
A Vision to Succeed			\$15,000	\$7,500	\$22,500	\$13,554	\$23,946	\$23,946				\$45,000
American Legion Stand Down					\$20,000	\$10,000	\$10,000	\$10,000				\$20,000
Chamber iRead iCount					\$320,160	\$54,528	\$158,912	\$15,151	\$250,481	\$70,812		\$320,160
Crime Stoppers			\$100,000	\$25,000	\$75,000		\$75,000	\$26,181	\$48,819			\$100,000
DREAAM			\$500,000	\$0	\$500,000	\$200,323	\$299,677	\$251,839	\$47,838			\$500,000
East Central IL Building & Const. Trades					\$200,000		\$200,000	\$106,152	\$93,848			\$200,000
East Central IL Youth for Christ							\$65,000	\$65,000				\$65,000
H3 Coalition/FirstFollowers			\$500,000	\$62,500	\$687,500	\$324,300	\$363,200	\$126,460	\$236,740	\$119,546		\$750,000
Housing Authority Supportive Serv.			\$300,000	\$83,419	\$216,581	\$216,575						\$299,994
Housing Authority Landlord Inc.			\$85,000	\$7,350	\$77,650	\$77,650						\$85,000
Mahomet Area Youth Club					\$240,000	\$60,000	\$180,000	\$180,000				\$240,000
RPC SLEEP Program					\$500,000		\$500,000	\$44,036	\$455,964	\$19,747		\$500,000
Trauma & Resilience Initiative					\$250,000	\$55,158	\$194,842	\$117,897	\$76,945	\$76,945		\$250,000
Urbana Neighborhood Connections Ctr.							\$65,000	\$65,000				\$65,000
Urbana Park District					\$500,000	\$500,000						\$500,000
Veterans Affairs Stop the Violence					\$165,000	\$58,150	\$106,850	\$73,860	\$32,990	\$32,990		\$165,000

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (12/31/2024)	Projected 2025	Actual 2025 (6/30/2025)	Projected 2026	Projected Totals
YWCA Strive Program					\$100,000	\$25,000	\$75,000	\$54,691	\$20,309	\$20,309		\$100,000
<i>Community Violence Intervention Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$1,500,000</i>	<i>\$185,769</i>	<i>\$3,874,391</i>	<i>\$1,595,238</i>	<i>\$2,317,427</i>	<i>\$1,160,213</i>	<i>\$1,263,935</i>	<i>\$340,350</i>	<i>\$0</i>	<i>\$4,205,154</i>
County Department Projects												
Animal Control Services					\$75,000	\$691	\$74,309	\$34,291	\$40,018	\$20,000		\$75,000
Animal Control Software					\$67,765	\$43,129	\$40,956	\$27,600	\$13,356	\$1,231		\$84,085
Assessment Exemption Monitoring					\$25,512	\$25,512						\$25,512
Board of Review Data & Analytics							\$14,586	\$14,586				\$14,586
Children's Advocacy Center Flooring			\$19,760	\$19,760								\$19,760
Children's Advocacy Center Counseling					\$15,000	\$15,035						\$15,035
Circuit Clerk Digitization Equip			\$30,000	\$6,123	\$23,877	\$23,877						\$30,000
Circuit Clerk Court Technology			\$85,055	\$84,295								\$84,295
Circuit Clerk Partition Office Furn.			\$129,847	\$129,847								\$129,847
Coroner X-Ray Unit					\$41,000	\$40,768						\$40,768
County Board of Health Senior Study							\$45,000	\$45,000				\$45,000
Co Clerk/Admin/Treas/Cor Digitization			\$475,000	\$147,188	\$1,257,000	\$199,280	\$1,328,009	\$490,980	\$837,029	\$681,926		\$1,674,477
County Clerk Equipment			\$228,960	\$228,960	\$10,000	\$10,000	\$0					\$238,960
County Clerk VBM Postage			\$95,000	\$78,589								\$78,589
County Exec. Compensation Study							\$74,350	\$74,350				\$74,350
County Exec. Drainage District Coord.							\$35,000	\$6,366	\$28,634	\$6,521		\$35,000
County Exec. Total Reward Stments					\$13,000		\$13,000	\$13,000				\$13,000
County Plaza Purchase & Costs			\$2,012,471	\$2,012,471								\$2,012,471
Court Services Digital Kiosk			\$6,000	\$0								\$0
Court Services Equipment			\$6,989	\$0								\$0
Emergency Management Services							\$0					\$0
Facilities - Bennett Building									\$58,273	\$21,938		\$58,273
Facilities - Coroner									\$10,100			\$10,100
Facilities - Courthouse									\$35,700			\$35,700
Facilities - Pope Jail									\$97,682	\$92,132		\$97,682
Human Resources Generalist					\$35,000	\$25,649	\$62	\$62				\$25,711
IT A/V Equipment			\$40,000	\$29,600	\$5,000	\$5,000						\$34,600
IT Cybersecurity					\$125,000	\$13,494	\$111,506	\$56,345	\$55,161			\$125,000
IT Email Archival & Doc Mgmnt					\$275,000	\$0	\$275,000		\$275,000	\$254,405		\$275,000
IT Laptop Replacement			\$3,219	\$3,219			\$120,000		\$120,000			\$123,219
IT Multi-factor Authentication			\$44,383	\$44,383								\$44,383
Other Equipment (flex funds)			\$26,525	\$0								\$0
Planning & Zoning (solid waste mgmnt)					\$10,000	\$10,000						\$10,000
Premium Pay			\$758,799	\$758,799								\$758,799
Public Defender Expert Funding					\$35,000	\$13,570	\$71,430	\$29,340	\$42,090	\$37,738		\$85,000
Public Defender Technology					\$21,637	\$21,637						\$21,637
Sheriff's Office Community Resource			\$12,500	\$9,917	\$7,500	\$7,500						\$17,417
Sheriff's Office COVID Testing			\$20,216	\$20,216								\$20,216
Sheriff's Office Explorer Mentorship			\$12,500	\$12,367	\$7,500	\$7,410						\$19,777
Sheriff's Office Full Body Scanner			\$166,251	\$166,251								\$166,251
Sheriff's Office Jail Project					\$5,133,357		\$5,133,357	\$2,688,723	\$2,444,634	\$545,750		\$5,133,357
Sheriff's Office Mobile Command Post					\$514,444	\$514,444						\$514,444

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (12/31/2024)	Projected 2025	Actual 2025 (6/30/2025)	Projected 2026	Projected Totals
Sheriff's Office Updated Camera Syst.					\$1,350,000		\$1,350,000		\$1,148,244			\$1,148,244
State's Attorney Digital Evidence Syst.			\$188,317	\$188,317	\$113,529	\$111,414	\$108,711	\$108,711				\$408,442
Treasurer's Office Costs							\$194,412	\$16,594	\$177,818	\$46,702		\$194,412
To Be Determined (flex funds)			\$0	\$0	\$12,030		\$0					\$0
County Department Projects Subtotal	\$0	\$0	\$4,361,791	\$3,940,300	\$9,173,151	\$1,088,409	\$8,989,689	\$3,605,948	\$5,383,740	\$1,708,344	\$0	\$14,018,398
Early Learning Assistance												
Early Childhood Facility			\$2,000,000	\$25	\$1,999,975	\$2,000,025						\$2,000,050
Early Learning Assistance Subtotal	\$0	\$0	\$2,000,000	\$25	\$1,999,975	\$2,000,025	\$0	\$0	\$0	\$0	\$0	\$2,000,050
Household Assistance												
RPC Household Assistance			\$263,000	\$263,000								\$263,000
RPC/Townships Rent/Household Assist							\$50,000	\$30,000	\$20,000			\$50,000
RPC Summer Cooling Assistance							\$100,000	\$100,000				\$100,000
SVPWD Sewer Bill Assistance			\$12,000	\$0	\$0	\$0						\$0
UCSD Sewer Bill Assistance			\$150,000	\$150,000								\$150,000
Village of Mahomet Sewer Bill Assist.			\$25,000	\$25,000								\$25,000
Household Assistance Subtotal	\$0	\$0	\$450,000	\$438,000	\$0	\$0	\$150,000	\$130,000	\$20,000	\$0	\$0	\$588,000
Mental Health Services												
Mental Health Board Contracts	\$770,436	\$373,276	\$269,625	\$219,621								\$592,897
The Nest Postpartum					\$120,000	\$30,000	\$90,000	\$61,697	\$28,304	\$28,304		\$120,000
Mental Health Services Subtotal	\$770,436	\$373,276	\$269,625	\$219,621	\$120,000	\$30,000	\$90,000	\$61,697	\$28,304	\$28,304	\$0	\$712,897
Non-Profit Assistance												
Immigrant Service Organizations			\$250,000	\$83,333	\$416,667	\$154,700	\$261,967	\$167,031	\$94,936	\$38,600		\$500,000
VCCF Assistance - Heritage/Skelton					\$150,000	\$100,000	\$50,000		\$50,000	\$50,000		\$150,000
Non-Profit Assistance Subtotal	\$0	\$0	\$250,000	\$83,333	\$566,667	\$254,700	\$311,967	\$167,031	\$144,936	\$88,600	\$0	\$650,000
Small Business Assistance												
Chamber: eCommerce			\$114,000	\$22,800	\$91,200	\$65,413	\$25,787		\$25,787	\$453		\$114,000
Chamber: MicroLoan Program			\$186,000	\$18,600	\$167,400	\$116,400	\$51,000		\$51,000			\$186,000
EDC: Low Hurdle Grant Program			\$400,000	\$0	\$400,000		\$400,000		\$400,000			\$400,000
EDC: Talent Attraction			\$50,000	\$15,000	\$35,000	\$35,000						\$50,000
Justine Petersen: Loan Program			\$250,000	\$25,000	\$225,000	\$199,344	\$25,656	\$25,656				\$250,000
Small Business Assistance Subtotal	\$0	\$0	\$1,000,000	\$81,400	\$918,600	\$416,157	\$502,443	\$25,656	\$476,787	\$453	\$0	\$1,000,000
Water Infrastructure Projects												
CCES - HHW Project Assistance			\$650,000	\$162,500	\$487,500	\$388,787	\$98,713		\$98,713	\$98,713		\$650,000
City of Champaign Garden Hills					\$2,000,000				\$2,000,000			\$2,000,000
Cover Crop Program Assistance			\$245,000	\$122,500	\$122,500		\$122,500	\$122,500				\$245,000
Mahomet Aquifer Mapping			\$500,000	\$211,203	\$288,797	\$252,331	\$36,466	\$34,644	\$1,822	\$1,758		\$500,000
Rural Water Project Assistance												
Penfield Water District			\$190,000	\$0	\$190,000		\$190,000	\$190,000				\$190,000
Pesotum Cons. Drainage District			\$75,000	\$0	\$75,000		\$75,000		\$75,000			\$75,000
Sangamon Valley Public Water Dist.			\$500,000	\$93,575	\$406,425	\$256,999	\$149,426	\$34,123	\$115,303	\$15,690		\$500,000
Seymour Water District			\$60,000	\$0	\$60,000	\$41,834	\$17,258	\$17,258				\$59,092
Triple Fork Drainage District			\$90,000	\$90,000								\$90,000
Village of Ivesdale			\$175,000	\$118,114	\$56,886	\$56,886						\$175,000
Village of Ludlow			\$340,000	\$228,638	\$111,362	\$111,362	\$108,000		\$108,000	\$108,000		\$448,000
Village of Ogden			\$200,000	\$0	\$200,000	\$200,000						\$200,000

	Projected 2021	Actual 2021 (12/31/2021)	Projected 2022	Actual 2022 (12/31/2022)	Projected 2023	Actual 2023 (12/31/2023)	Projected 2024	Actual 2024 (12/31/2024)	Projected 2025	Actual 2025 (6/30/2025)	Projected 2026	Projected Totals
Village of Pesotum			\$175,000	\$12,848	\$162,152	\$18,170	\$143,981	\$6,726	\$137,255			\$175,000
Village of Royal			\$200,000	\$0	\$200,000		\$200,000	\$128,052	\$71,948	\$71,948		\$200,000
Village of St. Joseph			\$100,000	\$0	\$100,000	\$4,184	\$195,816	\$195,816				\$200,000
<i>Water Infrastructure Projects Subtotal</i>	<i>\$0</i>	<i>\$0</i>	<i>\$3,500,000</i>	<i>\$1,039,378</i>	<i>\$4,460,622</i>	<i>\$1,330,554</i>	<i>\$1,337,160</i>	<i>\$729,119</i>	<i>\$2,608,042</i>	<i>\$296,109</i>	<i>\$0</i>	<i>\$5,707,092</i>
TOTAL EXPENSES	\$820,298	\$406,885	\$17,653,750	\$6,409,040	\$32,771,196	\$6,960,102	\$19,389,953	\$6,637,328	\$15,792,237	\$6,190,441	\$4,862,772	\$41,068,363

ARPA Projects/Tasks Timeline

<div> <div></div> Completed Current Tasks for Topic </div> <div> <div>*</div> In Process/Priority </div> <div> <div></div> Projected for Future </div>	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025
Champaign County ARPA Funds												
Project List 1/2025 - 12/2025												
(as of 8/2025 working draft)												
Administration												
Coordination regarding ARPA rules, regulations, updates								*				
Coordination regarding ARPA reporting requirements								*				
Coordination and analysis of data for reporting								*				
Coordination of ARPA payments and documentation								*				
Communication with recipients, partners, board, staff, others								*				
Coordinate on terms of contracts								*				
Evaluate active projects with intended outcomes								*				
Work with recipients on performance reporting								*				
Submission of reports to Department of Treasury												
Affordable Housing Assistance												
Contract/funding/reporting - Cunningham Township								*				
Contract/funding/reporting - Housing Authority								*				
Broadband Projects												
Coordination with broadband professional services								*				
Contract/funding/reporting - CCFB for broadband advocacy								*				
Contract/funding/reporting - Volo for HACC properties								*				
Contract/funding/reporting - Volo for rural broadband								*				
Community Violence Intervention												
Contract/funding/reporting - American Legion Stand Down												
Contract/funding/reporting - Chamber iRead iCount								*				
Contract/funding/reporting - Crime Stoppers								*				
Contract/funding/reporting - DREAAM								*				
Contract/funding/reporting - East Central IL Building & Const.								*				
Contract/funding/reporting - H3 Coalition								*				
Contract/funding/reporting - Mahomet Area Youth Club												
Contract/funding/reporting - RPC SLEEP Program								*				
Contract/funding/reporting - Trauma & Resilience Initiative								*				
Contract/funding/reporting - Urbana Park District												
Contract/funding/reporting - VA Stop the Violence												
Contract/funding/reporting - YWCA Strive Program								*				
County Department Projects												
Coordination with departments on purchase/projects								*				
Household Assistance												
Contract/funding/reporting - RPC/Townships rent assistance								*				
Mental Health Services												
Contract/funding/reporting - The Nest Postpartum								*				
Non-Profit Organization Assistance												
Contract/funding/reporting - Immigrant Service Orgs								*				
Contract/funding/reporting - VCCF Sk. Park & Heritage Trail												
Small Business Assistance												
Contract/funding/reporting - Chamber eCommerce								*				
Contract/funding/reporting - Chamber micro loans								*				
Contract/funding/reporting - EDC business assistance								*				
Water Infrastructure Project Assistance												

ARPA Projects/Tasks Timeline

	<div> <div>Completed Current Tasks for Topic</div> <div>* In Process/Priority</div> <div>Projected for Future</div> </div>											
Champaign County ARPA Funds Project List 1/2025 - 12/2025 (as of 8/2025 working draft)	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025
Contract/funding/reporting - CCES HHW Project												
Contract/funding/reporting - City of Champaign Garden Hills												
Contract/funding/reporting - Cover Crop Program												
Contract/funding/reporting - Mahomet Aquifer Mapping								*				
Contract/funding/reporting - Pesotum Cons. Drainage District								*				
Contract/funding/reporting - SVPWD								*				
Contract/funding/reporting - Village of Ludlow												
Contract/funding/reporting - Village of Pesotum								*				
Contract/funding/reporting - Village of Royal												



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

102 E. Main Street, Urbana, Illinois 61801-2744

Steve Summers, County Executive

Memo

To: Chair Locke and County Board Members

From: Kait Kuzio, Grant Coordinator

Date: August 11, 2025

RE: August Grant Coordinator Update

Opioid Settlement Task Force

- July proposal from a rural Fire Protection District for first responder equipment
 - Drafted agreement w/ review from SAO, resolution, and bua transfer
- Attending and clerking task force meetings
- Doing initial proposal reviews

Opioid Settlement Requests

Spent

Dashboard – \$1,321.14

Rosecrance - \$7,500 MAT sign on bonus

CUH – \$580,000 mid-barrier renovations

CUPHD 1 – \$15,000 harm reduction supplies

Probation— \$2,000 transportation to in-patient treatment (approved, pending bua/will be paid asap)

Coroner—\$79,244.00 Randox Multistat Analyzer

CUPHD 2— \$45,424.00 harm reduction supplies

Broadlands-Longview Fire Protection District—\$18,000.00 medical equipment

Total Spent: \$748,489.14

Broadband Task Force

- Had a meeting at the end of July so Volo could provide the task force w/ an update
- Phase 1 includes 550 easement filings, and as of 7/31/25 approx. 276 had been acquired
- Phase 2 application is being reviewed
- Attending bi-weekly meetings with Finley Consultant and Kathy Larson
- Keeping an eye on funding opportunities to help with the digital equity piece

Public Defender Grant Opportunity

- Submitted an application w/ Chief PD Pollock for expert support through ICJIA
 - ICJIA's Budget Committee meeting is 8/21/25, so we should hear soon after

Adult Redeploy Illinois (ARI)/Drug Court

- Met w/ Court Administrator Lori Hansen and EA Christine Rantissi along with Drug Court Coordinator Krista March to review budget/Munis requirements for the new grant year

Illinois Arts Council Grant for Murals

- IAC put out another funding opportunity
- Worked with Director of Probation and Court Services Shannon Siders and Artist Leslie Kimble to complete and submit an application to work with the youth in the facility again to do murals in the pods
 - Submitted in early August

Firearms Safe Storage Strategies (FSSS)

- Final SFY25 report submitted and approved, previous grant year wrapped up
- FSSS Coordinator Shawna den Otter has several events scheduled for education and safe/lock distribution

Social Media

- Attending events, taking photos, and posting to social media.
- BAC Digital Signage

Street College

- Drafted an agreement to reallocate re-entry funding to Street College for programming through December 2025

Habitat for Humanity

- Collaborating to discuss housing and property taxes

Currently Researching

- Solar
 - Energy audit of all county buildings
- Public Defender's Office Opportunities
- Natural Plant Solutions for Standing Water
- Native Prairie Restoration
- Digital Equity

General

- Providing general grant support for CAC.
- Joined CUPHD's CC Violence Prevention Focus Group to help develop iPlan.
- Participating in IDPH's annual goal-setting meetings.
- Attending monthly CC Crisis Intervention Team Steering Committee Meetings.
- Attended budget meetings to learn about high priorities and focus areas for grant funding
- Bennett Center safety info for staff
- Mobility sleds hung in stairwells for safety
- Taking stock of brochures to display in BAC

Funding

- In my first year, Firearms Safe Storage Strategies funded 16.89% of my annual pay and fringes
 - Plus \$30,441.50 reimbursed for 2 additional County staff (Director of Administration and Firearms Safe Storage Strategies Coordinator)
- For the current year, an additional 10% of my annual pay and fringes will be funded by the Adult Redeploy Illinois grant
- As of July 1, 2025, approximately 27% of my annual pay and fringes will be reimbursed by grants for the SFY25

RESOLUTION NO. 2025-244

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE COUNTY OF
CHAMPAIGN AND BROADLANDS-LONGVIEW FIRE PROTECTION DISTRICT**

WHEREAS, the County has received opioid settlement funds and is committed to using those funds to support evidence-based, high-impact strategies to address the opioid crisis in Champaign County; and

WHEREAS, the County recognizes the importance of supporting first responder agencies serving opioid-impacted communities, particularly in rural areas where emergency medical response times are extended; and

WHEREAS, the Broadlands-Longview Fire Protection District (“BLFPD”) provides critical emergency medical response services in southeastern Champaign County and has identified a need for automated chest compression devices to improve resuscitation capacity during opioid overdose and related emergencies; and

WHEREAS, the BLFPD relies on a dedicated volunteer workforce, and Illinois law prohibits interruption of chest compressions once initiated, making automated compression devices a necessary tool for sustaining care during extended transport; and

WHEREAS, the County wishes to allocate \$18,000.00 in opioid settlement funds to BLFPD to support the purchase of two (2) automated chest compression devices to be used at each of the District’s two fire stations; and

WHEREAS, such funding shall be made in accordance with an intergovernmental subrecipient agreement between the County and BLFPD, to ensure compliance with all applicable terms, including reporting, recordkeeping, and programmatic requirements under the Illinois Opioid Allocation Guidelines;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, Illinois, that the County Executive is hereby authorized to execute an agreement with the Broadlands-Longview Fire Protection District in the amount of \$18,000.00 for the purchase of two automated chest compression devices, to be funded through opioid settlement proceeds, that such funds shall be used solely for the intended purpose and in accordance with the terms set forth in the agreement.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st of August A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____

**AGREEMENT BY AND BETWEEN THE COUNTY OF CHAMPAIGN, ILLINOIS AND
BROADLANDS-LONGVIEW FIRE PROTECTION DISTRICT REGARDING THE USE OF
OPIOID SETTLEMENT FUNDING FOR FIRST RESPONDER EQUIPMENT**

This **Agreement** is entered into by and between the County of Champaign, Illinois (“County”); and Broadlands-Longview Fire Protection District (“BLFPD”) hereinafter collectively referred to as “the Parties”, regarding funding for first responder equipment effective on the last date signed by a Party hereto.

WITNESSETH:

WHEREAS, units of local government had conferred upon them the following powers by Article VII, Section 10, of the 1970 Illinois Constitution:

"(A) Units of local government and school districts may contract or otherwise associate themselves, with the State, with other States and their units of local government and school districts, and with the United States to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or ordinance. Units of local government and school districts may contract and otherwise associate with individuals, associations, and corporations in any manner not prohibited by law or by ordinance. Participating units of government may use their credit, revenues and other resources to pay costs and to service debt related to intergovernmental activities"; and

WHEREAS, the County is a unit of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 and is authorized to enter into contracts with other public agencies and organizations in furtherance of public health and safety interventions; and

WHEREAS, the County has received opioid settlement funds and desires to utilize those funds to support evidence-based and high-impact strategies in response to the opioid crisis, including public safety interventions; and

WHEREAS, the BLFPD provides emergency response services to opioid-impacted communities in southeastern Champaign County; and

WHEREAS, the BLFPD seeks to purchase automated chest compression devices for use at each of its two fire stations to improve cardiac resuscitation capacity during opioid overdose response and related medical emergencies; and

WHEREAS, automated chest compression devices reduce the physical burden placed on first responder volunteers during overdose response and other cardiac emergencies, particularly in rural areas where extended transport times may require continuous compressions for thirty (30) to forty (40) minutes; and

WHEREAS, the BLFPD relies on a dedicated team of volunteer responders, and current Illinois law prohibits interruption of chest compressions once initiated, making automated devices a critical support tool to preserve responder capacity, safety, and performance in high-stress medical calls; and

WHEREAS, the County recognizes the importance of timely and effective first responder interventions in overdose scenarios and wishes to allocate a portion of its opioid settlement funds to support the District's acquisition of these lifesaving devices; and

WHEREAS, such provision of opioid settlement funding shall be construed as a subaward, with BLFPD as the subrecipient, and this Agreement construed as a subrecipient agreement;

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereafter set forth, the Parties agree as follows:

Section 1. PREAMBLE

The foregoing preambles are hereby incorporated into this Agreement as if fully restated in this Section 1.

Section 2. COUNTY agrees to the following:

- a. COUNTY shall provide BLFPD a one-time payment of \$18,000.00 in opioid settlement funding to assist with purchasing two automated chest compression devices for the district to support Champaign County opioid-impacted individuals and the first responders acting. BLFPD acknowledges that this is a one-time payment strictly for the equipment and that future funding must be formally requested.
- b. COUNTY shall provide BLFPD a copy of Final Distributor Settlement Agreement (Schedules A and B of Exhibit E of the Opioid Settlement Agreement, attached hereto and) incorporated by reference herein as Attachment C and/or D, and shall provide BLFPD with updates as to any additional terms, conditions, or related communications from the Illinois Department of Human Services and by the Illinois Office of Opioid Settlement Administration within.

Section 3. BLFPD agrees to the following:

- a. BLFPD agrees to utilize the \$18,000.00 in opioid settlement funding from the County to purchase medical first responder equipment, specifically two (2) automated chest

compression devices to serve their district.

- b. BLFPD agrees to use the funds exclusively for the purchase of two (2) automated chest compression devices. Funds shall not be used for administrative expenses, salaries, lobbying activities, or any other purpose outside the scope of harm reduction services and the approved uses outlined in Attachment D of this agreement. The BLFPD may utilize the automated chest compression devices in any instance where in its discretion the equipment would be of use, particularly given that at times it is unknown when aid is first administered the cause of a medical crisis.
- c. BLFPD agrees to comply with all applicable federal, state, and local statutes, rules, regulations, and guidelines governing the use, management, and reporting of opioid settlement funds, including all requirements set forth in Attachments C and D by the Illinois Department of Human Services and by the Illinois Office of Opioid Settlement Administration within.
- d. BLFPD agrees to complete the reporting form attached as Attachment B on a quarterly basis for one year from the date the funds are disbursed and provide it to the Opioid Settlement Task Force; should the Task Force cease to exist the reporting form shall be provided to the Champaign County Board Justice and Social Services Committee. The Champaign County Board or any of its committees may request an in-person review of the reporting form and services provides by BLFPD at any point during the year.
- e. BLFPD certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in the award as set forth in Attachments C and D or in this Agreement by any federal department or agency, or by the State of Illinois.

Section 4. Terms & Conditions:

a) Compliance

BLFPD shall comply with all applicable federal, state, and local laws and regulations related to harm reduction and first responder services.

b) Record-Keeping

BLFPD shall maintain records of all purchases made with the provided funds for a minimum of 3 years and shall make such records available to the County upon request. The County may conduct a financial or programmatic review to verify the appropriate use of provided funds.

c) Independent Status

BLFPD acknowledges that it is acting as an independent entity and not as an agent, employee, or representative of Champaign County Government. This AGREEMENT does not create any legal partnership or joint venture between the parties.

d) Amendments

This AGREEMENT may be amended only by writing signed by both parties.

e) Duration; Termination

The AGREEMENT shall remain in effect for one year from the date of payment. The County reserves the right to terminate this Agreement if BLFPD fails to meet its obligations.

f) Repayment and Misuse of Funds

If BLFPD is found to have used funds for unauthorized purposes, fails to provide the required report, or ceases to provide harm reduction services during the AGREEMENT period, the County reserves the right to request repayment of funds in whole or in part.

g) Indemnification

Each Party agrees to indemnify and hold harmless the other Party and its affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, to the extent they result from the negligence of the Indemnifying Party or its permitted successors and assigns in connection with the services provided under this Agreement, or to the extent they result from the breach of this Agreement by the Indemnifying Party. This indemnification and hold harmless obligation shall remain in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers on the date(s) below.

The County of Champaign, Illinois

Approved: _____

Steve Summers
County Executive
Champaign County

Date: _____

Approved: _____

Jennifer Locke
Board Chair
Champaign County

Date: _____

Broadlands-Longview Fire Protection District

Approved: _____

Clayton Bosch
Fire Chief
Broadlands

Date: _____

RESOLUTION NO. 2025-245

BUDGET AMENDMENT

August 2025

FY 2025

WHEREAS, The County Board has approved the following amendment to the FY2025 budget;

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board approves the following amendment to the FY2025 budget; and

BE IT FURTHER RESOLVED That the County Auditor be authorized and is hereby requested to make the following amendment to the FY2025 budget.

Budget Amendment BUA 2025/7/473

Fund: 2680 Opioid Settlement Fund

Dept: 075 General County

ACCOUNT DESCRIPTION

AMOUNT

Increased Appropriations:

502025 Contributions & Grants

18,000
Total 18,000

Increased Revenue:

None: From Fund Balance

0
Total 0

REASON: Appropriation of funds for the Agreement with the Broadlands-Longview Fire Protection District

PRESENTED, ADOPTED, APPROVED by the County Board this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded

& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

Journal Proof Report



Journal Number: 473 Year: 2025 Period: 7 Description: BLFPD Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2680-00-0251a-01-075-000-103-0000-502025-	CONTRIBUTIONS & GRANTS	BLFPD Equipment		\$18000.00	
			Journal 2025/7/473	Total	\$18000.00	\$0.00

Fund: 2680 Opioid Settlement Fund
Dept: 075 General County
Reason: Appropriation of funds for the Agreement with the Broadlands-Longview Fire Protection District.

Fund	Account Description	Debit	Credit
2680	OPIOID SETTLEMENT FUND		
	2680-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$18000.00
	2680-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$18000.00	
	Fund Total	18000	18000

RESOLUTION NO. 2025-246

RESOLUTION APPROVING CHANGES TO THE EMPLOYEE HEALTH INSURANCE
AND RELATED BENEFIT PLANS FOR FY2025

WHEREAS, the Champaign County Board annually determines the benefit plans to be offered to county employees; and

WHEREAS, Resolution No. 2024-230 Approving Employee Health Insurance and Related Benefit Plans for FY2025 was approved on September 19, 2024; and

WHEREAS, Resolution 2024-230 approved the BlueEdge HCA Direct health reimbursement arrangement for FY2025 to be paid by the County for individual health insurance deductibles exceeding \$2,000 and family health insurance deductibles exceeding \$4,000; and

WHEREAS, the Broker presented the BlueEdge HCA to the Labor/ Management Health Insurance Committee with the understanding that employees would not pay any additional doctor visit co-pays after they meet the \$2,000/\$4,000 employee-paid deductible; and

WHEREAS, in March, it was brought to the attention of the Labor/Management Health Insurance Committee that the BlueEdge HCA does not cover co-pays and employees would continue to pay doctor visit co-pays until they meet the full out of pocket amount of \$5,000/\$10,000; and

WHEREAS, the Champaign County Labor/Management Health Insurance Committee is forwarding the following recommendation to resolve union grievances and correct the doctor visit co-pay miscommunication from the Broker;

1. The BlueEdge HCA Direct health reimbursement arrangement for FY2025 will end effective August 31, 2025; and
2. The FLEX Health Reimbursement Arrangement will commence on September 1, 2025; and
3. The FLEX Health Reimbursement Arrangement will be retroactive to January 1, 2025 to cover any doctor visit co-pays that were paid by the employee after meeting their \$2,000/ \$4,000 self-paid deductible

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the following changes will be made to the health insurance and related benefit plans offered to Champaign County Employees in FY2025:

1. The BlueEdge HCA Direct health reimbursement arrangement for FY2025 will end on effective August 31, 2025; and
2. The FLEX Health Reimbursement Arrangement will commence on September 1, 2025; and
3. The FLEX Health Reimbursement Arrangement will be retroactive to January 1, 2025 to cover any doctor visit co-pays that were paid by the employee after meeting their \$2,000/ \$4,000 self-paid deductible

PRESENTED, ADOPTED APPROVED and RECORDED this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest:

Approved:

Aaron Ammons, Champaign County Clerk
and *Ex-Officio* Clerk of the County Board
Date: _____

Steve Summers, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

102 E. Main Street, Urbana, Illinois 61801-2744

Steve Summers, County Executive

MEMORANDUM

TO: Jennifer Locke, Chair of the County Board
Emily Rodriguez, Vice-Chair of the County Board
Honorable Members of the County Board

FROM: DeShonna Matthew, Co-Chair of the Labor/Management Health Insurance Committee
John Naese, Co-Chair of the Labor/Management Health Insurance Committee

DATE: August 14, 2025

RE: Changes to the Employee Health Insurance and Related Benefit Plans for FY2025

Last year, the Labor/Management Health Insurance Committee recommended the BlueEdge HCA Direct health reimbursement arrangement for FY2025 to be paid by the County for individual health insurance deductibles exceeding \$2,000 and family health insurance deductibles exceeding \$4,000. Committee members were under the impression that doctor visit co-pays would be covered by the BlueEdge HCA after they meet the \$2,000/\$4,000 self-paid deductible.

In March, it was brought to the Committee's attention that the BlueEdge HCA does not cover doctor visit co-pays and employees would continue to pay their doctor visit co-pays until they meet the full out of pocket amount of \$5,000 for an individual plan and \$10,000 for a family plan.

Administration has explored many ways to correct this miscommunication from the Broker. The Labor/Management Health Insurance Committee voted unanimously to recommend the following changes be made to the Employee Health Insurance and Related Benefit Plans for FY2025.

- The BlueEdge HCA Direct health reimbursement arrangement for FY2025 will end effective August 31, 2025
- The FLEX Health Reimbursement Arrangement will commence on September 1, 2025
- The FLEX Health Reimbursement Arrangement will be retroactive to January 1, 2025 to cover any doctor visit co-pays that were paid by the employee after meeting the \$2,000/\$4,000 self-paid deductible

The Committee has also requested for administration to reach out to previous employees to make them aware of this option to recoup any doctor visit co-pays they may have paid after meeting their self-paid deductible while still covered on a Champaign County plan.

This is the same proposal that was discussed at the July County Board meeting and the unions have agreed to withdraw their grievances on this matter.

RESOLUTION NO. 2025-247

RESOLUTION CREATING A FINANCE DIVISION AND AMENDING THE SCHEDULE OF AUTHORIZED POSITIONS IN THE ADMINISTRATIVE SERVICES DEPARTMENT OF THE COUNTY EXECUTIVE'S OFFICE

WHEREAS, the County Board has reviewed finance department structures in other counties along with the best practices from the Government Finance Officers Association (GFOA); and

WHEREAS, the County Board of Champaign County desires to create a Finance Division in the Administrative Services Department of the County Executive's Office for all accounts payable and related task responsibilities; and

WHEREAS, the County Board has approved the Champaign County Salary Administration Guidelines, which documents the process for the creation of new positions and re-evaluation of existing positions within Champaign County government; and

WHEREAS, pursuant to the Champaign County Salary Administration Guidelines, the Champaign County Administrative Services Department has requested the creation of an additional Finance Specialist position and for the creation of four Accounts Payable Clerk positions in the newly created Finance Division in the Administrative Services Department of the County Executive's Office; and

WHEREAS, the Job Content Evaluation Committee, reviewed the Finance Specialist position and recommends the creation of one additional Finance Specialist position, effective August 22, 2025; and

WHEREAS, the Job Content Evaluation Committee, reviewed the Accounts Payable Clerk position and recommends the creation of four Accounts Payable Clerk positions and for the positions to be assigned to Grade Range XX, effective September 29, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the creation of a Finance Division in the Administrative Services Department of the County Executive's Office, creating an additional Finance Specialist position, and creating four Accounts Payable Clerk positions to be assigned to Grade Range XX.

BE IT FURTHER RESOLVED that the additional Finance Specialist position will be effective August 22, 2025, the Accounts Payable Clerk positions will be effective September 29, 2025 and all accounts payable and related duties will remain a function of the Auditor's Office until September 29, 2025.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of August, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

102 E. Main Street, Urbana, Illinois 61801-2744

Steve Summers, County Executive

MEMORANDUM

TO: Champaign County Board Members
FROM: Steve Summers, County Executive
Travis Woodcock, Budget Director
Michelle Jett, Director of Administration
DATE: August 8, 2025
RE: Accounts Payable Responsibilities

As requested by the County Board at the July meeting, here is a summary of the statutorily required responsibilities of the Auditor's Office and a proposal on reassigning the accounts payable tasks to ensure they are completed correctly and on time for the financial well-being of the County.

SUMMARY OF RESPONSIBILITIES

55 ICS 5/3-1005

(a) Audit all claims against the county, and recommend to the county board the payment or rejection of all claims presented

- This requirement is fulfilled by the Purchases Not Following Policy report.

(b) Collect, analyze and preserve statistical and financial information with respect to the cost of operation of the various institutions and facilities maintained, operated or owned by the county.

- This information is collected and stored in Munis. No changes are being recommended that would prevent the Auditor from analyzing the data.

(c) Approve all orders for supplies issues by the various county officers, before the orders are to be placed with the parties to whom the same are to be given.

- Departments enter their own invoices into Munis and this requirement is fulfilled by the Purchases Not Following Policy report.

(d) Maintain a file of all contracts entered into by the county board and all authorized county officers, for or on behalf of the county.

- This information is collected and stored in Munis. No changes are being recommended that would prevent the Auditor from analyzing the data.

(e) *Report quarterly to the county board the entire financial operations of the county including revenues anticipated and received, expenditures estimated and paid, obligations unpaid, the condition of all funds and appropriations and other pertinent information. The county auditor shall cause to be published in at least one newspaper of general circulation in the county, a notice of the availability of the quarterly report for public inspection in the office of the county auditor. Such notice shall be published within 30 days of the date of the scheduled release of the report.*

- The Auditor runs reports based on the information maintained in Munis and posts those reports on the website.

(f) *Audit the receipts of all county officers and departments presented for deposit with the county treasurer.*

- The Treasurer's Office processes receipts and the Auditor's Office reviews.

(g) *Maintain a continuous internal audit of the operations and financial records of the officers, agents or divisions of the county. The county auditor shall have access to all records, documents, and resources necessary for the discharge of this responsibility.*

- For Champaign County all financial records are maintained in Munis and the Auditor has access to review records, generate reports, and assess the County accounts. The Executive's Office does not know where the results of any internal audits are maintained.

(h) *Audit the inventory of all real and personal property owned by the county under the control and management of the various officers and departments of the county.*

- Currently departments inventory and report their real and personal property to the Auditor's Office on a yearly basis.

(i) *Audit the documentation, records, and bases for the amounts billed to the county, as maintained by county vendors, under agreements between the county and its vendors, when those agreements provide that the amounts billed to the county are based upon actual costs incurred by the vendor, or when those agreements include the requirement that the county provide a reimbursement for out-of-pocket costs incurred by the vendors. The county auditor shall audit the documentation, records, and bases for the amounts required to be paid to the county under agreements with outside parties, when those amounts are based upon records and documentation generated, compiled, and maintained by the outside party. The vendors and outside parties affected by this Section shall provide to the county auditor, on a timely basis, all records and documents required by the county auditor relative to the county auditor's duties under this subsection.*

- For Champaign County all financial records are maintained in Munis and the Auditor has access to review records, generate reports, and assess the County accounts.

(55 ILCS 5/3-1006) (from Ch. 34, par. 3-1006) - Additional Duties in counties of 275,000 or less

Sec. 3-1006. Additional duties in counties of 275,000 or less. In counties of 275,000 population or less, as determined by the last federal decennial census, the county auditor, in addition to the duties prescribed in Section 3-1005, shall:

(a) Be the general accountant of the county and keep its general accounts.

- The County Code does not provide any further detail on what being the general accountant and keep general accounts means. For Champaign County all financial records are maintained in Munis and the Auditor has access to review records, generate reports, and assess the County accounts.

(b) Devise and install a system of financial records in the offices and divisions of the county, to be followed in such offices and divisions. Such a system shall be suitable to the needs of the office and in accordance with generally accepted principles of accounting for governmental bodies.

- Munis is the County's system of financial records.

Other Relevant Codes

55 ILCS 5/3-1004 of the County Codes

Sec. 3-1004. Internal operations of office. The county auditor shall control the internal operations of the office and procure equipment, materials and services necessary to perform the duties of the office, subject to the budgetary limitations established by the county board.

55 ILCS 5/3-1007 of the County Codes

Sec. 3-1007. Deputies and employees. The county auditor shall appoint deputies and employees. The deputies shall take and subscribe the same oath of office as is required of other county officers. Any such oath shall be filed with the county clerk and entered of record by such clerk. Compensation of deputies and employees not otherwise provided for by law shall be fixed by the county auditor subject to budgetary limitations established by the county board.

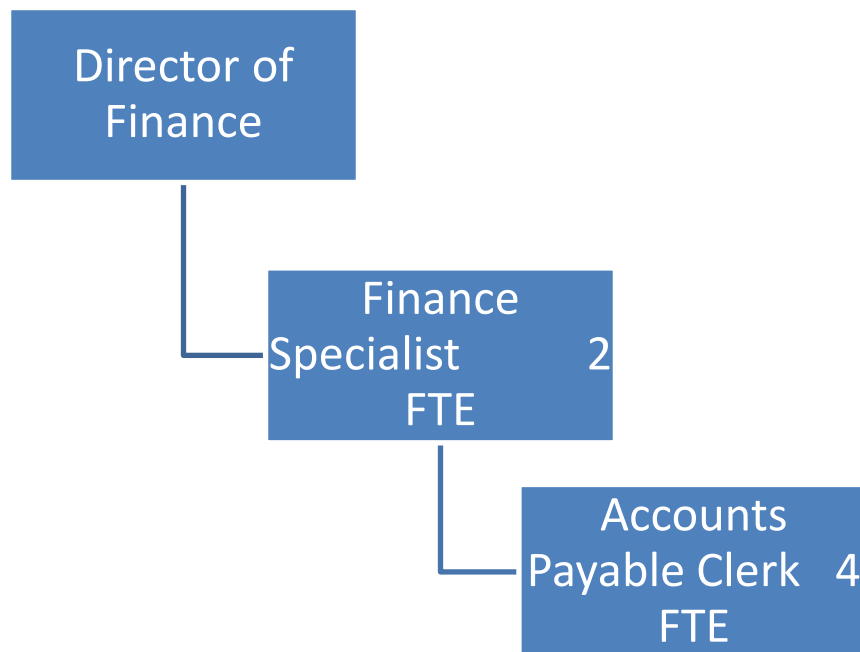
Managing accounts payable, year-end close, maintaining fund/account strings in Munis, journal entries, and other day-to-day accounts payable related tasks are not statutorily required responsibilities of the Auditor's Office.

The following proposal draws from current finance department structures in Lake, McLean, Peoria, and Winnebago counties, a review of best practices from the Government Finance Officers Association (GFOA), and discussions with current and former County financial staff.

PROPOSAL

Assign all accounts payable responsibilities and associated tasks to the Finance Department of the County Executive's Office.

STRUCTURE OF PROPOSED FINANCE DEPARTMENT



CHANGES:

- Renaming the Budget Director to Director of Finance
- Updating the Finance Specialist job description to include external audit prep duties
- Create 4 Accounts Payable Clerk positions

APPROXIMATE COST OF PROPOSED STRUCTURE

Position	Annual Salary	Note
Director of Finance	\$132,616	+\$10,000 for additional duties
Finance Specialist x2	\$140,000 - estimate	No changes
Accounts Payable Clerk x4	\$200,000 - estimate	Average hourly rate is \$24.74
Total	\$475,616	

AREAS OF RESPONSIBILITY

This is a high-level summary of what each job category would be responsible for to begin with.

FINANCE SPECIALIST

- Facilitating, with the Director of Finance, the completion of the annual budget.
- Manage the County Bonds after the Treasurer's Office has initiated them.
- Prepare and manage County financial statements according to GAAP and state statute.
- Prepare annual audit documentation on a monthly and yearly basis.
- Support the work of the outside auditor to complete the annual audit on time.
- Assist with financial management of CARF and capital improvement funds.
- Assist in economic aspects of labor negotiations.
- Assist with fiscal grant management.

ACCOUNTS PAYABLE CLERK

- Ensuring the County purchasing policy is adhered to.
- Bank reconciliation for all accounts, except RPC
- Assist in preparing County financial statements according to GAAP and state statute.
- Assist in preparing annual audit documentation on a monthly and yearly basis.
- Provide training and support to all users of the County financial system.
- Provide continuing education to departments on County purchasing policy and procedure.
- Responsible for the preparation of accounts payable checks.

The Director of Finance would be responsible for supervising these roles and ensuring accounts payable, budgeting, and the external audit are completed according to the County policies and state statute. They would serve as the main point of contact for the Board regarding any financial questions or concerns and provide financial analysis, updates, and guidance to the Board.

(55 ILCS 5/3-1005) (from Ch. 34, par. 3-1005)

Sec. 3-1005. Duties of auditor. The duties of the county auditor shall be to:

(a) Audit all claims against the county, and recommend to the county board the payment or rejection of all claims presented.

(b) Collect, analyze and preserve statistical and financial information with respect to the cost of operation of the various institutions and facilities maintained, operated or owned by the county.

(c) Approve all orders for supplies issued by the various county officers, before the orders are to be placed with the parties to whom the same are to be given.

(d) Maintain a file of all contracts entered into by the county board and all authorized county officers, for or on behalf of the county.

(e) Report quarterly to the county board the entire financial operations of the county including revenues anticipated and received, expenditures estimated and paid, obligations unpaid, the condition of all funds and appropriations and other pertinent information. The county auditor shall cause to be published in at least one newspaper of general circulation in the county, a notice of the availability of the quarterly report for public inspection in the office of the county auditor. Such notice shall be published within 30 days of the date of the scheduled release of the report.

(f) Audit the receipts of all county officers and departments presented for deposit with the county treasurer.

(g) Maintain a continuous internal audit of the operations and financial records of the officers, agents or divisions of the county. The county auditor shall have access to all records, documents, and resources necessary for the discharge of this responsibility.

(h) Audit the inventory of all real and personal property owned by the county under the control and management of the various officers and departments of the county.

(i) Audit the documentation, records, and bases for the amounts billed to the county, as maintained by county vendors, under agreements between the county and its vendors, when those agreements provide that the amounts billed to the county are based upon actual costs incurred by the vendor, or when those agreements include the requirement that the county provide a reimbursement for out-of-pocket costs incurred by the vendors. The county auditor shall audit the documentation, records, and bases for the amounts required to be paid to the county under agreements with outside parties, when those amounts are based upon records and documentation generated, compiled, and maintained by the outside party. The vendors and outside parties affected by this Section shall provide to the county auditor, on a timely basis, all records and documents required by the county auditor relative to the county auditor's duties under this subsection.

(Source: P.A. 86-962; 86-1358.)

(55 ILCS 5/3-1004) (from Ch. 34, par. 3-1004)

Sec. 3-1004. Internal operations of office. The county auditor shall control the internal operations of the office and procure equipment, materials and services necessary to perform the duties of the office, subject to the budgetary limitations established by the county board.

(Source: P.A. 86-962.)

(55 ILCS 5/3-1007) (from Ch. 34, par. 3-1007)

Sec. 3-1007. Deputies and employees. The county auditor shall appoint deputies and employees. The deputies shall take and subscribe the same oath of office as is required of other county officers. Any such oath shall be filed with the county clerk and entered of record by such clerk. Compensation of deputies and employees not otherwise provided for by law shall be fixed by the county auditor subject to budgetary limitations established by the county board.

(Source: P.A. 86-962.)

(55 ILCS 5/3-1008) (from Ch. 34, par. 3-1008)

Sec. 3-1008. Continuing education. Each county auditor shall obtain at least 20 hours of continuing professional education related to the operation of the auditor's office each year. Reasonable expenses incurred by the auditor in obtaining that education shall be reimbursed by the county.

(Source: P.A. 86-1358.)