



CHAMPAIGN COUNTY BOARD ENVIRONMENT and LAND USE COMMITTEE (ELUC) AGENDA

County of Champaign, Urbana, Illinois

Thursday, August 6, 2015 - 6:30 p.m.

Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana

Committee Members:

Aaron Esry – Chair

C.Pius Weibel – Vice-Chair

Astrid Berkson

Stan Harper

Pattsi Petrie

Jon Schroeder

Sam Shore

	<u>Pages</u>
I. Call to Order	
II. Roll Call	
III. Approval of Agenda/Addenda	
IV. Approval of Minutes	
A. ELUC Committee meeting – June 4, 2015	1 – 4
V. Public Participation	
VI. Communications	
VII. <u>Items to be Approved by ELUC</u>	
A. Recreation & Entertainment Licenses	
1. Car-X Crazy K, Champaign County Fairgrounds, 1302 North Coler Avenue, Urbana. September 19, 2015.	5 – 13
2. El Dorado Corporation for Mexican rodeo, DJ, band, dancing at the Champaign County Fair Association Fairgrounds, 1302 North Coler Avenue, Urbana IL, August 29, 2015.	14 – 18
3. River 2 Rail Ride, band, Middle Fork River Forest Preserve Activity Center, 3485 CR2700E, Penfield IL, September 19, 2015.	
B. Amendment to FY2015 RPC Planning Contract	19 – 20
VIII. <u>Items to be Recommended to the County Board</u>	
A. FY2016 County Planning Contract Proposal	21 – 28
IX. <u>Items to Receive and Place on File to Allow for a 30 Day Review Period</u>	
A. Adoption of Proposed Champaign County Multi-Jurisdictional Hazard Mitigation Plan (HMP) Update	29 – 32
X. Monthly Reports	
A. May, June 2015	33 – 54

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least 2 business days in advance.

**CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
Agenda**

August 6, 2015

Page 2

- XI. Other Business
- XII. Chair's Report
- XIII. Designation of Items to be Placed on Consent Agenda
- XIV. Adjournment

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least 2 business days in advance.



**Champaign County Board
Environment and Land Use Committee (ELUC)
County of Champaign, Urbana, Illinois**

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Thursday, June 4, 2015

TIME: 6:30 p.m.

PLACE: Lyle Shields Meeting Room

Brookens Administrative Center

1776 E Washington, Urbana, IL 61802

Committee Members

Present	Absent
Aaron Esry (Chair)	
C. Pius Weibel (Vice Chair)	
Astrid Berkson	
Stan Harper	
	Pattsi Petrie
Jon Schroeder	
Sam Shore	

County Staff: Deb Busey (County Administrator), John Hall (Zoning Administrator), Brian Nolan (Recording Secretary)

Others Present: Susan Monte (Regional Planning Commission)

MINUTES

I. Call to Order

Committee Chair Esry called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda

MOTION by Ms. Berkson to approve the agenda as distributed; seconded by Mr. Harper. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. ELUC Committee meeting – May 7, 2015

MOTION by Mr. Shore to approve the minutes of the May 7, 2015 ELUC meeting as distributed; seconded by Ms. Berkson. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

Mr. Weibel entered the meeting at 6:33 p.m.

1 **VI. Communications**

2 Mr. Esry reminded the board of Ms. Petrie’s absence from the meeting.

3
4 **VII. Items for Information Only**

5 A. *HB3523 Wind Energy Facilities Construction and Deconstruction Act*

6
7 Ms. Berkson asked if this law is weaker than the law currently in place in Champaign County. Mr.
8 Hall noted that it is probably weaker; however, administrative rules are not yet implemented and it
9 is difficult to determine its impact. Ms. Berkson asked why this is the first time the board is hearing
10 of this law when previous state laws were discussed by board members before they passed. Mr.
11 Hall suspected that the law received enough support behind the scenes to quickly pass.
12 Additionally, Mr. Hall noted that several counties in Illinois do not have the level of requirements
13 that Champaign County has for wind energy facilities and they will be happy to see this law
14 implemented. Mr. Esry asked if current wind energy operators will comply with the state’s new
15 requirements once they renew their special use permit with the county. Mr. Hall reminded the
16 board that special use permits do not expire. New permits for new turbines will need to comply
17 with HB3523.

18
19 B. *Summary: Proposed Update to Champaign County Multi-Jurisdiction Hazard Mitigation Plan*

20
21 Ms. Monte noted that the full draft of the Champaign County Multi-Jurisdiction Hazard Mitigation
22 Plan will be placed online on June 9th for public review. The update has been ongoing for the past
23 year, and a 6 month extension was granted to receive and review approval by all municipalities in
24 Champaign County.

25
26 Updates and risk assessments were made in accordance to FEMA requirements and guidelines.
27 Two technical hazards were added to the update: Hazardous Waste Transport and Storage and
28 Active Shooter Scenarios in Schools. Mitigation Actions were the main focus of the update.
29 Maintenance and implementation of the plan will continue as usual.

30
31 Mr. Weibel asked Ms. Monte is hazardous waste spills include those along railroad lines. Ms.
32 Monte confirmed. Mitigation actions have not been identified, but railroad spills have been
33 profiled as a hazard. Mr. Schroder and Mr. Weibel noted that railroad lines may be carrying oil and
34 ethanol, and mitigation actions should be researched in the event a spill occurs.

35
36 C. *FY2015 County Planning Contract Status Update*

37
38 Ms. Monte noted the work plan is approximately 37% complete and no major delays are expected.

39
40 **VIII. Items to Receive & Place On File by ELUC Committee to allow for 60 day Review Period**

41 A. *FY2016 County Planning Contract Proposal*

42
43 **MOTION** by Mr. Shore to receive and place on file the FY2016 County Planning Contract Proposal;
44 seconded by Mr. Harper.

45
46 Ms. Busey noted that a 4% reduction is needed in this item to comply with the General Corporate
47 Fund budget that the County Board approved.

48
49 Upon vote, the **MOTION CARRIED** unanimously.

50
51 **IX. Items to be Recommended to the County Board**

1 A. *Annexation Petition for Champaign County Property located at 2603 Campbell Drive, Champaign*

2
3 **MOTION** by Mr. Schroeder to recommend the Annexation Petition for Champaign County Property
4 located at 2603 Campbell Drive, Champaign; seconded by Mr. Weibel.

5
6 Mr. Weibel asked who is annexing what. Mr. Hall noted that the City of Champaign is annexing the
7 property in question. Mr. Weibel asked where the property is located. Mr. Hall noted that it is
8 located in Dobbins Downs.

9
10 Upon vote, the **MOTION CARRIED** unanimously.

11
12 B. *Adjustment to FY2015 Planning Contract*

13
14 **MOTION** by Mr. Weibel to recommend the adjustment to FY2015 Planning Contract; seconded by Mr.
15 Shore.

16
17 Ms. Berkson asked if coolants will continue to be used while a review is conducted. Ms. Monte
18 confirmed. Ms. Berkson asked who issues permits for coolants. Ms. Monte noted that the Public
19 Health Department issues permits. Ms. Berkson asked what type of coolant the County uses. Ms.
20 Monte noted she would need to check. Mr. Shore asked if the portion being displaced in the
21 contract will return at a later time. Ms. Monte noted that the item will return in 2017.

22
23 Upon vote, the **MOTION CARRIED** unanimously.

24
25 **X. Items to be Approved by ELUC**

26 A. *A revised timeline for prosecuting current dangerous structure cases*

27
28 **MOTION** by Mr. Weibel to approve Table 1 in the revised timeline for prosecuting current dangerous
29 structure cases; seconded by Ms. Berkson.

30
31 Mr. Weibel noted that he moved to approve Table 1 due to the lower initial 2 year costs. Mr. Hall
32 noted that overall costs are greater in Table 1. Mr. Weibel asked if the EPA allows underground
33 tanks at the former gas station in the timeline to be left untouched. Mr. Hall noted that the EPA
34 directly recommended the tanks be left as is. Mr. Shore asked if the levels of funding for FY2016
35 and FY2017 are reasonable. Ms. Busey noted that the budget process resolution directs Mr. Hall to
36 prepare his FY2016 budget with a 4% reduction in cost and future operational changes will not
37 occur with the FY2016 budget. Ms. Busey will ask Mr. Hall to submit an optimal operational
38 planning statement in order to address the timeline for prosecuting current dangerous structure
39 cases. Ms. Busey noted that it is highly unlikely that funding will be available for these projects in
40 the FY2016 budget.

41
42 Upon vote, the **MOTION CARRIED** unanimously.

43
44 B. *Provide an inter-committee memo to the Finance Committee in support of a Future Operational*
45 *Change for the Property Clearance line item in the Department of Planning and Zoning Budget*
46 *including an estimated \$70,100 in FY2016.*

47
48 Ms. Busey recommended an amendment be included that asks the Zoning Administrator to
49 prepare the inter-committee memo information to be presented with the FY2016 budget rather
50 than an inter-committee memo to the Finance Committee.

51
52 **MOTION** by Mr. Harper to approve providing an inter-committee memo to the Finance Committee in
53 support of a Future Operational Change for the Property Clearance line item in the Department of
54 Planning and Zoning Budget including an estimated \$70,100 in FY2016 with Ms. Busey's recommended

1 amendment; seconded by Ms. Berkson. Upon vote, the **MOTION CARRIED** unanimously.
2

3 **XI. Monthly Reports**

4 A. *April 2015*
5

6 **MOTION** by Mr. Esry to accept and place on file the monthly reports for April 2015.
7

8 **XII. Other Business**
9

10 Mr. Esry asked for an update on the Carroll Addition Subdivision in regards to the garbage and
11 debris clean up. Mr. Hall noted that a fence has been erected and a court date is set for July 23,
12 2015.
13

14 **XIII. Chair's Report**

15 None
16

17 **XIV. Designation of Items to be Placed on Consent Agenda**

18 IX.A, IX.B
19

20 **XV. Next Meeting Date**

21 A. *July 9, 2015 – Determination to Cancel*
22

23 Mr. Esry noted that July meetings are typically cancelled and asked the board for their
24 recommendation.
25

26 **MOTION** by Mr. Weibel to cancel the July 9, 2015 ELUC Committee Meeting; seconded by Ms. Berkson.
27

28 Mr. Hall noted that he does not have any items to place on the agenda for July. Mr. Shore asked if
29 ELUC will need to take an immediate action on items pulled from the Consent Agenda in July. Mr.
30 Hall noted that neither of the items are facing a deadline.
31

32 Upon vote, the **MOTION CARRIED** unanimously.
33

34 **XVI. Adjournment**

35 **MOTION** by Ms. Berkson to adjourn; seconded by Mr. Shore. Upon vote, the **MOTION CARRIED**
36 unanimously. There being no further business, Mr. Esry adjourned the meeting at 7:02 p.m.



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Amusement, Parlors and similar enterprises)

FILED
JUL 13 2015
Filing Fees:

Gordy Hulten
CHAMPAIGN COUNTY CLERK

Per Year (or fraction thereof): \$ 100.00
Per Single-day Event: \$ 10.00
Clerk's Filing Fee: \$ 4.00

For Office Use Only

License No. _____
Date(s) of Event(s) 9-19-2015
Business Name: CAR-X CRAZY K
License Fee: \$ 10.00
Filing Fee: \$ 4.00
TOTAL FEE: \$ 14.00
Checker's Signature: _____

Checks Must Be Made Payable To: Gordy Hulten, Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: Car-X Crazy K, NFP
 2. Location of Business for which application is made: _____
2216 South Neil Street, Champaign, Illinois 61820
 3. Business address of Business for which application is made: _____
1302 North Coler Avenue, Urbana, Illinois 61801
 4. Zoning Classification of Property: Commercial
 5. Date the Business covered by Ordinance No. 55 began at this location: 09.19.15
 6. Nature of Business normally conducted at this location: fairgrounds
 7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): charity race, live music, food and beverage vendors
 8. Term for which License is sought (specifically beginning & ending dates): _____
September 19, 2015 through September 19, 2015
- (NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? No
 10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: Champaign County Fairgrounds
1302 North Coler Avenue, Urbana, Illinois 61801 - _____
 11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

Beer - 352-1800
(Mayer Chapel, Prof)
Meet Beer

**INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE
AND WILL BE RETURNED TO APPLICANT**

- B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, **place** and **date** of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant **MUST** furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Date of Birth: _____ Place of Birth: _____
Social Security Number: _____ Citizenship: _____
If naturalized, state **place** and **date** of naturalization: _____
2. Residential Addresses for the past three (3) years: _____

3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: _____

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer **only** if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:
Car-X Crazy K, NFP _____
2. Date of Incorporation: 03.18.2011 State wherein incorporated: Illinois

AFFIDAVIT

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

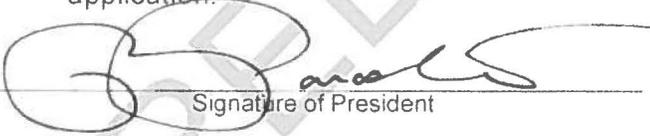
AFFIDAVIT

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.



Signature of President

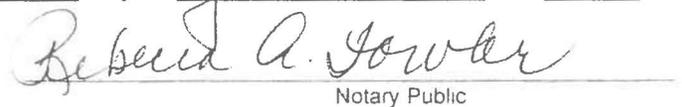


Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this 26th day of June, 2015.





Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to CHAMPAIGN COUNTY CLERK, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

3. If foreign Corporation, give name and address of resident agent in Illinois:

N/A

Give first date qualified to do business in Illinois: N/A

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

306 West Church Street, Champaign, Illinois 61820

5. Objects of Corporation, as set forth in charter:

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Jennifer Parastaran Title: Secretary

Date elected or appointed: 02-13-2015 Social Security No.:

Date of Birth: Place of Birth: Sandwich, Illinois

Citizenship: Yes

If naturalized, place and date of naturalization:

Residential Addresses for past three (3) years:

July 27, 2012 to present - 4606 Westborough, Champaign, Illinois 61822

Business, occupation, or employment for four (4) years preceding date of application for this license: Owner - Secretary Nona, Inc.

Car-X Franchisee in Champaign, Illinois and other locations

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

3. If foreign Corporation, give name and address of resident agent in Illinois:

N/A

Give first date qualified to do business in Illinois: N/A

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

306 West Church Street, Champaign, Illinois 61820

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Parham Parastaran

Title: President

Date elected or appointed: 02-13-2015

Social Security No.: _____

Date of Birth: _____

Place of Birth: Tehran, Iran

Citizenship: Yes

If naturalized, **place and date** of naturalization: Danville, Illinois 1989

Residential Addresses for past three (3) years: _____

July 27, 2012 to present - 4606 Westborough, Champaign, Illinois 61822

Business, occupation, or employment for four (4) years preceding date of application for this license: Owner - President Nona, Inc.

Car-X Franchisee in Champaign, Illinois and other locations

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

As applicant did in connection with its 2012 and 2013 application, the applicant proposes to include for this item the County's maps and site plans for the Champaign County Fairgrounds.

REDACTED COPY

ILLINOIS
Jesse White - Secretary of State
DRIVER'S LICENSE

Male 5'09" 190 lbs BRN Eyes

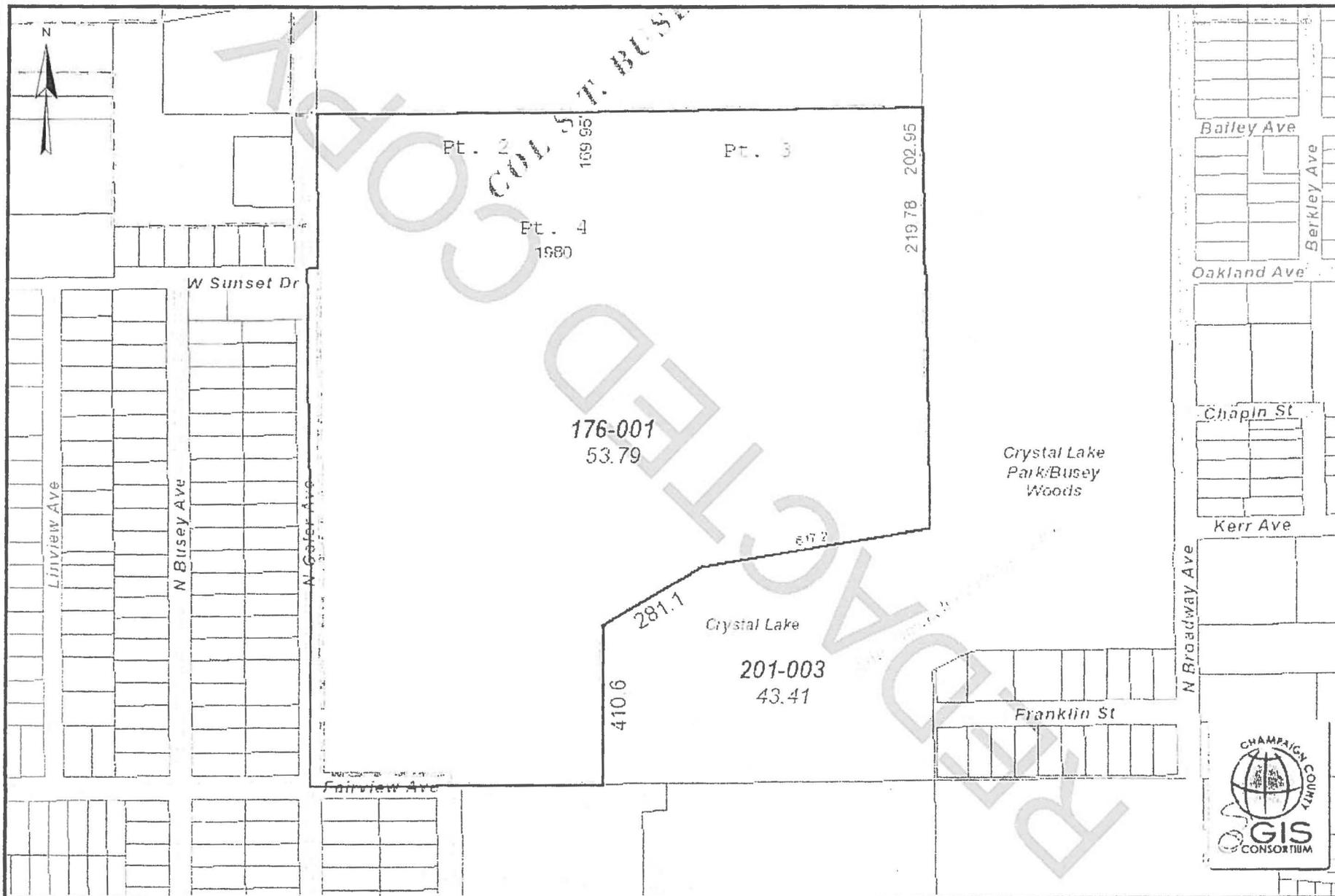
DOB: 05-12-17
Expires: 01-07-14
Issued: 01-07-14

Class: D
Emf:
Rest:
Type: ORG

PARHAM, PARASTIAN
4604 WESTBOROUGH DR
CHAMPAIGN IL 61822



GIS Webmap Public Interface Champaign County, Illinois



This map application was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this application is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this application and information contained herein. The use of this application constitutes acknowledgement of this disclaimer.

Aerial Map



Maps provided by:



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www.AgriDataInc.com

8-19N-9E
Champaign County
Illinois

map center: 40° 7' 19.5, 88° 12' 40.01
scale: 6708



7/20/2011

Field borders provided by Farm Service Agency as of 5/21/2008. Aerial photography provided by Aerial Photography Field Office. PLSS provided

Aerial Map



Maps provided by:



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8-19N-9E
Champaign County
Illinois

map center 40° 7' 19.5", 88° 12' 40.01"
scale 6708



7/20/2011

Field borders provided by Farm Service Agency as of 5/21/2008. Aerial photography provided by Aerial Photography Field Office. PLSS provided



STATE OF ILLINOIS,
Champaign County
Application for:
Recreation & Entertainment License

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

License No. 2015-ENT-33
 Date(s) of Event(s) Aug 29, 2015
 Business Name: El Dorado Corp. - Mexican
 License Fee: \$ 10.00 Rodeo
 Filing Fee: \$ 4.00
 TOTAL FEE: \$ 14.00
 Checker's Signature: _____

Filing Fees: **FILE**
JUL 22 2015
 Per Year (or fraction thereof): \$ 100.00
 Per Single-day Event: \$ 10.00
 Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Gordy Hulten, Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: El Dorado Corp.
- 2. Location of Business for which application is made: 1920 W Beardsley Ave Champaign IL 61821
- 3. Business address of Business for which application is made: _____
- 4. Zoning Classification of Property: _____
- 5. Date the Business covered by Ordinance No. 55 began at this location: _____
- 6. Nature of Business normally conducted at this location: _____
- 7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): BAND, RODEO, DANCE
- 8. Term for which License is sought (specifically beginning & ending dates): August 29th 2015
 (NOTE: All annual licenses expire on December 31st of each year)
- 9. Do you own the building or property for which this license is sought? NO
- 10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: Champaign County Association 1302 N Coler Ave Urbana IL 61801
- 11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE AND WILL BE RETURNED TO APPLICANT

- B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, **place** and **date** of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant **MUST** furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Date of Birth: _____ Place of Birth: _____
Social Security Number: _____ Citizenship: _____
If naturalized, state **place** and **date** of naturalization: _____
2. Residential Addresses for the past three (3) years: _____

3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: _____

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer **only** if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:
F I Dorado Corp.
2. Date of Incorporation: May 14 2015 State wherein incorporated: Illinois

3. If foreign Corporation, give name and address of resident agent in Illinois:

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

920 W Beardsley Ave Champaign IL 61821

5. Objects of Corporation, as set forth in charter: _____

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: María G. Flores Rojas Title: Owner

Date elected or appointed: _____ Social Security No.: _____

Date of Birth: _____ Place of Birth: Mexico City

Citizenship: Mexico

If naturalized, place and date of naturalization: _____

Residential Addresses for past three (3) years: 920 W Beardsley Ave

Champaign IL

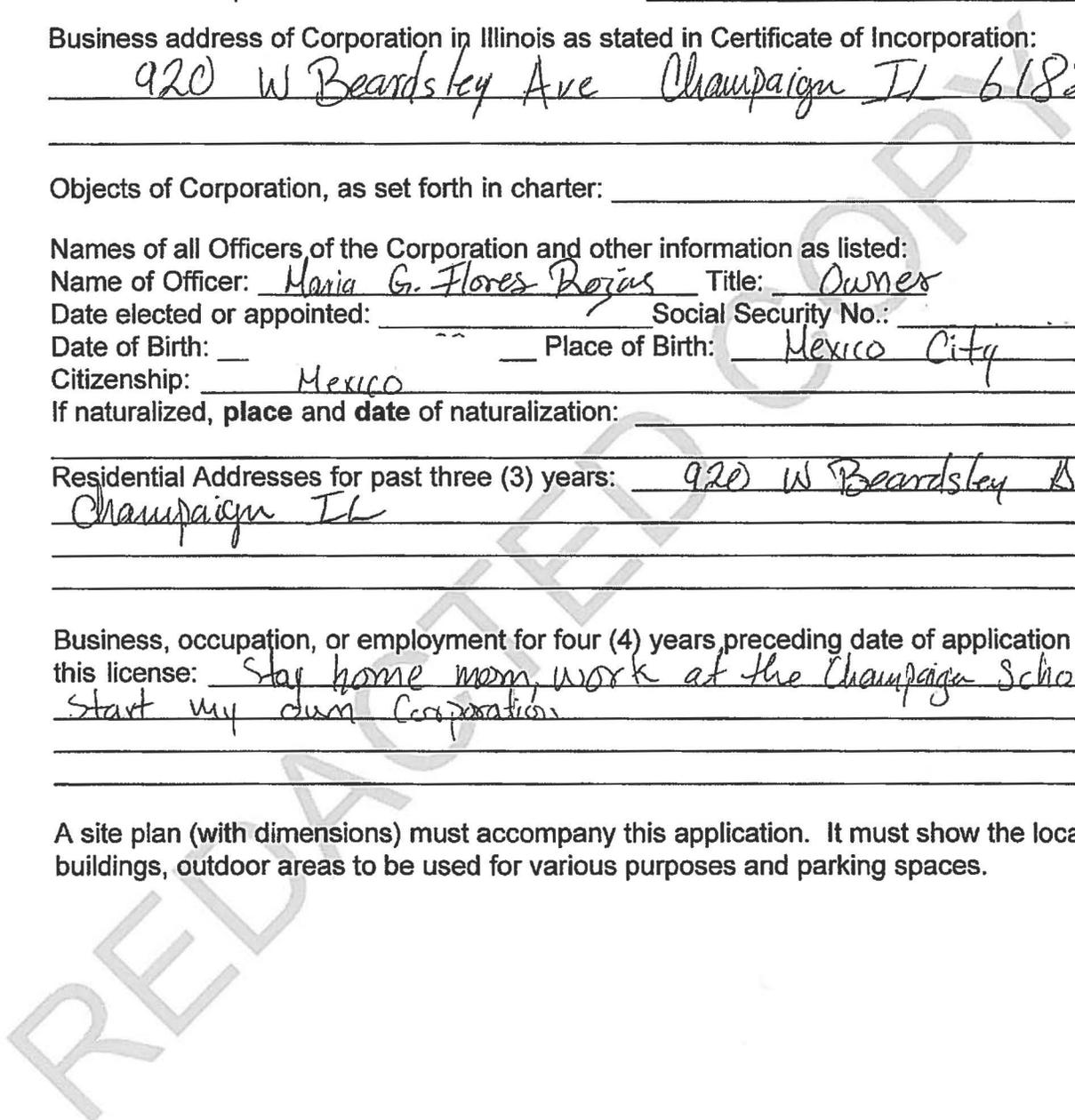
Business, occupation, or employment for four (4) years preceding date of application for

this license: stay home mom, work at the Champaign Schools

start my own Corporation

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

217-344-2668



AFFIDAVIT

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

AFFIDAVIT

(Complete when applicant is a **Corporation**)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

Signature of President

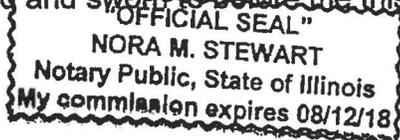
Signature of Secretary

Signature of Manager or Agent

Signature of Manager or Agent

Subscribed and sworn to before me this _____

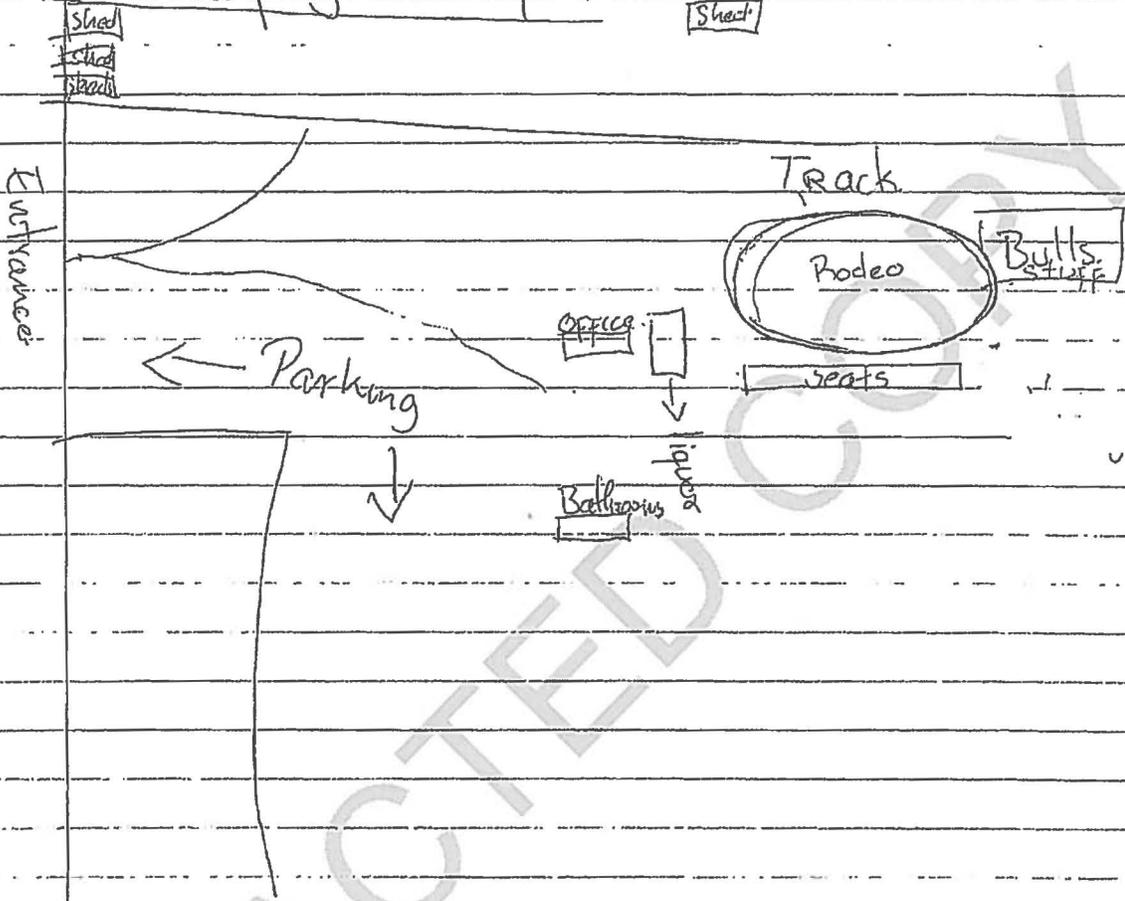
22nd day of July, 2015.



Notary Public

This COMPLETED application along with the appropriate amount of cash, or certified check made payable to GORDY HULTEN, CHAMPAIGN COUNTY CLERK, must be turned in to the Champaign

Champaign County Fair Grounds





DATE: July 7, 2015
TO: Environment and Land Use Committee
FROM: Rita Morocoima–Black, RPC Planning and Community Development Director
Susan Monte, Planner
RE: Amending the RPC FY15 County Planning Contract
ACTION REQUEST: Approve Replacement of 80 Contract Hours

Background

The County Board approved the RPC FY15 County Planning Contract on August 21, 2014. Subsequent amendments to the FY15 Contract were approved on February, 5, 2015, May 7, 2015, and June 18, 2015.

This February, the FY15 County Planning Contract was adjusted to allow Senior Planner Susan Chavarria to provide planning assistance on behalf of Wilber Heights via the County Department of Planning and Zoning. This July, Mr. Hall and Ms. Chavarria requested that RPC staff allocate a limited amount of additional hours to continue to provide technical and planning assistance on behalf of Wilber Heights residents and businesses.

To date, initial discussion has occurred with City of Champaign staff regarding potential annexation of Wilber Heights. Additional work is required to facilitate public involvement and continue review of potential annexation consequences. A main objective is to try to identify a strategy and source of revenue for initial completion of needed drainage improvements, followed by needed improvements to Wilber Avenue.

Request

RPC requests that ELUC approve the inclusion of 80 hours of planning assistance on behalf of Wilber Heights subdivision as part of the FY15 general work plan. This adjustment will displace the 80 hours, totaling \$5,568, allocated towards ‘Assistance to Dobbins Downs,’ a pending work item not yet started. The Dobbins Downs item includes providing an income survey, grant research, and technical services toward potential improvements in Dobbins Downs. A request to ELUC to reinstate the Dobbins Downs work item would be made once RPC staff completes the Wilber Heights work item.

Attachment

A Proposed Amendment to General Work Plan of the FY15 County Planning Contract



Proposed Line Item Adjustment

FY15 County Planning Contract – As Approved January 1, 2015 through December 31, 2015

	Hours	Cost
LRMP Implementation	875	\$49,614
<p>Working with the County Board and staff, priority implementation items will be identified that CCRPC planners can implement given available time and resources.</p>		
<u>Assistance to Wilber Heights</u>	80	\$5,568
<p><u>Facilitate public involvement opportunities in coordination with City of Champaign. Consider annexation, costs to residents and businesses to pay for road and drainage improvements with and without annexation and associated timelines.</u></p>		
Assistance to Dobbins Downs		
<p>grant research, writing, technical services, income surveys</p>		
Recycling Events Coordination	160	\$9,094
<p>Countywide recycling collection initiatives in coordination with local entities have been spearheaded through the County contract for the last couple of years. Current challenges include seeking means to accommodate the ongoing need for household hazardous waste collection.</p> <p><i>Typical activities: recycling events coordination and other initiatives intended to maximize awareness regarding materials management reduce, re-use or recycling opportunities in Champaign County.</i></p>		
General Planning Services Requests	100	\$6,960
<p>County Board and/or County departments may solicit research for funding sources, grant writing assistance, data analyses, and reports on topics of common interest to the Board or County administration.</p> <p><i>Typical activities: Zoning Case 802-AT-15 & CC R&E License - Proposed amendments to Ordinance 957 (20 hours) C-CARTS Staff Support (100 hours)</i></p>		
Administration (budgeting, work plan, project management)	25	\$1,740
Non-staff expenses (supplies, services, capital outlay)		\$1,814
<p><i>Typical expenses: printing finished documents, purchasing research materials, office supplies, yearly subscriptions/memberships, etc.</i></p>		
Total	\$1,240	\$74,790

Date: July 29, 2015

To: ELUC Members

From: Rita Morocoima-Black, RPC Planning and Community Development Director
Susan Monte, RPC Planner

Regarding: Proposed FY16 County Planning Contract Work Plan

Action Requested: Approval

This request is that ELUC recommend County Board approval of the Champaign County annually renewable contract with Champaign County Regional Planning Commission for planning and technical services for the period January 1, 2016 through December 31, 2016.

4% Reduction. At the June ELUC meeting, members received a proposed FY16 county planning contract in the amount of \$76,285 which included a provisional 2% increase over the FY15 planning contract. At the June meeting Deb Busey recommended an adjustment be made to reduce the proposed FY16 planning contract amount by 4%. Based on additional information provided by Ms. Busey, we resubmit for review an adjusted FY16 county planning contract proposal in the amount of \$73,330.

Attachment A is a strikeout version of the proposed FY16 General Work Plan including the adjustment described above. It includes 1,175 hours and focuses on implementing priority items of the LRMP, continued planning assistance to Wilber Heights, general planning services requests, conducting a community shelter needs assessment, and coordinated county and local government residential recycling and household hazardous waste collection efforts.

Attachment B is a strikeout version of the proposed LRMP Implementation Work Plan for FY16 including the adjustment described above. The proposed work plan was completed in coordination with John Hall, Zoning Director. As per the request of County Board members, cost and time estimates are provided for each proposed task. It should be noted that estimates do not necessarily include sufficient time for County Board discussion and approval processes and are our best estimate at staff time for completing these tasks.



Attachment A
Proposed County Planning Contract for FY16
January 1, 2016 through December 31, 2016

	<u>Hours</u>	<u>Cost</u>
LRMP Implementation		
Working with the County Board and staff, priority implementation items will be identified that CCRPC planners can implement given available time and resources.	785 <u>685.5</u>	\$46,315 <u>\$40,444.50</u>
Hazard Mitigation Planning		
Conduct a needs assessment in unincorporated areas of the county regarding vulnerable populations and access to community shelter. Coordinate annual Hazard Mitigation Planning Team meeting.	100	\$5,900
	<u>50</u>	<u>\$2,950.00</u>
<u>Wilber Heights Assistance</u>		
<u>Facilitate public involvement opportunities in coordination with City of Champaign. Consider annexation, costs to residents and businesses to pay for road and drainage improvements with and without annexation and associated timelines.</u>		
General Planning Services Request		
County Board and/or County departments may solicit research for funding sources, grant writing assistance, data analyses, and reports on topics of common interest to the Board or County administration.	100	\$5,900
Solid Waste/Recycling Events Coordination		
Countywide recycling collection initiatives <u>and household hazardous waste collection efforts</u> in coordination with local entities. have been spearheaded through the County contract for the last couple of years. Current efforts include seeking means to accommodate the pressing need for household hazardous waste collection, and increasing awareness regarding materials management reduce, re-use or recycling opportunities.	160	\$8,480
Champaign County Area Rural Transit System Coordination		
Coordinating C-CARTS' operation, maintaining communication with IDOT regarding C-CARTS, and coordinating quarterly meetings of Rural Transit	60	\$6,000

Advisory Group.

Administration (budgeting, work plan, project management)	20	\$1,480
Non-staff expenses (supplies, services, capital outlay) Typical expenses: printing finished documents, purchasing research materials, office supplies, yearly subscriptions/ memberships, etc.		\$2,210 <u>\$2,175.50</u>
Total		1,225 <u>\$76,285</u> 1,175.5 <u>\$73,330</u>

Attachment B

Proposed LRMP Work Plan Items for FY16

Overview

The following table provides an overview of the FY16 LRMP Implementation work plan. More specific information on the implementation items is available on subsequent pages. Items 16-1 through 16-~~6-7~~ are annual update items that have been ongoing. Item 16-8 through 16-11 are new LRMP priority items for implementation.

Work Plan ID	Priority Item	LRMP Objective/Priority Item	Hours	Cost
16-1	various	Monitor and pursue potential funding opportunities to achieve provisions of GOPs.	50	\$2,950
16-2	1.2.1	Prepare a report that informs County Board members of trends or new development with regard to land resource management conditions within the County each year.	30	\$1,770
16-3	1.3.1	Based on the annually prepared report of trends and new developments, provide a recommendation to ELUC regarding minor LRMP map changes each year. Provide public notice of LRMP changes and invite public input regarding proposed changes.	30	\$1,770
16-4	2.1.1	Review municipal limits and contiguous urban growth area boundaries with municipal representatives on a regular basis in order to update LRMP Future Land Use Map and Land Management Area Map boundaries. Complete review and revisions to LRMP maps in time for preparation of the annual report to be provided to the County Board each January.	30	\$1,770
16-5	7.2.4b	Participate in the Greenways and Trails Committee coordinated by CCRPC. <u>In coordination with Urbana Park District, plan a trail connection for the County east campus to Weaver Park and other area paths and trails.</u>	50	\$295 \$2,950
16-6	8.4.5a	Complete required annual update reports revisions for the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Management Program.	30	\$1,770
16-7	8.4.5b	Administer provisions of updated Phase II NPDES Storm Water Management Program	170	\$10,030
16-8	9.1.3	Work with County Facilities Committee toward the completion of an energy audit for County facilities.	60	\$3,540
16-9	1.1	Provide a mid-course summary to ELUC regarding status of LRMP implementation.	20	\$1,180
16-10	8.9a	Submit a proposal to ELUC for Champaign County development of a Natural Resources Assessment System.	160	\$9,440
16-11	8.9b	Develop a Champaign County Natural Resources Assessment System and submit to ELUC and County Board for review and adoption.	200 55.5	\$11,800 \$3,274.50
Total			785 685.5	\$46,315 \$40,444.50

ANNUAL MONITORING TASKS

16-1 Monitor and pursue potential funding opportunities to achieve provisions of GOPs.

Estimated planner hours to implement: 50
Estimated cost to implement: \$2,950

Description: Research funding sources and respond to one grant opportunity. If more funding applications become available, each is unique and will consume a unique amount of time by the county planner; grant applications will require approval by the County Board.

Estimated hours to administer once implemented: Unknown
Estimated cost to administer: A portion of an awarded grant is usually set aside for administration
Resources needed to administer: Potential budget amendment and setting up account. This is a permanent item in the work plan.

Significance: There are about a dozen themes in the LRMP for which there is a need to search for funding opportunities related to local foods, greenways and trails, public infrastructure, historic/scenic/cultural amenities, animal habitats, groundwater, drainage improvements, environmental stewardship, educational programs and sustainability. There are no current county staff resources to consistently monitor such funding opportunities.

16-2 Priority Item 1.2.1 - Prepare a report that informs County Board members of trends or new development with regard to land resource management conditions within the County each year.

Estimated planner hours to implement: 30
Estimated cost to implement: \$1,770

Description: Conduct key person interviews with county and municipal agencies and prepare the report.
Estimated hours to administer once implemented: None
Estimated cost to administer: None
Resources needed to administer: None

Significance: This task gives the most up to date information available on best practices, new trends in development that could impact our rural areas, and new initiatives taking place amongst development related agencies in Champaign County. The LRMP action items can be better prioritized and implemented with this information.

16-3 Priority Item 1.3.1 - Based on the annually prepared report of trends and new developments provide a recommendation to ELUC regarding minor LRMP map changes each year. Provide public notice of LRMP changes and invite public input regarding proposed changes.

Estimated planner hours to implement: 30
Estimated cost to implement: \$1,770
Description: Revise LRMP maps for approval by County Board.

Estimated hours to administer once implemented: None
Estimated cost to administer: None
Resources needed to administer: None. This is a permanent item in the work plan.

Significance: This update highlights changes which may impact decisions made at the County level.

16-4 Priority Item 2.1.1 - Review municipal limits and contiguous urban growth area boundaries with municipal representatives on a regular basis in order to update LRMP Future Land Use Map and Land Management Area Map boundaries. Complete review and revisions to LRMP maps in time for preparation of the annual report to be provided to the County Board each January.

Estimated planner hours to implement: 30

Estimated cost to implement: \$1,770

Description: Collect data from area municipalities, county clerk, and others to establish most recent boundaries. Update maps and present to County Board for approval.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the work plan.

Significance: This update highlights changes to corporate limits and other boundaries which may impact decisions made at the County level, especially regarding zoning cases.

16-5 Priority Item 7.2.4b - Participate in the Greenways and Trails Committees coordinated by CCRPC.

Estimated planner hours to implement: ~~5~~50

Estimated cost to implement: ~~\$295~~ \$2,950

Description: Attend meetings and serve as a County representative for Greenways and Trails planning and implementation. In coordination with Urbana Park District, plan a trail connection for the County east campus to Weaver Park and other area paths and trails.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the County Planner work plan.

Significance: The Greenways and Trails plan includes the Forest Preserve Districts and potential bicycle and pedestrian linkages to those areas. Land use planning and zoning cases could be impacted by the plan. A planned bike and trail connection will improve pedestrian and biking options for the County East Campus. The Kickapoo Rail Trail is proposed to begin just north of adjacent Weaver Park, with a potential trailhead in the Weaver Park area serving as a 24.5 regional connection between east Urbana and Kickapoo State Park near Danville, Illinois.

16-6 Priority Item 8.4.5a – Complete required annual update reports revisions for the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Management Program.

Estimated planner hours to implement: 30

Estimated cost to implement: \$1,770

Description: Illinois EPA requires annual reporting on NPDES.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the County Planner work plan.

Significance: County-level annual reporting is required statewide for NPDES.

16-7 Priority Item 8.4.5b – Administer provisions of updated Phase II NPDES Storm Water Management Program.

Estimated planner hours to implement: 170

Estimated cost to implement: \$10,030

Description: Illinois EPA has various requirements with which the County must maintain compliance.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the County Planner work plan.

Significance: Compliance is required for the statewide NPDES.

NEW TASKS

16-8 Priority Item 9.1.3. Work with County Facilities Committee toward the completion of an energy audit for County facilities.

Estimated planner hours to implement: 60

Estimated cost to implement: \$3,540

Description: This is planning assistance to County Facilities Committee with regard to obtaining and reporting on energy audits for all County facilities.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None

Significance: Tracking and accurate reporting of energy use for facilities is key toward understanding energy usage trends.

16-9 Related to Priority Item 1.2. Provide a mid-course summary to ELUC regarding status of LRMP implementation.

Estimated planner hours to implement: 20

Estimated cost to implement: \$1,180

Description: This report is intended to inform County Board of mid-term progress of efforts to implement LRMP priority items.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None

Significance: Will provide a snapshot and assessment about how LRMP implementation efforts are progressing.

16-10 Priority Item 8.9a. Submit a proposal to ELUC for Champaign County development of a Natural Resources Assessment System.

Estimated planner hours to implement: ~~175~~ 160

Estimated cost to implement: \$9,440

Description: Objective 8.9 calls for Champaign County to adopt a natural resources specific assessment system that provides a technical framework to numerically rank land parcels based on local resource evaluation and site considerations, including groundwater resources, soil and mineral resources, surface waters, aquatic and riparian ecosystems, natural areas, parks and preserves, known cultural resources, and air quality.

Strikeout Version

Estimated hours to administer once implemented: Case-by-case basis
Estimated cost to administer: None
Resources needed to administer: None

Significance: A standardized tool to identify, recognize and minimize disturbance to areas with significant natural environmental quality in unincorporated Champaign County will be useful.

16-11 Priority Item 8.9b. Develop a Champaign County Natural Resources Assessment System and submit to ELUC and County Board for review and adoption.

Estimated planner hours to implement: ~~200~~ 55.5
Estimated cost to implement: ~~\$11,800~~ \$3,274.50

Description: Commence development of a Natural Resources Assessment System that can be used for unincorporated Champaign County. Expectations are that ~~200~~ 150 hours in FY 2016 will enable a start toward completion of approximately ~~60~~ 20 % of the deliverable, with additional hours to be required in FY2017 to complete development. Stakeholder input will be invited throughout development process.

Estimated hours to administer once implemented: Case-by-case basis
Estimated cost to administer: Case-by-case basis
Resources needed to administer: various data sources, e.g., GIS spatial data

Significance: This is a key step toward striving to conserve County natural resources.

DATE: July 28, 2015
TO: Environment and Land Use Committee
FROM: Susan Monte, RPC Planner
RE: Champaign County Multi-Jurisdictional Hazard Mitigation Plan (HMP) Update
ACTION REQUEST: ELUC Review and Hold for One Month Prior to Recommending County Board Adoption

Background

The Champaign County Multi-Jurisdictional Hazard Mitigation Plan (HMP) is a guiding document developed to increase awareness of potential natural hazards and certain technical hazards and potential losses from hazard events. The HMP is developed to be useful to each participating jurisdiction. HMP participants include: Champaign County, each of 24 municipalities within or partially within Champaign County, Parkland College, and the University of Illinois at Urbana-Champaign.

The HMP contains the following information specific the HMP Plan Area:

- profiles of selected natural and technical hazards;
- hazards risk assessments;
- hazard mitigation goals;
- jurisdiction-specific mitigation action implementation schedule;
- schedule to monitor, evaluate and update the HMP; and
- information regarding opportunities for continued public involvement.

The HMP meets planning criteria of the Disaster Mitigation Act of 2000 including specific planning objectives established by the Federal Emergency Management Agency (FEMA): coordination among agencies, integration with other planning efforts & existing programs, and state coordination of local mitigation planning. The HMP is required to be updated every five years, and to be adopted by each participating local government body.

The existing HMP was adopted by Champaign County and each participating local government in 2009. In May, 2014, the Illinois Emergency Management Agency (IEMA) and Champaign County entered into an agreement to develop an updated HMP for FEMA review and approval. Over the past year, the HMP planning team (including key public safety and emergency responder representatives in the area) have guided the update process, reviewed proposed updates to the HMP. Attachment A is a summary of proposed hazard mitigation actions for Champaign County.

FEMA and IEMA staff have reviewed the HMP Update Preliminary Review Draft dated June 5, 2015 and provided the attached 'Meets Requirements' letter (Attachment B). The Preliminary Draft is available for review at: http://champaigncountyhmp.info/?page_id=332. The proposed Final Draft HMP Update dated August 3, 2015 will be available for review at: <http://champaigncountyhmp.info>.

Final steps in the update process are to obtain a resolution adopting the HMP Update from the Champaign County Board and from each governing body of participating municipalities. This request is that ELUC recommend the County Board adopt the HMP Update.

Attachments:

- A Summary of HMP Proposed Hazard Mitigation Actions for Champaign County
- B FEMA Meets Requirements Letter dated July 23, 2015

Table 4-2. Prioritized Mitigation Actions by Jurisdiction

Jurisdiction: **Champaign County**

Hazards Addressed	Priority	Mitigation Action	Status	Notes
All	1	1) Educate public and disseminate information regarding all hazards and preventative and preparedness safety procedures to population via community meetings, presentations to groups, displays, press, and media	ONGOING	Mitigation Action #1 and former Mitigation Action #5 were combined in the broader version now shown. CCEMA disseminates timely preventative measures and preparedness information on its official website; CUPHD sponsors the 'Champaign County Prepares' website. Responsible Parties: CCEMA and CUPHD Funding Source: federal, state, local or grant
All	1	2) Promote the use of an area-wide warning text message system such as Alert Sense®, the American Red Cross tornado warning application, or others.	ONGOING	Promoted by CCEMA on its official website and, as possible, at public venues. Responsible Party: CCEMA Funding Source: local
T, SS, SWS	1	3) Participate in the National Weather Service StormReady® program.	ONGOING	Champaign County is a StormReady® county. Responsible Party: CCEMA Funding Source: local
All	2	4) Encourage use of NOAA all-hazard radios in residences and businesses throughout unincorporated area.	ONGOING	CCEMA encourages use of all-hazard radios on its official website and, as possible, at public venues. Responsible Party: CCEMA Funding Source: local or grant
All	2	5) When appropriate as determined by CCEMA, provide information to local public radio and television stations regarding emergency warning and public service announcements.	ONGOING	CCEMA provides information, when deemed appropriate by the CCEMA coordinator. Responsible Party: CCEMA Funding Source: local
T, SS	2	6) Coordinate the countywide voluntary Storm Spotter program.	ONGOING	CCEMA coordinates the program. Responsible Party: CCEMA Funding Source: local
F	2	7) Participate in National Flood Insurance Program (NFIP).	ONGOING*	*Added as an ongoing mitigation action. Champaign County participates, providing NFIP options to residents and businesses in unincorporated county areas. Responsible Party: CC ELUC, CCPZ Funding Source: local
T, SS, SWS, EH	2	8) Conduct a needs assessment regarding community shelter options for vulnerable populations in unincorporated county.	NEW	Responsible Party: CC ELUC, CCPZ Funding Source: local Suggested Timeframe: within one year of FEMA approval of HMP Update
All	2	9) Identify a strategy to transport vulnerable populations in unincorporated county.	NEW	Responsible Party: CC EMA, Human Services Transportation Plan Representative Funding Source: local or grant Suggested Timeframe: within 2 years of FEMA approval of HMP Update

Jurisdiction: **Champaign County** (continued)

Hazards Addressed	Priority	Mitigation Action	Status	Notes
All	3	10) Improve the countywide integrated information base for use in assessing risk from natural and selected technical hazard events.	ONGOING*	*Added as an ongoing mitigation action. Responsible Party: CCGIS Consortium Funding Source: local
F	3	11) Review costs and benefits of County participation in FEMA Community Rating System voluntary incentive program.	NEW	Responsible Party: CC ELUC , CCPZ Funding Source: local Suggested Timeframe: within two years of FEMA approval of HMP Update
T, SS, SWS, E	3	12) Make a recommendation to the Champaign County Environment and Land Use Committee regarding County adoption of building regulations requiring wind-resistant and seismic resistance construction for new critical facilities.	NEW	Responsible Party: CC ELUC , CCPZ Funding Source: local Suggested Timeframe: within 2 years of FEMA approval of HMP Update
F	3	13) Identify and prioritize needed improvements to County maintained roads that flood in heavy rainstorms, blocking or impairing road use and through access by vehicular traffic.	PENDING	Responsible Party: CCHD Funding Source: local or grant Suggested Timeframe: within 2 to 5 years of FEMA approval of HMP update
F	3	14) Conduct a feasibility study regarding acquisition of acceptable elevation data to identify boundaries of the floodway and 100-year floodplain throughout unincorporated Champaign County.	NEW	Based on a previous similar Mitigation Action. Responsible Party: CC ELUC, CCPZ Funding Source: local Suggested Timeframe: within 2 to 5 years of FEMA approval of HMP update
All	3	15) Inventory mutual aid agreement terms for Plan Area communities and encourage participation of communities.	NEW	Responsible Party: CCEMA Funding Source: local Suggested Timeframe: within 2 years of FEMA approval of HMP update

Removed or Replaced Mitigation Actions for Champaign County

		Mitigation Action	Status	Notes
E	3	5) Distribute information regarding earthquake hazards and safety procedures to all Champaign County school districts on an annual basis.	REMOVED	CCEMA preference is to combine former Mitigation Action #5 to include it as part of Mitigation Action #1.
SS	3	9) Establish means of activating an advance warning siren and provide advance warning sirens in outlying unincorporated communities that do not yet have one.	REPLACED	CCEMA preference is to replace former Mitigation Action #9 with expanded Mitigation Action #2.
SS, E	3	10) Adopt building regulations that require wind-resistant and earthquake-resistant construction measures for critical facilities that house vulnerable populations or that house volatile liquids or hazardous wastes.	REPLACED	CCPZ preference is to replace former Mitigation Action #10 with new Mitigation Action #12.



FEMA

JUL 23 2015

Mr. Ron Davis
State Hazard Mitigation Officer
Illinois Emergency Management Agency
1035 Outer Park Drive
Springfield, IL 62704

Dear Mr. Davis:

Thank you for submitting the Champaign County Hazard Mitigation Plan Update for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. Champaign County met the required criteria for a multi-jurisdictional hazard mitigation plan. Formal approval of this plan is contingent upon the adoption of this plan by the participating jurisdictions. Once FEMA Region V receives documentation of adoption from the participating jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for Champaign County.

If you or the communities have any questions, please contact Tom Smith at (312) 408-5220 or at Thomas.Smith6@fema.dhs.gov.

Sincerely,

for Anna Pudlo
Christine Stack, Director
Mitigation Division

Attachment: Local Mitigation Plan Review

MONTHLY REPORT for MAY 2015¹

Champaign County
Department of



Brookens Administrative
Center
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
www.co.champaign.il.us/zoning

Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. One zoning case was filed in May and none were filed in May 2014. The average number of cases filed in May in the preceding five years was 2.2.

Two ZBA meetings were held in May and one case was completed and one case was dismissed. One ZBA meeting was held in May 2014 and two cases were completed. The average number of cases completed in May in the preceding five years was 1.4.

By the end of May there were 7 cases pending. By the end of May 2014 there were 11 cases pending.

Table 1. Zoning Case Activity in May 2015 & May 2014

Type of Case	May 2015 2 ZBA meetings		May 2014 1 ZBA meeting	
	Cases Filed	Cases Completed	Cases Filed	Cases Completed
Variance	1	1**	0	0
SFHA Variance	0	0	0	0
Special Use	0	1	0	1
Map Amendment	0	0	0	0
Text Amendment	0	0	0	0
Change of Non-conforming Use	0	0	0	0
Administrative Variance	0	0	0	1
Interpretation / Appeal	0	0	0	0
TOTALS	1	2	0	2
Total cases filed	7 cases		7 cases†	
Total cases completed	11 cases**		6 cases†	
Case pending*	7 cases		11 cases	
* Cases pending includes all cases continued and new cases filed <u>but not decided</u>				
** One variance case was dismissed in May 2015				
†Does not reflect the actual FY2014 which was 12/13 through 12/14				

¹ Note that approved absences, sick days, and two part-time interns resulted in an average staffing level of 100% or the equivalent of 5.0 staff members (of the 5 authorized) present on average for each of the 20 work days in May.

Subdivisions

No County subdivision application was received in May. No municipal subdivision plats were reviewed for compliance with County zoning in May.

Zoning Use Permits

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in May can be summarized as follows:

- 10 permits for 6 structures were approved in May compared to 43 permits for 37 structures in May 2014. The five-year average for permits in May in the preceding five years was 22.4.
- 22 months out of the last 60 months have equaled or exceeded the five-year average for number of permits (including January 2015, December 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, November 2013, August 2013, July 2013, May 2013, December 2012, October 2012, September 2012, May 2012, April 2012, February 2012, December 2011, September 2011, February 2011, and January 2011).
- 6.6 days was the average turnaround (review) time for complete initial residential permit applications in May.
- \$1,665,518 was the reported value for the permits in May compared to a total of \$4,855,145 in May 2014. The five-year average reported value for authorized construction in May is \$2,344,922.
- 25 months in the last 60 months have equaled or exceeded the five-year average for reported value of construction (including December 2014, October 2014, June 2014, May 2014, March 2014, February 2014, November 2013, September 2013, August 2013, July 2013, June 2013, February 2013, January 2013, November 2012, August 2012, September 2012, May 2012, May 2012, February 2012, January 2012, December 2011, November 2011, August 2011, June 2011, and April 2011).
- \$2,407 in fees were collected in May compared to a total of \$11,457 in May 2014. The five-year average for fees collected in May is \$5,116.
- 22 months in the last 60 months have equaled or exceeded the five-year average for collected permit fees (including January 2015, December 2014, November 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, February 2014, August 2013, July 2013, February 2013, January 2013, October 2012, September 2012, May 2012, April 2012, February 2012, January 2012, December 2011, and June 2011).
- There were also 4 lot split inquiries and 245 other zoning inquiries in May.
- Two new rural addresses were issued in May and four addresses were changed.
- One set of ZBA meeting minutes were transcribed in May.

Planning & Zoning Monthly Report
MAY 2015

Table 2. Zoning Use Permits Approved in May 2015

PERMITS	CURRENT MONTH			FISCAL YEAR TO DATE		
	#	Total Fee	\$ Value	#	Total Fee	\$ Value
AGRICULTURAL: Residential				1	0	212,000
Other	1	0	85,000	4	0	473,000
SINGLE FAMILY Resid.: New - Site Built						
Manufactured				1	345	122,260
Additions	4	580	177,918	10	1,274	380,231
Accessory to Resid.				12	4,044	331,718
TWO-FAMILY Residential						
Average turn-around time for permit approval	6.6 days					
MULTI - FAMILY Residential						
HOME OCCUPATION: Rural				1	33	0
Neighborhood	1	0	0	9	0	0
COMMERCIAL: New						
Other	1	1,533	1,400,000	1	1,533	1,400,000
INDUSTRIAL: New						
Other						
OTHER USES: New				1	0	28,000
Other				2	642	811,000
SIGNS				2	174	12,485
TOWERS (Incl. Acc. Bldg.)				3	832	260,000
OTHER PERMITS	3	294	2,600	6	457	2,600
TOTAL APPROVED	*10/6	\$2,407	1,665,518	◆53/37	\$9,334	\$4,033,294

* 10 permits were issued for 6 structures in May 2015; 9 permits require inspection and Compl. Certif.

◆ 53 permits have been issued for 37 structures since January 1, 2015 (FY2015)

NOTE: Home occupations and other permits (change of use, temporary use) total 16 since January 1, 2015, (this number is not included in the total # of structures).

There were 18 Zoning Use Permit Apps. *received* in May 2014 and 7 were *approved*.

2 Zoning Use Permit App. *approved* in May 2015 were *received* in prior months.

Zoning Use Permits (continued)

- 317 permit files were scanned in May.

Conversion of Best Prime Farmland

Table 3 summarizes conversion of Best Prime Farmland as a result of any County zoning approval so far in FY2015.

Table 3. Best Prime Farmland Conversion

	May 2014	FY 2015 to date
Zoning Cases. Approved by the ZBA, a Zoning Case May authorize a new principal use on Best Prime Farmland that was previously used for agriculture.	0.0 acres	0.00 acres
Subdivision Plat Approvals. Approved by the County Board, a subdivision approval May authorize creation of new Best Prime Farmland lots smaller than 35 acres: Outside of Municipal ETJ areas ¹	0.0 acre	0.0 acre
Within Municipal ETJ areas ²	0.0 acre	0.0 acre
Zoning Use Permits. Approved by the Zoning Administrator, a Permit May authorize a new non-agriculture use on a lot that was not previously authorized in either a zoning case or a subdivision plat approval.	0.0 acres	0.0 acres
Agricultural Courtesy Permits	0.0 acre	0.0 acre
TOTAL	0.0 acres	0.0 acres
NOTES 1. Plat approvals by the County Board. 2. Municipal plat approvals.		

Zoning Compliance Inspections

- 47 zoning compliance inspections were made in May for a total of 123 compliance inspections in FY2015.
- 1 zoning compliance certificate was issued in May. A total of 146 zoning compliance certificates have been issued so far in FY2015 for an average of 7.0 certificates per week. The FY2015 budget anticipated a total of 389 compliance inspections and certificates for an average of 7.5 certificates per week.

Zoning and Nuisance Enforcement

Table 4 contains the detailed breakdown of enforcement activity for May 2015 and can be summarized as follows:

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- 4 new complaints were received in May compared to 10 complaints that were received in May 2014. No complaints were referred to other agencies in May and one complaint was referred to another agency in May 2014.
- 44 enforcement inspections were conducted in May compared to 34 in May 2014. One of the May 2015 inspections was for a new complaint received in May 2015.
- One contact was made prior to written notification in May and three contacts were made in May 2014.
- 45 initial investigation inquiries were made in May for an average of 11.2 per week in May and 8.7 per week for the fiscal year. The FY2015 budget anticipates an average of 9.6 initial investigation inquiries per week.
- No First Notice and no Final Notice were issued in May and no First Notice and no Final Notices were issued in May 2014. The FY2015 budget anticipated a total of 32 First Notices for an average of 2.7 First Notices per month.
- No case was referred to the State's Attorney in May and no case was referred in May 2014. The FY2015 budget anticipated a total of 6 cases forwarded to the State's Attorney's Office.
- One case was resolved in May and 18 cases were resolved in May 2014. The FY2015 budget anticipated a total of 150 resolved cases for an average of 12.5 resolved cases per month.
- 322 cases remain open at the end of May compared to 397 open cases at the end of May 2014.
- In addition to the activities summarized in Table 4, other activities of Enforcement staff in May included the following:
 1. Answering phones and helping customers when needed due to unavailability or absence of Zoning Technicians.
 2. Coordinated with land owners, complainants, and the State's Attorney's Office regarding enforcement cases that have been referred to the State's Attorney's Office.
 3. Coached Department Interns regarding compliance inspections as required.
 4. Assisted the Zoning Administrator with an ongoing review of dangerous structures in Urbana Township.
 5. Coordinated with the Senior Planner regarding violations in Wilbur Heights and various violations around the County involving recycling of landscape waste and wood processing.

APPENDICES

A Zoning Use Permit Activity During May 2015

B Zoning Compliance Certificates Issued in May 2015

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Table 4. Enforcement Activity During May 2015

	FY2014 TOTALS ¹	Jan. 2015	Feb. 2015	March 2015	April 2015	May 2015	June 2015	July 2015	Aug. 2015	Sep. 2015	Oct. 2015	Nov. 2015	Dec. 2015	TOTALS ¹ FY2015
Complaints Received	68	2	3	9	5	4								23
Initial Complaints Referred to Others	14	0	1	0	0	0								1
Inspections	485	49	19	37	29	44 ⁴								178 ⁵
Phone Contact Prior to Notice	10	0	0	2	1	1								4
First Notices Issued	22	4	2	0	2	0								8
Final Notices Issued	0	0	0	0	1	0								1
Referrals to State's Attorney	1	0	0	1	0	0								1
Cases Resolved ²	159	0	0	8	3 ⁶	1 ⁶								12 ⁷
Open Cases ³	311	313	316	317	319	322								322 ⁸

Notes

1. Total includes cases from previous years.
2. Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.
3. Open Cases are unresolved cases and includes any case referred to the State's Attorney or new complaints not yet investigated.
4. 1 inspections of the 44 performed were for the 4 complaints received in May, 2015.
5. 14 inspections of the 178 inspections performed in 2015 were for complaints received in 2015.
6. None of the resolved cases for May, 2015, were for complaints received in May, 2015.
7. 5 of the cases resolved in FY 2015 were for complaints that were also received in FY 2015.
8. Total open cases include 21 cases that have been referred to the State's Attorney, some of which were referred as early as 2001.

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APPENDIX A. ZONING USE PERMIT ACTIVITY DURING MAY 2015

Permit Number	Zoning District; Property Description; Address; PIN	Owner Name	Date Applied, Date Approved	Project (Related Zoning Case)
113-15-01 B-4	A 1.5 acre tract of land located in Part of the NE ¼ of the SE ¼ of the NE ¼ of Section 33, Somer Township; 3513 N. Cunningham Avenue, Urbana, Illinois PIN: 25-15-33-276-007	Ken Judy/ Benjamin McCurley	04/24/15 05/14/15	Change the Use to establish a Temporary Fireworks Sales Stand, June 26 to July 5, 2015
114-15-02 AG-2	Lot 26 of Busboom Wiltshire Estates 4 th Subdivision, Section 13, St. Joseph Township; 609 Devon Drive, St. Joseph, Illinois PIN: 28-22-13-301-016	Steve Williams	04/24/15 05/01/15	Construct a sunroom addition to an existing single family home
121-15-01 R-1	Lot 3 of L.L. Johnson's 3 rd Subdivision, Section 3, Urbana Township; 2214 Timberview Dr., Urbana, IL PIN: 30-21-03-328-001	John Indelicato	05/01/15 05/13/15	Construct an attached garage addition to an existing single family home
*121-15-02	Under review Premiere Cooperative			
124-15-01 AG-1	A tract of land located in the NE ¼ of the NE ¼ of Section 21, St. Joseph Township; 2084 Homer Lake Road, St. Joseph, Illinois PIN: 28-22-21-200-009	Greg Smith	05/04/15 05/13/15	Construct a detached storage shed for agriculture equipment
124-15-02 AG-1	A tract of land located in the SE ¼ of the NE ¼ of Section 28, Brown Township; 3165 CR 300E, Foosland, Illinois PIN: 02-01-28-200-007	Aaron and Amanda Fugh	05/04/15 05/13/15	Construct an addition to an existing single family home
131-15-01 I-1	Lots 2 & 3 of Stearn's Industrial Subdivision, Section 2, Champaign Township; 1314 W. Anthony Drive, Champaign, Illinois PIN: 03-20-02-131-009, 010, 011	Howard Kemper/ Jim Abbed	05/11/15 05/15/15	Change the Use to establish a Temporary Fireworks Sales Stand, June 18 to July 5, 2015

*received and reviewed, however, not approved during reporting month

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APPENDIX A. ZONING USE PERMIT ACTIVITY DURING MAY 2015

Permit Number	Zoning District; Property Description; Address; PIN	Owner Name	Date Applied, Date Approved	Project (Related Zoning Case)
131-15-02 B-2	Lot 2, Jacob M. Smith Estate Replat, Section 10, Urbana Township; 2108 E. University Ave., Urbana, IL PIN: 30-21-10-351-020	Mike Patel/ Jim Abbed	05/11/15 05/15/15	Change the Use to establish a Temporary Fireworks Sales Stand, June 18 to July 5, 2015
133-15-01 R-1	Lot 23, Edgewood 2 nd Subdivision, Section 10, Urbana Township; 307 E. Dodson Drive, Urbana, IL PIN: 30-21-10-379-015	Corbitt and Yvonne Griffith	05/13/15 05/28/15	Construct an addition to an existing single family home and authorize a detached storage shed previously place on the property CASE: 803-V-15 - pending
*135-15-01	Approved 06/01/15			
*135-15-02	Approved 06/01/15			
*135-15-03	Approved 06/01/15			
*141-15-01	Approved 06/01/15			
*142-15-01	Under review Premiere Cooperative			
*146-15-01	Under review Patricia Justice			
*146-15-02	Under review Justin Watterson			
147-15-01 B-4	Fink Tracts, part of the N ½ of the NE ¼ of Section 24, Hensley Township; 148 Leverett Rd., Champaign, IL PIN: 12-14-24-200-009	Central Illinois Trucks, Inc.	05/27/15 05/28/15	Construct additions to an existing truck sales/service building
*147-15-02	Under review Frank Hardimon			
*147-15-03	Under review Craig Huff			
*148-15-01	Under review Eastern Illini Electric Coop			

*received and reviewed, however, not approved during reporting month

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APPENDIX B. ZONING COMPLIANCE CERTIFICATES ISSUED IN MAY 2015

Date	Permit Number	Property Description; Address; PIN	Project (Related Zoning Case)
05/14/15	342-14-01	A 1.29 acre tract of land located in the SE ¼ of Section 31, Raymond Township; 1860 CR 1550N, Villa Grove, Illinois PIN: 21-34-31-400-004	A single family home with attached garage

MONTHLY REPORT for JUNE 2015¹

Champaign County
Department of

**PLANNING &
ZONING**

**Brookens Administrative
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Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. Five zoning cases were filed in June and one was filed in June 2014. The average number of cases filed in June in the preceding five years was 2.6.

Two ZBA meetings were held in June and three cases were completed and one case was withdrawn. Two ZBA meetings were held in June 2014 and one case was completed. The average number of cases completed in June in the preceding five years was 1.8.

By the end of June there were 8 cases pending. By the end of June 2014 there were 11 cases pending.

Table 1. Zoning Case Activity in June 2015 & June 2014

Type of Case	June 2015 2 ZBA meetings		June 2014 2 ZBA meetings	
	Cases Filed	Cases Completed	Cases Filed	Cases Completed
Variance	1	1**	1	1
SFHA Variance	0	0	0	0
Special Use	2	1	0	1
Map Amendment	2	2	0	0
Text Amendment	0	0	0	0
Change of Non-conforming Use	0	0	0	0
Administrative Variance	0	0	0	1
Interpretation / Appeal	0	0	0	0
TOTALS	5	4	1	1
Total cases filed (fiscal year)	12 cases		8 cases†	
Total cases completed (fiscal year)	11 cases**		7 cases†	
Case pending*	8 cases		11 cases	
* Cases pending includes all cases continued and new cases filed <u>but not decided</u>				
** One variance case was withdrawn in June 2015				
†Does not reflect the actual FY2014 which was 12/13 through 12/14				

¹ Note that approved absences, sick days, and two part-time interns resulted in an average staffing level of 115% or the equivalent of 5.8 staff members (of the 5 authorized) present on average for each of the 22 work days in June.

Subdivisions

No County subdivision application was received in June. No municipal subdivision plats were reviewed for compliance with County zoning in June.

Zoning Use Permits

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in June can be summarized as follows:

- 31 permits for 26 structures were approved in June compared to 24 permits for 18 structures in June 2014. The five-year average for permits in June in the preceding five years was 19.4.
- 23 months out of the last 60 months have equaled or exceeded the five-year average for number of permits (including June 2015, January 2015, December 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, November 2013, August 2013, July 2013, June 2013, December 2012, October 2012, September 2012, May 2012, April 2012, February 2012, December 2011, September 2011, February 2011, and January 2011).
- 5.7 days was the average turnaround (review) time for complete initial residential permit applications in June.
- \$3,072,748 was the reported value for the permits in June compared to a total of \$4,314,042 in June 2014. The five-year average reported value for authorized construction in June is \$3,682,600.
- 26 months in the last 60 months have equaled or exceeded the five-year average for reported value of construction (including June 2015, December 2014, October 2014, June 2014, May 2014, March 2014, February 2014, November 2013, September 2013, August 2013, July 2013, June 2013, February 2013, January 2013, November 2012, August 2012, September 2012, May 2012, June 2012, February 2012, January 2012, December 2011, November 2011, August 2011, June 2011, and April 2011).
- \$2,407 in fees were collected in June compared to a total of \$11,457 in June 2014. The five-year average for fees collected in June is \$ 4,242.
- 22 months in the last 60 months have equaled or exceeded the five-year average for collected permit fees (including January 2015, December 2014, November 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, February 2014, August 2013, July 2013, February 2013, January 2013, October 2012, September 2012, May 2012, April 2012, February 2012, January 2012, December 2011, and June 2011).
- There were also 11 lot split inquiries and 290 other zoning inquiries in June.
- Three rural addresses were issued in June.
- Three sets of ZBA meeting minutes were transcribed in June.

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Table 2. Zoning Use Permits Approved in June 2015

PERMITS	CURRENT MONTH			FISCAL YEAR TO DATE		
	#	Total Fee	\$ Value	#	Total Fee	\$ Value
AGRICULTURAL: Residential	1	0	225,000	2	0	437,000
Other				4	0	473,000
SINGLE FAMILY Resid.: New - Site Built	5	2,573	903,600	5	2,573	903,600
Manufactured				1	345	122,260
Additions	8	1,017	233,287	18	2,291	613,518
Accessory to Resid.	8	1,564	174,361	20	5,608	506,079
TWO-FAMILY Residential						
Average turn-around time for permit approval			5.7 days			
MULTI - FAMILY Residential						
HOME OCCUPATION: Rural				1	33	0
Neighborhood	2	0	0	11	0	0
COMMERCIAL: New	4	3,390	1,530,000	4	3,390	1,530,000
Other				1	1,533	1,400,000
INDUSTRIAL: New						
Other						
OTHER USES: New				1	0	28,000
Other				2	642	811,000
SIGNS				2	174	12,485
TOWERS (Incl. Acc. Bldg.)				3	832	260,000
OTHER PERMITS	3	294	6,500	9	751	9,100
TOTAL APPROVED	31/26	\$8,838	\$3,072,748	84/63	\$18,172	\$7,106,042

* 31 permits were issued for 26 structures in June 2015; 29 permits require inspection and Compl. Certif.

◇ 84 permits have been issued for 63 structures since January 1, 2015 (FY2015)

NOTE: Home occupations and other permits (change of use, temporary use) total 21 since January 1, 2015, (this number is not included in the total # of structures).

There were 20 Zoning Use Permit Apps. *received* in June 2014 and 17 were *approved*.

12 Zoning Use Permit App. *approved* in June 2015 were *received* in prior months.

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Zoning Use Permits (continued)

- 400 permit files were scanned in June.
- The newly amended *Storm Water Management and Erosion Control Ordinance* was implemented following County Board adoption on June 18, 2015.

Conversion of Best Prime Farmland

Table 3 summarizes conversion of Best Prime Farmland as a result of any County zoning approval so far in FY2015.

Table 3. Best Prime Farmland Conversion

	June 2014	FY 2015 to date
Zoning Cases. Approved by the ZBA, a Zoning Case June authorize a new principal use on Best Prime Farmland that was previously used for agriculture.	0.0 acres	0.00 acres
Subdivision Plat Approvals. Approved by the County Board, a subdivision approval June authorize creation of new Best Prime Farmland lots smaller than 35 acres: Outside of Municipal ETJ areas ¹	0.0 acre	0.0 acre
Within Municipal ETJ areas ²	0.0 acre	0.0 acre
Zoning Use Permits. Approved by the Zoning Administrator, a Permit June authorize a new non-agriculture use on a lot that was not previously authorized in either a zoning case or a subdivision plat approval.	6.14 acres*	6.14 acres
Agricultural Courtesy Permits	0.0 acre	0.0 acre
TOTAL	6.14 acres	6.14 acres
NOTES 1. Plat approvals by the County Board. 2. Municipal plat approvals. *Three Zoning Use Permits were approved on Best Prime Farmland in June 2015		

Zoning Compliance Inspections

- 43 zoning compliance inspections were made in June for a total of 166 compliance inspections in FY2015.
- 6 zoning compliance certificates were issued in June. A total of 152 zoning compliance certificates have been issued so far in FY2015 for an average of 5.9 certificates per week. The FY2015 budget anticipated a total of 389 compliance inspections and certificates for an average of 7.5 certificates per week.

Zoning and Nuisance Enforcement

Table 4 contains the detailed breakdown of enforcement activity for June 2015 and can be summarized as follows:

- 6 new complaints were received in June compared to 4 complaints that were received in June 2014. Four complaints were referred to other agencies in June and 3 complaints were referred to another agency in June 2014.
- 71 enforcement inspections were conducted in June compared to 147 in June 2014. Five of the June 2015 inspections were for new complaints received in June 2015.
- No contact was made prior to written notification in June and no contacts were made in June 2014.
- 71 initial investigation inquiries were made in June for an average of 16.1 per week in June and 8.7 per week for the fiscal year. The FY2015 budget anticipates an average of 9.9 initial investigation inquiries per week.
- 3 First Notices and 1 Final Notice were issued in June and 2 First Notices and no Final Notices were issued in June 2014. The FY2015 budget anticipated a total of 32 First Notices for an average of 2.7 First Notices per month.
- One case was referred to the State's Attorney in June and 1 case was referred in June 2014. The FY2015 budget anticipated a total of 6 cases forwarded to the State's Attorney's Office.
- 5 cases were resolved in June and 64 cases were resolved in June 2014. The FY2015 budget anticipated a total of 150 resolved cases for an average of 12.5 resolved cases per month.
- 323 cases remain open at the end of June compared to 337 open cases at the end of June 2014.
- In addition to the activities summarized in Table 4, other activities of Enforcement staff in June included the following:
 1. Answering phones and helping customers when needed due to unavailability or absence of Zoning Technicians.
 2. Coordinated with land owners, complainants, and the State's Attorney's Office regarding enforcement cases that have been referred to the State's Attorney's Office.
 3. Coached Department Interns regarding compliance inspections as required.
 4. Assisted the Zoning Administrator with an ongoing review of dangerous structures in Urbana Township.
 5. Researched the nonconforming status of a property with multiple principal buildings in the Carroll Addition and documented the status in a letter to the new owner.
 6. Assisted the Zoning Administrator with an analysis of Optimal Operations for enforcement.

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Enforcement (continued)

7. Assisted with implementation of the newly amended *Storm Water Management and Erosion Control Ordinance* following County Board adoption on June 18, 2015.

APPENDICES

A Zoning Use Permit Activity During June 2015

B Zoning Compliance Certificates Issued in June 2015

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Table 4. Enforcement Activity During June 2015

	FY2014 TOTALS ¹	Jan. 2015	Feb. 2015	March 2015	April 2015	May 2015	June 2015	July 2015	Aug. 2015	Sep. 2015	Oct. 2015	Nov. 2015	Dec. 2015	TOTALS ¹ FY2015
Complaints Received	68	2	3	9	5	4	6							29
Initial Complaints Referred to Others	14	0	1	0	0	0	4							5
Inspections	485	49	19	37	29	44	71 ⁴							249 ⁵
Phone Contact Prior to Notice	10	0	0	2	1	1	0							4
First Notices Issued	22	4	2	0	2	0	3							11
Final Notices Issued	0	0	0	0	1	0	1							2
Referrals to State's Attorney	1	0	0	1	0	0	1							2
Cases Resolved ²	159	0	0	8	3	1	5 ⁶							17 ⁷
Open Cases ³	311	313	316	317	319	322	323							323 ⁸

Notes

1. Total includes cases from previous years.
2. Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.
3. Open Cases are unresolved cases and includes any case referred to the State's Attorney or new complaints not yet investigated.
4. 5 inspections of the 71 performed were for the 6 complaints received in June, 2015.
5. 26 inspections of the 249 inspections performed in 2015 were for complaints received in 2015.
6. Two of the resolved cases for June, 2015, were for complaints received in June, 2015.
7. 7 of the cases resolved in FY 2015 were for complaints that were also received in FY 2015.
8. Total open cases include 22 cases that have been referred to the State's Attorney, some of which were referred as early as 2001.

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APPENDIX A. ZONING USE PERMIT ACTIVITY DURING JUNE 2015

Permit Number	Zoning District; Property Description; Address; PIN	Owner Name	Date Applied, Date Approved	Project (Related Zoning Case)
120-15-01 AG-2	Lot 6, Ridge Creek Subdivision, Section 12, Mahomet Township; 1206 Charter Oaks Circle, Mahomet, Illinois PIN: 15-13-12-201-043	Preston Carter	04/30/15 06/15/15	Construct a detached storage shed and authorize a previously constructed in-ground swimming pool
121-15-02 B-1	A tract of land located in the S ½ of the SW ¼ of Section 17, Somer Township; 1711 E. Leverett Road, Champaign, Illinois PIN: 25-15-17-300-009	Premier Cooperative Inc.	05/01/15 06/10/15	Construct 2 bulk fuel tanks and a storage building only CASE: 794-S-14
135-15-01 R-1	Lots 2, 3, 4, 5, & 6 of the Original Town of Howard, Section 31, Brown Township; 27 County Road 3055N, Foosland, Illinois PIN: 02-01-31-179-001, 002, 003	Arik Miller	05/15/15 06/01/15	Construct a detached garage/shed
135-15-02 CR	A 5 acre tract of land located in part of the N ½ of the SW ¼ of the SW ¼ of Section 25, Newcomb Township; 2518 CR 500E, Mahomet, IL PIN: 16-07-25-300-013	Brian Williams	05/15/15 06/01/15	Construct an addition to an existing single family home and authorize a previously constructed detached storage shed and swimming pool
135-15-03 AG-1	A tract of land located in the SE Corner of the SE ¼ of Section 10, Sidney Township; 2196 CR 1000N, Sidney, Illinois PIN: 24-28-10-400-010	Danny and Mary Jenkins	05/15/15 06/01/15	Construct an addition to an existing single family home
141-15-01 AG-1	A tract of land located in the W ½ of the NW ¼ of Section 27, Compromise Township; 2117 CR 2600N, Gifford, IL PIN: 06-10-27-100-008	Evan Huls	05/21/15 06/01/15	Construct a single family home with attached garage (reconstruction after fire)
142-15-01 I-1	A 57.98 acre tract of land located in the NE ¼ of the NW ¼ and in the N ½ of the NE ¼ of Section 34, Tolono Township; 949 CR 700N, Tolono, Illinois PIN: 29-26-34-100-006	Premier Cooperative	05/22/15 06/17/15	Construct a new scale house and scale

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APPENDIX A. ZONING USE PERMIT ACTIVITY DURING JUNE 2015

Permit Number	Zoning District; Property Description; Address; PIN	Owner Name	Date Applied, Date Approved	Project (Related Zoning Case)
153-15-02 R-1	Lot 127 of Lincolnshire Fields NE, Section 21, Champaign Township; 3105 Stoneybrook Drive, Champaign, Illinois PIN: 03-20-21-427-008	Scott Peters	06/02/15 06/10/15	Construct a screened porch addition to an existing single family home
154-15-01 AG-1	A tract of land located in the NE Corner of the W ½ of the NE ¼ of Section 3, Philo Township; 2805 E. Old Church Road, Urbana, IL PIN: 19-27-03-200-004	Tim Millikin	06/03/15 06/10/15	Construct a sunroom addition to an existing single family home
154-15-02 R-1	Lot 49, Western Hills III Subdivision, Section 9, Mahomet Township; 702 Hilltop Court, Mahomet, IL PIN: 15-13-09-354-006	Jed and Jessica Schulze	06/03/15 06/10/15	Construct a detached garage
155-15-01 R-1	Lot 34 and the N ½ of Lot 33, Twin Oaks III Subdivision, Section 11, Mahomet Township; 1207 Joyce Court, Mahomet, IL PIN: 15-13-11-202-007	Rob and Erica Crowe	06/05/15 06/10/15	Construct a screened porch addition to an existing single family home
155-15-02 R-2	A tract of land located in the E ½ of the NE ¼ of Section 15, Urbana Township; 2509 E. Main Street, Urbana, IL PIN: 30-21-15-132-032	Tim Gibbs and Connie Ger	06/04/15 06/10/15	Construct a detached garage
156-15-01 B-4	11.81 acres situated in the N ½ of the NE ¼ of Section 24, Hensley Township; address to be assigned PIN: 12-14-24-200-012 & 013	Randy and Susan Hopkins	06/05/15 06/26/15	Construct a building for <i>Atlantic Services, Inc.</i> Case: 772-S-13
156-15-02 CR	A tract of land being a part of the E ½ of the NW ¼ of Section 27, St. Joseph Township; 1372 CR 2125E, St. Joseph, Illinois PIN: 28-2-27-100-019	Michael C. Dilley	06/05/15 06/15/15	Construct a detached storage shed

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APPENDIX A. ZONING USE PERMIT ACTIVITY DURING JUNE 2015

Permit Number	Zoning District; Property Description; Address; PIN	Owner Name	Date Applied, Date Approved	Project (Related Zoning Case)
146-15-01 R-1	Lot 8 of Yankee Ridge A-Z Sub. 5, Section 29, Urbana Township; 3500 S. Vine Street, Urbana, Illinois PIN: 30-21-29-429-001	Patricia A. Justice	05/26/15 06/03/15	Construct an addition to an existing single family home
146-15-02 AG-1	A tract of land located in the SE ¼ of the NW ¼ of the SW ¼ of Section 6 East Bend Township; 3525 CR 625E, Foosland, Illinois PIN: Pt. of 10-02-06-300-018	Dorothy Deer and Justin Watterson	05/26/15 06/03/15	Construct a single family home with attached garage and a detached shed
147-15-02 AG-1	A 3.11 acre tract of land located in the NE ¼ of Section 6, Colfax Township; 79 CR 1200N, White Heath, Illinois PIN: 05-25-06-200-003	Frank and Karen Hardimon	05/27/15 06/08/15	Construct a detached shed for seed corn storage and personal storage, and to authorize a swimming pool previously placed on the property
147-15-03 AG-1	Tract D of the NE ¼ of the NE ¼ of Section 24, St. Joseph Township; 2381B CR 1500N, St. Joseph, Illinois PIN: 28-22-24-200-006	Crag Huff	05/27/15 06/09/15	Construct a single family home
148-15-01 AG-2	A tract of land located in Part of the SE ¼ of Section 23, St. Joseph Township; 1429 CR 2300E, St. Joseph, IL PIN: Pt. of 28-22-23-400-002	Eastern Illini Electric Coop	05/28/15 06/10/15	Construct an electrical substation
152-15-01 FP AG-1	A tract of land located in the NW Corner of Section 18, Ogden Township; 2401 CR 2200N, St. Joseph, Illinois PIN: 171-17-18-100-002	Mike and Barb Langendorf	06/01/15 06/30/15	Construct a single family home with attached garage and to excavate a pond less than one acre in surface area
152-15-02 AG-1	A tract of land in part of the SE ¼ of the SE ¼ of Section 22, Tolono Township; 811 CR 1000E, Tolono, Illinois PIN: Pt. of 29-26-22-400-002	Miller Construction IL LLC	06/01/15 06/10/15	Construct a single family home with attached garage

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APPENDIX A. ZONING USE PERMIT ACTIVITY DURING JUNE 2015

Permit Number	Zoning District; Property Description; Address; PIN	Owner Name	Date Applied, Date Approved	Project (Related Zoning Case)
156-15-03 R-1	Lot 74 of Maynard Lake 2 nd Subdivision, Section 21, Champaign Township; 1817 Maynard Drive, Champaign, Illinois PIN: 03-20-21-230-005	Gina Kwapis	06/05/15 06/22/15	Construct an in-ground swimming pool enclosed with a minimum 4' non-climbable fence with a self-closing, self-latching gate and to authorize construction of a pergola and a storage area addition to a single family home
159-15-01 CR	Lot 2 of Wolf Creek Subdivision, Section 30, South Homer Township; 2582B Homer Lake Road, Homer, Illinois PIN: 17-24-30-276-011	Gabe Clements	06/08/15 06/15/15	Construct a building to be used as a single family home with attached garage
162-15-01 CR	A tract of land located in Part of the E ½ of the SW ¼ of Section 16, Mahomet Township; 705 W. Hickory, Mahomet, Illinois PIN: 15-13-16-300-005	Sportsman's Club of Urbana	06/11/15 06/22/15	A Temporary Use for a Fireworks Display on June 27, 2015
163-15-01 AG-1	Part of the N 1/3 of the NW ¼ of Section 25, Philo Township; 1723 CR 800N, Philo, Illinois PIN: 19-27-25-100-004	Bill and Julie Decker	06/12/15 06/24/15	Construct a basement to move the existing single family home onto
170-15-01 CR	A tract of land located in the SE Corner of the NE ¼ of the NE ¼ and in the N ½ of the SE ¼ of the NE ¼ all in Section 6, South Homer Township; 1175 CR 2500E, Homer, Illinois PIN: 26-29-06-200-025 & 013	Bruce A. Miller	06/19/15 06/23/15	A Temporary Use for a Fireworks Display on July 1, 2015
170-15-02 B-2	Part of the SW ¼ of Section 16, Scott Township; 304 S. Main Street, Seymour, IL PIN: 23-19-16-300-018	Seymour Volunteer Fire Department	06/19/15 06/24/15	A Temporary Use for a Fireworks Display on July 4, 2015

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APPENDIX A. ZONING USE PERMIT ACTIVITY IN JUNE 2015

Permit Number	Zoning District; Property Description; Address; PIN	Owner Name	Date Applied, Date Approved	Project (Related Zoning Case)
170-15-03 AG-1	A 1.83 acre tract of land located in the NE ¼ of the NE ¼ of Section 29, Ogden Township; 2685 CR 2000N, Ogden, Illinois PIN: 17-18-29-200-012	Darren and Ashley Ramm	06/19/15 06/24/15	Construct a detached shed for personal storage
173-15-01 R-1	Lot 22 of Lincolnshire Fields SE, 3 rd Plat, Section 21, Champaign Township; 3111 Meadowbrook Drive, Chamapign, Illinois PIN: 03-20-21-479-007	Nancy McCowan	06/22/15 06/29/15	Construct a sunroom addition to an existing single family home
*173-15-01	Under Review			
*176-15-01	Under Review			
*180-15-01	Under Review			

*received and reviewed, however, not approved during reporting month

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APPENDIX B. ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE 2015

Date	Permit Number	Property Description; Address; PIN	Project (Related Zoning Case)
*08/27/14	199-13-01	An 8.26 acre tract of land located in the NW ¼ of Fractional Section 1, Somer Township; 1739 CR 2400N, Thomasboro, Illinois PIN: 25-15-01-300-004	Additions to an existing single family home with attached garage
*08/08/14	244-11-02	A tract of land located in the SW ¼ of the NW ¼ of Section 20, St. Joseph Township; 1484 CR 1950N, Urbana, Illinois PIN: 28-22-20-200-006	A single family home with attached garage and a detached storage shed and an above ground swimming pool
*11/26/14	288-09-01	A tract of land located in the SW ¼ of the SE ¼ of Section 1, Sidney Township; 1113 County Road 2375E, Homer, Illinois PIN: 24-28-01-400-025	A single family home with attached garage and a detached storage shed (two other detached sheds have been constructed as agriculture storage sheds – no personal storage is authorized in these sheds)
*05/27/15	255-14-01	Lot 3, Nature’s Landing Subdivision, Section 25, Newcomb Township; 2563 Nature’s Lane, Mahomet, IL PIN: 16-07-25-251-004	A single family home with attached garage
*05/28/15	177-14-02	A tract of land being a part of the E ½ of the NW ¼ of Section 27, St. Joseph Township; 1372 CR 2125E, St. Joseph, Illinois PIN: 28-22-27-100-019	A single family (manufactured) home with attached garage
06/15/15	141-14-01	A tract of land located in the NE ¼ of Section 24, Hensley Township; 309 West Hensley Road, Champaign, IL PIN: 12-14-24-100-008	A Contractor’s Facility, <i>Gire Roofing</i>

* Inspection conducted in prior months.