



## CHAMPAIGN COUNTY BOARD ENVIRONMENT and LAND USE COMMITTEE (ELUC) AGENDA

County of Champaign, Urbana, Illinois

Thursday, June 9, 2016 - 6:30 p.m.

Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana

### Committee Members:

Aaron Esry – Chair

Pattsi Petrie

C.Pius Weibel – Vice-Chair

Jon Schroeder

Astrid Berkson

Stan Harper

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
  - A. ELUC Committee meeting – May 5, 2016 **1 – 4**
- V. Public Participation
- VI. Communications
- VII. **For Information Only**
  - A. Update Regarding Assistance to Wilber Heights Subdivision
  - B. FY2016 County Planning Contract Status Update **5 – 6**
  - C. Update Regarding Response to the May 21 Countywide Residential Electronics Collection
  - D. Leadership team to address the need to improve household hazardous waste collection options in Champaign County **7**
  - E. SB 325 – Mahomet Aquifer Protection Task Force **8 – 11**
- VIII. **Items to Receive & Place on File by ELUC Committee to Allow for 60 day Review Period**
  - A. FY2017 County Planning Contract Proposal **12 - 18**
- IX. **Items to be Approved by ELUC**
  - A. Recreation & Entertainment License: Live band and DJ, Last Call for Alchl, 108 Main Street, Penfield for July 7 – 10, 2016. **19 - 23**
- X. Monthly Reports
  - A. March, April 2016 **24 – 48**

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least 2 business days in advance.

**CHAMPAIGN COUNTY BOARD**  
**ENVIRONMENT and LAND USE COMMITTEE (ELUC)**  
**June 9, 2016 Agenda**  
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- XI. Other Business
- XII. Chair's Report
- XIII. Designation of Items to be Placed on Consent Agenda
- XIV. Adjournment

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**Champaign County Board  
Environment and Land Use Committee (ELUC)  
County of Champaign, Urbana, Illinois**

**MINUTES – SUBJECT TO REVIEW AND APPROVAL**

DATE: Thursday, May 5, 2016

TIME: 6:30 p.m.

PLACE: Lyle Shields Meeting Room

Brookens Administrative Center

1776 E Washington, Urbana, IL 61802

**Committee Members**

| Present                     | Absent      |
|-----------------------------|-------------|
| Aaron Esry (Chair)          |             |
| C. Pius Weibel (Vice Chair) |             |
| Astrid Berkson              |             |
|                             | Stan Harper |
| Patti Petrie                |             |
| Jon Schroeder               |             |

**County Staff:** Rick Snider (County Administrator), John Hall (Zoning Administrator), Brian Nolan (Recording Secretary)

**Others Present:** Susan Monte (Regional Planning Commission)

**MINUTES**

**I. Call to Order**

Committee Chair Esry called the meeting to order at 6:32 p.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda and Addendum**

**MOTION** by Ms. Petrie to approve the agenda as distributed; seconded by Mr. Schroeder. Upon vote, the **MOTION CARRIED** unanimously.

**IV. Approval of Minutes**

A. ELUC Committee meeting – April 7, 2016

**MOTION** by Ms. Petrie to approve the minutes of the April 7, 2016 ELUC meeting as distributed; seconded by Ms. Berkson. Upon vote, the **MOTION CARRIED** unanimously.

**V. Public Participation**

Germaine Light came to show support for the Middle Fork Campaign to Protect the Middle Fork from Coal Ash Pollution. Ms. Light distributed a flyer to the committee on behalf of the Middle Fork Coal Ash Group in order spread awareness of their efforts to hold Dynegy responsible for coal ash pollution in the Middle Fork River.

1 **VI. Communications**

2 Chair Esry informed that committee that Sam Shore has resigned from the Champaign County Board.

3  
4 **VII. For Information Only**

5 *A. Update regarding assistance to Wilber Heights*

6  
7 Ms. Monte reported to the committee that the August 16<sup>th</sup> deadline for the Community  
8 Development Assistance Program (CDAP) Grant will not be met due to funding limitations for  
9 construction design documents. However, it is noted that IDOT Jurisdictional Transfer Funds are  
10 still available for use on this project.

11  
12 Ms. Monte explained that after discussions were held with the County Highway Engineer, it was  
13 determined that an abbreviated version of the project that focuses on the reconstruction of Wilber  
14 Ave. will be easier to pursue. Funding allocation as well as discussions with residents and  
15 businesses in the project area will be easier to complete if the project is separated into similar  
16 parts. Additional discussions will be held with Somer Townships, City of Champaign and the County  
17 Highway Engineer in order to determine the best options for funding.

18  
19 Additionally, Ms. Monte shared updated survey responses from residents and businesses in the  
20 project area. Many residents and businesses do not support paying an amount of money for any  
21 improvements. Ms. Monte will send another survey to residents and businesses once an  
22 abbreviated version of the project has been determined.

23  
24 Ms. Petrie asked if residents, who do not support paying extra for improvements, understand that  
25 once drainage ditches have been cleared in front of their properties that they will no longer be able  
26 to use filled drainage ditches as parking areas. Ms. Monte explained that it is too difficult to  
27 determine due to the limited scope of the survey results. Ms. Petrie asked if an update will be  
28 provided about the abbreviated project schedule at next month's ELUC meeting. Ms. Monte  
29 confirmed.

30  
31 Ms. Petrie asked for additional clarification in regards to funding limitations for the CDAP  
32 application and the inability to meet the grant application deadline. Ms. Monte explained that  
33 CDAP no longer funds design documents. Fully completed design documents and a construction  
34 permit from the Illinois EPA both need to be included in the CDAP application in order to be fully  
35 considered for the grant. Ms. Petrie asked if funding for the design documents is the main  
36 deterrent for submitting the application by the August deadline. Ms. Monte confirmed. Ms. Petrie  
37 asked if the deadline could be met if funding was allocated for the design documents to be  
38 completed. Ms. Monte noted that it is too hard to determine. Ms. Monte asked what additional  
39 help is needed to meet the August deadline. Ms. Monte noted immediate money is needed and bid  
40 procedures need to be researched to see what is needed for obtaining the design documents. Ms.  
41 Petrie asked for an approximate amount of the money that is included with the grant. Ms. Monte  
42 explained that the CDAP grant is limited to \$450,000 to cover 75% of construction costs.

43  
44 *B. Update regarding Work Plan for the National Pollutant Discharge Elimination System (NPDES)*  
45 *Municipal Separate Storm Sewer System (MS4) Storm Water Discharge Permit for the remainder of*  
46 *2016 and for 2017*

47  
48 Mr. Hall reported significant deadlines are coming in the near future for the MS4 program. Intern  
49 hours and planning contract hours are being moved around to make this item a priority. Ms. Petrie  
50 asked the board to explore any and all options in the community to provide Mr. Hall with support  
51 to complete this project. Mr. Schroeder and Ms. Esry supported Ms. Petrie's comments.

52  
53 *C. Letter and Draft County Board Resolution regarding Electronics Collections*

1 Ms. Monte provided a letter template for potential County Board member individual use and for  
2 potential dissemination to constituents to urge Illinois General Assembly members to support  
3 legislation to improve convenience and access to electronics collection options. A draft resolution  
4 addressing the collections crisis is also provided if ELUC committee members decide to recommend  
5 it to the Champaign County Board Policy Committee. These items are included as drafts and  
6 information items for the committee's consideration.  
7

8 Mr. Weibel noted that he is concerned the General Assembly will recess without a bill being passed  
9 to address the electronics collection crisis. Mr. Weibel additionally noted that the letter and  
10 resolution should not be considered until the General Assembly passes a bill.  
11

12 Ms. Petrie asked for clarification in regards to the pushback Ms. Monte anticipates during the  
13 upcoming collection. Ms. Monte explained that residents may be angry due to limits placed on  
14 collections by local governments.  
15

16 D. *Middle Fork Campaign to Protect the Middle Fork from Coal Ash Pollution*  
17

18 Ms. Monte provided the board with information regarding Dynegy's coal ash pits that are located  
19 within the Middle Fork floodplain. Mr. Esry noted that Ms. Light is available to provide any  
20 additional information about the Middle Fork pollution.  
21

22 Ms. Petrie asked if any other communities support the Middle Fork Campaign. Ms. Light noted that  
23 the Site Supervisor of the Kickapoo State Park is currently involved with the campaign, and she is  
24 working to get in contact with representatives in Vermillion County. Ms. Petrie asked Ms. Light to  
25 share any future updates on this campaign with Chair Esry. Mr. Esry confirmed.  
26

27 Mr. Snider asked if coal ash is recyclable and able to be used as a concrete additive. Ms. Light noted  
28 that she will need to conduct more research in order to provide the correct answer. Mr. Weibel  
29 noted that it can be used as an additive in bricks and concrete but it would need to come from a  
30 fresh source and not the type of coal ash that is currently found at Middle Fork. Mr. Schroeder  
31 noted that is used for sealing County highways and in certain asphalt mixes.  
32

33 **VIII. Items to be Approved by ELUC**

- 34 A. *Recreation & Entertainment License: Maria Guadalupe Flores Rogas d.b.a. El Dorado Corp. for*  
35 *Mexican dancing at the Champaign County Fair Association Fairgrounds, 1302 North Coler Avenue,*  
36 *Urbana IL, June 25 – June 26, 2016.*  
37

38 **MOTION** by Mr. Schroeder to approve the Recreation & Entertainment License: Maria Guadalupe Flores  
39 Rogas d.b.a. El Dorado Corp. for Mexican dancing at the Champaign County Fair Association Fairgrounds,  
40 1302 North Coler Avenue, Urbana IL, June 25 – June 26, 2016; seconded by Ms. Berkson. Upon vote, the  
41 **MOTION CARRIED** unanimously.  
42

43 **IX. Items to be Recommended to the County Board**

- 44 A. *Proposed Minor Amendments to the Champaign County Land Resource Management Plan*  
45

46 Ms. Monte noted that this item is returning to the committee after a 30-day review period.  
47 Additional research was collected and was added accordingly.  
48

49 **MOTION** by Ms. Petrie to approve the Proposed Minor Amendments to the Champaign County Land  
50 Resource Management Plan; seconded by Ms. Berkson. Upon vote, the **MOTION CARRIED**  
51 unanimously.  
52

1  
2 B. *Annual Facility Inspection Report for the National Pollutant Discharge Elimination System (NPDES)*  
3 *Municipal Separate Storm Sewer System (MS4) Storm Water Discharge Permit with the Illinois*  
4 *Environmental Protection Agency (IEPA) for the period 4/1/15 – 3/31/16.*  
5

6 **MOTION** by Mr. Weibel to approve Annual Facility Inspection Report for the National Pollutant Discharge  
7 Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Discharge  
8 Permit with the Illinois Environmental Protection Agency (IEPA) for the period 4/1/15 – 3/31/16;  
9 seconded by Ms. Berkson.

10  
11 Mr. Hall noted that the distributed report is yet completed. Changes are forthcoming and an  
12 updated version will be provided at the upcoming County Board meeting. Me. Petrie asked for this  
13 item to not be included on the consent agenda.  
14

15 Upon vote, the **MOTION CARRIED** unanimously. This item will not be included on the consent agenda  
16 due to Ms. Petrie's request.  
17

18 **X. Other Business**

19 None  
20

21 **XI. Chair's Report**

22 None  
23

24 **XII. Designation of Items to be Placed on Consent Agenda**

25 IX. A.  
26

27 **XIII. Adjournment**

28 **MOTION** by Ms. Berkson to adjourn; seconded by Ms. Petrie. Upon vote, the **MOTION CARRIED**  
29 unanimously. There being no further business, Mr. Esry adjourned the meeting at 7:29 p.m.

Date: June 1, 2016

To: ELUC Members

From: Rita Morocoima-Black, RPC Planning and Community Development Director  
Susan Monte, RPC Planner

Regarding: FY 2016 County Planning Contract Status Update

Action Requested: For Information Only

Champaign County has an annually renewed contract with Champaign County Regional Planning Commission for planning and technical services. In anticipation of requesting renewal for next year's contract, CCRPC staff provides the following status report for the current FY16 contract. As can be seen in the table, we are approximately 43% complete with the work plan as of **May 27<sup>th</sup>**.

|   | Task   | Hours Allocated | Funds Allocated    | Estimated Hours Completed | Estimated Funds Expended | Estimated Hours Remaining | Estimated Funds Remaining | % Completed |
|---|--|-----------------|--------------------|---------------------------|--------------------------|---------------------------|---------------------------|-------------|
| 1 | LRMP Implementation  | 585.5           | \$34,544.50        | 206                       | \$12,090.50              | 379.5                     | \$22,454.00               | 35          |
| 2 | Hazard Mitigation Planning                                   | 100             | \$5,900.00         | 32                        | \$1,888.00               | 68                        | \$4,012.00                | 32          |
| 3 | Wilbur Heights Assistance                                    | 50              | \$2,950.00         | 50                        | \$2,950.00               | 0                         | \$0.00                    | 100         |
| 4 | General Planning Services Requests (60 hours Wilber Heights) | 200             | \$11,800.00        | 60                        | \$3,540.00               | 140                       | \$8,260.00                | 30          |
| 5 | Solid Waste/Recycling Events Coordination                    | 160             | \$8,480.00         | 117                       | \$6,190.00               | 43                        | \$2,290.00                | 73          |
| 6 | Champaign County Area Rural Transit System Coordination      | 60              | \$6,000.00         | 26                        | \$2,671.00               | 34                        | \$3,329.00                | 43          |
| 7 | Administration   | 20              | \$1,480.00         | 15                        | \$1,110.00               | 5                         | \$370.00                  | 75          |
|   | Non-Staff Expenses   |                 | \$2,175.50         |                           | \$1,087.50               |                           | \$1,088.00                | 50          |
|   | <b>Totals:</b>   | <b>1175.5</b>   | <b>\$73,330.00</b> | <b>506</b>                | <b>\$31,527.00</b>       | <b>669.5</b>              | <b>\$41,803.00</b>        | <b>43%</b>  |

Status of LRMP Implementation tasks can be found on the following page. Of the 10 items in the FY16 work plan, five are completed, three are in progress, and two are pending.

### LRMP Work Plan Status as of May 27, 2016

| Work Plan ID | Priority Item | LRMP Objective/Priority Item  | Hours Allocated | Hours Used | Staff Work Status |
|--------------|---------------|---|-----------------|------------|-------------------|
| 16-1         | various       | Monitor and pursue potential funding opportunities to achieve provisions of GOPs.   | 25              | 25         | complete          |
| 16-2         | 1.2.1         | Prepare a report that informs County Board members of trends or new development with regard to land resource management conditions within the County each year.   | 30              | 30         | complete          |
| 16-3         | 1.3.1         | Based on the annually prepared report of trends and new developments, provide a recommendation to ELUC regarding minor LRMP map changes each year. Provide public notice of LRMP changes and invite public input regarding proposed changes.  | 30              | 30         | complete          |
| 16-4         | 2.1.1         | Review municipal limits and contiguous urban growth area boundaries with municipal representatives on a regular basis in order to update LRMP Future Land Use Map and Land Management Area Map boundaries. Complete review and revisions to LRMP maps in time for preparation of the annual report to be provided to the County Board each January. | 30              | 40         | complete          |
| 16-5         | 7.2.4b        | Participate in the Greenways and Trails Committee coordinated by CCRPC. In coordination with Urbana Park District, plan a trail connection for the County east campus to Weaver Park and other area paths and trails.   | 50              |            | pending           |
| 16-6         | 8.4.5a        | Complete required annual update reports revisions for the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Management Program.  | 30              | 15         | complete          |
| 16-7         | 8.4.5b        | Administer provisions of updated Phase II NPDES Storm Water Management Program  | 150             | 25         | in progress       |
| 16-8         | 9.1.3         | Work with County Facilities Committee toward the completion of an energy audit for County facilities.   | 30              |            | pending           |
| 16-9         | 1.1           | Provide a mid-course summary to ELUC regarding status of LRMP implementation.   | 50              | 20         | in progress       |
| 16-10        | 8.9a          | Submit a proposal to ELUC for Champaign County development of a Natural Resources Assessment System.  | 160             | 21         | in progress       |
| <b>Total</b> |               |   | 585.5           | 206        |                   |



To: Environmental Land Use Committee

From: Susan Monte, Planner

Date: May 19, 2016

Re: Leadership team to address the need to improve household hazardous waste collection options in Champaign County

Action Request: For information

As a next step toward improving HHW collections options in Champaign County, this summer CCRPC staff will recruit volunteers to serve on a leadership team. We intend to recruit six to 10 persons as follows:

| # of Volunteer Team Members | Affiliation  | Representative Affiliation   |
|-----------------------------|--|--|
| 1                           | CCRPC  | Champaign County<br>City of Champaign<br>City of Urbana<br>Village of Mahomet<br>Village of Rantoul<br>Village of Savoy<br>Village of St. Joseph |
| 1                           | Champaign County Health Care Consumers               |  |
| 1                           | environmental health advocate                        | Champaign County Board of Health<br>C-U Public Health District   |
| 1                           | Illinois Sustainable Technology Center               |  |
| 1                           | Lincoln Heritage RC&D                                |  |
| 1                           | local recycling/waste hauler industry representative |  |
| 1                           | attorney   |  |
| up to 3                     | community members                                    |  |

If you are aware of a potential leadership team member who might be interested in serving on the leadership team or if you are interested in this opportunity, please contact me at [smonte@ccrpc.org](mailto:smonte@ccrpc.org) or (217) 328-3313.



To: Environmental Land Use Committee  
From: Susan Monte, Planner  
Date: June 1, 2016  
Re: Mahomet Aquifer Protection Task Force - Senate Bill 325  
Action Request: For information

Excerpt from The News-Gazette 6/1/2016:

“The Senate approved, 58-0, Senate Bill 325 which creates a 21-member Mahomet Aquifer Protection Task Force to identify current and potential threats to the water source deep beneath several central Illinois counties and to develop a plan to maintain its integrity.

The House is expected to take up the bill in June.

Most of the members of the task force would be appointed by the governor.

“They could propose legislation to ensure that it remains pristine,” said Sen. Scott Bennett, D-Champaign, who co-sponsored the bill with Sen. Chapin Rose, R-Mahomet. “These will be experts from local government, environmental experts, some people from the University (of Illinois) who will get together and review issues involving the aquifer.”

The task force would have until July 1, 2017, to report its findings and offer recommendations to the Legislature about protecting the aquifer, which is Champaign-Urbana’s water source.

Last year the Legislature approved bills prohibiting the disposal of manufactured gas plant waste at landfills above aquifers.

“There seemed to be a lot of confusion all spring among individual experts as to what our next step should be,” said Bennett, “and there doesn’t seem to be a consensus. So Senator Rose and I thought that the best thing to do would be to put all the best minds together in a room, make it bipartisan and work something out for the next bill.”

Attachment: SB 325 Text

SB0325 Engrossed

LRB099 02937 JLK 22945 b

1 AN ACT concerning government.

2 **Be it enacted by the People of the State of Illinois,**  
3 **represented in the General Assembly:**

4 Section 1. Short title. This Act may be cited as the  
5 Mahomet Aquifer Protection Task Force Act.

6 Section 5. Mahomet Aquifer Protection Task Force created.  
7 There is created the Mahomet Aquifer Protection Task Force to  
8 address the issue of maintaining the clean drinking water of  
9 the Mahomet Aquifer, the principal aquifer in east-central  
10 Illinois. The Mahomet Aquifer Protection Task Force shall  
11 consist of the following persons:

12 (1) one member of the Senate, appointed by the  
13 President of the Senate;

14 (2) one member of the House of Representatives,  
15 appointed by the Speaker of the House of Representatives;

16 (3) one member of the Senate, appointed by the Minority  
17 Leader of the Senate;

18 (4) one member of the House of Representatives,  
19 appointed by the Minority Leader of the House of  
20 Representatives;

21 (5) one member representing the Illinois Environmental  
22 Protection Agency, appointed by the Director of the  
23 Illinois Environmental Protection Agency;

SB0325 Engrossed

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LRB099 02937 JLK 22945 b

1 (6) one member representing a national waste and  
2 recycling organization, appointed by the Governor;

3 (7) one member representing a statewide environmental  
4 organization, appointed by the Governor;

5 (8) three members representing a non-profit consortium  
6 dedicated to the sustainability of the Mahomet Aquifer,  
7 appointed by the Governor;

8 (9) one member representing the Illinois State Water  
9 Survey of the Prairie Research Institute of the University  
10 of Illinois at Urbana-Champaign, appointed by the  
11 Governor;

12 (10) one member representing a statewide association  
13 representing the pipe trades, appointed by the Governor;

14 (11) one member representing the State's largest  
15 general farm organization, appointed by the Governor;

16 (12) one member representing a statewide trade  
17 association representing manufacturers, appointed by the  
18 Governor;

19 (13) one member representing a community health care  
20 organization located over the Mahomet Aquifer, appointed  
21 by the Governor; and

22 (14) seven members representing local government  
23 bodies located over the Mahomet Aquifer, appointed by the  
24 Governor.

25 Members shall be appointed within 90 days after the  
26 effective date of this Act. The members of the Mahomet Aquifer

SB0325 Engrossed

- 3 -

LRB099 02937 JLK 22945 b

1 Protection Task Force shall serve without compensation.

2 Section 10. Administrative support. The Illinois  
3 Environmental Protection Agency shall provide administrative  
4 and other support to the Mahomet Aquifer Protection Task Force.

5 Section 15. Duties of Mahomet Aquifer Protection Task  
6 Force. The Mahomet Aquifer Protection Task Force shall conduct  
7 a study of the Mahomet Aquifer in furtherance of:

8 (1) developing a State plan to maintain the groundwater  
9 quality of the Mahomet Aquifer;

10 (2) identifying potential and current contamination  
11 threats to the water quality of the Mahomet Aquifer;

12 (3) identifying actions that might be taken to ensure

13 the long-term protection of the Mahomet Aquifer; and  
14 (4) making legislative recommendations for future  
15 protection of the Mahomet Aquifer.

16 Section 20. Report. On or before July 1, 2017, the Mahomet  
17 Aquifer Protection Task Force shall report its findings and  
18 recommendations to the General Assembly, by filing copies of  
19 its report as provided in Section 3.1 of the General Assembly  
20 Organization Act, and to the Governor.

21 Section 90. Expiration. This Act is repealed on October 1,  
22 2017.

SB0325 Engrossed

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LRB099 02937 JLK 22945 b

1 Section 99. Effective date. This Act takes effect upon  
2 becoming law.



Date: June 1, 2016

To: ELUC Members

From: Rita Morocoima-Black, RPC Planning and Community Development Director  
Susan Monte, RPC Planner

Regarding: Proposed FY17 County Planning Contract Work Plan

Action Requested: Hold to Allow a 60-Day Review Period

This request is that ELUC recommend County Board approval of the Champaign County annually renewable contract with Champaign County Regional Planning Commission for planning and technical services for the period January 1, 2017 through December 31, 2017.

### **Background**

Champaign County has an annually renewable contract with Champaign County Regional Planning Commission for planning and technical services. The \$73,330 proposed contract amount for FY17 includes no increase provisionally approved by County Administrator Richard Snider.

Attachment A is the proposed FY17 General Work Plan. It includes 1,128 hours and focuses on implementing the LRMP, general planning services requests, hazard mitigation plan implementation, and coordination of recycling and household hazardous waste collection efforts.

Attachment B contains the proposed LRMP Implementation Work Plan. The proposed work plan was completed in coordination with John Hall, Zoning Director. As per the request of County Board members, cost and time estimates are provided for each proposed task. It should be noted that estimates do not necessarily include sufficient time for County Board discussion and approval processes and are our best estimate at staff time for completing these tasks.

### **Next Steps**

CCRPC staff would appreciate your input and finalization of the county planning contract work plan, including the LRMP implementation work tasks that will take us through December 2017. We will return in August to request approval of the work plan once your input has been received.



**Attachment A**  
**Proposed County Planning Contract for FY17**  
**January 1, 2017 through December 31, 2017**

|   | <u>Hours</u> | <u>Cost</u> |
|---|--------------|-------------|
| <b>LRMP Implementation</b>  |              |             |
| Working with the County Board and staff, priority implementation items will be identified that CCRPC planners can implement given available time and resources.   | 580          | \$34,439    |
| <b>Hazard Mitigation Planning</b>   |              |             |
| Apply for FEMA HMGP, FMA, or PDM grants to implement hazard mitigation actions in unincorporated area (e.g., community safe room). Coordinate annual Hazard Mitigation Planning Team meeting.             | 110          | \$7,070     |
| <b>General Planning Services Request</b>  |              |             |
| County Board and/or County departments may solicit research for funding sources, grant writing assistance, data analyses, and reports on topics of common interest to the Board or County administration. | 200          | \$12,852    |
| <b>Solid Waste/Recycling Events Coordination</b>  |              |             |
| Countywide recycling collection initiatives and household hazardous waste collection efforts in coordination with local entities.   | 160          | \$9,055     |
| <b>Champaign County Area Rural Transit System Coordination</b>  |              |             |
| Coordinating C-CARTS' operation, maintaining communication with IDOT regarding C-CARTS, and coordinating quarterly meetings of Rural Transit Advisory Group.  | 60           | \$6,000     |
| <b>Administration</b> (budgeting, work plan, project management)  | 18           | \$1740      |
| <b>Non-staff expenses</b> (supplies, services, capital outlay)  |              | \$2,174     |
| Typical expenses: printing finished documents, purchasing research materials, office supplies, yearly subscriptions/ memberships, etc.  |              |             |
| <b>Total</b>  | 1,128        | \$73,330    |

## Attachment B Proposed LRMP Work Plan Items for FY17

### Overview

The following table provides an overview of the FY17 LRMP Implementation work plan. More specific information on the implementation items is available on subsequent pages. Priority Items 17-1 through 17-7 are annual update items that have been ongoing. Priority Items 17-8 through 17-9 are new LRMP priority items for implementation.

| Work Plan ID | Priority Item | LRMP Objective/Priority Item  | Hours      | Cost               |
|--------------|---------------|---|------------|--------------------|
| 17-1         | various       | Monitor and pursue potential funding opportunities to achieve provisions of GOPs.   | 20         | \$1,285.20         |
| 17-2         | 1.2.1         | Prepare a report that informs County Board members of trends or new development with regard to land resource management conditions within the County each year.   | 30         | \$1,927.80         |
| 17-3         | 1.3.1         | Based on the annually prepared report of trends and new developments, provide a recommendation to ELUC regarding minor LRMP map changes each year. Provide public notice of LRMP changes and invite public input regarding proposed changes.  | 30         | \$1,492.10         |
| 17-4         | 2.1.1         | Review municipal limits and contiguous urban growth area boundaries with municipal representatives on a regular basis in order to update LRMP Future Land Use Map and Land Management Area Map boundaries. Complete review and revisions to LRMP maps in time for preparation of the annual report to be provided to the County Board each January. | 30         | \$1,492.10         |
| 17-5         | 7.2.4b        | Participate in the Greenways and Trails Committee coordinated by CCRPC. In coordination with park districts/county forest preserve district, plan area paths and trail connections for the County.  | 20         | \$1,067.35         |
| 17-6         | 8.4.5a        | Complete required annual update reports revisions for the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Management Program.  | 30         | \$1,927.80         |
| 17-7         | 8.4.5b        | Administer provisions of updated Phase II NPDES Storm Water Management Program  | 148        | \$9,639.00         |
| 17-8         | 6.4b          | Facilitate a comprehensive update of the Champaign County Solid Waste Management Plan.  | 143        | \$8,228.45         |
| 17-9         | 8.9b          | Facilitate continued development of a Champaign County Natural Resource Assessment System.  | 124        | \$7,378.95         |
| <b>Total</b> |               |   | <b>580</b> | <b>\$34,438.75</b> |

**ANNUAL MONITORING TASKS****17-1 Monitor and pursue potential funding opportunities to achieve provisions of GOPs.**

Estimated planner hours to implement: 20  
 Estimated cost to implement: \$1,285

Description: Research funding sources and respond to one grant opportunity. If more funding applications become available, each is unique and will consume a unique amount of time by the county planner; grant applications will require approval by the County Board.

Estimated hours to administer once implemented: Unknown  
 Estimated cost to administer: A portion of an awarded grant is usually set aside for administration  
 Resources needed to administer: Potential budget amendment and setting up account. This is a permanent item in the county planning contract work plan.

Significance: There are about a dozen themes in the LRMP for which there is a need to search for funding opportunities related to local foods, greenways and trails, public infrastructure, historic/scenic/cultural amenities, animal habitats, groundwater, drainage improvements, environmental stewardship, educational programs and sustainability. There are no current county staff resources to consistently monitor such funding opportunities.

**17-2 Priority Item 1.2.1 - Prepare a report that informs County Board members of trends or new development with regard to land resource management conditions within the County each year.**

Estimated planner hours to implement: 30  
 Estimated cost to implement: \$1,928

Description: Conduct key person interviews with county and municipal agencies and prepare the report.

Estimated hours to administer once implemented: None  
 Estimated cost to administer: None  
 Resources needed to administer: None

Significance: This task gives the most up to date information available on best practices, new trends in development that could impact our rural areas, and new initiatives taking place amongst development related agencies in Champaign County. The LRMP action items can be better prioritized and implemented with this information.

**17-3 Priority Item 1.3.1 - Based on the annually prepared report of trends and new developments provide a recommendation to ELUC regarding minor LRMP map changes each year. Provide public notice of LRMP changes and invite public input regarding proposed changes.**

Estimated planner hours to implement: 20  
 Estimated cost to implement: \$1,285  
 Description: Revise LRMP maps for approval by County Board.

Estimated hours to administer once implemented: None  
 Estimated cost to administer: None  
 Resources needed to administer: None. This is a permanent item in the county planning contract work plan.

Significance: This update highlights changes which may impact decisions made at the County level.

**17-4 Priority Item 2.1.1 - Review municipal limits and contiguous urban growth area boundaries with municipal representatives on a regular basis in order to update LRMP Future Land Use Map and Land Management Area Map boundaries. Complete review and revisions to LRMP maps in time for preparation of the annual report to be provided to the County Board each January.**

Estimated planner hours to implement: 20

Estimated cost to implement: \$1,285

Description: Collect data from area municipalities, county clerk, and others to establish most recent boundaries. Update maps and present to County Board for approval.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the county planning contract work plan.

Significance: This update highlights changes to corporate limits and other boundaries which may impact decisions made at the County level, especially regarding zoning cases.

**17-5 Priority Item 7.2.4b - Participate in the Greenways and Trails Committees coordinated by CCRPC.**

Estimated planner hours to implement: 15

Estimated cost to implement: \$964

Description: Attend meetings and serve as a County representative for Greenways and Trails planning and implementation. In coordination with park districts and county forest preserve districts, plan area paths and trail connections in unincorporated areas.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the county planning contract work plan.

Significance: The Greenways and Trails plan includes the Forest Preserve Districts and potential bicycle and pedestrian linkages to those areas. Land use planning and zoning cases could be impacted by the plan. Planning for path and trail connections will improve pedestrian and biking options within the county. Implementation of the 24.5 mile regional connection between east Urbana and Kickapoo State Park near Danville, Illinois continues.

**17-6 Priority Item 8.4.5a – Complete required annual update reports revisions for the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Management Program.**

Estimated planner hours to implement: 30

Estimated cost to implement: \$1,928

Description: Illinois EPA requires annual reporting on NPDES.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the county planning contract work plan.

Significance: County-level annual reporting is required statewide for NPDES.

**17-7 Priority Item 8.4.5b – Administer provisions of updated Phase II NPDES Storm Water Management Program.**

Estimated planner hours to implement: 150

Estimated cost to implement: \$9,639

Description: Illinois EPA has various requirements with which the County must maintain compliance.

Estimated hours to administer once implemented: None

Estimated cost to administer: None

Resources needed to administer: None. This is a permanent item in the county planning contract work plan.

Significance: Compliance is required for the statewide NPDES.

**NEW TASKS****17-8 Priority Item 6.4b. Facilitate a comprehensive update of the Champaign County Solid Waste Management Plan.**

Estimated planner hours to implement: 120

Estimated cost to implement: \$7,711

Description:

LRMP Priority Item 6.4b is “Proceed with ELUC recommendations regarding the preparation of an updated waste management plan for unincorporated Champaign County.” The [proposal](#) submitted to ELUC at their November 2015 meeting details the proposed update to the Champaign County Solid Waste Management Plan.

Estimated hours to administer once implemented: allocation of approximately 160 hours/year.

Estimated cost to administer: \$9,000 annually

Resources needed to administer: permanent item in the county planning contract work plan.

Significance: In accordance with the Solid Waste Planning and Recycling Act requirements, the County Board adopted a five-volume Plan in 1991. The Plan contains background regarding solid waste generation and disposal in Champaign County circa 1991, with 46 recommendations for implementing the Plan. Since 1991 the County Board has adopted a series of three five-year updates to the Plan to meet minimum requirements of the Act, with the most recent update adopted in 2012. The five-year updates adopted in 1996 and 2002 included an explanation regarding the lack of support encountered by the Intergovernmental Solid Waste Disposal Association and subsequent dissolution of the ISWDA in 1992, and how this, in turn, hindered implementation of most recommendations made in the 1991 Plan. The focus of the more recent five-year updates in 2007 and 2012 has been to provide current information regarding local government recycling efforts within the county.

The Plan will have potential to serve as a timely and more useful guide to the County Board and staff, if the following components are updated as part of the next required five-year Plan update in 2017:

- existing conditions;
- current solid waste/material management trends;
- local government policies and practices regarding solid waste management;
- Illinois policies and requirements regarding solid waste management; and
- input from the public, local governments, commercial and industrial stakeholders.

**17-9 Priority Item 8.9b. Work toward development of a Champaign County Natural Resources Assessment System and submit to ELUC and County Board for review and adoption.**

Estimated planner hours to implement: 110  
Estimated cost to implement: \$7,069

Description: Objective 8.9 calls for Champaign County to adopt a natural resources specific assessment system that provides a technical framework to numerically rank land parcels based on local resource evaluation and site considerations, including groundwater resources, soil and mineral resources, surface waters, aquatic and riparian ecosystems, natural areas, parks and preserves, known cultural resources, and air quality.

Estimated hours to administer once implemented: Case-by-case basis  
Estimated cost to administer: None  
Resources needed to administer: None

Significance: A standardized tool to identify, recognize and minimize disturbance to areas with significant natural environmental quality in unincorporated Champaign County will be useful.



STATE OF ILLINOIS,  
Champaign County  
Application for:  
Recreation & Entertainment License

Applications for License under County  
Ordinance No. 55 Regulating Recreational &  
Other Businesses within the County (for use  
by businesses covered by this Ordinance other  
than Massage Parlors and similar enterprises)

For Office Use Only

License No. \_\_\_\_\_  
Date(s) of Event(s) Annual  
Business Name: Last Call for Alcohol  
License Fee: \$ 100.00  
Filing Fee: \$ 4.00  
TOTAL FEE: \$ 104.00  
Checker's Signature: \_\_\_\_\_

Filing Fees: Per Year (or fraction thereof): \$ 100.00  
Per Single-day Event: \$ 10.00  
Clerk's Filing Fee: \$ 4.00

Checks Must Be Made Payable To: Gordy Hulten, Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- A. 1. Name of Business: Last Call for Alcohol Inc
- 2. Location of Business for which application is made: 105 Main St. Pentfield T.L. 61862
- 3. Business address of Business for which application is made: \_\_\_\_\_
- 4. Zoning Classification of Property: Commercial
- 5. Date the Business covered by Ordinance No. 55 began at this location: 8/26/16
- 6. Nature of Business normally conducted at this location: Tavern/Bar/Rest.
- 7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): Bands / DJ
- 8. Term for which License is sought (specifically beginning & ending dates): July 7 - 10th

(NOTE: All annual licenses expire on December 31st of each year)

- 9. Do you own the building or property for which this license is sought? NO
- 10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: HBT 217 602 Country Dr. Champaign T.L. 61821
- 11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE AND WILL BE RETURNED TO APPLICANT

- B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: Sheri Krufman Date of Birth: \_\_\_\_\_  
Place of Birth: Paxton IL. Social Security No.: \_\_\_\_\_  
Residence Address: 106 Walnut.  
Citizenship: US If naturalized, place and date of naturalization: \_\_\_\_\_

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): Sheri Krufman  
Date of Birth: \_\_\_\_\_ Place of Birth: Paxton IL.  
Social Security Number: \_\_\_\_\_ izenship: US  
If naturalized, state place and date of naturalization: \_\_\_\_\_  
2. Residential Addresses for the past three (3) years: 106 Walnut  
Panfield IL. 60180  
3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: Bar / Tavern / Rest

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer only if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:  
Last Call for Alcohol Inc  
2. Date of Incorporation: 8/26/06 State wherein incorporated: IL.

3. If foreign Corporation, give name and address of resident agent in Illinois:

\_\_\_\_\_  
\_\_\_\_\_

Give first date qualified to do business in Illinois: \_\_\_\_\_

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

\_\_\_\_\_  
\_\_\_\_\_

5. Objects of Corporation, as set forth in charter. \_\_\_\_\_

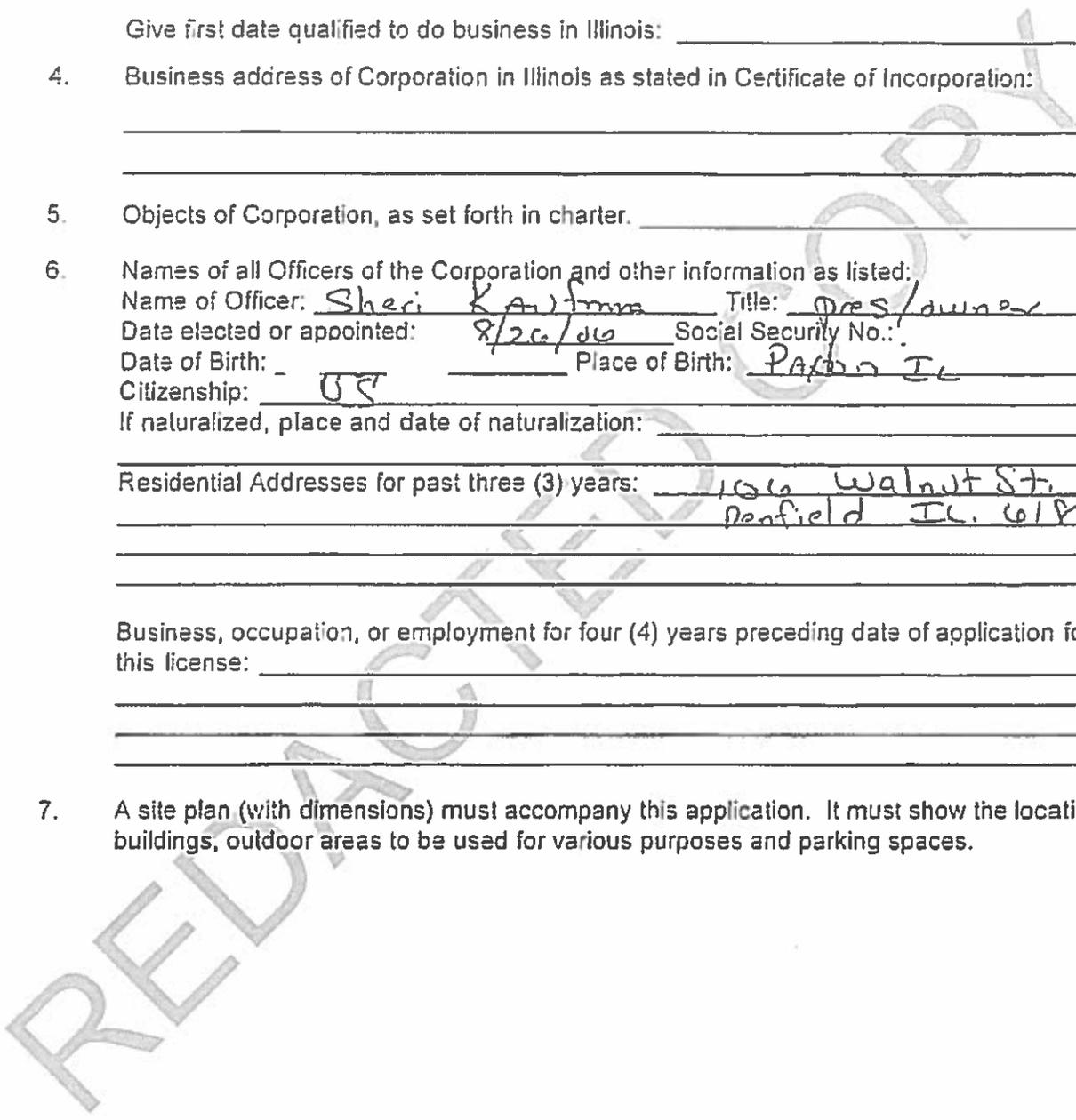
6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Sheri Kaufman Title: Pres/owner  
Date elected or appointed: 8/26/06 Social Security No.: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: Park IL  
Citizenship: US  
If naturalized, place and date of naturalization: \_\_\_\_\_

Residential Addresses for past three (3) years: 106 Walnut St.  
Deerfield IL. 60015

Business, occupation, or employment for four (4) years preceding date of application for this license: \_\_\_\_\_

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.



**AFFIDAVIT**  
(Complete when applicant is an Individual or Partnership)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

\_\_\_\_\_  
Signature of Owner or of one of two members of Partnership

\_\_\_\_\_  
Signature of Owner or of one of two members of Partnership

\_\_\_\_\_  
Signature of Manager or Agent

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

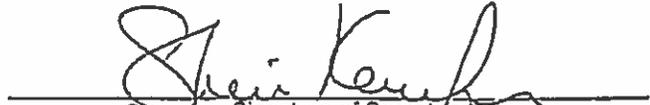
**AFFIDAVIT**  
(Complete when applicant is a Corporation)

We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

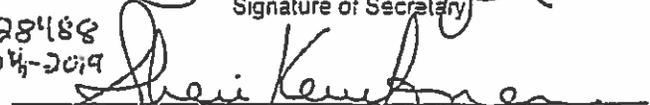
We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.

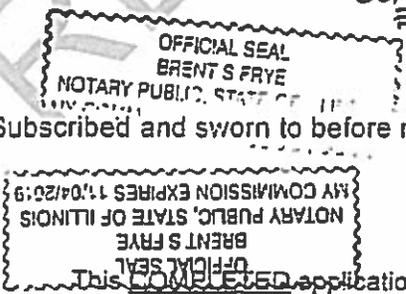
  
\_\_\_\_\_  
Signature of President

  
\_\_\_\_\_  
Signature of Secretary

Commission # 828488  
Expires 11-04-2019

  
\_\_\_\_\_  
Signature of Manager or Agent

Subscribed and sworn to before me this May day of 31<sup>st</sup>, 2016.



\_\_\_\_\_  
Notary Public

This ~~COMPLETED~~ application along with the appropriate amount of cash, or certified check made payable to GORDY HULTEN, CHAMPAIGN COUNTY CLERK, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.

W

Main St

Fence

Trills

Outside  
partition

Last  
CMA

[ ]

[ ]

Bands

Fence

Road

N

S

Alley

# MONTHLY REPORT for MARCH 2016<sup>1</sup>

Champaign County  
Department of



Brookens Administrative  
Center  
1776 E. Washington Street  
Urbana, Illinois 61802

(217) 384-3708  
zoningdept@co.champaign.il.us  
www.co.champaign.il.us/zoning

## Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. Three zoning cases were filed in March and none were filed in March 2015. The average number of cases filed in March in the preceding five years was 4.8.

Two Zoning Board of Appeals (ZBA) meetings were held in March and two cases were completed. Two ZBA meetings were held in March 2015 and two cases were completed. The average number of cases completed in March in the preceding five years was 1.8.

By the end of March there were 15 cases pending. By the end of March 2015 there were 9 cases pending.

**Table 1. Zoning Case Activity in March 2016 & March 2015**

| Type of Case  | March 2016<br>2 ZBA meetings |                 | March 2015<br>2 ZBA meetings |                 |
|---|------------------------------|-----------------|------------------------------|-----------------|
|   | Cases Filed                  | Cases Completed | Cases Filed                  | Cases Completed |
| Variance  | 2                            | 1               | 0                            | 0               |
| SFHA Variance   | 0                            | 0               | 0                            | 0               |
| Special Use   | 0                            | 0               | 0                            | 0               |
| Map Amendment   | 1                            | 1               | 0                            | 0               |
| Text Amendment  | 0                            | 0               | 0                            | 2               |
| Change of Non-conforming Use  | 0                            | 0               | 0                            | 0               |
| Administrative Variance   | 0                            | 0               | 0                            | 0               |
| Interpretation / Appeal   | 0                            | 0               | 0                            | 0               |
| <b>TOTALS</b>   | <b>3</b>                     | <b>2</b>        | <b>0</b>                     | <b>2</b>        |
| Total cases filed (fiscal year)   | 10 cases                     |                 | 6 cases                      |                 |
| Total cases completed (fiscal year)   | 8 cases                      |                 | 6 cases                      |                 |
| Case pending*   | 15 cases                     |                 | 9 cases                      |                 |
| * Cases pending includes all cases continued and new cases filed <u>but not decided</u> |                              |                 |                              |                 |

<sup>1</sup> Note that approved absences, sick days, one snow day, and one part-time intern resulted in an average staffing level of 80% or the equivalent of 4.0 full time staff members (of the 5 authorized) present on average for each of the 22 work days in March.

## **Subdivisions**

No County subdivision application was received in March. One municipal subdivision plat was reviewed for compliance with County zoning in March.

## **Zoning Use Permits**

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in March can be summarized as follows:

- 18 permits for 16 structures were approved in March compared to 6 permits for 5 structures in March 2015. The five-year average for permits in March in the preceding five years was 10.6.
- 26 months out of the last 60 months have equaled or exceeded the five-year average for number of permits (including March 2016, February 2016, December 2015, October 2015, July 2015, June 2015, January 2015, December 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, November 2013, August 2013, July 2013, June 2013, December 2012, October 2012, September 2012, May 2012, April 2012, February 2012, December 2011, and October 2011).
- 8.2 days was the average turnaround (review) time for complete initial residential permit applications in March.
- \$1,275,304 was the reported value for the permits in March compared to a total of \$323,300 in March 2015. The five-year average reported value for authorized construction in March is \$1,023,624.
- 31 months in the last 60 months have equaled or exceeded the five-year average for reported value of construction (including March 2016, February 2016, January 2016, September 2015, July 2015, June 2015, December 2014, October 2014, June 2014, May 2014, March 2014, February 2014, November 2013, September 2013, August 2013, July 2013, June 2013, February 2013, January 2013, November 2012, August 2012, September 2012, May 2012, June 2012, February 2012, January 2012, December 2011, November 2011, August 2011, June 2011, and April 2011).
- \$4,723 in fees were collected in March compared to a total of \$759 in March 2015. The five-year average for fees collected in March is \$3,142.
- 29 months in the last 60 months have equaled or exceeded the five-year average for collected permit fees (including March 2016, February 2016, January 2016, December 2015, October 2015, September 2015, July 2015, January 2015, December 2014, November 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, February 2014, August 2013, July 2013, February 2013, January 2013, October 2012, September 2012, May 2012, April 2012, February 2012, January 2012, December 2011, and June 2011).
- There were also 8 lot split inquiries and 301 other zoning inquiries in March.

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**Table 2. Zoning Use Permits Approved in March 2016**

| PERMITS   | CURRENT MONTH |                |                    | FISCAL YEAR TO DATE |                 |                    |
|---|---------------|----------------|--------------------|---------------------|-----------------|--------------------|
|   | #             | Total Fee      | \$ Value           | #                   | Total Fee       | \$ Value           |
| AGRICULTURAL:<br>Residential                            |               |                |                    | 1                   | 0               | 300,000            |
| Other   | 1             | 0              | 1,000              | 1                   | 0               | 1,000              |
| SINGLE FAMILY Resid.:<br>New - Site Built               | 2             | 1,266          | 560,000            | 5                   | 4,077           | 2,084,000          |
| Manufactured  |               |                |                    | 1                   | 213             | 75,000             |
| Additions   | 4             | 564            | 238,000            | 8                   | 1,063           | 423,249            |
| Accessory to Resid.                                     | 5             | 1,670          | 112,000            | 8                   | 3,801           | 255,000            |
| TWO-FAMILY Residential                                  |               |                |                    |                     |                 |                    |
| <b>Average turn-around time<br/>for permit approval</b> |               |                | 8.17 days          |                     |                 |                    |
| MULTI - FAMILY<br>Residential                           |               |                |                    |                     |                 |                    |
| HOME OCCUPATION:<br>Rural                               |               |                |                    | 1                   | 33              | 0                  |
| Neighborhood  | 1             | 0              | 0                  | 2                   | 0               | 0                  |
| COMMERCIAL: New   |               |                |                    |                     |                 |                    |
| Other   |               |                |                    |                     |                 |                    |
| INDUSTRIAL: New   |               |                |                    | 1                   | 1,533           | 150,000            |
| Other   |               |                |                    | 1                   | 1,873           | 156,000            |
| OTHER USES: New   |               |                |                    |                     |                 |                    |
| Other   |               |                |                    |                     |                 |                    |
| SIGNS   | 3             | 691            | 94,304             | 3                   | 691             | 94,304             |
| TOWERS (Incl. Acc. Bldg.)                               | 1             | 482            | 195,000            | 1                   | 482             | 195,000            |
| OTHER PERMITS   | 1             | 50             | 75,000             | 2                   | 50              | 75,000             |
| <b>TOTAL APPROVED</b>                                   | <b>18/16</b>  | <b>\$4,723</b> | <b>\$1,275,304</b> | <b>35/30</b>        | <b>\$13,816</b> | <b>\$3,808,553</b> |

\*18 permits were issued for 16 structures in March 2016; 16 permits require inspection and Compl. Certif.

◇ 35 permits have been issued for 30 structures since 1/1/16 (FY2016)

**NOTE:** Home occupations and other permits (change of use, temporary use) total 5 since 1/1/16, (this number is not included in the total number of structures).

There were 21 Zoning Use Permit Apps. *received* in March 2016 and 6 were *approved*.

11 Zoning Use Permit App. *approved* in March 2016 had been *received* in prior months.

**Planning & Zoning Monthly Report**  
MARCH 2016

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- Five rural addresses were issued in March.

**Conversion of Best Prime Farmland**

Table 3 summarizes conversion of Best Prime Farmland as a result of any County zoning approval so far in 2016.

**Table 3. Best Prime Farmland Conversion**

|   | March 2016 | 2016 to date |
|---|------------|--------------|
| <b>Zoning Cases.</b> Approved by the ZBA, a Zoning Case March authorize a new principal use on Best Prime Farmland that was previously used for agriculture.  | 0.0 acres  | 0.00 acres   |
| <b>Subdivision Plat Approvals.</b> Approved by the County Board, a subdivision approval March authorize creation of new Best Prime Farmland lots smaller than 35 acres:<br>Outside of Municipal ETJ areas <sup>1</sup>  | 0.0 acre   | 0.0 acre     |
| Within Municipal ETJ areas <sup>2</sup>   | 0.0 acre   | 0.0 acre     |
| <b>Zoning Use Permits.</b> Approved by the Zoning Administrator, a Permit March authorize a new non-agriculture use on a lot that was not previously authorized in either a zoning case or a subdivision plat approval. | 0.0 acres  | 0.0 acres    |
| Agricultural Courtesy Permits   | 0.0 acres  | 0.0 acres    |
| <b>TOTAL</b>  | 0.0 acres  | 0.0 acres    |
| NOTES<br>1. Plat approvals by the County Board.<br>2. Municipal plat approvals.   |            |              |

**Zoning Compliance Inspections**

- Three zoning compliance inspections were made in March.
- Seven zoning compliance certificates were issued in March. A total of 9 zoning compliance certificates have been issued so far in 2016 for an average of .7 certificates per week. The 2016 budget anticipates a total of 330 compliance inspections and certificates for an average of 6.4 certificates per week.

**Zoning and Nuisance Enforcement**

Table 4 contains the detailed breakdown of enforcement activity for March 2016 and can be summarized as follows:

- 4 new complaints were received in March compared to 9 complaints that were received in March 2015. One complaint was referred to another agency in March but no complaints were referred to another agency in March 2015.

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- 45 enforcement inspections were conducted in March compared to 37 in March 2015. Five of the March 2016 inspections were for new complaints received in March 2016.
- One contact was made prior to written notification in March and two were made in March 2015.
- 46 initial investigation inquiries were made in March for an average of 10.2 per week in March and an average of 7.8 per week for the fiscal year.. The 2016 budget anticipates an average of 8.9 initial investigation inquiries per week.
- Seven First Notices and no Final Notices were issued in March and no First Notices and no Final Notices were issued in March 2015. The 2016 budget anticipates a total of 23 First Notices for an average of 1.9 First Notices per month.
- No cases were referred to the State’s Attorney in March and one case was referred in March 2015. The 2016 budget anticipates a total of 3 cases forwarded to the State’s Attorney’s Office.
- 5 cases were resolved in March and eight cases were resolved in March 2015. The 2016 budget anticipates a total of 72 resolved cases in 2016.
- 313 cases remain open at the end of March compared to 317 open cases at the end of March 2015.
- In addition to the activities summarized in Table 4, other activities of Enforcement staff in March included the following:
  1. Answering phones and helping customers when needed due to unavailability or absence of Zoning Technicians.
  2. Coordinated with land owners, complainants, and the State’s Attorney’s Office regarding enforcement cases that have been referred to the State’s Attorney’s Office and particularly those cases that involve dangerous structures.
  3. Assisted the Zoning Administrator with an ongoing review of dangerous structures in Urbana Township.
  4. Coordinated with the Senior Planner who helped with enforcement in March by sending one First Notice and resolving one case.

**APPENDIX**

**A Zoning Use Permit Activity In March 2016**

**B Active Land Disturbance Erosion Control Permits In The Champaign County MS4 Jurisdictional Area**

**C Zoning Compliance Certificates Issued In March 2016**

**Planning & Zoning Monthly Report**  
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**Table 4. Enforcement Activity During March 2016**

|                                       | FY2015<br>TOTALS <sup>1</sup> | Jan.<br>2016 | Feb.<br>2016 | March<br>2016   | April<br>2016 | May<br>2016 | June<br>2016 | July<br>2016 | Aug.<br>2016 | Sep.<br>2016 | Oct.<br>2016 | Nov.<br>2016 | Dec.<br>2016 | TOTALS <sup>1</sup><br>FY2016 |
|---------------------------------------|-------------------------------|--------------|--------------|-----------------|---------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------------------------|
| Complaints Received                   | 55                            | 3            | 2            | 4               |               |             |              |              |              |              |              |              |              | 9                             |
| Initial Complaints Referred to Others | 9                             | 0            | 0            | 1               |               |             |              |              |              |              |              |              |              | 1                             |
| Inspections                           | 495                           | 18           | 35           | 45 <sup>4</sup> |               |             |              |              |              |              |              |              |              | 98 <sup>5</sup>               |
| Phone Contact Prior to Notice         | 4                             | 0            | 2            | 1               |               |             |              |              |              |              |              |              |              | 3                             |
| First Notices Issued                  | 48                            | 0            | 1            | 7               |               |             |              |              |              |              |              |              |              | 8                             |
| Final Notices Issued                  | 7                             | 0            | 1            | 0               |               |             |              |              |              |              |              |              |              | 1                             |
| Referrals to State's Attorney         | 2                             | 0            | 0            | 0               |               |             |              |              |              |              |              |              |              | 0                             |
| Cases Resolved <sup>2</sup>           | 53                            | 1            | 3            | 5 <sup>6</sup>  |               |             |              |              |              |              |              |              |              | 9 <sup>7</sup>                |
| Open Cases <sup>3</sup>               | 313                           | 315          | 314          | 313             |               |             |              |              |              |              |              |              |              | 313 <sup>8</sup>              |

Notes

1. Total includes cases from previous years.
2. Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.
3. Open Cases are unresolved cases and includes any case referred to the State's Attorney or new complaints not yet investigated.
4. 5 inspections of the 45 performed were for the 4 complaints received in March, 2016.
5. 18 inspections of the 98 inspections performed in 2016 were for complaints received in 2016.
6. 2 of the resolved cases for March, 2016, were received in March, 2016.
7. 2 of the cases resolved in FY 2016 were for complaints that were also received in FY 2016.
8. Total open cases include 21 cases that have been referred to the State's Attorney, some of which were referred as early as 2001.

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**APPENDIX A. ZONING USE PERMITS ACTIVITY IN MARCH 2016**

| <b>Permit Number</b>    | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>   | <b>Owner Name</b>                    | <b>Date Applied,<br/>Date Approved</b> | <b>Project<br/>(Related Zoning Case)</b>  |
|-------------------------|--|--------------------------------------|--|---|
| 280-15-03<br><br>R-1    | The S 380' of the N 728' of the W 841.7' of the E 1,303' of the SE ¼ of Section 17, Scott Township; 211 Carper Street, Seymour, Illinois<br>PIN: 23-19-17-400-006  | Eric and Alice Kinkelaar             | 03/23/16<br>03/23/16                   | <i>Amended to add greenhouse</i>  |
| 32-16-02<br><br>R-4     | A 6.20 acre tract of land being a part of the SW ¼ of the SW ¼ of the SE ¼ of Section 16 along with a 1.57 acre tract of land located in Section 15, immediately east of the 6.40 acre tract, all located in Rantoul Township; 1512 County Road 2700N, Rantoul, IL<br>PIN: 20-09-15-300-005 & 16-400-004 | Advantage Trucking/<br>Kevin Modglin | 02/01/16<br>03/08/16                   | Demolish 7 buildings, remove septic systems and cap off wells   |
| 49-16-01<br><br>AG-1    | A leased area of a tract of land located in the S ½ of the N ½ of Section 29, Stanton Township; 1998 County Road 1950N, Urbana, IL<br>PIN: Pt. of 27-16-29-200-003   | Verizon Wireless                     | 02/18/16<br>03/15/16                   | Erect a cellular communication tower and place an equipment and generator cabinet on the subject property |
| 50-16-01<br><br>CR/AG-1 | Lot 2 of Friederich Subdivision, Section 22, Newcomb Township; 2670 County Road 300E, Mahomet, Illinois<br>PIN: 16-07-22-101-012   | Thomas McNamara                      | 02/19/16<br>03/08/16                   | Construct a detached storage shed for personal storage  |
| 53-16-01<br><br>R-4     | Lot1 of Lincolnshire Fields West 1, Section 21, Champaign Township; 2204 S. Staley Rd., Champaign, IL<br>PIN: 03-20-21-301-001   | Patrick and Kelly Russell            | 02/22/16<br>03/14/16                   | Construct an addition to an existing single family home   |
| 54-16-01<br><br>AG-1    | A tract of land located in the W ½ of the SW ¼ of Section 20, Newcomb Township; 2262 County Road 100E, Mahomet, Illinois<br>PIN: 16-07-20-300-003  | Curtis and Sandra Alexander          | 02/23/16<br>03/09/16                   | Construct a single family home with attached garage   |

Land Disturbance Erosion Control Permit also required

\*received and reviewed, however, not approved during reporting month

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**APPENDIX A. ZONING USE PERMITS ACTIVITY IN MARCH 2016**

| <b>Permit Number</b> | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>   | <b>Owner Name</b>                     | <b>Date Applied,<br/>Date Approved</b> | <b>Project<br/>(Related Zoning Case)</b>  |
|----------------------|--|---------------------------------------|--|---|
| 54-16-02<br><br>CR   | A tract of land located in the NE Corner of Section 36 and the SE Corner of Section 25, Newcomb Township; 2501 County Road 600E, Dewey, Illinois<br>PIN: 16-07-25-400-023 & 36-200-012 | Thomas Graves                         | 02/23/16<br>03/09/16                   | Construct a detached garage and to authorize an above ground swimming pool previously placed on the property                                    |
| 54-16-03<br><br>R-2  | Lot 7 and the E ½ of Lot 6 of William Hanks 1 <sup>st</sup> Subdivision, Section 32, Somer Township; 608 E. Oaks Road, Urbana, Illinois<br>PIN: 25-15-32-276-023                       | Steve and Brenda Rice                 | 02/23/16<br>03/14/16                   | Place a detached storage shed on the subject property   |
| 56-16-01<br><br>AG-1 | A tract of land located in the SW Corner of the NW ¼ of the NE ¼ of Section 20, St. Joseph Township; 1476 County Road 1950E, St. Joseph, Illinois<br>PIN: 28-22-20-200-009             | Dale Hixon                            | 02/25/16<br>03/14/16                   | Construct an addition to an existing single family home and to authorize a previously constructed addition to an existing detached storage shed |
| 57-16-01<br><br>AG-2 | Three parcels comprising 2.877 acres located in the S ½ of the NW ¼ of the SW ¼ of Section 12, Mahomet Township; 709 N. Prairieview Road, Mahomet, Illinois<br>PIN: 15-13-12-302-013   | Sangamon Valley Public Water District | 02/26/16<br>03/14/16                   | Place a wall sign on the west side of the water treatment plant   |
| 57-16-02<br><br>B-4  | A tract of land located in the NE ¼ of Section 24, Hensley Township; 309 W. Hensley Road, Champaign, Illinois<br>PIN: 12-14-24-100-008   | Rush Truck Centers                    | 02/23/16<br>03/14/16                   | Place 3 walls signs on an existing building   |
| 61-16-01<br><br>AG-1 | A tract of land located in the NW Corner of the SW ¼ of the SW ¼ of Section 36, Urbana Township; 4804 S. Cottonwood Road, Urbana, Illinois<br>PIN: Part of 30-21-36-300-004            | Tim and Sherri Voges                  | 03/01/16<br>03/14/16                   | Construct   |

Land Disturbance Erosion Control Permit also required

\*received and reviewed, however, not approved during reporting month

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**APPENDIX A. ZONING USE PERMITS ACTIVITY IN MARCH 2016**

| Permit Number        | Zoning District;<br>Property Description;<br>Address; PIN  | Owner Name          | Date Applied,<br>Date Approved | Project<br>(Related Zoning Case)   |
|----------------------|--|---------------------|--------------------------------|--|
| *62-16-01            | Additional information needed  |                     |                                |  |
| *67-16-01            | Additional information needed  |                     |                                |  |
| 71-16-01<br><br>CR   | Lot 1 of Hodge-Webb Subdivision, Section 30, Mahomet Township; 1492A County Road 0E, Mahomet, Illinois<br>PIN: 15-13-30-301-001 & 004  | David and Amy Hodge | 03/11/16<br>03/18/16           | Construct an addition to an existing single family home                          |
| *71-16-02            | Additional information needed  |                     |                                |  |
| 75-16-01<br><br>B-3  | A tract of land being a part of the SW ¼ of the SE ¼ of Section 9, Tolono Township; 872 County Road 1000N, Champaign, Illinois<br>PIN: 29-26-09-400-006  | CAT Scale Company   | 03/15/16<br>03/23/16           | Construct a scale and erect an on-premise, freestanding sign                     |
| 76-16-01<br><br>AG-2 | A part of the NW ¼ of Section 31, beginning at a point 64' North of the SW Corner of said NW 1/4, thence North 316'; thence East 440'; thence South 312'; thence Westerly to the point of beginning, Ludlow Township; 3052 County Road 1200E, Rantoul, IL<br>PIN: 14-03-31-100-007 | Richard Kelso       | 03/16/16<br>03/28/16           | Construct a detached garage and authorize a previously constructed detached shed |
| 77-16-01<br><br>CR   | Lots 35, 36, 37 & 38 of Homer Lake 1 <sup>st</sup> Subdivision, Section 30, Ogden Township; 1356 County Road 2550E, Ogden, IL<br>PIN: 17-24-30-251-022   | Brian Moews         | 03/17/16<br>03/28/16           | Construct a detached storage shed  |
| *78-16-01            | Additional information needed  |                     |                                |  |

Land Disturbance Erosion Control Permit also required

\*received and reviewed, however, not approved during reporting month

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**APPENDIX A. ZONING USE PERMITS ACTIVITY IN MARCH 2016**

| <b>Permit Number</b> | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>   | <b>Owner Name</b>           | <b>Date Applied,<br/>Date Approved</b> | <b>Project<br/>(Related Zoning Case)</b>                                     |
|----------------------|--|-----------------------------|--|--|
| 81-16-01<br>R-1      | Lot 15 of The Far Hills of Lincolnshire Fields West, Section 21, Champaign Township; 4001 Farhills Drive, Champaign, Illinois<br>PIN: 03-20-21-353-010 | Nathan and April McClelland | 03/21/16<br>03/28/16                   | Construct a covered deck/ pergola attached to an existing single family home |
| *82-16-01            |  |                             |  |  |
| *82-16-02            |  |                             |  |  |
| *82-16-03            |  |                             |  |  |
| *82-16-04            |  |                             |  |  |
| *84-16-01            |  |                             |  |  |
| *89-16-01            |  |                             |  |  |
| *89-16-02            |  |                             |  |  |
| *89-16-03            |  |                             |  |  |
| *90-16-01            |  |                             |  |  |
| *90-16-02            |  |                             |  |  |
| *91-16-01            |  |                             |  |  |

Land Disturbance Erosion Control Permit also required

\*received and reviewed, however, not approved during reporting month

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**APPENDIX B. ACTIVE LAND DISTURBANCE EROSION CONTROL PERMITS IN  
THE CHAMPAIGN COUNTY MS4 JURISDICTIONAL AREA**

| Permit<br>Number;<br>Zoning; | Property Description;<br>Address; PIN | Owner<br>Name | Date Applied<br>Date Approved<br>Date of Final<br>Stabilization | Project<br>(Related Zoning<br>Case) |
|------------------------------|---------------------------------------|---------------|---|-------------------------------------|
|------------------------------|---------------------------------------|---------------|---|-------------------------------------|

*No active LDEC permits during March 2016*

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**APPENDIX C. ZONING COMPLIANCE CERTIFICATES ISSUED IN MARCH 2016**

| <b>Date</b> | <b>Permit Number</b>   | <b>Property Description;<br/>Address; PIN</b>  | <b>Project<br/>(Related Zoning Case)</b>                              |
|-------------|------------------------|--|---|
| 03/11/16    | 194-15-01              | A tract of land located in the SW ¼ of Section 21, Philo Township; 712 County Road 1500E, Tolono, Illinois<br>PIN: 19-27-27-300-009  | A detached agriculture storage shed and an above ground swimming pool |
| 03/11/16    | 253-15-01              | Lot 3 of Walter Sandwell's Second Subdivision, Section 33, Philo Township; 1480 County Road 600N, Tolono, Illinois<br>PIN: 19-27-33-400-016  | A single family home with attached garage                             |
| 03/11/16    | 211-16-02              | Two tracts of land consisting of 3 acres located in the SW Corner of the W ½ of the SE ¼ of Section 17, Colfax Township; 152 County Road 900N, Ivesdale, Illinois<br>PIN: 05-25-17-400-003 & 005 | A detached garage   |
| 03/18/16    | 282-15-01<br>(partial) | A tract of land located in the NE ¼ of Section 24, Hensley Township; 309 W. Hensley Road, Champaign, Illinois<br>PIN: 12-14-24-100-008   | A parking lot expansion   |
| 03/18/16    | 233-15-01              | A tract of land located in the NE ¼ of Section 24, Hensley Township; 309 W. Hensley Road, Champaign, Illinois<br>PIN: 12-14-24-100-008   | An Automobile (diesel truck) Repair Facility with Truck Sales         |
| 03/18/16    | 57-16-02               | A tract of land located in the NE ¼ of Section 24, Hensley Township; 309 W. Hensley Road, Champaign, Illinois<br>PIN: 12-14-24-100-008   | 3 wall signs  |
| 03/29/16    | 20-14-01               | A tract of land in the N ½ of the E ½ of the NW ¼ of Section 28, Kerr Township; 3192 County Road 2725E, Penfield, Illinois<br>PIN: 13-06-28-100-005  | A single family home with attached garage                             |

# MONTHLY REPORT for APRIL 2016<sup>1</sup>

Champaign County  
Department of

**PLANNING &  
ZONING**

## Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. Six zoning cases were filed in April and none were filed in April 2015. The average number of cases filed in April in the preceding five years was 2.0.

Two Zoning Board of Appeals (ZBA) meetings were held in April and one case was completed. One ZBA meeting was held in April 2015 and no cases were completed. The average number of cases completed in April in the preceding five years was 2.2.

By the end of April there were 20 cases pending. By the end of April 2015 there were 9 cases pending.

**Brookens Administrative  
Center**  
1776 E. Washington Street  
Urbana, Illinois 61802

(217) 384-3708  
zoningdept@co.champaign.il.us  
www.co.champaign.il.us/zoning

**Table 1. Zoning Case Activity in April 2016 & April 2015**

| Type of Case  | April 2016<br>2 ZBA meetings |                    | April 2015<br>1 ZBA meeting |                    |
|---|------------------------------|--------------------|-----------------------------|--------------------|
|   | Cases<br>Filed               | Cases<br>Completed | Cases<br>Filed              | Cases<br>Completed |
| Variance  | 3                            | 1                  | 0                           | 0                  |
| SFHA Variance   | 0                            | 0                  | 0                           | 0                  |
| Special Use   | 1                            | 0                  | 0                           | 0                  |
| Map Amendment   | 0                            | 0                  | 0                           | 0                  |
| Text Amendment  | 0                            | 0                  | 0                           | 0                  |
| Change of Non-conforming Use  | 0                            | 0                  | 0                           | 0                  |
| Administrative Variance   | 2                            | 0                  | 0                           | 0                  |
| Interpretation / Appeal   | 0                            | 0                  | 0                           | 0                  |
| <b>TOTALS</b>   | <b>6</b>                     | <b>1</b>           | <b>0</b>                    | <b>0</b>           |
| Total cases filed (fiscal year)   | 16 cases                     |                    | 6 cases                     |                    |
| Total cases completed (fiscal year)   | 9 cases                      |                    | 6 cases                     |                    |
| Case pending*   | 20 cases                     |                    | 9 cases                     |                    |
| * Cases pending includes all cases continued and new cases filed <u>but not decided</u> |                              |                    |                             |                    |

<sup>1</sup> Note that approved absences, sick days, one snow day, and one part-time intern resulted in an average staffing level of 85% or the equivalent of 4.3 full time staff members (of the 5 authorized) present on average for each of the 21 work days in April.

## **Subdivisions**

No County subdivision application was received in April. No municipal subdivision plat was reviewed for compliance with County zoning in April.

## **Zoning Use Permits**

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in April can be summarized as follows:

- 24 permits for 23 structures were approved in April compared to 25 permits for 8 structures in April 2015. The five-year average for permits in April in the preceding five years was 21.8.
- 27 months out of the last 60 months have equaled or exceeded the five-year average for number of permits (including April 2016, March 2016, February 2016, December 2015, October 2015, July 2015, June 2015, January 2015, December 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, November 2013, August 2013, July 2013, June 2013, December 2012, October 2012, September 2012, May 2012, April 2012, February 2012, December 2011, and October 2011).
- 8.7 days was the average turnaround (review) time for complete initial residential permit applications in April.
- \$3,475,178 was the reported value for the permits in April compared to a total of \$1,648,649 in April 2015. The five-year average reported value for authorized construction in April is \$1,480,197.
- 32 months in the last 60 months have equaled or exceeded the five-year average for reported value of construction (including April 2016, March 2016, February 2016, January 2016, September 2015, July 2015, June 2015, December 2014, October 2014, June 2014, May 2014, March 2014, February 2014, November 2013, September 2013, August 2013, July 2013, June 2013, February 2013, January 2013, November 2012, August 2012, September 2012, May 2012, June 2012, February 2012, January 2012, December 2011, November 2011, August 2011, June 2011, and April 2011).
- \$6,799 in fees were collected in April compared to a total of \$4,385 in April 2015. The five-year average for fees collected in April is \$5,488.
- 30 months in the last 60 months have equaled or exceeded the five-year average for collected permit fees (including April 2016, March 2016, February 2016, January 2016, December 2015, October 2015, September 2015, July 2015, January 2015, December 2014, November 2014, October 2014, August 2014, July 2014, June 2014, May 2014, March 2014, February 2014, August 2013, July 2013, February 2013, January 2013, October 2012, September 2012, May 2012, April 2012, February 2012, January 2012, December 2011, and June 2011).
- There were also 16 lot split inquiries and 131 other zoning inquiries in April.

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**Table 2. Zoning Use Permits Approved in April 2016**

| PERMITS   | CURRENT MONTH |                |                    | FISCAL YEAR TO DATE |                 |                    |
|---|---------------|----------------|--------------------|---------------------|-----------------|--------------------|
|   | #             | Total Fee      | \$ Value           | #                   | Total Fee       | \$ Value           |
| AGRICULTURAL:<br>Residential                            | 1             | 0              | 800,000            | 2                   | 0               | 1,100,000          |
| Other   | 4             | 0              | 438,759            | 5                   | 0               | 439,759            |
| SINGLE FAMILY Resid.:<br>New - Site Built               | 6             | 3,987          | 1,634,000          | 11                  | 8,064           | 3,718,000          |
| Manufactured  | 2             | 498            | 186,800            | 3                   | 711             | 261,800            |
| Additions   | 2             | 658            | 64,500             | 10                  | 1,721           | 487,749            |
| Accessory to Resid.                                     | 6             | 1,064          | 131,119            | 14                  | 4,865           | 386,119            |
| TWO-FAMILY Residential                                  |               |                |                    |                     |                 |                    |
| <b>Average turn-around time<br/>for permit approval</b> | 8.72 days     |                |                    |                     |                 |                    |
| MULTI - FAMILY<br>Residential                           |               |                |                    |                     |                 |                    |
| HOME OCCUPATION:<br>Rural                               |               |                |                    | 1                   | 33              | 0                  |
| Neighborhood  |               |                |                    | 2                   | 0               | 0                  |
| COMMERCIAL: New   | 1             | 228            | 110,000            | 1                   | 228             | 110,000            |
| Other   |               |                |                    |                     |                 |                    |
| INDUSTRIAL: New   |               |                |                    | 1                   | 1,533           | 150,000            |
| Other   |               |                |                    | 1                   | 1,873           | 156,000            |
| OTHER USES: New   |               |                |                    |                     |                 |                    |
| Other   |               |                |                    |                     |                 |                    |
| SIGNS   |               |                |                    | 3                   | 691             | 94,304             |
| TOWERS (Incl. Acc. Bldg.)                               | 1             | 266            | 110,000            | 2                   | 748             | 305,000            |
| OTHER PERMITS   | 1             | 98             | 0                  | 3                   | 148             | 75,000             |
| <b>TOTAL APPROVED</b>                                   | <b>24/23</b>  | <b>\$6,799</b> | <b>\$3,475,178</b> | <b>59/53</b>        | <b>\$20,615</b> | <b>\$7,283,731</b> |

\*24 permits were issued for 23 structures in April 2016; 24 permits require inspection and Compl. Certif.

◇ 59 permits have been issued for 53 structures since 1/1/16 (FY2016)

**NOTE:** Home occupations and other permits (change of use, temporary use) total 5 since 1/1/16, (this number is not included in the total number of structures).

There were 19 Zoning Use Permit Apps. *received* in April 2016 and 9 were *approved*.

15 Zoning Use Permit App. *approved* in April 2016 had been *received* in prior months.

- One rural address change was issued in April.

**Conversion of Best Prime Farmland**

Table 3 summarizes conversion of Best Prime Farmland as a result of any County zoning approval so far in 2016.

**Table 3. Best Prime Farmland Conversion**

|   | April 2016 | 2016 to date |
|---|------------|--------------|
| <b>Zoning Cases.</b> Approved by the ZBA, a Zoning Case April authorize a new principal use on Best Prime Farmland that was previously used for agriculture.  | 0.0 acres  | 0.00 acres   |
| <b>Subdivision Plat Approvals.</b> Approved by the County Board, a subdivision approval April authorize creation of new Best Prime Farmland lots smaller than 35 acres:<br>Outside of Municipal ETJ areas <sup>1</sup>  | 0.0 acre   | 0.0 acre     |
| Within Municipal ETJ areas <sup>2</sup>   | 0.0 acre   | 0.0 acre     |
| <b>Zoning Use Permits.</b> Approved by the Zoning Administrator, a Permit April authorize a new non-agriculture use on a lot that was not previously authorized in either a zoning case or a subdivision plat approval. | 2.3 acres  | 2.3 acres    |
| Agricultural Courtesy Permits   | 0.0 acres  | 0.0 acres    |
| <b>TOTAL</b>  | 2.3 acres  | 2.3 acres    |
| NOTES<br>1. Plat approvals by the County Board.<br>2. Municipal plat approvals.   |            |              |

**Zoning Compliance Inspections**

- Five zoning compliance inspections were made in April.
- Six zoning compliance certificates were issued in April. A total of 15 zoning compliance certificates have been issued so far in 2016 for an average of .9 certificates per week. The 2016 budget anticipates a total of 330 compliance inspections and certificates for an average of 6.4 certificates per week.

**Zoning and Nuisance Enforcement**

Table 4 contains the detailed breakdown of enforcement activity for April 2016 and can be summarized as follows:

- 9 new complaints were received in April compared to 5 complaints that were received in April 2015. No complaint was referred to another agency in April and no complaints were referred to another agency in April 2015.

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- 37 enforcement inspections were conducted in April compared to 29 inspections in April 2015. Three of the April 2016 inspections were for new complaints received in April 2016.
- No contact was made prior to written notification in April and one was made in April 2015.
- 37 initial investigation inquiries were made in April for an average of 9.8 per week in April and an average of 8.1 per week for the fiscal year. The 2016 budget anticipates an average of 8.9 initial investigation inquiries per week.
- One First Notice and no Final Notices were issued in April and 2 First Notices and 1 Final Notice issued in April 2015. The 2016 budget anticipates a total of 23 First Notices for an average of 1.9 First Notices per month.
- No cases were referred to the State’s Attorney in April and no case was referred in April 2015. The 2016 budget anticipates a total of 3 cases forwarded to the State’s Attorney’s Office.
- One case was resolved in April and 3 cases were resolved in April 2015. The 2016 budget anticipates a total of 72 resolved cases in 2016.
- 321 cases remain open at the end of April compared to 319 open cases at the end of April 2015.
- In addition to the activities summarized in Table 4, other activities of Enforcement staff in April included the following:
  1. Answering phones and helping customers when needed due to unavailability or absence of Zoning Technicians.
  2. Coordinated with land owners, complainants, and the State’s Attorney’s Office regarding enforcement cases that have been referred to the State’s Attorney’s Office and particularly those cases that involve dangerous structures.
  3. Assisted the Zoning Administrator with an ongoing review of dangerous structures in Urbana Township.
  4. Coordinated with the Senior Planner who helped with enforcement in April by sending one First Notice and resolving one case.

**APPENDIX**

**A Zoning Use Permit Activity In April 2016**

**B Active Land Disturbance Erosion Control Permits In The Champaign County MS4 Jurisdictional Area**

**C Zoning Compliance Certificates Issued In April 2016**

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**Table 4. Enforcement Activity During April 2016**

|                                       | FY2015<br>TOTALS <sup>1</sup> | Jan.<br>2016 | Feb.<br>2016 | March<br>2016 | April<br>2016   | May<br>2016 | June<br>2016 | July<br>2016 | Aug.<br>2016 | Sep.<br>2016 | Oct.<br>2016 | Nov.<br>2016 | Dec.<br>2016 | TOTALS <sup>1</sup><br>FY2016 |
|---------------------------------------|-------------------------------|--------------|--------------|---------------|-----------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------------------------|
| Complaints Received                   | 55                            | 3            | 2            | 4             | 9               |             |              |              |              |              |              |              |              | 18                            |
| Initial Complaints Referred to Others | 9                             | 0            | 0            | 1             | 1               |             |              |              |              |              |              |              |              | 2                             |
| Inspections                           | 495                           | 18           | 35           | 45            | 37 <sup>4</sup> |             |              |              |              |              |              |              |              | 135 <sup>5</sup>              |
| Phone Contact Prior to Notice         | 4                             | 0            | 2            | 1             | 0               |             |              |              |              |              |              |              |              | 3                             |
| First Notices Issued                  | 48                            | 0            | 1            | 7             | 1               |             |              |              |              |              |              |              |              | 9                             |
| Final Notices Issued                  | 7                             | 0            | 1            | 0             | 0               |             |              |              |              |              |              |              |              | 1                             |
| Referrals to State's Attorney         | 2                             | 0            | 0            | 0             | 0               |             |              |              |              |              |              |              |              | 0                             |
| Cases Resolved <sup>2</sup>           | 53                            | 1            | 3            | 5             | 1 <sup>6</sup>  |             |              |              |              |              |              |              |              | 10 <sup>7</sup>               |
| Open Cases <sup>3</sup>               | 313                           | 315          | 314          | 313           | 321             |             |              |              |              |              |              |              |              | 321 <sup>8</sup>              |

Notes

1. Total includes cases from previous years.
2. Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.
3. Open Cases are unresolved cases and includes any case referred to the State's Attorney or new complaints not yet investigated.
4. 3 inspections of the 37 performed were for the 9 complaints received in April, 2016.
5. 28 inspections of the 135 inspections performed in 2016 were for complaints received in 2016.
6. None of the resolved cases for April, 2016, were received in April, 2016.
7. 3 of the cases resolved in FY 2016 were for complaints that were also received in FY 2016.
8. Total open cases include 21 cases that have been referred to the State's Attorney, some of which were referred as early as 2001.

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**APPENDIX A. ZONING USE PERMIT ACTIVITY IN APRIL 2016**

| <b>Permit Number</b> | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>   | <b>Owner Name</b>    | <b>Date Applied,<br/>Date Approved</b> | <b>Project<br/>(Related Zoning Case)</b>  |
|----------------------|--|----------------------|--|---|
| 62-16-01<br><br>R-1  | The West 93' of Lot 5 of O.L. Johnson's Subdivision, Section 3, Urbana Township; 2305 Johnson Lane, Urbana, Illinois<br>PIN: 30-21-03-177-002  | James Erich Scheeler | 03/02/16<br>04/07/16                   | Construct a single family home with attached garage and a detached studio/workshop  |
| 67-16-01<br><br>CR   | Lot 1 of Deer Field Farms Subdivision, Section 36, Newcomb Township; Address to be assigned<br>PIN: 16-07-36-451-001   | Nick Wilkins         | 03/07/16<br>04/20/16                   | Construct a single family home with attached garage   |
| 71-16-02<br><br>B-3  | The West Tract of a Plat of Survey of the Fink Tracts, Section 24, Hensley Township; Address to be assigned<br>PIN: 12-14-24-200-005   | Dennis Toepfen       | 03/11/16<br>04/14/16                   | Change the Use from farmland to a parking lot and also construct the parking lot  |
| 78-16-01<br><br>AG-1 | Lot 2 of the Marlow Sub. Replat and a 1 acre parcel immediately south of Lot 2, Section 18, East Bend Township; 677 County Road 3350N, Fisher, Illinois<br>PIN: 10-02-18-200-017 & 019 | William R. Davis     | 03/18/16<br>04/21/16                   | Construct an addition to an existing single family home, a detached storage shed, a lean-to addition to an existing detached storage shed and authorize a previously constructed gazebo |
| 82-16-01<br><br>R-1  | Lot 100 in Rolling Hills Estates V, Section 12, Mahomet Township; 2312 Pheasant Ridge Road, Mahomet, Illinois<br>PIN: 15-13-12-20-030  | Scott Blakeney       | 03/22/16<br>04/07/16                   | Place a manufactured home on the subject property   |
| 82-16-02<br><br>AG-1 | A five acre tract of land located in the NW Corner of the NE ¼ of the NW ¼ of Section 28, Newcomb Township; 239 County Road 2600N, Mahomet, Illinois<br>PIN: 16-07-28-100-006          | Ken Buchanan II      | 03/22/16<br>04/07/16                   | Construct a chicken coop  |

Land Disturbance Erosion Control Permit also required

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| <b>Permit Number</b> | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>   | <b>Owner Name</b>                | <b>Date Applied,<br/>Date Approved</b> | <b>Project<br/>(Related Zoning Case)</b>                               |
|----------------------|--|----------------------------------|--|--|
| 82-16-03<br><br>R-1  | Lot 3 of Bryarfield Acres Subdivision, Section 17, Mahomet Township; 506 Bryarfield Court, Mahomet, Illinois<br>PIN: 15-13-17-403-007                                  | Sherri Kenner and Douglas Kenner | 03/22/16<br>04/08/16                   | Place a manufactured home on the subject property                      |
| 82-16-04<br><br>AG-1 | The West 40 rods of the South 20 rods of the N ½ of the NE ¼ of Section 1, St. Joseph Township; 1774 County Road 2350E, St. Joseph, Illinois<br>PIN: 28-22-01-200-003  | Michael and Kami Rademacher      | 03/22/16<br>04/08/16                   | Construct a single family home with attached garage                    |
| 84-16-01<br><br>AG-1 | A 2.17 acre tract of land located in the N ½ of the NE ¼ of Section 8, Tolono Township; Address to be assigned<br>PIN: Part of 29-26-08-200-001                        | Dan and Donna Gambill            | 03/23/16<br>04/20/16                   | Construct a single family home with attached garage                    |
| 89-16-01<br><br>AG-1 | A tract of land located in the NE Corner of the N ½ of the SE ¼ of Section 16, Compromise Township; 2721 County Road 2100E, Gifford, Illinois<br>PIN: 06-10-16-400-007 | Scott and Debbie Remington       | 03/29/16<br>04/14/16                   | Construct a detached storage shed                                      |
| 89-16-02<br><br>AG-1 | The West ½ of the NW ¼ of the NW ¼ of Section 13, Somer Township; 2184 County Road 1700E, Urbana, Illinois<br>PIN: 25-15-13-100-001                                    | John Cherniss                    | 03/29/16<br>04/07/16                   | Install a solar array on the subject property                          |
| 89-16-03<br><br>CR   | A tract of land consisting of 60 acres in the NE ¼ and the SE ¼ of Section 28, Kerr Township; 3151A County Road 2800E, Penfield, IL<br>PIN: 13-06-28-400-002           | Eastern Illinois A.B.A.T.E.      | 03/29/16<br>04/14/16                   | Establish a Temporary Use for a motorcycle rally/rodeo, June 3-5, 2016 |

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**APPENDIX A. ZONING USE PERMIT ACTIVITY IN APRIL 2016**

| <b>Permit Number</b> | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>  | <b>Owner Name</b>       | <b>Date Applied,<br/>Date<br/>Approved</b> | <b>Project<br/>(Related Zoning Case)</b>                                     |
|----------------------|---|-------------------------|--|--|
| 90-16-01<br><br>AG-1 | A tract of land located in the SE ¼ of the SW ¼ of Section 29, Tolono Township; 728 County Road 700N, Tolono, Illinois<br>PIN: 29-26-29-300-007   | John Kleiss             | 03/30/16<br>04/14/16                       | Construct a garage attached to an existing single family home by a breezeway |
| 90-16-02<br><br>CR   | Two tracts of land comprising five acres located in the NW corner of the NW ¼ of Section 32, East Bend Township; 703 County Road 3100N, Fisher, Illinois<br>PIN: 10-02-32-100-009                 | Linda Kirk              | 03/30/16<br>04/20/16                       | Construct a detached garage  |
| 91-16-01<br><br>AG-1 | A 1.99 acre tract of land located in the SW Corner of the W ½ of the West 100 acres in the SE ¼ of Section 8, Sadorus Township; 150 County Road 400N, Ivesdale, Illinois<br>PIN: 22-31-08-400-001 | Matt Stoerger           | 03/31/16<br>04/14/16                       | Construct a detached storage shed for agriculture use only – seed storage    |
| 96-16-01<br><br>AG-1 | Tract 1 of a Plat of Survey of Part of the S ½ of Section 33, South Homer Township; Address to be assigned<br>PIN: 26-24-33-400-016   | Ashley McCartney        | 04/05/16<br>04/20/16                       | Construct a single family home with attached garage                          |
| 97-16-01<br><br>AG-1 | The West 3 acres of the N 17 acres of the E ½ of the SE ¼ of Section 34, Somer Township; 2403 East Oaks Road, Urbana, Illinois<br>PIN: 25-15-34-400-008   | Rick and Valerie Mathis | 04/06/16<br>04/21/16                       | Install a ground mounted solar array   |
| 99-16-01<br><br>AG-1 | Two tracts of land comprising 6.9 acres located in the N ½ of the SW ¼ of the NW ¼ of Section 13, Colfax Township; 972 County Road 500E, Ivesdale, Illinois<br>PIN: 05-25-13-100-007&008          | AgReliant Genetics, LLC | 04/08/16<br>04/20/16                       | Construct a detached storage building for a seed research facility           |

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**APPENDIX A. ZONING USE PERMIT ACTIVITY IN APRIL 2016**

| <b>Permit Number</b> | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>   | <b>Owner Name</b>           | <b>Date Applied,<br/>Date<br/>Approved</b> | <b>Project<br/>(Related Zoning Case)</b>   |
|----------------------|--|-----------------------------|--|--|
| 99-16-02<br>AG-1     | A 24.53 acre tract located in the E ½ of the NE ¼ of Section 32, Kerr Township; Address to be assigned<br>PIN: 13-06-32-200-005                    | Dustin and Emily Remington  | 04/08/16<br>04/20/16                       | Construct a single family home with attached garage  |
| 102-16-01<br>AG-1    | Lot 5, Simmer Field Place Subdivision, Section 32, Champaign Township; 4210 Summer Field Road, Champaign, Illinois<br>PIN: 03-20-32-326-009        | James Lund and Susan Lee    | 04/11/16<br>04/26/16                       | Construct a detached garage  |
| 103-16-01<br>AG-2    | The N ½ of the NE ¼ and the NE ¼ of the NW ¼ of Section 28, Hensley Township; Address to be assigned<br>PIN: 12-14-28-201-002                      | Thomas and Stephanie Franey | 04/12/16<br>04/26/16                       | Construct a single family home with attached garage, a detached agriculture shed and a 1 acre pond |
| *104-16-01           | Variance required  |                             |  |  |
| *106-16-01           | More information required  |                             |  |  |
| *109-16-01           | More information required  |                             |  |  |
| 109-16-02<br>AG-2    | A tract of land located in the NW ¼ of the NW ¼ of Section 33, Somer Township; 803 E. Olympian Drive, Urbana, Illinois<br>PIN: 25-15-33-100-007    | Marian and David Stone      | 04/18/16<br>04/28/16                       | Install a ground mounted solar array on the subject property                                       |
| 109-16-03<br>AG-1    | A tract of land being a part of the NE ¼ of the NE ¼ of Section 8, Ayers Township; 2699 County Road 500N, Homer, Illinois<br>PIN: 01-36-08-200-006 | Joshua Westerfield          | 04/18/16<br>04/28/16                       | Construct a detached storage shed  |
| *110-16-01           | Under review   |                             |  |  |
| *113-16-01           | Under review   |                             |  |  |

Land Disturbance Erosion Control Permit also required

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**APPENDIX A. ZONING USE PERMITS ACTIVITY IN APRIL 2016**

| <b>Permit Number</b> | <b>Zoning District;<br/>Property Description;<br/>Address; PIN</b>   | <b>Owner Name</b>         | <b>Date Applied,<br/>Date<br/>Approved</b> | <b>Project<br/>(Related Zoning Case)</b>                                   |
|----------------------|--|---------------------------|--|--|
| 117-16-01<br><br>I-1 | A 70' x 100' leased area of a 3.10 acre parcel of land being a Part of the NW ¼ of the NW ¼ of Section 16, Champaign Township; 4006 Kearns Drive, Champaign, Illinois<br>PIN: Part of 03-20-16-102-003 | PI Tower Development, LLC | 04/26/16<br>04/28/16                       | Erect a 150' monopole cellular communication tower with equipment shelters |
| *118-16-01           | Under review   |                           |  |  |
| *118-16-02           | Under review   |                           |  |  |
| *119-16-01           | Under review   |                           |  |  |
| *120-16-01           | Under review   |                           |  |  |
| *120-16-02           | Under review   |                           |  |  |

Land Disturbance Erosion Control Permit also required

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**APPENDIX B. ACTIVE LAND DISTURBANCE EROSION CONTROL PERMITS IN  
THE CHAMPAIGN COUNTY MS4 JURISDICTIONAL AREA**

| Permit<br>Number;<br>Zoning; | Property Description;<br>Address; PIN | Owner<br>Name | Date Applied<br>Date Approved<br>Date of Final<br>Stabilization | Project<br>(Related Zoning<br>Case) |
|------------------------------|---------------------------------------|---------------|---|-------------------------------------|
|------------------------------|---------------------------------------|---------------|---|-------------------------------------|

*No active LDEC permits during April 2016*

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**APPENDIX C. ZONING COMPLIANCE CERTIFICATES ISSUED IN APRIL 2016**

| <b>Date</b> | <b>Permit Number</b> | <b>Property Description;<br/>Address; PIN</b>   | <b>Project<br/>(Related Zoning Case)</b>                            |
|-------------|----------------------|---|---|
| 04/05/16    | 208-15-01            | Lot 3 of Crooked Creek Subdivision, 3 <sup>rd</sup> Plat, Section 1, Mahomet Township; 548 County Road 2400N, Dewey, Illinois<br>PIN: 15-13-01-252-011              | A single family home with attached garage                           |
| 04/13/16    | 216-15-01            | A tract of land located in the SE ¼ of the SE ¼ of Section 31, Condit Township; 686C County Road 2425N, Champaign, Illinois<br>PIN: 07-08-31-400-007                | An addition to an existing single family home and a detached garage |
| 04/15/16    | 222-15-01            | A 2 acre tract of land located in the SE Corner of the W ½ of the SW ¼ of Section 15, Tolono Township; 818 County Road 900N, Champaign, IL<br>PIN: 29-26-16-300-006 | A single family home with attached garage                           |
| 04/22/16    | 147-15-03            | Tract D of the NE ¼ of the NE ¼ of Section 24, St. Joseph Township; 2381B County Road 1500N, St. Joseph, Illinois   | A single family home  |
| 04/22/16    | 244-15-01            | A tract of land located in the SE ¼ of Section 36, Stanton Township; 1832 County Road 2350E, St. Joseph, IL<br>PIN: 27-16-36-400-007                                | A detached storage shed for personal use                            |
| 04/22/16    | 187-15-01            | Lot 2 of the Birt Subdivision, Section 10, St. Joseph Township; 1667 County Road 2200E, St. Joseph, IL<br>PIN: 28-22-10-276-018                                     | A single family home with attached garage                           |