



Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois

MINUTES –APPROVED MARCH 7, 2025

DATE: Friday, February 7, 2025
TIME: 9:00 AM
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Jon Cagle, Samantha Carter, Lorraine Cowart, Jake Fava, Brett Peugh, Ed Sexton,
Matt Sullard

Absent:

County Staff: Jeff Blue (County Engineer), Jenni Marner (Assistant County Engineer), Ryan Mumm
(Assistant County Engineer), Michelle Carter (Office Manager/Accountant)

Others Present: via Zoom, Becky Thompson and Aaron Raftery (Nania Energy Advisors)

Minutes

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:03 AM.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Sullard to approve the agenda; seconded by Sexton.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – November 8, 2024

MOTION by Sexton to approve the minutes of the November 8, 2024, meeting; seconded by Peugh.
Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims November & December 2024, January 2025

MOTION by Peugh to receive and place on file the County and Township Motor Fuel Tax Claims for
November & December 2024, and January 2025; seconded by Cagle.
Upon vote, the **MOTION CARRIED unanimously.**

Samantha Carter joined the meeting at 9:05 AM.

Jake Fava joined the meeting at 9:07 AM.

VIII. Resolution Approving Award of Contract to Illinois Solar Services for On-Site Solar PV System Services

Blue provided an overview regarding the RFP 2024-007, On-Site Solar PV System Services, for the Highway Department that closed on January 10, 2025. Nania Energy Solutions was the consultant for the Solar Services RFP. Several firms participated in a mandatory walk-through for interested proposers on December 4, 2024. Champaign County received 9 qualifying responses. Blue then introduced Becky Thompson, and Aaron Raftery, Nania Energy Advisors via Zoom. Becky Thompson said she was excited to share the results with the Committee. The request for proposals was extremely successful and the proposals were very competitive. Aaron Raftery explained the proposals were evaluated using a procurement process, not a low bid. The proposals were evaluated using multiple criteria, including cost, understanding the technical designs, company qualifications and experience, and local team's qualifications and experience. The County Engineer and Nania Energy Advisors interviewed four of the qualified firms on January 30, 2025. Blue gave a brief description of each company interviewed. He said even though Illinois Solar Services was not in the top four qualifiers, they have a strong local presence in Champaign County. Blue confirmed that IL Solar Services would provide the missing information from their RFP at the February 20, 2025, County Board Meeting. Sullard requested an updated score for Illinois Solar Services with the missing information included. Aaron Raftery, agreed to provide an updated total score with all the information by the February 20, 2025, meeting.

MOTION by Carter to approve the resolution; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously.**

IX. Resolution Appropriating County Bridge Funds for the Replacement of Structure #010-4057, CH 19, Section #25-00149-00-BR

Blue discussed a culvert that needs replaced north of Sadorus. The culvert does not pass the emergency vehicle load rating by the State of Illinois. The estimated cost for replacement is \$500,000. Sullard asked if the resident near the location has been contacted regarding the impact of the project on them. Blue said the culvert is right at the end of their driveway and they have not been contacted yet.

MOTION by Carter to approve the resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

X. Resolution Appropriating County Bridge Funds for the Replacement of Structure #010-4058, CH 20, Section #25-00150-00-BR

Blue stated there is a bridge located on Hensley Road that also does not meet the load rating for emergency vehicles. The estimated cost of replacement is \$500,000.

MOTION by Sexton to approve the resolution; seconded by Carter.

Upon vote, the **MOTION CARRIED unanimously.**

XI. Other Business

Blue said he will provide a budget overview of the various Highway Funds at the March meeting.

XII. Chair's Report

None

XIII. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items IX and X be placed on the consent agenda.

XIV. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:38 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*