

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Lyle Shields Room at Brookens Center in Urbana, Illinois
April 10, 2017**

Directors Present: Anderson, Banks, Busey, Emanuel, Hartke, Hodson, Sutton

Directors Absent/Excused: None

Also Present: Asplund, Gima, Noffke, Snider

1. Call to Order

Chair Anderson called the meeting to order at 6:00 p.m.

2. Roll Call

Asplund called the roll of Directors. A quorum was established.

3. Approval of Agenda

The board approved the agenda as distributed (motion by Sutton, second by Banks, unanimous).

4. Approval of Minutes

The board approved the open session minutes of March 13, 2017 as distributed (motion by Hartke, second by Busey, unanimous).

5. Public Participation

None

6. Communications

Catherine Emanuel provided a brochure for the Above and Beyond program.

7. Management Update

Scott Gima stated there are now 45 open Medicaid applications, with 19 approved and awaiting payment. According to Mr. Gima, the 19 applications amount to \$180,000 owed. Mr. Gima referred to the chart on page four of the agenda packet. He noted the reduction in applications is misleading because the state is not providing the dollar amount associated with the remaining open applications that have not been approved.

Karen Noffke reviewed the staffing numbers. She commented the Nursing Home is fully hired, based on the current census. Ms. Noffke noted the CNAs are in transition; moving from 12 to 8-hour shifts. Ms. Noffke stated the administration identified an error during the annual survey. The Illinois Public Department of Health did not enter staffing numbers correctly in the database. Mr. Gima anticipates the next quarterly update will reflect corrected numbers. He stated it is possible that the corrected numbers will result in a one-star increase in staffing; which could also increase the overall rating by one star.

Ms. Noffke addressed food service. She relayed the following items that are currently being worked on: food consistency, napkins, food temperatures, and stay-backs. She commented that cleanliness continues to be a focus.

8. Items for Board Approval

Mr. Snider stated there was a miscommunication regarding this item. He believes this is in reference to the wing consolidation, which is already under way. He asked Mr. Gima to provide the board with a progress report.

Mr. Gima noted the consolidation is driven by the reduction in census. The Nursing Home is moving all residents out of Unit 2 and into Units 1 and 3 (predominantly). Each week 4 residents are moved. There are only eight left to move to complete the project. Mr. Gima reported there have been no issues relating to the move. He stated this process will assist with staffing levels and control costs.

In response to a question by Ms. Busey, Mr. Gima responded that one benefit of the consolidation is one of the dining rooms can now be repurposed for activities.

9. New Business

Mr. Anderson read aloud the portion of Mr. Aldrich's report regarding a joint venture between the local health care entities and Champaign County creating a non-profit corporation for operating the Nursing Home. He suggested the formation of a small exploratory group to investigate this option.

Ms. Busey suggested the State's Attorney review Mr. Aldrich's recommendation to confirm whether this is a viable option. Mr. Snider agreed to review it with the State's Attorney.

Mr. Anderson, Ms. Emanuel, and Ms. Busey volunteered to work on this project, with support from Mr. Snider.

10. Other Business

- a. Approval of closed session minutes of March 13, 2017

The board approved the closed session minutes of March 13, 2017 as distributed (motion by Hartke, second by Banks, unanimous).

11. Next Meeting Time & Date

The next meeting is scheduled for Monday, May 8, 2017 at 6:00 pm.

12. CLOSED Session

Motion by Mr. Hartke to enter into Closed Session pursuant to 5 ILCS 120/2(c)1 to consider the employment, compensation, discipline, performance or dismissal of specific employees of Champaign County, and pursuant to 5 ILCS 120/2(c)(17) the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals, or for the discussion of matters protected under the federal Patient Safety and Quality Improvement Act of 2005, and the regulations promulgated thereunder, including 42 C.F.R. Part 3 (73 FR 70732), or the federal Health Insurance Portability and Accountability Act of 1996, and the regulations promulgated thereunder, including 45 C.F.R. Parts 160, 162, and 164, by a hospital, or other institution providing medical care, that is operated by the public body and that the following parties remain present: County Administrator, MPA VP, Director, HR Director, Compliance Director and recording secretary; seconded by Ms. Busey.

Roll call vote:

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Aye: 7 – Hartke, Hodson, Sutton, Banks, Busey, Emanuel, Anderson

Nay: 0

Motion carried with unanimous support.

The Nursing Home Board of Directors entered into Closed Session at 7:01 p.m.

The Nursing Home Board of Directors resumed Open Session at 7:47 p.m.

13. Adjournment

MOTION by Hodson to adjourn the meeting; seconded by Emanuel. Upon vote, **MOTION CARRIED**.
Meeting adjourned at 7:48 p.m.

Respectfully submitted:
Tammy Asplund
Recording Secretary