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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –May 18, 2010*

*Brookens Administrative Center  
1776 E. Washington St.  
Urbana, IL  
Meeting Room 1 (Lyle Shields Room)*

*8:00 a.m.*

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**MEMBERS PRESENT:** Joyce Dill, President; Holly Jordan, Michael Smith

**STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Stephanie Howard-Gallo, Mark Driscoll

**OTHERS PRESENT:** Patty Walters, Felicia Gooler, Jennifer Carlson, Annette Becherer, Ron Bribriesco, Danielle Matthews, Vickie Tolf, Dale Morrissey, Developmental Services Center (DSC); Barb Bressner, Consultant; Lynn Watson, Kathleen Liffick, Head Start; Glenna Tharp, Persons Assuming Control of Their Environment (PACE); Sally Mustered, C-U Autism Network; Vicki Niswander, Barbara Buoy, Jennifer Knapp, Community Choices; Barb Wysocki, Champaign County Board; Mike Brown, Dennis Carpenter, Charleston Transitional Facility (CTF); Sheila Krein, Citizen

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**CALL TO ORDER:**

Ms. Joyce Dill, Board President, called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

None.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

The CCMHB will meet later today and make funding decisions for FY11.

**APPROVAL OF MINUTES:**

Minutes from the April 20, 2010 Board meeting were included in the packet.

**MOTION: Ms. Jordan moved to approve the minutes from the April 20, 2010 Board meeting. Mr. Smith seconded and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Ms. Dill stated that funding decisions have been difficult this year. She and CCDDDB members have reviewed the applications extensively and have appreciated all of the work staff has done.

**EXECUTIVE DIRECTOR'S REPORT:**

None.

**STAFF REPORT:**

Ms. Canfield's report was included in the packet.

**AGENCY INFORMATION:**

None.

**FINANCIAL INFORMATION:**

**Approval of Claims:**

A copy of the claims report was included in the Board packet.

**MOTION: Ms. Jordan moved to accept the claims report as presented. Mr. Smith seconded and the motion passed unanimously.**

**NEW BUSINESS:**

**PY11 Allocation Decisions:**

A Decision Memorandum was included in the packet. The purpose of the memorandum was to offer staff recommendations for FY11 (July 1, 2010 through June 30, 2011) funding allocations for the consideration of the Champaign County Developmental Disabilities Board (CCDDDB).

Final funding decision authority rested with the CCDDDB and their sole discretion and judgment concerning the most appropriate and efficacious use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability. To the extent possible, the recommendations contained in the Decision Memorandum prioritized programs and services which address gaps in core services for people with developmental disabilities. This continues to be a difficult time for disabilities services in Illinois and Champaign County and there is no end in sight. The staff recommendations were based on decision support criteria match up and a variety of other factors outlined in the memorandum.

**MOTION:** Ms. Jordan moved to approve funding of \$12,000 as recommended for The Autism Society of Illinois – C-U Autism Network as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$43,000 as recommended for Champaign County Advocacy and Mentoring Resources (CCAMR) - Residential as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$13,100 as recommended for Champaign County Advocacy and Mentoring Resources (CCAMR) - Nursing as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$30,000 as recommended for Community Choices – Customized Employment as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to deny funding of \$20,000 as requested by Community Choices – Self-determination Support as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Mr. Smith moved to approve funding of \$549,348 as recommended for Developmental Services Center – Apartment Service as presented in the memorandum. Ms. Jordan seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$384,672 as recommended for Developmental Services Center – Client and Family Support Services as presented in the memorandum. Mr. Smith

seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$470,325 as recommended for Developmental Services Center – Family Development Center as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding from \$910,080 “up to” \$917,004 as recommended for Developmental Services Center – Developmental Training and Employment as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$328,470 as recommended for Developmental Services Center – Individual and Family Support as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$172,783 as recommended for Developmental Services Center – Clinical Support Services as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$154,000 as recommended for Developmental Services Center – Residential Services – 24 hour Support as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$15,000 as recommended for Down Syndrome Network- Parent Support Group as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to deny funding of \$66,405 as requested by the Mental Health Center of Champaign County – Coordinated Services MI/DD as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$59,546 as recommended for Persons Assuming Control of Their Environment (PACE) – Independent Living Coordination Champaign County as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to approve funding of \$36,435 as recommended for Regional Planning Commission – Champaign County Head Start/Early Head Start as presented in the memorandum. Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**MOTION:** Ms. Jordan moved to authorize the executive director to implement contract maximum reductions as described in the “Special Notification Concerning FY11 Awards” section of the memorandum which reads: *The funding decisions recommended in this decision memorandum are based on revenue estimates which will not be finalized until the CCDDDB budget is approved by the Champaign County Board in November 2010. The full impact of the economic downturn on property and sales tax revenue is not predictable and, despite our best efforts, may fall short of our estimates. For this reason all FY11 CCDDDB contracts/awards shall be subject to “across the board” reductions in the contract maximum to compensate for CCDDDB revenue shortfalls. These changes shall be made by contract amendment at the discretion of the CCDDDB executive director.*

The FY11 contract boilerplate shall also include the following provision: *Obligations of the Board will cease immediately without penalty or further payment being required if in any fiscal year the tax that is levied, collected and paid into the Developmental Disabilities Fund is not sufficient for payment as delineated in the terms and conditions under this Contract.*

Mr. Smith seconded the motion. A roll call vote was taken and the motion passed unanimously.

**OLD BUSINESS:**

**Disabilities Resource Expo:**

A report from Barb Bressner was included in the Board packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 8:57 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 6/22/10 CCDDDB meeting.*