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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –March 19, 2014*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*8:00 a.m.*

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**MEMBERS PRESENT:** Joyce Dill, Phil Krein, Elaine Palencia, Sue Suter

**MEMBERS EXCUSED:** Mike Smith

**STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll,  
Stephanie Howard-Gallo

**OTHERS PRESENT:** Patty Walters, Janice McAteer, Jennifer Carlson, Vicki Tolf, Laura Bennett, Danielle Matthews, Felicia Gooler, Dale Morrissey, Developmental Services Center (DSC) Tracy Parsons, Shandra Summerville, ACCESS Initiative (AI); Dennis Carpenter, Charleston Transition Facility (CTF); Barb Jewett, Parent; Kathy Kessler, Community Elements (CE); Sally Mustered, Teresa O'Connor, C-U Autism Network (CUAN) Darlene Kloeppe, Regional Planning Commission (RPC)

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**CALL TO ORDER:**

Ms. Elaine Palencia called the meeting to order at 8:05 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

Ms. Barb Jewett from Mahomet announced March 28, 2014 will be “Let’s Go Out” day and a flyer was distributed. She also spoke regarding the need for choices in services in our community.

**CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:**

A presentation will be held this evening at 4:30 p.m. Kim Zoeller, President and CEO of Ray Graham Association will provide an overview of innovations in Services and supports for people with ID/DD.

**APPROVAL OF MINUTES:**

Minutes from the February 19, 2014 Board meeting were included in the packet.

**MOTION: Ms. Dill moved to approve the minutes from the February 19, 2014 Board meeting. Dr. Krein seconded and the motion passed unanimously.**

**PRESIDENT’S COMMENTS:**

None.

**EXECUTIVE DIRECTOR’S REPORT:**

Mr. Tracy represented The Association of Community Mental Health Authorities of Illinois (ACMHAI) and the National Association of County Behavioral Health Directors (NACBHD) at a conference in Washington D.C. recently. Mr. Tracy reported on conference highlights and noteworthy interactions.

**STAFF REPORT:**

Ms. Canfield’s staff report was included in the Board packet. The Anti-Stigma Alliance has changed its name to the Champaign County Alliance for the Promotion of Acceptance, Inclusion and Respect.

**AGENCY INFORMATION:**

Ms. Patty Walters from Developmental Services Center (DSC) announced DSC is about to begin the CQL certification process.

## **FINANCIAL INFORMATION:**

### **Approval of Claims:**

A copy of the claims report was included in the Board packet for action.

**MOTION: Ms. Sue Suter moved to accept the claims report as presented. Dr. Krein seconded the motion. The motion passed unanimously.**

## **NEW BUSINESS:**

### **Cultural and Linguistic Competence Planning Progress Report:**

Ms. Shandra Summerville, Cultural and Linguistic Competence coordinator for the ACCESS Initiative provided a report on the progress of Cultural and Linguistic Competence Plans. A Briefing Memorandum with a timeline, National Standards for Culturally and Linguistically Appropriate Services (CLAS), and Ms. Summerville's PowerPoint presentation was included in the packet.

## **OLD BUSINESS:**

### **Alliance Event Update:**

Ms. Canfield provided an update on recent Alliance activities.

### **CCDDB Retreat:**

Notes from the 1/25/14 Board Retreat were included for information only. These were compiled by Elizabeth Perrachione, facilitator and Ryan Thomson, notetaker.

## **BOARD ANNOUNCEMENTS:**

None.

## **ADJOURNMENT:**

The meeting adjourned at 9:00 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 4/30/14 CCDDB meeting.*