



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

PLEASE REMEMBER this meeting is being audio recorded. Speak clearly into the microphone during the meeting.

Champaign County Developmental Disabilities Board (CCDDDB) AGENDA

Wednesday, January 21, 2015

Brookens Administrative Building, Lyle Shields Room

1776 E. Washington St., Urbana, IL 61802

6:00 PM

(Members of the Champaign County Mental Health Board are invited to sit in as special guests)

1. Call to Order – Mr. Mike Smith, Secretary
2. Roll Call – Stephanie Howard-Gallo
3. Additions to Agenda
4. Citizen Input
5. **CCDDDB/CCMHB Joint Study Session: A Good Life Approach to Our Work**
Pete Moore, Director of Service Initiatives/Ohio Association of County Boards of DD and Chairman/NACBHDD ID/DD Committee, will present a system redesign vision which goes beyond responding to changes in regulation and rule.
6. CCMHB Input (**Pages 1-5**)
Draft minutes of the 11/19/14 CCMHB meeting are included in the packet for information only.
7. Approval of CCDDDB Minutes (**Pages 6-9**)
 - A. 11/19/14 Board Meeting*
Minutes are included in the packet. Board action is requested.
8. Secretary's Comments – Mr. Mike Smith
9. Executive Director's Report – Peter Tracy
10. Staff Report – Lynn Canfield (**pages 10-12**)
11. Agency Information
12. Financial Report
 - A. Approval of Claims* (**Pages 13-14**)
Included in the Board packet. Action is requested.
13. New Business
 - A. Notification of FY2016 Funding Availability (**Page 15**)
Appearing in the Public Notice section of The News Gazette on Sunday, December 14, 2014, the NOFA is included in the Board packet for information only.
14. Old Business

A. Champaign County Employment First

B. Champaign County CILA Expansion Update* (**Pages 16-17**)

A Decision Memorandum is included in the packet. Approval is requested.

C. Alliance for the Promotion of Acceptance, Inclusion, and Respect (**Page 18**)

An oral report will be provided at the meeting. Copy of a completed holiday promotion is included for information only.

D. Disability Resource Expo

An oral report will be provided.

15. Board Announcements

16. Adjournment

**Board action requested*

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
BOARD MEETING**

Minutes—November 19, 2014

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St
Urbana, IL*

DRAFT

4:30 p.m.

MEMBERS PRESENT: Astrid Berkson, Aillinn Dannave, Bill Gleason, Susan Fowler, Deloris Henry, Mike McClellan, Thom Moore, Deborah Townsend

MEMBERS EXCUSED: Julian Rappaport

STAFF PRESENT: Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo, Tracy Parsons

OTHERS PRESENT: Gail Raney, Prairie Center Health Systems (PCHS); Jennifer Knapp, Linda Tortorelli, Community Choices; Maggie Thomas, UP Center; Sue Wittman, Sheila Ferguson, Bruce Barnard, Community Elements (CE); Allen Jones, Sheriff's Office, Beth Chato, League of Women Voters (LWV); Sue Suter, CCDDDB; Dale Morrissey, Vicki Tolf, Annette Becherer, Laura Bennett, Patty Walters, Developmental Services Center (DSC); Gary Maxwell, Patsi Petrie, Champaign County Board; Tim Odom, Citizen; Claudia Lenhoff, Champaign County Health Care Consumers; Joan Walls, City of Champaign; Todd Schroll, Choices; Andy Kulczycki, Community Services Center of Northern Champaign County (CSCNCC)

CALL TO ORDER:

Dr. Henry, President, called the meeting to order at 4:35 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

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CITIZEN INPUT / PUBLIC PARTICIPATION:

Mr. Gary Maxwell from the Champaign County Board spoke regarding the CCMHB's future funding priorities including Agenda item 13A "ACCESS Initiative Sustainability". Mr. Maxwell asked the Board to reconsider making the ACCESS program a part of the FY15 budget. He also expressed a need to provide an alternative to incarceration for mentally disturbed lawbreakers and encouraged the Board to re-prioritize and reallocate funds during FY15 and beyond in order to provide a mental health drop-off center.

Mr. Todd Schroll from Choices thanked the Board for their leadership in the community and the promotion of system of care principles. The infrastructure that the ACCESS Initiative program built enables Choices to be a partner in the community for sustainability and care coordination, service development, needs assessment, youth and family support organizations, cultural competence planning, and Parenting with Love and Limits.

Mr. Tim Odom spoke regarding the lack of services and discrimination he experienced since being released from the Champaign County Jail.

Ms. Joan Walls from the City of Champaign thanked the CCMHB for consideration of Agenda Item 13A "ACCESS Initiative Sustainability". Ms. Walls has worked with Tracy Parsons from the ACCESS Initiative and CCMHB staff in order to look for ways to be a stronger community. The Community Coalition has a goal to improve the lives of youth and families in the community and look forward to further collaboration.

Ms. Patsie Petrie from the Champaign County Board spoke regarding the proposed CCMHB 2015 budget and Agenda Item 13 A "ACCESS Initiative Sustainability". She encouraged the CCMHB to reconsider the allocation of these funds. She stated the County Board distributes to the two boards (CCMHB and CCDDDB) over seven million dollars and some of it needs to be redirected to a mental health drop-off center. Dr. Susan Fowler commented that she agrees a mental health drop-off center is needed in the community. However, it shouldn't be a mental health drop-off center versus ACCESS sustainability issue.

Mr. Allen Jones from the Champaign Sheriff's Office spoke regarding a continued need for expansion of mental health services in the community and a mental health drop-off center. Dr. Moore requested the topic of a mental health drop-off center be added as an agenda topic for a Board meeting in the near future.

Ms. Claudia Lenhoff from the Champaign County Healthcare Consumers thanked the CCMHB for funding the collaboration between Champaign County Healthcare Consumers, Community Elements, and the Sheriff's Office. She asked that multi-year funding be considered for the future.

ADDITIONS TO AGENDA:

None.

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CCDDB INFORMATION:

Draft minutes from the 10/22/14 CCDDB meeting were included in the packet for information only.

APPROVAL OF MINUTES:

Minutes from the 10/22/14 Board meeting were included in the Board packet for approval.

MOTION: Mr. McClellan moved to approve the minutes from 10/22/14 as presented in the packet. Dr. Townsend seconded the motion. A voice vote was taken and the motion passed.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

None.

STAFF REPORTS:

Staff reports from Mr. Driscoll and Ms. Canfield were included in the Board packet.

BOARD TO BOARD:

Deferred.

AGENCY INFORMATION:

Ms. Sheila Ferguson from Community Elements (CE) shared a document regarding General Revenue Fund spending on Community Mental Health Services over the past 10 years. She reviewed the waitlist numbers for CE, addressed the spike in crisis services, and asked for consideration of a multi-year funding commitment for direct service programs in order to provide stability needed for multi-system change, development of partnerships, and stable staffing.

FINANCIAL INFORMATION:

A copy of the claims report was included in the Board packet.

MOTION: Dr. Moore moved to accept the claims as presented. Dr. Townsend seconded the motion. A voice vote was taken and the motion passed unanimously.

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NEW BUSINESS:

Cultural and Linguistic Competence and FY16 Applications:

Deferred.

Out of Cycle Requests:

A Decision Memorandum was included in the Board packet. It is the recommendation of staff not to approve out-of-cycle requests during the FY15 contract year, and to reaffirm our policy not to consider out-of-cycle requests in the future unless planned and initiated by the CCMHB.

MOTION: Dr. Fowler moved to deny consideration of out-of-cycle funding requests during FY15. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed unanimously.

OLD BUSINESS:

ACCESS Initiative Accessibility:

A Decision Memorandum was included in the Board packet. A Briefing Memorandum was presented to the CCMHB on the subject last month. The six-year Cooperative Agreement between the Federal Substance Abuse and Mental Health Services Administration (SAMHSA), the Illinois Department of Human Services (IDHS), and the Champaign County Mental Health Board (CCMHB) will end on September 30, 2015. Part of the agreement requires development of a Sustainability Plan, and the purpose of this memo is to present recommendations for the ACCESS Initiative Sustainability Plan for action by the CCMHB.

The components of these recommendations are based on the work of an ad hoc ACCESS Initiative Sustainability Committee which included Dr. Julian Rappaport, Dr. Thom Moore, Mr. Tracy Parsons, Mr. Mark Driscoll, and Peter Tracy, Executive Director. This group has convened on three occasions and has reached consensus on the components of this Decision Memorandum.

The proposed ACCESS Sustainability Recommendations are: 1) Establish a permanent full time position to manage the Champaign County Community Coalition and all components of the ACCESS Initiative Sustainability Plan. 2) Establish a permanent full time position to coordinate all Cultural and Linguistic Competence (CLC) activities tied to the ACCESS Initiative Sustainability Plan. 3) Coordination of Evidence Based Services and Supports. 4. Ongoing Support of a Champaign County Youth Organization. 5) Ongoing Support of a Champaign County Parent Organization. 6) Ongoing support of System of Care Expansion in Illinois.

This plan is budget neutral. Money for permanent positions and contracts will be either continuation of current contracts or redirection/realignment of money current assigned to support the ACCESS Initiative.

MOTION: Dr. Townsend moved to approve recommendations #1 through #6 as listed in the Decision Memorandum identified

as Agenda Item 13.A. Ms. Dannave seconded the motion. Discussion ensued. A roll call vote was taken and all CCMHB members voted aye. The motion passed unanimously.

Three Year Plan with One Year Objectives:

The final draft of the Three-Year plan (2013-2015) with FY 2015 Objectives was included in the Board packet .

MOTION: Ms. Dannave moved to approve the Three-Year Plan 2013-2015 with Fiscal Year 2015 Objectives as presented. Dr. Moore seconded the motion. A voice vote was taken and the motion passed unanimously.

FY16 Allocation Criteria:

A Decision Memorandum was included in the Board packet. A Briefing Memorandum on the subject was presented to the Board last month for review. The final draft of the FY16 Allocation Criteria was included in the Board packet.

MOTION: Dr. Fowler moved to approve the FY16 Allocation Priorities and Decision Support Criteria as described in the memorandum identified as Agenda Item 13 D. A voice vote was taken and the motion passed unanimously.

disAbility Resource Expo:

A written report from Ms. Barb Bressner was provided regarding the October 18, 2014 Expo.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 6:00 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

**Minutes are in draft form and subject to CCMHB approval.*

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7.A

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –November 19, 2014

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

DRAFT

6:00 p.m.

- MEMBERS PRESENT:** Joyce Dill, Phil Krein, Mike Smith, Deb Ruesch, Sue Suter
- STAFF PRESENT:** Peter Tracy, Lynn Canfield, Nancy Crawford, Mark Driscoll, Stephanie Howard-Gallo
- OTHERS PRESENT:** Tracy Parsons, ACCESS Initiative (AI); Gary Maxwell, Champaign County Board; Dale Morrissey, Patty Walters, Felicia Gooler, Janice McAteer, Vickie Tolf, Danielle Mathews, Developmental Services Center (DSC); Jennifer Knapp, Community Choices; Glenna Tharp, PACE; Dennis Carpenter, CTF; Aillinn Dannave, Susan Fowler, Dr. Deloris Henry, CCMHB, Barb Jewett, Parent; Darlene Kloepfel, Regional Planning Commission
-

CALL TO ORDER:

Ms. Sue Suter called the meeting to order at 6:05 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

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CITIZEN INPUT:

Ms. Darlene Kloeppel from the Regional Planning Commission (RPC) gave an update on the Life Choices Project.

CCMHB INPUT:

A copy of the 10/22/14 Board minutes was included in the Board packet for information only.

CCDDB/CCMHB Joint Study Session: Employment First in Champaign County:

Mr. Dale Morrissey, Ms. Patty Walters and Ms. Jennifer Knapp reported on the Champaign County Employment First Plan. Mr. Morrissey provided background at the state level and at the local level of the Plan. The purpose and goals of the Plan were reviewed and a draft action plan was presented in written form.

The Plan included CCDDB/CCMHB recommendations which were to partner on the advancement of Employment First in Champaign County by a) advocate at a state level for Employment First implementation; b) offer multi-year grants for programs transitioning to an Employment First model; c) participate in the activities of a work group established to develop and implement the Employment First Plan; and d) adopt the Employment First Plan created by the workgroup.

Board members were given an opportunity to ask questions.

APPROVAL OF CCDDB MINUTES:

Minutes from the October 22, 2014 CCDDB meeting were included in the Board packet.

MOTION: Dr. Krein moved to approve the minutes from the October 22, 2014 CCDDB meeting. Mr. Smith seconded the motion. A voice vote was taken and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

None.

STAFF REPORT:

Ms. Canfield's staff report was included in the Board packet for review.

AGENCY INFORMATION:

None.

FINANCIAL REPORT:

A copy of the claims report was included in the Board packet.

MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

Cultural and Linguistic Competence pertaining to Applications for FY16:

Deferred.

OLD BUSINESS:

CCDDB FY16 Allocation Criteria:

A Decision Memorandum was included in the Board packet. The purpose of the memorandum was to provide recommendations pertaining to the FY16 Champaign County Developmental Disabilities Board (CCDDB) allocation decision support criteria and funding priorities. Stakeholder were invited to review, comment, and identify additional priorities for the Board's consideration. This document was presented to the Board in draft form at the October 2014 Board meeting.

MOTION: Ms. Ruesch moved to approve the FY16 Allocation Priorities and Decision Support Criteria as described in the Decision Memorandum and identified as Agenda Item 14B. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

CCMHB FY16 Allocation Criteria:

A copy of the Champaign County Mental Health Board (CCMHB) FY16 Allocation Criteria was included in the packet for information only. The document was approved by the CCMHB prior to the CCDDB meeting.

Draft Three Year Plan 2013-2015 with 2015 Objectives:

A Decision Memorandum was included in the Board packet. The CCDDB Three Year Plan has been finalized and was presented for Board action. An initial draft was presented at the September 17, 2014 Board meeting and distributed to agencies and other interested parties for comment.



MOTION: Ms. Ruesch moved to approve the CCDDDB Three-Year Plan (2013-2015) with Fiscal Year 2015 Objectives as presented and identified as Agenda Item 14C. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

Illinois Employment First Blueprint:

A copy of the Executive Summary distributed for Equip for Equality on October 30, 2014 was included in the packet for information only.

disability Resource Expo:

Ms. Bressner provided a written report.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 7:22 p.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*

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**Lynn Canfield, Associate Director for Developmental Disabilities
Staff Report – January 21, 2015**

FY2015 Contracts: For revisions to previous quarterly reports, the online system has more than one period open for users to create and submit these. Monthly claims related to FFS contracts with Community Choices and Developmental Services Center have been entered and processed through the Proviso Township Mental Health Center RTS, with support from PTMHC staff. Along with agency users, we are exploring the system’s current capabilities and solutions to limitations, as well as learning more about specific billable activities. Both contracts define a quarter-hour rate based on DHS-DDD rates, although the system allows billing for other unit types (assessment, e.g.) Developmental Services Center has begun using the concurrent case review form and process for its Individual and Family Support program, which improves our knowledge of service level and type, e.g., some people not open with other agency programs do participate in intensive supports and services. For grant contracts, providers of adult DD services submit quarterly persons-served reports, enabling me to update the cross-system spreadsheet.

Applications for FY2016 Funding: Instructions for using the online system were revised and posted, FY15 applications cloned for FY16, and the application section opened at 7AM Wednesday, January 7 (see published NOFA, also in board packet). I made adjustments throughout the system to anything outdated and will continue to do so as errors are discovered. After reading the training materials forwarded by Vickie Niswander on the topic of creating “disability friendly” documents, I produced large print pdf versions of the instructions and the funding criteria memoranda and forwarded these to other board staff. Application/reporting website users are asked to contact us if alternative formats are needed. The document training stressed that “accessibility checkers” (in Office and Acrobat) are not sufficient and closed with the quote, “Bake accessibility in from the beginning rather than bolting it on at the end.”

CILA Expansion: Meetings, calls, and emails have included CCMHB/CCDDB staff, Drs. Bennett and Brooks and IAG staff, RPC’s Champaign County PAS/ISC team, Kevin Casey, Director of the Division of DD, Mark Doyle of the Governor’s Office, Joel Ward and Wendy Evans of Joel Ward Property Management, attorneys for both parties, Champaign County Auditor and staff, and family members and other supporters of individuals seeking

small residences in this community. All who have seen it are impressed with the first home; a search for the second continues.

Alliance for the Promotion of Acceptance, Inclusion, and Respect: In the board packet is a print promotion developed for holiday sales in three small local stores. One of these resulted in higher than anticipated sales, and another in an opportunity which could be developed. The Alliance steering committee met for initial planning associated with the April 15-19 Ebertfest. Although a film has not been selected, and we have no guarantee that our panel discussion will follow the ‘anti-stigma’ film, subsequent conversations among committee members, artists and their supporters, school administrators, potential spokespersons, and the festival coordinator support development of activities and materials earlier than normal in order to take advantage of the festival’s new promotions, momentum from the holiday art sales, and other events of interest planned for the spring.

State and National Associations, GOHIT, and Other Calls: For 2015, I serve as Secretary of ACMHAI and, in that capacity, have participated in meetings of the Transition Committee, Executive Committee, and Legislative Committee; I will continue to chair the ID/DD Committee and welcome any interested board member to join our bimonthly calls, 2nd Wednesdays at 9:30AM. While these have focused on state and federal transitions, ACMHAI itself is in a transition year, and we will benefit from increased attendance, even if occasional. I participate in monthly NACBHDD ID/DD Subcommittee calls, chaired by today’s presenter, Pete Moore, and I look forward to our collaboration this summer in comparing states’ Home and Community Based Services transition plans and other parallel developments. I joined a NACBHDD webinar on Oregon’s Care Coordination system and a call regarding the upcoming Legislative and Policy meeting. I continued with the Governor’s Office of Health Innovation and Transformation’s: Long-Term Services and Supports Subcommittee Breakthrough Groups on Service Definitions, Behavioral Health, ID/DD, and Conflict-free Case Management/Person-Centered Planning; the full Services and Supports Work Group; and the final Alliance for Health Steering Committee meeting. The report is an 800 page pdf document, and its fate (“1115 waiver proposal”) is unclear.

Employment First: Following a briefing by leaders of the Champaign County Employment First effort, Sue Suter, Peter Tracy and I joined the group for a meeting with Division of Rehabilitation Services’ Director Dave Hanson, Jose Mendez, and Nicole Jorwic. As you are aware, Community Choices and Developmental Services Center were awarded special initiative funding for the project they presented, and hiring is underway. Illinois has been

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selected as one of four Core States for the Office of Disability Employment Policy's Employment First Leadership State Mentoring Program (EFLSMP), a cross-disability and cross-systems change initiative. This month's EFLSMP Community of Practice webinar addressed capacity building for providers using evidence-based practices, as well as core competencies for effective employment service and support options. I listened to the 12/18/14 meeting of the Illinois Task Force on Employment and Economic Opportunity for Persons with Disabilities for legislative and state agency updates, preparation of the Strategic Plan Draft due by the end of 2014, and discussion of the work ahead, requiring significant culture change, stakeholder buy-in, data capability, and timelines.

Other Activity: During this period, I attended regular meetings of the Birth to Six Council of Families and Agencies, Metropolitan Intergovernmental Council, and the Crisis Intervention Team Steering Committee. Mark Driscoll and I traveled with three members of the CITSC for orientation to Peoria's Crisis Response services and left with a shared optimism for development of local resources along similar lines (the CCMHB meeting packet includes Mark's materials for discussion). Many smaller meetings and exchanges led up to the visit and continue. Not by coincidence, my small group during the breakout session at the Chancellor's 12/2/14 Micro-Urban Transformational Leadership Summit included stakeholders in Criminal Justice/Mental Health and resulted in a recommendation that the full group prioritize crisis/recovery services.

Ligas, PUNS, and Unmet Need: I did not check for recent data on PUNS enrollment in Champaign County but will resume if it is of value to the boards. Director Casey indicated to us and PAS/ISC staff that the rumored late winter PUNS draw is not guaranteed, since the state met its implementation benchmarks for this period. However, there is BIP money (Balancing Incentive Program) targeted for reduction of this 'waiting list.' Champaign County residents continue to hope for CILA and Home Based Services and Supports awards, and, just as with the local integrated employment initiative, the state has taken an interest in our community's commitment to expansion of capacity. With luck, opportunities will collide.

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

12/05/14

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VENDOR NO	VENDOR NAME	TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NO	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
90	CHAMPAIGN COUNTY TREASURER	12/04/14 01 VR 108-	103		516530	12/05/14	108-050-533.07-00	PROFESSIONAL SERVICES	ADMIN FEE DEC	25,961.00
									VENDOR TOTAL	25,961.00 *
5352	AUTISM SOCIETY OF ILLINOIS	12/04/14 01 VR 108-	96		516551	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	AUTISM DEC	833.00
									VENDOR TOTAL	833.00 *
18209	COMMUNITY ELEMENTS	12/04/14 01 VR 108-	99		516577	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	COORD OF SVCS DEC	2,922.00
									VENDOR TOTAL	2,922.00 *
19900	CTF ILLINOIS	12/04/14 01 VR 108-	98		516584	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC NURSING	715.00
					516584	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC RESIDENTIAL	3,040.00
									VENDOR TOTAL	3,755.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF CHAMPAIGN COUNTY INC	12/04/14 01 VR 108-	100		516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	APARTMENT SVCS DEC	33,765.00
					516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	CLINICAL SVCS DEC	14,481.00
					516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	COMMUNITY EMPLOY DE	18,025.00
					516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	CONNECTIONS DEC	7,083.00
					516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	FAM DEV CENTER DEC	45,492.00
					516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	INDIV/FAM SUP DEC	30,429.00
					516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	INT SITE SVC DEC	45,761.00
					516590	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	SVC COORD DEC	33,239.00
									VENDOR TOTAL	228,275.00 *
22816	DOWN SYNDROME NETWORK	12/04/14 01 VR 108-	97		516595	12/05/14	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DOWN SYNDROME DEC	833.00
									VENDOR TOTAL	833.00 *

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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

12/05/14 PAGE 9

VENDOR NO	VENDOR NAME	TRN B TR	TRN NO	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND										
54930	PERSONS ASSUMING CONTROL OF THEIR	12/04/14	01	VR 108-	101	516659	12/05/14	108-050-533.92-00 CONTRIBUTIONS & GRANTS	OP FOR INDEPND DEC	2,443.00
									VENDOR TOTAL	2,443.00 *
76107	UNITED CEREBAL PALSY LAND OF LINCOLN	12/04/14	01	VR 108-	102	516700	12/05/14	108-050-533.92-00 CONTRIBUTIONS & GRANTS	VOCATIONAL SVCS DEC	7,206.00
									VENDOR TOTAL	7,206.00 *
									DEPARTMENT TOTAL	272,228.00 *
									FUND TOTAL	272,228.00 *

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13.A.

all bids, or any part or parts thereof.

1257660 12/14

Notification of Funding Availability - Champaign County Mental Health Board (CCMHB)/ Champaign County Board for Care and Treatment of Persons with a Developmental Disability (CCDDB)

The two funding sources listed above are utilizing a web-based registration and application system for submission of funding requests for the contract year beginning July 1, 2015 and ending June 30, 2016. The web-based system will be accessible to applicants beginning January 7, 2015. All applicants shall register (if not previously registered) and log-in to access the application forms, allocation decision support criteria, and instructions. Deadline for applications is February 13, 2015 at 4:30 p.m. Final allocation decisions shall be made no later than June 30, 2015.

For more information or for technical assistance regarding the web-based application system contact:

Ms. Stephanie Howard-Gallo, CCMHB/CCDDB
217/367-5703
stephanie@ccmhb.org

1257219 12/14

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CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: January 21, 2015
TO: Members, Champaign County Developmental Disabilities Board
FROM: Peter Tracy, Executive Director
SUBJECT: CILA Project: Adjustment in the Maximum Borrowing Limit

Background

On May 21, 2014, the Champaign County Mental Health Board (CCMHB) passed the following motion:

Motion to authorize issuance of the Request For Proposals for Community Integrated Living Arrangement Services in Champaign County, to be issued on May 22, 2014, and authorize borrowing up to \$800,000 over a ten-year term, subject to the terms and conditions of the loan agreement. The cost of the loan for the first year shall not exceed \$100,000.

At such time as the Champaign County Developmental Disabilities Board (CCDDB) takes action to participate in the Request For Proposals, the following shall take place: (1) an addendum to the Intergovernmental Agreement will be completed to reflect CCDDB status as partners in the RFP process, and (2) the RFP will also be amended to reflect the CCDDB participation.

On June 3, 2014, the Champaign County Developmental Disabilities Board (CCDDB) approved the following motion:

Motion to fully participate with the Request for Proposals for Community Integrated Living Arrangement Services in Champaign County issued on May 22, 2014, and to amend the Intergovernmental Agreement with the Champaign County Mental Health Board to share equally in all costs associated with borrowing up to \$800,000 subject to the terms and conditions delineated in the loan agreement, and to share equally in the equity associated with the real estate purchased. The anticipated cost for the first year shall not exceed \$50,000.

Status of the CILA Project

We are having difficulty finding appropriate houses for CILA services at the \$200,000 average price level. Based on the advice of our realtor/property manager I am recommending that we raise the average price per house to \$260,000. Since we have already purchased one house, this increase will apply to three houses. The rationale for this request is predicated on the following considerations:

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- (1) All of the houses require some modifications and sprinklers.
- (2) The last three houses need to be wheelchair accessible.
- (3) Ranch style houses are the most appropriate for use as a CILA and the price limitation makes it difficult to find this type of house.

For these reasons, we need to increase the average price per house limits. Despite this increase, we will continue to search for appropriate houses at the lowest possible prices. Because of delays in start-up, I anticipate that our financing costs for the first year will be well below the previously authorized \$100,000. Subsequent year costs would be based on the prices of houses purchased.

Decision Section

Motion to increase the CILA Project borrowing limits by \$200,000 to a total of \$1,000,000 to cover costs up to an average of \$60,000 to \$70,000 for the additional three houses. The anticipated aggregate cost to the CCMHB for the first year (July 1, 2014 through June 30, 2015) should not exceed \$50,000.

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

HOLIDAY SALES

AT CAFÉ KOPI, CROSSROADS CORNER CONSIGNMENT STORE, AND CAFÉ ZOJO



At Café Kopi...

Not only are **Daniel L's** evocative landscapes contributing to the ambience at downtown Champaign's hippest hub, they're also available for purchase through the holiday season. All year, Café Kopi displays Alliance artists' work and serves up tasty beverages and treats, so when you're taking a break from the bustle, be sure to check out these one of a kind beauties.

"Earrings by Marsha" and "Carol's Creations" at Crossroads Corner Consignment Store...

Marsha has worked with various media, most recently designing colorful beaded jewelry. Marsha's earrings are available now! **Carol D's** latest hobby is to create knitted hats using a loom. She also takes special orders!



At Café Zojo...

Imagine yourself as happy as this art collector, who bought floral wall art by **Emily, Hannah, Jay, Steve, and Carol R** before it even hit the wall! On display at Urbana's Café Zojo are a series of luscious florals produced by the group just in time for holiday giving and home redecorating!

Veterans of Expo and Ebertfest art shows - Marsha, Carol D, Daniel, Emily, Hannah, Jay, Steve, and Carol R - are offering tasteful, affordable gift options through these community business partners. All proceeds go to the artists.

Add value to your holiday experience by: BUYING LOCAL, PROMOTING INCLUSION, SUPPORTING ENTREPRENEURSHIP, and GIVING OBJECTS OF BEAUTY.

Your purchase of an Alliance artist's product and your patronage of a valued Community Business Partner's shop helps build an inclusive, integrated community, one sale at a time.

All suggestions and questions are welcome.
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CHAMPAIGN COUNTY

