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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
BOARD MEETING**

*Minutes –January 20, 2021*

*This meeting was held remotely and with  
representation at the Brookens Administrative Center.*

*9:00 a.m.*

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**MEMBERS PRESENT:** Gail Kennedy, Anne Robin, Deb Ruesch, Georgiana Schuster, Sue Suter

**STAFF PRESENT:** Kim Bowdry, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Scott Burner, Sarah Perry, Nicole Sikora, Danielle Matthews, Laura Bennett, Gregory Schroeder, Patty Walters, Annette Becherer, DSC; Katie Harmon, Lisa Benson, Regional Planning Commission (RPC); Becca Obuchowski, Community Choices; Darya Shahgheibi, Hannah Sheets, Uniting Pride (UP Center) Barb Bressner, Jim Mayer, Dylan Boot, Allison Boot, disABILITY Resource Expo staff

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**CALL TO ORDER:**

Dr. Robin called the meeting to order at 9:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present. Executive Director Canfield was present at the Brookens Administrative Center per the Open Meetings Act.

**APPROVAL OF AGENDA:**

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

## **CITIZEN INPUT:**

None.

## **PRESIDENT'S COMMENTS:**

Dr. Robin thanked everyone for attending. She expressed her concern for staff safety in the Brookens Administrative Center, especially after the building closes at 4:30 p.m. She is interested in our legal council exploring the language interpretation in the recent Open Meetings Act revisions due to Covid-19, requiring physical representation in the regular meeting room. Board members agreed.

## **EXECUTIVE DIRECTOR'S COMMENTS:**

Director Lynn Canfield reviewed the agenda and recent accessibility efforts.

## **APPROVAL OF CCDDDB MINUTES:**

Minutes from November 18, 2020 and December 16, 2020 were included in the Board packet.

**MOTION:** Ms. Suter moved to approve the minutes from November 18, 2020 and December 16, 2020. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.

## **EXPENDITURE LIST:**

The "Expenditure Approval List" was included in the packet.

**MOTION:** Ms. Ruesch moved to accept the Expenditure Approval List as presented in the packet. Dr. Kennedy seconded the motion. A roll call vote was taken and the motion passed unanimously.

## **NEW BUSINESS:**

### **disABILITY Resource Expo:**

Expo Coordinator Barb Bressner and outgoing Assistant Coordinator Jim Mayer led the presentation summarizing innovations of 2020 and plans for 2021. Copies of Expo surveys from exhibitors and presenters were included in the Board packet for information. The incoming Assistant Coordinator Dylan Boot and Public Relations Consultant Allison Boot provided additional information regarding the surveys and social media efforts. Board members were given an opportunity to ask questions. Kim Bowdry reported on accessibility efforts.

**Update on CILA Facilities Project:**

A Briefing Memorandum regarding the CILA facilities project was included in the Board packet. The Intergovernmental Agreement between the CCDDDB and the CCMHB, a report from CILA provider IAG, and a draft of the CILA Request for Proposals was included in the packet as well. Lynn Canfield provided a brief review. Dr. Kennedy requested staff find out if other parts of Illinois are having trouble keeping direct support staff in CILA homes.

**Successes and Other Agency Information:**

Annette Becherer from DSC and Becca Obuchowski from Community Choices provided updates on successes.

**OLD BUSINESS:****IDHS PUNS Definitions:**

IDHS PUNS Definitions were included in the packet for information only.

**Meeting Schedules:**

CCDDDB and CCMHB meeting schedules were included in the packet for information only. The schedule of meetings was briefly discussed.

**Acronyms:**

A list of commonly used acronyms was included in the packet.

**CCMHB Input:**

The CCMHB will meet later in the day.

**STAFF REPORTS:**

Reports from Lynn Canfield, Kim Bowdry, Stephanie Howard-Gallo, and Shandra Summerville were included in the Board packet.

**BOARD ANNOUNCEMENTS:**

Dr. Anne Robin announced several upcoming community events.

**ADJOURNMENT:**

The meeting adjourned at 10:17 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 2/17/21 CCDDDB meeting.*