
**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
MONTHLY BOARD MEETING**

Minutes—July 21, 2009

*Brookens Administrative Building
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

4:30 p.m.

MEMBERS PRESENT: Deborah Townsend, Board President; Janet Anderson, Aillinn Dannave, Mary Ann Midden, Mike McClellan

MEMBERS EXCUSED: Bill Gleason, Deloris Henry, Ernie Gullerud, Thom Moore

STAFF PRESENT: Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll. Stephanie Howard-Gallo

OTHERS PRESENT: Bruce Barnard, Julie Kartel, Mental Health Center (MHC); Sonya Lynch, Andre Arrington, Deborah McFarland, Don Moyer Boys & Girls Club (DMBGC)/JUMP; Mary Evans, Bruce Suardini, Prairie Center Health Systems (PCHS); Alan Kurtz, County Board; Dale Morrissey, Developmental Services Center (DSC); Sheryl Bautch, Family Service (FS); Mike Williams, Children's Advocacy Center (CAC); Deborah Hlavna, ECIRMAC; Liz Jackson, Operation Snowball; Harold Davis, TALKS Mentoring; Thom Pollock, Crosspoint Human Services (CHS); Tami Tunnell, A Woman's Fund (AWF) Darlene Kloeppe, Regional Planning Commission (RPC); Andrea Goldberg, Frances Nelson Health Center (FNHC); Andy Kulczycki, Community Service Center (CSCNCC); Stephanie Record, Crisis Nursery (CN)

CALL TO ORDER:

Dr. Townsend called the meeting to order at 4:35 p.m.

ROLL CALL:

Roll call was taken and a quorum was not present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

AGENCY INFORMATION:

CCMHB funded agencies provided verbal or written updates on the impact of state budget cuts on services and any planned adjustments.

CCDDB INFORMATION:

The CCDDB met earlier in the day.

APPROVAL OF MINUTES:

A quorum was now present. Minutes from the June 16, 2009 Board meeting were included in the packet for review.

MOTION: Mr. McClellan moved to approve the minutes from the June 16, 2009 Board meeting. Ms. Dannave seconded the motion. A vote was taken and the motion passed unanimously.

PRESIDENT'S REPORT:

Dr. Townsend thanked service providers for providing leadership and services during the State of Illinois budget crisis.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy provided a verbal update on the State of Illinois Budget and how it has devastated the systems of care for mental health, substance abuse treatment and developmental disability services.

STAFF REPORTS:

Written reports from Ms. Canfield and Mr. Driscoll were included in the Board packet.

BOARD TO BOARD:

None.

FINANCIAL REPORT:

Acceptance of Claims:

The claims report was included in the Board packet.

MOTION: Mr. McClellan moved to accept the claims report as presented. Ms. Midden seconded the motion. A voice vote was taken and the motion passed.

NEW BUSINESS:

Excess Revenue Decision Memorandum:

A Decision Memorandum on the Mental Health Center's request for excess revenue from the 2009 contract year to be reprogrammed for 2010, in response to the state budget cuts is included in the Board packet. This request is in response to the critical need for psychiatric services for children in Champaign County. Although the request is counter to CCMHB excess revenue policy, staff members recommend an exception be made as part of an overarching strategy to mitigate the damage caused by actions taken by the State of Illinois.

MOTION: Ms. Midden moved to authorize the executive director to reprogram the actual FY09 excess revenue reported by the Mental Health Center of Champaign County which is estimated to be \$45,000. These funds would be made available to support child psychiatric services contracts. Ms. Dannave seconded the motion. A roll call vote was taken and the motion passed unanimously.

Funding Redirection Decision Memorandum:

A Decision Memorandum was included in the Board packet. The CCMHB operates on the County Fiscal Year (December 1 through November 30), but contracts with providers run from July 1 through June 30 in order to align with the state fiscal year and provider audits. This arrangement requires staff to make estimates about anticipated revenue and the impact on cash-flow during the term of the provider contracts. Our allocation decisions for FY10 were predicated on an anticipated increase in revenue of four-percent. It was reported at the June CCDDDB meeting that the revenue increase had been reduced to 1.8%. On July 8, 2009, the anticipated revenue amount was lowered to 1.5% with the possibility the amount could be reduced to zero growth.

The situation is uncertain. CCMHB FY10 contracts have been issued and at this time revenue projections are still in a state of flux. Depending on the final numbers, it may be necessary to adjust (i.e., reduce) contract maximums in order to assure adequate cash flow. These adjustments should be made as soon as we can be reasonably certain about County FY10 revenue. FY10 contract language provides mechanisms to reduce or eliminate contracts due to insufficient revenue collected and paid to the Community Mental Health Fund.

MOTION: Mr. McClellan moved to authorize the executive director to reduce FY10 contract maximums as necessary to assure adequate cash flow and timely payments. To the extent possible, avoid reductions in contracts identified as highly prioritized during the FY10 allocation decision process. This action would reduce CCMHB obligations for FY10. Ms. Anderson seconded the motion. A roll call vote was taken and the motion passed unanimously.

Memorandum of Understanding (MOU) with the Champaign County Board of Health:
Deferred.

OLD BUSINESS:

Disability Resource Expo:

A report from Ms. Bressner was included in the packet.

Budget Documents:

Copies of the proposed budgets for the Mental Health Board, Developmental Disability Board, Quarter Cent for Public Safety Fund and Drug Court were included in the Board packet. Ms. Dannave asked for minor corrections to be made in the narrative portion of the document for the Quarter Cent Fund.

BOARD ANNOUNCEMENTS:

The Campaign for Better Health Care will hold a town meeting at the Urbana Public Library on July 25th at 9:30 a.m.

ADJOURNMENT:

The meeting adjourned at 5:50 p.m.

Respectfully

Submitted by: _____ Approved by: _____
Stephanie Howard-Gallo Deborah Townsend
CCMHB Staff CCMHB President

Date: _____ Date: _____

**Minutes were approved at the 9/22/09 Board meeting.*