
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—March 23, 2022

*This meeting was held remotely and with representation
at the Brookens Administrative Center, Urbana, IL*

5:45 p.m.

MEMBERS PRESENT: Joseph Omo-Osagie, Jon Paul Youakim, Matthew Hausman, Daphne Maurer, Elaine Palencia, Kyle Patterson, Jane Sprandel

MEMBERS EXCUSED:

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Patty Walters, Danielle Matthews, DSC; Gail Raney, Rosecrance; Katie Harmon, CCRPC; Kerrie Hacker, GROW; Laura Lindsey, Courage Connection; Jennifer Henry, Lisa Kilawee, Promise Healthcare; Darcy Sager, Head Start; Courtney Cuthbertson, Uniting Pride; Sara Balgoyen, Mahomet Area Youth Club (MAYC); Pat Ege, Cunningham Children's Home

CALL TO ORDER:

Mr. Joe Omo-Osagie called the meeting to order at 5:45 p.m. Instructions were included in the packet. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act, along with staff member Leon Bryson.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

Ms. Jennifer Henry from Promise Healthcare spoke regarding the programs at Promise. She announced that Promise had missed the application deadline. She would like the CCMHB to consider accepting their late application for funding.

APPROVAL OF AGENDA:

The agenda (revised) was presented for review. The revised agenda was approved unanimously by a roll call vote.

PRESIDENT'S COMMENTS:

Mr. Omo-Osagie spoke briefly about the local teacher contract negotiations and a possible teacher's strike in the future for Unit 4 schools.

EXECUTIVE DIRECTOR'S COMMENTS:

Ms. Canfield spoke regarding inaccurate information the Board has received by email regarding late applications in the past years.

APPROVAL OF CCMHB MINUTES:

Meeting minutes from the February 23, 2022 Board meeting were included in the Board packet.

MOTION: Ms. Sprandel moved to approve the CCMHB minutes from the meetings on February 23, 2022. Dr. Youakim seconded the motion. A roll call vote was taken. The motion passed.

EXPENDITURE LIST:

The Expenditure List was included in the Board packet for consideration. Chris Wilson reviewed the new format for the report.

MOTION: Dr. Youakim moved to accept the Expenditure List as presented in the Board packet. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

CCMHB 2021 Annual Report:

The Draft FY2021 Annual Report was included in the board packet for review and approval.

MOTION: Mr. Patterson moved to accept the CCMHB 2021 Annual Report as presented. Ms. Palencia seconded the motion. A roll call vote was taken and the motion was unanimously approved.

Review of Applications for PY23 Funding:

The packet included a suggested board checklist and spreadsheet of applications to be reviewed, with primary and secondary reviewers.

Agency Request for Amendment of PY22 Contracts:

The packet included a Decision Memo, with attachment, requesting a change to the maximums of Cunningham Children's Home contracts.

MOTION: Ms. Sprandel moved to approve the request from Cunningham Children's Home to decrease the Families Stronger Together contract by \$13,000 and to increase the ECHO Housing and Employment Support contract by \$13,000. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.

Staff Request for Amendment to Extend a Contract Term:

The packet included a Decision Memo requesting board action to extend the term of a contract. In May of 2021, tiered staff recommendations were approved, including twenty-one for two-year contract awards, many lower than requested unless revenue expectations changed, and others deferred for possible American Rescue Plan funding. Immediately after board approval, contracts were developed and negotiations initiated. One of those included an error, with the offer of a two-year contract to a longstanding program which had previously had a two-year contract. It is the staff belief that our error caused the agency to miss the opportunity to request PY23 funding for this program and that it is in the best interest of the CCMHB and the community to extend this contract by a one-year term.

MOTION: Dr. Youakim moved to approve a one-year extension of the term of PY2022 contract with Don Moyer Boys and Girls Club for Coalition Summer Youth Initiatives. Mr. Hausman seconded the motion. A roll call vote was taken and the motion passed unanimously.

POSTED AS ADDENDUM: Waiver of Termination of Agency Contracts:

A decision memorandum and attachments were posted as addendum, requesting action to waive for two months the termination of contracts with agencies whose audits/reviews are not expected prior to April 1. Director Canfield provided background information regarding late audits. Board members discussed the issue and will continue to review it in the future.

MOTION: Dr. Youakim moved to approve extension of the automatic termination of contracts from April 1 to June 1 for those agencies demonstrating that the continued delay in completion of audit or review is due to delays encountered by their contracted independent CPA firm. Dr. Maurer seconded the motion. A roll call vote was taken and the motion passed unanimously.

OLD BUSINESS:

CILA Update:

A decision memorandum and attachments were included in the Board packet. During 2021, the Boards selected a realtor and authorized the Executive Director to approve listing and sale of the properties. The approved resolution remains valid, so that those decisions do not need to be made again. For transparency, each Board is asked to consider the new offer of \$275,000 (with inspection contingency waived) as well as the relisting of the property at \$285,000, per the updated market analysis.

MOTION: Mr. Hausman moved to authorize the Executive Director to accept the offer on the Englewood property at \$275,000, pending CCDDDB approval. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Maurer moved to authorize relisting of the Englewood property at \$285,000, pending approval by the CCDDDB and contingent on if the sale does not happen. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.

Schedules & Allocation Process Timeline:

Copies of CCMHB and CCDDDB meeting schedules and CCMHB allocation timeline were included in the packet.

Acronyms and Glossary:

A list was included in the Board packet.

Agency Input:

Sara Balgoyen from Mahomet Area Youth Club (MAYC) spoke to the CCMHB about increasing audit costs and other audit challenges.

CCDDDB Information:

The CCDDDB met this morning. They had similar agenda items as the CCMHB.

STAFF REPORTS:

Staff reports from Lynn Canfield and Chris Wilson were included in the Board packet.

BOARD TO BOARD REPORTS:

None.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 6:54 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

*Minutes were approved at the 4/20/22 CCMHB meeting.