
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—February 22, 2023

*This meeting was held remotely and with representation
at the Brookens Administrative Center, Urbana, IL*

5:45 p.m.

MEMBERS PRESENT: Matt Hausman, Daphne Maurer, Elaine Palencia, Molly McLay, Joseph Omo-Osagie, Jon Paul Youakim, Alexa McCoy, Jane Sprandel, Jen Straub

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Chris Wilson

OTHERS PRESENT: Pat Ege, Cunningham Children’s Home; Patty Walters, Nicole Smith, DSC; Dave Kellerhalls, Melissa Pappas, Gail Raney, Rosecrance; Brenda Eakins, Kerrie Hacker, GROW; Laurie Britt, Lisa Benson, RPC; Joan Dixon, Family Service; Jeniece Mitchell, Urbana Neighborhood Connections Center (UNCC); Cindy Crawford, Community Service Center of Northern Champaign County (CSCNCC); Jennifer Henry, Jim Hamilton, Promise Healthcare; Sam Banks, Don Moyer Boys and Girls Club (DMBGC); Jermaine Raymer, Mahomet Area Youth Club (MAYC); Barb Mann, Attorney at Law

CALL TO ORDER:

Dr. Jon Paul Youakim called the meeting to order at 5:45 p.m. Instructions for the zoom meeting were included in the packet. Executive Director Canfield and Associate Director Leon Bryson was present at the Brookens Administrative Center as per the Open Meetings Act.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

APPROVAL OF AGENDA:

The agenda was presented for review. The agenda was approved unanimously by a roll call vote.

PRESIDENT’S COMMENTS:

Dr. Youakim thanked the agencies that submitted applications by the deadline. He spoke briefly regarding the number of late applications this year and the hardship they cause to the funding process.

EXECUTIVE DIRECTOR’S COMMENTS:

Director Canfield reviewed the agenda items.

APPROVAL OF CCMHB MINUTES:

Meeting minutes from the January 18, 2023 regular meeting and the January 25, 2023 study session were included in the Board packet.

MOTION: Ms. Sprandel moved to approve the CCMHB minutes from the meetings on January 18 and January 25, 2023. Dr. Youakim seconded the motion. A roll call vote was taken. The motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet for consideration.

MOTION: Mr. Omo-Osagie moved to accept the Vendor Invoice List as presented in the Board packet. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

Agency Program Mid-Year Progress Report:

Rosecrance Central Illinois’ Clinical Services Director Dave Kellerhals and Grant Management Administrator/Community Liaison Gail Raney presented on “Child and Family Services,” initially funded October 1, 2022. Board members were given the opportunity to ask questions following the presentation.

Participatory Research Project: Agency Leadership:

Included for information was a briefing memo from Associate Director Bryson and project report from UIUC PhD Research Students Sarah Dodoo, Chelsea Alexander, and Ha Young Choi. They provided board members with a brief review of the project and Board members asked questions following the presentation.

CCMHB Application Review Process:

A briefing memo detailed the application review process. A suggested review checklist and PY24 funding requests for CCMHB, CCDDDB, and I/DD SI Funds were attached for information only. The development of program summaries will be the bulk of staff work in the coming months.

Risks of Loss Noted in Requirements:

A briefing memo offered background on some requirements which relate to potential loss of funds.

Special Requests from Agencies:

Included in the packet were letters from agencies requesting board consideration.

MOTION: Ms. Straub moved to authorize CCMHB staff to release two withheld monthly payments to Well Experience, so the agency may pay their contracted independent CPA firm to complete the PY2022 audit, which is required for release of payment and eligibility for continued funding. Ms. McLay seconded the motion. There was board discussion regarding the contract for Well Experience possibly being canceled if they don't have an audit submitted to the Board by March 31, 2023. **There was a roll call vote and all members voted aye. The motion passed.**

Letters from four late funding applicants were included in the Board packet for review: Family Service, Mahomet Area Youth Club, Don Moyer Boys and Girls Club, and Champaign County Christian Health Center. There was a board discussion regarding opening up the application period briefly to the public for a second time. A draft of a second Notification of Funding Availability (NOFA) was presented to the Board. Dr. Youakim shared that there are limited funds to spend and he will consider applications that met the deadline before considering the late applicants.

MOTION: Dr. Youakim moved to authorize the staff to post a second Notification of Funding Availability (NOFA) giving 21 days notice of a limited open period for submission of PY2024 funding requests. Mr. Omo-Osagie seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Youakim moved to authorize CCMHB staff additional time to review any PY2024 funding requests

submitted during this second open period and to develop related summaries and recommendations, with both activities along a timeline different from that posted in allocation process documents. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.

OLD BUSINESS:

Agency PY23 Q2 Service Activity Reports:

2nd quarter PY23 program activity reports were included in the Board packet.

211 Quarterly Reports:

October-December 2022 reports on Champaign County 211 calls were included in the Board packet.

CCDDB and CCMHB Schedules:

Updated copies of CCDDB and CCMHB meeting schedules were included in the packet.

Acronyms and Glossary:

A list of commonly used acronyms was included for information.

CCDDB Input:

The CCDDB met earlier in the day.

Staff Reports:

Staff Reports from Kim Bowdry, Leon Bryson, and Shandra Summerville were included in the Board packet.

BOARD TO BOARD:

Elaine Palencia attended a Community Coalition meeting. County Board representative Jen Straub reported the Champaign County Board will have an ARPA presentation tomorrow evening.

BOARD ANNOUNCEMENTS:

None.

Other Business - Closed Executive Session:

MOTION: At 7:32 p.m. Dr. Youakim moved that the Board move to executive session, exception 5 ILCS 120/2(c)(11) of the Open Meetings Act, to discuss potential litigation, and that the following individuals remain present: members of the Champaign County Mental Health Board, Executive Director Canfield, Operations and Compliance Coordinator Howard-Gallo, and attorney Barbara Mann. Ms. Straub

seconded the motion. A roll call vote was taken and the motion passed unanimously.

The Board returned to open session at 8:30 p.m. A roll call was taken and a quorum was present.

MOTION: Dr. Youakim moved for Director Canfield and staff to continue restorative measures with Rattle the Stars and to reach out to the director and Board members. If no resolution is established, Director Canfield and staff should pursue legal action. Mr. Hausman seconded the motion. A roll call vote was taken. The motion passed unanimously.

ADJOURNMENT:

The meeting adjourned at 8:43 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

*Minutes were approved at the 3/22/23 CCMHB meeting.