



This meeting will be held in person, with remote access. Members of the public may attend in person or watch the meeting live through this link. The recording will be posted later among archives at <https://www.co.champaign.il.us/mhddb/MeetingInfo.php>

Champaign County Mental Health Board (CCMHB) Meeting Agenda

July 19, 2023 5:45PM

In-Person at the Shields-Carter Room of Brookens Administrative Building

With Public Access In Person or through Zoom ID 813 936 7582

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. CCMHB and DDB Schedules, MHB Timeline** (pages 3-8) *No action needed.*
- V. CCMHB Acronyms and Glossary** (pages 9-21) *No action needed.*
- VI. Citizen Input/Public Participation** *All are welcome to attend the Board's meeting to observe and to offer thoughts during this time. The Chair may limit public participation to 5 minutes per person and/or 20 minutes total.*
- VII. Chairperson's Comments – Dr. Jon Paul Youakim**
- VIII. Executive Director's Comments – Lynn Canfield**
- IX. Approval of CCMHB Board Meeting Minutes** (pages 22-25)*
Minutes from the 6/21/23 board meeting are included. Action is requested.
- X. Vendor Invoice List** (pages 26-40)*
Action is requested to accept the "Vendor Invoice List" and place it on file. Also included, for information only, are Additional Details for these expenditures.
- XI. Staff Reports** (pages 41-60)
Included for information only are reports from Kim Bowdry, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.
- XII. New Business**
 - a) UIUC Life Home Tour and Resources** (page 61)
Dr. Samuel A. Olatunji and Colleagues from the Human Factors and Aging Laboratory/McKechnie Family LIFE Home will provide a virtual tour and information about the Life Home project.
 - b) Evaluation Capacity Building Project** (pages 62-68)
For information only, an oral update will be provided on the project undertaken by the UIUC Family Resiliency Center to date.
 - c) I/DD Special Initiatives Fund** (pages 69-82)



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A briefing memorandum provides an update on PY24 IDDSI contracts and draft PY25 priorities. No action is needed.

XIII. Old Business

a) **Deferred Allocation Decisions for PY2024** (pages 83-88)*

Per the Board's direction at their May 24, 2023 meeting, a Decision Memorandum offers updates and staff recommendations on funding requests which had been deferred until such time as audit issues were resolved and additional CCMHB funding available. An updated spreadsheet showing the costs of awards plus recommendations is included for information. Action is requested on one recommendation.

b) **Quarterly Update on Community Health Plan** (pages 89-91)

For information only is an overview of current priorities and activities of the Regional Community Health Plan group.

XIV. Agency Input

The Chair reserves the authority to limit individual agency representative participation to 5 minutes and/or total time to 20 minutes.

XV. Board to Board Reports (page 92)

XVI. County Board Input

XVII. Champaign County Developmental Disabilities Board Input

XVIII. Board Announcements and Input

XIX. Adjournment

** Board action is requested.*

For accessible documents or assistance with any portion of this packet, please [contact us](mailto:leon@ccmhb.org) (leon@ccmhb.org).



CCMHB 2023 Meeting Schedule

5:45PM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81393675682> (if it is an option)

- June 21, 2023** – Shields-Carter Room
- July 19, 2023** – Shields-Carter Room
- August 16, 2023** – Shields-Carter Room - *tentative*
- September 20, 2023** – Shields-Carter Room
- September 27, 2023** – *Joint Study Session w CCDDDB* - Shields-Carter
- October 18, 2023** – Shields-Carter Room
- October 25, 2023** – *Joint Meeting with CCDDDB* - Shields-Carter Room
- November 15, 2023** – Shields-Carter Room
- December 20, 2023** – Shields-Carter Room (*off cycle*) - *tentative*
- January 17, 2024** – Shields-Carter Room
- January 24, 2024** – *Study Session* - Shields-Carter Room
- February 21, 2024** – Shields-Carter Room
- February 28, 2024** – *Study Session* - Shields-Carter Room
- March 20, 2024** – Shields-Carter Room
- March 27, 2024** – *Joint Study Session w CCDDDB* - Shields-Carter
- April 17, 2024** – Shields-Carter Room
- April 24, 2024** – *Study Session* - Shields-Carter Room
- May 15, 2024** – *Study Session* - Shields-Carter Room
- May 22, 2024** – Shields-Carter Room
- June 19, 2024** – Shields-Carter Room
- July 17, 2024** – Shields-Carter Room

This schedule is subject to change due to unforeseen circumstances.

Please email stephanie@ccmhb.org to confirm meetings or to request alternative format documents, language access, or other accommodation needed to participate.
Meetings are archived at <http://www.co.champaign.il.us/mhbddb/MHBMeetingDocs.php>

Public Input: All meetings and study sessions include time for members of the public to address the Board. All are welcome to attend meetings, whether using the Zoom options or in person, to observe and to offer thoughts during "Public Participation". For support to participate, let us know how we might help by emailing stephanie@ccmhb.org. If the time of the meeting is not convenient, you may still communicate with the Board by emailing stephanie@ccmhb.org any written comments which you would like us to read to the Board during the meeting. Your feedback is appreciated but be aware that the time for each person's comments may be limited to five minutes.



CCDDB 2023-2024 Meeting Schedule

9:00AM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81559124557>

June 21, 2023 – Shields-Carter Room

July 19, 2023 – Shields-Carter Room

August 16, 2023 – Shields-Carter Room - *tentative*

September 20, 2023 – Shields-Carter Room

September 27, 2023 5:45PM – Shields-Carter Room – *joint study session with the CCMHB*

October 18, 2023 – Shields-Carter Room

October 25, 2023 5:45PM – Shields-Carter Room – *joint meeting with the CCMHB*

November 15, 2023 – Shields-Carter Room (*off cycle*)

December 20, 2023 – Shields-Carter Room (*off cycle*) - *tentative*

January 17, 2024 – Shields-Carter Room

February 21, 2024 – Shields-Carter Room

March 20, 2024 – Shields-Carter Room

March 27, 2024 5:45PM – Shields-Carter Room – *joint study session with the CCMHB*

April 17, 2024 – Shields-Carter Room

May 22, 2024 – Shields-Carter Room

This schedule is subject to change due to unforeseen circumstances.

Please email stephanie@ccmhb.org to confirm meetings or to request alternative format documents, language access, or other accommodation needed to participate.
All meetings and study sessions include time for members of the public to address the Board.

Meetings are posted in advance and recorded and archived at
<http://www.co.champaign.il.us/mhbddb/DDBMeetingDocs.php>

Public Input: All are welcome to attend the Board's meetings, whether virtually or in person, to observe and to offer thoughts during the "Public Participation" period of the meeting. For support to participate in a meeting, let us know how we might help by emailing stephanie@ccmhb.org. If the time of the meeting is not convenient, you may still communicate with the Board by emailing stephanie@ccmhb.org any written comments which you would like us to read to the Board during the meeting. Your feedback is appreciated but be aware that the time for each person's comments may be limited to five minutes.

IMPORTANT DATES

2023-24 Meeting Schedule with Subjects, Agency and Staff Deadlines, and PY25 Allocation Timeline

The schedule offers dates and subject matter of meetings of the Champaign County Mental Health Board. Subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed. Study sessions may be scheduled on topics raised at meetings, brought by staff, or in conjunction with the CCDDDB. Included are tentative dates for steps in the funding allocation process for PY25 and deadlines related to PY23 and PY24 agency contracts. **Meetings and study sessions are scheduled to begin at 5:45PM and may be confirmed by Board staff.**

- 6/1/23 *For contracts with a PY23-PY24 term, all updated PY24 forms should be submitted by this date.*
- 6/17/23 *Deadline for agency application/contract revisions
Deadline for agency letters of engagement w/ CPA firms
PY2024 agency contracts completed*
- 6/21/23 **Regular Board Meeting**
Draft FY2024 Budgets, Election of Officers
- 6/30/23 *Agency Independent Audits, Reviews, or Compilations due
(only applies to those with calendar FY, check contract)*
- 7/19/23 **Regular Board Meeting**
- 8/16/23 **Regular Board Meeting - tentative**
Possible additional PY24 allocations
- 8/25/23 *Agency PY2023 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due*
- 9/20/23 **Regular Board Meeting**
FY2024 Budgets
Draft Program Year 2025 Allocation Criteria
Draft Three Year Plan 2022-2024 with 2024 Objectives
- 9/27/23 **Joint Study Session with CCDDDB**

- Discussion of Draft I/DD Special Initiatives
PY25 Allocation Priorities and RFP options
- 10/18/23 **Regular Board Meeting**
- 10/25/23 **Joint Meeting with CCDDB**
PY25 I/DD Special Initiatives Priorities and RFPs
- 10/27/23 *Agency PY2024 First Quarter Reports due*
- 11/15/23 **Regular Board Meeting** (off cycle)
Approve Three Year Plan with One Year Objectives
Allocation Decision Support – PY25 Allocation Criteria
- 12/1/23 *Public Notice of Funding Availability to be published by
date, giving at least 21-day notice of application period.*
- 12/20/23 **Regular Board Meeting** (off cycle) – *tentative*
- 12/22/23 *Online system opens for applications for PY25 funding.*
- 12/31/23 *Agency Independent Audits, Reviews, Compilations due*
- 1/17/24 **Regular Board Meeting**
Mid-Year Program Presentations
- 1/24/24 **Study Session:** Mid-Year Program Presentations
- 1/26/24 *Agency PY24 2nd Quarter and CLC progress reports due*
- 2/12/24 *Deadline for submission of applications for PY25 funding
(Online system will not accept any forms after 4:30PM)*
- 2/21/24 **Regular Board Meeting**
Discuss list of PY25 Applications and Review Process
- 2/28/24 **Study Session:** Initial Review of Applications
- 3/20/24 **Regular Board Meeting:** 2023 Annual Report
Discussion of PY25 Funding Requests

- 3/27/24 **Joint Study Session with CCMHB**
Discussion of PY25 I/DD Special Initiatives
- 4/10/24 *Program summaries released to Board, posted online with CCMHB April 17 meeting agenda and packet*
- 4/17/24 **Regular Board Meeting**
Board Review, Staff Summaries of Funding Requests
- 4/24/24 **Study Session**
Board Review, Staff Summaries of Funding Requests
- 4/26/24 *Agency PY2024 3rd Quarter Reports due*
- 5/10/24 *Allocation recommendations released to Board, posted online with CCMHB May 17 study session agenda packet*
- 5/15/24 **Study Session:** Allocation Recommendations
- 5/22/24 **Regular Board Meeting**
Allocation Decisions; Authorize Contracts for PY2025
- 6/1/24 *For contracts with a PY24-PY25 term, all updated PY25 forms should be completed and submitted by this date.*
- 6/18/24 *Deadline for agency application/contract revisions
Deadline for agency letters of engagement w/ CPA firms.*
- 6/19/24 **Regular Board Meeting**
Draft FY2025 Budget, Election of Officers
- 6/21/24 *PY2025 agency contracts completed.*
- 6/30/24 *Agency Independent Audits, Reviews, or Compilations due (only applies to those with calendar FY, check contract)*
- 7/17/24 **Regular Board Meeting - tentative**
- 8/21/24 **Regular Board Meeting**
Approve Draft FY2025 Budgets
Release Draft Program Year 2026 Allocation Criteria

- 8/30/24 *Agency PY2024 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due*
- 9/18/24 **Regular Board Meeting**
Community Needs Assessment Report
Draft Three Year Plan 2025-2027 with 2025 Objectives
- 9/25/24 **Joint Study Session Joint with CCDDB**
- 10/16/24 **Joint Meeting with CCDDB**
I/DD Special Initiatives
- 10/23/24 **Regular Board Meeting**
DRAFT Program Year 2026 Allocation Criteria
- 10/25/24 *Agency PY2025 First Quarter Reports due*
- 11/20/24 **Regular Board Meeting**
Approve Three Year Plan with One Year Objectives
Approve PY26 Allocation Criteria
- 11/29/24 *Public Notice of Funding Availability to be published by date, giving at least 21-day notice of application period.*
- 12/18/24 **Regular Board Meeting– tentative**
- 12/20/24 *Online system opens for applications for PY26 funding.*
- 12/31/24 *Agency Independent Audits, Reviews, Compilations due.*

Agency and Program Acronyms commonly used by the CCMHB

BLAST – Bulldogs Learning and Succeeding Together, a program of Mahomet Area Youth Club

CC – Community Choices

CCCAC or CAC – (Champaign County) Children’s Advocacy Center

CCCHC – Champaign County Christian Health Center

CCDDB or DDB – Champaign County Developmental Disabilities Board

CCHCC – Champaign County Health Care Consumers

CCHS – Champaign County Head Start, a department of the Regional Planning Commission (also CCHS-EHS, for Head Start-Early Head Start)

CCMHB or MHB – Champaign County Mental Health Board

CCRPC or RPC – Champaign County Regional Planning Commission

CN - Crisis Nursery

CSCNCC - Community Service Center of Northern Champaign County, may also appear as CSC

CU TRI – CU Trauma & Resiliency Initiative, affiliated with the Champaign Community Coalition and CUNC, funded through Don Moyer Boys & Girls Club

Courage Connection – previously The Center for Women in Transition

DMBGC - Don Moyer Boys & Girls Club

DREAAM – Driven to Reach Excellence and Academic Achievement for Males

DSC - Developmental Services Center

ECHO – a Housing and Employment Support program of Cunningham Children’s Home

ECIRMAC or RAC – East Central Illinois Refugee Mutual Assistance Center, also The Refugee Center

ECMHS - Early Childhood Mental Health Services, a program of Champaign County Regional Planning Commission Head Start Department

FD – Family Development, previously Family Development Center, a DSC program

FS - Family Service of Champaign County

FST – Families Stronger Together, a program of Cunningham Children’s Home

GAP – Girls Advocacy Program, a program component of the Psychological Service Center.

IAG – Individual Advocacy Group, Inc., a provider of I/DD services

JDP – Justice Diversion Program, a Regional Planning Commission program

MAYC - Mahomet Area Youth Club

MRT – Moral Reconciliation Therapy, a systematic treatment strategy that seeks to decrease recidivism among juvenile and adult criminal offenders by increasing moral reasoning.

NAMI – National Alliance on Mental Illness

PATH – regional provider of 211 information/call services

PEARLS - Program to Encourage Active Rewarding Lives

PHC – Promise Healthcare

PSC - Psychological Services Center (University of Illinois)

RAC or ECIRMAC – East Central Illinois Refugee Mutual Assistance Center

RACES – Rape Advocacy, Counseling, and Education Services

RCI – Rosecrance Central Illinois

RPC or CCRPC – Champaign County Regional Planning Commission

UNCC – Urbana Neighborhood Community Connections Center

UP Center – Uniting Pride

UW or UWCC – United Way of Champaign County

WIN Recovery – Women in Need Recovery

YAC – Youth Assessment Center. Screening and Assessment Center developed by the Champaign County Regional Planning Commission-Social Services Division with Quarter Cent funding.

Glossary of Other Terms and Acronyms

211 – Similar to 411 or 911. Provides telephone access to information and referral services.

ABA – Applied Behavioral Analysis. An intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ACA – Affordable Care Act

ACEs – Adverse Childhood Experiences

ACMHAI – Association of Community Mental Health Authorities of Illinois

ADL- Activities of Daily Living

A/N- Abuse and Neglect

ANSA – Adult Needs and Strengths Assessment

APN – Advance Practice Nurse

ARMS – Automated Records Management System. Information management system used by law enforcement.

ASAM – American Society of Addiction Medicine. May be referred to in regards to assessment and criteria for patient placement in level of treatment/care.

ASD – Autism Spectrum Disorder

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child's developmental and social emotional growth.

ATOD – Alcohol, Tobacco and Other Drugs

CADC – Certified Alcohol and Drug Counselor, substance abuse professional providing clinical services that has met the certification requirements of the Illinois Alcoholism and Other Drug Abuse Professional Certification Association.

CALAN or LAN – Child and Adolescent Local Area Network

CANS – Child and Adolescent Needs and Strengths. The CANS is a multi-purpose tool developed to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CBCL – Child Behavior Checklist

CBT- Cognitive Behavioral Therapy

CC – Champaign County

CCBoH – Champaign County Board of Health

CCMHDDAC or MHDDAC – Champaign County Mental Health and Developmental Disabilities Agencies Council

CDC – federal Centers for Disease Control and Prevention

CDS – Community Day Services, day programming for adults with I/DD, previously Developmental Training

C-GAF – Children’s Global Assessment of Functioning

CHW – Community Health Worker

CILA – Community Integrated Living Arrangement, Medicaid-waiver funded residential services for people with I/DD

CIT – Crisis Intervention Team; law enforcement officer trained to respond to calls involving an individual exhibiting behaviors associated with mental illness.

CLC – Cultural and Linguistic Competence

CLST – Casey Life Skills Tool

CMS – federal Centers for Medicare and Medicaid Services

CQL – Council on Quality and Leadership

CRT – Co-Responder Team; mobile crisis response intervention coupling a CIT trained law enforcement officer with a mental health crisis worker.

CSEs - Community Service Events. Is a category of service measurement on the Part II utilization form and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application/program plan. It relates to the number of public events (including mass media and articles), consultations with community groups and/or caregivers,

classroom presentations, and small group workshops to promote a program or educate the community. Activity (meetings) directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CSPH – Continuum of Service Providers to the Homeless

CSPI – Childhood Severity of Psychiatric Illness. A mental health assessment instrument

CY – Contract Year, runs from July to following June. For example CY08 is July 1, 2007 to June 30, 2008. (Also referred to as Program Year – PY). Most contract agency Fiscal Years are also from July 1 to June 30 and may be interpreted as such when referenced in a Program Summary e.g. FY23

CYFS – Center for Youth and Family Solutions (formerly Catholic Charities)

DASA – Division of Alcoholism and Substance Abuse in the Illinois Department of Human Services, renamed as IDSUPR or SUPR

DBT -- Dialectical Behavior Therapy

DCFS – Illinois Department of Children and Family Services.

Detox – abbreviated reference to detoxification. It is a general reference to drug and alcohol detoxification program or services, e.g. Detox Program.

DD – Developmental Disability

DDD or IDHS DDD – Illinois Department of Human Services - Division of Developmental Disabilities

DFI – Donated Funds Initiative, source of matching funds for some CCMHB funded contracts. The Illinois Department of Human Services administers the DFI Program funded with federal Title XX Social Services Block Grant. The DFI is a “match” program meaning community based agencies must match the DFI funding with locally generated funds. The required local match is 25 percent of the total DFI award.

DHFS – Illinois Department of Healthcare and Family Services. Previously known as IDPA (Illinois Department of Public Aid)

DHS – Illinois Department of Human Services

DMH or IDHS DMH – Illinois Department of Human Services - Division of Mental Health

DSM – Diagnostic Statistical Manual

DSP – Direct Support Professional, a certification required for those serving people with I/DD

DT – Developmental Therapy (children), or Developmental Training (adults), now Community Day Services

EAP-- Employee Assistance Program

EBP: Evidence Based Practice

EHR – Electronic Health Record

EI – Early Intervention

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ER – Emergency Room

FACES – Family Adaptability and Cohesion Evaluation Scale

FAST – Family Assessment Tool

FFS – Fee for Service. Type of contract that uses performance-based billings as the method of payment.

FOIA – Freedom of Information Act

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, for the county runs from December to following November. Changing in 2015 to January through December.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological

functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

GAIN-Q - Global Appraisal of Individual Needs-Quick. Is the most basic form of the assessment tool taking about 30 minutes to complete and consists of nine items that identify and estimate the severity of problems of the youth or adult.

GAIN Short Screen - Global Appraisal of Individual Needs, is made up of 20 items (four five-item subscales). The GAIN-SS subscales identify: internalizing disorders, externalizing disorders, substance use disorders, crime/violence.

HBS – Home Based Support, a Medicaid-waiver program for people with I/DD

HCBS – Home and Community Based Supports, a federal Medicaid program

HFS or IDHFS – Illinois Department of Healthcare and Family Services

HIPPA – Health Insurance Portability and Accountability Act

HRSA – Health Resources and Services Administration. The agency is housed within the federal Department of Health and Human Resources and has responsibility for Federally Qualified Health Centers.

I&R – Information and Referral

ICADV – Illinois Coalition Against Domestic Violence

ICASA – Illinois Coalition Against Sexual Assault

ICDVP - Illinois Certified Domestic Violence Professional

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ICJIA - Illinois Criminal Justice Authority

ID or I/DD – Intellectual Disability or Intellectual/Developmental Disability

IDHFS or HFS – Illinois Department of Healthcare and Family Services

IDHS DDD or DDD – Illinois Department of Human Services - Division of Developmental Disabilities

IDHS DMH or DMH – Illinois Department of Human Services - Division of Mental Health

IDOC – Illinois Department of Corrections

IDSUPR or SUPR – Illinois Division of Substance Use Prevention & Recovery

IM+CANS – The Illinois Medicaid Comprehensive Assessment of Needs and Strengths

IOP – Intensive Outpatient Treatment

IPLAN - Illinois Project for Local Assessment of Needs. The Illinois Project for Local Assessment of Needs (IPLAN) is a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health (APEX-PH)* model, IPLAN is grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

ISC – Independent Service Coordination

ISP – Individual Service Plan

ISSA – Independent Service & Support Advocacy

JDC – Juvenile Detention Center

JJ – Juvenile Justice

JJPD – Juvenile Justice Post Detention

LAN – Local Area Network

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LGTBQ – Lesbian, Gay, Bi-Sexual, Transgender, Queer

LPC – Licensed Professional Counselor

MBSR -- Mindfulness-Based Stress Reduction

MCO – Managed Care Organization. Entity under contract with the state to manage healthcare services for persons enrolled in Medicaid.

MCR – Mobile Crisis Response. Previously known as SASS. It is a state program that provides crisis intervention for children and youth on Medicaid.

MDT – Multi-Disciplinary Team

MH – Mental Health

MHDDAC or CCMHDDAC – Mental Health and Developmental Disabilities Agencies Council

MHP - Mental Health Professional. Rule 132 term, typically referring to a bachelors level staff providing services under the supervision of a QMHP.

MI – Mental Illness

MI – Motivational Interview

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MISA – A dual diagnosis condition of Mental Illness and Substance Abuse

NACBHDD – National Association of County Behavioral Health and Developmental Disability Directors

NACO – National Association of Counties

NMT – Neurodevelopmental Model of Therapeutics

NOFA – Notice of Funding Availability

NTPC – NON - Treatment Plan Clients – This is a new client engaged in a given quarter with case records but no treatment plan - includes: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts or cases assessed for another agency. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form application/program plan and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application. Similar to TPCs, they may be divided into two groups – Continuing NTPCs - clients without treatment plans served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which this data is reported.

Essentially it is a case carried from one program year into the next. The other is New TPCs, the number of new clients in a given quarter of the program year.

NREPP – National Registry of Evidence-based Programs and Practices maintained by Substance Abuse Mental Health Services Administration (SAMHSA)

OCD: Obsessive-Compulsive Disorder

ODD: Oppositional Defiant Disorder

OMA – Open Meetings Act

OUD/SUD – Opioid Use Disorder/Substance Use Disorder

PAS – Pre-Admission Screening

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PLL – Parenting with Love and Limits. Evidenced based program providing group and family therapy targeting youth/families involved in juvenile justice system.

PPSP – Parent Peer Support Partner

PSR – Patient Service Representative; staff position providing support services to patients and medical staff.

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services. PUNS is a database implemented by the Illinois Department of Human Services to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individuals' classification of need may be emergency, critical or planning.

PWI – Personal Well-being Index

PY – Program Year, runs from July 1 to following June 30. (Also referred to as Contract Year – CY - and often the Agency Fiscal Year)

QCPS – Quarter Cent for Public Safety. The funding source for the Juvenile Justice Post Detention programming. May also be referred to as Quarter Cent.

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional. Rule 132 term, that simply stated refers to a Master’s level clinician with field experience that has been licensed.

REBT -- Rational Emotive Behavior Therapy

RFI – Request for Information

RFP – Request for Proposals

RTC -- Residential Treatment Center

SA – Substance Abuse

SAD -- Seasonal Affective Disorder

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid.

SBIRT – Screening, Brief Intervention, Referral to Treatment. SAMHSA defines SBIRT as a comprehensive, integrated, public health approach to the delivery of early intervention and treatment services for persons with substance use disorders, as well as those who are at risk of developing these disorders.

SCs - Service Contacts/Screening Contacts. This is the number of phone and face-to-face contacts with consumers who may or may not have open cases in the program. It can include information and referral contacts or initial screenings/assessments or crisis services. May sometimes be referred to as a service encounter (SE). It is a category of service measurement providing a picture of the volume of activity in the prior program year and a projection for the coming program year on the Part II utilization form of the application/program plan and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application.

SDOH – Social Determinants of Health

Seeking Safety - a present-focused treatment for clients with a history of trauma and substance abuse.

SEDS – Social Emotional Development Specialist.

SEL – Social Emotional Learning

SIM – Sequential Intercept Mapping, a model developed by SAMHSA

SOAR - SSI/SSDI Outreach, Access, and Recovery. Assistance with completing applications for Social Security Disability and Supplemental Income, provided to homeless population

SSI – Supplemental Security Income, a program of Social Security

SSDI – Social Security Disability Insurance, a program of Social Security

SSPC - Social Skills and Prevention Coaches.

SUD – Substance Use Disorder

SUPR or IDSUPR – (Illinois Division of) Substance Use Prevention & Recovery

TANF- Temporary Assistance for Needy Families

TPCs - Treatment Plan Clients – This is the number of service recipients with case records and treatment plans. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form of the application/program plan and the actual activity to be performed should also be described in the Part I Program Performance Measures-Utilization section of the application. Treatment Plan Clients may be divided into two groups – Continuing TPCs - clients with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which this data is reported. Essentially it is a case carried from one program year into the next. The other is New TPCs that is the number of new clients with treatment plans written in a given quarter of the program year.

TPITOS - The Pyramid Infant-Toddler Observation Scale. Used by Champaign County Head Start.

TPOT - Teaching Pyramid Observation Tool. Used by Champaign County Head Start.

WHODAS – World Health Organization Disability Assessment Schedule. It is a generic assessment instrument for health and disability and can be used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WRAP – Wellness Recovery Action Plan, is a manualized group intervention for adults that guides participants through the process of identifying and understanding their personal wellness resources and then helps them develop an individualized plan to use these resources on a daily basis to manage their mental illness.

YASI – Youth Assessment and Screening Instrument. Instrument assesses risks, needs, and protective factors in youth. Instrument is used in Champaign County by the Youth Assessment Center, Juvenile Detention Center.

**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—June 21, 2023

*This meeting was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Matt Hausman, Lisa Liggins-Chambers, Daphne Maurer, Elaine Palencia, Molly McLay, Joseph Omo-Osagie, Jon Paul Youakim, Jane Sprandel, Jen Straub

STAFF PRESENT: Leon Bryson, Lynn Canfield, Shandra Summerville

OTHERS PRESENT: Angie Pierce, Cunningham Children’s Home; Jamie Olsen, DSC; Gail Raney, Rosecrance; Brenda Eakins, Keysa Haley, GROW; Jim Hamilton, Promise Healthcare; Laura White, CU at Home

CALL TO ORDER:

Dr. Jon Paul Youakim called the meeting to order at 5:47 p.m. Daphne Maurer requested to attend remotely due to illness. In compliance with the CCMHB By-Laws a motion was requested by Dr. Youakim to allow her remote attendance.

MOTION: Ms. Straub moved to allow remote attendance for Daphne Maurer for this meeting due to illness. Ms. McLay seconded the motion. All CCMHB members voted aye and the motion passed.

ROLL CALL:

Roll call was taken and a quorum was present.

APPROVAL OF AGENDA:

The agenda was presented for review. The agenda was approved unanimously by a roll call vote.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

PRESIDENT’S COMMENTS:

None.

EXECUTIVE DIRECTOR’S COMMENTS:

Dr. Lisa Liggins-Chambers was introduced as a new CCMHB member.

APPROVAL OF CCMHB MINUTES:

Meeting minutes from the May 17, 2023 study session and the May 24, 2023 meeting were included in the Board packet.

MOTION: Ms. Sprandel moved to approve the CCMHB minutes from the meetings on May 17, 2023 and May 24, 2023. Dr. Youakim seconded the motion. A voice vote was taken. The motion passed.

VENDOR INVOICE LIST:

The Vendor Invoice List was included in the Board packet for consideration. Dr. Youakim requested a clarification on an expense. Staff was able to identify it as a storage unit annual rental fee.

MOTION: Dr. Youakim moved to accept the Vendor Invoice List as presented in the Board packet. Mr. Hausman seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

disability Resource Expo Update:

A written report from Dylan and Allison Boot, Expo Co-Coordinators, was included in the packet. Mr. Leon Bryson and Ms. Jane Sprandel provided some updates on the Expo.

Financial Management Support Student Project:

A memorandum included in the packet described a UIUC Gies Business College student project. Their final presentation was included in the packet. Mr. Leon Bryson described the project to Board members. There was a board discussion regarding recommendations/findings included in the report.

Agency Request for Consideration:

GROW submitted a formal request to waive their contract cancellation due to a late audit that is beyond their control. A letter from the audit firm was included in the packet as well.

MOTION: Dr. Youakim moved to waive the cancellation of GROW's PY 23/24 contract. Ms. McLay seconded the motion. A voice vote was taken and the motion passed unanimously.

2024 Anti-Stigma Film Event:

A Decision Memorandum offered an overview of a 2023 Ebertfest event and related activities. Consideration was requested for a 2024 event.

MOTION: Ms. Palencia moved to approve \$15,000 to sponsor an anti-stigma film in Robert Ebert's Film Festival 2024. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.

Draft Fiscal Year 2024 Budgets:

Draft budgets were included in the Board packet.

MOTION: Dr. Youakim moved to approve the draft 2024 CCMHB Budget, with anticipated revenues and expenditures of \$6,845,912. Ms. Straub seconded the motion. A roll call vote was taken and the motion passed.

MOTION: Mr. Hausman moved to approve the draft 2024 I/DD Special Initiatives Fund Budget, with anticipated revenues and expenditures of \$406,000. Use of this fund is consistent with the terms of the Intergovernmental Agreement between the CCDDDB and CCMHB. Ms. Straub seconded the motion. A roll call vote was taken and the motion passed unanimously.

CCMHB Officer Elections:

Dr. Youakim nominated Ms. Molly McLay for Vice-President to the CCMHB. Mr. Omo-Osagie nominated Dr. Jon Paul Youakim to continue as President.

MOTION: Mr. Hausman moved to elect Dr. Youakim as CCMHB President and Ms. McLay as CCMHB Vice-President. Ms. Straub seconded the motion. The motion passed unanimously.

OLD BUSINESS:

Allocation Decisions for PY2024:

Spreadsheets of allocation decisions made by the CCMHB and CCDDDB in May for PY2024 was included in the Board packet.

CCDDDB and CCMHB Schedules:

Updated copies of CCDDDB and CCMHB meeting schedules were included in the packet.

Acronyms and Glossary:

A list of commonly used acronyms was included for information.

CCDDDB Input:

The CCDDDB met earlier in the day.

Staff Reports:

Reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson were included in the Board packet.

BOARD TO BOARD:

Mr. Hausman attended the Campus Community Initiative.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 7:08 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDDB Staff

*Minutes are in draft form and subject to CCMHB approval.

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
10003	AAIMEA TRAINING & CONSULTING LLC									
00051639	CHECK DATE: 06/16/2023	05/31/2023	061623A	20716	1,170.00	1,170.00	08/01/2023	INV PD	AAIM 3	
19587	DYLAN BOOT									
2	CHECK DATE: 06/09/2023	06/04/2023	060923A	20371	4,375.00	4,375.00	07/04/2023	INV PD	Q2 DIS	
10076	ALLISON M BOOT									
0017	CHECK DATE: 06/09/2023	06/04/2023	060923A	20372	4,375.00	4,375.00	07/04/2023	INV PD	Q2 DIS	
18805	C-U AT HOME									
Jun '23	MHB23-021	06/01/2023	060923A	20375	21,399.00	21,399.00	06/30/2023	INV PD	MHB23-	
May '23	MHB23-021	05/01/2023	060923A	20375	21,391.00	21,391.00	05/31/2023	INV PD	MHB23-	
42,790.00										
1 CHAMPAIGN COUNTY TREASURER										
Jun '23	MHB22-006	06/01/2023	060923A	20346	4,703.00	4,703.00	06/30/2023	INV PD	MHB22-	
Jun '23	MHB22-025	06/01/2023	060923A	20336	6,368.00	6,368.00	06/30/2023	INV PD	MHB22-	
Jun '23	MHB23-004	06/01/2023	060923A	20335	4,528.00	4,528.00	06/30/2023	INV PD	MHB23-	
Jun '23	MHB23-026	06/01/2023	060923A	20334	28,939.00	28,939.00	06/30/2023	INV PD	MHB23-	
Jun '23	Office Rent	06/01/2023	060923A	20343	2,124.55	2,124.55	06/30/2023	INV PD	Jun '23	
May '23	MHB22-006	05/01/2023	060923A	20344	4,702.00	4,702.00	05/31/2023	INV PD	MHB22-	
May '23	MHB22-025	05/01/2023	060923A	20333	6,362.00	6,362.00	05/31/2023	INV PD	MHB22-	
May '23	MHB23-004	05/01/2023	060923A	20332	4,523.00	4,523.00	05/31/2023	INV PD	MHB23-	

Champaign County, IL

VENDOR INVOICE LIST



INVOICE P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
May '23 MHB23-026 CHECK DATE: 06/09/2023	05/01/2023	060923A	20331	28,936.00	28,936.00	05/31/2023	INV	PD	MHB23-
18254 CHAMPAIGN COUNTY CHRISTIAN HEALTH CENTER									
Jun '23 MHB22-029 CHECK DATE: 06/09/2023	06/01/2023	060923A	20380	2,750.00	2,750.00	06/30/2023	INV	PD	MHB22-
May '23 MHB22-029 CHECK DATE: 06/09/2023	05/01/2023	060923A	20380	2,750.00	2,750.00	05/31/2023	INV	PD	MHB22-
19772 CHAMPAIGN COUNTY FAIR ASSOCIATION									
6/1/23 CHECK DATE: 06/30/2023	06/01/2023	063023A	21164	25.00	25.00	07/13/2023	INV	PD	Champa
18259 CHAMPAIGN COUNTY HEALTH CARE CONSUMERS									
Jun '23 MHB22-044 CHECK DATE: 06/09/2023	06/01/2023	060923A	20381	6,695.00	6,695.00	06/30/2023	INV	PD	MHB22-
Jun '23 MHB22-045 CHECK DATE: 06/09/2023	06/01/2023	060923A	20381	6,455.00	6,455.00	06/30/2023	INV	PD	MHB22-
May '23 MHB22-044 CHECK DATE: 06/09/2023	05/01/2023	060923A	20381	6,689.00	6,689.00	05/31/2023	INV	PD	MHB22-
May '23 MHB22-045 CHECK DATE: 06/09/2023	05/01/2023	060923A	20381	6,449.00	6,449.00	05/31/2023	INV	PD	MHB22-
10148 COMMUNITY SERVICE CENTER OF NORTHERN									
Jun '23 MHB22-008 CHECK DATE: 06/09/2023	06/01/2023	060923A	20389	5,722.00	5,722.00	06/30/2023	INV	PD	MHB22-
May '23 MHB22-008 CHECK DATE: 06/09/2023	05/01/2023	060923A	20389	5,717.00	5,717.00	05/31/2023	INV	PD	MHB22-
18092 COURAGE CONNECTION									
Jun '23 MHB23-007 CHECK DATE: 06/09/2023	06/01/2023	060923A	20392	10,587.00	10,587.00	06/30/2023	INV	PD	MHB23-
May '23 MHB23-007 CHECK DATE: 06/09/2023	05/01/2023	060923A	20392	10,583.00	10,583.00	05/31/2023	INV	PD	MHB23-

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
10163 CRISIS NURSERY										
Jun '23	MHB22-005	06/01/2023	060923A	20393	21,170.00	7,500.00	06/30/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
May '23	MHB22-005	05/01/2023	060923A	20393	7,500.00	7,500.00	05/31/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
18305 CUNNINGHAM CHILDRENS HOME										
Jun '23	MHB23-018	06/01/2023	060923A	20395	15,000.00	10,605.00	06/30/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
Jun '23	MHB23-036	06/01/2023	060923A	20395	33,178.00	33,178.00	06/30/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
May '23	MHB23-018	05/01/2023	060923A	20395	10,604.00	10,604.00	05/31/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
May '23	MHB23-036	05/01/2023	060923A	20395	33,174.00	33,174.00	05/31/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
10170 DEVELOPMENTAL SERVICES CENTER OF										
Jun '23	MHB22-012	06/01/2023	060923A	20398	87,561.00	49,712.00	06/30/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
May '23	MHB22-012	05/01/2023	060923A	20398	49,710.00	49,710.00	05/31/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
18323 DIMOND BROS. INSURANCE LLC										
829256		05/23/2023	060223A	20116	99,422.00	950.00	06/03/2023	INV	PD	Commer
CHECK DATE: 06/01/2023										
829257		05/23/2023	060223A	20116	3,383.00	3,383.00	06/03/2023	INV	PD	Commer
CHECK DATE: 06/01/2023										
829258		05/23/2023	060223A	20116	1,491.00	1,491.00	06/03/2023	INV	PD	Genera
CHECK DATE: 06/01/2023										
829259		05/23/2023	060223A	20116	3,794.00	3,794.00	07/03/2023	INV	PD	Commer
CHECK DATE: 06/01/2023										
10175 DON MOYER BOYS & GIRLS CLUB										
					9,618.00					

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
Jun '23 MHB22-015 CHECK DATE: 06/09/2023		06/01/2023	060923A	20401	8,337.00	8,337.00	06/30/2023	INV	PD	MHB22-
Jun '23 MHB22-022 CHECK DATE: 06/09/2023		06/01/2023	060923A	20401	13,337.00	13,337.00	06/30/2023	INV	PD	MHB22-
Jun '23 MHB22-037 CHECK DATE: 06/09/2023		06/01/2023	060923A	20401	9,174.00	9,174.00	06/30/2023	INV	PD	MHB22-
May '23 MHB22-015 CHECK DATE: 06/09/2023		05/01/2023	060923A	20401	8,333.00	8,333.00	05/31/2023	INV	PD	MHB22-
May '23 MHB22-022 CHECK DATE: 06/09/2023		05/01/2023	060923A	20401	13,333.00	13,333.00	05/31/2023	INV	PD	MHB22-
May '23 MHB22-037 CHECK DATE: 06/09/2023		05/01/2023	060923A	20401	9,166.00	9,166.00	05/31/2023	INV	PD	MHB22-
10185 EAST CNTRL IL REFUGEE MUTUAL ASSIST CTR					61,680.00					
Jun '23 MHB22-001 CHECK DATE: 06/09/2023		06/01/2023	060923A	20403	5,174.00	5,174.00	06/30/2023	INV	PD	MHB22-
May '23 MHB22-001 CHECK DATE: 06/09/2023		05/01/2023	060923A	20403	5,166.00	5,166.00	05/31/2023	INV	PD	MHB22-
10183 ALEXANDER F CAMPBELL					10,340.00					
603 CHECK DATE: 06/09/2023		06/05/2023	060923A	20412	2,270.25	2,270.25	06/20/2023	INV	PD	Q3 MHB
100 EMPLOYEE VENDOR										
Bryson 6/20/23 CHECK DATE: 06/30/2023		06/20/2023	063023A	21302	310.48	310.48	07/13/2023	INV	PD	Meals/ PAYEE: Bryson, Leon
Howard-Gallo 5/25 CHECK DATE: 06/01/2023		05/25/2023	060223A	20221	12.45	12.45	05/25/2023	INV	PD	19 mi1 PAYEE: Howard-Gallo, Stephanie
19586 TIMOTHY L OFFENSTEIN					322.93					
1348 CHECK DATE: 06/09/2023		05/26/2023	060923A	20414	675.00	675.00	06/09/2023	INV	PD	CCDD8/
1349 CHECK DATE: 06/16/2023		06/08/2023	061623A	20786	135.00	135.00	07/08/2023	INV	PD	Excel

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
18343	FAMILY SERVICE OF CHAMPAIGN COUNTY				810.00					
Jun '23	MHB22-014	06/01/2023	060923A	20415	2,500.00	2,500.00	06/30/2023	INV	PD	MHB22-
	CHECK DATE: 06/09/2023									
Jun '23	MHB22-016	06/01/2023	060923A	20415	2,420.00	2,420.00	06/30/2023	INV	PD	MHB22-
	CHECK DATE: 06/09/2023									
Jun '23	MHB22-017	06/01/2023	060923A	20415	13,531.00	13,531.00	06/30/2023	INV	PD	MHB22-
	CHECK DATE: 06/09/2023									
Jun '23	MHB23-010	06/01/2023	060923A	20415	2,087.00	2,087.00	06/30/2023	INV	PD	MHB23-
	CHECK DATE: 06/09/2023									
May '23	MHB22-014	05/01/2023	060923A	20415	2,500.00	2,500.00	05/31/2023	INV	PD	MHB22-
	CHECK DATE: 06/09/2023									
May '23	MHB22-016	05/01/2023	060923A	20415	2,410.00	2,410.00	05/31/2023	INV	PD	MHB22-
	CHECK DATE: 06/09/2023									
May '23	MHB22-017	05/01/2023	060923A	20415	13,529.00	13,529.00	05/31/2023	INV	PD	MHB22-
	CHECK DATE: 06/09/2023									
May '23	MHB23-010	05/01/2023	060923A	20415	2,083.00	2,083.00	05/31/2023	INV	PD	MHB23-
	CHECK DATE: 06/09/2023									
10214	FIRST FOLLOWERS				41,060.00					
Jun '23	MHB23-003	06/01/2023	060923A	20420	7,924.00	7,924.00	06/30/2023	INV	PD	MHB23-
	CHECK DATE: 06/09/2023									
Jun '23	MHB23-034	06/01/2023	060923A	20420	3,299.00	3,299.00	06/30/2023	INV	PD	MHB23-
	CHECK DATE: 06/09/2023									
May '23	MHB23-003	05/01/2023	060923A	20420	7,916.00	7,916.00	05/31/2023	INV	PD	MHB23-
	CHECK DATE: 06/09/2023									
May '23	MHB23-034	05/01/2023	060923A	20420	3,291.00	3,291.00	05/31/2023	INV	PD	MHB23-
	CHECK DATE: 06/09/2023									
10263	GROW IN ILLINOIS				22,430.00					
May '23	MHB23-011	05/01/2023	060923A	20432	10,798.00	10,798.00	05/31/2023	INV	PD	MHB23-
	CHECK DATE: 06/09/2023									
10263	I3 BROADBAND - CU				144.95					
2878225-1		06/01/2023	060923A	20451	144.95	144.95	07/01/2023	INV	PD	Intern

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VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 06/09/2023										
10352 MAHOMET AREA YOUTH CLUB										
Jun '23	MHB22-032	06/01/2023	060923A	20486	1,250.00	1,250.00	06/30/2023	INV PD	MHB22-	
CHECK DATE: 06/09/2023										
Jun '23	MHB22-033	06/01/2023	060923A	20486	1,830.00	1,830.00	06/30/2023	INV PD	MHB22-	
CHECK DATE: 06/09/2023										
May '23	MHB22-032	05/01/2023	060923A	20486	1,250.00	1,250.00	05/31/2023	INV PD	MHB22-	
CHECK DATE: 06/09/2023										
May '23	MHB22-033	05/01/2023	060923A	20486	1,825.00	1,825.00	05/31/2023	INV PD	MHB22-	
CHECK DATE: 06/09/2023										
18460 BARBARA MANN										
27	CHECK DATE:	06/16/2023	061623A	20826	150.00	150.00	07/09/2023	INV PD	Review	
28	CHECK DATE:	06/16/2023	061623A	20826	325.00	325.00	07/09/2023	INV PD	Contra	
10348 MCS OFFICE TECHNOLOGIES INC										
01-700180	CHECK DATE:	06/01/2023	060223A	501293	202.50	202.50	06/24/2023	INV PD	Service	
01-700399	CHECK DATE:	06/09/2023	060923A	501336	519.75	519.75	07/01/2023	INV PD	MHB22-	
10423 PEPSI COLA CHAMPAIGN-URBANA BOTTLING										
81100593	CHECK DATE:	05/23/2023	060223A	501295	14.30	14.30	06/22/2023	INV PD	water	
81100875	CHECK DATE:	06/20/2023	063023A	501439	7.15	7.15	07/20/2023	INV PD	Account	
10453 QUILL CORPORATION										
2107994	CHECK DATE:	06/13/2023	063023A	501440	-99.45	-99.45	07/13/2023	CRM PD	Boxed	
32727404	CHECK DATE:	05/30/2023	060923A	501340	69.99	69.99	06/29/2023	INV PD	Quill	

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 06/09/2023		06/13/2023	063023A	501440	232.91	232.91	07/13/2023	INV	PD	wirele
32990655										
CHECK DATE: 06/30/2023										
10464 RAPE, ADVOCACY, COUNSELING & EDUCATION SERVICES										
Jun '23 MHB22-002		06/01/2023	060923A	20500	5,250.00	5,250.00	06/30/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
May '23 MHB22-002		05/01/2023	060923A	20500	5,250.00	5,250.00	05/31/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
10488 ROSECRANCE, INC.										
Jun '23 MHB22-028		06/01/2023	060923A	20504	14,122.00	14,122.00	06/30/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
Jun '23 MHB23-019		06/01/2023	060923A	20504	6,719.00	6,719.00	06/30/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
Jun '23 MHB23-020		06/01/2023	060923A	20504	26,674.00	26,674.00	06/30/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
Jun '23 MHB23-023		06/01/2023	060923A	20504	8,337.00	8,337.00	06/30/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
Jun '23 MHB23-027		06/01/2023	060923A	20504	6,634.00	6,634.00	06/30/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
Jun '23 MHB23-030		06/01/2023	060923A	20504	17,329.00	17,329.00	06/30/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
May '23 MHB22-028		05/01/2023	060923A	20504	14,122.00	14,122.00	05/31/2023	INV	PD	MHB22-
CHECK DATE: 06/09/2023										
May '23 MHB23-019		05/01/2023	060923A	20504	6,716.00	6,716.00	05/31/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
May '23 MHB23-020		05/01/2023	060923A	20504	26,666.00	26,666.00	05/31/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
May '23 MHB23-023		05/01/2023	060923A	20504	8,333.00	8,333.00	05/31/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
May '23 MHB23-027		05/01/2023	060923A	20504	6,631.00	6,631.00	05/31/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										
May '23 MHB23-030		05/01/2023	060923A	20504	17,329.00	17,329.00	05/31/2023	INV	PD	MHB23-
CHECK DATE: 06/09/2023										

203.45

10,500.00

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
18412	TERRAPIN STATION SOBER LIVING NFP INC				159,612.00					
Jun '23	MHB23-067	06/01/2023	060923A	20521	5,087.00	5,087.00	06/30/2023	INV PD	MHB23-	
	CHECK DATE: 06/09/2023									
May '23	MHB23-067	05/01/2023	060923A	20521	5,083.00	5,083.00	05/31/2023	INV PD	MHB23-	
	CHECK DATE: 06/09/2023									
10563	TROPHYTIME, INC.				10,170.00					
135623		05/24/2023	060223A	501298	10.00	10.00	06/23/2023	INV PD	Plasti	
	CHECK DATE: 06/01/2023									
10580	UNITED WAY OF CHAMPAIGN COUNTY									
Q4 FY23	211 Path	06/01/2023	060923A	20526	5,625.00	5,625.00	06/30/2023	INV PD	Q4 FY2	
	CHECK DATE: 06/09/2023									
10583	UNIVERSITY OF ILLINOIS									
Jun '23	Award 112237	06/01/2023	061623A	20861	10,416.00	10,416.00	06/30/2023	INV PD	MHB23-	
	CHECK DATE: 06/16/2023									
May '23	Award 112237	05/01/2023	061623A	20861	10,416.00	10,416.00	06/08/2023	INV PD	MHB23-	
	CHECK DATE: 06/16/2023									
10595	UP CENTER OF CHAMPAIGN COUNTY				20,832.00					
Jun '23	MHB22-009	06/01/2023	060923A	20528	7,216.00	7,216.00	06/30/2023	INV PD	MHB22-	
	CHECK DATE: 06/09/2023									
May '23	MHB22-009	05/01/2023	060923A	20528	7,217.00	7,217.00	05/31/2023	INV PD	MHB22-	
	CHECK DATE: 06/09/2023									
10638	VISA CARDMEMBER SERVICE				14,433.00					
3930	6/9/23	06/09/2023	063023A	21292	449.80	449.80	07/07/2023	INV PD	Acct #	
	CHECK DATE: 06/30/2023									
10687	XEROX CORPORATION									
230563553		06/01/2023	061623A	20880	199.06	199.06	07/01/2023	INV PD	May '2	
	CHECK DATE: 06/16/2023									

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
					199.06					
101 INVOICES 799,182.69										

** END OF REPORT - Generated by Chris M. Wilson **

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2023 06 TO 2023 06

ORG YR/PR	ACCOUNT JNL	EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
20000154	2090-00-0256b-03-053-000-000-0000-501002-							OFFICE SUPPLIES	
23/06	W 480 06/20/23	API 010453	40751				501440	67.16	67.16
	W 063023A wireless mice		QUILL CORPORATION						
LEDGER BALANCES --- DEBITS: 67.16 CREDITS: .00 NET: 67.16									
20000154	2090-00-0256b-03-053-000-000-0000-501005-							FOOD NON-TRAVEL	
23/06	W 480 06/20/23	API 010423	40781				501439	7.15	7.15
	W 063023A water 5 gal jug		PEPSI COLA CHAMPAIGN						
23/06	W 480 06/20/23	API 010453	40751				501440	165.75	172.90
	W 063023A Boxed waters		QUILL CORPORATION						
23/06	W 480 06/20/23	API 010453	40752				501440	-99.45	73.45
	CRED MEMO Boxed waters - out of stock		QUILL CORPORATION						
LEDGER BALANCES --- DEBITS: 172.90 CREDITS: -99.45 NET: 73.45									
20000154	2090-00-0256b-03-053-000-000-0000-502001-							PROFESSIONAL SERVICES	
23/06	W 92 06/02/23	API 010076	MHB23-048	39673			20372	3,937.50	3,937.50
	W 060923A Q2 DISABILITY Resource Expo Co		BOOT BOOKS, LLC.						
23/06	W 92 06/02/23	API 010076	MHB23-048	39673			20372	437.50	4,375.00
	W 060923A Q2 AIR Coordinator		BOOT BOOKS, LLC.						
23/06	W 92 06/02/23	API 010183	MHB23-038	39676			20412	2,270.25	6,645.25
	W 060923A Q3 MHB23-038 CCMHB/CCDDb		webst1 EMK CONSULTING LLC						
23/06	W 92 06/02/23	API 010580	Uway	39631			20526	5,625.00	12,270.25
	W 060923A Q4 FY23 211 Path		UNITED WAY OF CHAMPA						
23/06	W 92 06/02/23	API 019587	MHB23-049	39668			20371	4,375.00	16,645.25
	W 060923A Q2 DISABILITY Resource Expo Co		BOOT						
23/06	W 210 06/08/23	API 010583	MHB23-039	40091			20861	10,416.00	27,061.25
	W 061623A MHB23-039 Building Agency Eval		UNIVERSITY OF ILLINO						
23/06	W 210 06/08/23	API 010583	MHB23-039	40092			20861	10,416.00	37,477.25
	W 061623A MHB23-039 Building Agency Eval		UNIVERSITY OF ILLINO						
23/06	W 210 06/08/23	API 019586	MHB23-050	40093			20786	135.00	37,612.25
	W 061623A Excel accessibility question		FALLING LEAF PRODUCT						

ACCOUNT DETAIL HISTORY FOR 2023 06 TO 2023 06

ORG YR/PR	ACCOUNT JNL	EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET	NET LEDGER BALANCE
	LEDGER BALANCES	----	DEBITS:	37,612.25				.00	NET:	37,612.25
20000154	2090-00-0256b-03-053-000-000-0000-502002-		OUTSIDE SERVICES							
23/06	92 06/02/23	API 010348	MHB22-040	39664	501336			519.75		519.75
	W 060923A	MHB22-040	Managed IT Services	MCS OFFICE TECHNOLOG						
	LEDGER BALANCES	----	DEBITS:	519.75				.00	NET:	519.75
20000154	2090-00-0256b-03-053-000-000-0000-502003-		TRAVEL COSTS							
23/06	480 06/20/23	API 000100	40775	21302				310.48		310.48
	W 063023A	Meals/Transportation	washington	unknown						
23/06	643 06/27/23	API 000100	41447	21501				68.30		378.78
	W 070723A	Mileage/parking	reimbursement	unknown						
	LEDGER BALANCES	----	DEBITS:	378.78				.00	NET:	378.78
20000154	2090-00-0256b-03-053-000-000-0000-502004-		CONFERENCES AND TRAINING							
23/06	480 06/20/23	API 010638	40749	21292				150.00		150.00
	W 063023A	Paypal	- ICAHN End the stigma	VISA CARDMEMBER SERV						
	LEDGER BALANCES	----	DEBITS:	150.00				.00	NET:	150.00
20000154	2090-00-0256b-03-053-000-000-0000-502013-		RENT							
23/06	92 06/02/23	API 000001	203	20343				2,124.55		2,124.55
	W 060923A	Jun'23	Office Rent	CCT						
	LEDGER BALANCES	----	DEBITS:	2,124.55				.00	NET:	2,124.55
20000154	2090-00-0256b-03-053-000-000-0000-502021-		DUES, LICENSE & MEMBERSHIP							
23/06	210 06/08/23	API 010003	40094	20716				1,170.00		1,170.00
	W 061623A	AAIM 3-year	membership	AAIM EMPLOYERS ASSOC						
	LEDGER BALANCES	----	DEBITS:	1,170.00				.00	NET:	1,170.00

ACCOUNT DETAIL HISTORY FOR 2023 06 TO 2023 06

ORG YR/PR	ACCOUNT JNL	EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
20000154	2090-00-0256b-03-053-000-000-0000-502022-									
23/06	480 06/20/23 API 010638				40749				299.80	299.80
	W 063023A Zoom Subscription Renewal				VISA CARDMEMBER SERV		21292			
	LEDGER BALANCES --- DEBITS:				299.80				NET:	299.80
20000154	2090-00-0256b-03-053-000-000-0000-502024-									
23/06	480 06/20/23 API 019772				40753				25.00	25.00
	W 063023A Champaign Co Fair Senior Day B CHAMPAIGN COUNTY FAI						21164			
	LEDGER BALANCES --- DEBITS:				25.00				NET:	25.00
20000154	2090-00-0256b-03-053-000-000-0000-502025-									
23/06	92 06/02/23 API 000001 6				39448				4,703.00	4,703.00
	W 060923A MHB22-006 Children's Advocacy CCT						20346			
23/06	92 06/02/23 API 000001 MHB23-026				39452				28,939.00	33,642.00
	W 060923A MHB23-026 Early Childhood Ment CCT						20334			
23/06	92 06/02/23 API 000001 MHB23-004				39453				4,528.00	38,170.00
	W 060923A MHB23-004 Homeless Services SY CCT						20335			
23/06	92 06/02/23 API 000001 92				39454				6,368.00	44,538.00
	W 060923A MHB22-025 Youth Assessment Cen CCT						20336			
23/06	92 06/02/23 API 010148 7				39455				5,722.00	50,260.00
	W 060923A MHB22-008 Resource Connection COMMUNITY SERVICE CE						20389			
23/06	92 06/02/23 API 010163 5				39457				7,500.00	57,760.00
	W 060923A MHB22-005 Beyond Blue CRISIS NURSERY						20393			
23/06	92 06/02/23 API 010170 9				39461				49,712.00	107,472.00
	W 060923A MHB22-012 Family Development DEVELOPMENTAL SERVIC						20398			
23/06	92 06/02/23 API 010175 10				39462				8,337.00	115,809.00
	W 060923A MHB22-015 C-U Change DON MOYER BOYS & GIR						20401			
23/06	92 06/02/23 API 010175 21				39463				9,174.00	124,983.00
	W 060923A MHB22-037 CUNC DON MOYER BOYS & GIR						20401			
23/06	92 06/02/23 API 010175 12				39464				13,337.00	138,320.00
	W 060923A MHB22-022 Youth and Family ser DON MOYER BOYS & GIR						20401			

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2023 06 TO 2023 06

ORG YR/PR	ACCOUNT JNL	EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
23/06	W 060923A	92 06/02/23	API 010185 2	39465			20403	5,174.00	143,494.00
			MHB22-001 Family Sup & strengt	EAST CNTRL IL REFUGE					
23/06	W 060923A	92 06/02/23	API 010214	MHB23-034	39470		20420	3,299.00	146,793.00
			MHB23-034 First Steps Re-Entry	FIRST FOLLOWERS					
23/06	W 060923A	92 06/02/23	API 010214	MHB23-003	39471		20420	7,924.00	154,717.00
			MHB23-003 Peer Mentoring for R	FIRST FOLLOWERS					
23/06	W 060923A	92 06/02/23	API 010352	18	39473		20486	1,250.00	155,967.00
			MHB22-032 Builddogs Learn and s	MAHOMET AREA YOUTH C					
23/06	W 060923A	92 06/02/23	API 010352	19	39474		20486	1,830.00	157,797.00
			MHB22-033 Members Matter	MAHOMET AREA YOUTH C					
23/06	W 060923A	92 06/02/23	API 010464	3	39475		20500	5,250.00	163,047.00
			MHB22-002 Sex Violence Prevent	RAPE, ADVOCACY, COUN					
23/06	W 060923A	92 06/02/23	API 010488	MHB23-027	39619		20504	6,634.00	169,681.00
			MHB23-027 Child & Family Servi	ROSECRANCE, INC.					
23/06	W 060923A	92 06/02/23	API 010488	MHB23-020	39620		20504	26,674.00	196,355.00
			MHB23-020 Criminal Justice PSC	ROSECRANCE, INC.					
23/06	W 060923A	92 06/02/23	API 010488	MHB23-019	39621		20504	6,719.00	203,074.00
			MHB23-019 Benefits Case Manage	ROSECRANCE, INC.					
23/06	W 060923A	92 06/02/23	API 010488	MHB23-030	39623		20504	17,329.00	220,403.00
			MHB23-030 Crisis Co-Response	ROSECRANCE, INC.					
23/06	W 060923A	92 06/02/23	API 010488	MHB23-023	39624		20504	8,337.00	228,740.00
			MHB23-023 Recovery Home	ROSECRANCE, INC.					
23/06	W 060923A	92 06/02/23	API 010488	15	39626		20504	14,122.00	242,862.00
			MHB22-028 Specialty Courts	ROSECRANCE, INC.					
23/06	W 060923A	92 06/02/23	API 010595	8	39628		20528	7,216.00	250,078.00
			MHB22-009 Children Youth & Fam	UP CENTER OF CHAMPAIN					
23/06	W 060923A	92 06/02/23	API 018092	MHB23-007	39456		20392	10,587.00	260,665.00
			MHB23-007 Courage Connection	COURAGE CONNECTION					
23/06	W 060923A	92 06/02/23	API 018254	93	39449		20380	2,750.00	263,415.00
			MHB22-029 Mental Health Care a	CHAMPAIGN COUNTY CHR					
23/06	W 060923A	92 06/02/23	API 018259	95	39450		20381	6,695.00	270,110.00
			MHB22-044 CHW Outreach and Ben	CHAMPAIGN COUNTY HEA					
23/06	W 060923A	92 06/02/23	API 018259	97	39451		20381	6,455.00	276,565.00
			MHB22-045 Justice Involved CHW	CHAMPAIGN COUNTY HEA					
23/06	W 060923A	92 06/02/23	API 018305	MHB23-018	39458		20395	10,605.00	287,170.00
			MHB23-018 ECHO Housing and Emp	CUNNINGHAM CHILDRENS					

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2023 06 TO 2023 06

ORG YR/PR	ACCOUNT JNL	EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	
23/06	W 060923A	92 06/02/23	API	018305	MHB23-036	39459		20395	33,178.00	320,348.00	
					MHB23-036	Families Stronger to CUNNINGHAM CHILDRENS					
23/06	W 060923A	92 06/02/23	API	018343	89	39466		20415	2,500.00	322,848.00	
					MHB22-014	Counseling					
						FAMILY SERVICE OF CH					
23/06	W 060923A	92 06/02/23	API	018343	MHB23-010	39467		20415	2,087.00	324,935.00	
					MHB23-010	creative Social Conn FAMILY SERVICE OF CH					
23/06	W 060923A	92 06/02/23	API	018343	90	39468		20415	2,420.00	327,355.00	
					MHB22-016	Self-Help center					
						FAMILY SERVICE OF CH					
23/06	W 060923A	92 06/02/23	API	018343	91	39469		20415	13,531.00	340,886.00	
					MHB22-017	Senior Counseling an FAMILY SERVICE OF CH					
23/06	W 060923A	92 06/02/23	API	018412	MHB23-067	39627		20521	5,087.00	345,973.00	
					MHB23-067	Recovery Home					
						TERRAPIN STATION SOB					
23/06	W 060923A	92 06/02/23	API	018805	MHB23-021	39460		20375	21,399.00	367,372.00	
					MHB23-021	Shelter CM					
						C-U AT HOME					
23/06	284 06/13/23	CRP 053	11011						-8,080.00	359,292.00	
						Return unused grant funds MHB2					
23/06	W 070723A	619 06/27/23	API	010178	23	41220		21391	8,334.00	367,626.00	
					MHB22-042	DREAM Big!					
						DREAM OPPORTUNITY C					
23/06	W 070723A	619 06/27/23	API	010178	23	41220		21391	8,334.00	375,960.00	
					MHB22-042	DREAM Big!					
						DREAM OPPORTUNITY C					
23/06	W 070723A	619 06/27/23	API	010178	23	41220		21391	8,334.00	384,294.00	
					MHB22-042	DREAM Big!					
						DREAM OPPORTUNITY C					
23/06	W 070723A	619 06/27/23	API	010178	23	41220		21391	8,334.00	392,628.00	
					MHB22-042	DREAM Big!					
						DREAM OPPORTUNITY C					
23/06	W 070723A	619 06/27/23	API	010178	23	41220		21391	8,334.00	400,962.00	
					MHB22-042	DREAM Big!					
						DREAM OPPORTUNITY C					
23/06	W 070723A	619 06/27/23	API	010178	23	41220		21391	8,334.00	409,296.00	
					MHB22-042	DREAM Big!					
						DREAM OPPORTUNITY C					
23/06	W 070723A	619 06/27/23	API	010242	MHB23-011	41218		21410	10,805.00	420,101.00	
					MHB23-011	Peer Support					
						GROW IN ILLINOIS					
LEDGER BALANCES --- DEBITS:									428,181.00	CREDITS:	
									-8,080.00	NET:	420,101.00

ACCOUNT DETAIL HISTORY FOR 2023 06 TO 2023 06

ORG YR/PR	ACCOUNT JNL	EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
20000154	2090-00-0256b-03-053-000-000-0000-502045-								
									ATTORNEY/LEGAL SERVICES
23/06	210 06/08/23	API 018460		40308			20826	150.00	150.00
	W 061623A	Review insurance policies		MANN					
23/06	210 06/08/23	API 018460		40310			20826	325.00	475.00
	W 061623A	Contract template revision		MANN					
	LEDGER BALANCES	---	DEBITS:	475.00				NET:	475.00
									CREDITS:
20000154	2090-00-0256b-03-053-000-000-0000-502046-								
									EQUIP LEASE/EQUIP RENT
23/06	210 06/08/23	API 010687 248		40099			20880	199.06	199.06
	W 061623A	May '23 Copier Service		XEROX CORPORATION					
	LEDGER BALANCES	---	DEBITS:	199.06				NET:	199.06
									CREDITS:
20000154	2090-00-0256b-03-053-000-000-0000-502048-								
									PHONE/INTERNET
23/06	92 06/02/23	API 010263		39666			20451	144.95	144.95
	W 060923A	Internet Service 7/4/23 - 8/3/ I3 BROADBAND - CU							
23/06	255 06/06/23	API 018287		40098			20772	56.79	201.74
	W 061623A	MHB, Phones		CONSOLIDATED COMMUNI					
	LEDGER BALANCES	---	DEBITS:	201.74				NET:	201.74
									CREDITS:
	GRAND TOTAL	---	DEBITS:	471,576.99				NET:	463,397.54
									CREDITS:
									NET:
									-8,179.45

68 Records printed

** END OF REPORT - Generated by Chris M. Wilson **

Kim Bowdry,
Associate Director for Intellectual & Developmental Disabilities
Staff Report – July 2023

CCDDB/CCMHB/IDDSI: All PY2024 CCDDB and IDDSI contracts were issued by June 30, 2023. All contracts were sent using Adobe Sign. Only the two CU Autism Network contracts are incomplete at the time of this writing. CU Autism Network is working with their CPA to complete the agency PY2022 Financial Review before their PY2024 contracts can be finalized. I also worked on the PY2024 Funded Programs with Summaries Chart.

I participated in a meeting with Dr. Dariotis from the Family Resiliency Center, related to the Evaluation Capacity project.

CCDDB Contract Amendments: A contract amendment was sent to Community Choices since their request for a two-year contract term for their Staff Recruitment and Retention grant was approved by the CCDDB during the June Board Meeting.

Learning Opportunities: Karen C. Simms presented “Resiliency Refresher” on June 29, 2023, at 9:30 AM at the Champaign Public Library. The event was well attended, with approximately 20 participants. In advance of the workshop, I reserved the room at the library, organized the registration page, ordered refreshments from the Champaign Public Library café, and made copies of the handouts. After the workshop, I tallied the training evaluation forms, created and emailed Certificates of Attendance, and shared the PowerPoint with participants.

Disability Resource Expo: I was unable to attend the Expo Steering Committee meeting on June 29, 2023, due to a previous engagement. The next meeting is being planned for the end of July or early August. I will participate in any Expo Marketing Committee meetings or Children’s Activities Committee meetings as they are scheduled.

MHDDAC: The June MHDDAC meeting was held on June 27, 2023. I was on vacation and was unable to attend. I will attend the August meeting.

ACMHAI: I attended the July ACMHAI I/DD committee meeting. The discussion included national updates, state updates, and local updates from each member.

Human Services Council: HSC is taking a summer break. Meetings will resume in August.

Other: I also participated in several webinars.

Stephanie Howard-Gallo

Operations and Compliance Coordinator Staff Report – July 2023 Board Meeting

SUMMARY OF ACTIVITY:

Fourth Quarter Reporting:

Fourth quarter financial and program reporting will be due at the end of August. (Agencies are given one extra month to submit 4th qtr. reports.) Performance Outcome Measures and a Cultural and Linguistic Competence Plan Progress Report are due at the 4th Quarter of each funding year, as well.

Other Compliance:

I made contact with three funded agencies regarding missing minutes from their Board meetings for files and the online Compliance Dashboard, as required in their contracts.

Community Awareness/Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

AIR artists will be selling their items at the disABILITY Expo on October 28, 2023 at Market Place Mall. A Facebook page promotes AIR's mission, members, artists, events, and news articles of interest. I am one of the administrators of the page.

<https://www.facebook.com/allianceforAIR>

Contracts:

Agencies submitted their contract checklist, certificates of liability insurance, and letters of engagement from an auditing firm. I uploaded the documents to the Compliance Dashboard for each agency. Late submissions will usually result in delayed payments to agencies.

Records and Data Retention:

Master files are being set up for the new contract year beginning July 1. Paper files are kept on contracts, funding applications, audits, board minutes, site visit reports, program/financial reports, and any

correspondence being sent or received. Generally, we keep 10 years of paper files in the master file room.

Other:

- Prepared meeting materials for CCMHB/CCDDB regular meetings, special meetings, and study sessions/presentations.
- Composed minutes from the CCDDB/CCMHB meetings.
- Participated in meetings and study sessions for the CCDDB/CCMHB.

July 2023 Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator

Agency Cultural and Linguistic Competence (CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB Funded Agencies

Agency Support and Technical Assistance:

Uniting Pride Center- June 14 Board and Staff Training

Reminder about HRA(Human Relations Advocacy Groups) Training Guidelines

- 5 trainings in FY23 for DDB/CCMHB Funded Organizations.
- Preferred day of the week is on Thursdays at 10am or 3pm
- You must Schedule your training at least one week before the training dates.

Please contact Hannah Sheets at hannah@communitychoicesinc.org to schedule your presentation.

PY 23- 4th Quarter Reports – CLC 4th Quarter Reports are due on August 25, 2023

CLC Coordinator Direct Service Activities

Mental Health First Aid-

June 15, 2023- I attended the Instructor Mental Health First Aid Collaborative. This is the 3 year anniversary of MHFA Being Offered Virtually.

July 18, 2023- Youth Mental Health First Aid Course Blende/Virtual Course For Registration
Please Email shandra@ccmhb.org

July 18, 2023- Youth Mental Health First Aid Virtual

<https://docs.google.com/forms/d/e/1FAIpQLSd3fh4F2R6h-5CfGlvmU5n5hBZY0fJ-aniZ2mdnACJD7LEEcg/viewform>

[July 25, Youth Mental Health First Aid](#) In Person

https://docs.google.com/forms/d/e/1FAIpQLSeLVmbq8Z6vAdetWM_a4ga6dS31c0LoU90SqK-FyIRyYXE33Q/viewform?usp=sharing

Anti-Stigma Activities/Community Collaborations and Partnerships

Disability Resource Expo Committee- I will continue to serve on the Volunteer Coordination Committee. The next committee meeting will be held in July 31, 2023.

Campus Community Compact

July 2023 Staff Report- Shandra Summerville

Cultural and Linguistic Competence Coordinator

I attended the meeting for Campus Community Compact on June 21, 2023. The description below talks about the focus areas to implement the future work in our community.

“Accessible Technology

Establish and fund sufficient community resources to ensure that all residents (regardless of race, ethnicity, neighborhood location, economic status, or other identities) have effective access to and use of internet technologies. Will provide access to computing devices, digital literacy training, and dependable, affordable internet connectivity.

Community Relations

Envision a future in which the university and community strive to be mutually interactive – where the university is a welcoming place that shares expertise and resources, and in which the community and university forge a vibrant partnership to combat racism and systemic inequities.

Economic Development

Commit to more equitable economic growth in our community through the deliberate identification of historical barriers to economic growth in underserved communities, providing cultural and equitable access to all resources, empowering those directly impacted to create real economic change, and the commitment to creating a pathway to ongoing inclusion.

Health, Wellness & Resilience

Assure physical, mental, and emotional health and wellness for all communities and all community members who face immense threats from structural inequities that disadvantage communities of color and other communities disproportionately affected by exposure to violence, trauma, adverse life experiences, and adverse community environments.

Inclusive Education

Create a community in Champaign County that welcomes increasingly diverse cohorts of students who represent a wide array of cultures and ethnicities; a community that invests in and offers an accessible and engaging array of learning and individual growth opportunities.

Workforce Development

Champaign area residents understand what it takes to thrive in the workforce and have a clear understanding of the career pathways available to them at various stages of their careers and the resources they can take advantage of as they navigate these pathways.”

**July 2023 Staff Report- Shandra Summerville
Cultural and Linguistic Competence Coordinator**

Short Reading List to continue the conversation about Racism and Trauma as a decision maker.

July Is Bebe Moore Campbell National Minority Mental Health Awareness Month, Also Known as BIPOC Mental Health Month

The theme of Mental Health America's 2023 BIPOC Mental Health campaign is Culture, Community, & Connection.

Mental Health America's 2023 BIPOC Mental Health Toolkit provides free, practical resources, including information about how an individual's environment impacts their mental health, suggestions for making changes to improve and maintain mental well-being, and how to seek help for mental health challenges.

<https://mhanational.org/bipoc/mental-health-month>

FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVLMMNTL DISABILITY BOARD

REPORTING FOR YEAR: 2023 FROM PERIOD: 06 THROUGH PERIOD: 06



	ACTUAL 2022 JUN - JUN	ACTUAL 2023 JUN - JUN	2023 ANNUAL BUDGET
REVENUES			
4001 PROPERTY TAX			
01 PROPERTY TAXES - CURRENT	1,248,263.80	1,088,881.42	4,857,487.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	2,000.00
04 PAYMENT IN LIEU OF TAXES	1,209.97	2,396.21	4,000.00
4001 PROPERTY TAX TOTAL	1,249,473.77	1,091,277.63	4,863,487.00
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	511.65	0.00	2,000.00
4008 INVESTMENT EARNINGS TOTAL	511.65	0.00	2,000.00
4009 MISCELLANEOUS REVENUES			
02 OTHER MISCELLANEOUS REVENUE	0.00	0.00	5,000.00
4009 MISCELLANEOUS REVENUES TOTAL	0.00	0.00	5,000.00
TOTAL REVENUES	1,249,985.42	1,091,277.63	4,870,487.00
EXPENDITURES			
5020 SERVICES			
01 PROFESSIONAL SERVICES	32,952.00	33,926.00	407,118.00
25 CONTRIBUTIONS & GRANTS	77,844.00	253,561.00	4,417,369.00
5020 SERVICES TOTAL	110,796.00	287,487.00	4,824,487.00
TOTAL EXPENDITURES	110,796.00	287,487.00	4,824,487.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	0.00	0.00	4,000.00
6001 OTHER FINANCING SOURCES TOTAL	0.00	0.00	4,000.00
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	0.00	0.00	-50,000.00
7001 OTHER FINANCING USES TOTAL	0.00	0.00	-50,000.00

FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVLMTNL DISABILITY BOARD

REPORTING FOR YEAR: 2023 FROM PERIOD: 06 THROUGH PERIOD: 06



	ACTUAL 2022 JUN - JUN	ACTUAL 2023 JUN - JUN	2023 ANNUAL BUDGET
TOTAL OTHER FINANCING SOURCES (USES)	0.00	0.00	-46,000.00
NET CHANGE IN FUND BALANCE	-1,139,189.42	-803,790.63	0.00



FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT

REPORTING FOR YEAR: 2023 FROM PERIOD: 06 THROUGH PERIOD: 06

	<u>ACTUAL</u> 2022 JUN - JUN	<u>ACTUAL</u> 2023 JUN - JUN	<u>2023</u> ANNUAL BUDGET
REVENUES			
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	459.52	0.00	1,000.00
4008 INVESTMENT EARNINGS TOTAL	459.52	0.00	1,000.00
4009 MISCELLANEOUS REVENUES			
02 OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00
4009 MISCELLANEOUS REVENUES TOTAL	0.00	0.00	0.00
TOTAL REVENUES	459.52	0.00	1,000.00
EXPENDITURES			
5010 COMMODITIES			
17 EQUIPMENT LESS THAN \$5000	0.00	0.00	5,063.00
5010 COMMODITIES TOTAL	0.00	0.00	5,063.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	0.00	0.00	4,000.00
07 INSURANCE (NON-PAYROLL)	0.00	0.00	0.00
12 REPAIRS AND MAINTENANCE	0.00	0.00	0.00
19 ADVERTISING, LEGAL NOTICES	0.00	0.00	200.00
25 CONTRIBUTIONS & GRANTS	0.00	0.00	341,737.00
5020 SERVICES TOTAL	0.00	0.00	345,937.00
TOTAL EXPENDITURES	0.00	0.00	351,000.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	0.00	0.00	50,000.00
6001 OTHER FINANCING SOURCES TOTAL	0.00	0.00	50,000.00
TOTAL OTHER FINANCING SOURCES (USES)	0.00	0.00	50,000.00



FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT
REPORTING FOR YEAR: 2023 FROM PERIOD: 06 THROUGH PERIOD: 06

	ACTUAL 2022 JUN - JUN	ACTUAL 2023 JUN - JUN	2023 ANNUAL BUDGET
NET CHANGE IN FUND BALANCE	-459.52	0.00	300,000.00



FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

REPORTING FOR YEAR: 2023 FROM PERIOD: 06 THROUGH PERIOD: 06

	<u>ACTUAL</u> 2022 JUN - JUN	<u>ACTUAL</u> 2023 JUN - JUN	<u>2023</u> ANNUAL BUDGET
REVENUES			
4001 PROPERTY TAX			
01 PROPERTY TAXES - CURRENT	1,519,745.45	1,324,967.19	5,913,892.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	1,000.00
04 PAYMENT IN LIEU OF TAXES	1,473.55	2,915.74	2,000.00
4001 PROPERTY TAX TOTAL	1,521,219.00	1,327,882.93	5,916,892.00
4004 INTERGOVERNMENTAL REVENUE			
76 OTHER INTERGOVERNMENTAL	0.00	33,926.00	407,118.00
4004 INTERGOVERNMENTAL REVENUE TOTAL	0.00	33,926.00	407,118.00
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	935.60	0.00	3,000.00
4008 INVESTMENT EARNINGS TOTAL	935.60	0.00	3,000.00
4009 MISCELLANEOUS REVENUES			
01 GIFTS AND DONATIONS	0.00	0.00	3,000.00
02 OTHER MISCELLANEOUS REVENUE	65,904.00	0.00	39,000.00
4009 MISCELLANEOUS REVENUES TOTAL	65,904.00	0.00	42,000.00
TOTAL REVENUES	1,588,058.60	1,361,808.93	6,369,010.00
EXPENDITURES			
5001 SALARIES AND WAGES			
02 APPOINTED OFFICIAL SALARY	8,210.20	12,346.17	107,000.00
03 REGULAR FULL-TIME EMPLOYEES	26,215.60	42,485.10	368,198.00
05 TEMPORARY STAFF	0.00	0.00	2,500.00
08 OVERTIME	0.00	0.00	2,612.00
5001 SALARIES AND WAGES TOTAL	34,425.80	54,831.27	480,310.00
5003 FRINGE BENEFITS			
01 SOCIAL SECURITY-EMPLOYER	2,496.80	2,665.72	36,353.00
02 IMRF - EMPLOYER COST	1,716.76	919.94	12,546.00
04 WORKERS' COMPENSATION INSURANC	172.14	160.84	2,376.00
05 UNEMPLOYMENT INSURANCE	0.00	0.00	1,656.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

REPORTING FOR YEAR: 2023 FROM PERIOD: 06 THROUGH PERIOD: 06



	ACTUAL 2022 JUN - JUN	ACTUAL 2023 JUN - JUN	2023 ANNUAL BUDGET
06 EE HLTH/LIF (HLTH ONLY FY23)	31.14	4,658.90	73,440.00
5003 FRINGE BENEFITS TOTAL	4,416.84	8,405.40	126,371.00
5010 COMMODITIES			
01 STATIONERY AND PRINTING	0.00	0.00	1,000.00
02 OFFICE SUPPLIES	605.94	67.16	4,200.00
03 BOOKS, PERIODICALS, AND MANUAL	0.00	0.00	300.00
04 POSTAGE, UPS, FEDEX	0.00	0.00	2,000.00
05 FOOD NON-TRAVEL	0.00	73.45	1,150.00
13 DIETARY NON-FOOD SUPPLIES	0.00	0.00	200.00
17 EQUIPMENT LESS THAN \$5000	0.00	0.00	7,000.00
21 EMPLOYEE DEVELOP/RECOGNITION	0.00	0.00	285.00
5010 COMMODITIES TOTAL	605.94	140.61	16,135.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	3,421.50	37,612.25	155,133.00
02 OUTSIDE SERVICES	4,672.61	519.75	24,611.28
03 TRAVEL COSTS	19.77	378.78	11,500.00
04 CONFERENCES AND TRAINING	60.00	150.00	10,000.00
05 TRAINING PROGRAMS	0.00	0.00	20,729.86
07 INSURANCE (non-payroll)	-30.00	0.00	18,000.00
11 UTILITIES	54.42	0.00	0.00
12 REPAIRS AND MAINTENANCE	0.00	0.00	600.00
13 RENT	2,023.38	2,124.55	31,564.74
14 FINANCE CHARGES AND BANK FEES	0.00	0.00	30.00
19 ADVERTISING, LEGAL NOTICES	0.00	0.00	500.00
21 DUES, LICENSE & MEMBERSHIP	69.99	1,170.00	20,000.00
22 OPERATIONAL SERVICES	3,291.80	299.80	77,230.00
24 PUBLIC RELATIONS	0.00	25.00	20,000.00
25 CONTRIBUTIONS & GRANTS	481,554.00	420,101.00	5,318,936.40
45 ATTORNEY/LEGAL SERVICES	0.00	475.00	2,000.00
46 EQUIP LEASE/EQUIP RENT	0.00	199.06	2,388.72
47 SOFTWARE LICENSE & SAAS	0.00	0.00	13,500.00
48 PHONE/INTERNET	0.00	201.74	2,470.00
5020 SERVICES TOTAL	495,137.47	463,256.93	5,729,194.00
TOTAL EXPENDITURES	534,586.05	526,634.21	6,352,010.00



FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

REPORTING FOR YEAR: 2023 FROM PERIOD: 06 THROUGH PERIOD: 06

	<u>ACTUAL</u> 2022 JUN - JUN	<u>ACTUAL</u> 2023 JUN - JUN	<u>2023</u> ANNUAL BUDGET
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	0.00	0.00	0.00
6001 OTHER FINANCING SOURCES TOTAL	0.00	0.00	0.00
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	0.00	0.00	-17,000.00
7001 OTHER FINANCING USES TOTAL	0.00	0.00	-17,000.00
TOTAL OTHER FINANCING SOURCES (USES)	0.00	0.00	-17,000.00
NET CHANGE IN FUND BALANCE	-1,053,472.55	-835,174.72	0.00



FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVLMTNL DISABILITY BOARD

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 06

	<u>ACTUAL</u> 2022 JAN - JUN	<u>ACTUAL</u> 2023 JAN - JUN	<u>2023</u> ANNUAL BUDGET
REVENUES			
4001 PROPERTY TAX			
01 PROPERTY TAXES - CURRENT	1,248,263.80	1,088,881.42	4,857,487.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	2,000.00
04 PAYMENT IN LIEU OF TAXES	1,209.97	2,396.21	4,000.00
4001 PROPERTY TAX TOTAL	1,249,473.77	1,091,277.63	4,863,487.00
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	1,790.62	21,727.72	2,000.00
4008 INVESTMENT EARNINGS TOTAL	1,790.62	21,727.72	2,000.00
4009 MISCELLANEOUS REVENUES			
02 OTHER MISCELLANEOUS REVENUE	0.00	0.00	5,000.00
4009 MISCELLANEOUS REVENUES TOTAL	0.00	0.00	5,000.00
TOTAL REVENUES	1,251,264.39	1,113,005.35	4,870,487.00
EXPENDITURES			
5020 SERVICES			
01 PROFESSIONAL SERVICES	230,664.00	203,556.00	407,118.00
25 CONTRIBUTIONS & GRANTS	1,817,143.00	1,930,908.00	4,417,369.00
5020 SERVICES TOTAL	2,047,807.00	2,134,464.00	4,824,487.00
TOTAL EXPENDITURES	2,047,807.00	2,134,464.00	4,824,487.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	0.00	0.00	4,000.00
6001 OTHER FINANCING SOURCES TOTAL	0.00	0.00	4,000.00
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	-50,000.00	-50,000.00	-50,000.00
7001 OTHER FINANCING USES TOTAL	-50,000.00	-50,000.00	-50,000.00



FUND DEPT 2108-050 : DEVLPMNTL DISABILITY FUND - DEVL MNTL DISABILITY BOARD
COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 06

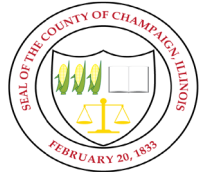
	<u>ACTUAL</u> 2022 JAN - JUN	<u>ACTUAL</u> 2023 JAN - JUN	<u>2023</u> ANNUAL BUDGET
TOTAL OTHER FINANCING SOURCES (USES)	-50,000.00	-50,000.00	-46,000.00
NET CHANGE IN FUND BALANCE	846,542.61	1,071,458.65	0.00

FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 06



	ACTUAL 2022 JAN - JUN	ACTUAL 2023 JAN - JUN	2023 ANNUAL BUDGET
REVENUES			
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	1,098.43	8,460.24	1,000.00
4008 INVESTMENT EARNINGS TOTAL	1,098.43	8,460.24	1,000.00
4009 MISCELLANEOUS REVENUES			
02 OTHER MISCELLANEOUS REVENUE	260,368.90	0.00	0.00
4009 MISCELLANEOUS REVENUES TOTAL	260,368.90	0.00	0.00
TOTAL REVENUES	261,467.33	8,460.24	1,000.00
EXPENDITURES			
5010 COMMODITIES			
17 EQUIPMENT LESS THAN \$5000	0.00	0.00	5,063.00
5010 COMMODITIES TOTAL	0.00	0.00	5,063.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	600.00	0.00	4,000.00
07 INSURANCE (NON-PAYROLL)	316.33	0.00	0.00
12 REPAIRS AND MAINTENANCE	12,562.00	0.00	0.00
19 ADVERTISING, LEGAL NOTICES	0.00	0.00	200.00
25 CONTRIBUTIONS & GRANTS	0.00	0.00	341,737.00
5020 SERVICES TOTAL	13,478.33	0.00	345,937.00
TOTAL EXPENDITURES	13,478.33	0.00	351,000.00
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	50,000.00	50,000.00	50,000.00
6001 OTHER FINANCING SOURCES TOTAL	50,000.00	50,000.00	50,000.00
TOTAL OTHER FINANCING SOURCES (USES)	50,000.00	50,000.00	50,000.00



FUND DEPT 2101-054 : I/DD SPECIAL INITIATIVES - CILA PROJECT

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 06

	<u>ACTUAL</u> 2022 JAN - JUN	<u>ACTUAL</u> 2023 JAN - JUN	<u>2023</u> ANNUAL BUDGET
NET CHANGE IN FUND BALANCE	-297,989.00	-58,460.24	300,000.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 06



	ACTUAL 2022 JAN - JUN	ACTUAL 2023 JAN - JUN	2023 ANNUAL BUDGET
REVENUES			
4001 PROPERTY TAX			
01 PROPERTY TAXES - CURRENT	1,519,745.45	1,324,967.19	5,913,892.00
03 PROPERTY TAXES - BACK TAX	0.00	0.00	1,000.00
04 PAYMENT IN LIEU OF TAXES	1,473.55	2,915.74	2,000.00
4001 PROPERTY TAX TOTAL	1,521,219.00	1,327,882.93	5,916,892.00
4004 INTERGOVERNMENTAL REVENUE			
76 OTHER INTERGOVERNMENTAL	98,856.00	203,556.00	407,118.00
4004 INTERGOVERNMENTAL REVENUE TOTAL	98,856.00	203,556.00	407,118.00
4008 INVESTMENT EARNINGS			
01 INVESTMENT INTEREST	3,285.83	27,337.75	3,000.00
4008 INVESTMENT EARNINGS TOTAL	3,285.83	27,337.75	3,000.00
4009 MISCELLANEOUS REVENUES			
01 GIFTS AND DONATIONS	0.00	450.00	3,000.00
02 OTHER MISCELLANEOUS REVENUE	104,675.00	9,856.00	39,000.00
4009 MISCELLANEOUS REVENUES TOTAL	104,675.00	10,306.00	42,000.00
TOTAL REVENUES	1,728,035.83	1,569,082.68	6,369,010.00
EXPENDITURES			
5001 SALARIES AND WAGES			
02 APPOINTED OFFICIAL SALARY	49,201.45	51,447.50	107,000.00
03 REGULAR FULL-TIME EMPLOYEES	150,739.70	177,021.27	368,198.00
05 TEMPORARY STAFF	0.00	0.00	2,500.00
08 OVERTIME	0.00	0.00	2,612.00
5001 SALARIES AND WAGES TOTAL	199,941.15	228,468.77	480,310.00
5003 FRINGE BENEFITS			
01 SOCIAL SECURITY-EMPLOYER	14,477.61	15,457.28	36,353.00
02 IMRF - EMPLOYER COST	9,954.55	5,334.29	12,546.00
04 WORKERS' COMPENSATION INSURANC	859.41	764.73	2,376.00
05 UNEMPLOYMENT INSURANCE	1,494.89	1,655.53	1,656.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 06



	<u>ACTUAL</u> 2022 JAN - JUN	<u>ACTUAL</u> 2023 JAN - JUN	<u>2023</u> ANNUAL BUDGET
06 EE HLTH/LIF (HLTH ONLY FY23)	21,956.89	27,953.40	73,440.00
5003 FRINGE BENEFITS TOTAL	48,743.35	51,165.23	126,371.00
5010 COMMODITIES			
01 STATIONERY AND PRINTING	0.00	176.46	1,000.00
02 OFFICE SUPPLIES	1,108.85	1,927.16	4,200.00
03 BOOKS, PERIODICALS, AND MANUAL	0.00	0.00	300.00
04 POSTAGE, UPS, FEDEX	366.77	473.85	2,000.00
05 FOOD NON-TRAVEL	0.00	478.00	1,150.00
13 DIETARY NON-FOOD SUPPLIES	0.00	91.86	200.00
17 EQUIPMENT LESS THAN \$5000	6,802.00	608.54	7,000.00
21 EMPLOYEE DEVELOP/RECOGNITION	0.00	0.00	285.00
5010 COMMODITIES TOTAL	8,277.62	3,755.87	16,135.00
5020 SERVICES			
01 PROFESSIONAL SERVICES	70,654.11	71,758.00	155,133.00
02 OUTSIDE SERVICES	22,093.70	3,321.00	24,611.28
03 TRAVEL COSTS	340.16	5,544.85	11,500.00
04 CONFERENCES AND TRAINING	60.00	810.00	10,000.00
05 TRAINING PROGRAMS	0.00	1,950.00	20,729.86
07 INSURANCE (non-payroll)	7,813.67	9,618.00	18,000.00
11 UTILITIES	327.22	0.00	0.00
12 REPAIRS AND MAINTENANCE	0.00	0.00	600.00
13 RENT	13,874.61	14,483.79	31,564.74
14 FINANCE CHARGES AND BANK FEES	0.00	0.00	30.00
19 ADVERTISING, LEGAL NOTICES	0.00	44.00	500.00
21 DUES, LICENSE & MEMBERSHIP	9,719.99	9,239.99	20,000.00
22 OPERATIONAL SERVICES	11,408.28	2,448.19	77,230.00
24 PUBLIC RELATIONS	16,370.00	16,525.00	20,000.00
25 CONTRIBUTIONS & GRANTS	3,051,288.00	2,503,480.00	5,318,936.40
45 ATTORNEY/LEGAL SERVICES	0.00	1,450.00	2,000.00
46 EQUIP LEASE/EQUIP RENT	0.00	995.30	2,388.72
47 SOFTWARE LICENSE & SAAS	0.00	9,243.67	13,500.00
48 PHONE/INTERNET	0.00	1,211.73	2,470.00
5020 SERVICES TOTAL	3,203,949.74	2,652,123.52	5,729,194.00
TOTAL EXPENDITURES	3,460,911.86	2,935,513.39	6,352,010.00

FUND DEPT 2090-053 : MENTAL HEALTH - MENTAL HEALTH BOARD

COMBINED REPORTING FOR YEAR: 2023 FROM PERIOD: 01 THROUGH PERIOD: 06



	ACTUAL 2022 JAN - JUN	ACTUAL 2023 JAN - JUN	2023 ANNUAL BUDGET
OTHER FINANCING SOURCES (USES)			
6001 OTHER FINANCING SOURCES			
01 TRANSFERS IN	32,952.00	0.00	0.00
6001 OTHER FINANCING SOURCES TOTAL	32,952.00	0.00	0.00
7001 OTHER FINANCING USES			
01 TRANSFERS OUT	0.00	0.00	-17,000.00
7001 OTHER FINANCING USES TOTAL	0.00	0.00	-17,000.00
TOTAL OTHER FINANCING SOURCES (USES)	32,952.00	0.00	-17,000.00
NET CHANGE IN FUND BALANCE	1,699,924.03	1,366,430.71	0.00



The McKechnie Family LIFE Home

Living in Interactive Future Environments

The McKechnie Family LIFE Home is a cutting-edge research center focused on innovations in home environments. This facility mimics existing home dwellings (i.e., a typical home of today) as well as provides space for the development of next-generation smart homes (i.e., house of tomorrow) that would allow people of all ages and abilities to live fuller, healthier, and autonomous lives. Spaces include a two-bedroom home; an attached garage; multi-purpose research and collaboration rooms; outdoor areas; and capacity for community engagement. Research and development efforts focus on a range of topics related to in-home activities to improve quality of life and independence for people of all ages and abilities.

Vision

We envision a world where we are Living in Interactive Future Environments (LIFE) and technology supports our quality of life at home.

Mission

The mission of the McKechnie Family LIFE Home is to provide the infrastructure to support interdisciplinary research, industry collaborations, community partnerships, and educational opportunities that will advance the science, engineering, and translation of innovations to support independent living, healthcare needs, social interaction, and everyday activities in the home.

2. Executive Summary

The Family Resiliency Center at the University of Illinois Urbana-Champaign (UIUC) has extensive experience in empowerment and participatory evaluation, the principles of which undergird the proposed capacity building strategies and activities. The focus of this proposal is to build the evaluation capacity of agencies providing mental health or substance use disorders or intellectual/developmental disabilities services to Champaign County residents (hereafter referred to as *Agencies*) and funded by either the Champaign County Mental Health Board or the Champaign County Developmental Disabilities Board (hereafter referred to as *Boards*).

A. Evaluation Approaches

In this context, *participatory evaluation* means that although this proposal outlines a comprehensive approach to agency capacity building and technical assistance, FRC will draw from and integrate the Boards' and Agencies' experiences and knowledge into the proposed activities to optimize relevance and utility. FRC will work in partnership with the Boards and Agencies to co-refine the evaluation plan to meet existing and emerging needs of the overall project while remaining within the project scope.

With respect to *empowerment evaluation*, the purpose and goal of the proposed activities is to empower Boards and Agencies to build capacity to implement and utilize *sustainable* evaluation practices and for them to become continuous learning organization(s). FRC will employ an empowerment evaluation approach to ensure an evaluation plan is developed – with useful and manageable measurement instruments for ongoing data collection and analysis – that will allow agencies to continue to evaluate their performance in supporting integrated, comprehensive mental health, substance use, and developmental services aimed at improving the “health and well-being of residents who live with behavioral health issues or developmental disabilities” (RFP, p. 17). This includes selection of assessments at process, short-term outcome, and long-term impact levels to demonstrate immediate, intermediate, and long-term progress toward goals and objectives. This proposal expands and builds on the success of the prior work done by the University of Illinois Urbana-Champaign (UIUC) Department of Psychology research team.

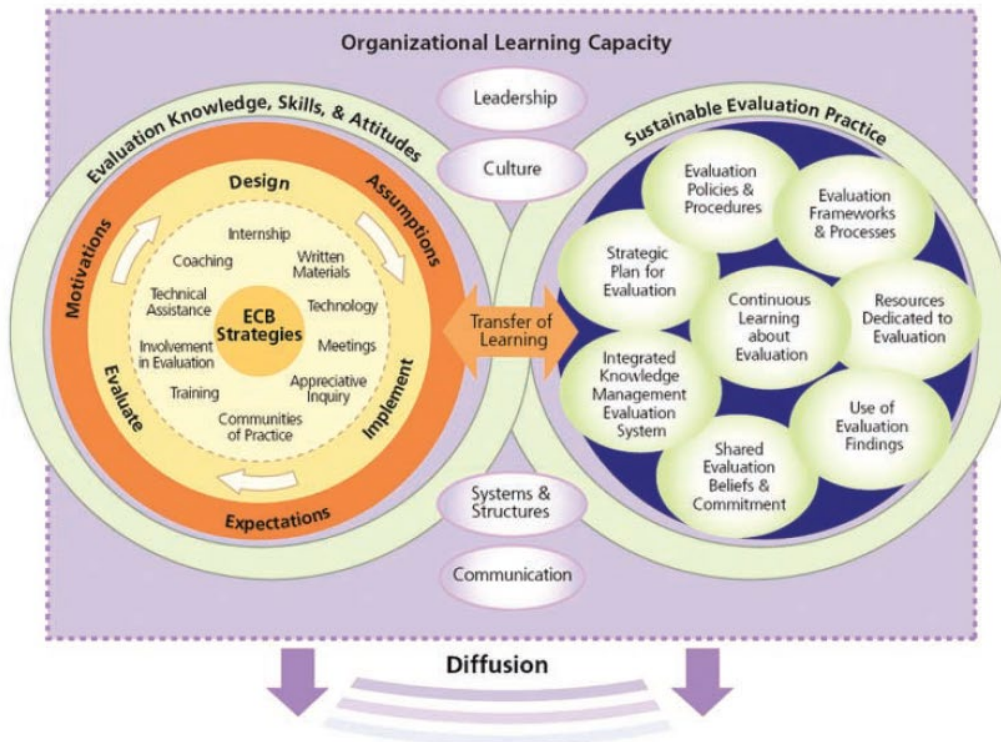
The proposed activities are grounded in the Theory of Change and informed by Preskill Boyles' (2008) model of evaluation capacity building (see **Figure 1**). The model addresses factors that influence evaluation capacity such as individual and collective knowledge, skills, and attitudes towards evaluation. In additionally, other factors influencing evaluation capacity - including organization systems and structures, communication, leadership, and organizational culture (Grack Nelson et al., 2019)¹ – are captured by this model. It is also important to consider how the COVID-19 pandemic altered agencies' operations and evaluation capacity both in the short- and long-term. One critical factor was the impact on staffing in both vacancy rates and turnover. The proposed activities and resources prioritize sustainability to maximize the likelihood that practices, resources, and systems will be maintained despite turnover and other

¹ Grack Nelson, A., Goeke, M., Auster, R., Peterman, K., & Lussenhop, A. (2019). Shared measures for evaluating common outcomes of informal STEM education experiences. *New Directions for Evaluation*, 2019(161), 59-86.

sources of instability (e.g., funding changes; resource reallocation).

The result of the strategies and activities outlined below will ensure that Agencies and Boards will be able to make data-informed improvements in their programs; understand, implement, and evaluate the most effective service approaches to meet client needs; and inform future funding priorities and policies that drive them. The ultimate goal of the proposed work is that through *sustainable and scalable evaluation capacity building* provided by the Family Resiliency Center at UIUC, the Boards' and Agencies' efforts and outcomes align with the benefits that their clients seek, in turn improving health and well-being of Champaign County residents experiencing behavioral health concerns or developmental disabilities.

Figure 1
A Multidisciplinary Model of Evaluation Capacity Building (ECB)



Note: Figure adopted from Preskill, H., & Boyle, S. (2008). A multidisciplinary model of evaluation capacity building. *American journal of evaluation*, 29(4), 443-459.

B. Basic Aims

Our **basic aims** are:

1. Use empowerment evaluation principles (10 outlined in Figure 2 and described below) to promote Board and Agency identified changes and actions in the areas of leadership, culture, systems and structure, and communication.
2. Determine current evaluation capacity resources and needs of Boards and Agencies via readiness and needs assessments.

3. Increase the overall organizational evaluation capacity of Boards and Agencies via trainings and technical assistance.
4. Develop train-the-trainer cross-agency mentoring program to facilitate knowledge and skills transfer and sustainability.
5. Increase capacity for Boards and Agencies to understand, utilize, communicate, and disseminate evaluation results and program impacts to multiple relevant audiences including funders, clients, and the public.

Empowerment evaluation's 10 principles guide evaluators and community members to frame decisions in terms of capacity building and self-determination.² The principles include improvement, community ownership, inclusion, democratic participation, social justice, community knowledge, evidence-based strategies, capacity building, organizational learning, and accountability. Unlike traditional external evaluation models, empowerment evaluators emphasize building community members' internal capacity to integrate evaluation into all their processes.

Empowerment evaluators provide individuals and organizations with the knowledge, skills, and resources to evaluate their own strategies and outcomes (see Figure 2). The Getting to Outcomes (GTO)³ process for applying empowerment evaluation to substance abuse prevention consists of the following 10 steps framed as questions:

1. What are the needs and resources? (Needs assessment; resource assessment)
2. What are the goals, target population and desired outcomes? (Goal setting)
3. How does the intervention incorporate knowledge of science and best practices in this area? (Evidence-based practices)
4. How does the intervention fit with existing programs? (Collaboration; cultural competence)
5. What capacities are needed to implement a quality program? (Capacity building)
6. How will this intervention be carried out? (Planning)
7. How will the quality of implementation be assessed? (Process evaluation)
8. How well will the intervention work? (Planning for outcome and impact evaluation)
9. How will quality improvement strategies be incorporated? (Continuous quality improvement)
10. If the intervention is (or components are) successful, how will the intervention be sustained? (Sustainability and institutionalization)

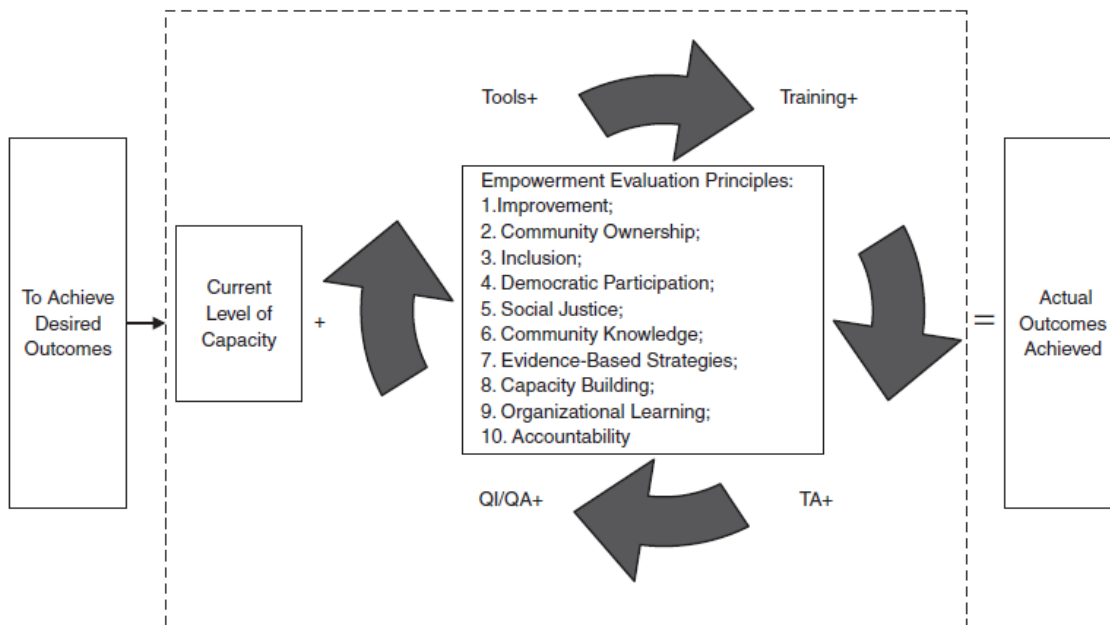
Tools, training, technical assistance (TA), and continuous quality improvement or assessment (QI/QA) are key strategies for Getting to Outcomes, consistent with the goals and objectives outlined in the RFP and aligned with the proposed activities. We propose to assess needs, resources (including administrative rules and policies), and readiness; establish goals and recommend processes for achieving those goals; and plan for engagement of agencies in ongoing evaluation of implementation, outcomes, continuous improvement, and sustainability. Through active technical assistance and constructive feedback, the evaluation team will help establish a

² Fetterman, D.M. & Wandersman, A., eds. (2005). *Empowerment Evaluation Principles in Practice*. New York: Guilford.

³ Wandersman, A., Imm, P., Chinman, M. & Kaftarian, S. (1999). *Getting to Outcomes: Methods and tools for planning, evaluation and accountability*. Rockville, MD: Center for Substance Abuse Prevention.

community of reflective practitioners operating within a culture of evidence and cycles of reflection and action⁴ and will help ensure agency evaluations are organized, rigorous and honest.

Figure 2
An Empowerment Evaluation Theoretical Model



Note: Figure adopted from Fetterman, D., & Wandersman, A. (2007). Empowerment evaluation: Yesterday, today, and tomorrow. *American Journal of Evaluation*, 28(2), 179-198.

C. Proposed Activities – Evaluation Plan

We will *accomplish the five basic aims through the following proposed activities:*

1. **Readiness and Needs Assessments.** Conduct a modified readiness⁵ and needs assessment⁶ among Boards and Agencies. This will consist of a combination of interviews and surveys. The anticipated timeline is six months.
 - a. *Target areas for assessment of prior evaluation capacity building*
 - i. Uniform Performance Outcomes: What uniform performance outcomes were developed? How were they implemented and used? To what extent have Boards/Agencies found them helpful? What gaps remain?

⁴ Fetterman, D.M., Deitz, J. & Gesundheit, N. (2010). "Empowerment evaluation: a collaborative approach to evaluating and transforming a medical school curriculum". *Academic Medicine* 85 (5):813-820.

⁵ Oetting, E. R., Plested, B., Edwards, R. W., Thurman, P. J., Kelly, K. J., Beauvais, F., & Stanley, L. (2014). *Community readiness for community change: Tri-Ethnic Center community readiness handbook*. Edited by Stanley L, 2nd edn: Colorado State University.

⁶ Altschuld, J. W., & Kumar, D. D. (2010). *Needs assessment: An overview* (Vol. 1). Sage.

- ii. Learning Transfer: To what extent have Agencies shared what they have learned? To what extent has there been cross-agency support and learning transfer? What are the areas for improvement?
- iii. Consultation/Tool Resources: What resources exist and to what extent do agencies know about these resources? How has the evaluation consultation bank used? How have Agencies used the existing resources? What additional resources are needed?
- iv. Resources available to agencies by the Boards and other entities: How have they been used (or not)? How helpful are they? What modifications may be needed to improve utility? To what extent have Agencies developed into a continuous learning organization?
- v. Agencies who received past one-on-one evaluation support:
 - 1. Assess past targeted evaluation support: availability, dosage, and other relevant implementation indicators.⁷
 - 2. Theory of Change, logic models, and evaluation plans: Familiarity and comfort in constructing each.
 - 3. Leadership, communication, & empowerment evaluation: How aware of agencies of best practices of all three? Have agencies used these to inform agency operations and practices? What would be most useful in future one-on-one and group evaluation capacity building efforts?

b. *Current knowledge and skills in evaluation*

- i. Patterns of existing knowledge and skills: Mapping varying levels of evaluation knowledge and skills levels within and across agencies. Where do pockets of expertise exist among agencies?
- ii. Patterns of knowledge and skills growth areas. Mapping what gaps currently exist and identified needs.

2. **On-demand Micro-trainings**. Create a resource bank of on-demand micro-trainings that all Board and Agency personnel can access. These will be recorded with the assistance of Center for Innovation in Teaching and Learning CITL at UIUC. Trainings will be offered initially in person with a virtual option. They will then be archived so that they can be accessed at any time. On-demand recordings will range in length from 15 minutes to 1 hour, depending on topic area. We anticipate 2-4 trainings recorded per year.

Example training topics are below (Note: final choices will be informed by the results of the readiness and needs assessments and made in consultation with Boards):

- a. *Evaluation Capacity Knowledge*:
 - i. Strengths and weaknesses of different evaluation approaches and data-collection methods
 - ii. Basics of formative and summative evaluation
 - iii. Developing and using program logic models

⁷ Durlak, J. A., & DuPre, E. P. (2008). Implementation matters: A review of research on the influence of implementation on program outcomes and the factors affecting implementation. *American journal of community psychology*, 41(3), 327-350.

- iv. Developing an evaluation plan
 - v. Tools for data collection and storage
 - vi. Ethical evaluation practices
 - b. *Evaluation Capacity Skills:*
 - i. Managing evaluation process
 - ii. Choosing appropriate data-collection methods and instruments (e.g., survey development)
 - iii. Basic data analysis (qualitative and quantitative data)
 - iv. How to interpret evaluation results
 - c. Leadership
 - i. Team science best practices
 - ii. Participatory research principles
 - iii. How to conduct efficient meetings
 - d. Culture
 - i. How to promote timely and bidirectional communication with teams
 - ii. Culturally appropriate and responsive evaluation approaches and methods
 - e. Systems and Structures
 - i. How to conduct a readiness assessment to identify current and future system and infrastructure needs to attain goals and meet deliverables.
 - ii. How to seek funding opportunities and develop proposals for future evaluation activities
 - iii. Creating realistic evaluation budgets
 - iv. Automating reporting (pre-programmed instruments or templates with automated reports)
 - f. Communication
 - i. How to communicate and report evaluation findings (e.g., data visualization)
 - ii. Best practices in dissemination
- 3. Automated Processes and Efficiencies.** Identify opportunities within existing systems to create efficiencies through automated processes. Help Boards design and develop user-friendly, automated systems (e.g., dashboards to monitor progress in real time, templates for inputting data and generate reports with figures and tables necessitating minimal reformatting; programming outcome indicator instruments into online platforms that agencies can access and that will calculate results and create reports).
- 4. Intensive Technical Assistance (TA).** After the readiness and needs assessment, Agencies will apply for intensive TA each year. Up to three agencies will be chosen, in consultation with the Boards, for one-on-one TA experiences. The first set of applications will be accepted near the end of the readiness and needs assessment so that these data can be utilized for target agency selection in the first year. Depending on patterns of agency needs, intensive workshops on commonly reported knowledge and skills development areas may be offered (1-2 per year) and depending on Board approval, will be made available to other agencies with needs identified in the readiness and needs assessments (with an appropriate capacity cap).

5. **Train-the-Trainer (TTT).** Develop a cross-agency mentoring approach to enhance the transfer of learning and leverage sustainable evaluation practices.

D. Deliverables

1. Annual reports to the board to include
 - a. Report of readiness and needs assessment findings
 - b. Recommendations for automated processes, efficiencies, dissemination tools
 - c. Implementation metrics of agency intensive technical assistance and cross-agency mentoring program
2. Micro-training repository (asynchronous learning)
3. In-person workshops/ trainings
4. Intensive technical assistance with up to three target agencies, annually
5. Measures bank (programmed into an online platform, if preferred and feasible)
6. Cross-agency mentoring program



BRIEFING MEMORANDUM

Date: July 19, 2023
To: Members, Champaign County Mental Health Board (CCMHB) & Champaign County Developmental Disabilities Board (CCDDDB)
From: Lynn Canfield, Executive Director
Subject: I/DD Special Initiatives Fund PY24 Update and PY25 Planning

Statutory Authority:

The Community Care for Persons with Developmental Disabilities Act (50 ILCS 835/ Sections 0.05 to 14) is the basis for CCDDDB funding policies. The Illinois Community Mental Health Act (405 ILCS 20/ Section 0.1 et. seq.) is the basis for CCMHB funding policies. All funds shall be allocated within the intent of the controlling acts, per the laws of the State of Illinois. CCDDDB and CCMHB Funding Requirements and Guidelines require annual review of decision support criteria and allocation priorities. Upon approval, this memorandum becomes an addendum to Funding Guidelines.

Purpose:

The purpose of this memorandum is to provide an update on current allocations and set the stage for allocation decision support criteria and funding priorities for the Program Year 2025 for the I/DD Special Initiatives Fund, authority for which is shared by the Champaign County Developmental Disabilities Board (CCDDDB) and Champaign County Mental Health Board (CCMHB). Funding priorities and decision support criteria are a framework for how contracts with service providers further the mission and goals of the Boards. Staff recommendations are based on Board and stakeholder input and our understanding of best practices and state/federal service and payment systems. This initial draft is presented to both Boards for feedback and will be distributed to providers, family members, advocates, and stakeholders for comments, which will then be incorporated into a final draft.

Now renamed I/DD Special Initiatives Fund, the CILA Facilities Project Fund was initiated in 2014 as a collaboration of the CCDDDB and the CCMHB on behalf of

Champaign County residents who had I/DD and complex support needs and had been unable to secure residential services in or near their home community. By 2020, difficulties securing and maintaining a qualified workforce were insurmountable, and the Boards made the difficult decision to sell the homes and reinvest in meaningful supports for this population.

As a shared project of the Boards, uses of the fund require approval by both, and the Boards have final decision authority. Because the original purpose was to create capacity for 24-hour support to people whose needs were not met by providers within the County, and because these barriers persist, the fund will support approaches that focus on eligible people with unmet service needs and on solutions to the underlying causes of gaps and barriers to appropriate services. The Boards have the authority to waive specific agency requirements or standard provisions of the contracts typical of those developed through the traditional annual allocation cycle. In addition to selection of service contracts through this process, the Boards may design Requests for Proposals to address a specific need.

Overview and Timeline:

During 2023, the Boards made available \$341,737 of the shared “I/DD Special Initiatives” project for contracts for services to begin July 1. The actual amount awarded was \$286,000, half of which will be spent during 2023, with the other half paid out January 1 through June 30, 2024. This leaves \$198,737 of the planned 2023 amount unallocated and available for other special projects or simply returned to fund balance. For 2024, the Boards have approved use of \$400,000 from fund balance to support PY25 allocations.

Through the traditional annual allocation process, the CCMHB has funded forty-one contracts for the Program Year 2024, three of which serve very young children with developmental delays or risk. All of the CCDDDB’s sixteen PY24 contracts serve people who have intellectual/developmental disabilities, primarily youth and adults of all ages. The two contracts currently supported by the I/DD Special Initiatives fund, under its PY24 priorities for Strengthening the Workforce and Individualized Supports, were previously funded by the CCDDDB and serve people of all ages.

The following timeline would support a competitive allocation process for I/DD Special Initiatives funding and parallels the timelines projected for CCDDDB and CCMHB funding:

- A final version of these priorities and support criteria approved by both Boards during open, public meeting(s) prior to December 2023.
- Proper public notice of funding availability published **on or before December 1, 2023** (if priorities have been approved).
- From **December 22, 2023, 8:00 AM CST, to February 12, 2024, 4:30 PM CST**, the online system will be open for agencies to submit applications addressing one or more of the priority areas. Agencies not currently registered will demonstrate eligibility per the initial questionnaire and CCDDDB and CCMHB Funding Requirements and Guidelines. If a specific requirement is not likely to be met, the Boards might consider waiving that requirement under certain conditions to fund a well-aligned proposal.
- Board staff review of applications with summaries of proposals ready in **April** and recommendations to the Boards in **May**.
- Boards' allocation decisions during **May** or **June 2024** meetings.
- Contracts developed, issued, and signed prior to **June 21, 2024**. Contracts will have a term of July 1, 2024 through June 30, 2025, with the option of a shorter or longer term (up to two years) as requested or negotiated.

If the Boards design Requests for Proposal (RFP) for this fund, each will have its own timeline with additional meetings and activities specific to the project.

Operating Environment:

The most recent funding priorities documents, [CCDDDB PY24 Funding Priorities](http://www.co.champaign.il.us/mhbddb/PDFS/CCDDDB%20Funding%20Priorities%20for%20PY2024.pdf) (<http://www.co.champaign.il.us/mhbddb/PDFS/CCDDDB%20Funding%20Priorities%20for%20PY2024.pdf>) and [CCMHB PY24 Funding Priorities](http://www.co.champaign.il.us/mhbddb/PDFS/CCMHB%20Funding%20Priorities%20ofor%20PY2024.pdf) (<http://www.co.champaign.il.us/mhbddb/PDFS/CCMHB%20Funding%20Priorities%20ofor%20PY2024.pdf>) also contain notes on the larger context in which Champaign County's systems of supports operate.

[The 2021 Community Needs Assessment Report](https://www.co.champaign.il.us/mhbddb/PDFS/Full_2021_Community_Needs_Report_ENGLISH.pdf) (https://www.co.champaign.il.us/mhbddb/PDFS/Full_2021_Community_Needs_Report_ENGLISH.pdf) includes input from local advocates.

In previous board documents, we have written much about the dangerous **decline in service capacity** across the country and state and in our community. This crisis is not difficult to understand or easy to solve.

The Institute on Community Integration's 2022 report [“Community Supports in Crisis: No Staff, No Services”](https://ici.umn.edu/products/PERjPdfZQgGW_TqyOH_Utg) (https://ici.umn.edu/products/PERjPdfZQgGW_TqyOH_Utg)

description says, “All the progress toward community living that has been made in services for people with IDD over decades is now in jeopardy — because of catastrophic labor shortages and pervasive high turnover rates in the workforce that supports them, direct support professionals (DSPs).” National data from the report:

- 70% of DSPs are women, and approximately 70% of them heads of household;
- DSPs’ average age increased to 46;
- DSPs’ mean hourly wage is \$13.28 (contrast with home health aides \$13.49, nursing assistants \$15.41, and residential advisors \$16.07);
- the percentage of individuals with behavioral support needs who receive community services has more than doubled since 2012; and
- during 2020, 53% of agencies employed fewer DSPs, 41% served fewer people, 33% closed sites, and 47% stopped offering a support or service.

Illinois’ overreliance on institutional care and low investment in community-based alternatives is well-known and has taken a toll on residents. However, during 2023, the Illinois General Assembly and Governor took hopeful steps, including approval of increased wages for Direct Support Professionals, which could bolster service capacity. With a relatively higher number of eligible Champaign County residents still awaiting selection for state Medicaid waiver awards, and with many other service system improvements yet to be undertaken, we have a long way to go.

Telehealth and other **remote options** were rapidly introduced out of necessity early in the COVID-19 pandemic, allowing some people with I/DD to connect with services and social opportunities more easily than before, especially if they had access to the internet but not to transportation or if they preferred being at home. For some who would choose virtual participation over in-person, barriers to potential benefits have been lack of devices and programs, difficulty learning how to use or maximize them, and often poor internet service in rural areas, apartment complexes, and housing developments. The Champaign County Board, the Housing Authority of Champaign County, and the University of Illinois at Urbana-Champaign have supported efforts to improve access and use for all. Virtual supports may be most effective when combined with in-person, where there is still room for innovation in service type.

The Ohio Department of Developmental Disabilities (DODD) promotes the use of assistive technology and remote options as a partial solution to the workforce and transportation shortages. Ohio’s Technology First Initiative ensures that technology is considered as part of all individual service plans, prior to authorization of on-site direct support staff and with the goal of training on technology which can improve quality of life. The Living Arrangements for the Developmentally Disabled (LADD) Smart Homes project incorporates many innovations, including low cost widely

available consumer products. People with I/DD are also enjoying greater independence and control of their days with the lighter presence of non-resident professionals in their homes. See [the Ohio DODD website \(https://dodd.ohio.gov/about-us/resources/LADD_story \)](https://dodd.ohio.gov/about-us/resources/LADD_story) for more.

The American Network of Community Options and Resources (ANCOR) reports [“Addressing the Disability Services Workforce Crisis of the 21st Century](#) and [“Bringing Long-term Supports & Services into the 21st Century”](#) both emphasize the need for service providers to receive training on using technology to deliver services and support community integration, including self-advocates’ **supported decision making** in choosing and using technology to live more independent and overall quality lives.

Prior board documents also address the disproportionate negative impacts on people with disabilities, of COVID-19 itself and of **isolation**. All supports, whether in person or virtual, should uphold the principles of community and social inclusion and of consumer choice. The 2023 report [“Our Epidemic of Loneliness and Isolation: The U.S. Surgeon General’s Advisory on the Healing Effects of Social Connection and Community”](#) addresses the devastating impacts of increased isolation on all populations and identifies health outcomes as well as pillars to advance social connection and recommendations for stakeholders.

Underscoring the need for self-directed services, even during a time when professional service capacity is so low as to offer very little in the way of choice, The Council on Quality and Leadership released [“The Relationship Between Choice and Injuries of People With Intellectual and Developmental Disabilities” \(https://www.c-q-l.org/wp-content/uploads/2023/06/CQL-2023-Research-Choices-Injuries-Friedman.pdf\)](https://www.c-q-l.org/wp-content/uploads/2023/06/CQL-2023-Research-Choices-Injuries-Friedman.pdf). Decisions about safety have typically been made by paid and unpaid care providers rather than by people with I/DD, but it appears that injuries decrease with opportunities to make choices about their own care. “Our study found a decrease in injuries when people with IDD had more service-related choice outcomes present. Beyond the potential impact on injuries, ultimately, choice is about ensuring people with IDD are supported to live the lives of their choosing.”

I/DD Special Initiatives Fund Priorities:

The following priority categories are based on the PY2023 set, with light revisions for the Boards to consider for PY2024.

PRIORITY: Strengthening the Workforce.

An agency which employs DSPs and QIDPs could provide additional payments to them, for the purpose of retention over a specific period of time or as incentive for completing accredited training or certification programs beyond those required by the State for these employees.

Payments could be made through the employer to DSPs or QIDPs who work in Champaign County with people who have I/DD and complex support needs. With waiver of specific organizational eligibility requirements, this funding could be available to all organizations currently providing DSP or QIDP services to Champaign County residents. For example, an employer of DSPs or QIDPs serving residents might be eligible due to non-profit or governmental status and relevant licensure with IDHS but ineligible by having no business office in Champaign County or no board member who resides in Champaign County. An employer of DSPs or QIDPs might meet those requirements but be a for-profit company without a community advisory board. Waivers of each requirement would allow them each to offer incentive payments to DSPs, stabilizing the workforce which serves County residents who have qualifying I/DD.

Whether it employs DSPs or QIDPs or neither, an agency could offer relevant high-quality trainings to such professionals or could engage with existing accredited training or certification programs beyond those required by the State of Illinois.

The contract might cover costs associated with the development and staging of training opportunities or securing and staging these through an accredited source such as the College of Direct Support or the National Association of Direct Support Professionals. The audience for these trainings and certifications could be any staff who work with Champaign County residents who have I/DD and complex support needs. If a contract is reimbursement-based, with fees for each training-related activity identified, and if the organization proposing such a program is a small support network in good standing as a result of the previous year independent CPA report, the requirement for an audit or review or compilation could be waived.

PRIORITY: Individual Supports to Underserved People.

Fully eligible organizations could purchase specific assistance or specialized treatment for people who have I/DD and complex support needs, especially those unable to secure services locally.

An agency knowledgeable of IDHS-DDD rules could identify eligible persons who are not receiving services through state or county funding and could work with these individuals and their families on preferences and needs, identifying and purchasing **short-term supports and specific assistance** not available to them through other means. The structure of the 2019 CCDDDB mini-grant process offers a starting point, namely an individual application form, per person cost limits, and follow up survey. *These sample documents are on pages 49 to 56 of the board packet available here - https://www.co.champaign.il.us/mhbddb/agendas/ddb/2022/220720_Meeting/220720_Agneda.pdf - or upon request from CCDDDB/CCMHB staff.* Purchases could include devices and software needed for virtual access. A contract to fund such a project could be grant or reimbursement-based. In either case, the contracted organization would document eligibility and need and make purchases on behalf of individuals. Waiver of a current requirement would not be necessary.

Of interest are virtual access trainings for people with I/DD and the staff or natural supporters who assist them. An I/DD agency could offer high-quality trainings on how to use devices and programs for virtual access and use.

The contract might cover the costs associated with the development and staging of training opportunities or securing and staging these through a qualified trainer. The audience for these trainings would be Champaign County residents who have I/DD and any staff, family, or other natural supporters who assist these qualifying residents with virtual access and use. If the contract is reimbursement-based, with fees for each activity identified, a small support network in good standing as a result of the previous year independent CPA report could have the requirement for audit or review or compilation waived.

PRIORITY: Community Education and Advocacy.

An I/DD agency may host community awareness events and anti-stigma efforts to help ensure a more inclusive community, which can reduce people's reliance on formal services.

Small family support networks, whether currently registered or not, which are in good standing due to the previous year independent CPA report, are especially well-suited to carry out these valuable community-wide activities which indirectly benefit underserved eligible individuals and their families.

Contracts could be fee for service/purchase of service-based to reimburse these organizations for the costs of community awareness and educational events or similar, whenever the focus is on I/DD. An annual limit of \$15,000 per support network is suggested. If the applicant has a prior year report from an independent CPA firm showing good standing and capacity to engage in this way, the audit/review/compilation requirement could be waived.

PRIORITY: Housing Supports.

Fund creative options for Champaign County residents with I/DD and complex service needs, to secure or maintain appropriate living arrangements.

A fully-eligible I/DD organization might offer one-time assistance or short-term service to qualifying persons who do not have appropriate housing but could live independently as a result of ongoing supports matching their needs and preferences. A contract could be grant or reimbursement-based. No waiver of requirement is necessary.

Overarching Considerations:

Eliminating Disparities in Access and Care

Proposals for funding should describe how the program will promote access for historically underinvested populations as identified in the “2001 Surgeon General’s Report on Mental Health: Culture, Race, and Ethnicity.” Members of these groups, people living in rural areas, and those with limited English language proficiency should have access to supports and services; engagement strategies should be identified which overcome barriers related to stigma and infrastructure. An application includes the organization’s Cultural and Linguistic Competence Plan (CLCP). The online system includes a CLCP template consistent with requirements of Illinois Department of Human Services and using National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care (CLAS Standards.) Technical assistance is also available through CCDDDB-CCMHB staff.

Promoting Inclusion and Reducing Stigma

Applications should promote the fullest possible community integration, including in digital spaces. A sense of belonging and purpose can improve well-being, and people are safer when they have routine contacts with other people, whether co-workers, neighbors, members of a faith community, acquaintances at fitness or recreation centers, or social clubs/networks. Positive community involvement helps build empathy, redefine our sense of group identity, reduce stress, and decrease stigma. Stigma limits participation, inhibits economic self-sufficiency, increases individual

vulnerability, and may even be a driver of declining State and Federal support for community-based services. Stigma harms communities and individuals, especially those who have been excluded due to sexuality, gender, race, ethnicity, disability, immigrant/refugee/asylee status, or preferred or first language. The CCDDDB and CCMHB have an interest in building resilience, community awareness, and inclusion, as well as directly challenging negative attitudes and discriminatory practices. Fullest inclusion aligns with standards established by Home and Community Based Services, Workforce Innovation and Opportunity, and the Americans with Disabilities Act.

Outcomes

Applications should identify measures of access for eligible people and of the outcomes expected to result from this participation, along with targets, timeframes, and measurement tools for each. Simple outcomes are appropriate. Programs may ask if people's lives are better as a result of the service. Outcomes reflect what people want and demonstrate a program's successes.

Coordinated System

Toward a more inclusive, efficient, and effective local system, applications should include evidence of collaboration and should acknowledge other resources and how they are linked. The CCDDDB and CCMHB value partnership and collaboration, not only to avoid overserving and overspending but also to reach our least connected residents. Of interest are: combined efforts of providers and schools, support groups, hospitals, advocates, etc.; a commitment to updating information in any resource directories and databases; participation in trainings, workshops, or council meetings with providers of similar services; and partnerships which go further to make sure that all who have a need are reached and that those needs are met. Written working agreements should include details of coordinated services, referral relationships, and other partnerships. Proposals for funding should acknowledge these relationships.

A joint application may be submitted by two or more agencies proposing supports consistent with their shared mission. This could include shared infrastructure, such as office space, data systems, professional services, to achieve organizations' common goals and improve administrative functions, such as bookkeeping and reporting. Another area appropriate for collaboration would be a joint application proposing strategies to stabilize the direct support workforce. An application might also propose to coordinate internet 'access and use' efforts with other local broadband access and use projects, to increase the efficiency and effectiveness of all.

Budget and Program Connectedness

Applications include a Budget Narrative which should explain the relationship between anticipated costs and program components, clarifying the relevance of all expenses, direct and indirect. Per Funding Guidelines, calculation and rationale should be explicit as to the relationship between each expense and the value of the program. Programs offering services billable to Medicaid or other insurance should identify non-billable activities for which the costs may be charged to the CCDDDB/CCMHB. While these funds should not pay for services or supports billable to another payor, the Board has an interest in programs taking advantage of multiple resources, to secure long-term sustainability and to ensure that CCDDDB and CCMHB funding does not supplant other public funding.

Person Centered Planning

Every person who participates in a program should have the opportunity to direct their service plan. **The Person-Centered Planning process** seeks a balance between what is important TO a person and what is important FOR a person. An individual's plan should be responsive to their preferences, clinical and support needs, cultural values, and desired outcomes, helping them recognize and leverage their own strengths and abilities. CCDDDB/CCMHB funding should be associated with people rather than programs. In a self-determined, integrated system:

- *people control their day*, what they do and where, and with whom they interact;
- *people build connections* to their community as they choose, for work, play, learning, and more, in the same places and times used by other community members;
- *people create and use networks of support* of friends, family, community members with similar interests, and allies/associates they choose; and
- *people advocate for themselves*, make informed choices, control their own service plans, and pursue their own aims.

Applications should describe how the proposed activities relate to what people have indicated that they want and need. Program activities are reported regularly, along with data on individuals served.

Added Value and Uniqueness

Applications should identify unique approaches, staff qualifications, and funding mix.

- Approach/Methods/Innovation: cite the recommended, promising, evidence-based, or evidence-informed practice and address fidelity to the model under which services are to be delivered. In the absence of such an approach to meet the community need, describe the innovative approach, including method of evaluation.

- Staff Credentials: highlight credentials and specialized training.
- Resource Leveraging: describe all approaches which amplify CCDDDB and CCMHB resources: state, federal, or local funding; volunteer or student support; community collaborations. If CCDDDB/CCMHB funds are to be used to meet a match requirement, reference the funder requiring match and identify the match amount in the application Budget Narrative.

Expectations for Minimal Responsiveness:

Applications that do not meet these expectations are “non-responsive” and will not be considered for funding. All agencies must be registered using the online system, at <http://ccmhddbrds.org>. All required application forms must be completed and submitted by the deadline. Accessible documents and technical assistance, limited to navigation of these online tools, are available upon request through the CCDDDB/CCMHB staff.

1. Applicant is an eligible organization, demonstrated by responses to the Organization Eligibility Questionnaire, completed during initial registration.
2. All required application forms must be submitted by the deadline. *Late or incomplete applications will not be accepted.*
3. Proposed services or supports relate to I/DD. **How will they improve the quality of life for persons with I/DD?**
4. Application must include evidence that other funding sources are not available to support this program or have been maximized. Other potential sources of support should be identified and explored. The Payer of Last Resort principle is described in Funding Requirements and Guidelines (each board.)
5. Application must demonstrate coordination with providers of similar or related services. Interagency agreements should be referenced. Evidence of interagency referral process is preferred, as this expands the service system’s reach, respects client choice, and reduces risk of overservice to a few.
6. Application must describe continuation of services during a public health emergency. Programs should build on successes with technology and virtual platforms, increasing training and access for direct staff and people served.
7. An applicant should be prepared to demonstrate their capacity for financial clarity, especially if they have answered ‘no’ to any question in the Organization Eligibility Questionnaire or do not have a recent independent audit (or financial report or compilation) report without findings of concern.

Process Considerations:

Priority areas and overarching considerations will be used as discriminating factors which influence final allocation decision recommendations. The CCDDDB and CCMHB use an online system for agencies applying for funding. An agency must complete the one-time registration process, including an organizational eligibility questionnaire, before receiving access to online application forms.

Criteria described in this memorandum are intended as guidance for the Boards in assessing applications for funding. They are not the sole considerations in final funding decisions. Other considerations include the judgment of the Boards and staff, evidence of the provider's ability to implement the services proposed, the soundness of the proposed methodology, and the administrative and fiscal capacity of the agency. An applicant may learn more about the Boards' goals, objectives, operating principles, and public policy positions from review of downloadable documents available on the public page of the online application and reporting system, at <https://ccmhddbrds.org>.

Final decisions rest with the CCDDDB and CCMHB and their judgment concerning the most appropriate and effective use of the fund, based on assessment of community needs and alignment with decision support criteria. The nature and scope of applications may vary widely and may include treatment and early intervention models. A numerical rating/selection methodology is not relevant or feasible. Our focus is on what constitutes a best value to the community, in the service of those who have I/DD, and is therefore based on a combination of cost and non-cost factors, reflecting an integrated assessment of the relative merits of applications using criteria and priorities approved by the CCDDDB and CCMHB. If applications are not sufficiently responsive to the criteria and priorities described in this memorandum, the CCDDDB and CCMHB may choose to set aside funding to support RFPs with prescriptive specifications to address these priorities.

Caveats and Application Process Requirements:

- Submission of an application does not commit the CCDDDB/CCMHB to award a contract or to pay any costs incurred in the application preparation or to pay for any other costs incurred prior to the execution of a formal contract.
- During the application period and pending staff availability, technical assistance will be limited to process questions concerning the use of the online registration and application system, application forms, budget forms, application instructions, and CCDDDB/CCMHB Funding Guidelines. Support is also available for CLC planning.
- Applications with excessive information beyond the scope of the application format will not be reviewed and may be disqualified from consideration.

- Letters of support are not considered in the allocation and selection process. Written working agreements with other agencies providing similar services should be referenced in the application and available for review upon request.
- The CCDDDB and CCMHB retain the right to accept or reject any application, or to refrain from making an award, when such action is deemed to be in the best interest of the CCDDDB and CCMHB and residents of Champaign County.
- The CCDDDB and CCMHB reserve the right to vary the provisions set forth herein at any time prior to the execution of a contract where the CCDDDB and CCMHB deem such variances to be in the best interest of the CCDDDB and CCMHB and residents of Champaign County.
- Submitted applications become the property of the CCDDDB and CCMHB and, as such, are public documents that may be copied and made available upon request after allocation decisions have been made and contracts executed. Submitted materials will not be returned.
- The CCDDDB and CCMHB reserve the right, but are under no obligation, to negotiate an extension of any contract funded under this allocation process for up to a period not to exceed two years, with or without an increased procurement.
- If selected for contract negotiation, an applicant may be required to prepare and submit additional information prior to final contract execution, to reach terms for the provision of services agreeable to both parties. Failure to submit required information may result in disallowance or cancellation of contract award.
- The execution of final contracts resultant of this application process is dependent upon the availability of adequate funds and the needs of the CCDDDB and CCMHB.
- The CCDDDB and CCMHB reserve the right to further define and add application components as needed. Applicants selected as responsive to the intent of this online application process will be given equal opportunity to update proposals for the newly identified components.
- To be considered, proposals must be complete, received on time, and responsive to the application instructions. Late or incomplete applications will be rejected.
- If selected for funding, the contents of a successful application will be developed into a formal contract. Failure of the applicant to accept these obligations can result in cancellation of the award for contract. The CCDDDB and CCMHB reserve the right to withdraw or reduce the amount of an award if the application has misrepresented the applicant's ability to perform.
- The CCDDDB and CCMHB reserve the right to negotiate the final terms of any or all contracts with the selected applicant, and any such terms negotiated as a

result of this process may be renegotiated and/or amended in order to meet the needs of Champaign County. The CCDDDB and CCMHB reserve the right to require the submission of any revision to the application which results from negotiations conducted.

- The CCDDDB and CCMHB reserve the right to contact any individual, agency, or employee listed in the application or to contact others who may have experience and/or knowledge of the applicant's relevant performance and/or qualifications.



DECISION MEMORANDUM

DATE: July 19, 2023
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Lynn Canfield, Executive Director
SUBJECT: **Recommendations for Allocation of PY2024 Funding**

Purpose:

For consideration by the CCMHB, this memorandum presents staff recommendations for funding for the Program Year (PY) 2024 (July 1, 2023 through June 30, 2024). The Board made most funding decisions at their May 24, 2023 meeting, deferring a few pending additional agency information and additional Board revenue. Decision authority rests with the CCMHB and their discretion concerning the most appropriate use of available dollars based on assessment of community needs, best value, alignment with criteria, affordability, and distribution across categories of need and service intensity.

Statutory Authority:

CCMHB funding policies are predicated on the requirements of the Illinois Community Mental Health Act (405 ILCS 20 / Section 0.1 et. seq.) All funds are allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The recommendations offered in this memorandum are based on staff assessment of how closely applications align with statute, CCMHB funding policies, approved decision support criteria and priorities, and Board discussion. Best and Final Offers may be sought as part of the contract negotiation process. The CCMHB reserves the right to refrain from making an award when such action is deemed to be in the best interest of the County.

Requests for PY24 Funding and Budget Impact:

The PY2024 CCMHB funding priorities and decision support criteria were approved on November 16, 2022 and can be [viewed using this link](https://www.co.champaign.il.us/MHBDDB/PDFS/CCMHB%20Funding%20Priorities%20for%20PY2024.pdf) (<https://www.co.champaign.il.us/MHBDDB/PDFS/CCMHB%20Funding%20Priorities%20for%20PY2024.pdf>).

Following submission of proposals, all materials were reviewed by CCMHB staff, including the eligibility questionnaires of new applicants, data on incumbent programs, and full sets of required application forms for all. All proposals were reviewed by Board members during two public meetings. Program summaries used input from all staff and were shared with agencies, board members, and public, to support the Board discussions.

Thirty-eight applications were submitted for the Board’s consideration, totaling **\$5,182,388**. Thirty-five were focused on mental health and substance use disorders, one on I/DD services for very young children, and two others with mix of MH and I/DD focus. All were reviewed by the CCMHB and staff. Nine previously approved PY23-PY24 contracts total \$1,389,440, with \$149,666 for I/DD and \$1,239,774 for MH/SUD. Taken together, the MH/SUD portion totals \$5,761,945, exceeding last year’s MH/SUD awards of \$4,626,208 by \$1,135,737 and exceeding the projected available amount by \$968,095. The total PY24 allocation target amount of **\$5,637,176** was based on an early projection of 2024 revenue, with \$4,827,293 for MH/SUD and \$809,883 for I/DD. This is an increase of \$264,780 over PY23 total awards of \$5,372,396.

The May 2023 staff recommendations were affordable within the revenue projection available to us at that time. The difference between the amount available for PY24 and the total of all requests was \$934,652, making this the most competitive CCMHB allocation process in many years.

One request was denied for CCMHB Funding but recommended for consideration through the I/DD Special Initiatives Fund pending substantial revisions. The Board deferred decisions on three other requests, pending PY2022 agency audit information and increased 2024 CCMHB revenue projection. The total of awards approved in May was \$4,204,246, holding back **\$43,490** to fund deferred programs. As the Board’s 2024 budgets were developed, with input from County officials, the revenue projection was increased by an amount which allows them to spend another \$91,222 on PY24 contract awards. At this time, the Board may increase total PY24 allocations by **\$134,712**.

Staff Recommendations:

The following requests for funding were not awarded in May. This section describes Board actions and staff and agency follow-up. The first was denied, with an option to revise for I/DD Special Initiatives funding, where a contract would be affordable but would not meet requirements without a change to the target population. The others were deferred for audit details and in the event of increased available funding.

CRIS Healthy Aging - Improving Family Caregiver MH

- *NEW Program Request: \$125,000, 45% of total program revenue*
- *Priority: Closing the Gaps in Access and Care*
- The Board denied CCMHB funding as recommended for **CRIS Healthy Aging - Improving Family Caregiver MH**, deferring for later consideration of funding through the I/DD Special Initiatives fund, with programmatic revisions to focus on I/DD and pending approval by CCDDDB.
- Subsequent to this action, CCMHB staff discussed the option with the applicant, who declined to revise the target population focus for consideration of I/DD Special Initiatives funding. ***No Board action is requested at this time.***

The Well Experience – Well Family Care Program

- *Request: \$256,656, 51% of total program revenue. When adjusted by error in expense form, the total request is \$220,656*
- *Priority: Thriving Children, Youth, and Families*
- **Required prior to contract:** *revise financial forms; in Program Plan Narrative, elaborate on database or assessment tools used to collect outcome and other data; provide PY22 audit and resolve any findings; submit a letter of engagement for PY23 audit and assurance of completion prior to 12/31/23 deadline.*
- **Special provisions:** *collaborate with Coalition, youth centers, other similar providers, and SOFFT/LAN; develop outcomes with support from the Evaluation Capacity Building Project.*
- The Board deferred a decision, until additional information and funds are available, on CCMHB funding as recommended for **The Well Experience – Well Family Care Program:**
- The agency continues to share updates on their audit progress. While the audit is not completed, the director has expressed confidence that their work with the firm conducting the audit, as well as with support they received from our consultant, has set the agency in a much better position for management and reporting of finances. **No Board action is requested at this time.**

Urbana Neighborhood Connections Center - Community Study Center

- *Request: \$25,500, 15% of total program revenue*
- *Priority: Thriving Children, Youth, and Families*
- **Required prior to contract:** *revise financial forms; in Program Plan Narrative, identify numeric utilization targets; letter of engagement for PY23 audit with assurance of completion prior to 12/31/23 deadline.*
- **Special provisions:** *complete eligibility questionnaire (2021 version); collaborate with Coalition, youth centers, and SOFFT/LAN; work with Evaluation Capacity Building Project on Social Emotional outcome.*
- The Board deferred a decision, until additional information and funds are available, on CCMHB funding as recommended for **Urbana Neighborhood Connections Center- Community Study Center.**
- The agency has provided the supplemental PY22 audit information required with the contract. CCMHB staff and consultant reviewed for any negative findings which would impact continued funding. When staff informed with agency that full eligibility is restored and CCMHB may now consider funding the PY24 program, the Director requested the application be withdrawn from consideration due to the impact of contract requirements. **No Board action is requested at this time.**

WIN Recovery – Community Support ReEntry Houses

- *Request: \$123,198, 44% of total program revenue*
- *Priority: Crisis Stabilization (PY23)*
- **Required prior to contract:** *revise Program Plan Narrative (include numeric utilization targets, PY24 priority, and any other updates related to PY24); submit a letter of engagement for PY23 audit and assurance of completion prior to 12/31/23 deadline.*

- **Special Provisions** (to address during the contract year): participate in Reentry Council and CSPH; exception to restriction on staff with felony within 5 years; document client residency pre-incarceration; report quarterly on # of people in the home for greater than three months.
- The Board deferred a decision, until additional information and funds are available, on CCMHB funding as recommended for **WIN Recovery – Community Support ReEntry Houses**.
- The agency has provided supplemental PY22 audit information required with the contract. CCMHB staff and consultant have reviewed and found no negative findings which would impact eligibility for continued funding. The staff recommendation is to fund the full PY24 request, with the pre-contract requirements and special provisions listed above.

Motion to *approve* CCMHB funding of **\$123,198** as recommended for **WIN Recovery – Community Support ReEntry Houses**, subject to the caveats as presented in this memorandum:

- _____ Approved
- _____ Denied
- _____ Modified
- _____ Additional Information Needed

The total projected revenue available for additional allocation to PY24 contracts is \$134,712 so that the WIN Recovery program is affordable. If there is a subsequent increase in 2024 revenue projection, the CCMHB could make additional awards.

CCMHB PY24 Funding Decisions		PY2023 Awards	PY2024	PY2024	PY2024 Awards
Agency	Program	Extended for PY2024	Requests	AWARDS	Extended for PY2025
CCRPC - Community Services	Homeless Services System Coordinatio	\$54,281			
	Youth Assessment Center		\$76,350		\$76,350
CRIS Healthy Aging	Improving Family Caregiver MH - NEW		\$125,000	<i>denied/deferred, not applying for IDDSI</i>	
CU at Home	Shelter Case Management Program		\$403,564	\$256,700	
CU Early	CU Early (MH and DD) - NEW		\$77,184	\$77,184	
			\$4,043 for DD	\$4,043 for DD	
CC Children's Advocacy Center	Children's Advocacy		\$63,911		\$63,911
CC Christian Health Center	Mental Health Care at CCCHC		\$33,000		\$33,000
CC Head Start/Early Head Start	Early Childhood MH Svcs (MH and DD)	\$347,235			
		\$149,666 for DD			
CC Health Care Consumers	CHW Outreach and Benefit Enrollment		\$91,054		\$86,501
	Justice Involved CHW Services & Benefits		\$94,892		\$90,147
	Disability Services	\$91,500			
Community Svc Center of Northern C	Resource Connection		\$75,069		\$68,609
Courage Connection	Courage Connection	\$127,000			
Crisis Nursery	Beyond Blue-Champaign County		\$100,000		\$90,000
Cunningham Childrens Home	ECHO Housing and Employment Suppo	\$127,249			
	Families Stronger Together	\$398,092			
DSC	Family Development (DD)		\$656,174		\$656,174
			<i>'all I/DD</i>		<i>'all I/DD</i>
Don Moyer Boys and Girls Club	C-U CHANGE		\$100,000	\$75,000	
	CUNC		\$132,322	\$110,000	
	Community Coalition Summer Initiatives		\$107,000	\$90,000	
	Youth and Family Services		\$160,000	\$160,000	
East Central IL Refugee Mutual Assist	Family Support & Strengthening		\$71,300		\$62,000
Family Service of CC	Counseling		\$30,000		\$30,000
	Disability Benefits for the Family - NEW		\$72,619		\$0
	Self-Help Center		\$28,930		\$28,430
	Senior Counseling & Advocacy		\$178,386		\$178,386
FirstFollowers	FirstSteps Community Reentry House	\$39,500			
	Peer Mentoring for Reentry	\$95,000			
GROW in Illinois	Peer-Support	\$129,583			
Immigrant Services of CU	Immigrant Mental Health Program - NEW		\$119,705	\$90,000	
Mahomet Area Youth Club	Bulldogs Learning and Succeeding Together		\$12,000		
	MAYC Members Matter!		\$27,405		
Promise Healthcare	Mental Health Services		\$352,035		\$330,000
	PHC Wellness		\$107,078		\$107,078

CCMHB PY2024 Allocation Requests and Recommendations (continued)		PY23-PY24	PY2024	PY2024	PY24-PY25
		Commitments	Request	Awards	Awards
Rape Advocacy, Counseling & Educat	Sexual Trauma Therapy Services - NEW	n/a	\$149,284		\$140,000
	Sexual Violence Prevention Education	n/a	\$82,996		\$75,000
Rosecrance Central Illinois	Benefits Case Management	n/a	\$80,595	\$80,595	
	Child & Family Services	n/a	\$83,500	\$73,500	
	Criminal Justice PSC	n/a	\$330,000	\$320,000	
	Crisis Co-Response Team (CCRT)	n/a	\$207,948	\$207,948	
	Recovery Home	n/a	\$100,000	\$100,000	
	Specialty Courts	n/a	\$178,000	\$178,000	
Terrapin Station Sober Living	Recovery Home	n/a	\$79,677	\$79,677	
The UP Center of CC	Children, Youth & Families Program	n/a	\$190,056	\$190,056	
The Well Experience	Well Family Care Program	n/a	\$256,656	<i>deferred for later info on audit and revenue</i>	
Urbana Neighborhood Connections	Community Study Center	' n/a	\$25,500	<i>deferred, then withdrawn by agency</i>	
WIN Recovery	Community Support ReEntry Houses	' n/a	\$123,198	\$123,198	
	Total PY24 Awards	\$1,409,440	\$5,182,388	\$2,211,858	\$2,115,586
		PY23-PY24 Awards	PY24 Requests	PY24 Awards	PY24-PY25 Awards
	MI-SUD only	\$1,259,774	\$4,522,171	\$2,207,815	\$1,459,412
	DD set-aside	\$149,666	\$660,217	\$4,043	\$656,174
<i>PY24 total awards RECOMMENDED as of July 19 = \$5,736,884, with \$809,883 for I/DD and \$4,927,001 for MI/SUD</i>					
<i>PY24 total projected available was \$5,637,176, as of May 24, \$5,657,176 as of June 1, and \$5,748,398 as of July 19</i>					

Current Priority Areas Across Champaign and Vermilion Counties From July, 2023:

Active Living	Biking, Walking, Running, Active Living for People with Disabilities, Active Living for people with Chronic Illness, Accessibility
Healthy Eating	Nutrition Education, Access to Quality – Healthy Foods
Food Environment	Food Security, Food Eco System, Local Food Production, Food Storage, Food Transportation
Maternal and Child Health	Child Nutrition, Breast Feeding, Maintaining Delivery Departments,
Health and Aging	Congregate Meal Sites, Providing Nursing Homes to seniors, Memory Care,
Substance Use	Counseling, Overdoses Prevention and Response, Narcan Education, Harm Reduction, Recovery Oriented System(s) of Care (ROSC), Preventing Youth Substance use
Mental Health and Wellness	Suicide Prevention, Paraprofessionals, Worker Burnout, Building Support Networks, Concept Mapping, Difficulties Navigating Medicaid and insurance, Health Centers at Schools,
Violence Prevention / Trauma Resilience	Blueprint to end gun violence, Domestic Violence Prevention, Trauma-Informed Systems of Care, Build Community between Communities, Mentorship, Police – Community Relations, Inter Race Relations
Income / Poverty	Homelessness, Home Ownership, Family Shelter, Low – Cost Housing, Tiered support for housing stability.
Obesity	Separated out from Active Living and Healthy Eating. Obesity outcomes can be modified by all priority areas including: Active Living, Healthy Eating, Food Environment, Maternal and Child Health, Health and Aging, Substance Use, Mental Health and Wellness, Violence Prevention / Trauma Resilience, and Income / Poverty.

Four MAPP Assessments to be completed for Community Health Plan:

Community Health Status

Community Themes and Strengths

Local Public Health System

Forces of Change Assessment

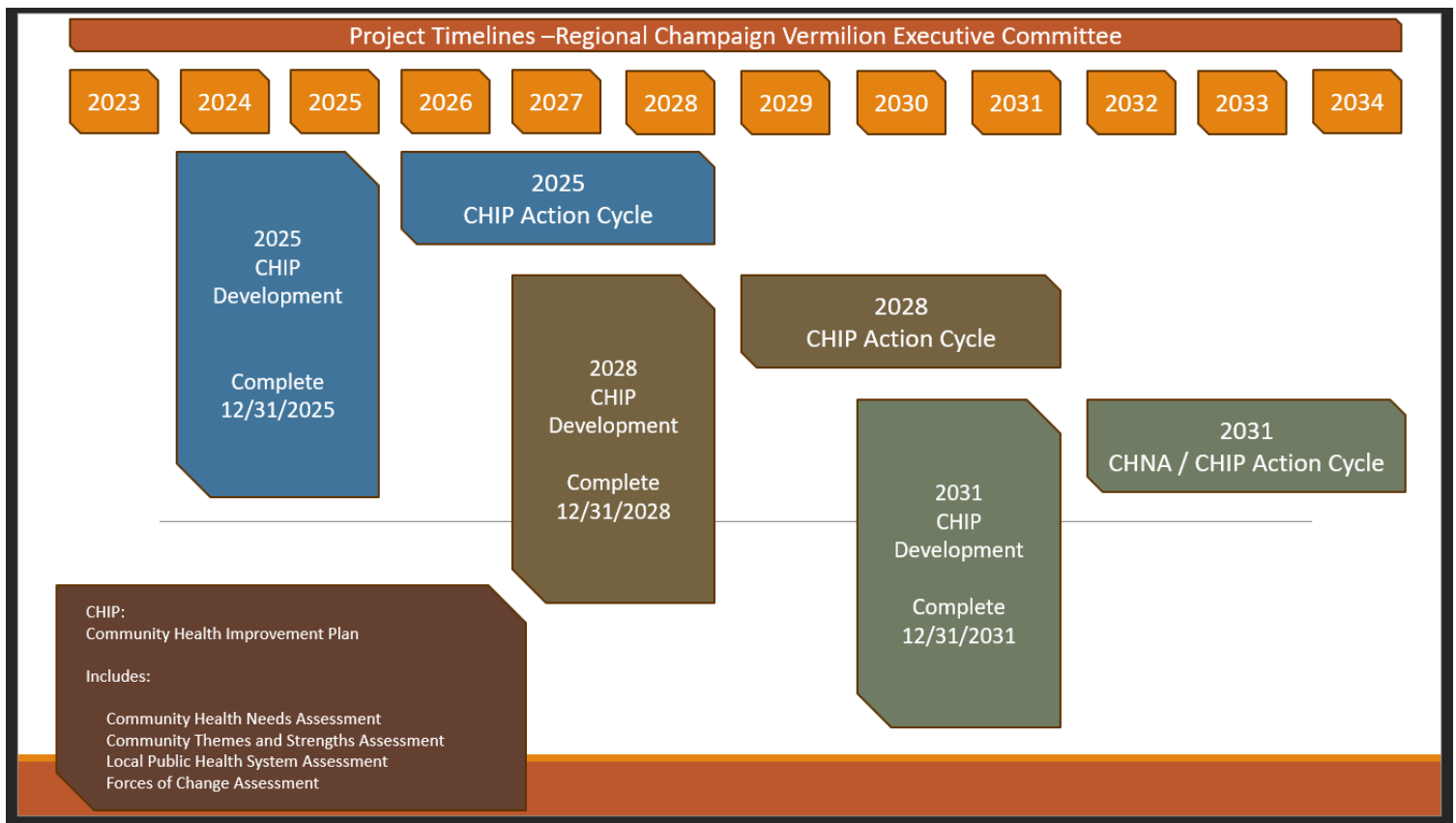
Partner Workgroups:

Vermilion County Mental Health Initiative	Champaign County Community Coalition
Violence Prevention Task Force Vermilion County	Healthy Champaign County
Vermilion County Income / Poverty Workgroup	Champaign County Behavioral Health Workgroup
Live Well Vermilion County	

2025 Community Health Plan Rough Timeline:

2024	January	Create Steering Committees for CC and VC
	February	Begin Community Health Status Assessment and Local Data Collection
	March	
	April	
	May	
	June	
	July	Community Health Status Assessment Complete
	August	
	September	Begin Local Public Health System Assessment
	October	
	November	
	December	Local Public health System Assessment Completed
2025	January	Begin Community Themes and Strengths Assessment
	February	
	March	Community Surveying
	April	Survey Results – 1 st Draft Complete - Community Review
	May	Contributor Reviews and Final Edits and Name Checks
	June	2025 Community Health Improvement Plan Finished
	July	Present Plan
	August	Begin 2025 Community Health Improvement Plan Action Cycle
	September	
	October	
	November	
	December	

Community health planning over the next decade:



Feedback and participation are encouraged!

Please contact JR Lill by phone (872 212-3413) or by Email jlill@c-uphd.org with any inquiries.

CCMHB Liaison Choices 2023

	Jane Sprandel	Daphne Maurer	Matthew Hausman	Elaine Palencia	Jen Straub	Jon Paul Youakim	Joe Orm-Osagle	Molly McRay	Lisa Liggins-Chan
Courage Connection (4th Mon., 5:30pm)									
CCRPC (Head Start and Community Services)									
Cunningham Children's Home(meets qtrly)									
Children's Advocacy Ctr (4th Thurs., 9 am)									
CC Health Care Consumers(4th Thurs., 6 p.m.)									
Christian Health Center (last Sat., 10 a.m.)									
Community Service Ctr (3rd Thurs., 4:30 pm)									
Crisis Nursery (2nd Wed., 5:30 pm)									
CU at Home									
CU Early									
Don Moyer (3rd Tues., 7 am)									
DSC (4th Thurs., 5:30 pm)									
ECIRMAC (Refugee Ctr (2nd Tues., 4 pm)									
Family Service (2nd Mon., noon)									
First Followers (generally 3rd Fri., 5 pm)									
GROW in IL (last Mon., 7 pm)									
Immigrant Services of CU									
Promise Healthcare (4th Tues., 6 pm)							X		
RACES (3rd Thurs., 6 pm)									
Rosecrance (last Tues, 4:30 pm)									
Terrapin Station Sober Living									
UP Center (2nd Wed., 6:30 pm)									
Well Experience (4th Sat at noon)									
WIN Recovery (2nd Monday, 5:30 p.m.)									
County Board Opioid Settlement Task Force								X	
Community Coalition (2nd Wed., 3:30pm)									X
Expo Committees (various)									