
**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—February 21, 2024

*This meeting was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Lisa Liggins-Chambers, Chris Miner, Jane Sprandel, Joe Omo-Osagie, Jen Straub, Jon Paul Youakim

MEMBERS EXCUSED: Molly McLay, Elaine Palencia

STAFF PRESENT: Kim Bowdry, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Jacinda Dariotis, UIUC Family Resiliency Center; Brenda Eakins, , GROW; Nicole Frydman, UP Center; Laura Lindsey, Courage Connection; Lisa Benson, Katie Harmon, CCRPC; Melissa Pappas, Dave Kellerhalls, Melissa Courtwright, CU at Home; Rosecrance; Vicki Niswander, CCDDDB; Nelson Novak, Terrapin Station Sober Living (TSSL); Cindy Crawford, Community Service Center of Northern Champaign County (CSCNCC)

CALL TO ORDER:

Dr. Jon Paul Youakim called the meeting to order at 5:45 p.m.

ROLL CALL:

Roll call was taken, and a quorum was present. CCMHB member Chris Miner requested to attend remotely due to business out of town. In compliance with the CCMHB By-Laws a motion was requested by Dr. Youakim to allow his remote attendance.

MOTION: Dr. Youakim moved to allow remote attendance for Chris Miner for this meeting due to business out of town. Ms. Sprandel seconded the motion. All CCMHB members voted aye and the motion passed.

APPROVAL OF AGENDA:

An agenda was available for review and approved by a unanimous vote.

CCDDB and CCMHB SCHEDULES:

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

PRESIDENT'S COMMENTS:

Dr. Youakim announced the February 28, 2024 study session will be cancelled.

EXECUTIVE DIRECTOR'S COMMENTS:

Director Canfield reviewed the conferences she recently attended. A written report will be presented at a future meeting.

APPROVAL OF CCMHB MINUTES:

Minutes from the 1/17/2024 board meeting were included in the packet. Ms. Sprandel requested a correction on the date for the November 2023 minutes.

MOTION: Mr. Omo-Osagie moved to approve the minutes with the discussed correction from the 1/17/24 MHB meeting. Dr. Liggins-Chambers seconded the motion. A voice vote was taken. The motion passed.

VENDOR INVOICE LISTS:

Vendor Invoice Lists were included in the Board packet.

MOTION: Ms. Sprandel moved to approve the Vendor Invoice Lists. Mr. Omo-Osagie seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

Staff reports were included in the packet from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson.

NEW BUSINESS:

CSPH Strategic Plan:

Katie Harmon, Continuum of Care Coordinator for Champaign County Regional Planning Commission (CCRPC) provided an update on the Continuum of Service Providers to the Homeless' Strategic Plan, with goals and detailed steps. Board members were given an opportunity to ask questions following the presentation.

PY2025 Applications for Funding:

A briefing memorandum, timeline, draft review checklist, and lists of applications submitted online on or before the February 12, 2024 due date were included in the Board packet. Director Canfield and Board members discussed the review process.

Revised Travel Policy:

A Decision Memorandum and a revised CCDDDB-CCMHB Travel and Business Expense Policy was included in the packet for review.

MOTION: Dr. Youakim moved to approve the revised CCDDDB-CCMHB Travel and Business Expense Policy as presented. Ms. Sprandel seconded the motion. A voice vote was taken, and the motion passed unanimously.

OLD BUSINESS:

Evaluation Capacity Building Project:

Dr. Jacinda Dariotis from the University of Illinois Family Resiliency Center provided an oral update on the project.

Expo Update:

Save the Date flyers for 2024 and an updated financial summary on the 2023 event were included in the Board packet.

2nd Quarter Program Service Reports:

Reports from the second quarter were included in the Board packet.

211 Fourth Quarter 2024 Reports:

An activity report for Champaign County from October 1 through December 31, 2023 was included in the Board packet.

SUCSESSES AND AGENCY INPUT:

None.

BOARD TO BOARD REPORTS:

None.

COUNTY BOARD INPUT:

No report.

CCDDB INPUT:

The CCDDB met earlier in the day.

BOARD ANNOUNCEMENTS AND INPUT:

None.

ADJOURNMENT:

The meeting adjourned at 7:15 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Operations and Compliance Coordinator

**Minutes were approved at the 3/20/24 CCMHB meeting.*