



Dana Brenner
Facilities Director
Champaign County
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Date: April 13, 2023
RE: **Champaign County Courthouse Parking Gates**

Dear Dana,

The following constitutes Bailey Edward's proposal for Professional Services on the above referenced project.

1. Overview: Champaign County would like certain parking restriction improvements at the Champaign County Courthouse parking area. Improvements include restricting public access to the parking area and limiting public parking to a portion of the north lot.
2. Project Design Team: Robin Whitehurst, Principal
Karla Smalley, Project Manager
GHR, Engineering
3. Construction Budget: TBD
4. Schedule: Bid: July 2023; Construction start: September 2023
5. Documents Reviewed: Courthouse Drawings

Professional Services:

BASIC SERVICES Design Phase
Bidding and Permit
Construction Administration

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PROFESSIONAL
SERVICES
PAGE 13

ADDITIONAL SERVICES

Warranty Review
Environmental (hazardous) Design
On Site Observation

Deliverables

24"x36" Drawings
8.5"x11" Project Manual
PDF copies of documents

Compensation

Based upon the *Project Understanding* and *Professional Services* above and upon the *Qualifications* section that follows, we propose professional service fees as follows:

SERVICES FEE

For the Services defined in the *Professional Services* section above, we propose a fixed amount as follows:

Design Phase	\$28,000	66%
Bidding and Permit	\$2,500	6%
Construction Administration	\$12,000	28%
	<u>\$42,500</u>	<u>100%</u>

REIMBURSABLE SERVICES

The cost for allowable reimbursable expenses for this project is estimated to be:

The cost of record drawings will be determined later and the Agreement amended accordingly (if required).

Topographic Survey	\$6,000
Printing (estimate)	<u>\$1,500</u>
	<u>\$7,500</u>

ADDITIONAL SERVICES FEE

If Champaign County chooses to initiate construction, the following fees for Additional Services defined in the *Professional Services* section above is as follows:

Construction On-Site Observation (additional site visits/hourly fee)	\$4,500
Warranty Review (hourly fee if needed)	<u>\$1,500</u>
	<u>\$6,000</u>

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EXCLUSIONS:

- Printing of Bidding and Permit Sets Beyond allowance indicated above
- Permit Fees
- LEED Building Design
- Record Drawings
- Registration Services
- Landscape
- GPR
- Utility use projections

QUALIFICATIONS

- Three (3)** Client/User meetings are included.
- Opinions of Probable Construction Cost will be provided at the DD and 100% Document Submissions, two (2) total.
- Three (3)** total site visits (one per month of anticipated construction) during construction by either the Project Manager, Project Architect, Construction Observer or Project Engineers are included in the Construction Administration fee.
- Construction Administration and Construction Observation services will be provided for a maximum of one hundred (100) days from award of contract to preferred bidder.
- One (1)** field survey visit is included.

Respectfully Submitted,

Robin Whitehurst, Principal
 312.789.4012
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Karla Smalley
 217.866.1973
ksmalley@baileyedward.com

x _____

Name: **STEVE SUMMERS**
 Title: **CHAMPAIGN COUNTY EXECUTIVE**

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