Process for Placing Items on County Board Committee Agendas

	Monthly Deadline for Submission of			
COMMITTEE	Documents	Submit Electronic Documents to:	Committee Chair	Typical Meeting Date
County Facilities	4pm - Last Monday of Month	Mary Ward - maward@co.champaign.il.us	Jenny Lokshin	Tuesday following 1st Monday at 6:30pm
Environment & Land Use	4pm - Last Monday of Month	Liz Dillingham - edillingham@co.champaign.il.us	Eric Thorsland	Thursday following 1st Monday at 6:30pm
Highway	4pm - Last Monday of Month	Michelle Carter - mcarter@co.champaign.il.us	Lorraine Cowart	Friday following 1st Monday at 9am
Justice & Social Services	4pm - First Monday of Month	Megan Robison - mrobison@co.champaign.il.us	Leah Taylor	Tuesday following 2nd Monday at 6:30pm
Policy, Personnel & Appointments	4pm - First Monday of Month	Megan Robison - mrobison@co.champaign.il.us	Chris Stohr	Tuesday following 2nd Monday at 6:30pm
Finance	4pm - First Monday of Month	Megan Robison - mrobison@co.champaign.il.us	Stephanie Fortado	Tuesday following 2nd Monday at 6:30pm
County Board	4pm - 2nd Tuesday of Month	Megan Robison - mrobison@co.champaign.il.us	Kyle Patterson	3rd Thursday following 1st Monday

See following pages for specific dates

Facilities - ELUC - Highway Deadlines

January Meeting	Friday, December 22, 2023 *Monday/Tuesday is a holiday
February Meeting	Monday, January 29, 2024
March Meeting	Monday, February 26, 2024
April Meeting	Monday, March 25, 2024
May Meeting	Monday, April 29, 2024
luna Maating	Tuesday , May 28, 2024
June Meeting	*Monday is a holiday
NO MEETING IN JULY	NO MEETING IN JULY
August Meeting	Monday, July 29, 2024
September Meeting	Monday, August 26, 2024
October Meeting	Monday, September 30, 2024
November Meeting	Monday, October 28, 2024
December Meeting	NO MEETING IN DECEMBER DUE TO ELECTION

Committee of the Whole Deadlines

(Justice & Social Services, Policy Personnel, & Appointments, Finance)

January Meeting	Friday, December 29, 2023 *Monday is a holiday
February Meeting	Monday, February 5, 2024
March Meeting	Monday, March 4, 2024
April Meeting	Monday, April 1, 2024
May Meeting	Monday, May 6, 2024
June Meeting	Monday, June 3, 2024
NO MEETING IN JULY	NO MEETING IN JULY
August Meeting	Monday, August 5, 2024
September Meeting	Friday , August 30, 2024 *Monday is a holiday
October Meeting	Monday, October 7, 2024
November Meeting	Friday, November 8, 2024
November Meeting	*Monday is a Holiday
December Meeting	NO MEETING IN DECEMBER DUE TO ELECTION

County Board Deadlines

January Meeting	Tuesday, January 9, 2024
February Meeting	Tuesday, February 13, 2024
March Meeting	Tuesday, March 12, 2024
April Meeting	Tuesday, April 9, 2024
May Meeting	Tuesday, May 14, 2024
June Meeting	Tuesday, June 11, 2024
July Meeting	Tuesday, July 9, 2024
August Meeting	Tuesday, August 13, 2024
September Meeting	Tuesday, September 10, 2024
October Meeting	Tuesday, October 15, 2024
November Meeting	Tuesday, November 12, 2024
December Meeting	Tuesday, December 10, 2024