



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

*PLEASE REMEMBER this meeting is being audio recorded.
Speak clearly into the microphone during the meeting.*

Champaign County Developmental Disabilities Board (CCDDB) AGENDA

Wednesday, January 22, 2020, 8AM
Brookens Administrative Building
1776 E. Washington St., Urbana, IL 61802
Lyle Shields Meeting Room

(Members of the Champaign County Mental Health Board are invited to sit in as special guests)

1. Call to Order
2. Roll Call
3. Approval of Agenda*
4. Citizen Input/Public Participation
At the chairperson's discretion, public participation may be limited to five minutes per person.
5. President's Comments – Ms. Deb Ruesch
6. Executive Director's Comments – Lynn Canfield
7. Approval of CCDDB Board Meeting Minutes* **(pages 3-8)**
Minutes from 12/18/19 are included. Action is requested.
8. Expenditure List* **(pages 9-12)**
The December and January "Expenditure Lists" are included in the packet. Action is requested.
9. New Business
 - A. CILA Lease Agreements* **(pages 13-14)**
A Decision Memorandum regarding terms for updated lease agreements is included in this packet. Board action is requested.
 - B. Chicago Tribune Article **(pages 15-20)**

The Chicago Tribune article “Even with a court order, families struggle to find services for developmentally disabled adults: ‘We have great programs, you just can’t get into them.’” is included for information only.

C. Mini-Grant Update (pages 21-22)

Included for information is a Briefing Memorandum on steps taken by Board staff since the CCDDDB’s approval of recommendations of funding.

D. UCP Update (page 23)

Included in the packet for information only is a Briefing Memorandum providing updates on the terminated UCP Vocational Services contract.

E. Board Direction

For board discussion of planning and funding. No action is requested.

F. Successes and Other Agency Information

Funded program providers and self-advocates are invited to give oral reports on individuals’ successes. At the chairperson’s discretion, other agency information may be limited to five minutes per agency.

10. Old Business

A. Meeting Schedules (pages 24-27)

Copies of CCDDDB and CCMHB meeting schedules and CCDDDB allocation process timeline are included in the packet for information.

B. Acronyms and Glossary (pages 28-35)

A list of commonly used acronyms is included for information.

11. CCMHB Input

12. Staff Reports

For information are reports with attachments from Kim Bowdry (pages 36-39), Stephanie Howard Gallo (pages 40-54), and Shandra Summerville (pages 55-67).

13. Board Announcements

14. Adjournment

**Board action requested*

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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –December 18, 2019

*Brookens Administrative Center
Dimit Room
1776 E. Washington St.
Urbana, IL*

8:00 a.m.

DRAFT

MEMBERS PRESENT: Gail Kennedy, Deb Ruesch, Anne Robin, Sue Suter

STAFF PRESENT: Kim Bowdry, Lynn Canfield, Mark Driscoll, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Danielle Matthews, Sarah Perry, Patty Walters, Annette Becherer, Heather Levingston, Laura Bennett, Scott Burner, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Katie Harmon, Regional Planning Commission (RPC); Mel Liong, Jermaine Warren, PACE; Georgiana Schuster, Citizen'

CALL TO ORDER:

Ms. Ruesch called the meeting to order at 8:05 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

DRAFT

APPROVAL OF AGENDA:

The agenda was in the packet for review. The agenda was approved.

CITIZEN INPUT:

None.

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PRESIDENT’S COMMENTS:

None.

EXECUTIVE DIRECTOR’S COMMENTS:

None.

APPROVAL OF CCDDDB MINUTES:

Minutes from November 20, 2019 were included in the Board packet.

MOTION: Dr. Robin moved to approve the CCDDDB minutes from November 20, 2019. Dr. Kennedy seconded the motion. A voice vote was taken and the motion was passed.

NEW BUSINESS:

Individual Mini-Grant Award Recommendations:

A Revised Decision Memorandum was posted online and distributed. With over 200 Champaign County residents enrolled in PUNS and underserved, the CCDDDB created a grant opportunity for those people to identify and request specific assistance to support their needs. This opportunity was made available to people who qualify for but are not receiving a state-waiver service or ongoing CCDDDB or CCMHB funded service, who have a need or preference which can be met by one-time specific assistance, and who are not related to a CCDDDB or CCMHB member or staff person. A NOFA was announced in the News-Gazette, on our application site, and distributed broadly through provider and stakeholder networks and email lists. A total of 56 applications were received by the deadline, with requests totaling \$153,268.30.

Non-review staff found the following applications to be ineligible, and they were not considered by the review committee. The requests total \$22,867.56:

ID #	Requested	Ineligible reason (staff follow-up in parentheses)
1	\$4,470	enrolled in IDHS waiver-funded program
3	\$1,080.78	enrolled in IDHS waiver-funded program
10	\$4,000	not enrolled in PUNS (refer applicant to RPC ISC)
36	\$220	enrolled in DSC Community First program
47	\$3,898.78	enrolled in DSC IFS program
50	unknown	incomplete application
52	\$4,599	not enrolled in PUNS (refer applicant to RPC ISC)
53	\$2,399	not enrolled in PUNS (refer applicant to RPC ISC)
54	\$2,200	not enrolled in PUNS (refer applicant to RPC ISC)

De-identified applications were distributed to review committee members: Sue Suter and Anne Robin, CCDDDB Members; Mark Driscoll and Shandra Summerville, CCDDDB Staff; and Linda Tortorelli, community member/family advocate.

The committee met three times for discussion and forwarded the following recommendations back to non-review staff, for the preparation of this memorandum for full Board review and approval. The review committee asked non-review staff questions about rules, process, and budget. While they did not direct any questions to applicants, several recommendations for CCDDDB staff include follow up with the applicants, which may result in referrals to programs, application for scholarships, or purchase of less expensive options. Attached is a full report from the committee regarding their work, recommendations, and suggestions for future 'mini-grant' application processes. The committee's spreadsheet has been incorporated into the body of this memorandum.

While the total initial amount approved for this individual award process was \$55,640, the CCDDDB discussed, during their November meeting, authorizing a higher total amount due to available funds.

UPDATE: During non-review staff preparation for next steps, four additional applicants were found to be ineligible due to their enrollment in CCDDDB funded long-term supports (FDC, IFS and Service Coordination). These four ineligible applications are marked with an asterisk below. Review Committee Recommendations:

The review committee recommends funding a total of \$62,508.02 of the requests, including some partial and some conditional, as follows:

ID #	Requested	Recommended	ToPurchase (staff follow-up in parentheses)
4	\$135	\$300	television
5	\$4,516.17	\$2,500	jacuzzi tub, shower fixture, partial fence (with applicant input); no installation
6	\$4,990.91	\$2,000	basketball court, deck, up to \$300 for Smart TV; no trampoline or X-box
7	\$5,000	\$2,500	service dog; fundraise the balance
8	\$5,000	\$2,000	toward MacBook Pro, fitness membership, iPhone 11 Pro, interview clothes; no CDL training
9	\$154.56	\$155	forearm crutches
11	\$6,598	\$2,000	various musical instruments, lessons
12	\$5,040.52	\$2,000	toward bicycle trailer; (seek camp scholarship)
16	\$5,221	\$5,000	two hearing aids
17	\$2,220	\$2,000	ONLY IF no scholarship, respite weekend & summer camp (Camp New Hope)
18	\$919.99	\$920	laptop and support animal, supplies
*19	\$649.99	\$650	iPad
*20	\$649.99	\$650	iPad
21	\$2,255	\$1,000	clothes, personal hygiene items, up to \$300 for TV; no xbox with subscription, no cable with internet
*22	\$5,000	\$1,000	up to 20 sessions with reading tutor
23	\$2,356	\$1,400	\$650 for iPad; Larkin's Place, YMCA swim lessons ONLY if scholarship is denied; no CUSR Summer Camp

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24	\$1,148.99	\$1,149	laptop, router, orthopedic shoes
25	\$3,500	\$2,250	dental work through Familia Dental; up to \$650 for iPad
26	\$2,877.19	\$1,350	up to \$700 for iPhone, up to \$650 for iPad; no Segway
27	\$4,565.94	\$2,500	toward video equipment and laptop (with applicant input)
28	\$2,577.93	\$1,159	Apple watch, c-pen reader, up to \$650 for iPad; no scale or security camera
29	\$1,062	\$1,062	YMCA membership ONLY IF scholarship is denied
30	\$4,044	\$2,024	\$100 boots, up to \$650 for iPad, \$500 bike, \$325 mattress, \$149 window, up to \$300 for TV; no door, dryer, X-box, food, or rent
31	\$4,627.88	\$2,315	one of two requested car seats (seek family input on options)
32	\$3,254.87	\$1,500	single trike bike; no Terra Trike tandem (seek family input)
33	\$5,000	\$2,500	with request #34, \$5,000 for bathroom remodel materials
34	\$5,000	\$2,500	with request #33, total \$5,000 (above)
35	\$2,174.67	\$1,685	\$519 laptop, \$488 bed w/ desk, \$240 bike, \$240 Planet Fitness membership, \$198 sewing machine/kit; no to hoverboard and driving school due to no documentation (inform family that Marion Joy Hospital will assess person's capacity to drive)
37	\$3,750	\$1,000	cooking class (suggest they consider a less expensive option)
*38	\$5,000	\$2,500	materials for accessible bathroom remodel; no installation
39	\$818.33	\$818.33	laptop, GoTalk9, GoTalk overlay software, Bear Hug vest, Snug earmuffs protectors
40	\$553.15	\$844	up to \$650 for iPad, screen protector, case, TouchChat app
42	\$1,025.98	\$1,025.98	laptop with finger print reader
44	\$4,880	\$1,840	camp, respite weekends; no to speech therapy and Bowflex
45	\$340.71	\$340.71	Kindle Fire tablet with kid-proof case, noise canceling headphones, beanbag chair
46	\$3,322.99	\$2,000	gas and car expenses and lunch while traveling for doctor and therapy, Schwinn bike, computer, clothing, shoes, weight machine, karate school and uniform, dental work (solicit client and family input on purchases and travel expense to be paid with award)
48	\$3,750	\$2,500	materials for accessible bathroom; no installation
49	\$5,000	\$2,000	shower chair, detachable showerhead, reclining beauty chair, blood pressure machine, stethoscope, Zinus Night Therapy Cooling memory foam, weighted blankets, wall padding, keyboard – piano, TV, DVD player, stereo headphones, (solicit client and family input on purchases from items listed to be paid from award)
51	\$6,680.34	\$2,500	fence materials; no installation
55	\$650	\$650	driving lessons (inform family that Marion Joy Hospital will assess person's capacity to drive)



56	\$2,460	\$1,220	afterschool program “Kids Plus” and computer (seek Park District scholarship)
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The review committee recommends denying a total of \$24,507.20 for the following requests:

ID #	Requested	To Purchase (staff follow-up in parentheses) services (refer applicant to relevant provider/s)
2	\$3,000	tuition for National Lewis University
13	\$5,000	day program services from Piatt County provider
14	\$5,000	automobile
15	\$5,000	rent and water bill assistance
41	\$1,273.20	automobile
43	\$5,234	

For those applicants not receiving an award, staff will send a follow-up letter and, where appropriate, provide information about an existing support or program, which may help the applicant meet their stated need.

CCDDB staff will contact those receiving partial or full funding of their request. CCDDB staff and applicant will complete a formal agreement, identify vendor and best value, and meet any conditions (identified above) per CCDDB approval. Conditions such as scholarship application may require case management support. CCDDB staff will complete each purchase and request that the applicant submit a brief report on the impact, 3 months after the purchase has been made.

If, during the negotiation of an agreement or the identification of vendor and best value, we discover that the award cannot be completed as recommended, we will inform the Board and seek further guidance.

MOTION: Ms. Ruesch moved to approve funding as recommended by the Review Committee and as modified due to findings of ineligibility in the memorandum. Ms. Suter seconded the motion. All members voted aye and the motion was approved.

MOTION: Ms. Ruesch moved to authorize the CCDDB Executive Director and Staff to implement the next steps as described in the memorandum. Dr. Kennedy seconded and the motion was passed.

Unmet Need and Unspent Funding for Vocational Services:

A Decision Memorandum was included in the Board packet. Due to the termination of the United Cerebral Palsy Land of Lincoln (UCP-LL) contract for Vocational Services, a total of \$ 42,480 is available for the current contract year.

MOTION: Ms. Suter moved to approve amending the PY2020 Community Choices Customized Employment contract as described in the memorandum and proposal. Dr. Kennedy seconded. All members voted aye and the motion was passed.



MOTION: Ms. Ruesch moved to approve increasing by the amount of \$ 4,248 to be made available for allocation through the “mini-grant” process as described in the memorandum. Dr. Kennedy seconded. All members voted aye and the motion was approved.

Chicago Tribune Article:

A news article of interest was included in the Board packet for information.

Board Direction:

No comments.

Successes and Agency Information:

Annette Becherer from DSC announced a recent job placement success.

OLD BUSINESS:

Meeting Schedules:

CCDDB and CCMHB meeting schedules were included in the packet for information only.

Acronyms:

A list of commonly used acronyms was included in the packet.

CCMHB Input:

None.

STAFF REPORTS:

Reports from Lynn Canfield and Kim Bowdry were included in the packet for review.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 8:45 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDB approval.*



CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

PAGE 8

12/10/19

VENDOR NO	VENDOR NAME	TRN B	TR	CD	NO	TRANS NO	PO NO	CHECK NUMBER	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 108	DEVLPMNTL	DISABILITY	FUND								
***	DEPT NO. 050	DEVLMTNL	DISABILITY	BOARD								
104	CHAMPAIGN COUNTY	TREASURER			95	601417	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC SOC/EMOT DEV SV	2,033.00	
										VENDOR TOTAL	2,033.00 *	
161	CHAMPAIGN COUNTY	TREASURER			94	601422	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC DECISION SUPPOR	27,735.00	
										VENDOR TOTAL	27,735.00 *	
11587	CU ABLE				97	601451	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC COMM OUTREACH	1,439.00	
										VENDOR TOTAL	1,439.00 *	
18203	COMMUNITY CHOICE, INC				98	601472	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC COMMUNITY LIVIN	6,750.00	
					98	601472	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC CUSTOM EMPLOY	8,241.00	
					98	601472	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC SELF DETERMINAT	11,500.00	
										VENDOR TOTAL	26,491.00 *	
22300	DEVELOPMENTAL SERVICES CENTER OF				99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC APARTMENT SVCS	36,896.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC CLINICAL SVCS	14,500.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC COMMUNITY EMPLO	30,114.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC COMMUNITY FIRST	68,580.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC CONNECTIONS	7,083.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC EMPLOYMENT FIRS	6,667.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC INDIV/FAMILY SU	34,713.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC SERVICE COORD	35,263.00	
					99	601486	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	VENDOR TOTAL	233,816.00 *	
22816	DOWN SYNDROME NETWORK				96	601491	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS	DEC DOWN SYNDROME	1,250.00	
										VENDOR TOTAL	1,250.00 *	

ATTN: JEANNE DALY

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

12/10/19

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VENDOR NO	VENDOR NAME	TRN B TR	TRN NO	PO NO	CHECK NO	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND										
54930	PERSONS ASSUMING CONTROL OF THEIR					ENVIROMENT, INC				
	12/03/19 02 VR 108-	100	601565	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS		DEC CONSUMER CONTRO		1,976.00
								VENDOR TOTAL		1,976.00 *
61780	ROSECRANCE, INC.									
	12/03/19 02 VR 108-	101	601581	12/10/19	108-050-533.92-00	CONTRIBUTIONS & GRANTS		DEC COORD SVC DD/MI		2,929.00
								VENDOR TOTAL		2,929.00 *
								DEVLPMNTL DISABILITY BOARD	DEPARTMENT TOTAL	297,669.00 *
								DEVLPMNTL DISABILITY FUND	FUND TOTAL	297,669.00 *
									REPORT TOTAL	656,814.13 *

CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

1/10/20

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VENDOR NO	VENDOR NAME	TRN B TR	TRN N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 108	DEVLPMNTL	DISABILITY	FUND							
***	DEPT NO. 050	DEVLMTNL	DISABILITY	BOARD							
90	CHAMPAIGN COUNTY	TREASURER									
	1/06/20	03 VR	108-	9		602653	1/10/20	108-050-533.07-00	PROFESSIONAL SERVICES	JAN ADMIN FEE	32,997.00
										VENDOR TOTAL	32,997.00 *
101	CHAMPAIGN COUNTY	TREASURER									
	1/06/20	03 VR	108-	10		602655	1/10/20	108-050-571.11-00	TO MHB/DDB CILA FUND 101	TFR TO CILA 101	50,000.00
										VENDOR TOTAL	50,000.00 *
104	CHAMPAIGN COUNTY	TREASURER									
	1/06/20	02 VR	108-	2		602656	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN SOC/EMOT DEV SV	2,033.00
										VENDOR TOTAL	2,033.00 *
161	CHAMPAIGN COUNTY	TREASURER									
	1/06/20	02 VR	108-	1		602660	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN DECISION SUPPOR	27,735.00
										VENDOR TOTAL	27,735.00 *
11587	CU ABLE										
	1/06/20	02 VR	108-	4		602696	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN COMM OUTREACH	1,439.00
										VENDOR TOTAL	1,439.00 *
18203	COMMUNITY CHOICE, INC										
	1/06/20	02 VR	108-	5		602723	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN COMMUNITY LIVIN	6,750.00
	1/06/20	02 VR	108-	5		602723	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN CUSTOM EMPLOY	8,241.00
	1/06/20	02 VR	108-	5		602723	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN SELF DETERMINAT	11,500.00
										VENDOR TOTAL	26,491.00 *
22300	DEVELOPMENTAL SERVICES	CENTER OF									
	1/06/20	03 VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN APARTMENT SVCS	36,896.00
	1/06/20	03 VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN CLINICAL SVCS	14,500.00
	1/06/20	03 VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN COMMUNITY EMPLO	30,114.00



CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

1/10/20

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VENDOR NO	VENDOR NAME	TRN B	TR	CD	TRANS NO	PO NO	CHECK NO	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 108 DEVLPMNTL DISABILITY FUND												
	1/06/20	03	VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN COMMUNITY FIRST	68,580.00
	1/06/20	03	VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN CONNECTIONS	7,083.00
	1/06/20	03	VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN EMPLOYMENT FIRS	6,667.00
	1/06/20	03	VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN INDIV/FAMILY SU	34,713.00
	1/06/20	03	VR	108-	6		602743	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN SERVICE COORD	35,263.00
											VENDOR TOTAL	233,816.00 *

22816	DOWN SYNDROME NETWORK											
	1/06/20	02	VR	108-	3		602749	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN DOWN SYNDROME	1,250.00
											VENDOR TOTAL	1,250.00 *

ATTN: JEANNE DALY

61780	ROSECRANCE, INC.											
	1/06/20	03	VR	108-	8		602862	1/10/20	108-050-533.92-00	CONTRIBUTIONS & GRANTS	JAN COORD SVC DD/MI	2,929.00
											VENDOR TOTAL	2,929.00 *

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										DEVLMTL DISABILITY BOARD	DEPARTMENT TOTAL	378,690.00 *
										DEVLPMNTL DISABILITY FUND	FUND TOTAL	378,690.00 *

REPORT TOTAL ***** 732,417.51 *



9.A.

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: January 22, 2020
TO: Members, Champaign County Developmental Disabilities Board (CCDDDB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Renewal of CILA Lease Agreements and Service Agreement

Background:

During 2014, driven by family advocacy and in response to the inadequate system of community supports for people with Intellectual/Developmental Disabilities, the CCDDDB and Champaign County Mental Health Board (CCMHB) issued a "Request for Proposals for Community Integrated Living Arrangement (CILA) Services in Champaign County." This process resulted in selection of Individual Advocacy Group (IAG) as service provider (and lessee) and Joel Ward Homes as property manager. The Boards purchased and renovated two homes for use as CILAs, a fund and account were created with help from the Champaign County Auditor's Office, and the Intergovernmental Agreement between the Boards was revised to capture shared commitments.

RFP Number 2014-001 was issued May 22, 2014. Addendum 1 (A1), issued July 21, 2014, included changes to the suggested terms of lease agreement. *These documents are available on request but not attached due to their length.*

The current lease agreements will expire on November 1, 2020, with no provision for automatic renewal. In addition to developing new lease agreements, the terms could be modified in response to financial hardship associated with operating CILA homes with guidance from real estate attorney. During 2019, review by attorney and insurance carrier resulted in our applying for additional coverage and adding it to the 2020 budget, as well as review of the coverage carried by IAG.

The Case for Lease Revisions:

The attached Chicago Tribune article (and other similar press coverage), findings of non-compliance by federal judge overseeing the Ligas Consent Decree, and activities of the Illinois legislature and state agencies, all offer evidence of the state's struggle to maintain community living capacity, let alone expand to meet existing need. Service providers in Illinois continue to report financial distress and workforce shortages at all levels, which has led to acquisitions, mergers, and closures, all of which have further reduced capacity.

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Financials provided to our office by Individual Advocacy Group, the organization selected through RFP to provide CILA residential services in these houses, demonstrate significant annual losses associated with local operations. This position is not surprising, given all of the above, along with the challenges associated with operating in our community on a small scale and serving, in most cases, people with complex support requirements.

The suggested terms of the original RFP included that rental amounts be based primarily on estimations of costs to the lessor for real estate tax, insurance, maintenance and repair, and monthly property management fees. The properties are exempt from real estate taxes, and the lessee is responsible for utilities. A reduction of current amounts does not violate the original promises and obligations. Fair market value was not a consideration in the RFP or original lease agreements as the financial hardship case had been made. Unfortunately, those circumstances have not improved, so a **determination of rent which is lower than market can be justified as in the best interest of the public and public health.**

In addition to adjusting rental amounts and making minor updates, other provisions of the lease will align with guidance from CCMHB/CCDDB's real estate attorney and Champaign County's insurance agent. Separate from the lease and property management agreements is a contract for services to the people living in these homes. The original contract between Individual Advocacy Group and the CCMHB and CCDDB (contract #MHB-15-043) includes outdated boilerplate terms. A new contract will continue the service plan submitted with RFP and will incorporate provisions currently in place for other funded services.

Budget Impact:

The account used by the property manager has sufficient funds for management fee (\$500/month), Urbana Champaign Sanitary District expense (average \$25/month), repeat maintenance (\$600/month), and other maintenance (\$200/month). Some routine maintenance is supplemented by IAG staff. With this flexibility, new rental amounts (\$600 to \$700 per month per home) may be negotiated. Additional amounts for larger repairs and replacements, if not covered under provider or landlord insurance, are available through the CCDDB annual transfer of \$50,000 to the fund, along with fund balance; the CCMHB will not make a transfer this year, and there is no change to the budget as a result of the proposed action.

Decision Section:

Motion to authorize the Executive Director to negotiate new CILA lease agreements with the selected provider, with revisions as described in this memorandum, and pending approval by the CCMHB:

- Approved
- Denied
- Modified
- Additional Information Needed

(14)

9.B.

Even with a court order, families struggle to find services for developmentally disabled adults: ‘We have great programs, you just can’t get into them.’

Chicago Tribune, January 08, 2020, by Marie Fazio

Charlene Synoga has spent the past year searching in vain for someone to help her 23-year-old son Jason.

Nonverbal and on the severe end of the autism spectrum, Jason needs to be bathed, dressed, fed and constantly supervised. But Synoga wants more for her son. She wants him to learn “everyday skills” — washing the dishes, grooming himself, crossing the street, going to the grocery store — and is hoping to find a day program that will teach him.

So far, she said she has been rejected by 12 programs. After she thought she finally found one, she said she then realized the provider was woefully understaffed: Two staff members working with 11 young adults with severe disabilities confined to a classroom.

“I want my son to be able to get back to his routine,” Synoga said. “His whole life has changed so much, he’s miserable. ... It’s so hard because this isn’t fair to him. He could still be learning things.” Some of his medical conditions, including thyroid disease and severe psoriasis, have worsened recently, and she blames the stress he has been under since he finished school last year. Frustrated at being cooped up, he often hands her his coat over and over until she takes him for a drive around the neighborhood. Sometimes he hits himself on the head repeatedly or tries to run away. He has gained a lot of weight.

“You can see the boredom in his eyes,” she said.

Nearly 20,000 people with disabilities in Illinois are on a waiting list to receive state aid after they age out of the state’s public education system, the Tribune reported last month. Most wait years before they are selected.

While the state is working to reduce the wait time by making funding more readily available, many people are still being left in limbo. Once they are off the list, some like Jason, are being turned away by programs that don’t have enough room or staff to handle their needs.

A single mother, Synoga works full time at home. She uses the state aid she receives from the Department of Human Services to pay someone to watch Jason while she keeps searching for a program.

“It’s really, really hard,” she said. “Every day is a rough day. They’re our kids, we want what’s best for them. ... What is out there for the low-functioning?”

She said she’s considering moving to another state — a decision others in her situation have made.

Illinois ranks among the worst states in the country for how it cares for people with developmental disabilities, according to Ankor, a national association of more than 1,600 private providers of

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services to people with disabilities. Since 2011, the state has been under a federal court order to do better. The question is, how much better can the state afford to be?

The state spends at least \$400 million a year on services and aid for the developmentally disabled, according to Allison Stark, director of the Human Services Department's division of developmental disabilities. She estimates Illinois would have to double that amount to eliminate the wait for services.

There aren't enough community programs and group homes, said Stark, who served as CEO of a community provider before being hired by the state. Some providers, strapped for resources, are unwilling to accept people who need highly skilled care.

"There has been a significant lack of investment in our community capacity for service providers, so that is a huge component to this problem," Stark told the Tribune. "We want to fund more families and individuals to services, but we need to have services that they can go into that they want."

Advances in medical care are helping people with disabilities live longer, further straining resources, she noted. "I wish I had an easy answer for why Illinois is in the state that we're in," Stark said. "Part of it is that we're now in the process of investing more than we probably have in the past, and there has been a renewed commitment to trying to address the wait list."

'Reasonable pace'

There are roughly 19,500 people on a waiting list the state keeps of those who want state aid and services. About 8,200 of them are actively seeking services and about 11,300 anticipate needing services sometime in the future. Generally, no one under 18 is selected unless there is a "crisis situation" such as homelessness or abuse or neglect, according to Stark.

Under a "reasonable pace" provision in the court order, the state has promised that by 2025, no person will wait more than five years after their 18th birthday to receive state aid to pay for home care, job coaches or other services. The current wait is as long as seven years. Stark said the department is on track to reach its target.

But families will still likely have problems finding programs near them or staffed well enough. A monitor appointed by the federal court has found the department out of compliance several times over the availability and quality of group homes and day programs in some parts of the state. The monitor also found services lacking for people with intense medical, behavioral or physical needs, and inadequate monitoring of services.

Ronnie Cohn, the court monitor, said a study on the quality and availability of community services is underway, with results expected in February. She acknowledged that whittling down the wait list "really is not that meaningful if you have nowhere to go."

Sherri Schneider runs Family Benefit Solutions, an organization that helps families navigate the complex benefit system and find services. Selection from the waiting list can feel like "winning the lotto," but the thrill is short-lived for families who struggle to find programs that match their needs.

"They may say they're taking people off the list, but there's not enough services for all these people," Schneider said. "Even though the state is selecting people, they're not creating enough

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community capacity. ... We have great programs, you just can't get into them or there are not enough programs."

One of Schneider's clients was selected from the waiting list to move her son into a group home. She cares for him alone, and she occasionally is injured by his aggressive behavior. Sometimes he needs to go to the emergency room to be calmed down. The client has spent the last four years contacting and visiting agencies throughout the state, but no one will take him, Schneider said.

'Scrambling for nothing'

There are more than 300 providers of adult services, but the availability and scope differ across the state and even across Chicago.

Nancy Hughes' son Zachary made it off the list months ago when his behavioral problems grew worse. He was physically harming himself and losing skills he had learned in school.

But Hughes said her son hasn't received state funding yet because services must first be in place. "The program options for people on the South Side of Chicago are limited and don't have the capacity to do individual services that many adults with autism need," Hughes complained.

Gary Hake, director of an agency that covers 31 counties in southern Illinois, said service providers there face the same issues. "They're underfunded and having a hard time recruiting staff," he said.

Ellen Garber Bronfeld said it took a year to set up funding for her son to work at Perk Center Cafe in Glenview, a not-for-profit coffee shop that provides employment and vocational training to people with developmental disabilities. It has taken other families she knows two to four years to find agencies that will take them.

Some parents have quit their jobs and sought better services out of state once their children aged out of public education, according to Garber Bronfeld, co-founder of IPADDUnite, a networking and advocacy group.

"Those with higher needs are often left scrambling for nothing," she said. "All of a sudden, you're 22 and there's nothing."

To help people while they are still on the list, the state Department of Rehabilitation Services offers job training and employment support. The state also funds grants, including the Illinois Lifespan program, which provides information, resources and family support.

But again, the funding, availability and geographic reach are limited, according to Meg Cooch, CEO of Arc of Illinois, another advocacy group.

She said the state has improved the process in the past year. Families are notified six months before a person is expected to make it off the list so they can at least begin looking and planning.

However, schools differ in how much guidance and preparation they offer to parents as people transition from public education to adult services. In rural areas, especially, there can be a lack of communication between the state, schools and families.

“It’s a fragmented system,” Cooch said. “The disability services and schools don’t always communicate.”

June Oosterhoff-Hoops works with the families of 14- to 21-year-old students at the Elim School in Palos Heights to ensure they’re on the wait list for services. When they’re selected, she helps them choose adult programs in the community.

Since the court order, more of her students are getting access to funding. But a lot of them are being turned away from programs.

“What we’re finding is that many of our students get denied based on the fact that programs are saying we just don’t have support based on our current funding stream,” she said. “It’s frustrating for our families to have funding and get denied from multiple placements and they don’t know what to do.”

‘Not a minimum wage job’

Experts in the field say a key problem is the low reimbursement rates the state pays providers. Caretakers in group homes and staff at day programs are barely paid minimum wage, which creates a revolving door of staff as administrators struggle to find qualified people.

“This is not a minimum wage job and yet they’re getting paid, sometimes, less than minimum wage,” said Schneider, of Family Benefit Solutions. “If I can make more at Taco Bell, why would I want to change someone’s diaper and help them out? ... It’s a very hard job, and people quit.”

In Illinois, the average number of people living in a group home is up to the federal maximum of eight, compared with the national average of two to three, Schneider said. The quality of life can suffer in larger group homes because there aren’t enough staff to accommodate everyone.

“If there are six people living in a group home and four wish to go bowling, due to low staffing levels it is common for everyone to have to go bowling even if they do not wish to,” she said.

One family has tried to move their son from a state-operated developmental center into a community group home three times, Schneider said. Each time he was moved back to the center because he didn’t have enough support. One of the times, there was funding for a staff professional to help their son but no funding for a rapid response team in case of a crisis.

“Many organizations are hesitant to serve more difficult cases due to the low rates and the inflexibility of the services that are vital to meet their needs but are not available,” Schneider said. “He didn’t fail, the system failed him. I believe everyone should be able to live where you want to live and eat when you want to eat and turn the lights on when you want to turn the lights on.”

One provider, who asked not to be identified, said the lack of resources forces agencies to make difficult decisions, including the closing of group homes. One of the homes was in Cook County and cared for eight people, several of them with intensive needs who required around-the-clock support.

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With only one staff member working in the home at a time, the agency asked administrators to step in and lend a hand to support shifts.

To begin to remedy the issue, the state increased the reimbursement rate by 3.5%, retroactive to July, and initiated a study on rate structure, according to Barry Taylor with Equip for Equality, a major advocate for people with disabilities that's been involved in the legal action. It has also hired an outside consultant make recommendations.

"The state to its credit is now, I think, looking very seriously at an issue that needed looking at for decades," Taylor said. "Obviously the ideal would be that people would receive services as soon as they turn 18, and I wish we were at that point and hopefully we will be that down the road, but what we're trying to do is ensure that this is done responsibly with the capacity."

The governor's office released a statement saying, "it took years to get to where we are today" and that Gov. J.B. Pritzker was "working every day to ensure our government is working for those who need it most." He gave no details.

Crossing state lines

Anne Higley's son was diagnosed with autism when he was 3. For years the family lived in southern Illinois and traveled to St. Louis for his medical care. When he was in seventh grade, they moved to Bloomington, Indiana, in search of a more inclusive school system, better transition services, future employment opportunities and support for their son.

"We pretty much knew we would not receive those things in Illinois," Higley said. "It's a painful lack of services for families."

Finding better options in Indiana, they decided to stay. Higley's son, now 25, attends college where he's studying criminal justice. He has access to tutors and will start receiving waiver services in January, which Higley said will allow him to receive behavioral support services and have someone to help him as a personal assistant.

According to the Department of Human Services, more than 1,353 people were removed from the wait list this year because they moved out of state. It's not known how many of them left in search of better services, but Illinois ranked 44th in a recent report on how well states' Medicaid programs serve people with developmental disabilities and their families.

"We are behind in Illinois comparatively," said Josh Evans, president and CEO of Illinois Association of Rehabilitation Facilities. "But the benefit of being behind is we can look at what other states have done. ... You can't make these changes overnight."

In Michigan, ranked 13th, there is no wait list for community-based services. Special education laws allow people to stay in school until 25. Services are supposed to begin within 14 days of a diagnosis, said Lynn Sutfin with the Michigan Department of Human and Health Services.

Wisconsin coordinates its home and community-based programs for people with developmental disabilities with the physically disabled and the elderly. This creates "a larger pool of funds to

generate savings to support the continued expansion of home and community-based services and elimination of the wait list,” said Curtis Cunningham, assistant administrator for the state’s long-term care benefits and programs.

Wisconsin plans to eliminate the wait list by July 2021, he added.

After the Tribune reported on the length of the wait list, Taylor expressed concern that it would discourage people from signing up. He said those caring for adults with disabilities have more reason to be hopeful than they have in the past.

“I do have hope that the new administration is committed to improving the issues,” he said. “But it takes more than just philosophical commitment, it takes resources ... fiscal commitment.”

Nick’s future

In its story last month, the Tribune wrote about Nick Redfern who had been on the wait list for nearly seven years. Shortly after the story appeared, Nick’s mother got the call: Nick would be selected from the list in July.

“Having the letter, having the notification that we can get things going ... there will be some hope again,” Susan Redfern said.

While “cautiously optimistic,” she is bracing herself for more waiting as she searches for programs willing to take Nick, who needs one-on-one attention.

She wants a program that will allow her son to build relationships with others. “My hope for my son and all the others is that they get things going for them that are useful and fulfilling,” Redfern said, “And get them out in the community like everyone else.”

Twitter @MarieCFazio

Marie Fazio is the 2019 Don Wycliff fellow at the Chicago Tribune. A recent University of Notre Dame graduate, she has previously written for the Florida Times-Union, based in her hometown of Jacksonville, Fla., and the Pittsburgh Post-Gazette.

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CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

BRIEFING MEMORANDUM

DATE: January 22, 2020
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Kim Bowdry, Lynn Canfield
SUBJECT: Individual Mini-Grant Application Update

Background:

With over 200 Champaign County residents enrolled in PUNS and underserved, the CCDDB created a grant opportunity for those people to identify and request specific assistance to support their needs. This opportunity was made available to people who qualify for but are not receiving a state-waiver service or ongoing CCDDB or CCMHB funded service, who have a need or preference which can be met by one-time specific assistance, and who are not related to a CCDDB or CCMHB member or staff person. A NOFA was announced in the News-Gazette, on our application site, and distributed broadly through provider and stakeholder networks and email lists. Staff mailed application forms to the 246 eligible individuals in our database. Two were not County residents. We worked with the ISC on the 15 returned with 'address unknown,' updating our data.

A total of 56 applications were received by the deadline, with requests totaling \$153,268.30. Non-review staff identified nine ineligible applications, totaling \$22,868, did not forward these to the review committee for consideration, but sent letters of explanation to each applicant. Four were referred to the Independent Service Coordination Unit for PUNS enrollment and possible service planning. Non-review staff de-identified the 47 remaining applications and provided review committee members with copies of all.

The review committee met three times for discussion and forwarded recommendations back to non-review staff, for full Board review and approval. The review committee asked non-review staff questions about rules, process, and budget. While they did not direct any questions to applicants, several recommendations for CCDDB staff include follow up with the applicants, which may result in referrals to programs, application for scholarships, or purchase of less expensive options. In addition to written report of their work and the funding recommendations, the committee offered suggestions for future 'mini-grant' application processes.

Six applications were denied and 41 approved, some in part or with conditions. Of the 41 approved, four were then determined to have been ineligible, pursuant to additional information found through database update and other.

On December 18, 2019, the CCDDB approved funding for 37 applications, as recommended by the review committee. The total amount of these awards was \$62,508. While the initial amount approved for this effort was \$55,640, enough other funding became available to afford all of these individual grant awards without compromising elsewhere in the CCDDB budget.

Update:

Board staff mailed award letters to all CCDDDB Mini-Grant Applicants on December 18, 2019 after the Board Meeting. We then contacted each grant recipient about the approved funding, by phone, email, and/or in person, to clarify items to be purchased, appropriate vendors, and formal agreements. In some cases, contact was very straightforward, that we would develop the agreement for the specific item(s) requested and would mail the agreement. In other cases, staff requested that applicants prioritize their requested items. In all cases but one, board staff informed applicants of the purchasing/delivery/pick-up procedures.

Some individuals/families rejected the award:

#12: unable to pay remaining amount (bike trailer); requests reconsideration.

#32: the applicant's father would like reconsideration of the original request (Teera Trike Rover i8 Tandem with IPS) as the approved single trike bike does not meet applicant's need.

#33 and #34: unable to pay for bathroom installation; family requests reconsideration.

#44: the applicant's father would like to ask the Board to reconsider the request (increasing the amount from \$1,840 to \$4,880 to include the BowFlex and speech therapy) because his son's weight is such a concern. Approved Camp New Hope camp and respite weekends.

Agreements were sent to all grant award recipients, except those who have rejected an award or requested reconsideration.

Another family (for applications #5 and #6) completed the agreement but may request an alternative, as they cannot afford installation, even with cost of materials being covered; one item per applicant was purchased, another in process.

At the time of this writing, four agreements have been signed and returned. Board staff requested a short-term increase on the credit card limit in order to complete the purchases as indicated.

Vendors include Heel to Toe, Stephen's Family YMCA, Camp New Hope, Carle Hearing Services, Amazon, Walmart and Walmart.com, Target and Target.com, Apple.com, Best Buy, Lowe's, Dell, Autism-Products.com, Old Navy, Gordman's, Macy's, M&M Driving School, Planet Fitness, and a small number of sole proprietors. Two TVs and a shower fixture have been purchased and picked up by the applicants.

This phase has helped us understand more about these individuals and their families, which is important because they are not connected to state or county funded services and may or may not need more support than is currently available to them. An unexpected but not surprising side effect is that a handful of people who might care are learning more about the CCDDDB and local supports. We will continue to learn from these relationships as we complete purchases and ask for feedback.

NOTE: one of the mini-grant award recipients had participated in PACE's Opportunities for Independence program previously. This is the program approved but not contracted in PY2020, making funds available for this initiative.



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CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY

BRIEFING MEMORANDUM

DATE: January 22, 2020
TO: Members, Champaign County Developmental Disabilities Board (CCDDB)
FROM: Lynn Canfield, Kim Bowdry
SUBJECT: UCP-Land of Lincoln Vocational Services Update

Background:

The total amount awarded by CCDDB for UCP-Land of Lincoln's PY2020 Vocational Services contract was \$60,000. Four months of advance payments, totaling \$20,000, had been made prior to notification that SPARC was acquiring the agency and closing the local program. Billings were reconciled against the advance payments, with \$2,480 due back. Board staff sent UCP-LL's director a contract amendment on October 16, 2019 and an excess revenue letter on November 4, 2019.

At the CCDDB's December 18 meeting, we reviewed a letter from SPARC's attorneys informing us that SPARC had not assumed UCP-LL's contractual obligations or liabilities and that inquiries should be directed to the former UCP-LL director.

Also at the December meeting, the Board approved amendment of the Community Choices Customized Employment contract as proposed, increasing the contract maximum by \$19,116 to support 9 former UCP-LL participants at different stages of the employment process.

Updates:

Excess Revenue:

- On December 19, Board staff sent UCP-LL a second letter regarding the excess revenue.
- On January 3, 2020, one of two remaining UCP-LL staff called to say that the excess revenue payment had been ordered but might take another week or two. CCDDB staff confirmed through email and shared electronic copies of contract and amendment.
- On January 9, UCP staff emailed to tell us that the check had been mailed that evening.

Services for Participants:

- Board staff delivered the Community Choices contract amendment on December 19, 2019.
- CCDDB staff remain in contact with the CCRPC Independent Service Coordination unit to ensure that the possibly underserved, former UCP-LL Vocational Services participants have access to the supports they may need.
- DSC staff met with us and may also be able to support some of the former UCP-LL Vocational Services participants within their Community Employment program, if capacity is available and if the supports are a good match.

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CCDDB 2019-2020 Meeting Schedule

Board Meetings

8:00AM except where noted

Brookens Administrative Building

1776 East Washington Street, Urbana, IL

December 18, 2019 – John Dimit Conference Room (8AM)

January 22, 2020 – Lyle Shields Room (8AM)

February 19, 2020 – Lyle Shields Room (8AM)

March 18, 2020 – Lyle Shields Room (8AM)

April 22, 2020 – Lyle Shields Room (8AM)

May 20, 2020 – Lyle Shields Room (8AM)

June 17, 2020 – Lyle Shields Room (8AM)

July 22, 2020 – Lyle Shields Room (8AM)

August 19, 2020 – Lyle Shields Room (8AM)

September 23, 2020 – Lyle Shields Room (8AM)

October 21, 2020 – John Dimit Conference Room (8AM)

November 18, 2020 – John Dimit Conference Room (8AM)

December 16, 2020 – Lyle Shields Room (8AM)

This schedule is subject to change due to unforeseen circumstances.

Please call the CCMHB/CCDDB office to confirm all meetings.



CCMHB 2019-2020 Meeting Schedule

First Wednesday after the third Monday of each month--5:45 p.m.
Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St., Urbana, IL (unless noted otherwise)

January 22, 2020
February 19, 2020
February 26, 2020 – Study Session
March 18, 2020
March 25, 2020 – Study Session
April 22, 2020
April 29, 2020 – Study Session
May 13, 2020 – Study Session
May 20, 2020
June 17, 2020

**This schedule is subject to change due to unforeseen circumstances. Please call the CCMHB-CCDDB office to confirm all meetings.*

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July 2019 to June 2020 Meeting Schedule with Subject and Allocation Timeline

The schedule provides the dates and subject matter of meetings of the Champaign County Developmental Disabilities Board through June 2020. The subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed or may replace the subject listed. Study sessions may be scheduled; topics will be based on issues raised at meetings, brought by staff, or in conjunction with the Champaign County Mental Health Board. Regular meetings of the CCDDDB are usually at 8AM; study sessions at 5:30PM. Included with meeting dates are tentative dates for steps in the funding allocation process for Program Year 2021 (July 1, 2019 – June 30, 2020) and deadlines related to current (PY2020) agency contracts.

07/10/19	Regular Board Meeting (Lyle Shields Room) Election of Officers
08/30/19	<i>Agency PY2019 Fourth Quarter and Year End Reports Due</i>
09/18/19	Regular Board Meeting (Dimit Conference Room)
10/23/19	Regular Board Meeting (Dimit Conference Room) Draft Three Year Plan 2019-2021 with 2020 Objectives Release Draft Program Year 2021 Allocation Criteria
10/25/19	<i>Agency PY2020 First Quarter Reports Due</i>
10/28/19	<i>Agency Independent Audits, Reviews, or Compilations Due</i>
11/20/19	Regular Board Meeting (Dimit Conference Room) Approve Three Year Plan with One Year Objectives Allocation Decision Support – PY21 Allocation Criteria
12/08/19	<i>Public Notice to be published on or before this date, giving at least 21-day notice of application period.</i>
12/18/19	Regular Board Meeting (Dimit Conference Room) Mini-grant award recommendations
01/03/20	<i>CCMHB/CCDDDB Online System opens for Agency Registration and Applications for PY21 Funding.</i>
01/22/20	Regular Board Meeting
01/31/20	<i>Agency PY2020 Second Quarter and CLC Progress Reports Due</i>
02/07/20	<i>Agency deadline for submission of applications for PY2021 funding. Online system will not accept forms after 4:30PM.</i>

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02/19/20 **Regular Board Meeting**
List of Requests for PY21 Funding

03/18/20 **Regular Board Meeting**

04/15/20 *Program summaries released to Board, copies posted online
with the CCDDDB April 22, 2020 Board meeting agenda*

04/22/20 **Regular Board Meeting**
Program Summaries Review and Discussion

04/24/20 *Agency PY2020 Third Quarter Reports Due*

05/13/20 *Allocation recommendations released to Board, copies posted online with
the CCDDDB May 20, 2020 Board meeting agenda.*

05/20/20 **Regular Board Meeting**
Allocation Decisions
Authorize Contracts for PY2021

06/17/20 **Regular Board Meeting**
Approve FY2021 Draft Budget

06/24/20 *PY21 Contracts completed/First Payment Authorized*

08/28/20 *Agency PY2020 Fourth Quarter Reports,
CLC Plan Progress Reports, and
Annual Performance Measures Reports Due*

10/28/20 *Agency Independent Audits, Reviews, or Compilations Due*

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10.B.

Agency and Program acronyms

- CC – Community Choices
- CCDDB – Champaign County Developmental Disabilities Board
- CCHS – Champaign County Head Start, a program of the Regional Planning Commission
- CCMHB – Champaign County Mental Health Board
- CCRPC – Champaign County Regional Planning Commission
- DSC - Developmental Services Center
- DSN – Down Syndrome Network
- FDC – Family Development Center
- PACE – Persons Assuming Control of their Environment, Inc.
- RCI – Rosecrance Central Illinois
- RPC – Champaign County Regional Planning Commission
- UCP – United Cerebral Palsy

Glossary of Other Terms and Acronyms

211 – Similar to 411 or 911. Provides telephone access to information and referral services.

AAC – Augmentative and Alternative Communication

ABA – Applied Behavioral Analysis. An intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ABLE Act – Achieving a Better Life Experience Act. A tax advantage investment program which allows people with blindness or disabilities the option to save for disability related expenses without putting their federal means-tested benefits at risk.

ACA – Affordable Care Act

ACMHAI – Association of Community Mental Health Authorities of Illinois

ADA – Americans with Disabilities Act

ADD – Attention Deficit Disorder

ADHD – Attention Deficit/Hyperactivity Disorder

ADL – Activities of Daily Living

ASD – Autism Spectrum Disorder

ASL – American Sign Language

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child’s developmental and social emotional growth.

ASQ-SE – Ages and Stages Questionnaire – Social Emotional screen.

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BD – Behavior Disorder

BSP – Behavior Support Plan

CANS – Child and Adolescent Needs and Strengths. The CANS is a multi-purpose tool developed to support decision making, including level of care, service planning, and monitoring of outcomes of services.

CARF- Council on Accreditation of Rehabilitation Facilities

CC – Champaign County

CDS – Community Day Services, formerly “Developmental Training”

CFC – Child and Family Connections Agency

CFCM – Conflict Free Case Management

C-GAF – Children’s Global Assessment of Functioning

CILA – Community Integrated Living Arrangement

CLC – Cultural and Linguistic Competence

CMS – Center for Medicare and Medicaid Services, the federal agency administering these programs.

CNA – Certified Nursing Assistant

COTA – Certified Occupational Therapy Assistant

CP – Cerebral Palsy

CQL – Council on Quality and Leadership

CSEs - Community Service Events. A category of service measurement on the Part II Utilization form. Activity to be performed should also be described in the Part I Program Plan form-Utilization section. It relates to the number of public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Activity (meetings) directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CUSR – Champaign Urbana Special Recreation, offered by the park districts.

CY – Contract Year, runs from July to following June. For example, CY18 is July 1, 2017 to June 30, 2018. May also be referred to as Program Year – PY. Most contracted agency Fiscal

Years are also from July 1 to June 30 and may be interpreted as such when referenced in a Program Summary e.g. FY18.

DCFS – (Illinois) Department of Children and Family Services.

DD – Developmental Disability

DDD – Division of Developmental Disabilities

DHFS – (Illinois) Department of Healthcare and Family Services. Previously known as IDPA (Illinois Department of Public Aid)

DHS – (Illinois) Department of Human Services

DOJ – (US) Department of Justice

DRS – (Illinois) Division of Rehabilitation Services

DSM – Diagnostic Statistical Manual.

DSP – Direct Support Professional

DT – Developmental Training, now “Community Day Services”

DT – Developmental Therapy, Developmental Therapist

Dx – Diagnosis

ED – Emotional Disorder

EI – Early Intervention

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ED – Emergency Department

ER – Emergency Room

FAPE – Free and Appropriate Public Education

FFS – Fee For Service. Type of contract that uses performance-based billings as the method of payment.

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FOIA – Freedom of Information Act.

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, which for the County is January 1 through December 31.

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

HBS – Home Based Services, also referred to as HBSS or HBSP

HCBS – Home and Community Based Services

HI – Hearing Impairment or Health Impairment

Hx – History

ICAP – Inventory for Client and Agency Planning

ICDD – Illinois Council for Developmental Disabilities

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ID – Intellectual Disability

IDEA – Individuals with Disabilities Education Act

IDOC – Illinois Department of Corrections

IDPH – Illinois Department of Public Health

IDT – Interdisciplinary Team

IEP – Individualized Education Plan

IFSP – Individualized Family Service Plan

IPLAN - Illinois Project for Local Assessment of Needs. The Illinois Project for Local Assessment of Needs (IPLAN) is a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health* (APEX-PH) model, IPLAN is grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under

Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

I&R – Information and Referral

ISBE – Illinois State Board of Education

ISC – Independent Service Coordination

ISP – Individual Service Plan, Individual Success Plan

ISSA – Independent Service & Support Advocacy

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LD – Learning Disability

LGTBQ – Lesbian, Gay, Bi-Sexual, Transgender, Queer

LPC – Licensed Professional Counselor

LPN – Licensed Practical Nurse

MCO – Managed Care Organization

MDC – Multidisciplinary Conference

MDT – Multidisciplinary Team

MH – Mental Health

MHP - Mental Health Professional, a bachelors level staff providing services under the supervision of a QMHP.

MI – Mental Illness

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MSW – Master of Social Work

NCI – National Core Indicators

NOS – Not Otherwise Specified

NTPC -- NON - Treatment Plan Clients. Persons engaged in a given quarter with case records but no treatment plan. May include: recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts, or cases assessed for another agency. It is a category of service measurement, providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II utilization form. The actual activity to be performed should also be described in the Part I Program Form, Utilization section. Similar to TPCs, they may be divided into two groups: New TPCS – first contact within any quarter of the plan year; Continuing NTPCs - those served before the first day of July and actively receiving services within the first quarter of the new program year. The first quarter of the program year is the only quarter in which Continuing NTPCs are reported.

OMA – Open Meetings Act.

OT – Occupational Therapy, Occupational Therapist

OTR – Registered Occupational Therapist

PAS – Pre-Admission Screening

PASS – Plan for Achieving Self Support (Social Security Administration)

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning, Primary Care Physician

PDD – Pervasive Developmental Disorders

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PRN – when necessary, as needed (i.e., medication)

PSH – Permanent Supportive Housing

PT – Physical Therapy, Physical Therapist

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services. PUNS is a database implemented by the Illinois Department of Human Services to assist with planning and prioritization of services for individuals with disabilities based on level of need. An individual's classification of need may be emergency, critical, or planning.

PY – Program Year, runs from July to following June. For example, PY18 is July 1, 2017 to June 30, 2018. May also be referred to as Contract Year (CY) and is often the Agency Fiscal Year (FY).

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional, a Master’s level clinician with field experience who has been licensed.

RCCSEC – Rural Champaign County Special Education Cooperative

RD – Registered Dietician

RN – Registered Nurse

RT – Recreational Therapy, Recreational Therapist

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid or uninsured.

SCs - Service Contacts/Screening Contacts. The number of phone and face-to-face contacts with eligible persons who may or may not have open cases in the program. Can include information and referral contacts or initial screenings/assessments or crisis services. May sometimes be referred to as a service encounter (SE). It is a category of service measurement providing a picture of the volume of activity in the prior program year and a projection for the coming program year on the Part II form, and the activity to be performed should be described in the Part I Program Plan form-Utilization section.

SEDS – Social Emotional Development Specialist

SEL – Social Emotional Learning

SF – Service Facilitation, now called “Self-Direction Assistance”

SH – Supportive Housing

SIB – Self-Injurious Behavior

SIB-R – Scales of Independent Behavior-Revised

SLI – Speech/Language Impairment

SLP – Speech Language Pathologist

SPD – Sensory Processing Disorder

SSA – Social Security Administration

SSDI – Social Security Disability Insurance

SSI – Supplemental Security Income

SST – Support Services Team

SUD – Substance Use Disorder

SW – Social Worker

TIC – Trauma Informed Care

TPC – Transition Planning Committee

TPCs - Treatment Plan Clients - service recipients with case records and treatment plans. It is a category of service measurement providing an actual number of those served in the prior program year and a projection for the coming program year on the Part II Utilization form, and the actual activity to be performed should also be described in the Part I Program Plan form -Utilization section. Treatment Plan Clients may be divided into two groups: Continuing TPCs are those with treatment plans written prior to the first day of July and actively receiving services within the first quarter of the new program year (the first quarter of the program year is the only quarter in which this data is reported); New TPCs are those newly served, with treatment plans, in any quarter of the program year.

VI – Visual Impairment

VR – Vocational Rehabilitation

WHODAS – World Health Organization Disability Assessment Schedule. It is a generic assessment instrument for health and disability and can be used across all diseases, including mental and addictive disorders. The instrument covers 6 domains: Cognition, Mobility; Self-care; Getting along; Life activities; and Participation. Replaces the Global Assessment of Functioning in the DSM-V.

WIOA – Workforce Innovation and Opportunity Act

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Kim Bowdry, Associate Director for Intellectual & Developmental Disabilities
Staff Report – January 2020

CCDDDB Reporting: 2nd Quarter programs were cloned in the online claims system to create 3rd Quarter programs. 2nd Quarter reports are due on January 31, 2020.

CCDDDB Mini-Grant: Letters were mailed to all mini-grant applicants after the December CCDDDB Meeting. Board staff then contacted each of the approved applicants by phone, email, or both. Details including priority items and preferred vendors were determined during correspondence. Agreements were developed and mailed to approved applicants for review and signature. Two TVs and one showerhead have been purchased.

Learning Opportunities: I participated in multiple planning meetings and coordinated with possible presenters via email for upcoming learning opportunities.

NACBHDD: I participated in monthly I/DD committee calls. I also participated in Key Medicaid Developments in Michigan, the first of a series of webinars hosted by the NACBHDD Behavioral Health and Criminal Justice Committee.

ACMHAI: I participated in the ACMHAI I/DD committee call.

Disability Resource Expo: I participated in Steering Committee meetings for the 13th Annual Disability Resource Expo. The Expo is scheduled for Saturday, March 28, 2020 from 9:00 am until 2:00 pm at The Vineyard Church.

I also participated in the Children’s Room committee meeting and explored possible activities for the Children’s Room. I contacted a face painter and a photo booth vendor.

Other activities: I participated in the following webinars: *Conquer Clutter, the ADD Way: 7 Practical Steps to Organizing a Messy House; Parent Training & Information Centers; and Key Medicaid Developments in Michigan.*

I participated in a meeting with the CCMHB accounting consultant regarding agency financial requirements. I attended the January Human Services Council meeting.

School of Social Work: I participated in a meeting with Associate Dean, Associate Professor, Dr. Min Zhan about the possibility of a grant evaluation collaboration between the Social Work course she teaches and the CCDDDB/CCMHB. This opportunity gives students experience with real grant applications and would provide Board staff with feedback on an application. This collaboration continues to progress.

PUNS Reports: PUNS selection letters were mailed out by DHS in late August. The Division of Developmental Disabilities mailed out 1,247 letters. 33 letters were mailed to people in Champaign County.

9 of 33 people have received an award letter Home Based Services (HBS). One person has moved out of Champaign County. The remaining people are working with CCRPC ISC to complete the PAS process.

Updated “PUNS Summary by County and Selection Detail for Champaign County” and the “Division of Developmental Disabilities Prioritization of Urgency of Needs for Services (PUNS) Summary of Total and Active PUNS by Zip Code” reports are attached. IDHS posted updated versions on December 9, 2019. These documents detail the number of Champaign County residents enrolled in the PUNS database.

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Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

December 09, 2019

County: Champaign

Reason for PUNS or PUNS Update	925
New	49
Annual Update	347
Change of Category (Seeking Service or Planning for Services)	23
Change of Service Needs (more or less) - unchanged category (Seeking Service or Planning for Services)	20
Person is fully served or is not requesting any supports within the next five (5) years	198
Moved to another state, close PUNS	20
Person withdraws, close PUNS	25
Deceased	17
Individual Stayed in ICF/DD	1
Individual Moved to ICF/DD	2
Individual Determined Clinically Ineligible	6
Unable to locate	44
Submitted in error	2
Other, close PUNS	171
CHANGE OF CATEGORY (Seeking Service or Planning for Services)	451
PLANNING FOR SERVICES	169
EXISTING SUPPORTS AND SERVICES	406
Respite Supports (24 Hour)	10
Respite Supports (<24 hour)	14
Behavioral Supports (includes behavioral intervention, therapy and counseling)	149
Physical Therapy	44
Occupational Therapy	105
Speech Therapy	139
Education	187
Assistive Technology	46
Homemaker/Chore Services	4
Adaptions to Home or Vehicle	6
Personal Support under a Home-Based Program, Which Could Be Funded By Developmental Disabilities, Division of Rehabilitation Services or Department on Aging (can include habilitation, personal care, respite, retirement supports, budgeting, etc.)	58
Medical Equipment/Supplies	32
Nursing Services in the Home, Provided Intermittently	5
Other Individual Supports	161
TRANSPORTATION	454
Transportation (include trip/mileage reimbursement)	127
Other Transportation Service	297
Senior Adult Day Services	1
Developmental Training	98
"Regular Work"/Sheltered Employment	75
Supported Employment	91
Vocational and Educational Programs Funded By the Division of Rehabilitation Services	66
Other Day Supports (e.g. volunteering, community experience)	28
RESIDENTIAL SUPPORTS	83
Community Integrated Living Arrangement (CILA)/Family	3
Community Integrated Living Arrangement (CILA)/Intermittent	5
Community Integrated Living Arrangement (CILA)/Host Family	1
Community Integrated Living Arrangement (CILA)/24 Hour	32
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 16 or Fewer People	1
Intermediate Care Facilities for People with Developmental Disabilities (ICF/DD) 17 or More People	2
Skilled Nursing Facility/Pediatrics (SNF/PED)	5
Supported Living Arrangement	9

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Division of Developmental Disabilities
Prioritization of Urgency of Needs for Services (PUNS)
Summary By County and Selection Detail

December 09, 2019

Shelter Care/Board Home	1
Children's Residential Services	4
Child Care Institutions (Including Residential Schools)	7
Children's Foster Care	1
Other Residential Support (including homeless shelters)	14
SUPPORTS NEEDED	415
Personal Support (includes habilitation, personal care and intermittent respite services)	370
Respite Supports (24 hours or greater)	23
Behavioral Supports (includes behavioral intervention, therapy and counseling)	147
Physical Therapy	45
Occupational Therapy	80
Speech Therapy	98
Assistive Technology	54
Adaptations to Home or Vehicle	15
Nursing Services in the Home, Provided Intermittently	4
Other Individual Supports	79
TRANSPORTATION NEEDED	367
Transportation (include trip/mileage reimbursement)	309
Other Transportation Service	329
VOCATIONAL OR OTHER STRUCTURED ACTIVITIES	290
Support to work at home (e.g., self employment or earning at home)	6
Support to work in the community	255
Support to engage in work/activities in a disability setting	104
Attendance at activity center for seniors	3
RESIDENTIAL SUPPORTS NEEDED	136
Out-of-home residential services with less than 24-hour supports	68
Out-of-home residential services with 24-hour supports	82
Total PUNS:	56,269

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Division of Developmental Disabilities Prioritization of Urgency of Needs for Services (PUNS)
Summary of Total and Active PUNS by Zip Code
 Updated 12/09/19

Zip Code	Active PUNS	Total PUNS
60949 Ludlow	1	3
61801 Urbana	40	86
61802 Urbana	65	117
61815 Bondville (PO Box)	1	1
61816 Broadlands	2	3
61820 Champaign	47	89
61821 Champaign	88	185
61822 Champaign	52	102
61840 Dewey	0	2
61843 Fisher	8	11
61845 Foosland	1	1
61847 Gifford	1	1
61849 Homer	0	5
61851 Ivesdale	1	2
61852 Longview	1	1
61853 Mahomet	40	65
61859 Ogden	4	13
61862 Penfield	1	2
61863 Pesotum	1	2
61864 Philo	5	11
61866 Rantoul	30	87
61871 Royal (PO Box)	--	-- no data on website
61872 Sadorus	2	2
61873 St. Joseph	15	26
61874 Savoy	10	16
61875 Seymour	2	3
61877 Sidney	4	10
61878 Thomasboro	0	2
61880 Tolono	8	26
Total	430	874

http://www.dhs.state.il.us/OneNetLibrary/27897/documents/DD%20Reports/PUNS/PUNS_Sum_by_Zip-Code.pdf

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Stephanie Howard-Gallo

Operations and Compliance Coordinator Staff Report – January 2020 Board Meeting

SUMMARY OF ACTIVITY:

Audits:

Audits and financial reviews were due on October 31, 2019. Seven agencies requested an extension (usually until 11/30 or 12/31).

Promise Healthcare, First Followers, DreAAM House, and CU Area Project (all CCMHB funded) did not submit audits by their extended due date. Payments have been withheld.

John Brusveen (consultant) has again agreed to review audits. I send him copies of all audits received as well as 4th quarter financial reports for each program.

Compliance:

Rattle the Stars (CCMHB funded) received a letter of non-compliance from us regarding Board meeting requirements for the agency. A corrective plan was formulated with a 30 day window for compliance. They addressed the corrective plan to our satisfaction.

First Quarter financial and program reports for all funded programs were due at the end of October. CU Area Project (CUAP; CCMHB funded) were given two extensions to submit reports. They did not meet the deadline and funding was suspended. They submitted the reports in early December and payment was released. (However, their audit issue required another suspension.) I attended a meeting with Don Owen, CUAP Interim Director, along with Chris Wilson, Lynn Canfield, and Mark Driscoll, in order to address issues the agency is experiencing.

Webinars:

I participated in a live webinar on Thursday, November 21st with Lynn Canfield and Isak Griffith. Topics included:

- Basics of Illinois' new recreational marijuana legislation
- Differences between Illinois' medical marijuana law and recreational marijuana legislation
- Implications of the recreational legislation for employers

Community Awareness/Anti-Stigma Efforts/Alliance for Inclusion and Respect (AIR):

A Facebook page promotes AIR's mission, members, artists, events, and news articles of interest. I am one of the administrators of the page.

International Galleries at Lincoln Square in Urbana continues to give AIR artists a space, free of charge, to host monthly artists. I organize the schedule and maintain a relationship with gallery personnel and the artists.

In January, Individual Advocacy Group (IAG) artists are selling their work. In February, artist Patti Hand is scheduled. In March, NAMI artists will be featured. We will continue with a new artist/group of artists every month for as long as International Galleries (and owner, Bill Mermelstein) will host us. The gallery does not take any percentage of the artist's sales. Please support this awesome local business by doing some shopping or having custom framing done!

Barb Bressner is now organizing AIR artists to show at the Market IN the Square (Lincoln Square in Urbana on most Saturdays from 8 a.m. until 1 p.m.) during the winter months. The current schedule is as follows:

Mar. 14	Melanie McGhiey
Mar. 21	TBD
Mar. 28	No Market
Apr. 4	Swann Care Center
Apr. 11	TBD
Apr. 18	Circle of Friends
Apr. 25	Carol Bradford

Additionally, I researched and narrowed down a list of anti-stigma films to be given to Ebertfest organizers for consideration.

Notice of Funding Availability (NOFA):

The Notice of Funding Availability (NOFA) ran in the News Gazette on December 8th and December 11th. It read:

Notification of Funding Availability – Champaign County Mental Health Board (CCMHB)/ Champaign County Board for Care and Treatment of Persons with a Developmental Disability (CCDDB) - The two funding sources utilize an online system for submission of funding requests for contract years beginning July 1 and ending June 30. Applicants register on the site prior to requesting funding, and if awarded a contract, successful applicants will submit required reports on this system. Per an approved, publicly available allocation timeline, the web-based system will be available for registration and application from January 3, 2020 at 8:00 AM to February 7, 2020 at 4:30 PM, with no consideration of late applications. Final allocation decisions will be made prior to July 1, 2020. For more information, accessible documents, or technical assistance regarding the web-based application system contact the CCMHB/CCDDB office at 217/367-5703 or stephanie@ccmhb.org.

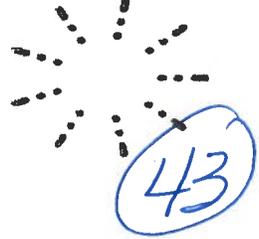
CCDDB Mini-Grant:

I provide assistance with the CCDDB mini-grant process, as needed, organizing paperwork, making calls to award recipients/vendors, problem solving, ordering award items, etc. So far, this has been a really exciting (and sometimes exhausting) project and I have thoroughly enjoyed the connections I have made with award recipients.

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Other:

- Preparing meeting materials for CCMHB/CCDDB regular meetings and study sessions/presentations.
- Composing minutes from the meetings.
- Attending meetings and study sessions for the CCDDB/CCMHB.
- I attended the Association of Community Mental Health Authorities of Illinois (ACMHAI) meeting in December. A presentation regarding Cannabis Tax and Regulation is attached.
- I will be on medical leave most of the month of February in order to have knee surgery and recuperate.



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The Illinois Cannabis Tax & Regulation Act

Mark Peysakhovich
mark@mbmadvantage.com

Round 1: Upcoming Licensing Timeline



75 Adult-Use Dispensary Licenses

Applications due January 2, 2020
Conditional license awards May 1, 2020



40 of each: craft grow, infusion and transportation licenses

Application due March 31, 2020
License awards July 1, 2020

110 Additional Adult Use Dispensary Licenses in 2021



Transportation licenses not limited

Round 2 And Beyond: Future Licenses

Additional 60 craft
grow licenses will be
made available in
Round 2.

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Additional 60 infusion
licenses to be issued
in Round 2

State officials
determine additional
quantities and types
of licenses based on
future consumer
demand and industry
equity studies

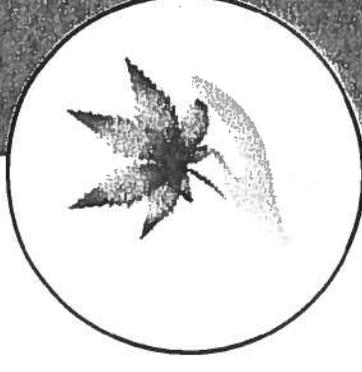
What happens on January 1, 2020?

Adults 21 years of age or older can legally purchase cannabis with the following possession limits:

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- Illinois residents may legally possess: • 30 grams of cannabis flower • 500 mg of THC in a cannabis-infused product • 5 grams of a cannabis concentrate
- Non-residents may legally possess: • 15 grams of cannabis flower • 250mg of THC in a cannabis-infused product • 2.5 grams of cannabis concentrate

Note: These totals are cumulative, meaning a person 21 years of age or older may possess a combination of cannabis flower, cannabis-infused products, and cannabis concentrates up to the limit for each category of product.





Deborah Hagan, Secretary

Buying cannabis in Illinois

Adult Use Cannabis Program

NOTICE: Applications for conditional adult use dispensing organization licenses can be found below under the blue heading Adult Use License for New Dispensing Organizations

Applications for craft grow, infused, and transportation licenses will be made available from the Department of Agriculture on or before January 7, 2020.

The Cannabis Regulation and Tax Act provides for the controlled legalization of adult use cannabis in Illinois beginning January 1, 2020. The Illinois Department of Financial and Professional Regulation is charged with implementing and administering multiple aspects of the program, including the licensure and

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- ✓ Initially limited locations with limited supply.
- ✓ Less 100 locations ready to go 01/01/20. Long lines expected.
- ✓ Dispensaries will be well publicized and easy to locate, but just in case, the state will maintain this list:
<https://www.idfpr.com/profs/adultusecan.asp>.

MBM Advantage LLC



Possession and use of cannabis in Illinois

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Numerous limitations on use and possession

- ✓ Cannabis will have many of the same basic restrictions as alcohol (i.e. DUI or open container in the car), but cannabis regulation goes far beyond alcohol.
- ✓ Cannot use in public place. And a public place is defined as “any place where a person could reasonably be expected to be observed by others.”
- ✓ If the consumption method is smoking, then use is also limited by the Smoke Free Illinois Act.
- ✓ Can’t use at all if you have a CDL.
- ✓ Can’t use “knowingly in close proximity” to a minor.

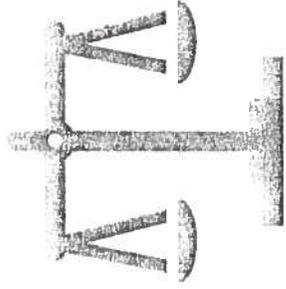
Medical Cannabis Patient Program (MCPP)

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- ✓ Currently upwards of 90,000 Illinois medical cannabis patients.
- ✓ Revamped program makes it easier to become patient.
 - Medical conditions including chronic pain and PTSD
 - Opioid Alternatives Program
- ✓ 3 Key Benefits of Medical vs. Adult-use
 - Drastically lower taxes
 - Grow up to 5 plants at home
 - Dispensaries required to reserve stock for medical patients

Social Equity and Criminal Justice Reform

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- ✓ Legalization to be used to repair some of the damage done to vulnerable communities by the War on Drugs.
- ✓ Over 700,000 criminal records to be expunged.
- ✓ Substantial tax revenue to go to drug treatment, mental health, social services, workforce development
- ✓ Preference for new cannabis business licenses given to Social Equity Applicants. Three ways to qualify for Social Equity:
 - Your address
 - Your criminal record
 - Your employees

Impact on Local/Municipal Government

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- ✓ State law prevails. Cannot ban otherwise lawful possession or use of cannabis.
- ✓ Can ban sales of adult-use cannabis in their town.
- ✓ Can tax.
- ✓ Cannabis DUI tests coming in 2020-21.

Challenges & Opportunities

Consider this as an:

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- ✓ Employer -- hiring, firing, performance management
- ✓ Provider -- impact on patients and communities
- ✓ Administrator/Advocate -- potential partnership, fundraising opportunities, state and local revenue



Resources

- Adult Use Cannabis Program: <https://www.idfpr.com/profs/adultusecan.asp>
- Medical Cannabis Patient Program: <http://www.dph.illinois.gov/topics-services/prevention-wellness/medical-cannabis/medical-cannabis-registry-application>
- Cannabis Business Association of IL: <https://www.cbail.org/>

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Thank You! Questions?

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Mark Peysakhovich
mark@mbmadvantage.com

2020 January Monthly Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator

Agency Cultural and Linguistic Competence (CLC) Technical Assistance, Monitoring, Support and Training for CCMHB/DDB Funded Agencies

CLC Compliance Check:

I am updated the instructions for the 2nd Quarter to Ensure that the reporting for the 2nd quarter is streamlined to learn how the organizations will need additional support for CLC Plan Development for FY21.

MAYC- (Mahomet Area Youth Club)- I was asked to do a cultural competence workshop with Jr. High and High School students on December 11, 2019.

Promise Healthcare-

I will conduct their annual CLC Training on January 16, 2020. We will discuss workplace communication.

CLC Coordinator Direct Service Activities

Mental Health First Aid Training: I completed two Mental Health First Aid Trainings on

December 13 & December 20- For Adults

January 3 & January 10, 2019- For Youth

The Next Training will be for the U of I School of Social Work on February 21, 2020

For additional information please email shandra@ccmhb.org.

Upcoming Training

Mental Health First Aid Summit for Instructors. This will be a training for instructors to learn about best practices and tips on how to be an effective instructor. It will be in Austin, TX in April.

UIUC Community Learning Lab: The CLL Students have completed their project on the "Barriers to Providing Services in Rural Areas." I have included the Power Point presentation in this board packet to see learn about the recommendations.

Anti-Stigma Activities/Community Collaborations and Partnerships

Disability Resource Expo: I will attend the Expo Steering Committee Meeting on January 15 2020. I will also meet with Becca O about developing volunteer descriptions and other

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2020 January Monthly Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator

C-HEARTS African American Story Telling Project: I attended the C-Heart Work in with over 30 people Community People that talked about what Mental Wellness looks like for the African American Community. Here is a summary of what took place:

(Summary was completed by Dr. Hunter with input from the entire committee)

Work-In Objectives

In line with C-HeARTS Collaborative's focus on storytelling and resistance, we sought to reengage

focus group members, and invited community members who did not previously engage in focus groups, to share their vision of community healing. Our goal was to strengthen community-university relationships by (a) identifying what community members want or need, (b) clarify how the university can assist in meeting community needs, and (c) determine one action step the community would like to see realized within 1 year of the meeting.

Who attended?

Adults of various ages and backgrounds and a few youth were in attendance.

Total attendance (includes C-HeARTS Collaborative): n = 35

Community member attendance (Paid): n = 21

What unfolded?

The structure of the engagement was guided by the Community Healing and Resistance Through

Storytelling (C-HeARTS) framework with particular attention paid to the first phase of the framework, building connectedness.

We opened the evening with Mr. Tracy Dace and Dr. Helen Neville introducing the C-HeARTS Collaborative members. Each community member in attendance was then invited to share their names and to describe their roles in the Urbana- Champaign community. Next, Ngoma Expressions was invited to perform a cultural dance that symbolized Welcome. All present were then invited to share a meal catered by Wood N' Hog, Urbana, IL. Immediately following the meal, Ms. Shandra Summerville and Dr. Ruby Mendenhall welcomed everyone to share their vision of community healing by engaging in a community vision board exercise. As culturally relevant music played, individuals used pictures from magazines, crayons, markers and a variety of items that the C-HeARTS Collaborative made available to construct their vision of community healing in Urbana-Champaign. The evening ended with Dr. Ruby Mendenhall inviting each person to share their vision of community healing that they contributed to vision board and facilitating a dialog that enabled a shared vision of community healing to emerge. In brief, community healing themes focused on self-love, allocating and dedicating time to youth, teamwork, placing resources in education, creating a village, and beautifying the community. One action item community members would like to see realized is the creation of multiple safe spaces in Urbana-Champaign that will be educational for community members and also encourage trade and community schools.

Provisional next steps

- C-HeARTS Collaborative will invite Dr. Antoinette Burton, director of IPRH to a meeting to obtain suggestions for actionable next steps to pursue with university administration.

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2020 January Monthly Staff Report- Shandra Summerville Cultural and Linguistic Competence Coordinator

- *Invite community members who participated in the work-in to attend a second meeting to discuss university resources and programs.*
- *Facilitate a joint meeting between university administration and community members; the event may be sponsored by the Chancellor's Office.*
- *C-HeARTS Collaborative will investigate settings and initiatives in Champaign-Urbana that are safe spaces: The Communiversity Think and Do Tank Wellness Center (Ruby Mendenhall), STEM Illinois Street College Bus (Will Patterson), Department of Public Health (Julie Byrd), midnight basketball, house across street from Central high school where juniors and seniors eat lunch, DREAAM House (Tracy Dace), etc.*

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CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD
CHAMPAIGN COUNTY
MENTAL HEALTH BOARD

Service Learning Report

—

Bailee Vanantwerp, Hannah Kane, and Katie Tselipis

Why We Chose CCMHB for Our Service Learning Project

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- From personal experience, we are interested in addressing gaps in services that rural communities face.
- Use our reach and social work education to decrease magnitude of stigma present towards seeking mental health services.
- CCMHB offered an opportunity to work with agencies around Champaign County and bring Mental Health First Aid to the UIUC campus.



CHAMPAIGN COUNTY
DEVELOPMENTAL
DISABILITIES BOARD
CHAMPAIGN COUNTY
MENTAL HEALTH BOARD

Our Project

- Identify barriers that exist when trying to connect rural communities with mental health services.
- Promote relationships between agencies within Champaign County.
- Meet with various agencies to understand limitations they face when serving rural communities.
- Bring the Mental Health First Aid training to the University of Illinois campus.

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Participating Agencies

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Feedback

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- Need for services as much as the urban populations
 - Realization of benefits in regards to traveling into Champaign-Urbana for services
 - Stigma surrounds mental health
 - Hesitancy to support services
 - Non-inclusive spaces
-

Limitations

- 63 ● Lack of accessible and affordable public transportation system
- Lack of awareness of mental health needs within communities
- Smaller, interconnected social networks
- Cost
- Staffing limitations



Positive Directions

- 64 Networking between funded agencies
- Feedback from agencies who have successfully co-located in rural communities
- Building relationship with school districts in rural communities
- Funding for transportation

Mental Health First Aid

- 65 Rising diagnoses of mental health disorders across America prompts a need for education specific to mental health
- On our campus mental health isn't seen as a priority
- Knowledge about how to support someone in mental health crisis is relevant and needed for college-aged students
- Our goal is continue to spread the training to other University departments after this project



Towns Identified For Possible Co-Location Of Services

- Mahomet
- Rantoul
- St. Joseph
- Tolono
- Ludlow
- Sadorus



Resources for Agencies

Community Room- Tolono Public Library District

Edgar Meeting Room- Mahomet Public Library

Mahomet Parks and Recreation Department

Municipal and Annex building rentals- St. Joseph

Mahomet Area Youth Club

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