

# COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois

Thursday, February 22, 2007 – 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center  
1776 East Washington Street, Urbana

## Page Number

I CALL TO ORDER

II ROLL CALL

III PRAYER & PLEDGE OF ALLEGIANCE

IV READ NOTICE OF MEETING

V APPROVAL OF MINUTES – January 25, 2007

\*1-8

VI APPROVAL OF AGENDA/ADDENDUM

VII DATE/TIME OF NEXT REGULAR MEETING – Thursday, March 29, 2007 @ 7:00 p.m.

VIII PUBLIC PARTICIPATION

IX ANNOUNCEMENTS/COMMUNICATIONS

X \*CONSENT AGENDA – goldenrod attachment

XI COMMITTEE REPORTS:

A. JUSTICE & SOCIAL SERVICES COMMITTEE:

Summary of action from February 5, 2007:

\*9

B. COUNTY FACILITIES COMMITTEE:

*Anticipated Action from February 20, 2007 meeting:*

1. *Adoption of Resolution No. 5844 appropriating \$6,624.20 from the Champaign County Highway Facility Construction Fund for invoice #128540 from BLDD Architects.*

\*10

L11-13

2. *Adoption of Resolution No. 5845 appropriating \$522.02 from the Champaign County Highway Facility Construction Fund for invoice #128541 from BLDD Architects.*

\*11

L14-15

3. *Adoption of Resolution No. 5846 appropriating \$2,193.75 from the Champaign County Highway Facility Construction Fund for invoice #128539 from BLDD Architects.*

\*12

L16

*County Facilities cont.*

4. *Adoption of Resolution No. 5847 appropriating \$17,773 from the Champaign County Nursing Home Construction Fund for Pay Request #48 from PKD, Incorporated.* \*13  
L17-22
5. *Adoption of Resolution No. 5848 appropriating \$22,970.82 From the Champaign County Nursing Home Construction Fund for Invoice #1231294 from Duane Morris.* \*14  
L23-31
6. *Adoption of Resolution No. 5849 appropriating \$7,952.09 From the Champaign County Nursing Home Construction Fund for Invoice #12180 from Raterman Group, Ltd.* \*15  
L32
7. *Adoption of Resolution No. 5850 appropriating \$2,864.73 From the Champaign County Nursing Home Construction Fund for invoice #12183 from Raterman Group, Ltd.* \*16  
L33
8. *Adoption of Resolution No. 5851 appropriating \$526.56 from the Champaign County Nursing Home Construction Fund for invoice #100273 from Farnsworth Group.* \*17  
L34-35
9. *Adoption of Resolution No. 5853 approving the requests for reduction in retainage.* \*18  
L43-44
10. *Adoption of Resolution No. 5852 approving the proposal for engagement of professional engineering, investigative and forensic services related to the new Champaign County Nursing Home between Phebus & Koester on behalf of the Champaign County Board and Berns, Clancy & Associates.* \*19-27  
L36-49

**C. POLICY, PERSONNEL & APPOINTMENTS COMMITTEE**

Summary of action from February 7, 2007 meeting: \*28-30

1. Adoption of Resolution No. 5825 appointing Stephen Messman to the Wrisk Drainage District to fill the unexpired term of Vernon Mumm, term ending 8/31/2007. \*31-32  
B7
2. Adoption of Resolution No. 5826 appointing County Board Member District 6 to fill unexpired term ending November 30, 2010. \*33

**B. FINANCE COMMITTEE**

Summary of action from February 8, 2007 meeting: \*34-35

1. Adoption of Resolution No. 5854 – Purchases not following purchasing policy \*36-37

2. Adoption of Resolution No. 5831 – Payment of claims \*38
  
3. **Adoption of Resolution No. 5836** – Budget Amendment \*39-40  
Budget Amendment #07-00021 G10  
Fund: 080 – General Corporate Fund  
Dept: 075 – General County  
Increased Appropriations: \$57,170  
Increased Revenue: \$11,265  
Reason: To appropriate the funds necessary for a required upgrade  
To the Kronos System, with prorated revenue from RPC and  
Nursing Home to cover their share of the upgrade, and to transfer  
To Capital Equipment Replacement Fund the funds necessary to  
Purchase a second server for the Kronos system.
  
4. **Adoption of Resolution No. 5837** – Budget Amendment \*41  
Budget Amendment #07-00022 G11  
Fund: 105 – Capital Equipment Replacement Fund  
Dept: 016 – Administrative Services  
Increased Appropriations: \$17,800  
Increased Revenue: \$17,800  
Reason: This amendment is needed to add the funds necessary  
to purchase a second server for the Kronos System.

**E. HIGHWAY & TRANSPORTATION COMMITTEE**

Summary of action from February 9, 2007 meeting: \*42

**F. ENVIRONMENT & LAND USE COMMITTEE**

Summary of action from February 12, 2007 meeting: \*43-44

1. Adoption of Resolution No. 5842 endorsing the IL130/  
High Cross Road Corridor Plan \*45

**XII OTHER BUSINESS**

1. Executive session pursuant to 5 ILCS 120/2 (c) (11) to consider litigation which is probable or imminent on behalf of Champaign County.

**XIII NEW BUSINESS**

**XIV ADJOURNMENT**

\*Roll Call  
\*\*Roll call and 18 votes  
\*\*\*Roll call and 21 votes  
\*\*\*\*Roll call and 14 votes  
Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

RESUME OF MINUTES OF A REGULAR MEETING OF THE COUNTY BOARD,  
CHAMPAIGN COUNTY, ILLINOIS  
January 25, 2007

The County Board of Champaign County, Illinois met at a Regular Meeting, Thursday, January 25, 2007 at 7:00 P.M. in the Lyle Shields Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with C. Pius Weibel presiding and Sasha Green, as Secretary of the Meeting.

**ROLL CALL**

Roll call showed the following Board Members Present: Bensyl, Betz, Cowart, Doenitz, Gladney, Gross, Hogue, Hunt, James, Jay, Jones, Knott, McGinty, Melin, O'Connor, Sapp, Schroeder, Wysocki, Anderson, Beckett, and Weibel - 21; Absent: Carter, Langenheim, Moser, Putman, Tapley - 5. Thereupon, the Chair declared a quorum present and the Board competent to conduct business. Board Members Langenheim and Putman arrived after the start of the meeting.

**PRAYER & PLEDGE OF ALLEGIANCE**

A prayer was given by Chair Weibel. The Pledge of Allegiance to the Flag was given.

**READ NOTICE OF MEETING**

The Clerk read the Notice of the Meeting, said Notice having been published in the *Southern Champaign County and Fisher Reporter* on January 10, 2007; *Leader* on January 11, 2007; *Mahomet Citizen and Rantoul Press* on January 17, 2007; *County Star and Savoy Star* on January 18, 2007; and *News Gazette* on January 23, 2007. Board Member Betz offered a motion to approve the notice; seconded by Board Member Wysocki. Approved by voice vote.

**APPROVAL OF MINUTES**

Board Member Betz offered the motion to approve the Minutes of the December 19, 2006 Regular Session; seconded by Board Member Hunt. Approved by voice vote.

**APPROVAL OF AGENDA/ADDENDUM**

Board Member Betz offered the motion to approve the Agenda/Addendum; seconded by Board Member James. Approved by voice vote.

**DATE/TIME OF NEXT REGULAR MEETING**

Chair Weibel announced that the next County Board Meeting will be held on February 22, 2007 at 7:00 P.M.

**PUBLIC PARTICIPATION**

Discussion. Board Member Beckett recommended to suspend the rules to allow County Clerk, Mark Shelden, to speak during Public Participation; seconded by Board Member O'Connor. Approved by voice vote. County Clerk Shelden spoke regarding the County Clerk Remodeling Project. Discussion followed. It was ruled out of order to have Board Members comments during Public Participation.

**ANNOUNCEMENTS/COMMUNICATIONS**

Chair Weibel announced there would be a Study Session held on February 13, 2007 at 7:00 P.M. for a presentation on the Nursing Home Audit. Chair Weibel announced there would be a Study Session held on March 13, 2007 at 7:00 P.M. for a presentation on the Big Small All study. Chair Weibel asked for the Board's consent to change the March 22, 2007 Regular County Board Meeting to March 29, 2007. The Board agreed. Board Member Beckett announced the Nursing Home Facility has passed the Illinois Department of Public Health architectural review inspection. Chair Weibel announced the Illinois Environmental Protection Agency notice of comment period and public hearing would be held February 27, 2007 at 6.M. at Parkland College in Room D244 regarding the construction of an Ethanol Plant. Board Member Beckett thanked Board Members for their support after the recent loss of his step-father. Board Member Putman shared a holiday letter from past Board Member Vicki Stewart.

**CONSIDERATION OF CONSENT AGENDA ITEMS BY OMNIBUS VOTE**

Board Member Cowart requested the adoption of Resolution No. 5815 authorizing the County Board Chair to sign an Economic Development/TARP Agreement for the improvement of County Highway 22 and appropriating County Motor Fuel Tax Funds Section #06-00410-00-WR; be removed from the Consent Agenda. Chair Weibel requested the adoption of Resolution No. 5804 altering the boundaries of Champaign of Champaign Township and the City of Champaign Township; be removed from the Consent Agenda.

**COUNTY FACILITIES**

Adoption of **Resolution No. 5794** appropriating \$6,300.00 from the Champaign County Highway Facility Construction Fund for invoice #128403 from BLDD Architects.

Adoption of **Resolution No. 5795** appropriating \$1,603.95 from the Champaign County Highway Facility Construction Fund for statement #5 from Berns, Clancy & Associates.

Adoption of **Resolution No. 5796** appropriating \$33,568.00 from the Champaign County Nursing Home Construction Fund for Pay Request #47 from PKD, Incorporated.

Adoption of **Resolution No. 5797** appropriating \$6,319.00 from the Champaign County Nursing Home Construction Fund for invoice #0015886 from GHR, Inc.

Adoption of **Resolution No. 5799** appropriating \$2,002.50 from the Champaign County Nursing Home Construction Fund for invoice #1630 from Alliance Environmental Group, Inc.

Adoption of **Resolution No. 5802** appropriating \$170.00 from the Champaign County General Corporate/General County Budget for invoice #5 from Isaksen Glerum Wachter Architecture

#### **POLICY, PERSONNEL & APPOINTMENTS**

Adoption of **Resolution No. 5803** appointing Norman Rademacher to the Harwood and Kerr Drainage District, term ending August 31, 2009.

#### **FINANCE**

Adoption of **Resolution No. 5805** – Budget Amendment

Budget Amendment #07-00011

Fund: 075 – Regional Planning Commission

Dept: 759 – CSBG New Economic Development Awards

Increased Appropriations: \$44,650.00

Increased Revenue: \$0.00

Reason: To provide sufficient budget authority within FY2007 to permit payment of the required match amount to the East Central Illinois Economic Development District. Offsetting revenue is held in Fund 475 RPC Economic Development Loans Fund and will be transferred to this operating fund department.

Adoption of **Resolution No. 5806** – Budget Amendment

Budget Amendment #07-00012

Fund: 075 – Regional Planning Commission

Dept: 697 – Urbana Bikeways Plan

Increased Appropriations: \$35,000.00

Increased Revenue: \$35,000.00

Reason: To accommodate a new contract with the City of Urbana for development of a bikeways plan.

Adoption of **Resolution No. 5807** – Budget Amendment

Budget Amendment #07-00013  
Fund: 075 – Regional Planning Commission  
Dept: 695 – GIS Local Contract Services  
Increased Appropriations: \$50,000.00  
Increased Revenue: \$50,000.00

Reason: Receipt of local fee for service contracts for GIS special projects.

Adoption of **Resolution No. 5808** – Budget Amendment

Budget Amendment #07-00014  
Fund: 075 – Regional Planning Commission  
Dept: 696 – Human Services Transportation Planning  
Increased Appropriations: \$50,000.00  
Increased Revenue: \$50,000.00

Reason: Receipt of new grant for regional transportation planning.

Adoption of **Resolution No. 5809** – Budget Amendment

Budget Amendment #07-00015  
Fund: 075 – Regional Planning Commission  
Dept: 692 – Weatherization – HHS – Odd Year  
Increased Appropriations: \$422,520.00  
Increased Revenue: \$422,520.00

Reason: Receipt of new grant award.

Adoption of **Resolution No. 5810** – Budget Amendment

Budget Amendment #07-00016  
Fund: 075 – Regional Planning Commission  
Dept: 694 – Weatherization – Sup-Odd Years  
Increased Appropriations: \$145,241.00  
Increased Revenue: \$145,241.00

Reason: Receipt of new grant award.

**HIGHWAY & TRANSPORTATION**

Adoption of **Resolution No. 5814** awarding of contract for the replacement of a bridge located in Compromise Road District Section #05-06915-00-BR.

Adoption of **Resolution No. 5816** establishing a Class II designated truck route on County Highway 22.

Adoption of **Resolution No. 5817** authorizing County Highway to enter into an agreement with Brown Township for improvement of a railroad crossing.

Board Member Betz offered the motion to approve the Consent Agenda; seconded by

Board Member Wysocki. Chair Weibel asked the Clerk to call the roll.

Consent Agenda approved by roll call vote.

Yeas: Bensyl, Betz, Cowart, Doenitz, Gladney, Gross, Hogue, Hunt, James, Jay, Jones, Knott, Langenheim, McGinty, Melin, O'Connor, Putman, Sapp, Schroeder, Wysocki, Anderson, Beckett, and Weibel - 23;

Nays: None.

## **COMMITTEE REPORTS**

### **COUNTY FACILITIES**

Board Member Beckett, Chair, recommended the adoption of **Resolution No. 5798** appropriating \$88,563.41 from the Champaign County Nursing Home Construction Fund for payment of Duane Morris invoices; seconded by Board Member Betz. Discussion followed. There was a friendly amendment to correct the date on the Resolution to January 25, 2007. Discussion followed. Chair Weibel asked the Clerk to call the roll.

Adopted by roll call vote.

Yeas: Betz, Cowart, Gladney, Gross, James, Jay, Langenheim, McGinty, Melin, Putman, Sapp, Schroeder, Wysocki, Anderson, Beckett, and Weibel - 16;

Nays: Bensyl, Doenitz, Hogue, Hunt, Jones, Knott, and O'Connor - 7.

Board Member Beckett recommended the adoption of **Resolution No. 5800** appropriating \$4,000.00 from the Champaign County Nursing Home Construction Fund for payment of mold remediation contractor invoice; seconded by Board Member James. Discussion followed. A roll call was requested.

Adopted by roll call vote.

Yeas: Cowart, Gladney, Gross, James, Jay, Langenheim, Melin, Putman, Sapp, Schroeder, Wysocki, Anderson, and Weibel - 13;

Nays: Bensyl, Betz, Doenitz, Hogue, Hunt, Jones, Knott, McGinty, O'Connor, and Beckett - 10.

Board Member Beckett recommended the adoption of **Resolution No. 5801** approving Requests for Reduction in Retainage; seconded by Board Member Bensyl. Discussion followed. Adopted by voice vote.

Board Member Beckett recommended the adoption of **Resolution No. 5822** appropriating \$281.25 from the Champaign County Nursing Home Construction Fund for Invoice #1759 from Alliance Environmental Group, Inc.; seconded by Board Member Betz. Discussion followed. Adopted by voice vote.

Board Member Beckett recommended the adoption of **Resolution No. 5823** approving the Agreement with White & Borgognoni Architects for the Courthouse

Exterior Masonry Project; seconded by Board Member Langenheim. Discussion followed. Adopted by voice vote.

Board Member Beckett recommended the adoption of **Resolution No. 5824** authorizing release of all claims against PKD, Inc. by Champaign County; seconded by Board Member McGinty. Discussion followed. Adopted by voice vote.

Board Member Beckett announced he would place Mark Sheldon's concerns about the County Clerk remodel Plan on the February County Facilities Committee Meeting Agenda. Board Member Beckett informed the Board that the County would be a part of an Electric Utility Supply Co-Op. Discussion followed.

#### **POLICY, PERSONNEL & APPOINTMENTS**

Board Member Betz, Chair, recommended the adoption of **Resolution No. 5804** altering the boundaries of Champaign Township and the City of Champaign Township; seconded by Board Member Schroeder. Discussion followed. A roll call was requested.

Adopted by roll call vote.

Yeas: Bensyl, Betz, Cowart, Gladney, Gross, Hogue, Hunt, Jones, Knott, Langenheim, McGinty, Melin, Putman, Sapp, Schroeder, Wysocki, Anderson, Beckett, and Weibel - 19;

Nays: Doenitz, James, Jay, and O'Connor - 4.

#### **FINANCE**

Board Member McGinty, Chair, recommended the adoption of **Resolution No. 5811** setting the per diem rate for members of the Zoning Board of Appeals and Public Aid Appeals Committee; seconded by Board Member Bensyl. Discussion followed. Adopted by voice vote.

Board Member McGinty recommended the adoption of **Resolution No. 5812** Purchases not following purchasing policy; seconded by Board Member Hogue. Discussion followed. Adopted by voice vote.

Board Member McGinty recommended the adoption of **Resolution No. 5813** Payment of Claims Authorization; seconded by Board Member Putman. Adopted by voice vote.

Board Member McGinty recommended the adoption of **Resolution No. 5820** Emergency Budget Amendment:

Budget Amendment #07-00018

Fund: 080 – General Corporate Fund

Dept: 077 – Zoning & Enforcement

Increased Appropriations: \$5,500.00

Increased Revenue: \$0.00

Reason: To appropriate funds required to pay for per diem increase to members of the Zoning Board of Appeals to go into effect on February 1, 2007; seconded by Board Member Doenitz.

Adopted by roll call vote.

Yeas: Bensyl, Betz, Cowart, Doenitz, Gladney, Gross, Hogue, Hunt, James, Jay, Jones, Knott, Langenheim, McGinty, Melin, O'Connor, Putman, Schroeder, Wysocki, Anderson, Beckett, and Weibel - 22;

Nays: Sapp - 1.

Board Member McGinty corrected Anthony Fabri to Tony Fabri in the body of Resolution 5818. Board Member McGinty recommended the adoption of **Resolution No. 5818** for the authorization of Facsimile Signatures for the Champaign County Treasurer's Accounts and Champaign County Collector's Accounts; seconded by Board Member Betz. Adopted by voice vote.

Board Member McGinty recommended the adoption of **Resolution No. 5819** for authorization of Signatures for the Champaign County Treasurer's accounts, Champaign County Collector's accounts and investment Instruments or investment accounts; seconded by Board Member Betz. Adopted by voice vote.

#### HIGHWAY & TRANSPORTATION

Board Member Cowart, Chair, announced that Resolution No. 5815 listed on the Consent Agenda had been replaced. Board Member Cowart recommended the adoption of **Resolution No. 5815** authorizing the County Board Chair to sign an Economic Development/TARP Agreement for the improvement of County Highway 22 and appropriating County Motor Fuel Tax Funds Section #06-00924-00-BR; seconded by Board Member Bensyl. Discussion followed. Adopted by voice vote. Discussion. Board Member Cowart recommended the adoption of **Resolution No. 5825** authorizing the County Board Chair to sign an Economic Development/TARP Agreement for the improvement of County Highway 22 and appropriating County Motor Fuel Tax Funds Section #06-00923-00-BR; seconded by Board Member Bensyl. Adopted by voice vote.

#### ENVIRONMENT & LAND USE

Board Member Wysocki, Chair, recommended the adoption of **Ordinance No. 801** Ordinance amending Zoning Ordinance reclassifying certain property; seconded by Board Member Betz. Discussion followed.

Adopted by roll call vote.

Yeas: Bensyl, Betz, Cowart, Doenitz, Gladney, Gross, Hogue, Hunt, James, Jay, Jones, Knott, McGinty, Melin, O'Connor, Putman, Sapp, Schroeder, Wysocki, Anderson, Beckett,

and Weibel - 22;  
Nays: Langenheim - 1.

**OTHER BUSINESS**

Board Member Betz recommended the adoption of **Resolution No. 5821** declaring vacancy for the office of County Board Member, District 6; seconded by Board Member Cowart. Adopted by voice vote.

**NEW BUSINESS**

Chair Weibel announced that a proposed 10 point plan would be placed on the Policy, Personnel, and Appointments Committee Agenda. Board Member Schroeder asked about the Flower Fund. Discussion followed.

**ADJOURNMENT**

Chair Weibel adjourned the Meeting at 8:00 P.M.

*Mark Shelden*

Mark Shelden, Champaign County Clerk  
and ex-Officio Clerk of the Champaign County Board  
Champaign County, Illinois

**JUSTICE & SOCIAL SERVICES COMMITTEE**  
**Summary of Action taken at 2/5/07 Meeting**

<b><u>ITEM</u></b>	<b><u>ACTION TAKEN</u></b>
1. <b><u>Call to Order</u></b>	Meeting called to order at 7:00 p.m.
2. <b><u>Roll Call</u></b>	Anderson, Carter, Gladney, Hogue, Hunt, James, Putman, Sapp and Tapley were present at the meeting.
3. <b><u>Approval of Agenda/Addendum</u></b>	Agenda approved.
4. <b><u>Approval of Minutes</u></b>	The Justice & Social Services Committee minutes of January 8, 2007 were approved as presented.
5. <b><u>Public Participation</u></b>	Brian Dolinar, Belden Fields, Durl Kruse, Giraldo Rosales, and Martel Miller spoke about tasers.
6. <b><u>Monthly Reports</u></b>	Motion approved to receive and place on file the Animal Control November 2006 & December 2006 reports, Circuit Clerk November 2006 report, Coroner July 2006, August 2006, September 2006, & October 2006 reports, EMA January 2007 report, and the Public Defender December 2006 report.
7. <b><u>Sheriff</u></b>	
a. Discussion About County Jail Policy & Procedure Regarding Tasers	Discussion was held.
b. Lack of DHS Mental Health Facilities Bed Space and the Effect on County Jail	Provided for information only.
8. <b><u>Head Start</u></b>	
a. Monthly Report	Received and placed on file.
9. <b><u>Nursing Home</u></b>	
a. Monthly Report	Received and placed on file.
10. <b><u>Juvenile Delinquency Grants</u></b>	
a. Status Report from Peter Tracy & Marilyn Garmon-Starks	No action taken.
11. <b><u>Chair's Report</u></b>	Anderson stated the County Board will have a study session on February 13th at 7:00 p.m. about the Nursing Home operational audit.
12. <b><u>Other Business</u></b>	No action taken.
13. <b><u>Designation of Items to be Place on County Board Consent Agenda</u></b>	No items were designated for the consent agenda.
14. <b><u>Adjournment</u></b>	Meeting adjourned at 9:15 p.m.

**RESOLUTION NO. 5844**

**RESOLUTION APPROPRIATING \$6,624.20 FROM THE CHAMPAIGN COUNTY  
HIGHWAY FACILITY CONSTRUCTION FUND FOR INVOICE #128540 FROM  
BLDD ARCHITECTS**

WHEREAS, the County of Champaign entered into an agreement with BLDD Architects of Champaign, Illinois in July 2005 for the purpose of Architectural/Engineering Services for the construction of a new Highway/Fleet Maintenance Facility; and

WHEREAS, the County Facilities committee recommended to the County Board approval of Invoice #128540 from BLDD Architects in the amount of \$6,624.20 for Professional Architect/Engineering Services provided through December 31, 2006 per the said agreement.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approve Invoice #128540 from BLDD Architects.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. 5845

RESOLUTION APPROPRIATING \$522.02 FROM THE CHAMPAIGN COUNTY  
HIGHWAY FACILITY CONSTRUCTION FUND FOR INVOICE #128541 FROM  
BLDD ARCHITECTS

WHEREAS, the County of Champaign entered into an agreement with BLDD Architects of Champaign, Illinois in July 2005 for the purpose of Architectural/Engineering Services for the construction of a new Highway/Fleet Maintenance Facility; and

WHEREAS, the County Facilities committee recommended to the County Board approval of Invoice #128541 from BLDD Architects in the amount of \$522.02 for Professional Architect/Engineering Services provided through December 31, 2006 per the said agreement.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approve Invoice #128541 from BLDD Architects.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Mark Sheldon, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. 5846

RESOLUTION APPROPRIATING \$2,193.75 FROM THE CHAMPAIGN COUNTY  
HIGHWAY FACILITY CONSTRUCTION FUND FOR INVOICE #128539 FROM  
BLDD ARCHITECTS

WHEREAS, the County of Champaign entered into an agreement with BLDD Architects of Champaign, Illinois in July 2005 for the purpose of Architectural/Engineering Services for the construction of a new Highway/Fleet Maintenance Facility; and

WHEREAS, the County Facilities committee recommended to the County Board approval of Invoice #128539 from BLDD Architects in the amount of \$2,193.75 for Professional Architect/Engineering Services provided through December 31, 2006 per the said agreement; invoice is for heat pump relocation analysis.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approve Invoice #128539 from BLDD Architects.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. 5847

RESOLUTION APPROPRIATING \$17,773 FROM THE CHAMPAIGN COUNTY  
NURSING HOME CONSTRUCTION FUND FOR PAY REQUEST #48 FROM  
PKD, INCORPORATED

WHEREAS, the County of Champaign entered into an agreement with PKD, Inc. of Champaign, Illinois in February 2003 for the purpose of construction management of the new Champaign County Nursing Home facility; and

WHEREAS, PKD has submitted pay request #48 in the amount of \$17,773 for Professional Services provided through January 20, 2007 pursuant to the said agreement; and

WHEREAS, the Pay Request is itemized as follows: \$221 – Reimbursable; \$17,552 – General Conditions & Change Orders 1, 2 & 3

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approve Pay Request #48 from PKD, Inc.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

**RESOLUTION NO. 5848**

**RESOLUTION APPROPRIATING \$22,970.82 FROM THE CHAMPAIGN  
COUNTY NURSING HOME CONSTRUCTION FUND FOR INVOICE #1231294  
FROM DUANE MORRIS**

**WHEREAS**, the Champaign County Board retained the services of the law firm of Duane Morris to provide professional services in relation to the new Champaign County Nursing Home and the Certificate of Need and other related issues pertinent to the planning process through the Illinois Health Facilities Planning Board; and

**WHEREAS**, the law firm of Duane Morris has submitted an invoice for professional services for the period December 1, 2006 thru December 31, 2006 in connection with the new Champaign County Nursing Home; and

**WHEREAS**, the said invoice is in the sum of \$22,970.82 for the period December 1, 2006 thru December 31, 2006; and

**WHEREAS**, the Facilities committee has recommended payment of the said invoice to the Champaign County Board.

**NOW, THEREFORE BE IT RESOLVED** that the Champaign County Board approve invoice #1231294 from Duane Morris in the amount of \$22,970.82 for professional services in relation to the new Champaign County Nursing Home and the Certificate of need and other related issues pertinent to the planning process through the Illinois Health Facilities Planning Board.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 22<sup>nd</sup> day of February, A.D. 2007.

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C.Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5849

RESOLUTION APPROPRIATING \$7,952.09 FROM THE CHAMPAIGN COUNTY  
NURSING HOME CONSTRUCTION FUND FOR INVOICE #12180 FROM THE  
RATERMAN GROUP, LTD

WHEREAS, the Raterman Group, Ltd has submitted Invoice #12180 in the amount of \$7,952.09 for Professional Services provided through December 27, 2006; and

WHEREAS, the invoice is for professional industrial hygiene post remediation and air sampling services, including 4<sup>th</sup> quarter air monitoring and Health Facilities Planning Board, per agreement dated June 2006.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approve Invoice #12180 from The Raterman Group, Ltd.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. 5850

RESOLUTION APPROPRIATING \$2,864.73 FROM THE CHAMPAIGN COUNTY  
NURSING HOME CONSTRUCTION FUND FOR INVOICE #12183 FROM THE  
RATERMAN GROUP, LTD

WHEREAS, the Raterman Group, Ltd has submitted Invoice #12183 in the amount of \$2,864.73 for Professional Services provided through January 18, 2007; and

WHEREAS, the invoice is for professional industrial hygiene post remediation and air sampling services which are directly related to compiling and presentation of 4<sup>th</sup> quarter air monitoring report.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approve Invoice #12183 from The Raterman Group, Ltd.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. 5851

RESOLUTION APPROPRIATING \$526.56 FROM THE CHAMPAIGN COUNTY  
NURSING HOME CONSTRUCTION FUND FOR INVOICE #100273 FROM  
FARNSWORTH GROUP, INC.

WHEREAS, the County Facilities committee recommended to the Champaign County Board approval of invoice #100273 from Farnsworth Group, Inc. in the amount of \$526.56 for professional services provided through December 22, 2006 ; and

WHEREAS, the invoice is for architectural engineering professional services construction reimbursable expenses, per agreement dated March 2003.

NOW, THEREFORE BE IT RESOLVED that the Champaign County Board approve invoice #100273 from Farnsworth Group, Inc.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

\_\_\_\_\_  
Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

**RESOLUTION NO. 5853**

**RESOLUTION APPROVING REQUESTS FOR REDUCTION IN RETAINAGE**

**WHEREAS**, the County of Champaign entered into an agreement with PKD, Inc. of Champaign, Illinois in February 2003 for the purpose of construction management of the new Champaign County Nursing Home facility; and

**WHEREAS**, the following contractors have requested a reduction in retainage, to 0%, in their pay application for the period ending 1/20/2007: Duce Construction and Tile Specialist.

**WHEREAS**, as an incentive for Contractor cooperation and satisfactory performance the Contract Documents, under Section 00800 (Supplementary Conditions), Article 9.3, allow for a reduction in retainage after fifty percent of the work is complete; and

**WHEREAS**, the said Contractors have provided satisfactory work and are over fifty percent complete, PKD, Inc. has requested written approval from the Champaign County Board, as required, to allow the said Contractors a reduction in retainage.

**NOW, THEREFORE BE IT RESOLVED** that the Champaign County Board approve the said requests for reduction in retainage.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 22<sup>nd</sup> day of February, A.D. 2007.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

---

Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

**RESOLUTION NO. 5852**

**RESOLUTION APPROVING THE PROPOSAL FOR ENGAGEMENT OF PROFESSIONAL ENGINEERING, INVESTIGATIVE AND FORENSIC SERVICES RELATED TO THE NEW CHAMPAIGN COUNTY NURSING HOME BETWEEN PHEBUS & KOESTER ON BEHALF OF THE CHAMPAIGN COUNTY BOARD AND BERNS, CLANCY & ASSOCIATES**

**WHEREAS**, the Champaign County Board has retained the services of the Phebus & Koester law firm to represent Champaign County in ongoing litigation regarding the new Champaign County Nursing Home; and

**WHEREAS**, the law firm of Phebus & Koester has recommended to the Champaign County Board that it would be appropriate to investigate surface drainage features on the new Champaign County Nursing Home site as a necessary part of ongoing litigation preparation; and

**WHEREAS**, the law firm of Phebus & Koester has further recommended that the said study be conducted as a forensic evaluation of the surface drainage features on the new Champaign County Nursing Home site; and

**WHEREAS**, the law firm of Phebus & Koester has further recommended that Berns, Clancy & Associates is the most qualified engineering firm to conduct such a forensic evaluation; and

**WHEREAS**, the law firm of Phebus & Koester has obtained a proposal for such a forensic evaluation from Berns, Clancy & Associates which is attached to this resolution; and

**WHEREAS**, the law firm of Phebus & Koester recommends to the Champaign County Board that the said proposal be approved; and

**WHEREAS**, the Facilities committee of the Champaign County Board recommends approval of the proposal from Berns, Clancy & Associates to provide professional engineering, investigative and forensic services regarding the new Champaign County Nursing Home site.

**NOW, THEREFOR BE IT RESOLVED** that the Champaign County Board approve the proposal from Berns, Clancy & Associates to provide professional engineering, investigative and forensic services regarding the new Champaign County Nursing Home site, as attached to this resolution.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 22<sup>nd</sup> day of February, A.D. 2007.

Resolution No. 5852

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board



# **BERNS, CLANCY AND ASSOCIATES**

PROFESSIONAL CORPORATION

**ENGINEERS • SURVEYORS • PLANNERS**

THOMAS B. BERNS  
EDWARD L. CLANCY  
CHRISTOPHER BILLING

DONALD WAUTHIER

BRIAN CHAILLE  
DENNIS CUMMINS  
MEG GRIFFIN

MICHAEL BERNS  
OF COUNSEL

Revised November 7, 2006

Mr. Joseph Phebus  
Phebus & Koester  
136 West Main Street  
Post Office Box 1008  
Urbana, Illinois 61801

**RE: PROFESSIONAL ENGINEERING, INVESTIGATIVE & FORENSIC SERVICES  
NEW CHAMPAIGN COUNTY NURSING HOME SITE INVESTIGATIONS  
CHAMPAIGN COUNTY EAST CAMPUS  
URBANA, CHAMPAIGN COUNTY, ILLINOIS**

Dear Mr. Phebus:

In accordance with our previous conversations, we provide this proposal for the engagement of Professional Engineering, Investigative and Forensic Services related to the construction of the new Champaign County Nursing Home on the County's East Campus site in Urbana, Illinois.

As we discussed with you, we provided Professional / Consulting Services directly to Champaign County on projects that were ancillary to the New Nursing Home Project. We coordinated with the Urbana Park District to help provide a drainage outlet for the Nursing Home site through Prairie Park and Weaver Park. We made slight modifications to the drainage limited within the two (2) parking lots on-site to comply with desires of the Urbana Park District. We were not involved with the drainage design or grading of the New Nursing Home Site. We reiterate this so you may judge for yourself if there may be any potential for a "conflict of interest".

We previously assisted Champaign County with surveying and site work components for numerous other projects across their East Campus site in a variety of capacities. These include: a Master Plan for the East Campus; the Adult Detention Facility; the Fleet Maintenance Facility; Storm Drainage Planning for Sub-Watersheds; Juvenile Detention Facility; Animal Control Center; ESDA Building Site; Art Bartell Road Extension; Water Main Loop Extension; and an Area-Wide East Campus Topographic-Site Survey.

Berns, Clancy and Associates, P.C. (hereinafter called "Consultant") proposes to render Professional Engineering, Investigative and Forensic Services to **Mr. Joseph Phebus of Phebus & Koester** on behalf of the Champaign County Board (hereinafter called "Client") in connection with the new Champaign County Nursing Home site in Urbana, Champaign County, Illinois, (hereinafter call the "Project"). Client is expected to furnish Consultant with full information as to the requirements, goals and objectives including any special or extraordinary considerations for the Project or special services needed, and also to make available all pertinent existing data.

5753

Our potential Professional Engineering, Investigative and Forensic Services to be rendered on this Project may include, but are not limited to, the following tasks:

<b>Communications with Client</b>	<b>Acquisition of Aerial Photography</b>
<b>Meetings and Negotiations</b>	<b>Coordination with Client's Agents</b>
<b>Review of Existing Data</b>	<b>Coordination with Client's Other Consultants</b>
<b>Field Investigations and Surveys</b>	<b>Site Inspection and Testing</b>
<b>Acquisition of Ground Photography</b>	<b>Research into Applicable Standards</b>
<b>Research into Applicable Ordinances</b>	<b>Review of Probable Causations</b>
<b>Analysis of Existing Conditions</b>	<b>Review of Site Drainage and Grading</b>
<b>Drainage Investigations</b>	<b>Analysis of Site Design</b>
<b>Preparation of Map and Plat Exhibits</b>	<b>Preparation of Verbal and Written Reports</b>
<b>Exhibit Preparation</b>	<b>Preparation for Deposition / Court Testimony</b>
<b>Consulting Expert Services</b>	<b>Opinion Witness Services</b>
<b>Deposition Services</b>	<b>Reports / Presentations to County Board</b>

We propose to provide Professional Engineering, Investigative, and/or Forensic Services as requested and directed by you on a per diem basis in accordance with our Standard Fee Schedule and General Conditions Sheet in effect at the time services are performed. Our current Standard Fee Schedule and General Conditions Sheet is attached and is included in this agreement by reference. You shall be obligated to pay Berns, Clancy and Associates a fee for services provided, plus expenses incurred during the performance of the work.

The fee will be computed by multiplying the total number of hours expended on the work by the applicable hourly rate for each classification contained on the Standard Fee Schedule in effect when services are performed. In addition to fees, expenses will be billed as incurred in accordance with the accompanying Standard Fee Schedule.

Services will be provided as requested by and for the exclusive benefit of Client and for Client's designated consultants and agents. In the furtherance of these services, Consultant may review other records, ordinances or standards and will review any data you make available.

Since an ultimate scope of all services cannot be defined at this time, Consultant can currently make no estimate of the time, effort or ultimate cost that will be required in the performance of services on Client's behalf. At such time as a scope of services for a specific task can be defined, Client may request Consultant to prepare estimates of fees and expenses to undertake various specific tasks as identified by Client. We attach to this proposal a scope of services for the first Task that has been outlined to date.



Mr. Joseph Phebus  
Phebus & Koester  
Professional Engineering, Investigative, and Forensic Services  
New Champaign County Nursing Home Site, Urbana, Illinois  
November 7, 2006  
Page 3

We understand that you will supply any necessary background data for our use in the performance of these services. It is necessary that you advise us at an early date if you have time and/or budgetary limitations for our services on this Project. At this time, we append a scope of services and fee proposal for two (2) initial tasks identified to date, which we provide for your review and approval.

We appreciate this opportunity to submit this engagement letter to you and we look forward to hearing from you in the near future. This Proposal for Engagement of Professional Engineering, Investigative and Forensic Services is valid for thirty (30) days from this date. After that period it is subject to review and renegotiation. If you find the above agreement acceptable, please sign in the space provided below and return a copy to us as our formal authorization to proceed. If you have any question or comment, please contact us.

**AUTHORIZATION TO PROCEED:**

**TASK 1 – INITIAL SITE DRAINAGE REVIEW AND RECOMMENDATIONS**

**APPROVED:**  
Phebus & Koester

Sincerely,  
**BERNS, CLANCY AND ASSOCIATES, P.C.**

\_\_\_\_\_  
Signature

Christopher Billing, P.E., Vice President

\_\_\_\_\_  
Date

CB:mp  
cc: Denny Inman  
Enclosures  
5753 pp1



**ATTACHMENT 1**, consisting of 2 pages  
Appended to the Agreement for Forensic Services  
Dated November 7, 2006  
Initial: Mr. Joseph Phebus \_\_\_\_\_  
Initial: Berns, Clancy and Associates, P.C. \_\_\_\_\_

## **TASK 1. INITIAL SITE DRAINAGE REVIEW AND RECOMMENDATIONS**

This **Task 1 Initial Site Drainage Review and Recommendations** includes primarily a review of the grading of the site to ascertain the effectiveness of the surface drainage features of the site. We understand you have the "official" copy of the construction drawings. We will study the drainage plan as depicted on the construction documents. We will dispatch a field crew to gather "as-built" topographic information and compare it to the Plans to evaluate how successfully the construction implemented the design. We will give special attention to the method for removing the concentrated roof runoff from around the perimeter of the building. We will note problems and concerns we identify from these efforts and make any recommendations to you along with an estimate of anticipated costs of any recommended changes. More specifically, these services may include:

1. Communications, correspondence, and conversations with you and any other consultants or investigators as you may prescribe.
2. Coordination with you to obtain a copy of the construction drawings.
3. Review of the grading and drainage plan for the site, including building details as depicted by the construction drawings and Plans.
4. Initial reconnaissance of the site to spot drainage problems or areas of grading concern and to obtain ground photography documenting the current situation.
5. Fieldwork to re-establish project vertical control bench marks and to obtain spot elevations to verify the "as-constructed" grading at the site.
6. Office reduction of the field notes and checking of the data against the Plans.
7. Preparation of a site plan exhibit to initially depict the results of the site grading and drainage investigations.
8. Review of the capabilities of the systems removing the concentrated roof water from around the perimeter of the building by either surface or subsurface systems.
9. Preparation of a brief initial report of the results of the study and transmittal to you for review.
10. Meeting with you to review your comments and revisions of a final report and recommendations as appropriate.
11. Preparation of an Engineer's Opinion of Construction Costs for any recommendation proposed as a part of the analysis.
12. Review of all work by a Principal of the Firm.

ATTACHMENT 1, consisting of 2 pages  
 Appended to the Agreement for Forensic Services  
 Dated November 7, 2006  
 Initial: Mr. Joseph Phebus \_\_\_\_\_  
 Initial: Berns, Clancy and Associates, P.C. \_\_\_\_\_

While total fees for this Task 1 Initial Site Drainage Review and Recommendations cannot be forecast at this time, we suggest you initially budget \$7,000 for this Task 1 at this time, generally itemized as follows:

Principal of the Firm.....	10 hours @ \$120 per hour.....	\$1,200
Civil Engineer .....	26 hours @ \$ 92 per hour .....	\$2,392
Surveyor .....	10 hours @ \$ 63 per hour .....	\$ 630
Two-Person Survey Crew.....	8 hours @ \$104 per hour .....	\$ 832
Drafter .....	10 hours @ \$ 56 per hour .....	\$ 560
Technician .....	16 hours @ \$ 41 per hour .....	\$ 656
		\$6,300
Miscellaneous Expenses .....		\$ 500
Initial Budget for Task 1.....		\$6,800

**SCHEDULES / SUBMITTALS**

Once we receive the background information from you, we will review the data and schedule the field crew. We anticipate providing you an initial draft of our analysis within two (2) weeks. We will immediately finalize any issues that may arise during our review. We anticipate one (1) or more plan sheet exhibits and a listing of apparent deficiencies, potential recommendations and associated opinion of construction costs, if you so desire.

**ADDITIONAL SERVICES**

We are pleased to provide continuing or additional services related to this task beyond the scope identified above. These additional services will be provided on a per diem basis. Additional services may include: appearance at and presentations to the County Facilities Committee and County Board; expert witness testimony for mediation or litigation; or additional investigations of other issues beyond those identified in Task 1.



**BERNS, CLANCY AND ASSOCIATES**  
PROFESSIONAL CORPORATION

**ENGINEERS • SURVEYORS • PLANNERS**

Thomas B. Berns  
Edward L. Clancy  
Christopher Billing

Donald Wauthier  
Brian Chaille  
Dennis Cummins  
Meg Griffin

Michael Berns  
Of Counsel

May 1, 2006

**STANDARD FEE SCHEDULE FOR PROFESSIONAL  
ENGINEERING, SURVEYING, AND PLANNING SERVICES**

**HOURLY RATE**

PRINCIPAL OF FIRM, PREPARATION & TESTIMONY AS EXPERT WITNESS .....	\$200
PRINCIPAL OF FIRM, ENGINEER, SURVEYOR OR PLANNER GRADE 7 .....	120
ENGINEER, SURVEYOR OR PLANNER GRADE 6 .....	92
ENGINEER, SURVEYOR OR PLANNER GRADE 5 .....	80
ENGINEER, SURVEYOR OR PLANNER GRADE 4 .....	63
ENGINEER, SURVEYOR OR PLANNER GRADE 3 .....	56
ENGINEER, SURVEYOR OR PLANNER GRADE 2 .....	53
ENGINEER, SURVEYOR OR PLANNER GRADE 1 .....	46

TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 5 .....	\$ 60
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 4 .....	56
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 3 .....	48
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 2 .....	41
TECHNICIAN OR CONSTRUCTION OBSERVER GRADE 1 .....	29

FOUR-PERSON SURVEY CREW .....	\$162
THREE-PERSON SURVEY CREW .....	133
TWO-PERSON SURVEY CREW .....	104

VEHICLE MILEAGE .....	\$ 0.50 / MILE
WOOD GRADE STAKE .....	0.50 / EACH
STEEL SURVEY MONUMENT WITH ALUMINUM CAP .....	10.00 / EACH
CONCRETE SURVEY MONUMENT WITH ALUMINUM CAP .....	25.00 / EACH
STEEL FENCE POST .....	3.00 / EACH
PHOTOCOPY .....	0.20 / EACH
PLAN SHEET COPY (PER SQUARE FOOT) .....	0.40 / SQ FT
COMPUTER AIDED DRAFTING (CAD) .....	5.00 / HOUR

TRAVEL TIME TO AND FROM OUR OFFICE WILL BE CHARGED IN ACCORDANCE WITH THE FOREGOING RATES. ALL SUBCONSULTANTS (SOIL INVESTIGATION, MATERIAL TESTING, AERIAL PHOTOGRAPHY, PHOTOGRAMMETRIC MAPPING, ETC.) ENGAGED BY US WILL BE BILLED AT COST PLUS TEN PERCENT (10%). ALL OTHER OUT-OF-POCKET EXPENSES INCURRED WILL BE BILLED AT COST PLUS TEN PERCENT (10%). THESE EXPENSES MAY INCLUDE TRAVEL, SUBSISTENCE (WHEN APPLICABLE), LONG DISTANCE TELEPHONE OR TELEFAX CHARGES, EXPRESS DELIVERY, REPRODUCTIONS, POSTAGE, SHIPPING CHARGES, RENTAL EQUIPMENT, ETC. REVISIONS TO THIS STANDARD FEE SCHEDULE ARE NOT ANTICIPATED UNTIL MAY OF 2007.

## GENERAL CONDITIONS

**Item 1. Scope of Work.** Berns, Clancy and Associates, P.C. (BCA) shall perform services in accordance with an "agreement" made with the "client". The agreement consists of BCA's proposal, Standard Fee Schedule, and these General Conditions. The "client" is defined as the person or entity requesting and/or authorizing the work, and in doing so, client represents and warrants that he is duly authorized in this role, even if performed on behalf of another party or entity, in which case the other party or entity is also considered as the client. The acceptance of BCA's proposal signifies the acceptance of the terms of this agreement.

The fees for services rendered will be billed in accordance with the accompanying Standard Fee Schedule. Unit rates for services not covered in the fee schedule or elsewhere in the agreement can be provided. The standard prices proposed for the work are predicated upon the client's acceptance of the conditions and allocations of risks and obligations described in the agreement. The client shall impart the terms of this agreement to any third party to whom the client releases any part of BCA's work. BCA shall have no obligations to any party other than those expressed in this agreement.

**Item 2. Site Access/Background Data.** The client will provide for the right-of-way access to the work site. In the event the work site is not owned by the client, client represents to BCA that all necessary permissions for BCA to enter the site and conduct the work have been obtained. While BCA shall exercise reasonable care to minimize damage to the property, the client understands that some damage may occur during the normal course of the work, that BCA has not included in its fee the cost of restoration of damage, and that the client will pay for such restoration costs. Client shall provide the appropriate land title and/or background information to BCA required for the performance of our work. BCA will not be required to perform an independent search for easements, encumbrances, title evidence and ownership data as BCA will rely upon the materials and representations that client supplies to BCA.

**Item 3. Utilities.** In the performance of its work, BCA will take all reasonable precautions to avoid damage to underground structures or utilities, and will rely on utility locator services to correctly identify their buried service lines, and on plans, drawings or sketches made available and provided by the client. The client agrees to hold BCA harmless and indemnify BCA from any claims, expenses, or other liabilities, including reasonable attorney fees, incurred by BCA for any damages to underground structures and utilities which were not correctly and clearly shown on the plans provided to BCA or otherwise disclosed by the client or utility locator service. BCA will be responsible for ordering the utility locator or exploratory excavation services only if expressly set forth in the scope of the proposal.

**Item 4. Hazardous Materials and Conditions.** Prior to the start of services, or at the earliest time such information is learned, it shall be the duty of the client, or other involved or contacted parties, to advise BCA of any known or suspected undocumented fills, hazardous materials, by-products, or constituents, and any known environmental, hydrologic, geologic, and geotechnical conditions, which exist on or near any premises upon which work is to be performed by BCA employees or subcontractors or which in any other way may be pertinent to BCA's proposed services.

**Item 5. Confidentiality.** BCA shall hold confidential the business and technical information obtained or generated in performance of services under this agreement and identified in writing by the client as "confidential". BCA shall not disclose such "confidential" information except if such disclosure is required by governmental statute, ordinance, or regulation; for compliance with professional standards of conduct for public safety, health, and welfare concerns; or for protection of BCA against claims or liabilities arising from performance of its services.

The technical and pricing information contained in any report or proposal submitted by BCA is to be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of BCA. Client now has no contract with any other professional engineer/surveyor/planner for the performance of the specific services outlined in the agreement and any previous contracts are terminated and copies of all previous work will be provided to BCA for use in this current project.

**Item 6. Standard of Care.** BCA will perform the services under this agreement in accordance with generally accepted practice, in a manner consistent with the level of care and skill ordinarily exercised by members of this profession under similar circumstances in this locality. No other warranties implied or expressed, in fact or by law, are made or intended.

**Item 7. Technical Methodology and Protocol.** BCA will select generally accepted methods and procedures it considers appropriate to accomplish the intended and understood purpose of its services within the scope of this agreement, and the client signifies concurrence with these methods and procedures by acceptance of this agreement. In the event other special methods or procedures are preferred by the client or are considered more appropriate, a written description or designation of these must be provided to BCA prior to execution of this agreement.

**Item 8. Limitations of Liability.** The client agrees to limit BCA's liability to the client and all parties claiming through the client or otherwise claiming reliance on BCA's services, allegedly arising from BCA's professional acts or errors and omissions, to a sum not to exceed BCA's fees for the services performed on the project, or \$100,000, whichever is greater, provided that such claims are not attributable to BCA's gross negligence or intentional misconduct. In this latter event, the Limit of Liability will be increased to \$500,000 less any applicable insurance amount covering alleged damages or claims. In no event shall BCA or any other party to this agreement, including parties which may have or claim to have a direct or indirect reliance on BCA's services, be liable to the other parties for incidental, indirect, or consequential damages arising from any cause.

**Item 9. Insurance and Indemnity.** BCA represents that it maintains general liability, property damage, and professional liability insurance coverage considered adequate and comparable with coverage maintained by other similar firms, and that BCA's employees are covered by Workman's Compensation Insurance. Certificates of Insurance can be provided to the client upon request. BCA shall not be responsible for any loss, damage, or liability beyond these insurance limits and conditions. BCA agrees to indemnify the client from and save client harmless against any loss, damage, or liability stemming from acts of gross negligence by BCA. Except as expressly set forth in Items 8 and 9, the client agrees to hold BCA, its officers, directors, agents, and employees, harmless from any claims, suits, or liability including but not limited to attorney fees, costs of settlement, and other incidental costs, for personal injury, death, illness, property damage or any other loss, allegedly arising from or related to BCA's work.

**Item 10. Modifications.** This agreement and all its attachments represent the entire understanding between the parties, and neither the client nor BCA may amend or modify any aspect of this contract unless such alterations are reduced to writing and properly executed by the parties hereto. These terms and conditions shall supersede all prior or contemporaneous communications, representations, or agreements, and any provisions expressed or implied in requests for proposal, purchase order, authorization to proceed, or other contradictory provisions, whether written or oral.

**Item 11. Originals and Reproductions.** All original notes, drawings and other working papers are and shall remain the copyrighted property of BCA. Client is entitled to perpetual access to BCA's original files and will be provided reproducible copies of originals, as well as photocopies of all other documents at the actual cost to make such reproductions.

**Item 12. Payment.** Invoices for performed work will be submitted monthly for services rendered the prior month, payable within 30 days of invoice date. The fees quoted are based upon an expected timely payment. Late payment charges of 1.5% per month will be added to delinquent charges. Client shall be further obligated to pay BCA's cost of collection, including, but not limited to, court costs and attorney's fees, in the event of default in payment under this paragraph. This agreement is entered into in Champaign County, Illinois and the Laws of Illinois are to apply to the agreement. If legal action is required by BCA, to collect fees or expenses advanced or to resolve disputes, then the parties agree that Champaign County shall be the proper venue for that legal action. BCA, at its option, may terminate its services due to client's failure to pay when due. In the event of termination of services prior to completion, client shall compensate BCA for all services performed to and for such termination.

**POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE**  
**Summary of Action Taken at 2/7/07 Meeting**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Roll Call</u>	Betz, Gross, Hogue, Hunt, Knott, Putman, and Schroeder were present at the meeting.
3. <u>Approval of Agenda/Addendum</u>	Agenda approved.
4. <u>Approval of Minutes</u>	Regular session minutes of January 10, 2007 approved as presented.
5. <u>Public Participation</u>	None
6. <u>Monthly Reports</u>	
a. County Clerk Fees Report for December 2006	Received and placed on file.
7. <u>County Board</u>	
a. Appointments/Reappointments	
1. Wrisk Drainage District	Motion carried to accept the resignation of Vernon Mumm from the Wrisk Drainage District.
	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Stephen Messman to the Wrisk Drainage District to fill the unexpired term of Vernon Mumm, term ending 8/31/2007</b>
2. Champaign County Lincoln Exhibits Committee	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointments to the Champaign County Lincoln Exhibits Committee of Raymond Cunningham, term ending 2/28/2009; Kay Grabow, term ending 2/29/2008; and John Hoffmann term ending 2/28/2010</b>
3. Appointment of Brendan McGinty to Vacant Spot on Policy, Personnel, & Appointments Committee and Removal from Appointment to County Facilities Committee	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Brendan McGinty to Policy, Personnel, &amp; Appointments Committee and removal from appointment to County Facilities Committee</b>
4. County Board Vacancy Appointment	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Michael Richards to the Champaign County Board to replace Tony Fabri in District 6. This item will be placed on the February 13, 2007 County Board agenda.</b>
5. Appointment of Denny Inman to the Construction Industry Diversity Task Force	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of appointment of Denny Inman to the Construction Industry Diversity Task Force</b>

*\*Denotes Consent Agenda Item*

- b. County Board Vacancy Announcement  
Provided for information only.
8. **Administrator's Report**
- a. Vacant Positions Listing  
Provided for information only.
- b. Request for Waiver of Hiring Freeze from Physical Plant for Senior Maintenance Worker  
Motion approved for waiver of hiring freeze.
- c. Request to Rescind Resolution No. 4472 Establishing a Hiring Freeze Policy  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of rescinding Resolution No. 4472 Establishing a Hiring Freeze Policy**
- d. Closed Meeting Minutes Review  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of Corrected Version of Ordinance No. 603 – An Ordinance Establishing Procedure for Semi-Annual Review of Closed Meeting Minutes**  
  
Motion approved to direct Administrative Services staff to implement the procedure for semi-annual review of closed session minutes as set forth in the County Administrator's memorandum.
- e. Recommend Approval of Resolution Establishing the Terms of Appointment for the Members of the Champaign County Lincoln Exhibits Committee  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution Establishing the Terms of Appointment for the Members of the Champaign County Lincoln Exhibits Committee**
- f. Request Approval of Release of RFP for Copier Services  
Motion carried to release an RFP for copier services.
- g. Request Approval of Corrected Version of Resolution No. 5570 Amending Champaign County Rules and Procedures Regarding the Illinois Freedom of Information Act and Appendix A – Champaign County Illinois Freedom of Information Act Procedures and Policies  
**\*RECOMMEND TO THE COUNTY BOARD APPROVAL of corrected version of Resolution No. 5570 Amending Champaign County Rules and Procedures Regarding the Illinois Freedom of Information Act and Appendix A – Champaign County Illinois Freedom of Information Act Procedures and Policies**
9. **Legislation Report**
- a. State Legislative Calendar 2007  
Provided for information only.
10. **Chair's Report**
- a. Recommended Action Regarding Proposed Ten Point Plan  
Motion carried to direct Betz, McGinty, Knott, and Busey to develop a survey instrument to go to County Board and elected officials/department heads to solicit additional ideas/proposals regarding long term priorities and planning.

*\*Denotes Consent Agenda Item*

- |     |  |   |
|-----|--|---|
| b.  | County Board Seating Arrangement Options                                       | Will be included on the March agenda.   |
| 11. | <b><u>Other Business</u></b>   | None  |
| 12. | <b><u>Designation of Items to be Placed on County Board Consent Agenda</u></b> | Agenda items VII A 2, VII A 3, VII A 5, and VIII C, D, E, & G were designated for the consent agenda. |
| 13. | <b><u>Adjournment</u></b>  | Meeting adjourned at 8:25 p.m.  |

*\*Denotes Consent Agenda Item*

RESOLUTION NO. 5825

RESOLUTION APPOINTING STEPHEN MESSMAN TO THE WRISK DRAINAGE DISTRICT

WHEREAS, Vernon Mumm has resigned from the Wrisk Drainage District; and

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Stephen Messman to be a Commissioner of the Wrisk Drainage District in order to complete the term left vacant by Vernon Mumm's resignation; and

WHEREAS, such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5.

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Stephen Messman as a Commissioner of the Wrisk Drainage District for a term commencing February 23, 2007 and ending August 31, 2007; and

BE IT FURTHER RESOLVED that the "Notice of Appointment" be attached hereunto and made a part of this resolution; and

BE IT FURTHER RESOLVED that the County Clerk transmit certified copies of this resolution to: Stephen Messman, 202 Austin Drive, Sidney, IL 61877.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

NOTICE OF APPOINTMENT

By virtue of the power vested in me under 35 ILCS 200/6-5, I, C. Pius Weibel, as presiding officer of the Champaign County Board, do hereby appoint Stephen Messman as a Commissioner of the Wrisk Drainage District for a term commencing February 23, 2007 and ending August 31, 2007.

I hereby submit this appointment to the County Board for its advice and consent this 22nd day of February, A.D. 2007.

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C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

RESOLUTION NO. 5826

A RESOLUTION APPOINTING COUNTY BOARD MEMBER DISTRICT 6 TO FILL  
UNEXPIRED TERM ENDING NOVEMBER 30, 2010

WHEREAS, Tony Fabri, County Board Member District 6 for Champaign County with a term ending November 30, 2010, has submitted his resignation from that office effective January 10, 2007 ; and

WHEREAS, pursuant to 10 ILCS 5/25-11, when a vacancy occurs in any elective county office, the county board shall declare that such vacancy exists and notification thereof shall be given to the county central committee of each established political party, and the vacancy shall be filled within 60 days by appointment of the chairman of the county board with the advice and consent of the county board; and

WHEREAS, the Champaign County Board Chair sent notification of the vacancy to the county central committee of each established political party; and

WHEREAS, pursuant to a letter of recommendation from the Democratic Central Committee dated February 6, 2007, the County Board Chair recommends the appointment of Michael Richards to fill the unexpired term of County Board Member District 6 ending November 30, 2010; and

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County that the appointment of Michael Richards to fill the unexpired term ending November 30, 2010 of Champaign County Board Member District 6, is hereby approved; and

BE IT FURTHER RESOLVED by the County Board of Champaign County, that Michael Richards is appointed to serve on the County Facilities Committee and the Finance Committee for the County Board Session that ends November 30, 2008.

PRESENTED, PASSED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, A.D. 2007.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

---

Mark Sheldon, County Clerk and  
Ex-officio Clerk of the County Board

**FINANCE COMMITTEE**  
**Summary of Action Taken at 2/8/07 Meeting**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 7:00 p.m.
2. <u>Approval of Agenda/Addendum</u>	Agenda and addendum approved.
3. <u>Approval of Minutes</u>	Finance Committee regular session minutes of January 11, 2007 approved as presented.
4. <u>Public Participation</u>	None
5. <u>Budget Amendments/Transfers</u>	<p><b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Budget Amendments #07-00017, #07-00019, #07-00020, and Budget Transfer #07-00002</b></p> <p><b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Budget Amendments #07-00021 and #07-00022</b></p>
6. <u>County Administrator</u>	
a. General Corporate Fund FY200y Revenue/Expenditure Projection Report	No action taken.
b. General Corporate Fund Budget Change Report	No action taken.
c. Nursing Home Report	No action taken.
d. Tort Immunity and Self Funded Insurance Funds Update	No action taken.
e. Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds</b>
7. <u>Treasurer</u>	
a. Monthly Report	Received and placed on file.
b. Resolution Authorizing the County Board Chair to Accept Payment and Execute Deed of Conveyance or Cancel the Tax Certificate, Permanent Parcel No. 91-21-05-277-011	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution Authorizing the County Board Chair to Accept Payment and Execute Deed of Conveyance or Cancel the Tax Certificate, Permanent Parcel No. 91-21-05-277-011</b>
<u>Addendum</u>	
c. Resolution Authorizing a Loan to the General Corporate Fund from the Public Safety Sales Tax Fund	<b>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution Authorizing a Loan to the General Corporate Fund from the Public Safety Sales Tax Fund</b>

8. **Auditor**
  - a. Purchases Not Following Purchasing Policy Provided for information only.
  - b. Monthly Report – December 2006 Received and placed on file.
9. **Chair’s Report** The committee agreed to move the next Finance Committee meeting from March 8<sup>th</sup> to March 15<sup>th</sup> at the request of Claudia Gross.
10. **Other Business** None
11. **Designation of Items to be Placed on County Board Consent Agenda** Agenda items V A-C, V F, VI E, and VII B-C were designated for the consent agenda.
12. **Adjournment** Meeting was adjourned at 7:26 p.m.

*\*Denotes Consent Agenda Item.*

RESOLUTION NO. 5854

PURCHASES NOT FOLLOWING PURCHASING POLICY

February, 2007

FY 2007

WHEREAS, purchases by Champaign County offices and departments sometimes occur that are not in compliance with the Champaign County Purchasing Policy; and

WHEREAS, the Champaign County Auditor must present those purchases to the Champaign County Board for approval of payment.

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the purchases not following purchasing policy as presented by the Champaign County Auditor on February 22, 2007 are hereby approved for payment.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

PURCHASES NOT FOLLOWING THE PURCHASING POLICY, AND EMERGENCY PURCHASES

COMMITTEE	DEPARTMENT	APPROPRIATION #	VR#/PO#	VR/PO DATE	DESCRIPTION	VENDOR	AMOUNT
<b>PURCHASE ORDER ISSUED</b>							
	ESDA	080-043-544.33	VR#043-030	02/05/07	Garage security system	Tri-Color Locksmith	\$ 1,282.00
<b>EMERGENCY PURCHASES</b>							
Buy	Co Motor Fuel	085-060-533.48	VR#085-015	02/06/07	Delineators & posts	Lyle Signs	\$ 1,052.16
<b>EXPENDITURES PAID OUT OF FY2007 BUDGET</b>							
Buy	** County Bridge	084-060-533.04	VR#084-005	01/22/07	Engineering fees Nov	Sodemann & Assoc	\$ 1,897.20
	** County Bridge	084-060-533.48	VR#084-006	01/23/07	Reimburse 1/2 pipe cost	Union Drainage District	\$ 7,500.00
	** County Bridge	084-060-544.10	VR#084-008	02/05/07	Pay estimate 6/29/06	Newell Construction	\$ 22,346.37
	** Township Bridge	087-060-544.10	VR#087-004	02/05/07	Pay estimate 6/29/06	Newell Construction	\$ 17,877.10
	** Co Motor Fuel	085-060-533.83	VR#085-014	02/01/07	2006 Engineering fees	CCT-Highway Fund	\$ 62,795.00
As	** Public Properties	080-071-533.07	VR#071-179	02/01/07	County Clerk proj Nov	Isaksen, Glerum,Wachte	\$ 170.00
	** Public Properties	080-071-533.32	VR#071-202	02/06/07	Water fee Nov 28-30	Illinois American Water	\$ 34.87
	** Public Properties	080-071-533.50	VR#071-214	02/06/07	Water Nov 20-30	Bear Properties	\$ 3.05
	** NH Construction	070-010-533.07	VR#070-027	01/31/07	Information for Atty Nov	Alliance Environmental	\$ 281.25
	** NH Construction	070-010-534.46	VR#070-043	02/05/07	Sewer service Nov	U-C Sanitary District	\$ 10.19
	** Hwy Construction	304-various	VR#304-003	01/31/07	Nov construction	English Brothers	\$ 56,852.58
	** Circuit Court	080-031-533.03	VR#031-065	01/31/07	Atty fee Aug - Nov	John B Hensley	\$ 1,559.05
	** Circuit Court	080-031-533.07	VR#031-077	02/07/07	Prof Evaluation 11/7	Lawrence Jeckel	\$ 490.00
	** Sheriff	080-040-533.33	VR#040-059	01/25/07	Nov phone service	Nextel	\$ 340.76
	** Sheriff	080-040-533.40	VR#040-068	02/06/07	Nov car maintenance	CCT-Highway	\$ 3,576.71
	** Coroner	080-042-533.36	VR#042-052	02/08/07	Waste disposal 7/26/06	Stericycle	\$ 138.00
	** Nursing Home	Multiple bills approved by County Board to be paid in FY07					\$ 78,066.42
	** Nursing Home	081-415-522.93	VR#044-105	12/12/06	Liners, towels 11/24	Gordon Food Service	\$ 487.50
	** Correctional Ctr	080-140-533.33	VR#140-077	01/25/07	Nov phone service	Nextel	\$ 81.16
	** Correctional Ctr	080-140-533.40	VR#140-086	02/06/07	Nov car maintenance	CCT-Highway	\$ 580.17
	** Sher Drug Forfeit	612-040-533.33	VR#612-004	01/25/07	Nov phone service	Nextel	\$ 64.99
	** Head Start	104-835-534.46	VR#104-275	01/25/07	Nov sewer service	U-C Sanitary District	\$ 58.71
	** Head Start	104-835-534.69	VR#104-311	01/25/07	Pizza parent mtg 5/4/06	Mike Villarreal	\$ 65.75
	** Head Start	104-835-534.69	VR#104-312	01/25/07	Pizza parent mtg 10/5/06	Mike Villarreal	\$ 50.00
	** Head Start	104-various	VR#104-314	01/25/07	School supplies 7/31/06	Discount School Supply	\$ 27.97
	** Head Start	104-various	VR#104-345	01/25/07	Printer repair 11/10	MCS Office Technologie	\$ 120.00
	** Head Start	104-various	VR#104-346	01/25/07	Policy Council food 11/28	Grandy's Catering	\$ 134.70
	** Head Start	104-various	VR#104-390	02/07/07	Oct child care additional	Carolyn Smith	\$ 715.00
	** Head Start	104-various	VR#104-391	02/07/07	Nov child care additional	Carolyn Smith	\$ 600.00
	** Self Funded Ins	476-118-533.03	VR#118-013	01/09/07	Attorney fees Sep-Nov	Thomas, Mamer	\$ 100.00

\*\*\*\*\*According to Illinois Attorney General and Champaign County State's Attorney, the Purchasing Policy does not apply to the office of elected officials.\*\*\*\*\*

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RESOLUTION NO. 5831

PAYMENT OF CLAIMS AUTHORIZATION

February, 2007

FY 2007

WHEREAS, the County Auditor has examined the Expenditure Approval List of claims against the County of Champaign totaling \$4,305,225.38 including warrants 377690 through 378747; and

WHEREAS, the claims included on the list were paid in accordance with Resolution No. 1743; and

WHEREAS, claims against the Mental Health Fund do not require County Board approval and are presented for information only; and

WHEREAS, the County Auditor has recommended the payment of all claims on the Expenditure Approval List; and

WHEREAS, the County Board finds all claims on the Expenditure Approval List to be due and payable.

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that payment of the claims totaling \$4,305,225.38 including warrants 377690 through 378747 is approved.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5836

BUDGET AMENDMENT

February, 2007

FY 2007

WHEREAS, the Finance Committee has approved the following amendment to the 2006-2007 budget.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendment to the 2006-2007 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendment to the 2006-2007 budget:

Budget Amendment #07-00021

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Fund 080 General Corporate Fund Dept. 075 General County	
Increased Appropriations	
533.08 Consulting Fees	\$39,370
571.14 To Capital Improvement Fund 105	\$17,800
Total	\$57,170
Increased Revenue	
371.75 From Regional Planning Commission Fund 075	\$3,124
381.81 Reimbursement from Nursing Home	\$8,141
Total	\$11,265

REASON: To appropriate the funds necessary for a required upgrade to the Kronos System, with prorated revenue from RPC and Nursing Home to cover their share of the upgrade, and to transfer to Capital Equipment Replacement Fund the funds necessary to purchase a second server for the Kronos System.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of February, A.D.

2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5837

BUDGET AMENDMENT

February, 2007

FY 2007

WHEREAS, the Finance Committee has approved the following amendment to the 2006-2007 budget.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendment to the 2006-2007 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendment to the 2006-2007 budget:

Budget Amendment #07-00022

<u>ACCOUNT DESCRIPTION</u>		<u>AMOUNT</u>
Fund 105 Capital Equipment Replacement Fund Dept. 016 Administrative Services		
Increased Appropriations		
544.33 Furnishings, Office Equipment		<u>\$17,800</u>
	Total	\$17,800
Increased Revenue		
371.80 From General Corporate Fund 080		<u>\$17,800</u>
	Total	\$17,800

REASON: This amendment is needed to add the funds necessary to purchase a second server for the Kronos System.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of February, A.D.

2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**HIGHWAY & TRANSPORTATION COMMITTEE**  
**Summary of Action Taken at 2/9/07 Meeting**

<u>ITEM</u>	<u>ACTION TAKEN</u>
1. <u>Call to Order</u>	Meeting called to order at 9:00 a.m.
2. <u>Approval of Agenda/Addendum</u>	Agenda approved.
3. <u>Approval of Minutes</u>	Highway & Transportation Committee regular session minutes of January 12, 2007 approved as presented.
4. <u>Public Participation</u>	None
5. <u>Monthly Reports</u>	
A. County & Township Motor Fuel Tax Claims – January 2007	Received and placed on file.
6. <u>County Engineer</u>	
A. Resolution for Contract Award Authority	<b><i>*RECOMMEND TO THE COUNTY BOARD APPROVAL of Resolution for Contract Award Authority</i></b>
B. Building Update	Committee received an update.
7. <u>Other Business</u>	There was no other business.
8. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	Agenda item 6 A was designated for the consent agenda.
9. <u>Adjournment</u>	Meeting adjourned at 9:11 a.m.

## Summary of Committee Action

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### **Champaign County Environment & Land Use Committee**

**Date:** February 12, 2007  
**Time:** 7:00 P.M.  
**Place:** Lyle Shields Meeting Room  
(Meeting Room One)  
Brookens Administrative Center  
1776 E. Washington St.  
Urbana, Illinois  
**Phone:** (217) 384-3708

#### **Members Present:**

Jan Anderson, Chris Doenitz, Matthew Gladney,  
Brad Jones, Ralph Langenheim, Carrie Melin, Jon  
Schroeder (VC), Barbara Wysocki (C)

**Members Absent:** Steve Moser

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### **AGENDA**

- **County Board Action Required**  
*Old Business shown in Italics*
- 

- |   |   |
|---|---|
| 1. Call to Order  | 7:00 p.m.   |
| 2. Approval of Agenda   | Approved  |
| 3. Approval of Minutes (January 16, 2007)   | Approved  |
| 4. Public Participation   | Michael Tague addressed Item #8; Doug Turner addressed Item #8                                      |
| 5. Correspondence<br>A. Letter from Reg Ankrom, Illini Ethanol, LLC   | Placed on file  |
| 6. County Board Chair's Report  | None  |
| 7. Recreation and Entertainment License: Shirley's Oasis, 2705 CR 3000 N, Penfield, IL, February 1, 2007 through December 31, 2007.   | Approved  |
| 8. <i>Remanded Zoning Case 520-AM-05 Petitioner: Gene Bateman</i><br><i>Request: Amend the Zoning Map to allow for the development of 2-single family lots in the AG-1, Agriculture Zoning District by adding the Rural Residential Overlay (RRO) Zoning District.</i><br><i>Location: Approximately seven acres of an existing 62.20 acre parcel in the East Half of the Northeast Quarter of Section 29 of Newcomb Township that is commonly known as the farm field that borders the south side of CR 2600N and CR 200E.</i> | Deferred to March 12, 2007, at the request of the Petitioner. Petitioner may submit a revised plan. |

**ENVIRONMENT AND LAND USE COMMITTEE**  
**SUMMARY OF COMMITTEE ACTION**  
February 12, 2007  
PAGE 2

- |  |  |
|--|--|
| <p>9. <b>Case 542-AM-06</b> Petitioner: <b>Louis and JoAnn Wozniak</b><br/>Request: <b>Amend the Zoning Map to allow for the development of 8 single family residential lots in the AG-1, Agriculture Zoning District by adding the Rural Residential Overlay (RRO) Zoning District.</b><br/>Location: <b>A 57.64 acre tract of land located in the East ½ of the Southwest ¼ of Section 22 of Newcomb Township and located on the west side of Illinois Route 47 and between CR 2600N and CR 2650N.</b></p> | <p><b>Deferred to September 10, 2007, at the request of the Petitioner so that the County Board can amend the Zoning Ordinance with setbacks from pipelines. At the March 12, 2007, meeting the Committee will provide direction regarding a possible Zoning Ordinance Amendment regulating setbacks from pipelines.</b></p> |
| <p>10. <b>•Endorsement of the US Route 130 Corridor Plan prepared by the Champaign – Urbana Urbanized Area Transportation Study (CUUATS)</b></p>   | <p><b>Endorsement approved</b></p>   |
| <p>11. <b>Proposal to prepare a Comprehensive Land Use Plan for Champaign County</b></p>   | <p><b>RPC County Planner directed to prepare a proposal for a Plan focusing on Land Use to be adopted by the County Board for use by County Government.</b></p>  |
| <p>12. <i><b>FY07 Regional Planning Commission County Work plan (annual work plan for the County Special Projects Planner at the RPC)</b></i></p>  | <p><b>No Action taken</b></p>  |
| <p>13. <b>Update on Enforcement Cases</b></p>  | <p><b>Information Only</b></p>   |
| <p>14. <b>Monthly Report (January, 2007)</b></p>   | <p><b>Information Only</b></p>   |
| <p>A1. <b>•Proposal to request federal funding for completion of the Mahomet Aquifer Study</b></p>   | <p><b>Approved a request for funding</b></p>   |
| <p>15. <b>Other Business</b></p>   | <p><b>None</b></p>   |
| <p>16. <b>Determination of Items to be placed on the County Board Consent Agenda</b></p>   | <p><b>Item #A1</b></p>   |
| <p>17. <b>Adjournment</b></p>  | <p><b>9:32 p.m.</b></p>  |

**RESOLUTION No. 5842**  
**RESOLUTION ENDORSING THE I1130/HIGH CROSS ROAD**  
**CORRIDOR PLAN**

WHEREAS, the Champaign County Highway Department is a member agency in the Champaign Urbana Urbanized Area Transportation Study (CUUATS) a program of the Champaign County Regional Planning Commission;

WHEREAS, CUUATS conducted the IL130/High Cross Road Corridor Plan that is a study to promote logical development that considers interconnectivity of land uses and transportation networks for the City of Urbana, its rural surroundings, and the urbanized area in the IL130/High Cross Road Corridor that extends eight miles along Illinois Route 130/High Cross Road between Ford-Harris Road and Old Church Road on the east side of Urbana;

WHEREAS, the IL130/High Cross Road Corridor Plan was a multi-government project undertaken by the City of Urbana as the lead agency in cooperation with Urbana and Somer Townships, Champaign County and the University of Illinois;

WHEREAS, the Champaign County Engineer was a member of the Steering Committee for the IL130/High Cross Road Corridor Plan and in that capacity oversaw the interests of the Champaign County transportation system and has recommended support for the IL130/High Cross Road Corridor Plan and has on file a copy of the IL130/High Cross Road Corridor Plan dated February 2007;

WHEREAS, the Environment and Land Use Committee of the Champaign County Board, after reviewing a summary of the IL130/High Cross Road Corridor Plan and the request by the Champaign County Engineer to support the IL130/High Cross Road Corridor Plan, resolved to refer the IL130/High Cross Road Corridor Plan with a recommendation for endorsement; and

WHEREAS, the Champaign County Board believes it is for the best interests of the County and for the public good and welfare to endorse the IL130/High Cross Road Corridor Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board, Champaign County, Illinois, that the IL130/High Cross Road Corridor Plan is hereby endorsed.

Resolution No.

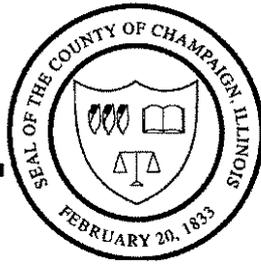
PRESENTED, PASSED, APPROVED AND RECORDED this 22<sup>nd</sup> day of February, A.D.2007.

SIGNED:

ATTEST:

\_\_\_\_\_  
C. Pius Wiebel, Chair  
Champaign County Board

\_\_\_\_\_  
Mark Shelden, County Clerk &  
*ex officio* Clerk of the County Board



# COUNTY BOARD CONSENT AGENDA

County of Champaign, Urbana, Illinois

Thursday, February 22, 2007 - 7:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center

Page No.

## A. POLICY, PERSONNEL & APPOINTMENTS

1. Adoption of Resolution No. 5827 establishing the terms of appointment for the members of the Champaign County Lincoln Exhibits Committee. \*46-50  
B8-16
2. Adoption of Resolution No. 5828 appointing Brendan McGinty to the Policy, Personnel & Appointments Committee and removing Brendan McGinty from the County Facilities Committee. \*51
3. Adoption of Resolution No. 5829 appointing Denny Inman to the Construction Industry Diversity Taskforce. \*52
4. Adoption of Resolution No. 5830 rescinding Resolution No. 4472 – a resolution establishing a hiring freeze. \*53  
B20-22
5. Adoption of the corrected version of Ordinance No. 603 – An ordinance establishing procedure for semi-annual review of closed session minutes. \*54  
B23-25
6. Adoption of the corrected version of Resolution No. 5570 – Resolution Amending Champaign County Rules and Procedures regarding the Illinois Freedom of Information Act. \*55-65  
B35-46

## B. FINANCE

1. Adoption of Resolution No. 5832 – Budget Amendment \*66  
A. Budget Amendment #07-00017 G7  
Fund: 081 – Nursing Home  
Dept: 410 – Administrative  
Increased Appropriations: \$3,240,000  
Increased Revenue: \$3,240,000  
Reason: To accommodate change in accounting for intergovernmental agreement between county and state. Instead of booking net income, Nursing Home is now booking full revenue from state and recording payment to state as an expenditure.
2. Adoption of Resolution No. 5833 – Budget Amendment \*67  
A. Budget Amendment #07-00019 G8  
Fund: 090 – Mental Health  
Dept: 053 – Mental Health Board  
Increased Appropriations: \$21,582  
Increased Revenue: \$0  
Reason: To cover expenditures for FY2007. Professional fees Amount unexpended in FY 2006. Contributions and grant amount to cover underbilled amounts for FY2006 units.



**RESOLUTION NO. 5827**

**RESOLUTION ESTABLISHING THE TERMS OF APPOINTMENT FOR THE MEMBERS OF THE CHAMPAIGN COUNTY LINCOLN EXHIBITS COMMITTEE**

**WHEREAS**, on October 18, 2006, the Champaign County Board entered into a Memorandum of Understanding with the Champaign County Forest Preserve District Board and the Champaign County Forest Preserve District Foundation Board to establish the Champaign County Lincoln Exhibits Committee; and

**WHEREAS**, pursuant to the Memorandum of Understanding, the Champaign County Board is to appoint one County Board member and three citizen members to the Champaign County Lincoln Exhibits Committee; and

**WHEREAS**, the Policy, Personnel and Appointments Committee recommends that the term of appointment of the County Board Member to the Champaign County Lincoln Exhibits Committee be for a period of four (4) years, to coincide with the county board term of the appointed representative; and

**WHEREAS**, the Policy Personnel and Appointment Committee recommends to the County Board that the term of appointments for the citizen members to the Champaign County Lincoln Exhibits Committee be for three-year staggered terms, with the first member appointed to a one year term, the second member to a two year term, and the third member to a three year term, all commencing on March 1, 2007; with all future terms to be appointments in 3 year increments.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Champaign County, Illinois, that the term of appointment for the County Board Member appointed to the Champaign County Lincoln Exhibits Committee shall be a four year term; and

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, Illinois, that Barbara Wysocki is appointed as the County Board Member to the Champaign County Lincoln Exhibits Committee for a term ending November 30, 2010; and

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, Illinois, that the term of appointments for the citizen members to the Champaign County Lincoln Exhibits Committee be for three-year staggered terms, with the first member appointed to a one year term, the second member to a two year term, and the third member to a three year term, all commencing on March 1, 2007; with all future terms to be appointments in 3 year increments; and

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, Illinois, that Kay Grabow is appointed to the Champaign County Lincoln Exhibits Committee for a term ending February 29, 2008; and

Resolution No. 5827

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, Illinois, that Raymond Cunningham is appointed to the Champaign County Lincoln Exhibits Committee for a term ending February 28, 2009; and

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, Illinois, that John Hoffmann is appointed to the Champaign County Lincoln Exhibits Committee for a term ending February 28, 2010.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 22<sup>nd</sup> day of February, A.D. 2007.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Mark Shelden, County Clerk and  
*Ex-Officio* Clerk of the Champaign County Board

NOTICE OF APPOINTMENT

By virtue of the power vested in me under 35 ILCS 200/6-5, I, C. Pius Weibel, as presiding officer of the Champaign County Board, do hereby appoint Kay Grabow as a Member of the Champaign County Lincoln Exhibits Committee for a term commencing March 1, 2007 and ending February 29, 2008.

I hereby submit this appointment to the County Board for its advice and consent this 22nd day of February, A.D. 2007.

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C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

NOTICE OF APPOINTMENT

By virtue of the power vested in me under 35 ILCS 200/6-5, I, C. Pius Weibel, as presiding officer of the Champaign County Board, do hereby appoint Raymond Cunningham as a Member of the Champaign County Lincoln Exhibits Committee for a term commencing March 1, 2007 and ending February 28, 2009.

I hereby submit this appointment to the County Board for its advice and consent this 22nd day of February, A.D. 2007.

---

C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

## NOTICE OF APPOINTMENT

By virtue of the power vested in me under 35 ILCS 200/6-5, I, C. Pius Weibel, as presiding officer of the Champaign County Board, do hereby appoint John Hoffmann as a Member of the Champaign County Lincoln Exhibits Committee for a term commencing March 1, 2007 and ending February 28, 2010.

I hereby submit this appointment to the County Board for its advice and consent this 22nd day of February, A.D. 2007.

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C. Pius Weibel, Chair  
County Board  
Champaign County, Illinois

RESOLUTION NO. 5828

RESOLUTION APPOINTING BRENDAN MCGINTY TO THE POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE AND REMOVING BRENDAN MCGINTY FROM THE COUNTY FACILITIES COMMITTEE

WHEREAS, Tony Fabri submitted his resignation as a County Board Member on January 10, 2007, thereby creating a vacancy on the Policy, Personnel, & Appointments Committee; and

WHEREAS, C. Pius Weibel has named Brendan McGinty to be removed from the County Facilities Committee and appointed as a Member of the Policy, Personnel, & Appointments Committee; and

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the removal of Brendan McGinty from the County Facilities Committee and the appointment of Brendan McGinty to the Policy, Personnel, & Appointments Committee.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5829

RESOLUTION APPOINTING DENNY INMAN TO THE CONSTRUCTION INDUSTRY  
DIVERSITY TASKFORCE

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Denny Inman to be a Member of the Construction Industry Diversity Taskforce; and

WHEREAS, such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5.

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the County Board does hereby advise and consent to the appointment of Denny Inman as a Member of the Construction Industry Diversity Taskforce; and

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5830

RESOLUTION RESCINDING RESOLUTION NO. 4472 – A RESOLUTION  
ESTABLISHING A HIRING FREEZE

WHEREAS, on November 20, 2001, the Champaign County Board approved Resolution No. 4472 establishing a hiring freeze for departments whose positions are paid out of the General Corporate Fund; and

WHEREAS, since the adoption of Resolution No. 4472, the two departments primary affected by the hiring freeze in recent years have been the Court Services/Probation Department and the Physical Plant Division of the Administrative Services Department; and

WHEREAS, the Court Services/Probation Department has diligently brought its requests for waiver of the hiring freeze to the Policy, Personnel, & Appointments Committee for approval to fill vacant positions pursuant to Resolution No. 4472; and

WHEREAS, the Physical Plant Division of the Administrative Services Department has recently added new positions to its staffing because of the demand created by new buildings and the elimination of contractual custodial services; and

WHEREAS, the Policy, Personnel, & Appointments Committee has approved all requests for waiver of the hiring freeze for at least the last four years.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that Resolution No. 4472 – A Resolution Establishing a Hiring Freeze, previously adopted on November 20, 2001, is hereby rescinded.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22<sup>nd</sup> day of February, A.D. 2007.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Mark Shelden, County Clerk and  
Ex-Officio Clerk of the Champaign County Board

**ORDINANCE NO. 603**

**AN ORDINANCE ESTABLISHING PROCEDURE FOR SEMI-ANNUAL  
REVIEW OF CLOSED MEETING MINUTES**

**WHEREAS**, the Champaign County Board is a local governmental body subject to the requirements of The Illinois Open Meetings Act, 5 ILCS 120/1-6.; and

**WHEREAS**, Section 2.06 of the Illinois Open Meetings Act (5 ILCS 120/1 et seq.) requires that each public body review minutes of all closed meetings at least semi-annually to determine whether the need for confidentiality still exists or if all or part of those minutes should be made available to the public; and

**WHEREAS** the Champaign County Board and each of its committees and sub-committees is required to adhere to the requirement of semi-annual review of closed meeting minutes.

**NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED** by the County Board of the County of Champaign, Illinois, that the County Board and each of its committees and sub-committees will review closed meeting minutes in the months of March and September of each year to make a determination as to whether the need for confidentiality still exists or if all or part of those minutes should be made available to the public.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 22<sup>nd</sup> day of February, A.D. 2007.

---

C. Pius Wiebel, Chair  
Champaign County Board

ATTEST:

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Mark Shelden, County Clerk and *Ex-Officio*  
Clerk of the Champaign County Board

**RESOLUTION NO. 5570**

**RESOLUTION AMENDING CHAMPAIGN COUNTY RULES AND PROCEDURES  
REGARDING THE ILLINOIS FREEDOM OF INFORMATION ACT**

**WHEREAS**, Champaign County Board approved Resolution 2299 implementing rules and procedures regarding the Freedom of Information Act on July 17, 1984; and

**WHEREAS**, the Freedom of Information Act has been amended since the passage of that resolution; and

**WHEREAS**, the Freedom of Information Act requires each "public body" to prominently display at each of its administrative or regional offices, make available for inspection and copying, and send through the mail if requested, each of the following:

(a) A brief description of itself, which will include, but not be limited to, a short summary of its purpose, a block diagram giving its functional subdivisions, the total amount of its operating budget, the number and location of all of its separate offices the approximate number of full and part-time employees, and the identification and membership of any board, commission, committee, or council which operates in an advisory capacity relative to the operation of the public body, or which exercises control over its policies or procedures, or to which the public body is required to report and be answerable for its operations; and (b) A brief description of the methods whereby the public may request information and public records, a directory designating by titles and addresses those employees to whom requests for public records should be directed, and any fees allowable under Section 6 of this Act; and

**WHEREAS**, the Freedom of Information Act also requires each "public body" to maintain and make available for inspection and copying a reasonably current list of all types or categories of records under its control, which said list shall be reasonably detailed in order to aid persons in obtaining access to public records pursuant to this Act, and, upon request, a description of the manner in which public records stored by means of electronic data processing may be obtained in form comprehensible to persons lacking knowledge of computer language or printout format; and

**WHEREAS**, the Freedom of Information Act also requires each "public body" to include in its rules and regulations the time and places where such records will be made available, and the person from whom such records may be obtained; and

**WHEREAS**, the County of Champaign is a "public body" as defined in said Act, and thus subject to its terms and requirements, and that further, the County of Champaign includes both elected officers and appointed officers and their respective departments, and committees, subcommittees and other subsidiary bodies supported in whole or in part by tax revenue, or which expend tax revenue, which are also "public bodies" as defined in the Act; and,

**WHEREAS**, the County Board of Champaign County wishes to amend its rules and regulations adopting and promulgated by each subsidiary public body constituting the public body known as Champaign County, Illinois, a body corporate and politic, as well as the schedule

of fees imposed pursuant to Section 6 of the Freedom of Information Act, be uniform and standardized;

**NOW THEREOF, BE IT RESOLVED**, by the County Board of Champaign County Illinois, that:

1. The public bodies, as defined by 5 ILCS 140/2(a) constituting a part of the public body known as Champaign County, Illinois, including elected and appointed offices, agencies, boards, committees and sub-committees, elected and appointed offices, agencies, boards, committees and sub-committees, namely:

- Administrative Services
- Animal Control
- Board of Health
- Board of Review
- Children's Advocacy Center
- Coroner
- County Board
- County Clerk
- Department of Planning and Zoning
- Development of Disabilities Services
- Emergency Management Services
- Highway Department
- Information Management Services
- Mental Health Board
- Nursing Home
- Public Defender
- Public Properties
- Purchasing
- Recorder
- Regional Planning Commission
- Sheriff
- State's Attorney
- Supervisor of Assessments
- Treasurer

shall be responsible for, and shall take such steps as are required by or to implement the terms and requirements of, the Illinois Freedom of Information Act.

2. The rules and regulations pertaining to the availability of records and procedures to be followed by each public body which constitutes that public body known as Champaign County, Illinois, in administering the requirements and provisions of the Illinois Freedom of Information Act, and the schedule of fees to be imposed for reproducing and certifying public records, except where otherwise provided by statute, shall be those rules and regulations and schedule of fees promulgated and adopted by the Champaign County Board in this Resolution,

as now existing or hereafter amended, and set forth and attached hereto, in "Appendix A" hereof, incorporated by reference herein.

**BE IT FURTHER RESOLVED** that the County of Champaign shall implement these new rules and procedures in compliance with the Freedom of Information Act immediately upon approval of this Resolution.

**PRESENTED, ADOPTED, APPROVED AND RECORDED** this 22nd day of February, A.D., 2007.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Mark Shelden, County Clerk and *Ex-Officio*  
Clerk of the Champaign County Board

## APPENDIX A

### CHAMPAIGN COUNTY ILLINOIS FREEDOM OF INFORMATION ACT PROCEDURES AND POLICIES

#### PURPOSE

These procedures are designed to insure and encourage full disclosure of records legally available to the public for inspection and copying, as well as timely handling of requests for public records and appeals of decisions which deny information. The procedures should additionally insure that the County's method of dealing with records meets all legal requirements and protects legitimate privacy interests of individuals.

#### SCOPE

These rules and Procedures establish procedures for all County departments to respond to Freedom of Information Act (FOIA) requests and for appeals of denials to the appropriate individuals.

#### RESPONSIBILITY

It is the responsibility of all County departments to utilize the procedures established in these Rules and Procedures for handling information requests. The Civil Division of the State's Attorney's Office is responsible to provide legal advice to all departments' general requests for public records and on appeals of denials under the FOIA.

#### MAKING A REQUEST FOR INFORMATION

Each request for documents should be directed to the office where the document is filed. Categories of documents, by office, are available from the Champaign County Board Office. The office hours, office location, and particular person to contact for each office are also available from the County Board Office. The County Board Office is located at 1776 E. Washington, Urbana, Illinois, 61802; phone (217) 384-3772. The hours of the County Board Office are 8:00 a.m. to 4:30 p.m. Monday through Friday, excluding holidays.

##### I. Verbal Requests

Departments receive many verbal requests from citizens to either inspect documents or to receive copies of documents.

Departments may continue to comply with verbal requests for inspection of documents unless the requests involve large numbers of documents, require a period of time to comply with request, require a written request to accurately comply with the request, or the FOIA officer of the department determines it is necessary to have a written request for inspection or copying for

any other reason. If a written request is deemed necessary or if a denial of a verbal request is deemed necessary, the procedure set out in Section II below must be followed.

If a verbal request for inspection is complied with, it must be complied with in the time period set out in Section II below. Additionally, the verbal request should be entered in a log maintained by each Department for this purpose. A copy of the log should be sent to the County Board Office semi-annually where it will be retained for two years.

Each Department shall designate two individuals who shall be responsible for requests, whose names shall be sent to the County Board Office.

## II. Procedures For Handling Written Requests

All written requests for inspection of or copies of documents must be made to the office where the document is located.

All written requests for inspection and copies of documents must be complied within seven working day of the receipt of the request by the Office.

### Permissible Responses to Written Requests

A response shall be one (1) or more of the following:

- a. The document(s) is made available for inspection or copying in whole or in part.
- b. The requestor is notified that no document can be found.
- c. A written denial is sent to the requestor.
- d. A written extension notice is sent to the requestor. Response time can be extended for an additional seven (7) working days. If extended, (a), (b), or (c) must follow within the extended time; or
- e. The requestor is requested to discuss the request because it is unclear or very large.

If a request cannot be filled within seven working days of the receipt of the request by the department, the office will notify the requesting party that an additional seven (7) days is required to comply with the request. The statutory reason for the extension shall be given. If a request is not complied with at the end of either seven (7) working day period, it shall be considered a denial of the request.

There will be occasions when a request must be denied. The office shall inform the requestor of the denial in writing, within seven (7) working days of the receipt of the request, stating the reason(s) for the denials and shall also inform the requestor of the right to appeal the matter.

## Review/Denial

a. Review. If a document has been located, it shall be reviewed by the department to determine if it contains any exempt material. (Exempt material is material which under the provisions of the Illinois Freedom of Information Act need not be disclosed.)

b. Requests for Information Residing in Computer. If the request is for information not currently on paper, but residing in a computer database, that alone is not a reason for a denial. If a simple query can generate the requested information, it should be provided (if not exempt). If programming is required to generate the information, call the Civil Division of the State's Attorney's Office.

c. Mailing. The document shall be mailed if so requested. Postage in an amount sufficient to mail the requested documents shall be paid by the requestor prior to the mailing of the said documents.

d. Exemptions. There are many reasons why information may not be disclosed on request. If a document contains material known to be exempt according to law, a written denial shall be issued by the department (see Subsection e.) The exemptions are listed in 5 ILCS 140/7.

**THE MOST COMMON EXEMPTIONS CONCERN PERSONAL PRIVACY. IF THE RECORD CONTAINS INFORMATION ABOUT PERSONS OTHER THAN THE REQUESTOR, IT SHOULD BE REVIEWED. IF THE RECORD CONCERNS INTERNAL COMMUNICATIONS BETWEEN STAFF, IT SHOULD BE REVIEWED.** If there is a question about whether material is exempt, the Department shall contact the Civil Division of the State's Attorney's Office. The Civil Division may ask to see the requested document to determine its exempt status. In that case, an extension notice shall be sent by the Department to the requestor. The Civil Division shall issue an opinion on exempt status to the Department within four (4) working days of its receipt so that the Department may respond within the extended time.

e. Record Partially Exempt. If only part of a request is exempt from disclosure, the rest of the document shall be disclosed. The document shall be prepared so that no part of exempt material readable. This may be done by blacking out or whiting out the exempt material or by copying only part of a page. The page should be looked at both front and back before being released.

f. Denials. If a document is partially or completely denied disclosure, written denial must be issued.

g. Record of Denials. Originals of all denial letters must be sent by the department to the Civil Division of the State's Attorney's Office. The actual document which was denied disclosure shall not be attached.

### III. Segregable Material

If the documents contain both disclosable and exempt material and the exempt material is segregable, the non-exempt portion must be disclosed. This means it must be in some form removed from the copy of the document and the rest of the document released. This is true whether the document is for inspection only or is to be copied. Further, the requestor must be given the reason for not disclosing the exempt material.

#### IV. Inspection of Multiple Documents Coordinated by Administrative Services

- a. The procedures apply whenever a person requests to review multiple documents:
  - i. One of the County Board Meeting Rooms will be made available for the requestor's review of the documents.
  - ii. The requestor will arrange a specific appointment time and duration of appointment with Administrative Services. The appointment will be set up before the requestor comes in to look at the requested documents.
  - iii. A checklist of specific documents will be turned over to the requestor.
  - iv. The documents cannot be disassembled. If the requestor wishes to have a copy of a document which is stapled together or otherwise bound, the requestor should indicate which pages the requestor wants copied. The Administrative Services office staff will make copies at the usual and customary charge.
  - v. The documents will be returned to the Administrative Services Office prior to the end of the scheduled appointment, and specifically checked in every time the requestor leaves the assigned area. Documents cannot be carried to other parts of the building, not left on the work surface.
  - vi. If these rules are violated, no further documents will be made available to the requestor for review on that date, although any document which the requestor requests will be copied by the Administrative Services staff at the usual and customary charge.
- b. The requestor will be required to sign a form acknowledging his/her understanding of these rules.

#### V. Appeal Procedure

##### A. Denial By Appointed Official

For the following offices of appointed officials, the appeal shall be to the County Board Chair. These offices are:

1. Administrative Services
2. Animal Control

3. Board of Health
4. Board of Review
5. County Board
6. Developmental Disabilities Board
7. Information Management Services
8. Emergency Management Services
9. Highway
10. Mental Health Board
11. Nursing Home
12. Planning and Zoning
13. Public Properties
14. Purchasing
15. Regional Planning Commission
16. Supervisor of Assessments

If the Department Head or the County Administrator denies the request for information, a letter shall be sent within seven working days of actual receipt of the request. The letter shall contain the following:

1. The specific reasons for denial including citation of the FOIA or other applicable law;
2. The name and title of the person denying the request;
3. Explanation of the right to appeal to the County Board Chair

**B. Denial By Other**

For the following offices appeal shall lie to the Elected Official, Governing Board or Official appointed by the Judiciary:

1. Auditor
2. Child Advocacy Center
3. Coroner
4. County Clerk
5. Public Defender
6. Recorder
7. Sheriff
8. State's Attorney
9. Treasurer

If the original decision is not made by the Elected official, Governing Board or Official appointed by the Judiciary, a letter of denial shall be sent within seven working days of actual receipt of the request for information.

The letter shall contain the following:

1. The specific reasons for denial including citation of the FOIA or other applicable law;
2. The name and title of the person denying the request;
3. Explanation of the right of appeal to the elected official, Governing Board, or Official appointed by the Judiciary;

C. Appeal to Head of Public Body/Original Decision by Head of Public Body

When a FOIA appeal is received by the County Board Chair, Elected Official, Governing Board, or Official appointed by the Judiciary, he/she shall promptly review the request and documents involved and shall notify the person making the request of his/her final decision within seven working days of actual receipt of the appeal. In addition, if the original decision to deny the information is made by the County Board Chair, Elected Official Governing Board or Official appointed by the Judiciary, he/she, shall make such determination and notify the person making a request within seven working days of the receipt of such request in his/her office. If the decision is to deny disclosure, the Notice of Denial shall inform the person making the request of the right to judicial review under Section 11 of the FOIA.

The verification and a copy of the letter denying access to information shall be forwarded to the County Board Office within five days.

VI. Requirements Under Section 4

The County Board Office shall post and make available for inspection and copying a brief description of the various divisions of the County, a summary of the purposes, a block diagram giving its functional divisions, the total amount of its operating budget, the number and location of its offices, the approximate number of full and part-time employees, identification of any advisory board and a copy of these procedures and policies for obtaining information.

The County Board Office shall have available a list of categories of documents in County Offices and a list of persons to contact in each office (FOIA officers) in order to make a request.

VII. Fees

The following shall be the costs for copying and certification of information requested by the public. No charge can be made for inspection only, even if reproduction is necessary in order to permit inspection of a record:

1. Single sided copy      8 1/2 x 11  
    8 1/2 x 14  
    11 x 17  
 30 cents per copy, or such fee as the County Board may from time to time require;
2. Computer Record

75 cents per diskette or \$1.00 per CD ROM plus the time required to format and record data requests--\$30.00 per hour prorated and no less than 1/4 increments based on the nearest quarter hour.

3. Video/DVD Tapes

\$2.00 per video tape and \$5.00 per DVD plus the time required to format and record data requests--\$30.00 per hour prorated and not less than 1/4 hour increments based on the nearest quarter hour.

4. Certification \$1.00

5. Items not listed above - actual costs of reproduction

6. Items for which cost is established by statute - statutory fee

7. Mailing - postage necessary to mail documents requested

The County Board Chair, Elected Official, or County Board may determine that documents shall be furnished at reduced or no fee where it is determined that furnishing such information is of primary benefit to the general public.

#### VIII. Categories of Documents/FOIA Officers

Each department shall prepare and periodically update a reasonably current list of categories of records under its control. Each update shall be forwarded to the County Board Office. Each department shall also designate those employees (to be known as FOIA officers) to whom requests for public records should be directed. The County Board Office shall be notified of any change in FOIA officers.

#### IX. Requests from County Board Members

County Board members acting in their official capacity are not required to file a FOIA request for any documents held by the County Board office or the Administrative Services Department. County Board members are not required to file a FOIA request for any documents held by the following offices, unless the said documents involve information protected from disclosure by the Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/5, the Illinois Sexually Transmissible Disease Control Act, 410 ILCS 325/8, privileged communications between a doctor and a patient, 735 ILCS 5/8-802, or any similar statutorily protected information. Further, County Board members acting in their official capacity are not required to pay for copies of any such requested information.

1. Administrative Services
2. Animal Control
3. Board of Health
4. Board of Review
5. County Board

6. Developmental Disabilities Board
7. Information Management Services
8. Emergency Management Services
9. Highway
10. Mental Health Board
11. Nursing Home
12. Planning and Zoning
13. Public Properties
14. Purchasing
15. Regional Planning Commission
16. Supervisor of Assessments

RESOLUTION NO. 5832

BUDGET AMENDMENT

February, 2007

FY 2007

WHEREAS, the Finance Committee has approved the following amendment to the 2006-2007 budget.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendment to the 2006-2007 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendment to the 2006-2007 budget:

Budget Amendment #07-00017

<u>ACCOUNT DESCRIPTION</u>		<u>AMOUNT</u>
Fund 081 Nursing Home Dept. 410 Administrative		
Increased Appropriations		
534.16 Grant Match		\$3,240,000
	Total	\$3,240,000
Increased Revenue		
331.28 Medicaid Title XIX (IPA)		\$3,240,000
	Total	\$3,240,000

REASON: To accommodate change in accounting for intergovernmental agreement between county and state. Instead of booking net income, Nursing Home is now booking full revenue from state and recording payment to state as an expenditure.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of February, A.D.

2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5833

BUDGET AMENDMENT

February, 2007

FY 2007

WHEREAS, the Finance Committee has approved the following amendment to the 2006-2007 budget.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendment to the 2006-2007 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendment to the 2006-2007 budget:

Budget Amendment #07-00019

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Fund 090 Mental Health Dept. 053 Mental Health Board	
Increased Appropriations	
533.07 Professional Services	\$10,900
533.92 Contributions & Grants	\$10,682
Total	\$21,582
Increased Revenue	
None (From Mental Health Fund balance)	\$0
Total	\$0

REASON: To cover expenditures for FY2007. Professional fees amount unexpended in FY2006. Contributions and grant amount to cover underbilled amounts for FY2006 units.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of February, A.D.

2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5834

BUDGET AMENDMENT

February, 2007

FY 2007

WHEREAS, the Finance Committee has approved the following amendment to the 2006-2007 budget.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendment to the 2006-2007 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendment to the 2006-2007 budget:

Budget Amendment #07-00020

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Fund 075 Regional Planning Commission Dept. 680 Shelter Plus Care 1 – Odd Year	
Increased Appropriations	
511.03 Regular Full-Time Employees	\$10,000
534.38 Emergency Shelter/Utilities	<u>\$70,000</u>
Total	\$80,000
Increased Revenue	
331.14 HUD-Shelter Plus Care	<u>\$80,000</u>
Total	\$80,000

REASON: Original budget estimates were insufficient. Revenue from current grant is available to cover increased appropriations.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of February, A.D.

2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5835

TRANSFER OF FUNDS

February, 2007

FY 2007

WHEREAS, the Finance Committee has approved the following transfer between accounts within the funds listed below; and

WHEREAS, sufficient amounts have been appropriated to support such transfer.

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following transfer within the 2006-2007 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following transfer to the 2006-2007 budget:

Budget Transfer #07-00002

<u>TRANSFER TO ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>TRANSFER FROM ACCOUNT DESCRIPTION</u>
Fund 080 General Corporate Fund Dept. 075 General County		
513.22 Flex Spending Account Fees	\$13,578	571.20 To Health Insurance Fund 620
Total:	\$13,578	

REASON: To pay the flexible spending account fees directly out of General Corporate Fund, instead of as a reimbursement from the General Corporate Fund to the Health Insurance Fund and then paying directly out of the Health Insurance Fund.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO. 5838

RESOLUTION FOR THE ABATEMENT AND REDUCTION OF TAXES HERETOFORE  
LEVIED FOR THE PAYMENT OF BONDS

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 592, An Ordinance Authorizing the Issuance of \$23,800,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 605, An Ordinance Authorizing the Issuance of \$5,000,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Resolution No. 4920, a Resolution Authorizing the Issuance of General Obligation Refunding Bonds, Series 2005A, and General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2005B, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 774, An Ordinance Authorizing the Issuance of \$2,450,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2006, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has heretofore adopted Ordinance No. 786, An Ordinance Authorizing the Issuance of \$4,000,000 General Obligation (General Sales Tax Alternate Revenue Source) Bonds, Series 2006A, of the County of Champaign, Illinois; and

WHEREAS, the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2006, an abatement of the 2006 Levy of Taxes in the amount of \$674,840 to pay the principal of and interest on the General Obligation Bonds, Series 1999 as adopted with Ordinance No. 592 is appropriate, and that said abatement shall be in the amount of \$674,840; and

WHEREAS, the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2006, an abatement of the 2006 Levy of Taxes in the amount of \$268,150 to pay the principal of and interest on the General Obligation Bonds, Series 2000 as adopted with Ordinance No. 605 is appropriate, and that said abatement shall be in the amount of \$268,150; and

WHEREAS, the Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2006, an abatement of the 2006 Levy of Taxes in the amount of \$1,821,816 to pay the principal of and interest on the General Obligation Bonds, Series 2005B as adopted with Resolution No. 4920 is appropriate, and that said abatement shall be in the amount of \$1,821,816; and

WHEREAS, the Champaign County Board has determined that an abatement of the 2006 Levy of Taxes in the amount of \$1,648,838 to pay the principal of and interest on the General Obligation Bonds, Series 2005A as adopted with Resolution No. 4920 is appropriate,

and that said abatement shall be in the amount of \$1,648,838; and

**WHEREAS**, the Champaign County Board has determined that an abatement of the 2006 Levy of Taxes in the amount of \$600,000 to pay the principal of and interest on the General Obligation Bonds, Series 2006 as adopted with Ordinance No. 774 is appropriate, and that said abatement shall be in the amount of \$600,000; and

**WHEREAS**, the Champaign County Board has determined that an abatement of the 2006 Levy of Taxes in the amount of \$308,659 to pay the principal of and interest on the General Obligation Bonds, Series 2006A as adopted with Ordinance No. 786 is appropriate, and that said abatement shall be in the amount of \$308,659.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2006 payment of bonds due pursuant to Ordinance No. 592, said abatement to be in the amount of \$674,840; and

**BE IT FURTHER RESOLVED** that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2006 payment of bonds due pursuant to Ordinance No. 605, said abatement to be in the amount of \$268,150; and

**BE IT FURTHER RESOLVED** that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2006 payment of the 2005B bonds due pursuant to Resolution No. 4920, said abatement to be in the amount of \$1,821,816; and

**BE IT FURTHER RESOLVED** that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2006 payment of the 2005A bonds due pursuant to Resolution No. 4920, said abatement to be in the amount of \$1,648,838; and

**BE IT FURTHER RESOLVED** that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2006 payment of the bonds due pursuant to Ordinance No. 774, said abatement to be in the amount of \$600,000; and

**BE IT FURTHER RESOLVED** that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2006 payment of the bonds due pursuant to Ordinance No. 786, said abatement to be in the amount of \$308,659.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 22<sup>nd</sup> day of February, A.D. 2007.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board

RESOLUTION NO. 5839

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ACCEPT PAYMENT AND EXECUTE A DEED OF CONVEYANCE OR CANCEL THE TAX CERTIFICATE, PERMANENT PARCEL NUMBER 91-21-05-277-011

WHEREAS, the County of Champaign has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35 ILCS 200/21-90; and

WHEREAS, pursuant to this program, the County of Champaign has acquired an interest in the following described real estate:

Cunningham TWP  
Permanent Parcel Number: 91-21-05-277-011  
As described in certificate(s): (02)505 sold on November 2003

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, DENNIS OHNSTAD, has paid \$631.00 for the County's interest such bid has been presented to the Finance Committee, at the same time it has been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$250.00 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse the Revolving Account the charges advanced from this account, the Auctioneer shall receive \$6.00 for his services, and the Recorder of Deeds shall receive \$25.00 for recording. The remainder being the monies due the Agent under his contract for services. The total paid by Purchaser is \$631.00

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, Illinois, that the County Board Chair be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$250.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, 2007.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the County Board

SALE TO NEW OWNER

01-07-001

RESOLUTION NO. 5840

AUTHORIZATION FOR A LOAN TO THE GENERAL CORPORATE FUND FROM THE  
PUBLIC SAFETY SALES TAX FUND

WHEREAS, the General Corporate Fund may need a loan of up to \$1,500,000.00 for a period not to exceed one hundred and thirty days to cover cash shortfalls prior to the June 2007 distribution of property taxes; and

WHEREAS, the Public Safety Sales Tax Fund has adequate reserves to make this short-term loan; and

WHEREAS, the loan can be traced to public safety expenditures for the period of the loan, including but not limited to, salaries and operating expenses for the offices of the Sheriff and the State's Attorney; and

WHEREAS, the tax levy for the General Corporate Fund is \$6,552,164.00 and there are no outstanding tax anticipation warrants or notes.

NOW, THEREFORE, BE IT RESOLVED that pursuant to 55 ILCS 5/5-1006.5, 55 ILCS 5/5-1016, 55 ILCS 5/3-10014, and the authority recognized in Gates V. Sweiter, 347 Ill. 353, 179 NE 837 (1932), the Champaign County Board approves a loan of up to \$1,500,000.00 from the Public Safety Sales Tax Fund to the General Corporate Fund for a period not to exceed one hundred and thirty days; and

BE IT FURTHER RESOLVED that the County Auditor and County Treasurer are hereby authorized and requested to advance the above sum and to repay this advance within one hundred and thirty days from the General Corporate Fund property taxes as collected in 2007.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of February, 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the County Board

RESOLUTION NO. 5841

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, sealed bids will be received until March 8, 2007 at 10:00 a.m. in the office of the County Engineer and at that time publicly opened and read in the office of the County Engineer for the construction of: Champaign County Section 06-00923-00-BR replacing structure 010-3015 on County Highway 22 , Champaign County Section # 06-00924-00-BR replacing structure 010-3013 on County Highway 22, Champaign County Section #05-21917-00-BR replacing structure 010-5720 in Raymond Township, Champaign County Section #05-00918-00-BR replacing structure 010-4067 in Colfax Township, Champaign County Section #05-00914-00-BR replacing structure 010-5606 on the Ford County Line.

WHEREAS, it is in the best interest of Champaign County to award these contracts as early as possible, and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid on each individual project on behalf of Champaign County if the lowest responsible bidder is within 10% of the engineer's estimate.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED, and RECORDED this 22<sup>nd</sup> day of February, A.D., 2007.

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C. Pius Weibel, Chair  
County Board of the County of  
Champaign, Illinois

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk and  
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue  
County Engineer

**RESOLUTION NO.5843**  
**RESOLUTION IN SUPPORT OF FEDERAL FUNDING OF THE MAHOMET**  
**AQUIFER STUDY**

WHEREAS, the Mahomet Aquifer Consortium was formed in 1998 by public and private parties interested in the Mahomet Aquifer; a groundwater source for 15 central Illinois counties; and

WHEREAS, the Mahomet Aquifer Consortium's mission is to study the aquifer on a regional basis to develop options for the management this valuable resource; and

WHEREAS, the Mahomet Aquifer Consortium desires to complete this study before 2010; and

WHEREAS, Illinois American Water Company has committed \$600,000 to satisfy the local share of the Mahomet Aquifer Study; and

WHEREAS, the State of Illinois has committed \$1.0 million as the 'State of Illinois' share of the cost of the Mahomet Aquifer Study; and

WHEREAS, an additional \$1.5 million is needed from the United States Government to complete the Mahomet Aquifer Study.

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board, Champaign County, Illinois, as follows:

**Section 1.** That the Champaign County Board appreciates the fiscal support of Illinois American Water Company and the State of Illinois for their combined commitment of \$1.6 million to complete the Mahomet Aquifer Study.

**Section 2.** That the Champaign County Board supports the efforts of the Mahomet Aquifer Consortium to secure federal funding in the amount of \$1.5 million to complete the Mahomet Aquifer Study by 2010.

**Section 3.** That the Chair of the Champaign County Board is hereby authorized to forward this Resolution to Champaign County's representatives in the United States House of Representatives and the Senate; and to United States Congressional representatives of other communities served by the Mahomet Aquifer; and to the Mahomet Aquifer Consortium.

RESOLUTION NO. 5843

Page 2

PRESENTED, PASSED, APPROVED AND RECORDED this 22nd day of February, A.D.  
2007.

SIGNED:

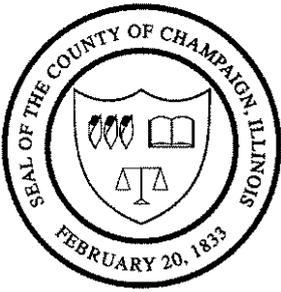
ATTEST:

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C. Pius Weibel, Chair  
Champaign County Board

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Mark Shelden, County Clerk &  
*ex officio* Clerk of the County Board



# COUNTY BOARD ADDENDUM

*County of Champaign, Urbana, Illinois*

*Thursday, February 22, 2007 – 7:00 p.m.*

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*Lyle Shields Meeting Room, Brookens Administrative Center  
1776 East Washington Street, Urbana*

Page No.

## **XI COMMITTEE REPORTS:**

### **D. FINANCE COMMITTEE**

5. Adoption of Resolution No. 5855 – Emergency Budget Amendment  
Budget Amendment #07-00025  
Fund: 080 – General Corporate Fund  
Dept: 071 – Public Properties  
Increased Appropriations: \$1,282  
Increased Revenue: \$1,282  
Reason: To appropriate for unspent grant funds from previous  
Fiscal year

RESOLUTION NO. 5855

EMERGENCY BUDGET AMENDMENT

February, 2007

FY 2007

WHEREAS, an immediate emergency exists within the following fund; and

WHEREAS, the following amendment has not been approved by the Finance Committee, and the department has requested immediate action by the County Board; and

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the following amendment within the 2006-2007 budget; and

BE IT FURTHER RESOLVED that the County Auditor be authorized and is hereby requested to make the following amendment to the 2006-2007 budget:

Budget Amendment #07-00025

<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
Fund 080 General Corporate Fund Dept. 071 Public Properties	
Increased Appropriations	
544.25 1905 E. Main Construction/Improvement	<u>\$1,282</u>
Total	\$1,282
Increased Revenue	
331.77 Homeland Security-Law Enforcement Terrorism Prevention	<u>\$1,282</u>
Total	\$1,282

REASON: To appropriate for unspent grant funds from previous fiscal year.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of February, A.D. 2007.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

FUND 080 GENERAL CORPORATE

DEPARTMENT 071 PUBLIC PROPERTIES

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-071-544.25 1905 E MAIN CONST/IMPROVE	0	0	1,282	1,282
TOTALS	0	0	1,282	1,282

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-071-331.77 HOM SEC-LAW ENF TERR PREV	0	0	1,282	1,282
TOTALS	0	0	1,282	1,282

**EXPLANATION:** TO APPROPRIATE FOR UNSPENT GRANT FUNDS FROM PREVIOUS FISCAL YEAR

DATE SUBMITTED: 2-16-07

AUTHORIZED SIGNATURE: *Dennis L. Anna* \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY PARENT COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

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