



COUNTY BOARD AGENDA

County of Champaign, Urbana, Illinois
Tuesday, December 18, 2018 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. Call To Order
- II. *Roll Call
- III. Prayer & Pledge of Allegiance
- IV. Read Notice of Meeting
- V. Approval of Agenda/Addenda
- VI. Appointment of Chairs for Each Area of Responsibility
- VII. Appointment of Vice Chairs for Each Area of Responsibility
- VIII. Appointment of Chairs for Standing Committees
- IX. Appointment of Vice Chairs for Standing Committees
- X. Appointment of Committee Members for Standing Committees
- XI. Appointment of Committee Members to Special County Board Committees
- XII. Appointment of County Board Liaisons
- XIII. Date/Time of Next Regular Meetings

Standing Committees:

- A. County Facilities Committee Meeting – Tuesday, January 8, 2019 @ 6:30 p.m.
Lyle Shields Meeting Room – Brookens Administrative Center
- B. Environment & Land Use Committee Meeting – Thursday, January 10, 2019 @ 6:30 p.m.
Lyle Shields Meeting Room – Brookens Administrative Center
- C. Highway & Transportation Committee Meeting – Friday, January 4, 2019 @ 9:00 a.m.
Highway Building Conference Room – 1605 E. Main, Urbana

Committee of the Whole:

- A. Justice & Social Services; Finance; Policy, Personnel, & Appointments
Tuesday, January 15, 2019 @ 6:30 p.m., Lyle Shields Meeting Room – Brookens Administrative Ctr.

County Board:

- A. Regular Meeting – Thursday, January 24, 2019 @ 6:30 p.m.
Lyle Shields Meeting Room – Brookens Administrative Center

- XIV. Public Participation
- XV. Communications

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XVI. Approval of Minutes	
A. Regular Meeting – November 27, 2018	1-10
B. Organizational Meeting – December 3, 2018	11-14
XVII. FY2017 Comprehensive Annual Financial Report	
XVIII. Areas of Responsibility:	
A. Finance	
1. Adoption of Resolution No. 2018-381 Authorizing Payment of Claims	15
2. Adoption of Resolution No. 2018-416 Authorizing Purchases Not Following Purchasing Policy	16-17
XIX. New Business	
A. Finance	
1. **Adoption of Resolution No. 2018-417 Authorizing Budget Transfer 18-00006 Fund 619 Tax Sale Automation / 026 County Treasurer Total Amount: \$154 Reason: to Cover Shortage for Temporary Help Social Security, Unemployment, & Work Comp Insurance	18-19
2. **Adoption of Resolution No. 2018-418 Authorizing Budget Transfer 18-00007 Fund 613 Court's Automation Dept. 030 Circuit Clerk Total Amount: \$10,000 Reason: Transfer Will Cover Final Computer Purchase for the Office and File Viewing Room	20-22
3. **Adoption of Resolution 2018-419 Authorizing Budget Amendment 18-00070 Fund 092 Law Library / Dept. 074 Law Library Increased Appropriations: \$12,000 Increased Revenue: None: from Fund Balance Reason: Law Library Fund Balance Sufficient to Cover Increased Appropriations for Self-Representation Help Desk Printer and Supplies and Additional Print Subscription Updates.	23-24
4. **Adoption of Resolution No. 2018-429 Authorizing Budget Amendment 18-00071 Fund 080 General Corporate / Dept. 022 County Clerk Increased Appropriations: \$11,709 Increased Revenue: \$11,711 Reason: to Cover Expenses Related to Voter Registration System Support and Maintenance Reimbursed from Grant Funds Received	25-26
5. **Adoption of Resolution No. 2018-430 Authorizing Budget Amendment 18-00072 Fund 080 General Corporate / 022 County Clerk Increased Appropriations: \$14,062 Increased Revenue: None: from Fund Balance Reason: to Cover Salary and Final Payout to Staff and Exited Employees to the End of 2018 Budget Year	27-28
6. **Adoption of Resolution No. 2018-435 Authorizing Budget Amendment 18-00074 Fund 080 General Corporate / Dept. 023 Increased Appropriations: \$140,000 Increased Revenue: \$210,000 Reason: To Cover Increase in Revenue Stamps Due to Increase in Sales of Property. This Reflects a Net Positive to the County Budget	29-30

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Memo Re: FY2019 Budget Amendments for Nursing Home Fund 081	31
7. **Adoption of Resolution No. 2018-420 Authorizing Budget Amendment 19-00001 Fund 081 Nursing Home / Dept. 405 Nursing Home Transition Increased Appropriations: \$10,395,000 Increased Revenue: \$10,395,000 Reason: Budget for Receipt of Sale Proceeds, Redemption of the 2015 Bonds (571.80) and Defeasance of 2011 Bonds (Line 571.74), Payment to Outside Vendors for Accounts Payable Obligations, and Transfers to County Funds Outstanding Balances Owed by the Home	32-34
8. **Adoption of Resolution No. 2018-421 Authorizing Budget Amendment 19-00004 Fund 081 Nursing Home / Dept. 410 Increased Appropriations: \$2,766,650 Increased Revenue: \$2,766,650 Reason: Budget for the Continued Operation of the Home in FY2019 Until Sale is Completed	35-38
9. Adoption of Resolution No. 2018-422 Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 20-03-35-354-001	39-40
10. Adoption of Resolution No. 2018-431 Amending the Schedule of Authorized Positions for the Champaign County Office of the County Executive	41-46
11. Adoption of Resolution No. 2018-432 Amending the Schedule of Authorized Positions for the Champaign county Highway Department – Assistant County Engineer	47-52
12. Adoption of Resolution No. 2018-433 Amending the Schedule of Authorized Positions for the Champaign County Highway Department – Highway Foreman	53-57
13. Adoption of Resolution No. 2018-434 Amending the Schedule of Authorized Positions for the Champaign County State’s Attorney	58
14. Nursing Home Financial Reports – October 2018 (information only)	59-74
 B. Policy, Personnel, & Appointments (<i>italicized names indicates incumbent</i>)	
1. Mental Health Board – 2 Positions, Term 1/1/2019 – 12/31/2022	
Applicants:	
• <i>Judith O’Connor</i>	75-76
• Patti Petrie	77-78
• <i>Anne Robin</i>	79-80
• Jane Sprandel	81-82
a. Adoption of Resolution No. 2018-423 Appointing Judith O’Connor to the Mental Health Board	83
b. Adoption of Resolution No. 2018-424 Appointing Jane Sprandel to the Mental Health Board	84
2. Champaign-Urbana Mass Transit District – 2 Positions Term 1/1/2019-12/31/2023	
Applicants:	
• <i>Margaret Chaplan (D)</i>	85-86
• <i>Brad Diel (D)</i>	87-88
• Patti Petrie (D)	89-90

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| a. Adoption of Resolution No. 2018-425 Appointing Bradley Diel to the Champaign-Urbana Mass Transit District Board | 91 |
| b. Adoption of Resolution No. 2018-426 Appointing Margaret Chaplan to the Champaign-Urbana Mass Transit District Board | 92 |
| 3. Adoption of Resolution No. 2018-427 Designating the 2019 Champaign County Board Calendar of Meetings | 93-96 |
| 4. Adoption of Resolution No. 2018-414 Honoring County Employees | 97-99 |
| 5. Adoption of Resolution No. 2018-415 Honoring Retiring County Employees | 100 |
| 6. Request Review & Evaluation of Circuit Clerk Positions of Financial Manager and Account Clerk by the Job Content Evaluation Committee | 101 |

C. Highway & Transportation

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| 1. Adoption of Resolution No. 2018-428 Awarding of Contracts for Furnish for the Furnish & Delivery of Aggregate Materials for 2019 Maintenance of Various Road Districts in Champaign County | 102-103 |
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D. County Facilities

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| 1. ITB 2019-001 for Art Bartell Sidewalk Project (Information only)
(Engineering Plans-Separate Attachment) | 104-108 |
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XX. Other Business

XXI. Veto Announcements

XXII. Adjourn

*Roll Call

**Roll call and 15 votes

***Roll call and 17 votes

****Roll call and 12 votes

Except as otherwise stated, approval requires the vote of a majority of those County Board members present.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.