

COUNTY BOARD ADDENDUM

County of Champaign, Urbana, Illinois

Thursday, June 26, 2025 – 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Services

1776 East Washington Street, Urbana, Illinois

Agenda Items

Page #'s

XI. Approval of Minutes

- A. June 10, 2025 – Special Meeting (*corrected version*) 1-2

XIV. New Business

- F. Adoption of Resolution No. 2025-203 Approving an Agreement between the County of Champaign and Street College (*updated resolution*) 3-4
- G. Approval of a Recreation & Entertainment License for Fisher Fair at the Fisher Fairgrounds, 226 East Sangamon Street, Fisher, IL to be held July 8 – July 12, 2025 5-11
- H. Adoption of Resolution No. 2025-205 Authorizing Award of Contract to Karpel Solutions for a Case Management System, Pursuant to RFP 2024-006 12-35

RESUME OF MINUTES OF SPECIAL MEETING OF THE
COUNTY BOARD, CHAMPAIGN COUNTY, ILLINOIS
June 10, 2025

The County Board of Champaign County, Illinois met at a Special Meeting, Tuesday, June 10, 2025, at 6:05 PM in the Shields-Carter Meeting Room, Brookens Administrative Center, 1776 East Washington Street, Urbana, Illinois, with County Executive Steve Summers presiding and Angie Patton as Clerk of the meeting.

ROLL CALL

Roll call showed the following members present: Lokshin, Peugh, Rodriguez, Sexton, Sullard, Thorsland, Cagle, Carter, Cowart, Esry, Farney, Fava, Fortado, Hanauer-Friedman, Locke – 15; absent: Rogers, Vanichtheeranont, Wiggs, Wilson, Crane, Greer, – 6. County Executive Summers declared a quorum present and the Board competent to conduct business.

READ NOTICE OF MEETING

The Clerk read the Notice of the Meeting, said Notice having been published in the *News Gazette* on June 5, 2025.

APPROVAL OF AGENDA/ADDENDA

Board Member Esry offered a motion to approve the Agenda/Addenda; Board Member Cagle seconded. The motion carried by unanimous voice vote.

PUBLIC PARTICIPATION

None.

COMMUNICATIONS

Board Member Esry thanked Lead Prosecutor-State's Attorney's office, Joel Fletcher for his work on litigated cases involving Presence and Carle.

NEW BUSINESS

Board Member Sexton offered a motion to adopt Resolution No. 2025-177 Approving Proposed Settlement Agreement relating to Presence v. Champaign County Board of Review, et al., 15-L-75; Board Member Farney seconded. The motion carried by unanimous voice vote.

Board Member Lokshin offered a motion to adopt Resolution No. 2025-178 Approving Intergovernmental Agreement Relating to Payment of Claims Relating to Presence v. Champaign County Board of Review, et al., 15-L-75; Board Member Cagle seconded. The motion carried by unanimous voice vote.

Board Member Hanauer-Friedman offered a motion to adopt Resolution No. 2025-179 Budget Amendment BUA 2025/5/492; and seconded by Board Member Locke. The motion to adopt the resolution carried by unanimous roll-call vote.

Yeas: Lokshin, Peugh, Rodriguez, Sexton, Sullard, Thorsland, Cagle, Carter,
Cowart, Esry, Farney, Fava, Fortado, Hanauer-Friedman, Locke -15
Nays: none

Board Member Carter offered a motion to adopt Resolution No. 2025-180 Budget Transfer BUA 2025/5/335; Board Member Sexton seconded. The motion to adopt the resolution carried by unanimous roll-call vote.

Yeas: Lokshin, Peugh, Rodriguez, Sullard, Sexton, Thorsland, Cagle, Carter,
Cowart, Esry, Farney, Fava, Fortado, Hanauer-Friedman, Locke -15
Nays: none

OTHER BUSINESS

None.

ADJOURNMENT

County Executive Summers adjourned the meeting at 6:13 PM.



Aaron Ammons, Champaign County Clerk
and ex-Officio Clerk of the Champaign County Board
Champaign County, Illinois

RESOLUTION NO. 2025-203

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE COUNTY OF
CHAMPAIGN AND STREET COLLEGE

WHEREAS, Champaign County entered into an agreement with Rosecrance, Inc. to provide re-entry programming for justice-involved individuals as part of the County's broader efforts to support rehabilitation and reduce recidivism. Champaign County allocated \$100,000.00 to Rosecrance for these services for FY25; and

WHEREAS, Rosecrance, Inc. has returned unspent funds after determining they were unable to effectively serve the intended population under that agreement; and

WHEREAS, Champaign County remains committed to supporting meaningful re-entry services that improve the outcomes for justice-involved individuals; and

WHEREAS, Street College currently provides in-facility programming focused on identity development, mentorship, and life skills that support the youth in the Juvenile Detention Center as they prepare to re-enter their communities; and

WHEREAS, Street College's work aligns with the County's goals for re-entry support by promoting self-efficacy and positive outcomes for youth during and after detention; and

WHEREAS, Champaign County remains committed to supporting meaningful re-entry services that improve the outcomes for justice-involved individuals; and

NOW, THEREFORE, BE IT RESOLVED that the County of Champaign will enter into an agreement with Street College outlining program deliverables, use of funds, and reporting requirements. Champaign County will provide a one-time allocation of the remaining funds from the original Rosecrance agreement to Street College in the amount of \$66,666.00 for re-entry focused services in Champaign County Juvenile Detention Center through December 2025, and due to the limited time remaining in the fiscal year, this allocation will be exempt from the Champaign County Purchasing Policy. An agreement that outlines the responsibilities of each party has been created, and Champaign County Executive may authorize the execution of this agreement.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 26th of June A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Approved: _____
Steve Summers, County Executive
Date: _____

VIII. EXCEPTIONS

It is the policy of the Champaign County Board that:

- A. Although the Champaign County Purchasing Policy is designed to be flexible enough to accommodate most specific situations, there will be occasions which require techniques or solutions outside the established guidelines. To ensure internal consistency, however, some control must be maintained by the Champaign County Board over exceptional situations. Purchases beyond the Champaign County Purchasing Policy guidelines, as established in this policy, may be referred by the requesting department head to Policy, Personnel, & Appointments Committee of the Champaign County Board for recommendation of exception to the Purchasing Policy to the Champaign County Board for final approval.
- B. The Regional Planning Commission shall have an exception, in that the Parent Committee shall be considered the Regional Planning Commissioners, for matters concerning purchasing, and final approval shall be made by the Champaign County Board upon the recommendation of The Regional Planning Commission.
- C. The Mental Health Board shall be excluded from this policy.
- D. The Highway Department is granted an exception from this policy regarding the Administrative Policies and Standard Specifications for Road and Bridge Construction and adopted by the Illinois Department of Transportation and applicable sections of the Illinois Revised Statutes, which shall prevail in the use of Motor Fuel Tax and County Bridge purchases.
- E. Purchases for materials and services, routinely and repeatedly purchased through the year for Champaign County Highway Department where the amount of the purchase cannot be determined beforehand, will not require a Purchase Order even though the amount may exceed \$10,000.00.
- F. Written quotations will be an accepted alternate to formal bids for fuel, which is routinely and repeatedly purchased throughout the year by the Champaign County Highway Department even though the amount exceeds \$30,000.
- G. Purchases for food, routinely and repeatedly purchased through the year, by any County Department, will not require a Purchase Order even though the amount may exceed \$10,000.01.
- H. The formal bidding process, as prescribed in the Purchasing Policy, shall not be required for all items purchased through competitively solicited contracts bid and negotiated by the State of Illinois, U.S. General Services Administration, or other lead public agency in accordance with public purchasing rules and regulations as allowed by Illinois state statute (5 ILCS 220/3). The requesting department shall be responsible for completing all necessary paperwork involved in utilizing any such government purchasing alliance for purchase of any item/items requested.

FILED



STATE OF ILLINOIS,
Champaign County
Application for
Recreation & Entertainment License
CHAMPAIGN COUNTY CLERK

Applications for License under County Ordinance No. 55 Regulating Recreational & Other Businesses within the County (for use by businesses covered by this Ordinance other than Massage Parlors and similar enterprises)

For Office Use Only

License No. 2025-ENT-36
Date(s) of Event(s) 7/8-12/2025
Business Name: FISHER Comm FAIR
License Fee: \$ 50.00
Filing Fee: \$ 4.00
TOTAL FEE: \$ 54.00
Checker's Signature: _____

Call

Filing Fees:	Per Year (or fraction thereof):	\$ 100.00
	Per Single-day Event:	\$ 10.00
	Clerk's Filing Fee:	\$ 4.00

Checks Must Be Made Payable To: Champaign County Clerk

The undersigned individual, partnership, or corporation hereby makes application for the issuance of a license to engage a business controlled under County Ordinance No. 55 and makes the following statements under oath:

- 217-443-8680*
TODD
- A. 1. Name of Business: Fisher Community Fair & Horse Show
2. Location of Business for which application is made: 226 E Sangamon Ave Fisher, IL 61843
3. Business address of Business for which application is made: Same
4. Zoning Classification of Property: _____
5. Date the Business covered by Ordinance No. 55 began at this location: 1949
6. Nature of Business normally conducted at this location: Community Fair/Festival
7. Nature of Activity to be licensed (include all forms of recreation and entertainment to be provided): Concert, Carnival, Food, Tractor Pulls, Redneck Games
8. Term for which License is sought (specifically beginning & ending dates): July 8, 2025 to July 12, 2025
Derby
(NOTE: All annual licenses expire on December 31st of each year)
9. Do you own the building or property for which this license is sought? yes
10. If you have a lease or rent the property, state the name and address of the owner and when the lease or rental agreement expires: N/A
11. If any licensed activity will occur outdoors attach a Site Plan (with dimensions) to this application showing location of all buildings, outdoor areas to be used for various purposes and parking spaces. See page 3, Item 7.

INCOMPLETE FORMS WILL NOT BE CONSIDERED FOR A LICENSE
AND WILL BE RETURNED TO APPLICANT

Recreation & Entertainment License Application
Page Two

- B. If this business will be conducted by a person other than the applicant, give the following information about person employed by applicant as manager, agent or locally responsible party of the business in the designated location:

Name: _____ Date of Birth: _____
Place of Birth: _____ Social Security No.: _____
Residence Address: _____
Citizenship: _____ If naturalized, place and date of naturalization: _____

If, during the license period, a new manager or agent is hired to conduct this business, the applicant MUST furnish the County the above information for the new manager or agent within ten (10) days.

Information requested in the following questions must be supplied by the applicant, if an individual, or by all members who share in profits of a partnership, if the applicant is a partnership.

If the applicant is a corporation, all the information required under Section D must be supplied for the corporation and for each officer.

Additional forms containing the questions may be obtained from the County Clerk, if necessary, for attachment to this application form.

- C. 1. Name(s) of owner(s) or local manager(s) (include any aliases): _____
Date of Birth: _____ Place of Birth: _____
Social Security Number: _____ Citizenship: _____
If naturalized, state place and date of naturalization: _____
2. Residential Addresses for the past three (3) years: _____

3. Business, occupation, or employment of applicant for four (4) years preceding date of application for this license: _____

EACH OFFICER MUST COMPLETE SECTION D. OBTAIN ADDITIONAL FORM PAGES IF NEEDED FROM THE COUNTY CLERK AND ATTACH TO THIS APPLICATION WHEN FILED.

- D. Answer **only** if applicant is a Corporation:

1. Name of Corporation exactly as shown in articles of incorporation and as registered:
FISHER COMMUNITY FAIR & HORSE SHOW
2. Date of Incorporation: July 8, 1949 State wherein incorporated: IL

Recreation & Entertainment License Application
Page Three

3. If foreign Corporation, give name and address of resident agent in Illinois:

Give first date qualified to do business in Illinois: _____

4. Business address of Corporation in Illinois as stated in Certificate of Incorporation:

PO Box 764 FISHER, IL 61843-0764

5. Objects of Corporation, as set forth in charter: 1949

6. Names of all Officers of the Corporation and other information as listed:

Name of Officer: Todd Cotter Title: President

Date elected or appointed: Nov. 2019 Social Security No.: REDACTED

Date of Birth: REDACTED Place of Birth: Watseka, IL

Citizenship: yes

If naturalized, place and date of naturalization: _____

Residential Addresses for past three (3) years: _____

724 CO Rd 2550N Newburg, IL 61840

Business, occupation, or employment for four (4) years preceding date of application for this license: _____

Stout's Building Services, Urbana, IL 61801

7. A site plan (with dimensions) must accompany this application. It must show the location of all buildings, outdoor areas to be used for various purposes and parking spaces.

(ATTACHED)

AFFIDAVIT

(Complete when applicant is an **Individual or Partnership**)

I/We swear that I/we have read the application and that all matters stated thereunder are true and correct, are made upon my/our personal knowledge and information and are made for the purpose of inducing the County of Champaign to issue the permit hereunder applied for.

I/We further swear that I/we will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of the business hereunder applied for.

Signature of Owner or of one of two members of Partnership

Signature of Owner or of one of two members of Partnership

Signature of Manager or Agent

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

AFFIDAVIT

(Complete when applicant is a **Corporation**)


We, the undersigned, president and secretary of the above named corporation, each first being duly sworn, say that each of us has read the foregoing application and that the matters stated therein are true and correct and are made upon our personal knowledge and information, and are made for the purpose of inducing the County of Champaign to issue the license herein applied for.

We further swear that the applicant will not violate any of the laws of the United States of America or of the State of Illinois or the Ordinances of the County of Champaign in the conduct of applicant's place of business.

We further swear that we are the duly constituted and elected officers of said applicant and as such are authorized and empowered to execute their application for and on behalf of said application.



Signature of President



Signature of Secretary

Signature of Manager or Agent

Subscribed and sworn to before me this 10th day of June, 2025.





Notary Public

This ~~COMPLETED~~ application along with the appropriate amount of cash, or certified check made payable to _____, CHAMPAIGN COUNTY CLERK, _____, must be turned in to the Champaign County Clerk's Office, 1776 E. Washington St., Urbana, Illinois 61802. A \$4.00 Filing Fee should be included.



E



PARKING

PARKING

PARKING

N

S

Truck

Grandstand

Concert Area
Serving area

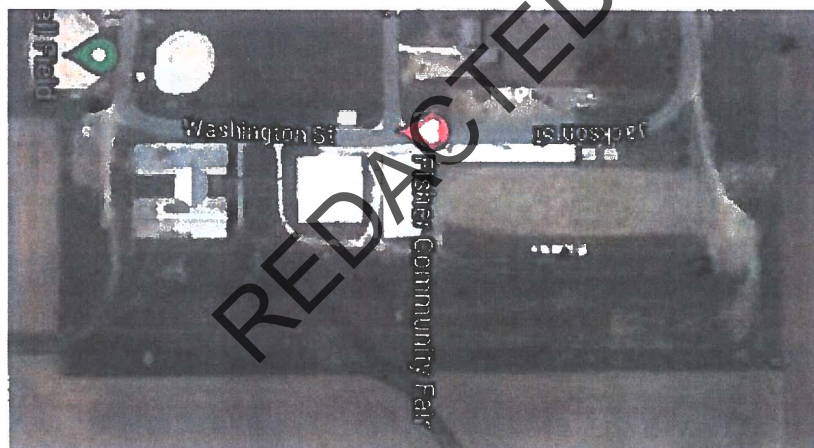
Gilboa Hall

Conrail
Bldg

WASHINGTON ST

→ GENEVA MUSEUM
X AMUSEMENTS -
SUYEAR
AMUSEMENTS

REDACTED





STATE OF ILLINOIS,
Champaign County
Recreation & Entertainment License
Check List and Approval Sheet

FOR ELUC USE ONLY

County Clerk's Office

- ☒ 1. Proper Application Date Received: 6/9/2025
- ☒ 2. Fee Amount Received: 54.00

Sheriff's Department

- ☐ 1. Police Record Approval: _____ Date: _____
- ☐ 2. Credit Check Disapproval: _____ Date: _____

Remarks: _____ Signature: _____

Planning & Zoning Department

- ☐ 1. Proper Zoning Approval: _____ Date: _____
- ☐ 2. Restrictions or Violations Disapproval: _____ Date: _____

Remarks: _____ Signature: _____

Environment & Land Use Committee

- ☐ 1. Application Complete Approval: _____ Date: _____
- ☐ 2. Requirements Met Disapproval: _____ Date: _____

Signature: _____

Remarks and/or Conditions: _____

RESOLUTION NO. 2025-205

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO
KARPEL SOLUTIONS FOR A CASE MANAGEMENT SYSTEM
PURSUANT TO RFP 2024-006

WHEREAS, Champaign County issued RFP 2024-006 on November 22, 2024 for a Case Management System; and

WHEREAS, the Champaign County State's Attorney's Office and Public Defender's Office have reviewed all bids submitted; and

WHEREAS, pursuant to the parameters and guidelines established by RFP 2025-006, the Champaign County State's Attorney's Office and Public Defender's Office have selected Karpel Solutions as their preferred vendor for case management; and

WHEREAS, an agreement that outlines the financial terms and service responsibilities has been prepared; and

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board authorizes the award of contract to Karpel Solutions for a Case Management System pursuant to RFP 2024-006, and further authorizes the County Executive to execute said contract on behalf of the County.

PRESENTED, PASSED, APPROVED, AND RECORDED this 26th day of June A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Steve Summers, County Executive
Date: _____



**Office of
State's Attorney
Champaign County, Illinois**

Our review of the bids for RFP-006 is complete. The bids were judged in five main categories:

- Technical Solution Presented (30%)
- Vendor Experience (20%)
- Implementation Plan (20%)
- Cost Proposal (20%)
- References (10%)

Grading based on those factors; the winner of the bidding process is Karpel Solutions.

Karpel Solutions proposes implementing its robust criminal case management platform, PROSECUTORbyKarpel, for the State's Attorney, and DEFENDERbyKarpel for the Public Defender's Office. These solutions are browser-based, fully integrated with Microsoft Office, and hosted in a secure, government-only Microsoft Azure cloud environment. The systems are designed to modernize case management, streamline workflows, and provide paperless functionality, with tailored configurations to meet Champaign County's specific legal, operational, and reporting requirements. Karpel's platform supports automated document generation, digital evidence management, role-based dashboards, and seamless interdepartmental communication to enhance overall efficiency.

The proposal includes a comprehensive implementation plan with on-site discovery, software configuration, data migration, staff training, and ongoing support. Karpel emphasizes its experience with over 300 prosecutor and defender offices nationwide and offers a fixed, all-inclusive pricing structure. Their cloud-hosted solution minimizes the need for local IT support while ensuring high availability, daily backups, and 24/7 monitoring. This proposal presents a scalable, secure, and proven solution that aligns with the County's goals of improving public safety operations and access to justice through modern technology.

The cost proposal is attached.

The total one-time cost for both the prosecution and defense products is \$154,962 (\$107,370 (Prosecutor) + \$47,592 (Defender)).

The recurring cost is \$144,300 (\$100,300 (Prosecutor) + \$44,000 (Defender)) per year.

We ask that this proposal be approved so that we can begin implementation.

PROSECUTOR by KARPEL

Criminal Case Management

Designed for Prosecutors by Prosecutors



CHAMPAIGN COUNTY, ILLINOIS STATE'S ATTORNEY'S OFFICE

COST PROPOSAL

JUNE 5, 2025



9717 Landmark Parkway | St. Louis, MO 63127 | (314) 892-6300

June 5, 2025

Ms. Julia Rietz, State's Attorney
Champaign County State's Attorney's Office
101 E. Main Street
Courthouse, 2nd Floor
Urbana, IL 61801

Dear Ms. Reitz,

Thank you for considering PROSECUTORbyKarpel as a criminal case management solution for the Champaign County State's Attorney's Office. The pricing in this proposal included revisions made based on our meeting on May 30th. I have added interfaces with Tyler New World (law enforcement) and Tyler Jail Manager.

Karpel is dedicated to and has been highly successful in meeting the needs of Prosecuting Attorneys across the nation. We have clients in 33 states and the following in Illinois:

- Adams County State's Attorney & Public Defender
- Knox County State's Attorney & Public Defender
- Lee County State's Attorney & Public Defender
- Will County State's Attorney & Public Defender
- Brown County State's Attorney
- Franklin County State's Attorney
- Hancock County State's Attorney
- Jackson County State's Attorney
- Madison County State's Attorney
- Ogle County State's Attorney
- Rock Island County State's Attorney
- St. Clair County State's Attorney
- Union County State's Attorney

I know you have choices, and I encourage you to [use the comparison document](#) in the following proposal to see how potential vendors line up.

We say PROSECUTORbyKarpel is "Designed by Prosecutors for Prosecutors". We say that because we provide two upgrades that include hundreds of enhancements every year. Almost all enhancements come from requests submitted by one of our more than 850 clients, which means over 20,000 users offer input to make PROSECUTORbyKarpel better.

We appreciate the opportunity to earn your business.

Sincerely,

A handwritten signature in black ink, appearing to read "Jay Gardner".

Jay Gardner, Senior Sales Executive
Mobile (248) 425-9387
Jgardner@karpel.com

Executive Summary

Karpel Solutions will provide prosecutor case management software that meets your requirements and is specially configured to match your workflow needs.

We offer an array of advantages over competing vendors, for instance:

PROSECUTORbyKarpel is flexible to your needs

PROSECUTORbyKarpel's configurability distinguishes it from other case management systems. At Karpel, we realize that your agency is unique. You use different workflows, have different reporting needs, use different documents, follow different rules, and need different security privileges,

With PROSECUTORbyKarpel, you are not limited by the needs of "most" agencies. If given the project, we will work with you to learn and define your needs exactly, and then we will configure PROSECUTORbyKarpel to meet those needs.

You can configure PROSECUTORbyKarpel yourself

Besides performing the initial configurations of PROSECUTORbyKarpel for you, we will teach your administrators to configure the software as well. With other vendors, when your needs change, you would need to go through them for expensive customizations. PROSECUTORbyKarpel, on the

other hand, can be configured without our assistance.

You still receive all the benefits of a COTS solution

Although PROSECUTORbyKarpel is completely configurable to your needs, from a technical perspective it is the same version that all Karpel's prosecution clients use, allowing you to take advantage of the knowledge, input, documents, and reports of our nationwide client base.

PROSECUTORbyKarpel has been proven by hundreds of prosecuting agencies

PROSECUTORbyKarpel's excellence can be attested to by some of the largest and smallest prosecuting offices in the country. We have worked with prosecuting agencies since our inception, meaning our development and project management teams are very familiar with and skilled in meeting the needs of agencies such as yours.

PROSECUTORbyKarpel includes superior client assistance

To choose PROSECUTORbyKarpel is to choose a vendor that offers extensive and ongoing training, bi-annual version upgrades, experienced project management, and flexible client assistance. Our retention rate, unsurpassed in our industry, attests to the satisfaction of our clients with our products and our service.

Introduction to Karpel Solutions

Karpel has successfully implemented PROSECUTORbyKarpel in over 700 agencies in 33 states. Our exclusive focus on the justice community means our development and project management teams are very knowledgeable about the needs and requirements of prosecuting agencies such as yours and has great experience in meeting them.

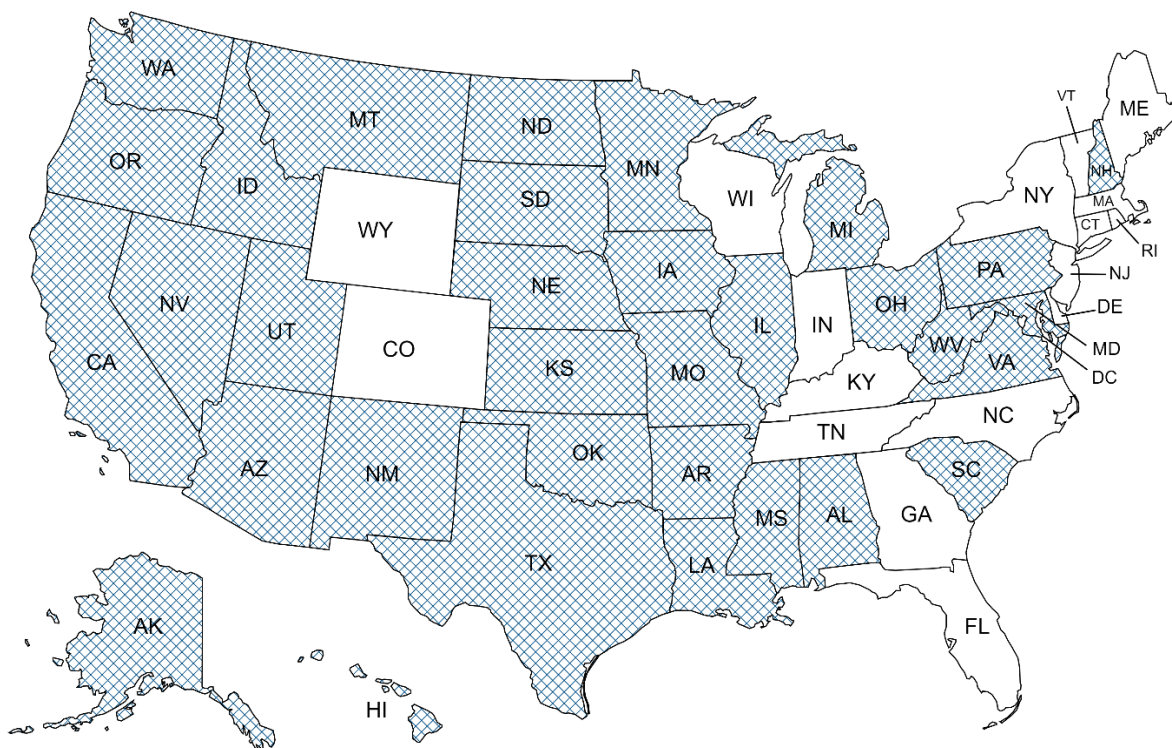
All of our projects involve configuring PROSECUTORbyKarpel to meet our client's specific needs, and many of these implementations have also included large, even state-wide data sharing and data conversion components. Our extensive experience in each of these areas assures you that we have the ability to successfully create and configure your project as well. Our client retention rate, unsurpassed in our industry, attests to both the power of our software and the satisfaction of our clients with our services.

We use our sizeable research and development budget to enhance PROSECUTORbyKarpel according to client requests and our ongoing research into prosecutors' needs. Through our aggressive release cycle, we ensure that PROSECUTORbyKarpel is compliant with the latest technologies (e.g. SQL Server 2019, Windows 11). We are also a Microsoft Certified Partner, giving us the added advantage of having access to technical coordination and advisory services directly from Microsoft.

KARPEL QUICK FACTS:

- Privately held corporation
- Based in St. Louis, MO
- Founded in 1985
- Over 700 client agencies and over 19,000 users
- Extensive experience in creating data sharing and conversion projects
- Adhere to and conformant with national integration standards
- Compliant with latest technologies

Clients



Blue states and counties signify Karpel clients



Why Choose PROSECUTORbyKarpel?

PROSECUTORbyKarpel can be configured to employ your business rules, use your terminology, show the information you want, and generate the documents and reports that are important to you

Prosecuting agencies have been the focus of our company since our inception. In fact, we support over 600 agencies, meaning we have acquired vast knowledge about the needs and requirements of these agencies and great experience in meeting them. Due to our vast client base, Karpel Solutions knowledge and experience enables PROSECUTORbyKarpel to come “out of the box” prepared to meet the data entry, reporting, tracking, documenting, and other needs of most prosecuting agencies.

Nevertheless, PROSECUTORbyKarpel is different from other case management solutions because, while it comes with most of your needed functionality intact, our focus is on providing you with a solution that is specifically aligned to your business processes and needs. PROSECUTORbyKarpel is a “hybrid” solution, meaning that it gives you all the advantages of a commercial product—regular releases, rapid response support team and a nationwide user base of your peers—with all the flexibility of a custom-developed application.

PROSECUTORbyKarpel can be completely customized to meet your unique prosecutor case management needs. If given this project, we will meet with you at the project start to discuss your needs and expectations, and we will configure PROSECUTORbyKarpel to meet those needs. With PROSECUTORbyKarpel, you can configure your screens, terminologies, drop-down menus, business rules, and more without modifying the source code. We will also create customized reports and automated documents for your agency, reporting on the information you need and using the format you want.

Because configurations can be made without altering the source code, as your agency grows and your needs change, you can modify PROSECUTORbyKarpel yourself. Configurations you make will not decrease your compatibility with later releases of PROSECUTORbyKarpel.

• • •

“ Since transitioning to PbK in March of 2019, my office has achieved a level of efficiency I hadn’t previously thought possible. The implementation process was energizing for everyone in the office as we explored all that is possible with PbK and tailored it to our needs. The data conversion, training and ongoing support has been outstanding. PbK allows us to be more adaptable, more innovative and engage in quicker and more effective communication, both internally and externally.”

Daniel McIntosh
County Attorney, Steele
County, MN

• • •

Implementation Description

Karpel's implementation team will work with you to find out your exact needs and configure your software accordingly

Project Overview

To enable both parties to communicate and establish project expectations and timelines, a Karpel project manager will hold an in-depth planning meeting with your agency's designated project manager at the start of the project. Depending on what is most convenient for you, we can hold this meeting online, over the phone, or live at your agency (for an additional charge). You will know and be able to give approval for our finalized plans because our project manager will send you a detailed project plan and communications plan.

To ensure all aspects of your project are completed exactly as you require, we will assign an experienced project management team that consists of a project manager, support resource, documentation specialist, and custom developer (if needed).

So that you can maximize use of your new software, you will receive administrator and end user training as part of your project. You can also receive continued training in the form of free webinars and an affordable yearly conference.

Following go-live, your agency and users will have continual access to our support resources for as long as you maintain a support contract.

• • •

"I want to thank Karpel for the tremendous job they did converting our data. We now have a database that is usable and helpful for every employee of the office...Most importantly, Karpel has provided an effective tool that increases our ability to prosecute crime in our county."

--Michael Hunt, Chief Trial Attorney, Jackson County, Missouri

• • •

Implementation Description *(cont.)*

Client Involvement During Implementation

You are deeply involved in the configuration and implementation process so that your system is created to meet your needs in the minimal amount of time. Our experienced project managers, all of whom were prosecutors or support staff, guide you through the process with clear, regular communication. They lay out your project plan and milestone dates to ensure you go-live on PROSECUTORbyKarpel on time. Your team provides continuous feedback as we configure your data, documents, workflows, and dashboards. Your agency designates several key people to serve in different roles for the life of the project. Here is a list of those roles and a summary of the responsibilities each carries.

Role	Responsibilities
Project Manager	<ul style="list-style-type: none">• Coordinate your resources to perform tasks assigned to your agency, as listed in Statement of Work and project plan• Coordinate appropriate personnel and resources for meetings, training, etc.• Serve as Karpel's primary contact throughout project.• Help develop and then approve the Project Plan• Approve and implement the Communication Management Plan & Change Management Plan• Review and sign off on project tasks• Approve and release payments according to payment milestones
PROSECUTORbyKarpel Administrator(s)	Receive administrator training in order to manage the system following implementation.
IT Staff	Provide permissions and workstation setup as needed.
Subject Matter Experts (SMEs)	<ul style="list-style-type: none">• Review data• Define office workflows and procedures to aid in system configuration• Define and test documents and reports you want created• Define and test data exchanges and conversions (if applicable)• Receive document & report author training (if applicable)

What's Needed From Your Office for a Successful Project

General Obligations

- Stick to agreed upon timeline and dates
- Decision-making attorney must respond to emails within 24 hours to keep project moving forward
- Decision-making attorney must attend:
 - Project kickoff
 - Establishment of timeline
 - Interface definition meetings
 - Document review signoff
 - Data conversion signoff
- You must be able to provide data and document templates from current system within two weeks of contract signature

Sufficient time for review of data (Data Pre-Load Workbook)

- The pre-load workbook is the vehicle used to add, modify, and cleanse data from your existing system before it is loaded into the PbK environment. You will be required to review and approve the codes in this workbook, which includes data about your law enforcement agencies, officers, attorneys, defense and opposing attorneys, judges, court divisions/settings, workflow events, etc.

Sufficient time for data conversion review

- Verification of 10 cases per year you have used the legacy system. This will happen at least three times.

Sufficient time for document conversion

- Review charging, motions, victim/witness, sentencing and disposition, and civil
- Review each document by running an event to test document generation
 - 10 minutes per criminal document
 - 20 minutes per civil document

Professional Services

Software is only one piece of a successful solution implementation. Our client retention rate is due to both the power of our software and the quality of our professional services, some of which include:

- **Client-designed solutions**—As a client, you influence the development of your software with your enhancement requests.
- **Version upgrades at no additional cost**—You will receive all regular version upgrades, including major releases, at no additional cost for as long as you maintain a support agreement.
- **Continued training**—Besides the in-depth training you receive as part of your implementation, you can receive continued training in the form of free webinars and an affordable yearly conference.
- **Data conversions**—Take your data with you when you migrate to PROSECUTORbyKarpel. We have successfully converted agencies of all sizes and from all types of custom-built and commercial applications. If desired, we will convert yours as well.



“ You and your team worked so well with all the employees of the (City of St. Paul) Criminal Division and I have heard nothing but positive feed back from all my colleagues. Not only was the support and training excellent in delivery and content, you guys were just plain fun to work with!”

The Honorable Laura Pietan
10th Judicial District Judge, Former Deputy City Attorney



Client Services

By choosing PROSECUTORbyKarpel, you choose a quick response time, friendly service, and free version upgrades.

When you experience difficulties with your software, you can quickly receive support via the method most comfortable for you, whether that is through calling or sending an email. If you call, you will nearly always reach a live person immediately, and, unlike many support centers, we won't funnel you through an automated menu system. Our client retention rate is largely due to the satisfaction of our clients with their support.

For as long as you maintain a support contract, you will have access to the following services:

- *Support Personnel:* Access support via telephone or email 24x7.
- *Version Releases:* Receive regular version releases, including major version releases annually
- *Patches:* Receive interim release fixes if necessary

Most support issues are resolved on the spot, while a few may take more time and research to solve.

Resolution times are clearly communicated to you.



“ I appreciate the continued customer service and the PbK system which has changed the way that we do business for the better.”

David M. Stumbo
8th Circuit Solicitor, South Carolina



HOSTEDbyKarpel

Karpel Solutions offers prospective clients our hosting environment for their **PROSECUTORbyKarpel** application within our cloud based **HOSTEDbyKarpel**.

Several years ago, the cloud did not represent an acceptable option. Now, some of our largest installations such as King County WA (Seattle) with 356 users, City/County of Honolulu with 250 users, and Maricopa County AZ (Phoenix), with nearly than 1,000 users use our hosted solution. Our hosted solution has a 99.5% uptime SLA and has a **99.9988%** record over the last ten years. The solution is managed by our system administrators and engineers employed by Karpel Solutions. 24/7/365 monitoring is performed by our technicians and by other systems run by Karpel Solutions. Server maintenance occurs monthly during off hours (weekends) with client notification three business days prior to the scheduled maintenance. External penetration testing and uptime verification is performed by third party systems.

Hosting Partner: Microsoft Azure Government (CJIS, FedRAMP, HIPPA compliant)

Data Encryption: in transit and at rest

Backup: Three separate systems in primary Azure Zone (default is Arizona)

Disaster Recovery: Near real-time replication to secondary Azure Zone (default is Texas)



File type limitation: None

File size limitation: None

Browser Support: Edge, Chrome, Firefox, and Safari

Device Support: Any device with browser and internet

Additionally, every year Karpel Solutions employees with access to the corporate network go through a federal fingerprint check and security awareness training to remain CJIS compliant. Our hosted service includes offsite backup and disaster recovery services provided by replication between two geo-diverse datacenters.

HOSTEDbyKarpel (cont.)

Karpel Solutions hosted services are provided through Microsoft's Azure Government Cloud. Microsoft's Azure Government Cloud is designed to meet the higher-level security and compliance needs for sensitive, dedicated, U.S. Public Sector workloads found in regulations such as United States Federal Risk and Authorization Management Program (FedRAMP), Department of Defense Enterprise Cloud Service Broker (ECSB), Criminal Justice Information Services (CJIS) Security Policy and Health Insurance Portability and Accountability Act (HIPAA). For more information regarding security and CJIS compliance, please go to <https://azure.microsoft.com/en-us/support/trust-center/compliance/>



"We are working from home so having Karpel has been HUGE in getting this accomplished. I am so thankful your business card made it to my desk."

Tammy - Pickaway County Prosecuting Attorney's Office, Ohio

"Not sure I like working from home but so glad we can."

Keli - Tulsa County District Attorney's Office, Oklahoma

"I can't tell you how great it has been to be able to have staff work from home (be)cause we have such a great system."

Barbara - Polk County District Attorney's Office, Oregon

"LOVE having PbK, it's made this work wherever you are possible for our office. Appreciate all you guys do for us!"

Sandy – Ramsey County Attorney's Office, Minnesota

"Now that we're about 6 months in, Becca and I agree we couldn't operate without PbK"

Kelsie – Blaine County Attorney's Office, Montana



Pricing Proposal

Annual Subscription and Other Fees	Qty.	Price	Total	
PROSECUTORbyKarpel Subscription	42	\$1,600		\$67,200
Includes 24x7 support, two upgrades annually, and unlimited eDiscovery				
External Agency Portal	42	\$400		\$16,800
HOSTEDbyKarpel (per user/year)	42	\$150		\$6,300
Interface Support and Maintenance (Court CMS)	1	\$5,000		\$5,000
Interface Support and Maintenance (Tyler Jail Mgmt)	1	\$3,000		\$3,000
Interface Support and Maintenance (Tyler New World)	1	\$2,000		\$2,000
Additional storage (per TB after included 2TB)	0	\$500		\$0
Total Annual Fees				\$100,300
One-Time Costs				
Installation Services	Qty.	Price	Total	
PROSECUTORbyKarpel Installation and Configuration	1	\$1,000		\$1,000
Data Preload	1	\$5,000		\$5,000
Workstation setup and System Compatibility Check (per computer)	42	\$50		\$2,100
Total Installation Services				\$8,100
Professional Services	Qty.	Price	Total	
Project Management		No Additional Cost		
Pre-Implementation Services (hours, remote)	12	\$150		\$1,800
Data Conversion: JANO	1	\$25,000		\$25,000
Data Conversion Storage (per TB after included 2TB)	0	\$500		\$0
Mock Go-Live and System Administrator Training (30 days prior to go-live, hours, remote)	8	\$150		\$1,200
Document Template Setup, Training and Conversion of Up To 100 Document (max of 50 Civil) Templates	1	\$2,500		\$2,500
Total Professional Services				\$30,500
Training Services	Qty.	Price	Resources	Total
Go-Live Training (days)	5	\$1,200	2	\$12,000
Total Training Services				\$12,000
Customization Services	Qty.	Price	Total	
Interface: Court CMSTo Be Determined	1	\$25,000		\$25,000
Interface: Tyler Jail Management	1	\$15,000		\$15,000
Interface: Tyler New World (Law Enforcement)	1	\$10,000		\$10,000
Interface: NICE (no additional charge)	1	\$0		\$0
Total Customization Services				\$50,000
Estimated Travel Expenses				\$6,770
Total One-Time Costs				\$107,370

Optional Items				Price
JasperSoft Reporting Module				\$1,000
<i>JasperSoft Reporting Module Annual Support</i>				\$5,000
<i>JasperSoft Reporting Module Training (minimum)</i>				\$600
Custom Reports (per report)				\$1,000
Document Template Conversion After 100 Documents (per document)				
<i>Criminal document templates</i>				\$25
<i>Civil document templates</i>				\$50
Data back-ups provided to client for download (each)				\$100
Additional Storage (per TB/year after included 2TB)				\$500
Additional Storage (per 100TB/year after included 2TB)				\$32,000
Victim Engagement Platform				\$13,440

This proposal is valid for 90 days from date on the cover.

Sales and/or Use Taxes not included.

Your PbK application includes 2TB of data storage. Additional Storage is charged according to the prices listed in the optional pricing grid.

The cost of interfaces represents interface development and deployment from Karpel Solutions. There may be a cost from the other vendor that is not reflected here. Please check with the other vendor for details.

Interfaces not currently in production will be considered as “Phase 2” and implemented post-go-live.

The cost of data conversion assumes data is provided in an acceptable format. Please check with your current vendor to determine if they will charge you for extracting your data.

Things To Consider When Evaluating Case Management Systems

Every agency deserves software that is easy to use, functional, intuitive, and responsive, as well as a vendor that stands behind its promises. The process of researching and selecting a software vendor can be difficult and time-consuming but choosing the right vendor to provide software that fits your needs will make the effort worthwhile. Use the questions below to help you gather information, evaluate vendors, and make the right choice.

1. Karpel Solutions 2. _____ 3. _____

Company Background | What you should know about a software vendor

How many years has the vendor been in business?
How many customers does the vendor have?
How many users does the vendor have?
How many references can the vendor provide?
How often does a new update become available?
Can you take advantage of enhancements other customers have requested?
Has the vendor's software been acquired from buyouts or mergers?
How many employees does the vendor have?
What percentage of employees are devoted to development and support?
Does the vendor aggressively support datasharing?
Does the company meet strict CJIS compliance requirements?
Is the company involved in litigation with current/former customers?

Karpel	Vendor 2	Vendor 3
30+		
Over 700		
19,000+		
700+		
6 Months		
YES		
NO		
Over 100		
85%		
YES		
YES		
NO		

References | What you should ask agencies about their current vendor

Was the project implemented in the timeframe the vendor promised?
Was the project within the budget the vendor quoted at the time of signing?
Were extra expenses discovered after contracts were signed?
Did the agency receive all the functionality that was originally expected?
When the agency calls support, what is the vendor's average response time?
What is the average system uptime and availability?
Do upgrades/enhancements require new installations on every PC?
Is 100 percent of system support provided by the vendor or do they use a third party?
Does the agency know of other sites using the same system?
How long have you been using their software?
Was contracting difficult? How long did it take?

Karpel	Vendor 2	Vendor 3

Pricing | What you should know about a software investment

How many user licenses did the vendor include in its pricing, and is it enough?
If you are doing a data conversion, has the vendor done one of your current system?
Does pricing include all travel and per diem for the vendor?
Does pricing indicate what subscription costs will be for years two and three?
Is project management included in the pricing?
Does pricing include implementation and installation?
Is pricing fixed, or are there items that can change later?
Are upgrades/updates included with support fees?
Is on-site training included in pricing?
Does pricing include additional ongoing training?
Is document template conversion included in pricing?
If you decide to part ways with the vendor, how much do they charge for YOUR data?

Karpel	Vendor 2	Vendor 3
YES		
YES		
YES		
YES		
FIXED		
YES		
YES		
YES		
\$1,000		

Things To Consider When Evaluating Case Management Systems

Customer Experience | How will the vendor work with you?

What are the vendor's Technical Support hours?

How often are support calls answered by a live human being?

How often are support calls resolved in less than 24 hours?

How many updates does the vendor provide every year?

How are enhancement requests handled by the vendor?

Does the vendor host an annual Users' Conference?

Will the vendor convert 100% of your data for a fixed price?

Will the vendor work with your law enforcement and courts for interfaces?

Do those interfaces have standard, fixed costs?

Is the vendor open to building integrations with other applications affordably?

Does the vendor offer you \$5MM in liability protection?

Does the vendor value clients of all sizes, from the very smallest, to the very largest?

Does the vendor offer a “lite” or limited features/functionality version?

If the vendor changes technology platforms, will you be charged for data conversion?

Karpel	Vendor 2	Vendor 3
24x7		
>90%		
>85%		
2		
YES		
YES		
YES		
YES		
YES		
YES		
YES		
YES		
NO		
NO		

Features & Functionality | What can the software do for you?

Does the software...

Offer access anywhere, anytime, on any device, with any browser?

Integrate with Microsoft Outlook/Exchange/Office365 for email and calendaring?

Include integrated video editing, redacting, and transcoding?

Integrate with Microsoft Word and save documents as standard Word documents?

Offer easy drag & drop from Windows and Outlook?

Offer integrated eDiscovery, with tracking and unlimited use?

Include integrated scanning, without additional cost?

Integrate with Westlaw and Lexis Legal Research?

OCR and index scanned documents and other files that are in the case for easy search?

Include hundreds of canned/ad-hoc reports?

Include Victim Services and automatically create the VOCA PMT?

Offer a Victim Portal?

Allow for easy use in the courtroom?

Include comprehensive financial tracking?

Include Evidence.com / NICE / iCrimefighter integration at no additional cost?

Offer easy-to-use document management with a familiar Windows-type interface?

Build your charge language automatically?

Allow you to build complex workflows easily?

Include two-way texting without any additional fees?

Have an external portal for users outside of your office?

Does that portal offer external users the ability to upload files directly to cases?

Using that portal, can external users easily create their own referrals?

Allow you to send electronic subpoenas to law enforcement?

[illegible]

Karpel Solutions
9717 Landmark Parkway
St. Louis, MO 63127

Blakelyn Bailey, Senior Sales Executive
bbailey@karpel.com | karpel.com
 (314)893-6200 x1133 | Mobile (612)836-3633

Workstation Configuration

Recommended Workstation Configuration

Operating System	Windows 11
Memory	16GB
Processor	Intel Core i5-latest gen dual-core (or better)
Hard Drive	1x250GB 7.2kRPM SATA 3Gbps
Browser	Chrome, Edge, Firefox, Safari
Microsoft Office	Microsoft Office 2019 or newer Desktop Versions or Office 365
Internet connection speeds:	1-10 users: Minimum 20+ Mbps down / 20+ Mbps up
	11-25 users: Minimum 50+ Mbps down / 20+ Mbps up
	26-50 users: Minimum 100+ Mbps down / 50+ Mbps up
	51-75 users: Minimum 200+ Mbps down / 100+ Mbps up
	76-100 users: Minimum 200+ Mbps down / 200+ Mbps up

Minimum Workstation Configuration

Operating System	Windows 10 (<i>Note Microsoft will stop supporting Windows 10 on 10/14/2025</i>)
Memory	8GB
Processor	Intel i3 dual-core 2.0GHz (or better)
Hard Drive	1x80GB 7.2kRPM SATA 3Gbps
Browser	Chrome, Edge, Firefox, Safari
Microsoft Office	Microsoft Office 2019 or newer Desktop Versions or Office 365
Internet connection speeds:	1-10 users: Minimum 20+ Mbps down / 20+ Mbps up
	11-25 users: Minimum 50+ Mbps down / 20+ Mbps up
	26-50 users: Minimum 100+ Mbps down / 50+ Mbps up
	51-75 users: Minimum 200+ Mbps down / 50+ Mbps up
	76-100 users: Minimum 200+ Mbps down / 100+ Mbps up

Bear in mind that as **minimum requirements to connect to the PROSECUTORbyKarpel application, these specifications are designed to present functionality, not performance. Workstations adhering to these specs will be able to use PROSECUTORbyKarpel, but they cannot be expected to perform at the same level as PCs which meet our listed recommendations. Please be aware and plan accordingly.*

Optional Configuration & Associated Requirements

Microsoft Exchange Server for Calendaring

Feature	Requirement
Exchange Server Version	Microsoft Exchange Server, Standard or Enterprise edition, 2019 or Office365 Karpel synchronization account (documentation on configuring this is available)

Scanners

Feature	Requirement
Scanning	Scanners with a TWAIN driver Note: Fujitsu scanners using ScanSnap <u>do not work</u>

Blob Storage Connectivity

Feature	Requirement
Port availability for users to access storage	A specific port between 50000-51000 will be assigned to the following URL https://blob.hostedbykarpel.com:xxxxx

Recommended PDF Applications

Feature	Requirement
PDF application recommended	Foxit
PDF applications supported (possible configuration modifications may be needed)	Adobe DC Professional

Do I Need a Desktop Scanner?

There is not a *need* per se, but the amount of time saved will be significant. Here are the two scenarios:

Using a multifunction device down the hallway:

1. I need to scan a 100-page document
2. I walk down the hallway to the device
3. Someone is already using the scanner, so I wait
4. I then scan my document
5. I walk back to my desk
6. It uploads it to a directory or emails it to me
7. I open PbK, go back to the case I needed it for and click on the Documents tab
8. I then click and drag that document into the case
9. I then rename it from the generic filename assigned by the copier so I know what it is and add a document category

Using a desktop scanner:

1. I have the case open
2. I click the scan button in PbK
3. I give it a name and document category
4. Document is added to case

Scenario one probably adds at least 10 minutes per document scanned. If you look at the fully loaded employee cost, it is likely at least \$40/hour after salary, benefits, payroll taxes, etc.

If a user scans just 6 documents each day, they could be “wasting” one hour per day, or \$40 per day. Extrapolated to 47 weeks each year (removing holidays and vacation) and the cost is suddenly \$9,400 per year.

Suddenly a \$400 scanner has a very fast Return On Investment.

Here are a few scanners that we recommend:

- Epson ES400
- Canon P-215II
- Canon R40
- Canon DRC-225
- Fujitsu 7030
- Fujitsu 7160
- Fujitsu 7180

Note: Fujitsu ScanSnap scanners **ARE NOT** compatible with PbK

Note that to be compatible any scanner you select must have a TWAIN driver.

otherwise violates this Agreement. Karpel Solutions will provide notice to Client upon suspension of the Software Program(s).

5. INVESTMENT SUMMARY AND PRICING

Karpel Solutions will perform its Services in exchange for payment as set forth below.

Annual Subscription and Other Fees		Qty.	Price	Total	
DEFENDERbyKarpel Subscription	24	\$1,600		\$38,400	
Includes 24x7 support, two upgrades annually, and unlimited eDiscovery					
HOSTEDbyKarpel (per user/year)	24	\$150		\$3,600	
Interface Support and Maintenance: JANO	1	\$2,000		\$2,000	
Additional storage (per TB after included 2TB)	0	\$500		\$0	
Total Annual Fees				\$44,000	
One-Time Costs					
Installation Services		Qty.	Price	Total	
DEFENDERbyKarpel Installation and Configuration	1	\$1,000		\$1,000	
Data Preload	1	\$2,500		\$2,500	
Workstation setup and System Compatibility Check (per	24	\$50		\$1,200	
Total Installation Services				\$4,700	
Professional Services		Qty.	Price	Total	
Project Management	No Additional Cost				
Pre-Implementation Services (hours, remote)	12	\$150		\$1,800	
Data Conversion: JANO	1	\$10,000		\$10,000	
Data Conversion Storage (per TB after included 2TB)	0	\$500		\$0	
Mock Go-Live and System Administrator Training (30	8	\$150		\$1,200	
Document Template Setup, Training and Conversion of Up To 100 Document (max of 50 Civil) Templates	1	\$2,500		\$2,500	
Total Professional Services				\$15,500	
Training Services		Qty.	Price	Resources	Total
Go-Live Training (days)	5	\$1,200		2	\$12,000
Total Training Services					\$12,000
Customization Services		Qty.	Price	Total	
Interface: JANO (DbK Recieves Court Calendaring/Hearing/Minute Order Events - NO eFiling)	1	\$10,000		\$10,000	
Total Customization Services				\$10,000	
Estimated Travel Expenses				\$5,392	
Total One-Time Costs				\$47,592	

Optional Items				Price
JasperSoft Reporting Module				\$1,000
<i>JasperSoft Reporting Module Annual Support</i>				\$5,000
<i>JasperSoft Reporting Module Training (minimum)</i>				\$600
Custom Reports (per report)				\$1,000
Document Template Conversion After 100 Documents (per document)				
<i>Criminal document templates</i>				\$25
<i>Civil document templates</i>				\$50
Data back-ups provided to client for download (each)				\$100
Additional Storage (per TB/year after included 2TB)				\$500
Additional Storage (per 100TB/year after included 2TB)				\$32,000

This pricing is based upon the following terms and conditions:

1. Interfaces must conform to the appropriate Software Program(s) Information Exchange Package Documentation (IEPD) for that interface. Interfaces that do not conform to the appropriate IEPD (i.e., require a new schema to be designed or database modification) will require Karpel Solutions and Client review before approval of both design and potential additional development and maintenance costs.
2. All phase one (1) interfaces must have an IRF (Interface Request Form) completed and signed off by all parties within 30 days of the project kick-off meeting. If not completed within this time frame, the interfaces will be automatically moved into phase two 2.

PLEASE NOTE: THERE MAY BE ADDITIONAL COSTS FROM THE OTHER VENDOR(S), WHICH ARE NOT INCLUDED WITHIN THE ABOVE PRICING FOR THIS CONTRACT, AND WHICH WILL BE BILLED SEPARATELY BY THE OTHER VENDOR(S). CLIENT SHALL BE SOLELY RESPONSIBLE FOR THESE SEPARATE COSTS.

3. Interfaces not currently in production will be considered as "Phase 2" and implemented post-go live.
4. The above costs do not include additional hardware, Microsoft licenses, or networking services, which may be necessary to properly and legally operate the Software Program(s). Such expenses are solely Client's responsibility.
5. Changes to the Project Scope/Timeline will impact and affect other work of Karpel Solutions and other clients and will result in an increased financial burden to Karpel Solutions, which may be difficult to ascertain or estimate. Accordingly, any changes to the Project Scope/Timeline after execution of this Agreement may result in an additional fee in the amount of 10% of the total cost for the project to account for the additional time and expenses that will be incurred by Karpel Solutions in order to accommodate any such changes. In addition, travel expenses as outlined in the Investment Summary will no longer be applicable, and any such expenses will be charged to Client at the actual cost incurred by Karpel Solutions.
6. Karpel Solutions will honor pricing proposals for Optional Services for up to 90 days of execution of this Agreement. Upon the request of Client to provide an Optional Service, an official notice