

## CHAMPAIGN COUNTY BOARD COMMITTEE AGENDA

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### COUNTY FACILITIES

Tuesday April 5, 2005

6:15 p.m. - Tour of new CCNH Facility (Please wear appropriate attire)

\*See attached map on page 1\*

7:00 p.m. - Monthly Meeting - Wing 1

CHAIR: Steve Beckett

MEMBERS: Avery, Cowart, Hogue, James, Jay, Knott, Sapp, Weibel

	<u>AGENDA ITEM</u>	<u>Page Number</u>
I	<u>CALL TO ORDER</u>	
II	<u>APPROVAL OF AGENDA/ADDENDUM</u>	
III	<u>APPROVAL OF MINUTES</u> - March 11, 2005	2-11
IV	<u>PUBLIC PARTICIPATION</u>	
V	<u>CHAMPAIGN COUNTY NURSING HOME CONSTRUCTION PROJECT:</u>	
	<i>Committee Information:</i>	
A.	<u>Construction Project Update</u> - Construction Manager	
	<i>Committee &amp; County Board Action:</i>	
B.	<u>PKD Incorporated Pay Request 26</u> in the amount of \$54,193 for Professional Services provided through March 20, 2005 per agreement dated February, 2003. Pay Request is itemized as follows:	12-19
	\$13,499 - Staff	
	\$6,751 - Construction Fee	
	\$661 - Reimbursable	
	\$33,282 - General Conditions	
C.	<u>Request for Reduction in Retainage</u> - Advanced Roofing	20

VI FLEET MAINTENANCE FACILITY & HIGHWAY FACILITY

*Committee Information:*

- A. Update on A/E Selection Process – County Administrator 21-22
- B. Review of Intergovernmental Group Meetings – Meeting Minutes of February 22, 2005. 23-25

VII CHAIR’S REPORT/ISSUES

*Committee Discussion & Action:*

- A. Disparity Study – Tabled
- B. Clock & Bell Tower Project - Update

VIII COURTHOUSE

*Committee Discussion & Information:*

- A. Masonry Stabilization & Restoration Project – Update
- i. Memo from Simpson Gumpertz & Heger Inc. - Additional Fee Request 26-27
- ii. Revised Project Budget – (This report will not be received by the County until Monday April 4<sup>th</sup>. Upon receipt the report will be e-mailed to committee members. Hard copy of the report will be distributed at meeting. )
- B. User Group List (To be distributed)
- C. League of Women Voters – Proposal for Upgrading Family Waiting Room

*Committee & County Board Action:*

- D. Simpson Gumpertz & Heger, Inc. Invoice #0048699 in the amount of \$12,542.78 for Professional Services provided through January 28, 2005 per Agreement dated March, 2003. Pay Request is for Design Development Services. 28-34

IX BROOKENS ADMINISTRATIVE CENTER

*Committee & County Board Action:*

- A. Plaque in recognition of the County Board Acquisition and Remodeling of Brookens – Cost Estimates 35

X PHYSICAL PLANT REPORTS

- |    |  |       |
|----|--|-------|
| A. | <u>Monthly Budget Report</u>                         | 36-38 |
| B. | <u>Fire Sprinkler Inspection Report</u>              | 39-42 |
| C. | <u>Memo - Ameren/IP - PPO Contract</u>               | 43-47 |
| D. | <u>Facility Survey Results</u> - (To be distributed) |       |

XI OTHER BUSINESS

*Committee Information:*

- |    |   |       |
|----|---|-------|
| A. | <u>Pre-Qualified Vendor Ordinance</u>   | 48-52 |
| B. | <u>Sheriff Walsh Memo dated March 10, 2005</u> - Request to begin Jail Expansion Review | 53    |
| C. | <u>Existing Nursing Home</u> - Future Use Evaluation                                    |       |

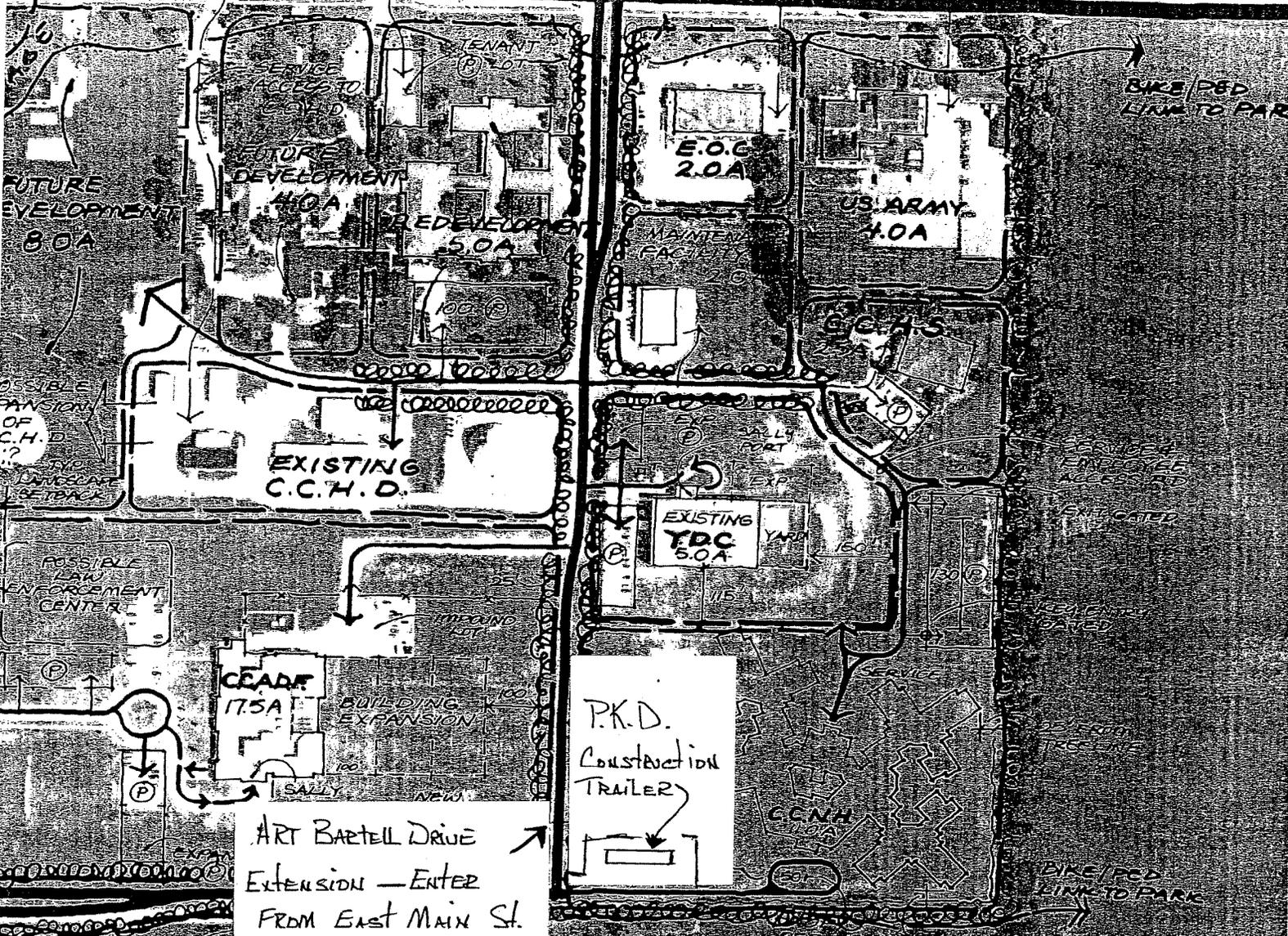
XII DETERMINATION OF ITEMS TO BE PLACED ON THE COUNTY BOARD CONSENT AGENDA

XIII ADJOURNMENT

*Champaign County  
Administrative Services  
1776 East Washington  
Urbana, IL 61802  
(217) 384-3776*

*Barbara Wysocki  
County Board Chair  
Denny Inman, Del Busey  
County Administrators*

M A I N S T



ART BARTELL DRIVE  
 EXTENSION — ENTER  
 FROM EAST MAIN ST.

## CHAMPAIGN COUNTY BOARD COMMITTEE MINUTES

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County Facilities

March 8, 2005 - 7:00

Meeting Room 1, Brookens Administrative Center

**MEMBERS PRESENT:** Beckett (Chair), Avery, Cowart, Hogue,  
James, Jay, Knott, Weibel

**MEMBERS ABSENT:** Sapp

**OTHERS PRESENT:** Barb Wysocki (County Board Chair),  
Denny Inman (County Administrator),  
Joel Fletcher (Assistant State's Attorney),  
Jeff Blue (County Engineer),  
Deb Feinen, Ron Bensyl, Claudia Gross  
(Highway Committee Members),  
Chris Doenitz (County Board Member),  
Alan Reinhart (Supervisor of Maintenance),  
Bill Keller (ESDA Coordinator), Curt  
Deedrich (Supervisor of Assessments)

### CALL TO ORDER

Chair Beckett called the meeting to order at 7:02 p.m.

### APPROVAL OF AGENDA/ADDENDUM

**MOTION** by Jay to approve the agenda as presented; seconded by Cowart. There was no addendum for the meeting. **Motion carried.**

### APPROVAL OF MINUTES

**MOTION** by Weibel to approve the minutes of February 8, 2005 and February 24, 2005 as presented; seconded by Cowart. **Motion carried.**

### PUBLIC PARTICIPATION

Carol Ammons, of C-U Peace and Justice, spoke to the committee regarding the disparity study. She stated she has looked at disparity studies to understand what they are asking for and she questioned if the County is ready to make changes necessary to ensure the County is respectful of all people.

**JOINT MEETING OF COUNTY FACILITIES & HIGHWAY COMMITTEE TO  
DISCUSS PROPOSED FLEET MAINTENANCE FACILITY**

**Presentation/Review of Existing Highway Facilities**

Mr. Beckett explained that about 9 months ago the Cities of Urbana and Champaign met with our County representatives to discuss some form of intergovernmental cooperation. He believes that we currently have a unique opportunity that will not come again for years and he feels some sense of responsibility to see if there is any aspect of sharing between the entities that could occur.

Mr. Blue stated that he has attended some of these meetings and explained there is a point where there would be some economic benefit to sharing and our group must find what will work the best. He felt it was the County's responsibility to come up with a needs assessment for our own department so he received the programming analysis for the City of Urbana and in conjunction with that report and his past knowledge from building a facility in Minnesota, he developed his own needs assessment. He assessed the needs of our department alone with the understanding that everyone will be housed together in one building. He concluded that the office space needs total about 7800 square feet, the mechanic and shop space needs total about 14,790 square feet and vehicle and equipment storage total about 26,000 square feet. The outside space needs, which he explained are more difficult to analyze, total about 25,000 square feet. He believes we would need about 5 acres to accommodate a building of that size and have room to move. He used a cost estimate of \$100.00 per square foot for the office space, \$90.00 per square foot for the shop space \$80.00 per square foot. He assessed the equipments needs at a total estimated cost of \$600,000 explaining that there is not much that is salvageable from the current equipment we have. The total estimated cost of the building would be 5 million dollars. He stressed the need for the building to be on this campus and stated we need to think about building a facility that can accommodate future expansion.

Mr. Beckett stated he does not see any reason why we need to save the old JDC building, and suggested placing the new facility on that corner. He questioned if this new building would be large enough to handle the maintenance of the City of Urbana fleet.

Mr. Blue explained that we are still not sure what our workload will be, if we wanted to expand our workforce to contract with another entity this building would serve that purpose.

Mr. Doenitz commended Mr. Blue for the work he has done. He stressed that other than fuel or salt he doesn't see any advantage to having another entity involved, he encouraged the County to think about itself first.

Mr. Jay stated he believes the County highway funds are going to have some difficult times and he feels we need to get started on this building for the County, if other entities work out that is fine but he doesn't want to see us drag our feet and lose our funds. He is in agreement with the sharing of salt and fuel but feels the facility needs to be for our highway department.

Mr. Blue stated that the former County Engineer saved money for years for this project, in order to meet our road obligations we will now have to have some financial help to build it. He explained that Motor Fuel Tax can only pay for the maintenance and storage space we use to maintain County roads, not the office space.

**MOTION** by Jay to direct the County Highway Engineer and the County Administrator to jointly craft an RFP for Professional A & E Services to design a Fleet Maintenance Highway Department Facility; seconded by Cowart. **Motion carried** with an 8/0 roll call vote. Voting aye: Beckett, Avery, Cowart, Hogue, James, Jay, Knott, Weibel; voting nay were none - 0.

#### **Review of Intergovernmental Group Meetings**

Addressed under item V A.

#### **Recommendation for New Highway Facility**

Addressed under item V A.

The committee entered into a 5 minute recess.

#### **CHAIR'S REPORT/ ISSUES**

##### **Disparity Study**

Ms. Cowart, Ms. Avery and Ms. Hogue left the meeting.

**MOTION** by Weibel to move this item off the table and onto the agenda; no second. **Motion failed.**

#### **University of Illinois Trades Academy Participation**

Mr. Beckett stated he has talked with Helen Coleman of the University of Illinois who explained that in meeting with the Trades Council they have noticed very low participation in the trades due largely to the fact that high schools have dropped their programs. The University has come up with the idea of a Trades Academy which would include participation from local schools to provide trades training to students. While the student is in the trades academy they will be provided with employment as they learn with the idea being that by receiving this education the students will be ready to move into an

Chair's report cont.

apprenticeship program. The U of I has received a charter to move forward but Ms. Coleman is not at the point where she can share more information with us. He feels this is a good project that has support from all entities, his question is how much it will cost us and if we will receive any benefit.

#### **Proposed Revisions to the County Purchasing Policy**

Mr. Beckett stated that Helen Coleman spoke with the committee in February to explain how the University pre-qualifies contractors for construction projects under \$33,000. After her visit and the committee's discussion, he asked Joel Fletcher to see if we could revise our purchasing policy for construction and facilities maintenance.

Mr. Fletcher explained that this is still a work in progress, but it is clear that the University of Illinois's approach may not be cost effective for the County in terms of identifying all the projects once each year. The alternative approach we explored was opening up of the bid process for smaller contracts between \$5,000 and \$20,000. What he has developed here would be a bid process comparable to what we do for larger projects over \$20,000, we would also develop a preferred vendors list that people could opt into each year that would ensure they receive notice of the bid. There would be general criteria to be followed to be included on the list, but those vendors would be assured the County would open the process to anyone who wanted to submit a bid. He explained that how he has drafted this now we would be rewarding to the lowest bidder, which is not required by state statute.

Mr. Beckett stated he would like to change the phrase pre-qualified contractor to preferred vendors; the whole notion was to give us greater flexibility in dealing with people.

Mr. Inman stated currently the way we do business, we cannot mimic the University of Illinois. He believes this will have to work on a project to project basis but that the County could be where the University is within 3 years.

Mr. Beckett explained that at some interval during the year, we would ask contractors if they want to pre-qualify, if so, we would add their name to a list and on a project to project basis they would be notified and could submit a quote.

Committee consensus to include this item on the April agenda.

### **Clock & Bell Tower Project Project Update**

Mr. Beckett stated the committee continues to work with architects, they have learned from that the main tower is in worse condition than the Wickersheimer study indicated. He has asked them to provide specific numbers and he will bring the committee more information as he receives it.

### **Appointment of County Administrators to the Champaign County Clock & Bell Tower Committee**

Mr. Beckett explained that there are about 19 members of the committee, some whom have specific interests and do not attend each month. The Administrators attend each meeting and this appointment will provide the committee with flexibility to always have a quorum.

**MOTION** by Knott to recommend County Board Approval of the appointment of the County Administrators to the Champaign County Clock & Bell Tower Committee; seconded by Jay. **Motion carried.**

### **COURTHOUSE**

#### **Masonry Stabilization & Restoration Project**

Mr. Beckett explained they are expecting more work from the architects and he plans to have more information for the committee in April.

#### **User Group List**

Tina Gunsals of the League of Women Voters explained to the committee that they have a student union of their league. She thanked the committee for their responsiveness regarding the family waiting room, explaining that their student union has adopted the waiting room as a project.

Jessica Tarica, president of the student union of the League of Women Voters, explained that the League would like to make the family waiting room a welcome environment. They have a member who has offered to do murals, they would like a play mat for the floor as well as adult size chairs, better lighting and items or books for the children to keep. She explained that the student union will provide funding for the project.

Ms. Feinen stated she was under the impression that the bathroom there could not be utilized due to liability issues, if that is true, she suggested we open that space and remodel to make it bigger. Mr. Inman will look into that option and report back to the committee.

**Simpson, Gumpertz & Heger, Inc. Invoice # 0047678**

MOTION by James to recommend County Board approval of Invoice #0047678 from Simpson, Gumpertz & Heger, Inc. in the amount of \$14,928.29 for Professional Services provided through January 21, 2005 per agreement dated March, 2003. Pay Request is for Design Development Services; seconded by Jay. Motion carried.

**CHAMPAIGN COUNTY NURISNG HOME CONSTRUCTION PROJECT**  
**Farnsworth Group Invoice #82903**

MOTION by Weibel to recommend County Board approval of Invoice #82903 from Farnsworth Group in the amount of \$2,707.00 for professional services beyond contract scope provided through January 21, 2005 per agreement dated March 2003. Pay Request is for Site Observation and Design Work for Plumbing & HVAC; seconded by Knott. Motion carried.

**Farnsworth Group Invoice #82967**

MOTION by Jay to recommend County Board approval of Invoice #82967 from Farnsworth Group in the amount of \$2,018.96 for Project Reimbursable expenses through January 21, 2005 per agreement dated March 2003; seconded by James. Motion carried.

**Farnsworth Group Invoice #83266**

MOTION by Jay to recommend County Board approval of Invoice #83266 from Farnsworth Group in the amount of \$67,312.50 for professional services provided through February 18, 2005. Invoice is for Construction Administration; seconded by James. Motion carried.

**PKD, Inc. Pay Request #25**

MOTION by Knott to recommend County Board approval of Pay Request #25 from PKD, Inc. in the amount of \$53,331 for professional services provided through February 20, 2005 per agreement date February 2003. (\$10,792 - Staff; \$6,751 - Construction Fee; \$3,033 - Reimbursables; \$32,755 - General Conditions); seconded by Jay. Motion carried.

**Request for Reduction in Retainage**

MOTION by Knott to recommend County Board approval of the Duce Construction Request for Reduction in Retainage; seconded by James. Motion carried.

**Nursing Home Construction Cont.**

Mr. Inman explained that our contracts are created so when a milestone is hit a contractor can request that their retainage be reduced.

**Contract between County Board and Regional Planning Commission for Technical & Advisory Planning Services - Phase II Scottswood Drainage Project**

Mr. Inman explained that Phase II of the Scottswood project is tied to the Nursing Home construction project, we are applying for a CDAP grant and as part of the County's contribution we use RPC to do the grant application and monitoring. This is the same thing we did for phase I.

**MOTION** by Knott to recommend County Board approval of the contract between County Board and Regional Planning Commission for Technical & Advisory Planning Services; seconded by Weibel. **Motion carried.**

**Construction Project Update**

Mr. Inman stated they have started placing trusses on the core area. Wing 1 is being painted and wing 2 is in the beginning stages and hopefully will be done in July. We will break ground for wing 4 in April. When asked about furniture needs, he explained that the beds in the residents rooms are on a replacement schedule already, many of the items they will need will be provided. They will determine needs for the office areas when we are closer to completion.

**BROOKENS ADMINISTRATIVE CENTER**

**Plaque in recognition of the County Board Acquisition and Remodeling of Brookens**

Mr. Inman provided the committee with samples of brass, acid etched aluminum and plastic. He explained that the anticipated size will be 3 X 3 with the cost of brass about \$2900, the acid etched about \$2200 and the plastic about \$100-\$300. He reminded the committee that these are just estimates from Trophy Time and they need to decide which option they want to look at.

Mr. Weibel stated he would like to see a sample of laser etching on a quality wood piece.

Committee consensus to explore the wood option and report back at the April committee meeting.

### **Proposed Mental Health Board Lease**

Mr. Inman explained that this is a continuation of the current lease with the Mental Health Board and reflects an increase in the CPI. They have requested more space due to the creation of the Developmental Disabilities Board and would like room to create an office for one person. He is in the process of talking with the State's Attorney's office about vacating one of the support enforcement areas and allowing the Mental Health Board to use that space.

**MOTION** by Knott to recommend County Board approval of the proposed Mental Health Board Lease; seconded by James. **Motion carried.**

### **Facility Survey Results**

Mr. Beckett stated he would like to carry this item on the agenda, developing a priority list with costs. He asked Mr. Inman to contact the 6 departments that didn't respond to the survey and try again to get some information.

### **User Group List**

Mr. Deedrich, Supervisor of Assessments, stated he has looked at the needs of his office, reminding the committee that the largest percentage of revenue for the County comes from property tax and that his office has a growing amount of work due to exemptions. He stated there are 3 cubicles on the other side of his wall that are not being used although he realizes they belong to RPC. He stressed that they need to maintain statutory requirements pointing out that meeting room 4 is near their office and although it is used by RPC and Head Start, his office currently does not have a handicapped area for people to utilize when visiting with the Board of Review. He explained that he is able to use tools to view properties from his desk which results in having to go to the basement to retrieve information; currently he has about 8 boxes in his office that were in the basement. He is asking for about 400 Square footage of space, he has not measured the space but is guessing at the number.

Mr. Inman explained they sent out a survey request to 12 departments with only the Treasurer, Recorder, Supervisor of Assessments, Administrative Services, County Clerk and the Auditor responding. He explained that the RPC cubicles that Mr. Deedrich is referring to are leased space which would require working through the RPC lease agreement with the County.

**OTHER BUSINESS**

**Physical Plant: Monthly Budget Report**

Mr. Reinhart stated this report is more accurate this month.

**Physical Plant: Manpower Report - Capital Projects**

Mr. Reinhart explained that the Courthouse is the largest user of utilities with the Sheriffs office being the second largest user. The list provided to the committee shows work that is requested of the physical plant that they cannot get to with the regularly daily maintenance, the large project that is not included on the list is the animal services facility which will keep them from doing any other capital improvement projects.

Mr. Jay stated he is concerned about the exterior paint on Brookens because it is already rusting and if we do not do something we will be replacing all the siding.

Mr. Inman explained that as we expand and add more facilities it will take more upkeep. We are closing in on having half a million net square feet wit the majority of it running 24 hours a day. We are trying to get to the point where people are not calling Alan with requests but coming to the committee with their list of projects.

**Emergency Contingency Plan Phase I**

Mr. Keller, ESDA Coordinator, stated we should look at a contingency plan should something happen to the Brookens building. He stated we all need to determine which departments have to be open for business and which ones could remain closed for a short amount of time. He stressed that each department has to have a plan for contacting employees and determine how the critical needs and operations will need to happen.

**NEW BUSINESS**

**Request for Committee Meeting Thursday, March 24<sup>th</sup> - Recommendation for Award of Contract for Animal Control Facility Kennels (Cats) and CCNH Resident Satellite/Cable TV System**

Mr. Beckett stated the quit claim deed regarding the strip of ground at 5 points, needs to be included on the March 24 agenda. Mr. Inman stated the committee members will receive the information for these items prior to the meeting that night.

**April County Facilities Meeting: CCNH Construction Site Meeting/Tour. Tuesday, April 5<sup>th</sup> at 6:30 p.m.**

The committee will meet in wing 1 at 6:15 p.m. to tour the facility.

**DETERMINATION OF ITEMS TO BE PLACED ON THE COUNTY BOARD  
CONSENT AGENDA**

Committee consensus to include items VI D ii; VII C; VIII A,B,C,D,E, F; and IX B on the March 24, 2005 County Board Agenda.

**ADJOURNMENT**

Chair Beckett declared the meeting adjourned at 9:38 p.m.

Respectfully Submitted,

Tiffany Talbott  
Administrative Secretary



March 29, 2005

Denny Inman – Co-Administrator  
Champaign County, Illinois  
Department of Administrative Services  
1776 East Washington Street  
Urbana, Illinois 61802

Re: **Champaign County Nursing Home**  
PKD, Inc. Project Number 275  
Payment Application Request No. 26

Dear Mr. Inman,

Enclosed are two copies of our Payment Application No. 26 for this project. This is for work completed through March 20, 2005.

Please call our office (356-8424) for pick-up when the check is ready (on or before April 22, 2005). Thank You.

Sincerely,

A handwritten signature in cursive script that reads "Timothy R. Mininger".

Timothy R. Mininger, Project Engineer

Xc: MJS/PBD/TRM/MFC Pay Requests  
Ann Deedrich - Pay Request 1 ea.

# CHAMPAIGN COUNTY NURSING HOME - PAY APPLICATION

APPLICATION THROUGH: March 20, 2005  
APPLICATION NO. 26

ITEM:	CHECK PAYMENT TO:	AMOUNT OF PAYMENT:
1	PKD, Inc. - Staff, Fee, Reimbursables, and General Conditions	\$54,193
2	Stark Excavating	\$0
3	Cross Construction	\$0
4	Duce Construction	\$46,689 *
5	Roessler Construction	\$0
6	National Fabco	\$55,318
7	Tile Specialists	\$66,780
8	Advanced Roofing	\$15,920
9	Otto Baum	\$325,666
10	Thyssen/Krupp	\$4,371
11	Stobeck Masonry	\$7,299
12	Borchers Decorating	\$33,885
13	Automatic Fire	\$25,727
14	McWilliams	\$25,929
15	Reliable Mechanical (Heat)	\$90,000
16	Reliable Mechanical (Vent)	\$111,663
17	Coleman Electric	\$150,413
<b>TOTAL:</b>		<b>\$1,013,853</b>

\* - Retainage has been reduced for this Contractor.

# APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER):	Champaign County Board 1776 East Washington Street Urbana, Illinois, 61802	PROJECT: Champaign County Nursing Home	APPLICATION NO: 26	Distribution to:
FROM (CONTRACTOR)	PKD, Inc. P. O. Box 3698 Champaign, Illinois 61826-3698		PERIOD TO: 38431	OWNER ARCHITECT CONTRACTOR
CONTRACT FOR:	Construction Management		PKD, Inc. PROJECT NO: 275	
			CONTRACT DATE: 1/23/2003	

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ESTIMATED CONTRACT SUM .....	\$	\$18,378,471
2. Net change by Change Orders .....	\$	(\$288,300)
3. CONTRACT SUM TO DATE (Line 1+2) .....	\$	\$18,090,171
4. TOTAL COMPLETED & STORED TO DATE .....	\$	\$7,980,368
(Column G on G703)		
5. RETAINAGE:		
a. 10 % of Completed Work .....	\$	\$648,739
(Column D + E on G703)		
b. 10 % of Stored Material .....	\$	\$25,971
(Column F on G703)		
Total Retainage (Line 5a + 5b or Total in Column I of G703) .....		
	\$	\$674,710
6. TOTAL EARNED LESS RETAINAGE .....	\$	\$7,305,658
(Line 4 less 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) .....	\$	\$6,291,805
8. CURRENT PAYMENT DUE .....	\$	\$1,013,853
9. BALANCE TO FINISH, PLUS RETAINAGE .....	\$	\$10,784,513
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY			
Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL			
Approved this Month			
Number	Date Approved		
TOTALS		\$0.00	
Net change by Change Orders			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONSTRUCTION MANAGER: PKD, Inc.

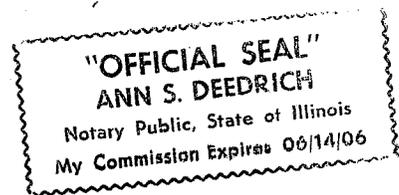
By Timothy K. Munniger Date: 3-30-05

State of Illinois County of: Champaign

Subscribed and sworn to before me this 30th day of MAR, 2005

Notary Public: Ann S. Deedrich

My Commission expires: 6-14-06



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ \$1,013,853.00  
(Attach explanation if amount certified differs from the amount applied for.)

### CONSTRUCTION MANAGER

By Timothy K. Munniger Date: 3-30-05

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CONTINUATION SHEET**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulation below, amounts are stated to the nearest dollar. Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 26  
 APPLICATION DATE: 3/28/2005  
 PERIOD TO: 3/20/2005  
 PKD PROJECT NO: 275

A ITEM No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)		
1	PKD, Inc.	\$1,383,705	\$703,020	\$54,193		\$757,213	55%	\$626,492	\$0.00
2	BI #1 - Stark Excavating - C.O. # 1	\$567,508	\$507,138	\$0		\$507,138	89%	\$60,370	\$50,714.00
3	BI #2 - Cross Construction - C.O. # 2	\$275,010	\$210,304	\$0		\$210,304	76%	\$64,706	\$20,128.00
4	BI #3 - Duce Construction - C.O. # 1	\$1,428,207	\$933,779	\$0		\$933,779	65%	\$494,428	\$46,689.00
5	BI #4 - Roessler Construction	\$237,520	\$213,503	\$0		\$213,503	90%	\$24,017	\$21,350.00
6	BI # 5 - National Fabco - C.O. # 1	\$368,041	\$9,157	\$0	\$61,464	\$70,621	19%	\$297,420	\$7,062.00
7	BI # 6 - Tile Specialists - C.O. # 2	\$328,860	\$58,760	(\$5,300)	\$79,500	\$132,960	40%	\$195,900	\$13,296.00
8	BI # 7 - Advanced Roofing	\$413,262	\$241,178	\$17,689		\$258,867	63%	\$154,395	\$25,886.00
9	BI # 8 - Otto Baum C.O. # 2	\$4,837,552	\$1,424,592	\$331,851	\$30,000	\$1,786,443	37%	\$3,051,109	\$178,644.00
10	BI # 9 - Thyssen Krupp	\$40,475	\$0	\$4,857		\$4,857	12%	\$35,618	\$486.00
11	BI # 10 - Stobeck Masonry C.O. # 1	\$1,015,092	\$252,635	\$0	\$8,110	\$260,745	26%	\$754,347	\$26,074.00
12	BI # 12 - Borchers Decorating	\$279,344	\$29,214	\$37,650		\$66,864	24%	\$212,480	\$6,686.00
13	BI # 13 - Automatic Fire - C.O. # 1	\$480,400	\$162,970	\$28,585		\$191,555	40%	\$288,845	\$19,144.00
14	BI # 14 - McWilliams Mechanical	\$1,199,519	\$633,764	\$28,808		\$662,572	55%	\$536,947	\$66,257.00
15	BI # 15 Reliable Mechanical (Heat) - C.O. # 1	\$1,379,360	\$345,550	\$100,000		\$445,550	32%	\$933,810	\$44,555.00
16	BI # 16 Reliable Mechanical (Vent) - C.O. # 1	\$1,224,350	\$474,352	\$101,055	\$23,015	\$598,422	49%	\$625,928	\$59,842.00
17	BI # 17 - Coleman Electric - C.O. # 2	\$2,631,966	\$711,849	\$109,505	\$57,621	\$878,975	33%	\$1,752,991	\$87,897.00
	<b>TOTAL</b>	<b>\$18,090,171</b>	<b>\$6,911,765</b>	<b>\$808,893</b>	<b>\$259,710</b>	<b>\$7,980,368</b>	<b>44%</b>	<b>\$10,109,803</b>	<b>\$674,710</b>

AIA DOCUMENT G703\*APPLICATION AND CERTIFICATE FOR PAYMENT\* MAY 1983 EDITION\*AIA  
 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

# APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER): Champaign County Board  
 1776 East Washington Street  
 Urbana, Illinois, 61802

PROJECT: Champaign County Nursing Home

APPLICATION NO: 26  
 APPLICATION DATE: 3/28/2005  
 PERIOD TO: 3/20/2005

Distribution: OWNER  
 ARCHITECT  
 CONTRACTOR

FROM (CONTRACTOR) PKD, Inc.  
 P. O. Box 3698  
 Champaign, Illinois 61826-3698

CONTRACT FOR: Construction Management

CONTRACT DATE: 1/23/2003

## CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL	\$690,705	
Approved this Month		
Number	Date Approved	
Change Order # 1		\$693,000
TOTALS		\$1,383,705
Net change by Change Orders		\$693,000

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ESTIMATED CONTRACT SUM	\$	\$690,705
2. Net change by Change Orders	\$	\$693,000
3. CONTRACT SUM TO DATE (Line 1+2)	\$	\$1,383,705
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	\$757,213
5. RETAINAGE:		
a. 0 % of Completed Work (Column D + E on G703)	\$	
b. 0 % of Stored Material (Column F on G703)	\$	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$	\$0
6. TOTAL EARNED LESS RETAINAGE (Line 4 less 5 Total)	\$	\$757,213
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	\$703,020
8. CURRENT PAYMENT DUE	\$	\$54,193
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$	\$626,492

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONSTRUCTION MANAGER: PKD, Inc.

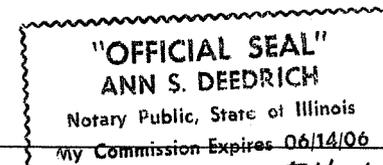
By Timothy K. Minging Date: 3-30-05

State of Illinois County of: Champaign

Subscribed and sworn to before me this 30th day of MAR, 2005

Notary Public: Ann S. Deedrich

My Commission expires: 6-14-06



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 54,193.00  
 (Attach explanation if amount certified differs from the amount applied for.)

### CONSTRUCTION MANAGER

By Timothy K. Minging Date: 3-30-05

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. Tabulation below, amounts are stated to the nearest dollar. Use column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NUI 26  
 APPLICATION DATE 3/28/2005  
 PERIOD TO: 3/20/2005  
 PKD PROJECT NC 275

ITEM No.	DESCRIPTION OF WORK	- SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)		
	<b>ORIGINAL CONTRACT</b>								
	PKD Staff	\$373,879	\$220,860	\$13,499		\$234,359	63%	\$139,520	\$0
	PKD Preconstruction Fee	\$113,201	\$113,201	\$0		\$113,201	100%	\$0	\$0
	PKD Construction Fee	\$148,515	\$87,763	\$6,751		\$94,514	64%	\$54,001	\$0
	Reimbursables	\$55,110	\$16,373	\$661		\$17,034	31%	\$38,076	\$0
	<b>CHANGE ORDER NO. 1 - GENERAL CONDITIONS</b>	\$693,000	\$264,823	\$33,282		\$298,105	43%	\$394,895	\$0
	<b>TOTAL</b>	<b>\$1,383,705</b>	<b>\$703,020</b>	<b>\$54,193</b>	<b>\$0</b>	<b>\$757,213</b>	<b>55%</b>	<b>\$626,492</b>	<b>\$0</b>

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Champaign County Nursing Home  
 PKD Project No. 275  
 Itemized Detail of Costs (Original Contract)

Application No: 26  
 Application Date: 3/28/05  
 Period From: 2/21/05  
 Period To: 3/20/05

<b>Staff (Pre-construction &amp; Construction)</b>						
Description	Scheduled Value	Previously Billed	Hours This Period	Cost This Period	Total Cost to Date	Balance to Complete
Project Exec./Admin.		\$18,428	10	\$680	\$19,108	
Project Engineer II		\$3,182	16	\$592	\$3,774	
Project Accountant		\$3,605	5	\$175	\$3,780	
Senior Project Manager		\$111,700	133	\$6,650	\$118,350	
Project Engineer		\$65,860	146	\$5,402	\$71,262	
Estimator		\$6,160	0	\$0	\$6,160	
Chief Estimator		\$0	0	\$0	\$0	
Mechanical Estimator		\$7,425	0	\$0	\$7,425	
Electrical Estimator		\$4,500	0	\$0	\$4,500	
<b>Total Staff</b>	<b>\$373,879</b>	<b>\$220,860</b>	<b>310</b>	<b>\$13,499</b>	<b>\$234,359</b>	<b>\$139,520</b>

**Construction Management Fee (Pre-construction 2/03 through 1/04)**

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Construction Management Fee	\$113,201	\$113,201		\$0	\$113,201	\$0

**Construction Management Fee (Construction 2/04 through 12/05)**

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Construction Management Fee	\$148,515	\$87,763		\$6,751	\$94,514	\$54,001

**Reimbursables**

Description	Scheduled Value	Previously Billed		Cost This Period	Total Cost to Date	Balance to Complete
Print and Reproduce		\$2,291		\$0	\$2,291	
Construction Photographs		\$239		\$8	\$247	
Field Office Supplies		\$631		\$0	\$631	
Set Job Trailer		\$633		\$0	\$633	
Rent Office Trailer		\$4,125		\$375	\$4,500	
Postage		\$1,585		\$0	\$1,585	
Photocopies		\$2,403		\$0	\$2,403	
Field Office Equipment		\$424		\$35	\$459	
Communications		\$4,020		\$243	\$4,263	
Drinking Water		\$22		\$0	\$22	
<b>Total Reimbursables</b>	<b>\$55,110</b>	<b>\$16,373</b>		<b>\$661</b>	<b>\$17,034</b>	<b>\$38,076</b>

**General Conditions (PKD Change Order No. 1)**

Description	Scheduled Value	Previously Billed	Cost This Period	Total Cost to Date	Balance to Complete
Superintendent	\$269,744	\$167,984	\$15,900	\$183,884	\$85,860
Miscellaneous Permits	\$5,000	\$0	\$0	\$0	\$5,000
Project Signs	\$1,200	\$1,686	\$0	\$1,686	(\$486)
Layout by Licensed Surveyor	\$6,000	\$1,642	\$0	\$1,642	\$4,358
Dumpster	\$75,250	\$3,477	\$2,502	\$5,979	\$69,271
Inspect & Test	\$25,000	\$17,028	\$0	\$17,028	\$7,972
Project Clean-Up	\$8,400	\$43	\$0	\$43	\$8,357
Clean Glass	\$2,500	\$0	\$0	\$0	\$2,500
Final Clean-Up	\$5,600	\$0	\$0	\$0	\$5,600
Bid Document Distribution	\$4,000	\$995	\$0	\$995	\$3,005
Job Office Maintenance	\$660	\$0	\$0	\$0	\$660
Temporary Toilets	\$6,600	\$1,100	\$0	\$1,100	\$5,500
Temp. Elect. Serv. Connection	\$15,000	\$16,639	\$0	\$16,639	(\$1,639)
Temp. Water Serv. Connection	\$2,000	\$0	\$0	\$0	\$2,000
Temp Gas Service Connection	\$500	\$0	\$0	\$0	\$500
Elect. Power Serv. Connection	\$7,500	\$0	\$0	\$0	\$7,500
Water Service Connection	\$4,500	\$0	\$0	\$0	\$4,500
Gas/Main Connection	\$500	\$0	\$0	\$0	\$500
Cable TV Connection	\$500	\$0	\$0	\$0	\$500
Electric Power Usage	\$77,000	\$1,390	\$2,172	\$3,562	\$73,438
Partial Winter Protection	\$50,000	\$12,014	\$2,851	\$14,865	\$35,135
Temporary Heat	\$25,000	\$27,419	\$9,857	\$37,276	(\$12,276)
Small Tools/Equipment	\$1,650	\$240	\$0	\$240	\$1,410
Rectify/Repair	\$4,400	\$0	\$0	\$0	\$4,400
Project Truck	\$1,650	\$0	\$0	\$0	\$1,650
Dedication	\$2,500	\$0	\$0	\$0	\$2,500
Misc. Site Items	\$5,000	\$140	\$0	\$140	\$4,860
Temp. Roads/Park/Laydown	\$35,000	\$2,576	\$0	\$2,576	\$32,424
Security Fence	\$32,560	\$10,450	\$0	\$10,450	\$22,110
Street Barricades	\$2,500	\$0	\$0	\$0	\$2,500
Pumping/Dewatering	\$2,786	\$0	\$0	\$0	\$2,786
Dust/Noise Partitions	\$12,500	\$0	\$0	\$0	\$12,500
<b>Total General Conditions</b>	<b>\$693,000</b>	<b>\$264,823</b>	<b>\$33,282</b>	<b>\$298,105</b>	<b>\$394,895</b>



March 30, 2005

Champaign County Administrative Services  
1776 East Washington Street  
Urbana, IL. 61802

Attn.: Denny Inman, Co-Administrator

Re: Champaign County Nursing Home  
PKD Incorporated, Project Number 275  
Advanced Roofing Reduction In Retainage

Dear Mr. Inman:

The Contractor for Bid Item #7 – Roofing-EPDM & Shingles, has requested a reduction in retainage in their pay application for the period ending 04/20/05.

As an incentive for Contractor cooperation and satisfactory performance the Contract Documents—under Section 00800 (Supplementary Conditions), Article 9.3—allow for a reduction in retainage after fifty percent of the work is complete.

Since this Contractor has provided satisfactory work and is over fifty percent complete, we recommend and request, at this time, written approval from the Champaign County Board, as required, to allow this Contractor a reduction in retainage. Please obtain the appropriate authorization below and provide a copy of this authorization to PKD Incorporated by 04/25/05.

Sincerely,  
PKD Incorporated

Timothy R. Mininger  
Project Engineer

Xc: MJS/TRM/MFC Pay Requests  
DLR/FFC

Authorization to reduce retainage for the Contractor above: \_\_\_\_\_  
Administrative Services

# CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

## RFP 2005 -010: A/E SERVICES - FLEET MAINTENANCE/HIGHWAY FACILITY

### *PRE-PROPOSAL MEETING & FACILITY TOUR*

Brookens Administrative Center  
Meeting Room 1

March 29, 2005/10:00 a.m.

#### I. INTRODUCTIONS

#### II. PROJECT OVERVIEW

- A. General Project Description
- B. Background
- C. Project Goals

#### III. SLIDE PRESENTATION

#### IV. REVIEW REQUEST FOR PROPOSAL

- A. Target Dates
- B. Closing Date
- C. Project Team
- D. Scope of Professional Services
- E. Technical Proposal
- F. Proposal Review & Selection Process
- G. Rating Form
- H. Fee Proposal
- I. Addendum 1

#### V. REVIEW OF ASSESSMENT REPORT - COUNTY ENGINEER

#### VI. QUESTION & ANSWER

#### VII. FACILITY TOUR

## MINUTES OF MEETING

### FLEET GROUP

FEBRUARY 22, 2005

William Gray opened the meeting asking attendees what their thoughts were from the last meeting. Do we want to proceed with this joint venture or look at a needs assessment? Frank Rentschler, Village of Savoy said they were OK to proceed but were interested in finding out the cost of this project. Dennis Schmidt, City of Champaign said they were interested in pursuing this idea as they are already looking at their needs at public works and addressing space needs and this seems to fit with this type of evaluation. What does the City of Champaign need to do and he thought that the City Council would eventually ask did you look at a consolidation so this fits in well with their plans. Again, the cost came up and how would we select someone to do this work. Denny Inman from Champaign County Highway discussed the issue with the highway committee and Jeff Blue, the rural folks are worried about an intergovernmental agreement, they want to make sure the rural roads of Champaign County are taken care of. Mr. Beckett and Denny felt they needed to do their due diligence and investigate what are the possibilities of a joint public works facility. Champaign County is in desperate need to move forward as soon as possible. Jeff Blue said the majority of the Highway Committee is not in favor of a joint public works facility. He said he would not go so far as saying they are not in favor of sharing some services, because there has been talk of that. The Highway Committee members are leery of having the same building with different entities. The Highway Committee doesn't want to study anything else they want to get something built. The space needs assessment would be a great idea because it will help not only identify what is needed as a whole but individually as well and we all need that.

Bill said the cities could look into contacting 6-8 firms to get an RFP together. Frank said that that Village of Savoy is already in the middle of a needs assessment, they are about 50% through it. They are hard pressed to find something soon. Larry mentioned that the City of Urbana also had a needs assessment in 2000-2001 and told the other people they could have copies of what our study said back then. Jeff Blue said in the next two years they are going to have something built, they don't want to stretch this needs study out too far.

Mike Hodgson of the Urbana Park District said they don't see the UPD looking at a complete shop set up – with mechanic but perhaps use this facility as storage or possibly a satellite facility. They could put some money in for a needs assessment but can't see using this facility the same as the other entities. Bill Gray mentioned that the Urbana Park District could be a "customer" to this new facility and possibly other agencies might be interested in being a customer.

Discussion went to talking about how to choose a qualified firm and what the fees and expenses were going to be. Ron Hilton said it would cost approximately \$30,000 - \$50,000 and we would need to do an Intergovernmental Agreement. Frank said the Village of Savoy would only need this building for fleet maintenance and Mike said the Urbana Park District would only need this for storage and no fleet maintenance as they already have a qualified mechanic.

Dennis Schmidt said Phase I should be an individual needs assessment and economics and Phase II should look at consolidation issues. Bill mentioned that Phase II could be going beyond mechanics it could look at equipment needs, fueling and bulk storage. It was also discussed that Savoy will finish their assessment, Urbana and Champaign will update their assessment that was done a couple of years ago and the County will need to get one started.

Larry Fredrick mentioned that Isaksen-Glerum could provide an assessment for space needs, but we would need to find another company that could accommodate our fleet needs. Bill Gray said that it might be a good idea to talk to Ron Hilton then he could sub-contract with Isaksen-Glerum. Pat Pioletti said there is a certain amount of analysis that needs to be looked at funds, issues on staffing, budget costs, etc.

Elizabeth Hannan asked who was going to be the lead agency. If Champaign is the lead agency then they have to take this to council for approval. If the rest of the entities are participating through an intergovernmental agreement they would have to explain to Council that they gave adequate opportunity to minority firms to participate. She doesn't want to have to explain that we sat in a meeting and came up with a list of five firms and that is who we are asking to propose. She would rather say that we spread it far and wide and we looked at their qualifications. Bill asked if Urbana was the lead agency and we did an Intergovernmental Agreement would they still have to go through the council? Dennis Schmidt said as long as we stayed under a certain amount of money they would not have to. Dennis said it would be easier that way if Urbana was the lead agency and Champaign participated through the Intergovernmental Agreement. Pat suggested that this agreement be limited to Phase I.

Pat asked could City of Urbana and City of Champaign just call Earthtech to update our assessments that they did before and maybe the county could piggy back onto one of ours. Dennis said he thought they still had an open account with Earthtech so that would work for them. Bill said he liked that thought but then suggested maybe another set of eyes to look at the plans.

Bill said he could provide all present copies of our study that was done. Bill said when we get back together in a month we need to decide who is going to be the lead agency. Bill said that he is willing to take the lead on writing the Intergovernmental Agreement if someone else wants to take the lead on the RFP or visa versa. Denny Inman asked Dennis and Bill for copies of the RFP that they did when they initial started this process so he could look it over before the Highway Committee meeting.

Next meeting is scheduled for Tuesday, March 29, 2005 at 1:30 p.m.

2/22/05 SIGN IN

---

Jeff Blue  
Frank Rentschler  
Bill Gray  
Mike Hodgson  
Tracy Wingle  
Larry Arnold  
BRAD LEESE  
Elizabeth Hanner  
DENNIS SCHMIDT  
Denny Inman  
LARRY FREDRICK  
PAT BLOTTIE

Champaign County  
SAVOY  
URBANA  
Urbana Park District  
Champaign County  
City of Champaign  
Village of SAVOY  
City of Champaign  
City of Champaign  
Champaign County  
CITY OF URBANA  
" " "



10 March 2005

Stimpson Gumpertz & Heger Inc.  
Consulting Engineers

Boston  
Los Angeles  
San Francisco  
Washington, DC

Mr. Denny Inman  
Champaign County Co-Administrator  
Brookens Administrative Center  
1776 East Washington Street  
Urbana, Illinois 61802

Project 040114 – Champaign County Courthouse Restoration and Stabilization, Urbana, IL

Dear Mr. Inman:

We initially designed the Champaign County Courthouse restoration project with tower reconstruction Option 4 as prepared by White & Borgognoni Architects (WBA) on 11 November 2002. We completed approximately 75% of the design work for this option as of our 28 January 2005 submission. The County recently decided to proceed with a different tower reconstruction scheme that more closely resembles the original tower. The revised tower includes a taller bell tower and several arched openings at the bell level, balconies, and gargoyles; because it is considerably more elaborate than Option 4, the tower will require substantial redesign.

The County wants to obtain approval of the revised design, construction budget, and design budget in early April. During our 4 March 2005 telephone conference, we decided that SGH and WBA will work together to develop new concept drawings for the revised tower, obtain an updated construction cost estimate from our Cost Estimating consultant, prepare an updated design schedule, and determine updated design and construction administration fees. As you requested, we will break out the portion of the construction costs associated with the tower spire restoration. We will deliver this information to the County by 1 April 2005.

This revised schematic design is not part of our original contract. We propose to perform this work in accordance with the terms and conditions of our standing contract for the following fees:

WBA fee to prepare revised schematic tower documents:	\$ 4,500
SGH fee to prepare schematic structural and envelope documents:	\$20,000
A.M. Fogarty fee to estimate construction costs:	<u>\$ 1,000</u>
<b>Total schematic design costs for revised tower option:</b>	<b>\$25,500</b>

We will deliver the complete design package and estimate to the County by 1 April 2005 along with documentation of the major program and cost changes. We are proceeding with the schematic design for the revised tower based on your verbal authorization during our 4 March 2005 telephone conference. Please confirm your agreement with the above budgets.

Since the revised tower concept will be both taller and more ornamental than the Option 4 reconstruction, we anticipate that its construction will cost substantially more. The taller bell tower also presents more significant design and construction challenges and will require careful re-evaluation of the existing tower masonry that we plan to keep in place. In addition, the County plans to adopt the International Building Code, which may require us to investigate additional design and construction issues for the tower reconstruction. Overall, the County should expect a substantial increase in construction cost, project duration, as well as design and construction administration costs.

The work on the main portion of the building will remain largely unchanged by the revised tower concept.

We look forward to working with you on the completion of this landmark project.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Niklas W. Vigener". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Niklas W. Vigener, Associate  
O:\DATEFILE\2005\Vigener\NWV15-L.ptl.doc



**Simpson Gumpertz & Heger Inc.**  
Consulting Engineers

Champaign County  
Mr. Denny Inman  
County Co-Administrator  
1776 East Washington Street  
Urbana IL 61802

25 February 2005  
Project No: 040114.00-CCCH  
Invoice No: 0048699

Masonry Repairs and Tower Restoration, Champaign County Court House, Urbana, IL  
**Professional services from 1 January 2005 to 28 January 2005**

**Fee**

Phase	Fee	Percent Complete	Earned	
Program Verification	50,049.00	100.00	50,049.00	
Schematic Design	26,970.00	100.00	26,970.00	
Design Development	47,206.00	50.00	23,603.00	
Construction Documents	49,204.00	0.00	0.00	
Bid Services	7,114.00	0.00	0.00	
Construction Administration	161,705.00	0.00	0.00	
Project Close Out	5,181.00	0.00	0.00	
Total Fee	347,429.00			
		Total Earned	100,622.00	
		Previous Fee Billing	88,820.50	
		Current Fee Billing	11,801.50	
		<b>Total Fee</b>		<b>11,801.50</b>

**Reimbursable Expenses**

Photo & Reproduction			686.99	
Mail & Shipping			54.29	
<b>Total Reimbursables</b>		<b>1.0 times</b>	<b>741.28</b>	<b>741.28</b>

**Total this invoice \$12,542.78**

**Outstanding Invoices**

Number	Date	Balance
0047323	12/31/04	37,524.68
0047678	1/26/05	14,928.29
<b>Total</b>		<b>52,452.97</b>

**Total now \$64,995.75**

**Billings to date**

	Current	Prior	Total
Fee	11,801.50	88,820.50	100,622.00
Expense	741.28	20,517.70	21,258.98
<b>Totals</b>	<b>12,542.78</b>	<b>109,338.20</b>	<b>121,880.98</b>

KBC(DCBT)  
Encl. Detailed Expenses

# Unit Posting Log

Wednesday, January 19, 2005

Period: 01/2005 Posting Seq: 291  
 Posting Date: 1/19/05 11:43:27 AM  
 Posted by: puccio Transaction File: plotter

Simpson Gumpertz & Heger Inc.

Period ending 1/14/05

11:43:31 AM

Unit	Table	Name	Project	Account	Quantity	Cost Amount	Billing Amount	Billing Extension
Date	Description							
PLOTTER	<Default>	Plotter Log						
1/14/05	Plotter - 1/14/05		000180.91-RECO	748.91	-793.600	-793.60	0.00	-793.60
1/14/05	Plotter - 1/13/05 KAS		023549.01-CONS	522.60	3.000	3.00	0.00	3.30
1/14/05	Plotter - 1/4/05 KJV		030348.07-BIDD	522.60	15.000	15.00	0.00	15.00
1/14/05	Plotter - 1/3/05 KJV		040114.00-CCCH	522.60	9.000	9.00	0.00	9.00
1/14/05	Plotter - 1/5/05 WTB		040197.00-HEAD	522.60	4.500	4.50	0.00	4.95
1/14/05	Plotter - 1/06/05 WTB		040291.01-LEAK	522.60	0.940	0.94	0.00	1.03
1/14/05	Plotter - 1/12/05 CRB		040369.02-FIXT	522.60	4.690	4.69	0.00	5.16
1/14/05	Plotter - 1/14/05 CRB		040369.02-FIXT	522.60	9.380	9.38	0.00	10.32
1/14/05	Plotter - 1/7/05 BM		040713.00-PROV	522.60	12.030	12.03	0.00	12.03
1/14/05	Plotter - 1/10/05 BSB		040742.00-WBCM	522.60	2.730	2.73	0.00	3.00
1/14/05	Plotter - 1/12/05 MAP		040743.00-TUBE	522.60	25.500	25.50	0.00	28.05
1/14/05	Plotter - 1/6/05 KMG		040746.00-CH34	522.60	70.550	70.55	0.00	77.61
1/14/05	Plotter - 1/6/05 SW		040747.00-PARK	522.60	17.500	17.50	0.00	19.25
1/14/05	Plotter - 1/6/05 BM		040747.00-PARK	522.60	118.130	118.13	0.00	129.94
1/14/05	Plotter - 1/12/05 SW		040747.00-PARK	522.60	8.200	8.20	0.00	9.02
1/14/05	Plotter - 1/06/05 BM		040747.00-PARK	522.60	26.250	26.25	0.00	28.88
1/14/05	Plotter - 1/14/05 SW		040748.00-HOTL	522.60	8.440	8.44	0.00	9.28
1/14/05	Plotter - 1/5/05 SW		040748.00-HOTL	522.60	61.250	61.25	0.00	67.38
1/14/05	Plotter - 1/5/05 KMG		040819.00-WALL	522.60	12.000	12.00	0.00	12.00
1/14/05	Plotter - 1/5/05 MAT		040846.00-BOAT	522.60	9.000	9.00	0.00	9.90
1/14/05	Plotter - 1/5/05 KMG		040866.00-BRIM	522.60	1.500	1.50	0.00	1.65
1/14/05	Plotter - 1/13/05 WTB		048074.00-FRNT	522.60	3.000	3.00	0.00	3.30
1/14/05	Plotter - 1/11/05 WTB		048074.00-FRNT	522.60	6.000	6.00	0.00	6.60
1/14/05	Plotter - 1/14/05 CRB		050028.00-EXPN	522.60	2.190	2.19	0.00	2.41
1/14/05	Plotter - 1/14/05 CRB		050028.00-EXPN	522.60	19.690	19.69	0.00	21.66
1/14/05	Plotter - 1/4/05 WTB		820342.00-STRM	522.60	4.500	4.50	0.00	4.95
1/14/05	Plotter - 1/10/05 GGL		820617.05-GHCA	522.60	18.750	18.75	0.00	20.63
			Unit totals		-319.880	-319.88	0.00	-277.30
PLOTTER	NO WP	Plotter Log						

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Unit Posting Log

Period ending 1/14/05

19 January 2005 - 11:28 AM

Unit	Table	Name				Cost	Billing	Billing
Date	Description	Project	Account	Quantity	Amount	Amount	Amount	Extension
1/14/05	Xerox Log 1/1 - 1/14	023549.01-CONS	522.50	44.260	44.26	0.00	48.69	
1/14/05	Xerox Log 1/1 - 1/14	023679.01-CONS	522.50	119.220	119.22	0.00	131.14	
1/14/05	Xerox Log 1/1 - 1/14	023709.07-ADDC	522.50	2.000	2.00	0.00	2.20	
1/14/05	Xerox Log 1/1 - 1/14	027313.00-BACA	522.50	8.100	8.10	0.00	8.91	
1/14/05	Xerox Log 1/1 - 1/14	027313.00-BACA	522.50	3.020	3.02	0.00	3.32	
1/14/05	Xerox Log 1/1 - 1/14	030007.05-SSIF	522.50	23.500	23.50	0.00	25.85	
1/14/05	Xerox Log 1/1 - 1/14	030015.03-RDLA	522.50	1.700	1.70	0.00	1.70	
1/14/05	Xerox Log 1/1 - 1/14	030061.02-CONS	522.50	0.800	0.80	0.00	0.88	
1/14/05	Xerox Log 1/1 - 1/14	030117.03-B1CA	522.50	5.300	5.30	0.00	5.30	
1/14/05	Xerox Log 1/1 - 1/14	030117.03-B1CA	522.50	0.900	0.90	0.00	0.90	
1/14/05	Xerox Log 1/1 - 1/14	030143.01-SOLS	522.50	6.500	6.50	0.00	7.15	
1/14/05	Xerox Log 1/1 - 1/14	030220.03-1ENT	522.50	0.940	0.94	0.00	1.03	
1/14/05	Xerox Log 1/1 - 1/14	030222.01-LOAD	522.50	20.120	20.12	0.00	22.13	
1/14/05	Xerox Log 1/1 - 1/14	030424.00-ORNG	522.50	0.940	0.94	0.00	1.03	
1/14/05	Xerox Log 1/1 - 1/14	030588.05-SASA	522.50	0.700	0.70	0.00	0.77	
1/14/05	Xerox Log 1/1 - 1/14	030588.06-LEAK	522.50	0.900	0.90	0.00	0.99	
1/14/05	Xerox Log 1/1 - 1/14	030664.03-PCBS	522.50	4.320	4.32	0.00	4.75	
1/14/05	Xerox Log 1/1 - 1/14	040045.26-AIRP	522.50	25.140	25.14	0.00	27.65	
1/14/05	Xerox Log 1/1 - 1/14	040045.27-MRSH	522.50	13.800	13.80	0.00	15.18	
1/14/05	Xerox Log 1/1 - 1/14	040045.28-ISLE	522.50	1.880	1.88	0.00	2.07	
1/14/05	Xerox Log 1/1 - 1/14	040057.01-CONS	522.50	5.640	5.64	0.00	6.20	
1/14/05	Xerox Log 1/1 - 1/14	040114.00-CCCH	522.50	1.300	1.30	0.00	1.30	
1/14/05	Xerox Log 1/1 - 1/14	040197.00-HEAD	522.50	0.100	0.10	0.00	0.11	
1/14/05	Xerox Log 1/1 - 1/14	040221.00-MOSA	522.50	1.500	1.50	0.00	1.65	
1/14/05	Xerox Log 1/1 - 1/14	040250.00-HAYC	522.50	72.380	72.38	0.00	79.62	
1/14/05	Xerox Log 1/1 - 1/14	040250.04-BACK	522.50	17.860	17.86	0.00	19.65	
1/14/05	Xerox Log 1/1 - 1/14	040250.08-BRGS	522.50	37.600	37.60	0.00	41.36	
1/14/05	Xerox Log 1/1 - 1/14	040250.15-THER	522.50	11.280	11.28	0.00	12.41	
1/14/05	Xerox Log 1/1 - 1/14	040254.00-FREE	522.50	4.700	4.70	0.00	5.17	
1/14/05	Xerox Log 1/1 - 1/14	040291.00-WTCR	522.50	0.100	0.10	0.00	0.11	
1/14/05	Xerox Log 1/1 - 1/14	040291.00-WTCR	522.50	0.500	0.50	0.00	0.55	
1/14/05	Xerox Log 1/1 - 1/14	040320.00-LECP	522.50	25.860	25.86	0.00	28.45	
1/14/05	Xerox Log 1/1 - 1/14	040337.00-HUNT	522.50	260.880	260.88	0.00	286.97	
1/14/05	Xerox Log 1/1 - 1/14	040369.00-STFF	522.50	14.100	14.10	0.00	15.51	
1/14/05	Xerox Log 1/1 - 1/14	040469.01-CONS	522.50	17.000	17.00	0.00	18.70	

30

# Unit Posting Log

Tuesday, February 01, 2005

Period: 01/2005 Posting Seq: 599  
 Posting Date: 2/1/05 3:33:14 PM  
 Posted by: tremaine Transaction File: GWO Pltr 1/28

Simpson Gumpertz & Heger Inc.

Period ending 1/28/05

3:33:15 PM

Unit	Table	Name	Project	Account	Quantity	Cost Amount	Billing Amount	Billing Extension
PLOTTER	<Default>	Plotter Log						
1/28/05	1/28 DC Plotter		000160.91-RECO	748.91	-672.000	-672.00	0.00	-672.00
1/28/05	1/28 DC Plotter - CMO		040114.00-CCCH	522.60	445.500	445.50	0.00	445.50
1/28/05	1/28 DC Plotter - NAP		040114.00-CCCH	522.60	51.000	51.00	0.00	51.00
1/28/05	1/28 DC Plotter - NAP		040114.00-CCCH	522.60	25.500	25.50	0.00	25.50
1/28/05	1/28 DC Plotter - NAP		040114.00-CCCH	522.60	4.500	4.50	0.00	4.50
1/28/05	1/27 DC Plotter - CMO		040114.00-CCCH	522.60	45.000	45.00	0.00	45.00
1/28/05	1/27 DC Plotter - CMO		040114.00-CCCH	522.60	16.500	16.50	0.00	16.50
1/28/05	1/27 DC Plotter - NAP		040114.00-CCCH	522.60	6.000	6.00	0.00	6.00
1/28/05	1/26 DC Plotter - CMO		040114.00-CCCH	522.60	67.500	67.50	0.00	67.50
1/28/05	1/26 DC Plotter - NAP		040114.00-CCCH	522.60	10.500	10.50	0.00	10.50
			Unit totals		0.000	0.00	0.00	0.00
			Final totals		0.000	0.00	0.00	0.00

**General Ledger Posting Summary**

		Debits	Credits
BT:EA:DC	BT East Washington [62]		
522.60	Plotter	672.00	
	<b>Total for BT:EA:DC</b>	<b>672.00</b>	
OF:DC:00	Washington Office Admin		
748.91	Printing/Repro Recovery		672.00
	<b>Total for OF:DC:00</b>		<b>672.00</b>
	<b>Totals</b>	<b>672.00</b>	<b>672.00</b>

Posting Seq: 599  
 Posting Date: 2/1/05 3:33:14 PM

3  
1

# Unit Posting Log

Tuesday, February 01, 2005

Period: 01/2005 Posting Seq: 601  
 Posting Date: 2/1/05 3:35:58 PM  
 Posted by: tremaine Transaction File: Plotter 1/28

Simpson Gumpertz & Heger Inc.

Period ending 1/28/05

3:36:02 PM

Unit	Table	Name	Project	Account	Quantity	Cost Amount	Billing Amount	Billing Extension
Date	Description							
PLOTTER	<Default>	Plotter Log						
1/28/05	1/28 Plotter Log		000180.91-RECO	748.91	-1,382.800	-1,382.80	0.00	-1,382.80
1/28/05	1/28 Plotter - KJV		023166.02-LEGL	522.60	13.130	13.13	0.00	14.44
1/28/05	1/28 Plotter - WTB		023549.01-CONS	522.60	1.880	1.88	0.00	2.07
1/28/05	1/19 Plotter - KAS		023549.01-CONS	522.60	97.500	97.50	0.00	107.25
1/28/05	1/26 Plotter - KAS		023549.01-CONS	522.60	7.500	7.50	0.00	8.25
1/28/05	1/19 Plotter - ESF		023679.01-CONS	522.60	367.500	367.50	0.00	404.25
1/28/05	1/17 Plotter - CRB		023679.01-CONS	522.60	60.000	60.00	0.00	66.00
1/28/05	1/18 Plotter - ALR		023679.01-CONS	522.60	4.500	4.50	0.00	4.95
1/28/05	1/18 Plotter - ESF		023679.01-CONS	522.60	195.000	195.00	0.00	214.50
1/28/05	1/19 Plotter - PMB		030222.01-LOAD	522.60	27.000	27.00	0.00	29.70
1/28/05	1/19 Plotter - CRB		030222.01-LOAD	522.60	3.000	3.00	0.00	3.30
1/28/05	1/18 Plotter - PMB		030222.01-LOAD	522.60	1.500	1.50	0.00	1.65
1/28/05	1/21 Plotter - WTB		030571.03-CONS	522.60	98.440	98.44	0.00	108.28
1/28/05	1/19 Plotter - KJV		040114.00-CCCH	522.60	4.690	4.69	0.00	4.69
1/28/05	1/27 Plotter - WTB		040197.00-HEAD	522.60	3.000	3.00	0.00	3.30
1/28/05	1/28 Plotter - WTB		040197.00-HEAD	522.60	3.000	3.00	0.00	3.30
1/28/05	1/27 Plotter - SMO		040329.00-WAYL	522.60	15.000	15.00	0.00	16.50
1/28/05	1/17 Plotter - CRB		040369.02-FIXT	522.60	9.380	9.38	0.00	10.32
1/28/05	1/28 Plotter - MJR		040560.00-NW62	522.60	1.500	1.50	0.00	1.65
1/28/05	1/17 Plotter - MJR/		040560.00-NW62	522.60	6.000	6.00	0.00	6.60
1/28/05	1/21 Plotter - SW		040560.00-NW62	522.60	4.500	4.50	0.00	4.95
1/28/05	1/20 Plotter - MJR		040713.00-PROV	522.60	0.550	0.55	0.00	0.55
1/28/05	1/20 Plotter - MJR		040713.00-PROV	522.60	1.500	1.50	0.00	1.50
1/28/05	1/19 Plotter - MSR		040713.00-PROV	522.60	3.000	3.00	0.00	3.00
1/28/05	1/17 Plotter - BM		040713.00-PROV	522.60	45.940	45.94	0.00	45.94
1/28/05	1/24 Plotter - BM		040713.00-PROV	522.60	17.500	17.50	0.00	17.50
1/28/05	1/25 Plotter - BSB		040742.00-WBCM	522.60	1.500	1.50	0.00	1.65
1/28/05	1/26 Plotter - BSB		040742.00-WBCM	522.60	9.000	9.00	0.00	9.90
1/28/05	1/28 Plotter - KJV		040742.00-WBCM	522.60	19.690	19.69	0.00	21.66

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D W I D E SHIPPING

617-451-6111

FARNSWORTH STREET  
BOSTON, MA 02210  
FBI 617-451-2228

SIMPSON, GUMPERTZ & HEGER  
ATTN: MICHAEL ROCHE  
41 SEYON ST / BLDG 1 / SUITE 500  
WALTHAM, MA  
02453

PAGE NO. 5	ACCOUNT NO. 6125	INVOICE NUMBER 0114056125
INVOICE PERIOD 01/08/2005 - 01/14/2005		INVOICE AMOUNT 890.92

**INVOICE DUE UPON RECEIPT**

REMIT TO:  
OPTIMA SHIPPING SYSTEMS, INC.  
12 FARNSWORTH STREET  
BOSTON, MA 02210

FOR INQUIRIES:  
CALL: 617-451-6111  
FAX: 617-451-2228

**AMOUNT ENCLOSED**

PLEASE TEAR OFF TOP PORTION FOR REMITTANCE  
PLEASE RETAIN BOTTOM COPY FOR YOUR RECORDS

DATE	ORIGIN-COMPANY NAME ORIGIN-CITY/STATE	RECIPIENT COMPANY NAME RECIPIENT ATTENTION NAME	REFERENCE NUMBER SERVICE TYPE	ACTUAL WEIGHT/BILLABLE WEIGHT DIMENSIONS	COST
05	SIMPSON, GUMPERTZ WALTHAM MA	SG.H/GWU NICK PITED	040114-PBK ✓ Second Day 040114-PBK 9% Fuel Surcharge	31 / 31 L=17, W=16, H=17	39.00  3.51  <b>Subtotal 42.51</b>
05	SIMPSON, GUMPERTZ WALTHAM MA	PERKINS & WILL ARCHITEC MR. JIM ROCHE	040172-JHT ✓ Priority Overnight 040172-JHT 9% Fuel Surcharge	3 / 3 L=35, W=6, H=1	11.50  1.04
05	SIMPSON, GUMPERTZ WALTHAM MA	LTC, INC. MR. JOEL SEIL	040172-JHT ✓ Priority Overnight 040172-JHT 9% Fuel Surcharge	3 / 4 L=35, W=6, H=3	22.25  2.00
05	SIMPSON, GUMPERTZ WALTHAM MA	BACK JOSEPH FAVRICATOR MR. GARY LANSEN	040172-JHT ✓ Priority Overnight 040172-JHT 9% Fuel Surcharge	1 / 1	15.00  1.35
05	SIMPSON, GUMPERTZ WALTHAM MA	PERKINS & WILL ARCHITEC MR. JIM ROCHE	040172-JHT ✓ Priority Overnight 040172-JHT 9% Fuel Surcharge	1 / 1	11.50  1.04  <b>Subtotal 65.68</b>
05	SIMPSON, GUMPERTZ WALTHAM MA	50 BETTINSON AVE EVERET BOB SANTOLANNI	040172.02 JJZ ✓ Priority Overnight 040172.02 JJZ 9% Fuel Surcharge	1 / 1	11.50  1.04  <b>Subtotal 12.54</b>

ACCT. NO.	INVOICE PERIOD	INVOICE NUMBER	<b>TOTAL AMOUNT DUE</b>
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000 02



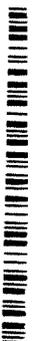
**INVOICE NUMBER:** 7-950-1580J  
**Invoice Date:** Jan 14, 2005  
**Account Number:** 2438-0136-2  
**Page:** 5 of 5

**FedEx Express Shipment Detail By Payor Type (Original)**

<b>Dropped off: Jan 07, 2005</b>		<b>Payor: Shipper</b>	<b>Reference: NO REFERENCE INFORMATION</b>	
<ul style="list-style-type: none"> <li>Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.</li> <li>Distance Based Pricing, Zone 2</li> </ul>				
Tracking ID	844734190330	<u>Sender</u>	<u>Recipient</u>	
Service Type	FedEx Standard Overnight	BRENDA SMITH	JOHN GREGG	
Package Type	FedEx Tube	SIMPSON GUMPERTZ HEGER/GWO	GWVO INC	
Zone	2	1355 PICCARD DR STE 220	800 WYMAN DR STE 300	
Packages	1	ROCKVILLE MD 20850-4366 US	BALTIMORE MD 21211 US	
Weight	1.0 lbs, 0.5 kgs			
Delivered	Jan 10, 2005 09:40	<u>Transportation Charge</u>		13.50
Svc Area	A1	<u>Discount</u>		-3.65
Signed by	J.TROSSEN	<u>Fuel Surcharge</u>		0.89
FedEx Use	007217950/0000012/	<b>Total Charge</b>	<b>USD \$</b>	<b>10.74</b>

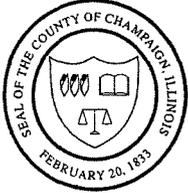
160.00

<b>Dropped off: Jan 10, 2005</b>		<b>Payor: Shipper</b>	<b>Reference: 160.00</b>	
<ul style="list-style-type: none"> <li>Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.</li> <li>Distance Based Pricing, Zone 4</li> </ul>				
INET		<u>Sender</u>	<u>Recipient</u>	
Tracking ID	792819808838	Brenda Smith	Mark Cox	
Service Type	FedEx Standard Overnight	SIMPSON GUMPERTZ & HEGER	Simpson Gumpertz & Heger	
Package Type	FedEx Envelope	1355 PICCARD DR	41 Seyon Street	
Zone	4	ROCKVILLE MD 20850 US	WALTHAM MA 02453 US	
Packages	1			
Weight	N/A	<u>Transportation Charge</u>		15.45
Delivered	Jan 11, 2005 09:25	<u>Discount</u>		-4.64
Svc Area	A1	<u>Fuel Surcharge</u>		0.97
Signed by	RADLEY	<b>Total Charge</b>	<b>USD \$</b>	<b>11.78</b>
FedEx Use	001911780/0000222/			



<b>Dropped off: Jan 11, 2005</b>		<b>Payor: Shipper</b>	<b>Reference: 40114</b>	
<ul style="list-style-type: none"> <li>Fuel Surcharge - FedEx has applied a fuel surcharge of 9.00% to this shipment.</li> <li>Distance Based Pricing, Zone 4</li> </ul>				
Tracking ID	844734189668	<u>Sender</u>	<u>Recipient</u>	
Service Type	FedEx Standard Overnight	BRENDA SMITH	KIM V	
Package Type	FedEx Envelope	SIMPSON GUMPERTZ HEGER/GWO	SGH	
Zone	4	1355 PICCARD DR STE 220	41 SENON ST BLDG 1 STE 500	
Packages	1	ROCKVILLE MD 20850-4366 US	WALTHAM MA 02453 US	
Weight	N/A			
Delivered	Jan 12, 2005 09:19	<u>Transportation Charge</u>		15.45
Svc Area	A1	<u>Fuel Surcharge</u>		0.97
Signed by	D.RADDLEY	<u>Discount</u>		-4.64
FedEx Use	011146030/0000002/	<b>Total Charge</b>	<b>USD \$</b>	<b>11.78</b>

**Shipment Detail Subtotal ..... USD \$ 121.28**



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
URBANA, IL 61802  
(217) 384-3776  
(217) 384-3765 – PHYSICAL PLANT  
(217) 384-3896 – FAX  
(217) 384-3864 – TDD  
Website: [www.co.champaign.il.us](http://www.co.champaign.il.us)

ADMINISTRATIVE SUPPORT  
DATA PROCESSING  
MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

Agenda Item IX A

### MEMO

TO: Denny Inman, County Administrator of Facilities & Procurement  
FROM: Tiffany Talbott, Administrative Secretary  
DATE: March 31, 2005  
RE: Cost Options for Brookens Plaque

---

At the request of the County Facilities committee, I have included exact quotes for the following options:

<u>Acid Etched metal plate, placed on a walnut board:</u> 36 x 36 board 32 x 32 metal plate	\$2628.50
<u>Bronze Casting</u> 3ft x 3 ft	\$3302.25
<u>Laser etched lettering on a wood plaque</u> 10 X 15 (the largest Trophy Time can do in house)	Walnut Cherry wood \$135.00

Champaign County Physical Plant  
 Monthly Report - March, 2005  
 (as of March 30, 2005)

	Original Budget Amount	Current Budget Amount	Year to Date Expenditures	Balance	% of Current Budget Spent
Commodities	\$73,119.00	\$77,058.00	\$31,970.79	\$45,087.21	41.49%
Cths R & M	\$18,839.00	\$19,799.00	\$15,489.21	\$4,309.79	78.23%
Downtown Jail R & M	\$24,235.00	\$24,209.00	\$13,099.20	\$11,109.80	54.11%
Satellite Jail R & M	\$28,000.00	\$51,039.00	\$34,423.42	\$16,615.58	67.45%
1905 R & M	\$9,000.00	\$9,000.00	\$2,016.63	\$6,983.37	22.41%
JDC R & M	\$8,500.00	\$8,230.00	\$3,204.29	\$5,025.71	38.93%
Brookens R & M	\$24,000.00	\$22,120.00	\$13,534.65	\$8,585.35	61.19%
Other Bldgs R & M	\$14,780.00	\$14,780.00	\$9,216.80	\$5,563.20	62.36%
Gas Service	\$237,000.00	\$237,000.00	\$122,401.47	\$114,598.53	51.65%
Electric Service	\$574,000.00	\$574,000.00	\$120,579.25	\$453,420.75	21.01%
Water Service	\$27,500.00	\$27,500.00	\$8,095.64	\$19,404.36	29.44%
Sewer Service	\$32,500.00	\$32,500.00	\$5,327.35	\$27,172.65	16.39%
All other services	\$271,976.00	\$272,002.00	\$104,880.14	\$167,121.86	38.56%
Equipment	\$0.00	\$10,172.00	\$10,171.30	\$0.70	99.99%
Animal Control Facility	\$231,000.00	\$153,397.00	\$40.57	\$153,356.43	0.03%
Animal Control Equipment		\$77,603.00	\$77,602.84	\$0.16	100.00%

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Utilities - Gas by Building

Period	# of days	Courthouse	204 E Main	502 S Lierman	400 S Art Bartell	1905 E Main	1601 E Main	1776 E Washington	1909 E Main	1701 E Main
12/1/04-12/6/04	6			\$1,486.08				\$806.52		
12/1/04-12/14/04	14		\$2,263.10						\$19.28	\$60.24
12/1/04-12/8/04	8				\$408.88	\$312.48	\$73.68			
12/1/04-12/10/04	10	\$3,266.20								
12/6/04-1/4/05	29			\$8,795.77	\$2,495.51	\$2,740.65	\$439.89	\$5,469.05	\$452.74	\$421.52
12/8/04-1/10/05	33	\$15,575.65								
12/10/04-1/13/05	34		\$6,452.65							
12/14/04-1/18/05	35			\$9,988.59				\$5,641.98		
1/4/05-2/2/05	29	\$11,953.10								
1/13/05-2/10/05	28				\$2,018.74	(\$2,740.65)	\$481.80		\$319.16	\$537.20
1/10/05-2/4/05	25		\$5,215.14							
1/18/05-2/15/05	28			\$9,052.70				\$4,268.94		
2/2/05-3/7/05	33				\$1,869.08	\$1,285.58	\$412.90			
2/4/05-3/9/05	33									
2/4/05-3/10/05	34									
2/10/05-3/15/05	33	\$12,100.23								
2/15-3/18/05	31		\$5,265.80							
<b>TOTAL TO DATE</b>		<b>\$42,895.18</b>	<b>\$19,196.69</b>	<b>\$29,323.14</b>	<b>\$6,792.21</b>	<b>\$1,598.06</b>	<b>\$1,408.27</b>	<b>\$16,186.49</b>	<b>\$1,156.04</b>	<b>\$1,018.96</b>

Utilities - Electric

Period	# of Days	Courthouse	204 E Main	502 S Lierman	400 S Art Bartell	1905 E Main	1601 E Main	1776 E Washington	Nite Lites	1909 E Main	1701 E Main
12/1/04-12/6/04	6			\$1,083.78				\$1,285.35			
12/1/04-12/14/04	14		\$2,983.26								
12/1/04-12/8/04	8				\$549.84	\$619.76	\$51.44			\$43.28	\$13.68
12/1/04-12/10/04	10	\$3,650.40									
12/6/04-1/4/05	29			\$5,480.79				\$6,636.29			
12/8/04-1/10/05	33				\$2,288.74	\$2,470.91	\$220.03			\$172.46	\$51.42
12/10/04-1/13/05	34	\$11,298.76									
Ending 12/29/04									\$114.99		
12/14/04-1/18/05	35		\$6,451.83								
Ending 1/28/05									\$114.99		
1/4/05-2/2/05	29			\$6,437.00				\$7,450.37			
1/13/05-2/10/05	28	\$11,810.60									
1/10/05-2/4/05	25				\$2,205.39	\$2,052.41	\$208.31			\$163.50	\$48.44
1/18/05-2/15/05	28		\$5,227.98								
Ending 2/28/05									\$7.51		
2/2/05-3/7/05	33			\$7,205.27				\$8,229.60			
2/4/05-3/9/05	33				\$2,680.97	\$2,489.68	\$202.43				
2/4/05-3/10/05	34									\$193.33	
2/10/05-3/15/05	33	\$12,645.66									
2/15-3/18/05	31		\$6,006.91								
<b>TOTAL TO DATE</b>		<b>\$39,405.42</b>	<b>\$20,669.98</b>	<b>\$20,206.84</b>	<b>\$7,724.94</b>	<b>\$7,632.76</b>	<b>\$682.21</b>	<b>\$23,601.61</b>	<b>\$237.49</b>	<b>\$572.57</b>	<b>\$113.54</b>

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# MCDANIEL

## FIRE SYSTEMS

2916 FARBER DRIVE  
CHAMPAIGN, ILLINOIS 61822

P.O. BOX 6454  
CHAMPAIGN, ILLINOIS 61826-6454  
217.359.0018 FAX 217.359.8050

March 16, 2005

Champaign County Public Properties  
Brookenson Admin Center  
1776 E. Washington  
Urbana, IL 61802

Attn: Allen Reinhart

RE: 2005 – Annual Fire Sprinkler Inspection  
Brookenson Admin Bldg  
Champaign Cty Bldg, Lierman  
Sheriff's Office & Jail, Main Str.

Enclosed please find a copy of the report of inspection for the above location performed by McDaniel Fire Systems.

### Recommendations Report

Per the National Fire Protection Association, it is the inspector's responsibility to note any items during his inspection that do not follow the guidelines of NFPA 25 – Standard for the Inspection, Testing and Maintenance of Water Based Fire Protection Systems, current edition. Please take the time to read through the recommendations report attached. If you have questions regarding this report and/or would like to receive a price for any service or repair work, please contact our Champaign office at (217) 359-0018.

We appreciate your business and will do our best in servicing your company.

Sincerely,  
MCDANIEL FIRE SYSTEMS

June Hohlfelder  
Inspection Secretary

# McDaniel Fire Systems

## Recommendations Report

All listed recommendations are outstanding from the initial Date Noted

Contract Number: 20004996

All Recommendations

Job Name: Brookenson Admin. Bldg. Fire Sprinkler

### System Recommendations

Date Noted	Recommendation	Date Performed	By Whom	T&M Job Number
<b>Wet Pipe Sprinkler</b>				
3/14/2005	Construction in pod 400 area is now completed. No new comments.			
3/16/2004	Backflow preventers are required to be tested annually. Backflow is currently due to be tested.			
3/28/2002	Pod 100 is 6 sprinkler heads taken off the domestic water line with no control valves or alarms.			
3/28/2002	Pod 200 is taken off the domestic water line.			
3/28/2002	Pod 300 - Both systems have no alarms or drains.			
3/28/2002	Pod 300 - Valves in file room are not secured. Recommend securing with padlock and chain.			

# McDaniel Fire Systems

## Recommendations Report

All listed recommendations are outstanding from the initial Date Noted

Contract Number: 20004995

All Recommendations

Job Name: Champaign County Fire Sprinkler

### System Recommendations

Date Noted	Recommendation	Date Performed	By Whom	T&M Job Number
<b>Deluge Sprinkler</b>				
3/10/2003	Deluge valve was not tripped per customers request - recommend scheduling with service dept during warmer weather.			
<b>Wet Pipe Sprinkler</b>				
3/14/2005	Escutcheon missing outside maintenance.			
3/14/2005	Sally Port Deluge system trip tested full trip.			
3/14/2005	Valve tripped in 1.5 second, water to hazard 11 seconds.			
3/16/2004	Under door head in sally port is damaged and rotated out of position.			

# McDaniel Fire Systems

## Recommendations Report

All listed recommendations are outstanding from the initial Date Noted

Contract Number: 2000070

All Recommendations

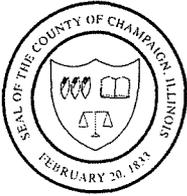
Job Name: Champaign County Sheriffs Office/Jail

### General Recommendations

Date Noted	Recommendation	Date Performed	By Whom	T&M Job Number
3/5/2001	The tamper switches activate as a full alarm.			
8/16/1999	Clearance needs to be maintained around inspectors test valve.			

### System Recommendations

Date Noted	Recommendation	Date Performed	By Whom	T&M Job Number
<i>Wet Pipe Sprinkler</i>				
3/14/2005	System covers cell blocks & front stairwell.			
3/17/2004	Sprinkler system covers cell blocks only.			



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
URBANA, IL 61802  
(217) 384-3776  
(217) 384-3765 – PHYSICAL PLANT  
(217) 384-3896 – FAX  
(217) 384-3864 – TDD  
Website: [www.co.champaign.il.us](http://www.co.champaign.il.us)

ADMINISTRATIVE SUPPORT  
DATA PROCESSING  
MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

### MEMO

TO: Denny Inman, County Administrator  
FROM: Alan Reinhart, Supervisor of Building Maintenance  
DATE: 3-28-05  
RE: AmerenIP PPO

We have been informed by AmerenIP that the Transition Charge for the Juvenile Detention Facility has fallen below the contract level for us to remain eligible for the Power Purchase Option (PPO) for that building.

The Transition Charge is a very complicated formula that is used to compare our buildings electrical usage against the current market value of electricity to determine if we can buy at a discounted rate. With this building being one of the newest, smallest and most energy efficient we simply haven't used enough electricity to remain eligible.

The remaining five (5) buildings that we are under contract with AmerenIP are still eligible for the PPO and we will still realize substantial savings when our contract is renewed.

We have the option to try and negotiate with other registered retail electrical suppliers for the JDC and other remaining buildings, but I would recommend that we remain with AmerenIP for the 5 buildings and let the JDC return to the normal bundled service rate at this time.

We will review this again next year in February and March to determine our Transition Charges with AmerenIP and determine then if we need to seek competitive bids.

February 15, 2005

Denny Inman  
County Administrator  
Champaign County Physical Plant  
1776 E. Washington St.  
Champaign, IL 61801

Re: Transition Charge Notification

Dear Denny Inman:

This letter is to inform you that the transition charge for account #7063667075 will become 0.00 cents/kWh on its upcoming SC 110 Anniversary Date of 4/29/05. The zero transition charge reflects current market value prices which were published by Illinois Power on February 15, 2005.

To qualify for service under the Power Purchase Option (PPO), customers must be eligible for Delivery Services under Service Classification 110 and must maintain a transition charge greater than zero. Therefore, this account will not be eligible to renew its PPO Contract and the contract will end on Termination Date of 04/28/2005.

**It is imperative that you as a PPO customer take the time now to review your electric choice options for this account in order to determine which service to take in the future and contact us prior to 03/29/2005.**

If no action is taken prior to the PPO Contract Termination Date, the account will be moved to Rider ISS (Interim Supply Service), for up to two billing periods. If still no action is taken for the account after the allowed time for remaining on Interim Supply Service, the account will be moved to the applicable bundled rate for the time period specified by tariff provisions.

IP tariffs normally require 30 days notice to return to bundled service. However, if a customer's transition charge becomes zero due to a change in market values causing an existing PPO Contract to terminate less than 30 days following this notice, IP will allow the customer to return to bundled service upon termination of the PPO Contract, provided that the customer notifies IP no more than two Business Days following publication of Utility's market values.

Please contact Illinois Power's Retail Electric Supplier Business Center at 1-888-690-4800, 8:00 AM to 5:00 PM, Monday through Friday, with any additional questions concerning your options.

Sincerely,

RES Business Center



February 7, 2005

Denny Inman  
County Administrator  
Champaign County Physical Plant  
1776 E. Washington St.  
Urbana, IL 61801



Re: Rider PPO Contract Anniversary and Future Service Options for AmerenIP Accounts

Dear Denny Inman:

**This notification letter is to remind you that the Anniversary Date for several of your Rider Power Purchase Option (PPO) contracts with AmerenIP will occur during the April 2005 billing period. Please see Attachment 1 for the list of accounts and key dates.**

It is important that you as a PPO customer take the time **now** to review your electric choice options for this account in order to determine which service to take in the future.

To qualify for service under Rider PPO, customers must be eligible for Delivery Services under Service Classification 110 and must have a transition charge greater than zero.

Market Value Index (MVI) prices will be published on or before the 15<sup>th</sup> calendar day of each February, April, June, August, October and December. If the 15<sup>th</sup> calendar day happens to fall on a weekend or a holiday, MVI prices will be published the next business day thereafter. These prices will be applicable to customers with delivery services anniversary dates or to customers first taking delivery services in the following two billing cycle months and will remain in effect until the customer's next delivery services anniversary date. For example, the February 15, 2005 MVI prices would be applicable for the account mentioned above for the March and April 2005 bill cycles. With your account numbers and PIN, these values will be available at Illinois Power's web site, ([www.illinoispower.com/res.nsf/Web/CustomDetailDataSelectAccessPath](http://www.illinoispower.com/res.nsf/Web/CustomDetailDataSelectAccessPath)), or by contacting Illinois Power's Retail Electric Supplier Business Center at 1-888-690-4800, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Since the old MVI prices expire at midnight on the Termination Date you will need to contact AmerenIP on or after February 15, 2005, but before the Notification Date stated in this letter, to determine your transition charge and PPO eligibility under the new MVI prices and related TC. If you want to switch to an alternate electric supplier, we recommend that you begin discussions with suppliers as soon as possible prior to the PPO contract anniversary date.

You may have the following electric service options available for this account starting on the Anniversary Date.

- 1) Continue on Rider PPO for an additional year term, if the account remains eligible.
- 2) Return to the applicable bundled service classification(s) for which it is eligible.
- 3) Select an alternate retail electric supplier (ARES) under Service Classification 110, Non-Residential Delivery Services.

NOTE 1: If you wish to continue on Rider PPO for an additional year term and your account is still eligible, no additional action is needed.

However, if your transition charge has fallen to zero, you will no longer be eligible for Rider PPO on its anniversary date.

If your anniversary date is more than 30 days after 2/15/05 but still in April, your account will be put on Interim Supply Service on your anniversary date. You will not be moved to Interim Supply Service if you notify IP no later than the Notification Date if you 1) are set up to be served by another retail electric supplier or, 2) give notice to Illinois Power that you want to return to bundled service when Rider PPO terminates.

NOTE 2: If it is your intent to cancel service under Rider PPO, you must notify IP in writing no later than 30 days before the Termination Date, in order to terminate service at the end of this contract term. Please call in, if you wish to double check your options with this choice. If you also want your account to return to bundled service, your notice should also include such a request in order to meet the minimum 30-day notice requirement for returning to bundled. If IP does not receive a cancellation notice for an account with a positive TC, the contract will automatically renew for another 12 billing periods.

NOTE 3: Option 3 account enrollment is subject to the current SC 110 standard DASR timing and approval/rejection provisions.

If you notify IP that you no longer intend to take service under Rider PPO, but do not give proper notice to return to bundled service or to enroll with an ARES, then this account will be moved to the Interim Supply Service according to provisions of the Rider ISS tariff. This service is priced at the current market value prices plus applicable fees. If still no action is taken for this account after the allowed time for remaining on Interim Supply Service, the account will be moved to the applicable bundled rate for the time period specified by tariff provisions.

Please contact Illinois Power's Retail Electric Supplier Business Center at 1-888-690-4800 with any additional questions concerning your options.

Sincerely,

Illinois Power RES Business Center

Attachment 1

Customer	Account #	Location	Activation Date	Anniversary Date	Termination Date	Notification Date
Champaign City Admin/Physical	7268636449	502 S LIERMAN AVE, URBANA	4/29/04	4/29/05	4/28/05	3/29/05
Champaign County Nursing	438741005	1701 E MAIN ST., URBANA	4/29/04	4/29/05	4/28/05	3/29/05
Champaign County Physical Plant	7042507270	204 E MAIN ST, URBANA	4/29/04	4/29/05	4/28/05	3/29/05
Champaign County Physical Plant	7063667075	400 S ART BARTELL RD, URBANA	4/29/04	4/29/05	4/28/05	3/29/05
Champaign County Physical Plant	8707038979	1776 E WASHINGTON ST, URBANA	4/29/04	4/29/05	4/28/05	3/29/05
Champaign County Physical Plant	9849324231	101 E MAIN ST., URBANA	4/29/04	4/29/05	4/28/05	3/29/05

#1 yes 0.45¢ per kWh  
 #2 yes 0.184¢ per kWh  
 #3 yes 0.374¢ per kWh  
 #4 no 0.000  
 #5 yes 0.666 " "  
 #6 yes 0.487 " "

Alibi Form  
 217-424-6905

#4 - interim supply service - 2 billing periods then limited

ORDINANCE NO. \_\_\_\_\_

**ORDINANCE AMENDING THE CHAMPAIGN COUNTY PURCHASING POLICY**  
**ORDINANCE NO. 323**

WHEREAS, the Champaign County Board has heretofore adopted a County Purchasing Policy, Ordinance Number 323; and

WHEREAS, the Champaign County Board seeks to expand its Purchasing Policy to include specific allowances regarding the purchases of capital construction or facilities maintenance goods or services, and the establishment of policy for the determination of pre-qualified vendors to provide those goods or services.

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED by the Champaign County Board, that Articles V and IX of the Champaign County Purchasing Policy Ordinance No. 323 be amended as follows:

V. TYPES OF PURCHASES

B. **CAPITAL CONSTRUCTION OR FACILITIES MAINTENANCE PURCHASES**  
**EXCEEDING \$5,000 and less than \$20,000**

1. Shall be submitted to the Purchasing Division on a Purchase Requisition, including detailed information of item to be purchased.

a. **If the good or service is in a category covered by the Prequalified Vendors List maintained pursuant to Article IX, the County Administrator shall first set a reservation price less than \$20,000. The County Administrator shall then attempt to obtain quotes from at least three vendors from the Prequalified Vendor List. The County Administrator may award the contract to any of the vendors from the Prequalified Vendor List who provide a price less than the reservation price.**

b. **If the good or service is not in a category covered by the Prequalified Vendor List, or the County Administrator is unable to obtain a quote less than the reservation price from vendors on the Prequalified Vendor List, the department in working with the Purchasing Division, shall obtain a minimum of three written quotes from the public at large, and may use a Request for Proposal (RFP) for services, if appropriate. The Purchase Order must include documentation of the quotes obtained.**

2. Purchasing Division personnel shall prepare a Purchase Order, after determination of source and price, and submit to the Auditor's Office in order to determine funds availability. If available, funds will then be encumbered by the Auditor's Office.

**BC.. GOODS/SERVICES OTHER THAN CAPITAL CONSTRUCTION OR FACILITIES MAINTENANCE EXCEEDING \$1,000 and less than \$10,000 (NOT IN GENERAL COUNTY STOCK)**

1. Shall be submitted to the Purchasing Division on a Purchase Requisition, including detailed information of item to be purchased.
  - a. For purchases of \$1,000 - \$5,000, the department shall be responsible for obtaining a minimum of two informal quotes for the goods, services to be procured.
  - b. For purchases of \$5,000- \$10,000, the department in working with the Purchasing Division, shall obtain a minimum of three written quotes, and may use a Request for Proposal (RFP) for services, if appropriate. The Purchase Order must include documentation of the quotes obtained.
2. Purchasing Division personnel shall prepare a Purchase Order, after determination of source and price, and submit to the Auditor's Office in order to determine funds availability. If available, funds will then be encumbered by the Auditor's Office.
3. Review of the feasibility of using the bid process for items exceeding \$1,000, but anticipated not to exceed \$10,000, shall be made by the requesting department and/or the Purchasing Division on a case-by-case basis.

**C-D. GOODS TO BE REPLACED THROUGH THE CAPITAL IMPROVEMENT FUND (CIRF) FOR GENERAL CORPORATE FUND DEPARTMENTS**

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**D-E. CAPITAL CONSTRUCTION AND FACILITIES MAINTENANCE PURCHASES OF \$20,000 OR MORE, AND OTHER GOODS/SERVICES OF \$10,000 OR MORE**

1. REQUIREMENTS FOR BIDDING PROCEDURE
  - a. Capital construction and facilities maintenance purchases of \$20,000 or more, and all other purchases of goods or services, with the only exception being professional services, estimated to cost \$10,000, or more, must be let for bid.
  - b. Departments may not make two separate purchase Requisition/Purchase Orders for the same good/service in order to circumvent the normal bidding procedure.

- c. All purchases which require the use of either formal bids or requests for proposals, must be approved by the full Champaign County Board.
- d. All meetings and discussions of the award of a bid be open to the public and welcome the public's participation.
- e. Public notification of bid shall be placed in the "Legal Notices" section of a newspaper of general circulation in the County for a minimum of one (1) day in each of three (3) successive weeks. All expenses incurred in the publication of notice of bid will be the responsibility of the requesting department.

## 2. BID TYPES:

It is the policy of the Champaign County Board to allow for competitive pricing and that the use of the bid system shall be the vehicle by which this policy shall be carried out.

- a. Formal bids shall be used when the projected monetary value of goods or services to be procured exceeds the limit set in 1.a, above.
- b. Requests for Proposals shall be used when the goods or services required, due to their nature, do not fall in a classification for which clearly established technical specifications can be provided to bidders.

## E-F. AUTOMATED/TELEPHONE EQUIPMENT PURCHASES/CHANGES

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## IX. MAINTENANCE OF THE PREQUALIFIED VENDOR LIST

- A. The County Purchasing Agent shall make available to the public at the Administrative Services department, and on the County's Web Site, a prequalified vendor application.
- B. A vendor may apply to be added to the Prequalified Vendor List at any time, but shall not be prequalified for thirty (30) days after their application. All prequalified vendor applications shall expire on January 1, and must be resubmitted each year.
- C. The prequalified vendor application shall require the vendor to certify:
  - 1. The goods or services the vendor has interest in providing.

2. The vendor's address, and the name, address, and telephone number of at least two contact persons.
3. The vendor has never been convicted of bid rigging (720 ILCS 5/33E-3) or bid rotating (720 ILCS 5/33E-4).
4. The vendor has never been convicted of providing false statements on vendor applications (720 ILCS 5/33E-14); bribery of an inspector employed by a contractor (720 ILCS 5/33E-8); provision or attempting to provide a kickback (720 ILCS 5/33E-7); or bribery (720 ILCS 5/33-1).
5. The vendor is not otherwise legally barred from contracting with the county.
6. That the vendor maintains workers compensation insurance for its employees; and
7. That the vendor complies with the Prevailing Wage Act (820 ILCS 130/1, et seq.), if applicable.

D. The application for the prequalified vendor list shall have the list of those categories of goods and services the county anticipates purchasing from the Prequalified vendors list and shall also allow vendors to submit suggestions for additional categories of goods or services. Upon receipt of five (5) applications addressing the same good or services not proposed by the County, the Purchasing Agent shall evaluate the category for addition to the Prequalified vendors list program.

E. A vendor may be removed from the Prequalified Vendor List if the Purchasing Agent determines that the vendor has failed to comply with the terms of a formal or informal bid document, has submitted materially false or misleading information on the application or in a formal or informal bid response, has failed to update information on the Prequalified vendor application, has conspired with other potential vendors not to bid, or to fix a bid price, or has performed unsatisfactory work.

PRESENTED, ADOPTED, APPROVED and RECORDED this 21<sup>st</sup> day of April,  
A.D. 2005.

---

Barbara Wysocki, Chair  
Champaign County Board

ATTEST:

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Mark Shelden, County Clerk and  
Ex-Officio Clerk of the County Board





SHERIFF DAN WALSH  
CHAMPAIGN COUNTY SHERIFF'S OFFICE

204 E. Main Street  
Urbana, Illinois 61801-2702  
(217) 384-1204

**Dan Walsh**

*Sheriff*

ph (217) 384-1205  
fax (217) 384-3023

March 10, 2005

**Capt. Walt Wolfe**

ph (217) 384-1222  
fax (217) 384-1219

Champaign County Facilities Committee  
Champaign County Board  
1776 E. Washington  
Urbana, IL 61802

**Capt. Jim Reifsteck**

ph (217) 384-1216  
fax (217) 384-1219

Dear Board Member:

**Capt. Jim Young**

ph (217) 384-1223  
fax (217) 384-0435

On Monday I was informed that our grant proposal to add pods to the Satellite Jail was not granted.

**Jail**

Downtown

ph (217) 384-1240  
fax (217) 384-0435

Satellite

ph (217) 384-1243  
fax (217) 384-1272

Despite our efforts to reduce the population (home confinement, sending parole holds back to DOC, etc.) and despite the fact that the State's Attorneys Office is moving cases quicker, our population is not significantly declining. The downtown jail is 25 years old. It is approaching functional obsolescence. Repair parts are difficult, if not impossible, to obtain. Because of its design it is hard to monitor residents.

**Investigations**

ph (217) 384-1213  
fax (217) 384-1219

I know that money is very tight but we need to begin looking at adding pods to the Satellite with an open design for direct or indirect supervision (not linear as downtown is). This process will take years to complete so I suggest we begin now with a needs assessment study.

**Civil Process**

ph (217) 384-1204  
fax (217) 384-1219

I do not make this recommendation lightly. I realize this will be an expensive undertaking, however, the legislature continues to increase mandatory minimum sentences. I see our population increasing, not decreasing. We need to begin taking steps now to deal with the problem. I believe we need to consolidate our jail facility at the Satellite and to close the downtown jail as soon as possible. In approaching this project we need to look to future needs, not just today.

**Records/Warrants**

ph (217) 384-1233  
fax (217) 384-0435

Sincerely,

Dan Walsh  
Sheriff

DJW:tss

xc: Barb Wysocki

→ Deb Busey

→ Denny Inman