

**CHAMPAIGN COUNTY BOARD  
FACILITIES COMMITTEE  
County of Champaign, Urbana, Illinois**

**MINUTES – Approved as Distributed**

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**DATE:** Tuesday October 4, 2022  
**TIME:** 6:30 p.m.  
**PLACE:** Lyle Shields Meeting Room  
Brookens Administrative Center, 1776 E. Washington St., Urbana IL 61802

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**Committee Members**

**Present:** Steve Summers, Jodi Wolken, Jenny Lokshin, Emily Rodriguez, Leah Taylor, Bethany Vanichtheeranont

**Absent:** Stan Harper, Jim Goss

**County Staff:** Dana Brenner (Facilities Director), Kyle Patterson (County Board Chair), Dan Busey (Recording Clerk), Darlene Kloeppe (County Executive)

**Others Present:** Richard Van Note (GHR Engineering), Karla Smalley (Bailey Edward Architecture)

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**Agenda**

**I. Call to Order and Roll Call**

Committee Chair Summers called the meeting to order at 6:40 P.M.

**II. Approval of Agenda/Addenda**

**Moved** by Ms. Lokshin to approve the agenda; seconded by Ms. Taylor. Upon Voice Vote, the **Motion Carried Unanimously.**

**III. Approval of Minutes – September 6, 2022**

**Moved** by Ms. Taylor to approve the minutes from September 6, 2022; seconded by Ms. Wolken. Upon Voice Vote, the **Motion Carried Unanimously.**

**IV. Public Participation**

None.

**V. Communications**

None.

**VI. New Business**

A. Update on ITB#2021-003 Satellite Jail HVAC Replacement. Richard Van Note (GHR Engineering) delivered an update. As of last Friday, one of the boilers was shut down while the other is carrying the building. Installation of new air handlers and electrical connections then took place in that area of the building. As of Monday October 3<sup>rd</sup>, air

handler 4, the booking air handler, began being replaced. The next air handler to be replaced will be the kitchen air handler. The air handlers will then be replaced in the population areas later this month. The intent is that once an air handler is down, it is down for a week, then by that time the new one is up and running. Mr. Van Note stated he is happy with how the transition is going.

- B. Update on emergency purchase and installation of new chiller at ILEAS. Mr. Brenner, Facilities Director, informed the committee that the new chiller is up and in working order. Carrier became aware that a circuit is missing and has it on the way. Once the circuit arrives Carrier will come back to install. The chiller can keep up with the current temps. Ms. Lokshin and Mr. Brenner had a conversation about the chillers ability to function without the missing circuit.
- C. Discussion and Approval of Award of Contract ITB #2022-007 County Plaza Park Deck Renovation (Bid Summary and Letter from Bailey Edward Design Handout). Karla Smalley went over the bidding process. Ms. Smalley stated that Bailey Edward recommends awarding the project to Duce Construction. This was based on a bid of \$444,700.00 that Duce proposed. Ms. Smalley, Mr. Brenner, and Ms. Lokshin discussed the discrepancies between the three bids. Mr. Brenner and Mr. Summers expressed that Duce Construction is a local company that has done consistently good work for the County.
- D. Update on ITB #2022-009 Satellite Jail Consolidation Bid. Mr. Brenner informed the committee that the bid was posted Thursday afternoon, October 6<sup>th</sup>. Plans are available for pick up at Eastern Engineering. The PLA will be listed as an addendum. There will be a pre bid meeting next week sometime. Ms. Rodriguez, Mr. Brenner, and Ms. Kloeppel discussed the logistics of how the plans are available for secure facilities.
- E. Update and Approval of ITB #2022-008 County Plaza Renovation Bid Specifications and Drawings 95% Complete – Bailey Edward Design – Karla Smalley – (Bid Document Attached). Ms. Smalley stated that if approved they are looking to go out to bid next Thursday, October 13th. **Moved** by Ms. Lokshin to approve ITB #2022-008 County Plaza Renovation Bid Specifications; seconded by Ms. Taylor. Upon Voice Vote, the **Motion Carried Unanimously.**

## VII. Other Business

- A. Closed session pursuant to 5 ILCS 120/2(c)5 to discuss the purchase or lease of real estate property for the use of the public body. At 7:06 P.M. **Moved** by Ms. Wolken that the committee enter into closed session; seconded by Ms. Taylor. Upon voice vote the **Motion Carried Unanimously.** Then at 7:40 P.M. **Moved** by Ms. Taylor to return to open session; seconded by Ms. Vanichtheeranont. Upon voice vote the **Motion Carried Unanimously.**

## VIII. Presiding Officer's Report

- A. Future Meeting – **Tuesday, November 1, 2022 @ 6:30pm**

## IX. Designation of Items to be Placed on the Consent Agenda

VI. C

**X. Adjournment**

The meeting adjourned at 7:46 P.M.

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