



**CHAMPAIGN COUNTY BOARD
FACILITIES COMMITTEE AGENDA
County of Champaign, Urbana, Illinois**

8 **MINUTES – *Approved as Distributed May 7, 2024***

9 **DATE:** Tuesday, April 2, 2024
10 **TIME:** 6:30 p.m.
11 **PLACE:** Shields-Carter Meeting Room
12 Brookens Administrative Center
13 1776 E. Washington St., Urbana IL 61802

14 **Committee Members**

15 **Present:** Stephanie Fortado, Elly Hanauer-Freidman, Jennifer Locke, Jenny Lokshin,
16 Bethany Vanichtheeranont, and Jeff Wilson

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18 **Absent:** Carolyn Greer, Mike Smith

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20 **County Staff:** Dana Brenner (Facilities Director), Chris Smith (Building and Grounds Manager),
21 Steve Summers (County Executive) and Mary Ward (Recording Clerk)

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23 **Others Present:** Austin Barton (Broeren Russo) and Chris Bieser (Reifsteck Reid Architecture)

24 **Agenda**

25 **I. Call to Order and Roll Call**

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27 Committee Chair Lokshin called the meeting to order at 6:30 p.m. Roll call was taken, and a
28 quorum was declared present.

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30 **II. Approval of Agenda/Addenda**

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32 **MOTION** by Ms. Locke to approve the agenda; seconded by Ms. Hanauer-Friedman. Upon
33 voice vote, the **MOTION CARRIED** unanimously.

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35 **III. Approval of Minutes – March 5, 2024**

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37 **MOTION** by Ms. Vanichtheeranont to approve the March 5, 2024 minutes; seconded by Ms.
38 Locke. Upon voice vote the **MOTION CARRIED** unanimously.

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40 **IV. Public Participation**

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42 **None**

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44 **V. Communications**

45 Mr. Wilson thanked Mr. Brenner for organizing the tour of the Highway building. Ms. Lokshin
46 reminded the committee of the distribution of eclipse glasses at 9 a.m. on Friday, April 5. She
47 also thanked Mr. Brenner and Mr. Blue for the tour and told members they can also schedule
48 tours/meetings with department heads on their own.

49 **VI. New Business**

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- A. Update on ITB #2022-008 County Plaza Renovation Project – Broeren Russo – Austin Barton

Ms. Smalley was unable to attend the meeting. Mr. Barton presented pictures and updates of the County Plaza Renovation Project. Ninety-nine percent of the ceilings are complete. The mechanicals are ready for start-up. The curtain wall is progressing and wrapping up. The counter tops are coming on Friday. All doors are hung on the third and fourth floors and all carpet is installed on the second, third and fourth floors. Work is progressing with the parking lot coating.

Ms. Hanauer-Friedman asked, excluding the elevators, when the project would be complete. It should be completed June 14. Mr. Wilson asked about testing when the mechanicals are started. That will be done by either the manufacturer or by a third party. Mr. Wilson asked whether there would be a ribbon cutting ceremony and about changing the name on the building. The Board has officially changed the name. The County Executive has drawings for putting the name on the building and there is the four-sided sign that also needs to be worked out. As to a ceremony, that date is undecided at this point, as we can't have the public in the building without elevators. Mr. Brenner also added that the tele-comm companies who had fiber in the building have removed it, except for one, who we don't know who it belongs to.

- B. Discussion and Approval of Change Orders for ITB#2022-008 County Plaza Renovation Project (Change Orders #33, #34, #35, #36, #37, #38, #39, #40 and #41 and composite of all change orders and pay applications to date)

Mr. Barton went over the change orders for the project. Change order 33 is to provide material for new blinds at the exterior windows. Change order 34 is for materials, labor, and equipment for 16 exterior lights. Change order 35 is to remove and replace ceramic tiles in three North lobbies and two South lobbies with LVT flooring. Change order 36 is to install two new dampers in Server Room 050.

Change order 37 is to remove and replace 4 drain bodies in the upper parking deck. Change order 38 to provide a new UPS and Bypass switch for server room. Change order 39 to install new door access hardware and cover plates per changes. Change order 40 to replace the S1 and S2 sinks specified and Change order 41 is to provide and install three quad power outlets in Room 112 for IT.

MOTION by Ms. Locke to recommend County Board approval of a resolution approving Change Orders 33, 34, 35, 36, 37, 38, 39, 40, and 41 for the County Plaza Renovation Project; seconded by Mr. Wilson. Upon voice vote, the **MOTION CARRIED** unanimously.

- C. Discussion of Broeren Russo Minority Employment Reports for January and February of 2024

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The Minority Employment Reports for January and February were presented and discussed. Ms. Fortado asked how the percents were figured. It is based on hours worked. The employee numbers are based on contracts.

D. Update on ITB #2023-005 County Plaza Elevator Renovation Project

Mr. Brenner reported on their meeting with OTIS. We are waiting on an actual delivery date from them. We are told it will be the last week of May but were not given an actual date. We keep impressing on them how important this project is and the need to compress the timeline as much as possible.

E. Update on Courthouse Parking Lot Access Control Project

Mr. Brenner gave the update on the Parking Lot Access Control Project. It has finally started. We have enlarged the footprint of the project somewhat to allow more room as cars turn in. The concrete pedestal the equipment will be on was poured on Friday. All equipment is here and electrical has been run. Hopefully, we'll be able to set the equipment next week. Hopefully we'll be able to test the equipment in the 2-3 weeks and program key cards.

Ms. Lokshin asked about a sign she had seen about parking being enforced until 6 p.m. That will need to be checked out. The handicapped spaces and motorcycle spots will be available for the public.

F. Update on ITB#2022-009 Satellite Jail Consolidation – Reifsteck Reid Architecture – Chris Bieser

Mr. Bieser shared photos and gave an update on the Satellite Jail Consolidation Project. Windows are starting to go in and brickwork is progressing. Flooring is starting to go in. Pictures were shown of the mechanical chases. Maintenance will be able to easily access plumbing and some electrical from this access. It will be a huge time-saver for both maintenance and security staff at the jail.

G. Discussion and Approval of Change Orders for ITB#2022-009 Satellite Jail Consolidation Project (Change Orders #31, #32, #33, #34, #35, #36, #37, and #38 and composite of all change orders and pay applications to date)

Mr. Bieser explained the proposed change orders for the Satellite Jail Consolidation Project. Change order 31 is to add heat trace to the geothermal piping. Change order 32 adds hail guards to the rooftop units. Change order 33 is a credit for eliminating conduit for low voltage wiring. Change order 34 is a credit for eliminating swinging shower doors and to add mop holders to Janitor spaces.

Change order 35 provides additional water lines to the showers. Change order 36 is for additional pour stops for cantilevered deck areas. Change order 37 is to provide additional tube steel deck supports between joists. Changer order 38 is to provide and install additional ceiling access panels.

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MOTION by Ms. Hanauer-Friedman to recommend County Board approval of a resolution approving Change Orders 31, 32, 33, 34, 35, 36, 37, and 38 for the Satellite Jail Consolidation Project; seconded by Ms. Locke. Upon voice vote, the **MOTION CARRIED** unanimously.

H. Discussion of PJ Hoerr Minority Employment Report for February of 2024

The PJ Hoerr Minority Employment Report for February was presented and discussed.

I. Update on Programming Study of Public Defender Space at the Courthouse

Mr. Brenner stated they have met with all parties and will be preparing notes for the department heads to proof to be sure nothing is left out. A final report will then be prepared. Everyone had great ideas. The goal is to put together a smart plan. At this point, it looks like there will be no funds available for this project until 2026.

Ms. Hanauer-Friedman asked about the need for a new court room. A rough estimate to establish a new court room is in the \$800,000 range. They are currently sharing court room. They are not happy with sharing but are making it work. Ms. Fortado asked how this project fits into the 10-year plan and possibly moving other items around. Mr. Brenner said it depends on the scope of the project. It may soon be time to re-visit the 10-year plan. Mr. Summers added that if expansion needs are more significant, we may have to look at an expansion to the East and that would be in the \$20 to \$25 million range.

VII. Other Business

There was no other business.

VIII. Presiding Officer's Report

A. Future Meeting – **May 7, 2024 @ 6:30pm**

IX. Designation of Items to be Placed on the Consent Agenda

Items to be placed on the Consent Agenda include 6. B and G.

X. Adjournment

Chair Lokshin adjourned the meeting at 7:31 p.m.