

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Finance/Policy/Justice Addendum**
County of Champaign, Urbana, Illinois
Tuesday, September 14, 2010 – 7:00 p.m.

*Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois*

Page Number

X. Policy, Personnel, & Appointments:

E. Other Business

2. Regional Planning Commission Request for Exception to the Travel Policy *1

XI. Finance:

A. Budget Amendments & Transfers

3. Budget Amendment #10-00080 *2-3

Fund/Dept: 075 Regional Planning Commission – 682 Economic Development
District-Even Years

Increased Appropriations: \$25,000

Increased Revenue: \$0

Reason: Original expenditure budget estimates for County FY2010 were insufficient. Budgeted contract revenue is sufficient.

4. Budget Amendment #10-00081 *4

Fund/Dept: 108 Developmental Disability Fund – 050 Developmental
Disability Board

Increased Appropriations: \$36,000

Increased Revenue: \$0

Reason: To cover grant expenditures for 2010 fiscal year.



ADMINISTRATIVE OFFICES

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Date: September 9, 2010
To: Policy, Personnel and Appointments Committee
From: Cameron Moore
Subject: Exception to the Travel Policy

Please accept this request for approval of an exception to the Champaign County Travel Policy for the Rantoul Head Start Site Manager.

In late July, the Rantoul Head Start Site Manager attended a conference related to the expansion of the Champaign County Early Head Start program. For health related reasons she requested special meals. While at the conference she was advised that the conference location could not accommodate her special meal request, requiring her to purchase suitable food items.

She has submitted a travel voucher requesting the allowable per diem for her meals while attending the conference, but the Auditors Office has indicated that Policy Committee approval is required since meals were included in the registration costs for the conference. Unfortunately, in this case this employee's dietary needs were not able to be accommodated at the conference location.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 682 ECONOMIC DEV DIST-EVN YRS

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	48,300	47,750	72,750	25,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: ORIGINAL EXPENDITURE BUDGET ESTIMATES FOR COUNTY FY10 WERE INSUFFICIENT. BUDGETED CONTRACT REVENUE IS SUFFICIENT.

DATE SUBMITTED:

9-10-10

AUTHORIZED SIGNATURE

[Handwritten Signature] ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-682-511.03 REG. FULL-TIME EMPLOYEES	45,000	41,200	58,800	17,600
075-682-522.01 STATIONERY & PRINTING	350	350	1,000	650
075-682-522.02 OFFICE SUPPLIES	1,000	700	1,500	800
075-682-522.06 POSTAGE, UPS, FED EXPRESS	200	200	1,000	800
075-682-522.15 GASOLINE & OIL	200	200	500	300
075-682-533.07 PROFESSIONAL SERVICES	0	2,300	3,500	1,200
075-682-533.12 JOB-REQUIRED TRAVEL EXP	350	350	1,000	650
075-682-533.29 COMPUTER SERVICES	0	0	700	700
075-682-533.70 LEGAL NOTICES, ADVERTISING	350	350	1,500	1,150
075-682-533.84 BUSINESS MEALS/EXPENSES	500	1,050	1,200	150
075-682-533.85 PHOTOCOPY SERVICES	350	1,050	2,050	1,000
TOTALS	48,300	47,750	72,750	25,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

FUND 108 DEVLPMNTL DISABILITY FUND DEPARTMENT 050 DEVLMTNL DISABILITY BOARD

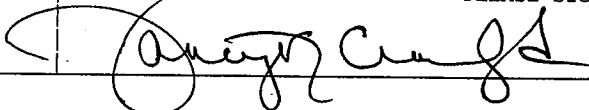
INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
108-050-533.92 CONTRIBUTIONS & GRANTS	3,172,483	3,172,483	3,208,483	36,000
TOTALS	3,172,483	3,172,483	3,208,483	36,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO COVER GRANT EXPENDITURES FOR 2010 FISCAL YEAR.

DATE SUBMITTED:	AUTHORIZED SIGNATURE	** PLEASE SIGN IN BLUE INK **
09-10-10		

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____
