



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE –
Highway/Facilities/Finance/Policy Agenda
County of Champaign, Urbana, Illinois
Tuesday, June 14, 2011 – 6:00 p.m.**

*Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois*

Page Number

- X. County Facilities**
- A. Facilities Director
 - 1. Physical Plant Monthly Reports *122-125
 - 2. Brookens Energy Lighting Retrofit Project Update
 - 3. Courthouse Final Update
 - B. 202 Art Bartell Construction Project
 - 1. Project Update
 - 2. Monthly Project Budget Report *126
 - C. Amendment to Outgoing Loan Agreement with Abraham Lincoln Presidential Library and Museum *127-130
 - D. Downtown Correctional Center and Satellite Jail Discussion
 - 1. National Institute of Corrections Report on Downtown Correctional Center
(*Separate Attachment*)
 - 2. Facilities Director – White Paper on Downtown Correctional Center
(*Separate Attachment*)
 - 3. Sheriff – Report on Downtown Correctional Center (*To Be Distributed*)
 - 4. Discussion Regarding Next Steps
 - E. Other Business
 - F. Chair's Report
 - G. Designation of Items to be Placed on County Board Consent Agenda

Physical Plant Monthly Expenditure Report
April, 2011

EXPENDITURE ITEM	FY09/10 YTD 4/30/2010	FY09/10 ACTUAL	FY09/10 as % of Actual	FY10/11 ORIGINAL BUDGET	FY10/11 BUDGET 4/30/2011	FY10/11 YTD 4/30/2011	FY10/11 as % of Budget	FY10/11 Remaining Balance
Gas Service	\$230,284	\$400,422	57.51%	\$400,000	\$400,000	\$193,474	48.37%	\$206,526
Electric Service	\$224,655	\$898,374	25.01%	\$900,000	\$900,000	\$218,929	24.33%	\$681,071
Water Service	\$15,227	\$67,215	22.65%	\$67,373	\$67,373	\$23,297	34.58%	\$44,076
Sewer Service	\$12,587	\$46,741	26.93%	\$43,190	\$43,190	\$11,757	27.22%	\$31,433
All Other Services	\$107,391	\$237,132	45.29%	\$243,530	\$243,530	\$100,983	41.47%	\$142,547
Ctbs R & M	\$16,424	\$48,905	33.58%	\$30,113	\$41,113	\$40,130	97.61%	\$983
Downtown Jail R & M	\$5,567	\$9,255	60.15%	\$26,498	\$26,498	\$5,725	21.60%	\$20,773
Satellite Jail R & M	\$15,987	\$32,744	48.82%	\$27,342	\$27,342	\$6,742	24.66%	\$20,600
1905 R & M	\$6,172	\$9,690	63.70%	\$10,075	\$10,075	\$5,141	51.03%	\$4,934
Brookens R & M	\$9,650	\$35,390	27.27%	\$31,020	\$31,020	\$13,544	43.66%	\$17,476
JDC R & M	\$1,427	\$6,662	21.42%	\$11,366	\$11,366	\$5,228	46.00%	\$6,138
1701 E Main R & M	\$8,175	\$15,607	52.38%	\$45,000	\$33,119	\$5,191	15.67%	\$27,928
Other Buildings R & M	\$8,009	\$8,287	96.65%	\$7,520	\$8,401	\$3,200	38.10%	\$5,201
Commodities	\$38,158	\$62,286	61.26%	\$64,207	\$64,767	\$37,064	57.23%	\$27,703
Gas & Oil	\$2,587	\$7,940	32.58%	\$10,810	\$10,810	\$3,921	36.27%	\$6,889
Totals	\$702,301	\$1,886,650		\$1,918,044	\$1,918,604	\$674,327		\$1,244,277

Prepared by:
Ranae Wolken
5/26/2011

This report does not include information on personnel, intergovernmental loans and capital projects.

Gas Utilities - FY2011

Period	Courthouse	204 E Main	502 S Llerman	JDC	1905 E Main	1701 E Main Rear EMA/METCAD	Brookens	ITC	1705 E Main North Garage	1705 E Main South Garage	Monthly Totals
December - Ameren	\$3,452.38	\$730.03	\$1,967.17	\$598.61	\$372.17	\$135.73	\$1,067.44	\$3,291.70	\$128.29	\$240.75	\$11,984.27
December - Integrys	\$10,972.88	\$2,871.64	\$5,890.51	\$2,304.47	\$1,327.16	\$306.48	\$4,328.27	\$10,422.87	\$274.33	\$759.79	\$39,458.40
January - Ameren	\$3,577.15	\$757.15	\$3,092.73	\$593.19	\$374.08	\$141.96	\$1,118.94	\$3,363.48	\$132.08	\$324.90	\$13,475.66
January - Integrys	\$11,573.18	\$3,034.33	\$9,890.33	\$2,315.81	\$1,355.64	\$338.48	\$4,619.78	\$10,830.91	\$295.13	\$1,140.10	\$45,393.69
February - Ameren	\$2,786.98	\$529.68	\$2,030.72	\$407.69	\$305.78	\$109.06	\$803.81	\$2,654.23	\$236.67	\$223.78	\$10,088.38
February - Integrys	\$9,726.60	\$2,301.63	\$6,831.94	\$1,697.81	\$1,193.29	\$219.38	\$3,658.67	\$9,218.45	\$197.29	\$787.34	\$35,832.40
March - Ameren	\$2,867.28	\$453.04	\$1,885.05	\$315.99	\$332.22	\$86.66	\$680.17	\$2,588.07	\$86.68	\$176.14	\$9,471.30
March - Integrys	\$9,314.01	\$1,764.76	\$5,824.26	\$1,141.93	\$1,215.70	\$99.77	\$2,797.10	\$8,322.05	\$99.77	\$506.36	\$31,085.71
April - Ameren	\$2,230.96	\$262.78	\$1,212.58	\$183.09	\$284.64	\$67.50	\$428.24	\$1,596.81	\$88.71	\$112.06	\$6,447.37
April - Integrys	\$7,420.04	\$957.41	\$3,813.72	\$572.11	\$1,063.12	\$13.45	\$1,757.24	\$5,049.84	\$19.28	\$228.85	\$20,695.06
May - Ameren											\$0.00
May - Integrys											\$0.00
June - Ameren											\$0.00
June - Integrys											\$0.00
July - Ameren											\$0.00
July - Integrys											\$0.00
August - Ameren											\$0.00
August - Integrys											\$0.00
September - Ameren											\$0.00
September - Integrys											\$0.00
October - Ameren											\$0.00
October - Integrys											\$0.00
November - Ameren											\$0.00
November - Integrys											\$0.00
Total to date	\$83,921.24	\$13,662.63	\$42,239.01	\$10,130.70	\$7,623.80	\$1,518.49	\$21,259.66	\$57,338.41	\$1,538.23	\$4,500.07	\$223,932.24

Ameren - gas delivery and tax charges.
Integrys - gas usage

Prepared by Ranae Wolken
5/26/2011

Electric Utilities – FY2011

Period	Courthouse	204 E Main	502 S Llerman	JDC	1905 E Main	1701 E Main Rear EMA/METCAD	Nite Lite	Brookens	ITC	1705 E Main North Garage	1705 E Main South Garage	Monthly Totals
December	\$15,611.23	\$7,314.97	\$8,923.56	\$4,286.86	\$3,987.14	\$141.28	\$211.08	\$8,680.03	\$8,589.50	\$68.41	\$135.07	\$55,909.13
January	\$15,934.81	\$6,380.42	\$8,397.25	\$3,329.37	\$4,805.99	\$180.58	\$199.76	\$9,686.60	\$7,555.01	\$66.09	\$162.74	\$56,678.62
February	\$18,484.78	\$12,483.90	\$8,024.68	\$3,447.12	\$3,934.93	\$124.74	\$196.56	\$8,280.88	\$6,389.83	\$82.01	\$177.48	\$59,548.89
March	\$18,863.63	\$5,473.54	\$8,665.31	\$3,416.43	\$3,949.82	\$130.45	\$177.98	\$8,349.58	\$6,083.22	\$58.68	\$135.47	\$53,304.11
April	\$18,691.29	\$8,638.71	\$8,404.47	\$3,432.89	\$4,086.15	\$124.20	\$172.17	\$8,359.25	\$5,549.20	\$53.95	\$127.61	\$55,839.89
May												\$0.00
June												\$0.00
July												\$0.00
August												\$0.00
September												\$0.00
October												\$0.00
November												\$0.00
Total to Date	\$83,565.74	\$38,291.54	\$42,415.27	\$17,892.67	\$20,744.03	\$681.25	\$957.55	\$43,338.32	\$32,146.76	\$309.14	\$738.37	\$281,078.64

Prepared by Ranae Wolken
5/26/2011

Nite Lites are billed by Ameren - all other electric is provided by Integrys Energy

Building/Grounds Maintenance work hour comparison

FY2011

Weekly Period	Repair & Maintenance	Scheduled Maintenance	Nursing Home	Special Project	Grounds Maintenance	Other Tenants	TOTAL
11/28/10 to 12/4/10	280.75	0.00	2.00	14.00	78.00	0.00	374.75
12/5/10 to 12/11/10	270.25	0.00	3.75	38.00	73.50	0.00	385.50
12/12/10 to 12/18/10	327.75	0.00	2.50	0.00	82.75	0.00	413.00
12/19/10 to 12/25/10**	183.25	0.00	1.25	24.00	33.00	0.00	241.50
12/23/10-1/1/11*	153.25	0.00	0.00	12.00	45.00	0.00	210.25
1/2/11-1/8/11	279.50	0.00	3.50	40.00	30.00	0.00	353.00
1/9/11-1/15/11	227.00	0.00	7.00	86.50	86.25	0.00	386.75
1/16/11-1/22/11*	180.75	0.00	10.00	44.00	71.50	0.00	306.25
1/23/11-1/29/11	233.25	7.50	2.00	65.00	15.00	0.00	322.75
1/30/11-2/5/11	164.75	7.50	0.00	21.00	190.75	0.00	384.00
2/6/11-2/12/11	216.25	0.00	0.00	55.00	35.50	0.00	306.75
2/13/11-2/19/11	242.50	0.00	0.00	74.50	8.00	0.00	325.00
2/20/11-2/26/11	211.25	0.00	3.75	30.50	21.25	0.00	266.75
2/27/11-3/5/11	243.75	0.00	2.00	58.50	10.50	0.00	314.75
3/6/11-3/12/11	195.25	0.00	1.25	89.75	0.00	0.00	286.25
3/13/11-3/19/11	234.75	7.50	0.00	48.25	30.00	0.00	320.50
3/20/11-3/26/11	200.25	16.00	2.00	77.75	22.50	0.00	318.50
3/27/11-4/2/11	268.75	0.00	0.00	121.00	0.00	0.00	389.75
4/3/11-4/9/11	285.25	14.50	2.00	14.50	37.50	0.00	353.75
4/10/11-4/16/11	134.75	66.25	2.00	30.50	67.50	0.00	301.00
4/17/11-4/23/11*	162.00	41.00	5.00	15.00	43.50	0.00	266.50
4/24/11-4/30/11	186.25	42.00	3.00	0.00	30.00	0.00	261.25
5/1/11-5/7/11	246.00	12.00	4.25	44.00	66.25	0.00	372.50
5/8/11-5/14/11	228.25	0.00	0.00	53.00	66.00	0.00	347.25

*week includes a holiday

One work week: 435.00 hours with regular staff

There are currently 261.46 comp time hours available to the maintenance staff

Total comp time hours earned in FY11 to date- 496.81

Total spent to date on overtime in FY10 - \$0. (Original Budgeted Amount - \$0)

Prepared by: Ranae Wolken
5/27/2011

202 SOUTH ART BARTELL ROAD CONSTRUCTION PROJECT

Prepared By: E Boatz June 14, 2011

	ORIGINAL CONTRACT	CHANGE ORDERS	CONTRACT TOTAL	PAYMENTS THIS MONTH	PAYMENTS YEAR TO DATE	BALANCE TO FINISH
Original Project Budget	\$1,945,722.00					
Current Budget w/Change Orders						
Design/Build						
Roessler Construction	\$1,355,005.00				\$1,143,093.34	\$211,911.66
Total Design/Build	\$1,355,005.00	\$0.00	\$1,355,005.00	\$0.00	\$1,143,093.34	\$211,911.66
Licensing & Permitting (includes insurance)	\$14,700.00			\$290.69	\$6,414.69	\$8,285.31
Owner Items for New Building	\$46,000.00			\$5,619.70	\$23,580.12	\$22,419.88
Maintenance Area Build-Out for New Building	\$30,000.00					\$30,000.00
Complete Fiber Optic Loop for East Campus	\$33,560.00			\$6,423.56	\$34,406.69	-\$846.69
Generator Back-Up System for Brookens Facility	\$14,000.00				\$1,840.74	\$12,159.26
ILEAS South Garage Lighting & Heating	\$5,000.00				\$4,149.25	\$850.75
East Campus Site Storm Water Project	\$447,457.00			\$177.38	\$2,137.50	\$445,319.50
						\$0.00
Total Building Costs	\$590,717.00	\$0.00	\$590,717.00	\$12,511.33	\$72,528.99	\$518,188.01
PROJECT TOTAL	\$1,945,722.00	\$0.00	\$1,945,722.00	\$12,511.33	\$1,215,622.33	\$730,099.67

% of Project Paid to Date

62.48%



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
INFORMATION TECHNOLOGY
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

To: Tom Betz, Deputy Chair-Policy, County Facilities, and Members of the Champaign County Board Committee of the Whole

From: Deb Busey, County Administrator *DB*

Date: June 7, 2011

Re: Amendment to Outgoing Loan Agreement

ISSUE:

Approval of an Amendment to the Outgoing Loan Agreement between the Champaign County Board, the Abraham Lincoln Presidential Library and Museum, and the Abraham Lincoln Association for the Lincoln in Illinois Exhibit.

REPORT:

In September 2010, the Champaign County Board approved an Outgoing Loan Agreement with the Abraham Lincoln Presidential Library and Museum and Abraham Lincoln Association for a photographic collection titled "Lincoln in Illinois" and owned by the Abraham Lincoln Presidential Library and Museum and Abraham Lincoln Association to be placed on exhibit at the Champaign County Courthouse from March 1, 2011 through May 31, 2011; with actual loan dates from February 14, 2011 through June 10, 2011 to enable the set-up and tear-down of the exhibit before and after the actual exhibit dates.

Because the Abraham Lincoln Presidential Library and Museum and Abraham Lincoln Association do not have a scheduled exhibit of the Lincoln in Illinois photographic collection immediately following the Champaign County exhibit, the Abraham Lincoln Presidential Library and Museum and Abraham Lincoln Association have agreed to amend the Agreement with Champaign County to enable the exhibit to remain on display at the Champaign County Courthouse until August 1st, 2011 with an amended ending loan date of August 11, 2011.

REQUESTED ACTION

The County Facilities Committee of the Whole recommends to the County Board approval of the Amendment to the Outgoing Loan Agreement with the Abraham Lincoln Presidential Library and Museum and Abraham Lincoln Association for the Lincoln in Illinois photographic exhibit.

Attachment

**AMENDMENT to OUTGOING LOAN AGREEMENT BETWEEN CHAMPAIGN
COUNTY, the ABRAHAM LINCOLN PRESIDENTIAL LIBRARY & MUSEUM and the
ABRAHAM LINCOLN ASSOCIATION**

On September 24, 2010, the Champaign County Board, the Abraham Lincoln Presidential Library and Museum, and the Abraham Lincoln Association entered into an Outgoing Loan Agreement to enable the Temporary Exhibit of Lincoln in Illinois, owned by the Abraham Lincoln Presidential Library & Museum and Abraham Lincoln Association, to be placed on display in the Champaign County Courthouse from March 1, 2011 to May 31, 2011; with loan dates from February 14, 2011 to June 10, 2011.

The parties to the aforesaid agreement agree to amend the Outgoing Loan Agreement to extend the ending exhibit date from May 31, 2011 to August 1, 2011; and to extend the ending loan date from June 10, 2011 to August 11, 2011.

SIGNATURES:

By my signature, I hereby acknowledge and approve the Amendment to Outgoing Loan Agreement between Champaign County and the Abraham Lincoln Presidential Library and Museum.

C. Pius Weibel, Chair
Champaign County Board

Date

Signature & ALPLM Title

Date

Signature & ALA Title

Date



Abraham Lincoln Presidential Library and Museum
 212 N. 6th Street, Springfield, Illinois 62701
 Registrar Office: (217) 558-8925 Fax: (217) 558-1559



Outgoing Loan Agreement

Please complete and sign on reverse. Return original and retain a copy for your records.

Date Prepared: August 13, 2010 Art X Object _____
 Borrower: Champaign County Telephone: (217) 384-3776
 Institution Contact: Deb Busey Email: dbusey@co.champaign.il.us
 Address: 1776 East Washington
 City: Urbana State: IL Zip Code: 61802
 Place of Use: Champaign County Courthouse
 Responsible Person: Alan Reinhart Telephone: (217) 384-3765
 Purpose/Exhibit Title: Temporary Exhibit: Lincoln in Illinois
 Exhibit Dates: From: March 1, 2011 To: May 31, 2011
 Loan Dates: From: February 14, 2011 To: June 10, 2011

Object List attached.

Credits: Credit line as it should appear in exhibition related materials:

Courtesy of The Abraham Lincoln Presidential Library and Museum and the Abraham Lincoln Association

Photography: Except for loan-related publicity and documentation purposes, the borrower may not photograph or reproduce the borrowed objects in any way without written permission.

Insurance: To be carried by the ALPLM _____ To be carried by the borrower X Waived _____

Total Insurance value in U.S. Currency \$43,610

Breakdown: Photographs (ALA) - \$350 each (\$24,500); Frames/Mat/Glass (APLM) - \$273 each (\$19,110)

The borrower must provide adequate continuous insurance for the borrowed items. The coverage must be an all-risk, wall-to-wall, fine arts policy, covering the materials from the moment they leave ALPLM custody, during transit, and until they have been examined and returned to their proper location in their home institution

Shipping Arrangement:

____ Contracted Shipper, Company Name: _____
 ____ ALPLM Staff Transport, Contact Name/Phone: _____
X Borrowing Institution Transport, Contact Name/Phone: _____

Special Instructions:

Special instructions for packing, transporting and installing below:

Works should be wrapped in a cushioned material such as bubble wrap or some other wrap to prevent damage in transport.

Signatures:

I hereby state that the information in this agreement and all attachments are complete and correct and that no false or misleading information or false statements have been given. I have the full authority to represent the borrower and the project described. I hereby acknowledge understanding and accepting the terms and condition of this agreement and will comply with all policies, rules, and guidelines of the Illinois Historic Preservation Agency and the Abraham Lincoln Presidential Library and Museum.

	Champaign County Board Chair	9/24/2010
Signature & Title of Borrower		Date
	Registrar	9/30/10
Signature & ALPLM Title	217-558-8925	Phone
	President	10-14-10
Signature & ALA Title	309-829-9486	Phone
		Date

Request & Approval

All outgoing loans, except those for conservation treatment, require the approval of the IHPA Board of Trustees, which meets quarterly.

Requests for loans must be made in writing to the ALPM or ALPL at least three months in advance. The request must provide: reason for the loan, exhibit details, proposed loan dates, proposed travel/shipping arrangements, insurance arrangements, list of any other participating institutions.

Borrowers must prove that they can adequately care for a loan, including proper environment, security, and transportation. This proof will be requested in writing or by the submission of an American Association of Museums Standard Facility Report. All information submitted will be kept in the strictest confidence.

The IHPA may decline to loan certain materials because of their condition, institutional and exhibit needs, or conflict with the mission.

Special restrictions may be placed upon especially rare, scarce, fragile or significant artifacts. Restrictions will be decided upon in a case-by-case basis.

Environmental Conditions and Security

Borrowed items must be given special care at all times to ensure against loss, damage, or deterioration. Objects must be protected from the hazards of fire, exposure to extreme or deteriorating light, extremes of temperature and relative humidity, insects, vermin and other pests, vandalism, theft, and all other conditions that may cause harm.

Under no circumstances should the borrower undertake any type of conservation or restoration treatment of the object. Evidence of damage or loss must be reported immediately to the ALPLM contact listed on the Loan Agreement.

Restrictions

The IHPA/ALPLM may decline to loan certain materials because of their condition, institutional and exhibit needs, or conflict with the mission. Special restrictions may be placed upon especially rare, scarce, fragile or significant artifacts. Restrictions will be decided upon in a case-by-case basis.

Extensions

Extensions may be granted in six-month increments. They must be requested in writing at least 30 days prior to the end of the original loan period. The borrower may be asked to update its American Association of Museums Standard Facility Report before the loan is renewed. A

Transportation

No objects will be transported until the loan is approved, signed by all parties, and in hand, including all insurance documentation.

Unless agreed upon in advance, the borrower is responsible for all shipping costs.

The borrower must comply with any shipping and packing instructions provided by the ALPLM.

Condition Reporting

Condition reports should be completed on all outgoing loans.

Recall

The IHPA/ALPLM reserves the right to recall any loan at any time.

Liability

If a loan is granted the borrower agrees to assume, without limitation, all risk of loss and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys' and witnesses' fees, and expenses incident thereto, relating to bodily injuries to persons (including death) and for loss of, damage to, or destruction of real and/or tangible personal property (including property of the State) resulting from the negligence or misconduct of borrower, its employees, agents, contractors, or subcontractors in the performance under the loan.

Indemnity

The borrower uses all materials at its own risk and agrees to indemnify and hold harmless the State of Illinois and the IHPA, its officers, employees, and agents (appointed and elected) and volunteers from any and all costs, expenses, losses, claims, damages, liabilities, settlements, and judgments, including reasonable value of the time spent by the Attorney General's Office, and the costs and expenses and reasonable attorneys' fees of other counsel required to defend the State of Illinois.

Costs

The ALPLM does not charge a fee for loans. All loan-related related costs are the responsibility of the borrower, including but not limited to site inspection, packing, shipping, photography, conservation, insurance appraisal, courier travel and related expenses.

Governing Law

This permit shall be governed by the laws of the State of Illinois and the copyright laws of the United States of America.