

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE –
Highway/Facilities/Finance/Policy Agenda
County of Champaign, Urbana, Illinois
Tuesday, June 14, 2011 – 6:00 p.m.**

*Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois*

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**VACANT POSITIONS LISTED ON DATA BASE
JUNE 14, 2011**

FUND	DEPT.	POSITION TITLE	HOURLY RATE	REGULAR ANNUAL HOURS	REGULAR ANNUAL SALARY	FY2011 ANNUAL HOURS	FY2011 ANNUAL SALARY
80	22	SECRETARY	\$13.54	1950	\$26,403.00	1957.5	\$26,504.55
80	31	COURT CLERK	\$14.53	1560	\$22,666.80	1566	\$22,753.98
80	40	CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
80	71	BUILDINGS & GROUNDS MANAGER	\$23.50	2080	\$48,880.00	2088	\$49,068.00
80	71	PART-TIME CUSTODIAN	\$10.16	1040	\$10,566.40	1044	\$10,607.04
80	77	ASSOCIATE PLANNER	\$17.66	1950	\$34,437.00	1957.5	\$34,569.45
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	LIEUTENANT - CORRECTIONS	\$35.13	2080	\$73,070.40	2088	\$73,351.44
80	140	SERGEANT - CORRECTIONS	\$31.91	2080	\$66,372.80	2088	\$66,628.08
90	53	ADMINISTRATIVE COMPLIANCE SPEC	\$13.55	1950	\$26,422.50	1957.5	\$26,524.13
670	22	DEPUTY COUNTY CLERK	\$11.51	1040	\$11,970.40	1044	\$12,016.44
-- TOTAL --			\$237.90		\$457,425.80		\$459,185.14

ORDINANCE NO.

AN ORDINANCE OF THE COUNTY OF CHAMPAIGN, ILLINOIS
ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS,
MECHANICS, AND OTHER WORKERS EMPLOYED IN PUBLIC WORKS OF
SAID COUNTY

WHEREAS, The State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq.; and

WHEREAS, The aforesaid Act requires that the County Board of the County of Champaign investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said County of Champaign employed in performing construction of public works, for said Champaign County;

NOW, THEREFORE BE IT ORDAINED by the County Board of the County of Champaign, Illinois, effective June 1, 2011, as follows:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, County, City or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the County of Champaign is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Champaign County area as determined by the Department of Labor of the State of Illinois as of June of the current year a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the County of Champaign. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the County of Champaign to the extent required by the aforesaid Act.

SECTION 3: The County Clerk shall publicly post or keep available for inspection by any interested party in the main office of the County of Champaign this determination or any revisions of such prevailing rate of wage. A copy of this determination or of current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The County Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The County Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The County Clerk shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PRESENTED, PASSED, APPROVED, AND RECORDED this 23rd day of June, A.D. 2011.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Champaign County Prevailing Wage for June 2011

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
ASBESTOS ABT-GEN		BLD		29.280	30.530	1.5	1.5	2.0	5.750	9.340	0.000	0.900
ASBESTOS ABT-MEC		BLD		20.190	0.000	1.5	1.5	2.0	5.000	3.400	0.000	0.000
BOILERMAKER		BLD		34.170	37.170	2.0	2.0	2.0	6.820	8.550	0.000	0.350
BRICK MASON		BLD		29.680	31.180	1.5	1.5	2.0	6.400	9.430	0.000	0.630
CARPENTER		BLD		33.000	35.250	1.5	1.5	2.0	7.350	8.100	0.000	0.420
CARPENTER		HWY		32.750	34.500	1.5	1.5	2.0	7.350	8.100	0.000	0.420
CEMENT MASON		BLD		29.510	31.010	1.5	1.5	2.0	6.400	8.100	0.000	0.500
CEMENT MASON		HWY		29.930	31.430	1.5	1.5	2.0	6.400	8.100	0.000	0.500
CERAMIC TILE FNSHER		BLD		28.350	0.000	1.5	1.5	2.0	6.400	7.430	0.000	0.000
ELECTRIC PWR EQMT OP		ALL		35.440	0.000	1.5	1.5	2.0	5.000	10.98	0.000	0.270
ELECTRIC PWR GRNDMAN		ALL		24.320	0.000	1.5	1.5	2.0	5.000	7.540	0.000	0.180
ELECTRIC PWR LINEMAN		ALL		39.370	41.910	1.5	1.5	2.0	5.000	12.20	0.000	0.300
ELECTRIC PWR TRK DRV		ALL		25.510	0.000	1.5	1.5	2.0	5.000	7.920	0.000	0.190
ELECTRICIAN		BLD		36.340	38.340	1.5	1.5	2.0	5.350	7.110	0.000	0.550
ELECTRONIC SYS TECH		BLD		30.120	31.870	1.5	1.5	2.0	5.350	5.940	0.000	0.250
ELEVATOR CONSTRUCTOR		BLD		39.100	43.990	2.0	2.0	2.0	10.53	10.71	2.350	0.000
FENCE ERECTOR		ALL		30.030	31.780	1.5	1.5	2.0	8.440	7.850	0.000	0.900
GLAZIER		BLD		30.780	32.780	1.5	2.0	2.0	6.130	7.650	0.000	0.330
HT/FROST INSULATOR		BLD		28.470	0.000	1.5	1.5	2.0	5.040	5.800	0.000	0.130
IRON WORKER		ALL		30.030	31.780	1.5	1.5	2.0	8.440	7.850	0.000	0.900
LABORER		BLD		27.280	28.530	1.5	1.5	2.0	5.750	9.340	0.000	0.800
LABORER		HWY		28.300	29.300	1.5	1.5	2.0	5.750	9.340	0.000	0.800
LATHER		BLD		33.000	35.250	1.5	1.5	2.0	7.350	8.100	0.000	0.420
MACHINIST		BLD		43.160	45.160	1.5	1.5	2.0	7.640	8.700	0.000	0.000
MARBLE FINISHERS		BLD		28.350	0.000	1.5	1.5	2.0	6.400	7.430	0.000	0.000
MARBLE MASON		BLD		29.850	0.000	1.5	1.5	2.0	6.400	7.430	0.000	0.000
MILLWRIGHT		BLD		29.620	31.870	1.5	1.5	2.0	7.350	11.94	0.000	0.420
MILLWRIGHT		HWY		30.800	32.550	1.5	1.5	2.0	7.350	12.39	0.000	0.420
OPERATING ENGINEER		ALL	1	34.550	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
OPERATING ENGINEER		ALL	2	22.450	0.000	1.5	1.5	2.0	6.350	8.000	0.000	0.750
PAINTER		ALL		33.560	35.060	1.5	1.5	2.0	5.900	4.060	0.000	0.520
PAINTER SIGNS		ALL		33.560	35.060	1.5	1.5	2.0	5.900	4.060	0.000	0.520
PILEDRIIVER		BLD		33.500	35.750	1.5	1.5	2.0	7.350	8.100	0.000	0.420
PILEDRIIVER		HWY		33.750	35.500	1.5	1.5	2.0	7.350	8.100	0.000	0.420
PIPEFITTER		BLD		36.860	39.360	1.5	1.5	2.0	6.700	8.770	0.000	0.920
PLASTERER		BLD		29.970	31.970	1.5	1.5	2.0	6.400	9.300	0.000	0.500
PLUMBER		BLD		36.860	39.360	1.5	1.5	2.0	6.700	8.770	0.000	0.920
ROOFER		BLD		27.510	29.010	1.5	1.5	2.0	8.350	7.800	0.000	0.200
SHEETMETAL WORKER		BLD		33.100	35.100	1.5	1.5	2.0	7.900	9.800	0.000	0.520
SPRINKLER FITTER		BLD		36.140	38.890	1.5	1.5	2.0	8.100	8.200	0.000	0.350
STONE MASON		BLD		29.680	31.180	1.5	1.5	2.0	6.400	9.430	0.000	0.630
TERRAZZO FINISHER		BLD		28.350	0.000	1.5	1.5	2.0	6.400	7.430	0.000	0.000
TERRAZZO MASON		BLD		29.850	0.000	1.5	1.5	2.0	6.400	7.430	0.000	0.000
TILE MASON		BLD		29.850	0.000	1.5	1.5	2.0	6.400	7.430	0.000	0.000
TRUCK DRIVER		ALL	1	30.350	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		ALL	2	30.790	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		ALL	3	30.990	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		ALL	4	31.270	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		ALL	5	32.090	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		O&C	1	24.280	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		O&C	2	24.630	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		O&C	3	24.790	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		O&C	4	25.020	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250
TRUCK DRIVER		O&C	5	25.670	0.000	1.5	1.5	2.0	10.05	4.610	0.000	0.250

TUCKPOINTER BLD 29.680 31.180 1.5 1.5 2.0 6.400 9.430 0.000 0.630

Legend:

M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday)
 OSA (Overtime is required for every hour worked on Saturday)
 OSH (Overtime is required for every hour worked on Sunday and Holidays)
 H/W (Health & Welfare Insurance)
 Pensn (Pension)
 Vac (Vacation)
 Trng (Training)

Explanations

CHAMPAIGN COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER, MARBLE FINISHER, TERRAZZO FINISHER

Assisting, helping or supporting the tile, marble and terrazzo mechanic by performing their historic and traditional work assignments required to complete the proper installation of the work covered by said crafts. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRONIC SYSTEMS TECHNICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance,

background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

OPERATING ENGINEERS - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Power Cranes, Draglines, Derricks, Shovels, Gradalls, Mechanics, Tractor Highlift, Tournadozer, Concrete Mixers with Skip, Tournamixer, Two Drum Machine, One Drum Hoist with Tower or Boom, Cableways, Tower Machines, Motor Patrol, Boom Tractor, Boom or Winch Truck, Winch or Hydraulic Boom Truck, Truck Crane, Tournapull, Tractor Operating Scoops, Bulldozer, Push Tractor, Asphalt Planer, Finishing Machine on Asphalt, Large Rollers on Earth, Rollers on Asphalt Mix, Ross Carrier or similar Machine, Gravel Processing Machine, Asphalt Plant Engineer, Paver Operator, Dredging Equipment, or Dredge Engineer, or Dredge Operator, Central Mix Plant Engineer, CMI or similar type machine, Concrete Pump, Truck or Skid Mounted,

Tower Crane, Engineer or Rock Crusher Plant, Concrete Plant Engineer, Ditching Machine with dual attachment, Tractor Mounted Loaders, Cherry Picker, Hydro Crane, Standard or Dinkey Locomotives, Scoopmobiles, Euclid Loader, Soil Cement Machine, Back Filler, Elevating Machine, Power Blade, Drilling Machine, including Well Testing, Caissons, Shaft or any similar type drilling machines, Motor Driven Paint Machine, Pipe Cleaning Machine, Pipe Wrapping Machine, Pipe Bending Machine, Apsco Paver, Boring Machine, (Head Equipment Greaser), Barber-Greene Loaders, Formless Paver, (Well Point System), Concrete Spreader, Hydra Ax, Span Saw, Marine Scoops, Brush Mulcher, Brush Burner, Mesh Placer, Tree Mover, Helicopter Crew (3), Piledriver-Skid or Crawler, Stump Remover, Root Rake, Tug Boat Operator, Refrigerating Machine, Freezing Operator, Chair Cart-Self-Propelled, Hydra Seeder, Straw Blower, Power Sub Grader, Bull Float, Finishing Machine, Self-Propelled Pavement Breaker, Lull (or similar type Machine), Two Air Compressors, Compressors hooked in Manifold, Overhead Crane, Chip Spreader, Mud Cat, Sull-Air, Fork Lifts (except when used for landscaping work), Soil Stabilizer (Seaman Tiller, Bo Mag, Rago Gator, and similar types of equipment), Tube Float, Spray Machine, Curing Machine, Concrete or Asphalt Milling Machine, Snooper Truck-Operator, Backhoe, Farm Tractors (with attachments), 4 Point Lift System (Power Lift or similar type), Skid-Steer (Bob Cat or similar type), Wrecking Shears, Water Blaster.

Class 2. Concrete Mixers without Skips, Rock Crusher, Ditching Machine under 6', Curbing Machine, One Drum Machines without Tower or Boom, Air Tugger, Self-Propelled Concrete Saw, Machine Mounted Post Hole Digger, two to four Generators, Water Pumps or Welding Machines, within 400 feet, Air Compressor 600 cu. ft. and under, Rollers on Aggregate and Seal Coat Surfaces, Fork Lift (when used for landscaping work), Concrete and Blacktop Curb Machine, One Water Pump, Oilers, Air Valves or Steam Valves, One Welding Machine, Truck Jack, Mud Jack, Gunnite Machine, House Elevators when used for hoisting material, Engine Tenders, Fireman, Wagon Drill, Flex Plane, Conveyor, Siphons and Pulsometer, Switchman, Fireman on Paint Pots, Fireman on Asphalt Plants, Distributor Operator on Trucks, Tampers, Self-Propelled Power Broom, Striping Machine (motor driven), Form Tamper, Bulk Cement Plant, Equipment Greaser, Deck Hands, Truck Crane Oiler-Driver, Cement Blimps, Form Grader, Temporary Heat, Throttle Valve, Super Sucker (and similar type of equipment).

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES



BOARD ACTION WORKSHEET

6/1/2011

RFP #: 2011-006

TITLE: MAIL SERVICES FOR CHAMPAIGN COUNTY

RECOMMENDATION:

The Mail Services Review Committee recommends the award of contract for mail services for Champaign County to ***QuickSilver Mailing Services***. This recommendation is based upon this proposer submitting the lowest responsible and responsive proposal. QuickSilver Mailing Services was the sole bidder. This action shall be immediately reported to the Finance Committee Chair and the County Board Chair.

Deb Busey, County Administrator
Alan Reinhart, Facilities Director

REPORT:

1. Notice for Requests for Proposals was placed in the Legal Notices section of the News Gazette newspaper.
2. Funds for these services are included in the Budget for FY2011.
3. Quicksilver Mailing Services was the sole proposer.
4. Cost per piece of standard pre-sort mail will be \$.04. The County is currently charged \$.05 per piece.

COMMITTEE:

FINANCE

DATE: 3/14/2011

APPROVED/DISAPPROVED

CHAMPAIGN COUNTY BOARD:

DATE: 3/23/2011

APPROVED/DISAPPROVED



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
MAY
2011

Liquor Licenses & Permits	125.00
Marriage License	2,100.00
Interests	43.35
State Reimbursements	-
Vital Clerk Fees	12,245.30
Tax Clerk Fees	1,869.20
Refunds of Overpayments	<u>507.05</u>
TOTAL	16,889.90
Additional Clerk Fees	1,766.00

RECEIVED

JUN 06 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES



Gordy Hulten
Champaign County Clerk
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802
 Email: mail@champaigncountyclerk.com
 Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
 Elections: (217)384-3724
 Fax: (217)384-1241
 TTY: (217)384-8601

SEMI-ANNUAL REPORT MAY 2011

Liquor Licenses & Permits	1,267.00
Marriage License	7,275.00
Interests	258.94
State Reimbursements	8,198.85
Vital Clerk Fees	74,270.50
Tax Clerk Fees	48,919.68
Refunds of Overpayments	1,205.72
TOTAL	
Additional Clerk Fees	11,100.00

State of Illinois)
) SS
 Champaign County)

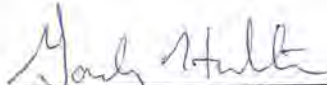
I, Gordy Hulten, do solemnly swear that the foregoing account is in all respects true, according to the best of my knowledge and belief; and that I have neither received nor directly or indirectly agreed to receive, or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Signed this 2nd day
 of June, 2011

RECEIVED

JUN 06 2011

**CHAMPAIGN COUNTY
 ADMINISTRATIVE SERVICES**



 GORDY HULTEN
 Champaign County Clerk

**Champaign County Nursing Home
Facility Message**

To: Carol Ammons, Deputy Chair – Policy, Personnel & Appointments and Members
of the County Board
From: Andrew Buffenbarger, Administrator
Re: Prime Food Vendor RFP

June 8, 2011

The Champaign County Nursing Home let a RFP for a Prime Food Vendor in anticipation of the end of our current food vendor contract in October. The RFP was advertised in the News-Gazette on 5/18, 5/22, and 5/29, 2011 and continuously on the County website beginning 5/17/2011. Our goal is to secure a contract for up to five- (5) years with contractually controlled annual price adjustments.

This RFP included two primary tests; price and quality.

Price was tested using a market basket of items normally purchased by CCNH. Bidders entered individual product prices into a spreadsheet and provided an annual markup limit for each item. The intent is to contractually control fluctuating food prices to create predictability in pricing.

Quality is measured by requiring bidders to provide a specific sample meal using the same products we would normally purchase. CCNH dietary staffs prepared the meal for our resident Food Committee to conduct a taste test.

The RFP process yielded one eligible respondent. Our current vendor, Waugh Foods, successfully completed the RFP process. A second vendor submitted a bid packet but did not participate in the mandatory pre-bid meeting and was, as a result, disqualified. A review of the second vendor's packet revealed the prices offered by Waugh Foods to be competitive.

Waugh Foods submitted a complete bid packet, offered competitive prices, and the resident Food Committee approved of the quality of the sample products. We respectfully request that the Policy Committee and County Board grant us permission to contract with Waugh Foods as a Prime Food Vendor.