



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, June 11, 2013 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

I. Call To Order

II. Roll Call

III. Approval of Minutes

A. Committee of the Whole Minutes – May 14, 2013

1-7

IV. Approval of Agenda/Addenda

V. Public Participation

VI. Communications

VII. Policy, Personnel, & Appointments:

A. Appointments/Reappointments –(*Italics indicate incumbent*)

1. Community Action Board

- Resignation of Steve O'Connor (*Provided for Information Only*)

8

2. Broadlands-Longview Fire Protection District

- Resignation of Lacy Taylor (*Provided for Information Only*)

9

3. Broadlands-Longview Fire Protection District – Unexpired Term Ending 4/30/2016

10

Applicant:

- James Jones

4. Forest Preserve District Board – 1 Appointment Term July 1, 2013-June 30, 2018

11-19

(**Chair's Nominee*)

Applicants:

- Sarah Livesay*
- Faith Kopmann

5. County Board of Health – 3 Appointments - Term July 1, 2013-June 30, 2016

20-23

Applicants:

- *David Thies*
- *Betty Segal*

6. Developmental Disabilities Board – 1 Appointment Term July 1, 2013-June 30, 2016

24-40

(**Chair's Nominee*)

Applicants:

- Amy Armstrong
- *Joyce Dill*

- Susan Fowler
- Phillip Krein
- Susan Suter*

7. <u>Public Aid Appeals Committee</u> – 1 Unexpired Term Ending 11/30/2013	41-42
Applicant:	
• Andrew Quarnstrom	
8. <u>Public Aid Appeals Committee Alternate</u> – 1 Unexpired Term Ending 11/30/2014	43-44
Applicant:	
• Michelle Mayol	
9. <u>Fine Arts Review Committee</u> - 2 Positions – Parkland Community College Student Services Center Project	45-46
Applicant:	
• Stacey Gross	
B. <u>County Clerk</u>	
1. May 2013 Report	47
2. Semi-Annual Report	48
C. <u>Developmental Disabilities Board</u>	
1. Expansion of CCDDDB from Three (3) to Five (5) Members	49-55
D. <u>County Administrator</u>	56-57
1. Administrative Services May 2013 Report	
2. Job Content Evaluation Committee Recommendation for:	
a) Chief of Civil Division – State’s Attorney	58-63
b) Senior Executive Secretary – State’s Attorney	64-68
c) State’s Attorney Office Manager	69-73
d) Deputy County Administrator/Finance	74-81
3. Request for Appointments to Deputy County Administrator/ Finance Search Committee	82
E. <u>Other Business</u>	
F. <u>Chair’s Report</u>	
1. Resolution Promoting State Legislation to Equitably Define and Implement Charitable Care Cost Credits to Hospitals in the State of Illinois	83-84
G. <u>Designation of Items to be Placed on the County Board Consent Agenda</u>	
H. <u>Determination on Whether to Cancel July 9, 2013 Policy, Personnel & Appointments Committee of the Whole Meeting</u>	

VIII. Finance:

A. Treasurer

1. Monthly Reports – May 2013 - Reports are available on the Treasurer’s webpage at

<http://www.co.champaign.il.us/TREAS/reports.htm>

B. Auditor

1. Monthly Reports – May 2013_ - Reports are available on the Auditor’s webpage at <http://www.co.champaign.il.us/auditor/monthlyreports.htm>

C. Budget Amendments/Transfers

1. Budget Amendment #13-00025 85-86
Fund/Dept: 614 Recorder’s Automation Fund-023 Recorder
Increased Appropriations: \$11,983
Increased Revenue: None: from Fund Balance
Reason: To Hire a Full-Time Employee to Enable a Training Period Before a Long-Time Employee’s Retirement There are Adequate Funds Available in the Automation Fund Balance to Cover This One-Time Expenditure

2. Budget Amendment #13- 00026 87
Fund/Dept: 675 Victim Advocacy Grant-ICJIA- 041 State’s Attorney
Increased Appropriations: \$7,917
Increased Revenue: \$6,146
Reason: Additional Revenue from State’s Attorney Budget to Meet Victim Advocacy Grant Expenditures. Increase in Expenditure Due to change in Employee Grant During Grant Period.

3. Budget Transfer #13-00004 88
Fund/Dept: 080 General Corporate-041 State’s Attorney
Total Transfer Amount: \$6,146
Reason: Transfer of Funds Necessary for Victim Advocacy Program Grant Match

4. Budget Amendment #13-00027 89
Fund/Dept: 085 County Motor Fuel Tax-060 Highway
Increased Appropriations: \$712,860
Increased Revenue: None: from Fund Balance
Reason: Funds Taken from Reserves to Cover the Final Payment on the Windsor Road Project, as per January 18, 2008 Intergovernmental Agreement Between the City of Urbana and Champaign County as Amended by the June 18, 2009 Amendment #1 to the Intergovernmental Agreement.

5. Budget Amendment #13-00028 90-91
Fund/Dept: 075 Regional Planning Commission-737 CRIS Rural Job Access
Increased Appropriations: \$60,000
Increased Revenue: \$60,000
Reason: With the Receipt of a New Federal and State Grant Funding, CRIS Rural Transit will Establish a New JARC Shuttle Service Between Rantoul and Champaign-Urbana. Two 14-Passenger Buses Will Be Utilized to Cover this Route with 10 Stops. Four Part-Time Drivers and An Additional Part-Time Dispatcher Will Be Required

6. Budget Amendment #13-00029 92-93
Fund/Dept: 075 Regional Planning Commission-738 CRIS NFP Medical Access

Increased Appropriations: \$95,000

Increased Revenue: \$95,000

Reason: CRIS Rural Transit Will Expand Current Transportation Services by Providing a Medical Shuttle to Rural Areas Throughout Champaign County. Two Mini-Vans will cover this Service. One Mini-Van to Be Provided by VA Illiana Health Care System as In-Kind Match and the 2nd Mini-Van with Ramp will be Purchased with New Federal Grant Funds. Six Part-Time Drivers will be Needed in Operating Costs to Maximize Coverage

7. Budget Amendment #13000030 94-95
Fund/Dept: 075 Regional Planning Commission-735 DOT-FTA-MYTRIP2
Increased Appropriations: \$65,000
Increased Revenue: \$65,000
Reason: In 2010, *United We Ride* Committed Funding to Create “Transit Toolkit” that Offered a Set of Resources to Develop, Improve and Evaluate Transit Services in Rural Areas. The MYTRIP2 Grant Will be Used to Establish a Planning Process to Better Utilize the Transit Toolkit and Assist Transit Providers in a 12 County Region with Technical Resources
8. Budget Amendment #13-00031 96-97
Fund/Dept: 080 General Corporate-071 Public Properties
Increased Appropriations: \$9,110
Increased Revenue: None: from Fund Balance
Reason: Mandatory Elevator Upgrades per Public Act 096-0054
9. Budget Amendment #13-00032 98
Fund/Dept: 080 General Corporate-028 Information Technology
Increased Appropriations: \$13,936
Increased Revenue: None: from Fund Balance
Reason: To Upgrade Networking Equipment in Order to Utilize Faster Internet Bandwidth Now Available to the County As a Result of UC2B
10. Budget Amendment #13-00033 99-101
Fund/Dept: 080 General corporate-028 Information Technology
Increased Appropriations: \$20,367
Increased Revenue: None: from Fund Balance
Reason: Add Money to Budget to Purchase Two (2) Servers and Reporting Tools in Order to Upgrade the County’s E-Mail System to Microsoft Exchange 2010
- D. Animal Control
1. Request Approval of Intergovernmental Agreement with the City of Champaign to Provide Animal Control Services 102-107
- E. Regional Planning Commission
1. Request Approval of Application, & If Awarded, Acceptance of Hazard Mitigation Plan Grant 108-109
2. Request Approval of Statement of Intent to Participate in Multi-Jurisdiction All Hazard Mitigation Planning 110-112

F. County Administrator

1. General Corporate Fund FY2013 Budget Report *(to be distributed)*
2. General Corporate Fund FY2013 Budget Change Report *(to be distributed)*
3. Job Content Evaluation Committee Recommendation for:
 - a) Chief of Civil Division – State’s Attorney 58-63
 - b) Senior Executive Secretary – State’s Attorney 64-68
 - c) State’s Attorney Office Manager 69-73
 - d) Deputy County Administrator/Finance 74-81
4. Approval of Changes to ILPP Contract *(to be distributed)*
5. Cost Analysis for Fee Review of Fees for County Clerk, Recorder, & Sheriff *(to be distributed)*
 - a) Presentation of Preliminary Fee Review for Offices of County Clerk, Recorder, & Sheriff Prepared by Bellwether Advantage, LLC
 - b) Approval of Agreement with Bellwether Advantage, LLC to Conduct a Comprehensive Fee Review for Offices of County Clerk, Recorder, & Sheriff 113-118

G. Other Business

H. Chair’s Report

I. Designation of Items to be Placed on the Consent Agenda

J. Determination on Whether to Cancel July 9, 2013 Finance Committee of the Whole Meeting

IX. Justice & Social Services:

- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>
1. Animal Control – April 2013
 2. Emergency Management Agency – May 2013
 3. Head Start – May 2013
 4. Probation & Court Services – April 2013
 5. Public Defender – April 2013 and May 2013
 6. Veterans’ Assistance Commission – May 2013

B. Other Business

C. Chair’s Report

D. Determination on Whether to Cancel July 9, 2013 Justice & Social Services Committee of the Whole Meeting

X. Other Business

XI. Adjournment