

**COMMITTEE OF THE WHOLE – FINANCE, JUSTICE & SOCIAL SERVICES;
& POLICY, PERSONNEL & APPOINTMENTS
Summary of Action taken at 8/13/13 Meeting**

| <u>Item</u> | <u>Action Taken</u> |
|---|---|
| 1. <u>Call to Order</u> | 6:06 p.m. |
| 2. <u>Roll Call</u> | 20 County Board members present |
| 3. <u>Approval of Minutes</u> – June 11, 2013 | Approved |
| 4. <u>Approval of Agenda/Addenda</u> | Approved |
| 5. <u>Public Participation</u> | Jim Creighton & John Huston spoke regarding Fountain Head Drainage District. David Wilson spoke regarding social safety and county funding. Niloofar Shambayati spoke regarding criminal justice reform. John Roska spoke regarding the Law Library fee increase. James Kilgore spoke regarding the jail. |
| 6. <u>Communications</u> | Kurtz announced that the Mental Health Board would hold a Public Hearing on September 18, 2013 at the Champaign Public Library. Busey introduced Barb Mann, Chief of the State’s Attorney’s office Civil Division. Maxwell announced that Mr. O’Connor is doing much better. |
| 7. <u>Finance</u> | |
| A. <u>Annual Fees Review:</u> | No Action |
| 1. Law Library Fee | |
| 2. Courts Automation Fee <i>(to be distributed)</i> | |
| 3. Circuit Clerk Document Storage Fee | |
| 4. County Clerk Fees <i>(to be distributed)</i> | |
| 5. Recorder Fees <i>(to be distributed)</i> | |
| 6. Sheriff Fees <i>(to be distributed)</i> | |
| B. <u>Champaign County Municipal Aggregation Program</u> | RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Execution of a Service Agreement with the Lowest Responsible Bidder for the Supply of Electricity for Residential and Small Commercial Retail Customers Who do not Opt Out of Such a Program |
| 1. Approval of Supplier Contract for Champaign County Electricity Aggregation Program | |
| C. <u>Treasurer</u> | |
| 1. June & July Reports | Received and placed on file |
| 2. Resolution Authorizing the | |

**Denotes Consent Agenda Item*

- Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel Number 23-19-13-202-009
- *RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing the Cancellation or Execution of a Deed of Conveyance, or Assignment of a Certificate of Purchase for Real Estate or Mobile Home for all parcels listed**
3. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #46-21-07-326-007
 4. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #46-21-07-183-009
 5. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #06-10-21-400-004
 6. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #02-01-36-429-020
 7. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #42-20-12-183-005
 8. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #29-26-26-489-002

9. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #26-30-09-178-005
 10. Resolution Authorizing the Execution of a Deed of Conveyance of County's Interest Or Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel #20-09-02-177-012
 11. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel #30-061-0020
 12. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel #30-059-0005
- D. Auditor
1. Monthly Reports – June & July 2013 Received & placed on file
 2. Request for Creation of a Full-time Accountant Position ***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Change to the Schedule of Authorized Positions in the Auditor's Office**
 3. Budget Amendment #13-00041 ***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Budget Amendment 13-00041**
- E. Nursing Home Received & placed on file
- F. Budget Amendments/Transfers
1. Budget Amendment #13-00040 ***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing Budget Amendment 13-00040**
 2. Budget Amendment #13-00042 **RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing**

***Denotes Consent Agenda Item**

Budget Amendment 13-00042

- G. Children's Advocacy Center
1. Request Approval of Application & If Awarded, Acceptance of Continued Grant Funding from the Illinois Criminal Justice Information Authority- #212216 ***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing the Application & if Awarded, Acceptance of Continued Grant Funding from the Illinois Criminal Justice Information Authority for the Children's Advocacy Center**
- H. County Administrator
1. General Corporate Fund FY2013 Budget and Budget Change Reports Received and placed on file
 2. Schedule for Legislative Budget Hearings: August 26-28, 2013 No Action
- I. Inter-Committee Memo from County Facilities Committee Regarding Funding of Capital Improvement Plan Approved
- J. Other Business
1. Request Approval of Application for, and if Awarded, Acceptance of Annual Emergency Management Agency Grant - October 1, 2013-September 30, 2014 ***RECOMMEND COUNTY BOARD APPROVAL of Resolution Authorizing the Application and If Awarded, the Acceptance of the Annual EMA Performance Grant October 1, 2013-September 30, 2014**
- K. Chair's Report Health Insurance Committee
- L. Designation of Items to be Placed on the Consent Agenda

8. Justice & Social Services

A. Monthly Reports –

1. Animal Control – May & June 2013 Reports received and placed on file
2. Emergency Management Agency – June & July 2013
3. Head Start – June 2013
4. Probation & Court Services – May and June 2013 reports; 2nd Quarter Statistical Report
5. Public Defender – June 2013
6. Veterans' Assistance Commission – June & July 2013

*Denotes Consent Agenda Item

B. Other Business None

C. Chair's Report None

9. **Policy, Personnel, & Appointments**

A. Appointments/Reappointments –(Italics indicate incumbent)

***RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing the Appointments Commissioners to Respective Drainage District Boards 1-31**

Drainage Districts – 1 Vacancy Each-Term 9/1/2013-8/31/2016

1. Beaver Lake – *Joseph Irle*
2. Blackford Slough – *Valerie Rogers*
3. Conrad & Fisher – *Richard Rayburn*
4. Kankakee – *James Boland*
5. Kerr & Compromise – *Carl Park*
6. Lower Big Slough- *Frank Ehler*
7. South Fork – *Ken Decker*
8. #10 Town of Ogden – *Leon Bluhm*
9. Okaw – *Steven Stierwalt*
10. Owl Creek – *John Nelson*
11. Pesotum Slough – *Dennis Butler*
12. Prairie Creek – *Arlen Buhr*
13. Raup – *Kenneth T. Schmidt*
14. Salt Fork – *James Kirk*
15. Sangamon & Drummer- *William Siegfried*
16. Silver Creek – *Steve Moser*
17. St. Joseph #3 – *Michael Hastings*
18. St. Joseph #6 – *Gary Gannon*

***Denotes Consent Agenda Item**

19. Two Mile Slough – *Jerry Heinz*
 20. Union DD of Stanton & Ogden Townships – *Ray Aden*
 21. St. Joseph #4 – *Francis Osterbur*
 22. Triple Fork – *Cody Cundiff*
 23. Union #1 Philo & Crittenden – *Jerry Thinnes*
 24. Union #2 St. Joseph & Ogden – *William Wilson*
 25. Upper Embarras River Basin – *Dudley Carroll*
 26. Union DD #1 of Philo & Urbana – *Donald Rice*
 27. Willow Branch – *Mrs. Marion Wagner*
 28. Wrisk – *Dennis Riggs*
 29. Longbranch Mutual – *Dave Mennenga*
 30. #3 DD South Homer & Sidney – *Kevin Wienke*
 31. Nelson Moore Fairfield- 2 Terms
 - a) *John Heiser* – Term 9/1/2013-8/31/2014
 - b) *David Bright* – Term 9/1/2013-8/31/2016
 32. Fountain Head – 1 Vacancy-Term 9/1/2013-8/31/2016
Applicants:
 - *Marc Shaw*
 - *John Huston*
 33. Appointment of County Board Alternate to Labor/Management Health Insurance Committee
 - *Astrid Berkson*
- RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Appointment of Marc Shaw to the Fountain Head Drainage District**
- Approved

****Denotes Consent Agenda Item***

B. County Clerk

1. June & July Reports

Received and placed on file

C. County Administrator

1. Administrative Services June & July
2013 Reports

Received and placed on file

2. Job Content Evaluation Committee

Recommendation for:

- a) Auditor's Office Administrative Secretary
- b) Circuit Clerk Jury Coordinator
- c) IT Department Software/Reporting Analyst

No Action Required

Recommend to Finance Committee approval of classification of the Jury Coordinator position for Circuit Clerk's office to salary grade F and classification of Software/Reporting IT position to salary grade H

D. Other Business

E. Chair's Report

F. Designation of Items to be Placed on the Consent Agenda

10. Finance

A. County Administrator

1. Job Content Evaluation Committee

Recommendation for:

- a) Circuit Clerk Jury Coordinator
- b) IT Software /Reporting Analyst
- c) Financial Impact Report on Proposed Job Content Committee Recommendations

****RECOMMEND COUNTY BOARD APPROVAL OF RESOLUTIONS Authorizing the creation of a Jury Coordinator position in the Circuit Clerk's office-Salary grade F and the addition of a Software/Reporting Analyst position –salary grade H and deletion of one Desktop Support Technician position in IT***

11. Other Business

***Closed session pursuant to 5 ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of an employee.**

Approved

12. Adjournment

Meeting adjourned at 10:00 p.m.