

COMMITTEE OF THE WHOLE ACTION REPORT
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
Tuesday, February 11, 2014

<u>ITEM</u>	<u>ACTION</u>
I. <u>Call To Order</u>	6:32 p.m.
II. <u>Roll Call</u>	21 members present
III. <u>Approval of Minutes</u> A. January 14, 2014	Approved
IV. <u>Approval of Agenda/Addenda</u>	Approved
V. <u>Public Participation</u>	Lynn Branham & Sheila Ferguson spoke regarding RFP 2013-006
VI. <u>Communications</u>	Berkson announced receipt of Delta Dental Award to SmileHealthy Quisenberry announced a search for the Executive Director of the Economic Development Corporation Kurtz spoke regarding Gifford Tornado relief and the 1 st Annual report on the Wind Farm
VII. <u>Justice & Social Services</u>	
A. Recommendation for Award of Contract Pursuant to RFP 2013-006 – Re-Entry Programming for Champaign County	RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Award of Contract for Re-Entry Programming for Champaign County to Community Elements and the County Board Chair, Sheriff, and County Administrator be Directed to Negotiate a Contract with Community Elements Pursuant to the RFP
B. <u>Monthly Reports</u> –	
1. Animal Control – December 2013	All reports received and placed on file
2. Emergency Management Agency – January 2014	
3. Head Start – December 2013 (Policy Council Orientation)	
4. Probation & Court Services – December 2013 and 4 th Quarter Statistical Report	
5. Public Defender – December 2013	
6. Veterans’ Assistance Commission – January 2014	
C. <u>Other Business</u>	None
D. <u>Chair’s Report</u>	None

VIII. Policy, Personnel, & Appointments

A. Appointments/Reappointments (*italics indicate incumbent*)

1. Lincoln Legacy Committee – 1 Position-Term
3/1/2014-2/28/2017

Applicant:

- Kay Grabow

***RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing the
Appointment of Kay Grabow to the Lincoln
Legacy Committee**

2. Somer #1 Drainage District – 1 Unexpired Term
Ending 8/31/2015

Applicant:

- Arlan Hinrichs

***RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing the
Appointment of Arlan Hinrichs to the Somer
#1 Drainage District**

3. Resignation of Amy Clabaugh as Trustee of
Yearsley Memorial Cemetery Association
(*for information only*)

Received and placed on file

B. County Clerk

1. January 2014 Report

Received and placed on file

2. Recommendation to Repeal Resolution No. 2958

***RECOMMEND COUNTY BOARD
APPROVAL of a Resolution to Repeal
Resolution No. 2958**

3. Early Voting – Presentation (*for information only*)

None

C. Information Technology

1. Recommendation for Amendment to the
Information Technology Resources (ITR) Policy

***RECOMMEND COUNTY BOARD
APPROVAL of an Ordinance Amending the
Information Technology Resources (ITR)
Policy**

D. Regional Planning Commission

1. RTAG Recommendation to Pursue
Intergovernmental Agreement with C-U Mass
Transit District for the Operation of Champaign
County Rural Transit Services

***RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing the
Pursuit of an Intergovernmental Agreement
with CU Mass Transit District for the
Operation of Champaign County Rural
Transit Services**

E. County Administrator

1. Administrative Services January 2014 Report

Received and placed on file

2. Intergovernmental Agreement Providing for the
Creation of the Champaign County Geographic
Information System Consortium

***RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing an
Intergovernmental Agreement Providing for
the Creation of the Champaign County GIS
Consortium**

3. Recommendation for Approval of Second
Additional Renewal Year for Consulting

***RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing a**

Agreement with Gallagher Benefit Services

Second Additional Renewal Year for Consulting Agreement with Gallagher Benefit Services

4. Job Content Evaluation Committee
Recommendation for Public Defender Investigator Position

Recommend to Finance Committee of the Whole the Assignment of the Public Defender Investigator Position to Grad Range H of the Non-Bargaining Authorized Schedule of Positions

5. Request to Submit Senior State's Attorney Investigator Position to the Job Content Evaluation Committee

Approved

F. Other Business

None

G. Chair's Report

1. Reminder – OMA Training for Board Members

None

H. Designation of Items to be Placed on the Consent Agenda

Items A1-2; B2; C1; D1; E2-3

IX. Finance

A. Treasurer

1. Monthly Report – January 2014

Received and placed on file

2. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase-Permanent Parcel No. 30-057-0009

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase – Permanent Parcel No. 30-057-0009***

3. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase-Permanent Parcel No. 20-032-0055

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase – Permanent Parcel No.20-032-0055***

B. Auditor

1. Monthly Report – January 2014

Received and placed on file

C. Nursing Home Monthly Report

Received and Placed on file

D. Regional Planning Commission

1. 2014 Countywide Residential Electronics Collection Agreement

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the 2014 Countywide Residential Electronics Collection Agreement***

E. Information Technology

1. Request Temporary Waiver to Schedule of Authorized Positions for IT Department

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Temporary Waiver to the Schedule of authorized Positions for IT Department***

2. Budget Amendment #14-00007
Fund/Dept. 080 General Corporate Fund-028
Information Technology
Increased Appropriations: \$12,429
Increased Revenue: None: from Fund Balance
Reason: 3-Month employment Overlap to Allow Current Employee to Properly Train Replacement.

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment #14-00007***

F. Budget Amendments/Transfers

1. Budget Transfer #14-00001
Fund/Dept. 670 County Clerk Automation Fund-022 County Clerk
Total Amount: \$10,000
Reason: To Cover Overtime of IT Programmer/Analyst

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment #14-00001***

2. Budget Amendment #14-00006
Fund/Dept. 106 Public Safety Sales Tax Fund-230
Justice System Technology Program
Increased Appropriations: \$10,898
Increased Revenue: None: from Fund Balance
Reason: When the FY2014 Budget was Prepared, It was Anticipated that We Would Only Have to Make One Annual Payment for the Jano and New World Software Maintenance Contracts in FY2014. However, It has Since Been Established That We Needed to Adjust for the 13th Month for Each of the Contracts to be in FY2014, Which is the Basis for the Requested Increase

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment #14-00006***

3. Budget Amendment #14-00008
Fund/Dept. 075 Regional Planning Commission-787 Emergency Shelter-Families
Increased Appropriations: \$65,000
Increased Revenue: \$65,000
Reason: To Accommodate Receipt of New United Way of Champaign county Grant Award to Provide Case Management and Overnight Accommodations for Eligible Champaign County Homeless Families

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment #14-00008***

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| 4. Budget Amendment #14-00009
Fund/Dept. 080 General Corporate-010 County Board
Increased Appropriations: \$2,450
Increased Revenue: \$2,450
Reason: Donations for the 2014 MLK Celebration Event were Received
and Deposited in the FY 2013 Budget | *RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing
Budget Amendment #14-00009 |
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| G. <u>County Administrator</u> | |
| 1. General Corporate Fund FY2013 FINAL Budget Report <i>(to be distributed)</i> | Received and placed on file |
| 2. General Corporate Fund FY2013 FINAL Budget Change Report <i>(to be distributed)</i> | Received and placed on file |
| 3. Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds | *RECOMMEND COUNTY BOARD
APPROVAL of a Resolution for the
Abatement and Reduction of Taxes
Heretofore Levied for the Payment of Bonds |
| 4. Resolution for Authorization of Loan to the General Corporate Fund from the Public Safety Sales Tax Fund | *RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing a
Loan to the General Corporate Fund from
the Public Safety Sales Tax Fund |
| 5. Recommendation for Establishment of Elected Official Salaries for Officials to be Elected in November 2014 | Deferred to March Committee of the Whole Meeting |
| 6. Request to Release Bid for X-Ray Equipment for Champaign County Coroner | Approved |
| 7. Job Content Evaluation Committee Recommendation for Public Defender Investigator Position | *RECOMMEND COUNTY BOARD
APPROVAL of a Resolution Authorizing an
Amendment to the Schedule of Authorized
Positions for the Public Defender's Office |
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| H. <u>Other Business</u> | None |
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| I. <u>Chair's Report</u> | |
| 1. Appointment of Dr. Robert Palinkas to Replace Catherine Emanuel on the RFP 2014-001 Nursing Home Management Services Evaluation Committee | Appointed by Alix, Deputy Chair of Finance |
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| J. <u>Designation of Items to be Placed on the Consent Agenda</u> | Items A2-3; D1; E1-2; F1-4; G3-4 and G7 |

X. Other Business

XI. Adjournment

9:21 p.m.