

Approved 5/10/2016

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Tuesday, March 8, 2016  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Christopher Alix, Jack Anderson, Astrid Berkson, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, John Jay, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Patti Petrie, James Quisenberry, Jon Rector, Giraldo Rosales, Jon Schroeder, Rachael Schwartz, Sam Shore, C. Pius Weibel

**MEMBERS ABSENT:** Shana Harrison

**OTHERS PRESENT:** Adelaide Aime (Children's Advocacy Center Director), Deb Busey (County Administrator), Joe Gordon (Court Services/Probation Director), Cam Moore (RPC Executive Director), Tami Ogden (Deputy County Administrator/Finance), Kay Rhodes (County Board Administrative Assistant), Sheriff Dan Walsh, Dan Welch (Treasurer), Mark Whitsitt (Interim Supervisor of Assessments)

**CALL TO ORDER**

Petrie called the meeting to order at 6:30 p.m.

**ROLL CALL**

Rhodes called the roll. Alix, Anderson, Berkson, Carter, Cowart, Esry, Harper, Hartke, Jay, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Rector, Rosales, Schroeder, Schwartz, Shore, and Weibel were present at the time of roll call, establishing the presence of a quorum.

**APPROVAL OF AGENDA/ADDENDA**

**MOTION** by Maxwell to approve the Agenda/Addenda; seconded by Rosales. **Motion carried with unanimous support.**

**APPROVAL OF MINUTES**

**MOTION** by Esry to approve the minutes of February 9, 2016; seconded by Harper. **Motion carried with unanimous support.**

**PUBLIC PARTICIPATION**

There was no public participation.

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### **COMMUNICATIONS**

Petrie announced that a celebration regarding the Tuskegee Airmen would be held on March 24, 2016 at the Urbana Armory. Petrie also announced that a County Board Study Session would be held on March 29, 2016 regarding facilities planning and funding.

Quisenberry added that Anke Voss, the Director of the Champaign County Historical Archives at the Urbana Free Library notified him that they now had access to all records, which were formerly housed at the Chanute Air Force Base.

### **JUSTICE & SOCIAL SERVICES**

#### **Head Start Director Hire**

Moore updated the committee on the process for and the hire of the new Head Start Director pending approval from the Chicago office of Head Start. The new director will be Brandi Granse, a longtime Head Start employee and held several positions within Head Start over the years.

#### **Monthly Reports**

All reports were received and placed on file.

#### **Other Business**

Semi-Annual Review of Closed Session Minutes

**MOTION** by Quisenberry that the Justice & Social Services Committee closed session minutes remain closed pursuant to County Board Resolution No. 7969 Establishing Procedures for Semi-Annual Review of Closed Session Minutes: seconded by Weibel. **Motion carried with unanimous support.**

#### **Chair's Report**

Berkson stated that the Racial Justice Task Force meetings are now scheduled to meet in the Lyle Shields meeting room.

### **FINANCE**

#### **Treasurer**

The Treasurer's February 2016 report was received and placed on file.

#### **Auditor**

The Auditor's February 2016 report was received and placed on file.

#### **Budget Amendments/Transfers**

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**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00008** for 080 General Corporate-042 Coroner in the amount of \$5,000 with matching revenue documenting receipt of a federal grant administered by the Illinois Department of Public Health through Carle Hospital for disaster preparedness; seconded by Cowart. **Motion carried with unanimous support.**

**MOTION** by Rector to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00010** for 080 General Corporate-075 General County for \$145,912 with matching revenue for the remainder of the Justice & Mental Health Collaboration Program Grant awarded to the County in FY2015; seconded by Michaels. **Motion carried with unanimous support.**

**MOTION** by Cowart to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00011** for 075 Regional Planning Commission-858 Tenant Based Rent Assistance, Odd Years with increased appropriations of \$135,000 with matching revenue for alternating grant fiscal years for the Tenant Based Rental Assistance Grant; seconded by Weibel. **Motion carried with unanimous support.**

**MOTION** by Carter to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00012** for 075 Regional Planning Commission-792 Centralized Intake, Homeless with increased appropriations of \$47,000 with increased revenue of \$47,000 for receipt of contract with U.S. Department of Housing and Urban Development for a coordinated entry process designed to reach homeless households with the highest barriers to accessing assistance; seconded by Weibel. **Motion carried with unanimous support.**

**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00014** for 080 General Corporate-140 Correctional Center with increased appropriations of \$16,637 from Fund Balance for benefit pay-out due to several long-time employee retirements; seconded by Harper. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00015** for 080 General Corporate-040 Sheriff with increased appropriations of \$55,304 from Fund Balance for benefit pay-out due to several long-time employee retirements; seconded by Berkson. **Motion carried with unanimous support.**

**MOTION** by Quisenberry to recommend County Board approval of a resolution authorizing **Budget Amendment 16-00016** for 105 Capital Asset Replacement-059 Facilities Planning with increased appropriations of \$31,240 from Fund Balance for projects budgeted in FY2015 but not completed by December 31, 2015; seconded by Michaels. **Motion carried with unanimous support.**

Children's Advocacy Center

**MOTION** by Quisenberry to recommend County Board approval of **Budget Amendment 16-00013**, an emergency funding request to allow for the continuance of Forensic Interviewer position in FY2016 due to delayed ICJIA grant funding payment for 080 General Corporate-075 General County in the amount of \$25,000 from Fund Balance; seconded by Shore.

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Adelaide Aime, Director of the Children's Advocacy Center discussed the delayed extra funding and the need for assistance from the County to continue the Forensic Interviewer position. She explained that a specially trained interviewer was very important to the welfare of the children that come through the center. Aime stated that the extra funding had ceased for 6-18 months and the CAC board had no other option but to ask the County for emergency assistance to continue this position. Discussion followed. **Motion carried with unanimous support.**

### County Administrator

FY2015 General Corporate Fund Final Budget Reports

FY2015 General Corporate Fund Final Budget Reports were received and placed on file.

### Other Business

Semi-Annual Review of Closed Session Minutes

**MOTION** by Michaels that the Finance Committee closed session minutes remain closed pursuant to County Board Resolution No. 7969 Establishing Procedures for Semi-Annual Review of Closed Session Minutes: seconded by Shore. **Motion carried with unanimous support.**

### Chair's Report

None

### Designation of Items for the Consent Agenda

Items C1-7; and D1 were designated for the Consent Agenda.

## **POLICY, PERSONNEL, & APPOINTMENTS**

### Appointments/Reappointments

**MOTION** by Petrie to recommend County Board approval of a resolution appointing Linda Hascall to the Senior Services Advisory Board for a term ending November 30, 2018; seconded by Anderson. **Motion carried with unanimous support.**

**MOTION** by Petrie to recommend County Board approval of a resolution appointing Paula Bates as the Champaign County Supervisor of Assessments for a term beginning April 4, 2016 and ending April 3, 2020; seconded by Schroeder. **Motion carried with unanimous support.**

**MOTION** by Petrie to recommend County Board approval of a resolution reappointing Mark Whitsitt as Champaign County Interim Supervisor of Assessments extending his term from March 18, 2016 through April 1, 2016; seconded by Alix. **Motion carried with unanimous support.**

### County Clerk

The February 2016 report was received and placed on file.

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### County Administrator

The Administrative Services February 2016 report was received and placed on file.

**MOTION** by Esry to recommend County Board approval of a resolution authorizing the destruction of verbatim recordings of closed session meetings; seconded by Jay. **Motion carried with unanimous support.**

Tami Ogden, the Deputy County Administrator of Finance updated the committee on the Municipal Electricity Aggregation Program.

### Other Business

**MOTION** by Anderson that the Policy, Personnel, & Appointments Committee closed session minutes remain closed pursuant to County Board Resolution No. 7969 Establishing Procedures for Semi-Annual Review of Closed Session Minutes: seconded by Harper. **Motion carried with unanimous support.**

### Chair's Report

#### Local Foods Policy Council

Becky Roach, a member of the Local Foods Policy Council discussed the recent loss of membership going from a nine-member group down to five and the difficulty in filling those vacancies. Roach asked that the County allow the Council to sunset at this time.

Quisenberry announced that the Local Foods Policy Council would sunset pursuant to Resolution No. 8801 at the end of March 2016, no further action was necessary. Former members planned to regroup this fall to discuss a new plan of action.

### Designation of Items to be Placed on the Consent Agenda

Items A1-3 and C2 were designated for the Consent Agenda.

### Closed Session

**MOTION** by Alix to enter into closed session pursuant to 5 ILCS 120/2(c)3 to consider the selection of a person to fill a public office and pursuant to 5 ILCS 120/2(c)1 to consider the employment, compensation, discipline, performance, or dismissal of an employee; seconded by He further moved that the County Administrator, members of the County Administrator Search Committee and the recording secretary remain present. **Motion carried unanimously with a roll call vote.**

The committee entered into closed session at 7:52 p.m.

The committee returned to open session at 9:29 p.m. Rhodes called the roll. Alix, Anderson, Berkson, Carter, Cowart, Esry, Harper, Jay, Maxwell, McGuire, Michaels, Mitchell, Petrie,

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Quisenberry, Rector, Rosales, Schroeder, Schwartz, Shore, and Weibel were present at the time of roll call, establishing the presence of a quorum.

### Approval of County Engineer Employment Contract

**MOTION** by Cowart to recommend County Board approval of a resolution authorizing the County Engineer Employment contract; seconded by Mitchell. **Motion carried with unanimous support.**

### OTHER BUSINESS

There was no other business.

### ADJOURNMENT

**MOTION** by Esry to adjourn; seconded by Jay. **Motion carried with unanimous support.**

The meeting adjourned at 9:32 p.m.

Respectfully submitted,

Kay Rhodes,  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*