

Approved 1/15/2019

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Tuesday, November 13, 2018  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Jack Anderson, Brad Clemmons, John Clifford, Lorraine Cowart, Jodi Eisenmann, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Jim McGuire, Max Mitchell, Kyle Patterson, Patti Petrie, James Quisenberry, Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, James Tinsley, Pranjali Vachaspati, C. Pius Weibel

**MEMBERS ABSENT:** Tracy Douglas

**OTHERS PRESENT:** Deb Busey (Interim County Administrator), Stephanie Joos (Animal Control Director), Diane Michaels (Auditor), Tami Ogden (Deputy Administrator of Finance), Andy Rhodes (IT Director), Kay Rhodes (Administrative Assistant)

**CALL TO ORDER**

Chair Weibel called the meeting to order at 6:32 p.m.

**ROLL CALL**

Rhodes called the roll. Anderson, Clemmons, Clifford, Cowart, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers, Tinsley, Vachaspati, and Weibel were present at the time of roll call, establishing the presence of a quorum.

**APPROVAL OF AGENDA/ADDENDA**

**MOTION** by Rosales to approve the Agenda/Addenda; seconded by Goss. **Motion carried with unanimous support.**

**APPROVAL OF MINUTES**

**MOTION** by Vachaspati to approve the October 9, 2018 Committee of the Whole minutes; seconded by Patterson. **Motion carried with unanimous support.**

**MOTION** by Patterson to approve the November 1, 2018 County Executive Transition Committee minutes; seconded by Vachaspati. **Motion carried with unanimous support.**

**PUBLIC PARTICIPATION**

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Cherri Hayes spoke regarding death certificate procedures at the Champaign County Coroner's office.

### **COMMUNICATIONS**

Stohr announced an anti-stigma event held on November 14, 2018 at the First United Methodist Church in Rantoul from 1:00 p.m. to 3:00 p.m.

### **JUSTICE & SOCIAL SERVICES**

#### **Monthly Reports**

The monthly reports were received and placed on file.

#### **Emergency Management Agency**

##### **IEMA Performance Grant**

**MOTION** by Rosales to recommend County Board approval of a resolution authorizing the application for, and if awarded acceptance of the Illinois Emergency Management Agency Performance Grant; seconded by Cowart. **Motion carried with unanimous support.**

#### **Other Business**

There was no other business.

#### **Chair's Report**

There was no Chair's report.

#### **Designation of Items to be Placed on the Consent Agenda**

Item B1 was designated for the Consent Agenda.

### **POLICY, PERSONNEL, & APPOINTMENTS**

#### **Presentation on Illinois State Association of Counties**

Dave Zimmerman, Tazewell County Board Chair, discussed the formation of the Illinois State Association of Counties (ISACo) and possible membership of Champaign County. He stated that the dues were approximately \$8,500/yr. The ISACo hopes to be the voice of all 102 Counties in Illinois. Approximately twelve counties had joined the organization to date.

#### **Appointments/Reappointments**

**MOTION** by Weibel to recommend County Board approval of a resolution appointing Sami Anderson to the Deputy Sheriff's Merit Commission as recommended by the Sheriff Walsh, term 12/1/2018-11/30/2024; seconded by Rector. **Motion carried with unanimous support.**

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**MOTION** by Weibel to recommend County Board approval of a resolution appointing Stephanie Joos as the Animal Control Administrator, term 12/1/2018-11/30/2020; seconded by Esry. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of a resolution appointing James Rusk to the Public Aid Appeals Committee, term 12/1/2018-11/30/2020; seconded by Anderson. Patterson recused himself from the vote due to a possible conflict of interest, as he is employed by the Cunningham Township Supervisor. **Motion carried.**

**OMNIBUS MOTION** by Weibel to recommend County Board approval of resolutions appointing the following persons to their respective terms on the Senior Services Advisory Committee: Sonja Vickers-unexpired term ending 11/30/2020; Cynthia Bell-unexpired term ending 11/30/2019; Jimmey Kaiser-unexpired term ending 11/30/2019; Linda Hascall-12/1/2018-11/30/2021; and Tami Fruhling-Voges-12/1/2018-11/30/2021; seconded by Harper. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of a resolution appointing Marilyn Lee to the Zoning Board of Appeals, term 12/1/2018-11/30/2023. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval of a resolution appointing Lawrence Wood to the Zoning Board of Appeals, term 12/1/2018-11/30/2023; seconded by Esry. **Motion carried with unanimous support.**

Weibel did not appoint a third person to the Zoning Board of Appeals. The County Board office would continue to accept applications for this vacancy.

### Sheriff

Crime Analyst Position

**MOTION** to approve evaluation of Crime Analyst position by the Job Content Evaluation Committee; seconded by Summers. Patterson noted that this is part of the recommendations brought forth from the Racial Justice Task Force and funding had been ear-marked in the FY2019 budget for this position. **Motion carried with unanimous support.**

### County Board of Health

**MOTION** by Vachaspati to recommend County Board approval of revised Appendix A to Agreement Between CUPHD and the County of Champaign and Champaign County Health Department for Provision of Public Health Services by CUPHD to the Champaign County Health Department; seconded by Patterson. **Motion carried.**

Quisenberry entered the meeting at 7:04 p.m.

**MOTION** by Anderson to recommend County Board approval of an ordinance amending Chapter 5 of the Health Ordinance of Champaign County for Retail Food Program; seconded by Clifford. **Motion carried with unanimous support.**

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**MOTION** by Anderson to recommend County Board approval of the Champaign County Health Department Retail Food Program Enforcement Policy; seconded by Summers. **Motion carried with unanimous support.**

### County Clerk

Report

The October 2018 report was received and placed on file.

### County Administrator

Report

The October 2018 HR Report was received and placed on file.

### Other Business

Realignment of Region 2 Economic Development Region  
& LWIA 17

**MOTION** by Anderson to recommend County Board approval of a resolution supporting the realignment of Region 2 (East Central) Economic Development Region and the Addition of Douglas County into Local Workforce Investment Area (LWIA) 17 realignment of Local Workforce Innovation Area (LWIA) 17; seconded by Stohr. **Motion carried with unanimous support.**

### Chair's Report

Rosales noted the County Executive appointments expiring December 31, 2018 were for the Champaign-Urbana Mass Transit District Board and the Mental Health Board.

### Designation of Items to be Placed on the Consent Agenda

Items B1-2; B4-5; D2-3; G1 were designated for the Consent Agenda.

## **FINANCE**

### Budget Amendments/Transfers

**MOTION** by Patterson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00057** for Fund 091 Animal Control / Dept. 248 Animal Impound Services with increased appropriations of \$8,700 and increased revenue of \$4,500 for fee reimbursement which was under budgeted; seconded by Goss. **Motion carried with unanimous support.**

**MOTION** by Cowart to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00060** for Fund 075 Regional Planning Commission / Dept. 886 Garden Hills Energy Efficiency Initiative with increased appropriations of \$210,000 and matching revenue of \$210,000 for door-to-door canvassing; energy efficiency workshop and kit

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distribution; Home Efficiency Program and LED front-yard lighting; seconded by Tinsley. **Motion carried with unanimous support.**

**MOTION** by Patterson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00062** for 080 General Corporate Fund / Dept. 036 Public Defender with increased appropriations of \$1,692 and increased revenue of \$1,692 to document sale of assets for purchase of other equipment; seconded by Tinsley. **Motion carried with unanimous support.**

**MOTION** by Rosales to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00063** for Fund 476 Self-funded Insurance / Dept. 118 Property/Liability Insurance with increased appropriations of \$381,000 and no matching revenue, from Fund Balance for payment of claims settlements and December premium; seconded by Anderson. **Motion carried with unanimous support.**

**MOTION** by Clifford to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00064** for Fund 476 Self-funded Insurance / Dept. 119 Worker's Compensation Insurance with increased appropriations of \$125,000 and no increased revenue, from Fund Balance for payment of claims for remainder of FY2018; seconded by Petrie. **Motion carried with unanimous support.**

**MOTION** by Patterson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00065** for Fund 080 General Corporate / Dept. 041 State's Attorney with increased appropriations of \$65,000 and no increased revenue, from Fund Balance for litigation efforts in the Carle Property Tax case; seconded by Rosales. **Motion carried.**

**MOTION** by Anderson to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00066** for Fund 076 Tort Immunity Tax / Dept. 075 General County with increased appropriations of \$42,000 and no increased revenue, from Fund Balance for increases in Workers' Compensation rates paid from the Tort Immunity Fund; seconded by Cowart. **Motion carried with unanimous support.**

**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00067** for Fund 080 General Corporate / Dept. 040 Sheriff with increased appropriations of \$11,024 and increased revenue of \$21,611 related to additional hours to provide security for Luke Bryan Farm Tour Event; seconded by Patterson. **Motion carried with unanimous support.**

**MOTION** by Summers to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00068** for Fund 080 General Corporate / Dept. 040 Sheriff with increased appropriations of \$58,083 and no increased revenue, from Fund Balance to cover wage shortages due to benefit payout to thirteen exiting employees; seconded by Vachaspati. **Motion carried with unanimous support.**

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The Treasurer's October 2018 monthly report was received and placed on file. The General Corporate Fund Cash Flow Projection Report was not available.

### Auditor

#### Monthly Report

The Auditor's October 2018 report was received and placed on file.

### Circuit Clerk

#### E-Citation Program Agreement

**MOTION** by Anderson to recommend County Board approval of a resolution authorizing an Intergovernmental Agreement Between Champaign County, Illinois, the Champaign County Circuit Clerk, the Village of Mahomet, Illinois, and the Mahomet Police Department for Electronic Citation Program Fees; seconded by Goss. **Motion carried with unanimous support.**

### State's Attorney

#### Appellate Prosecutor Program

**MOTION** by Anderson to recommend County Board approval of a resolution authorizing the renewal of the State's Attorney's Appellate Prosecutor Program for FY2019; seconded by Esry. **Motion carried with unanimous support.**

### Information Technology

#### Award of Contract to DEVNET, Inc.

**MOTION** by Goss to recommend County Board approval of resolution awarding contract to DEVNET, Inc., pursuant to RFP 2018-003 for Integrated Property Tax Assessment, Extension and Collection System; seconded by Summers. **Motion carried with unanimous support.**

### County Administrator

#### FY2018 General Corporate Fund Projection and Budget Change Reports

Ogden advised that real estate market transactions have resulted in increased Revenue Stamp revenue and there would be corresponding increases in the Purchase Document Stamps expenditure. Fees and Fines revenues continue to reflect improvement over prior fiscal year-to-date revenues. Ogden noted the expenditure report reflected budget variances attributed to Document Stamp Purchases; an anticipated payment to RSM for amounts owed by the Nursing Home upon closing; and the Nursing Home loan forgiveness. The Fund Balance projection for the end of the year is \$4.9 million or 13.4%.

#### Annual Budget & Appropriation Ordinance

**MOTION** by Goss to recommend County Board approval of the annual budget and appropriation ordinance for FY2019; seconded by Rosales. **Motion carried with unanimous support.**

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### Annual Tax Levy Ordinance

**MOTION** by Harper to recommend County Board approval of annual tax levy ordinance for FY2019; seconded by Anderson. **Motion carried with unanimous support.**

### CCNH Loan Forgiveness

**MOTION** by Rosales to recommend County Board approval of a resolution forgiving loans from the General Corporate Fund to the Nursing Home Fund authorized by Resolutions #9892 and #10097, renewed by Resolution #10188; seconded by Summers. **Motion carried with unanimous support.**

**MOTION** by Vachaspati to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00061** for Fund 080 General Corporate / Dept. 075 General County with increased appropriations of \$500,000 and no increased revenue, from Fund Balance to recognize bad debt pursuant to a resolution forgiving the loans to the Champaign county Nursing Home, granted for the purpose of fulfilling employee payroll and vendor obligations in 2017 by Resolutions #9892 and #10097, renewed by Resolution #10188; seconded by Summers. **Motion carried with unanimous support.**

### Other Business

There was no other business.

### Chair's Report

There was no Chair's report.

### Designation of Items for the Consent Agenda

Items A1-5; A7-9; D1; E1; F1; G2-4; G4a; were designated for the Consent Agenda.

### **OTHER BUSINESS**

**MOTION** by Goss to have the Champaign County Board Chair inform the United Counties Council of Illinois (UCCI) of its interest in accepting, if offered, the proposal by UCCI to pay for Champaign County's Annual National Association of Counties (NACo) fees; seconded by Stohr. **Motion carried with unanimous support.**

**MOTION** by Patterson to enter Closed Session pursuant to 5 ILCS 120/2 (c) 11 to consider litigation which is probable or imminent, or pending against Champaign County. He further moved that the following individuals remain present: County's legal counsel, Deputy County Administrator of Finance, Interim County Administrator and the recording secretary; seconded by Rosales. **Motion carried with a roll call vote of 21 – 0.**

Anderson, Clemmons, Clifford, Cowart, Eisenmann, Esry, Fortado, Goss, Harper, McGuire, Mitchell, Patterson, Petrie, Quisenberry, Rector, Rosales, Stohr, Summers, Tinsley,

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Vachaspati, and Weibel voted in favor of the motion. The Committee of Whole entered Closed Session at 8:15 p.m. The committee resumed open session at 8:33 p.m.

### **ADJOURNMENT**

Chair Weibel adjourned the meeting at 8:33 p.m.

Respectfully submitted,

Kay Rhodes,  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*