



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, August 13, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

I. Call To Order

II. Roll Call

III. Approval of Agenda/Addenda

IV. Approval of Minutes

A. June 11, 2019

V. Public Participation

VI. Communications

VII. Justice & Social Services

A. New Business

1. Gift of Hope award presentation to Julia Reitz

2. Month Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>

- Emergency Management Agency – June 2019
- Head Start – July 2019
- Public Defender – May, June, and July 2019
- Probation & Court Services – April, May, June, and July 2019
- Animal Control – June 2019

B. Other Business

C. Chair's Report

VIII. Policy, Personnel, & Appointments

A. New Business

1. Appointment / Reappointments (*italicized name indicates incumbent*)

County Executive Appointments (Memo distributed at meeting)

a. Drainage District Commissions – 1 Term Each, 9/1/2019 – 8/31/2022

- Conrad & Fisher Drainage -*Richard Rayburn*
- Triple Fork -*William Wilken*
- #10 Town of Ogden – *Doug Bluhm*
- Wrisk – *Dennis Riggs*
- South Fork – *Kenneth Decker*
- St. Joseph #3 *Brian Buss*
- Prairie Creek Drainage – *Michael Buhr*
- Kankakee Drainage District – *James T. Boland*
- Longbranch Mutual Drainage District – *Dave Mennenga*
- Okaw – *Steve Stierwalt*
- Owl Creek - *Wayne Cox*
- Harwood & Kerr - *Bryan Schluter*
- Fountain Head – *Marc Shaw*
- Two Mile Slough – *Jerry Heinz*

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- Union #3 South Homer & Sidney – *Kevin Wienke*
 - Kerr & Compromise – *Carl Park*
 - St. Joseph #4 – *Brian Buss*
 - Black Ford Slough – *Valerie Rogers*
- b. Sangamon Valley Public Water District – 1 Term Present Date – May 31, 2024
- James Ingram
- c. Community Action Board - 2 Terms July 18, 2019 – December 21, 2022
- Lindsey Trout
- d. Sadorus Fire Protection District – 1 Term September 1, 2019 – May 31, 2020
- James Reifsteck
- e. Champaign County Forest Preserve - 1 Term July 1, 2019 – June 30, 2024
- Joseph Edwards
 - *Bobbie Herakovich*

2. County Clerk

- a. Request approval for authorization to send the County Clerk’s request to Upgrade one Sr. Election Specialist position to Supervisor of Elections to the Job Evaluation Committee for Re-evaluating and Review

3. County Executive

- a. July Monthly HR Report (Information only / Distributed at meeting)
- b. Request for Authorization to send the Systems Administrator Job Description to the Job Evaluation Committee for Re-evaluation and Review
- c. Request Approval of the Creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the new position that one Clerk position be eliminated from the AFSCME General Bargaining Unit
- d. Request approval for the creation of a new position titled Data Analyst and recommends the new Data Analyst position to be classified in Grade Range F

IX. Designation of Items to be Placed on the Consent Agenda -

X. Other Business -

XI. Chair’s Report

A. County Executive Appointments Expiring August 31, 2019

Drainage District Commissioners – 1 ea. - Vacancies

- Beaver Lake
- Lower Big Slough
- Nelson-Moore-Fairfield
- Pesotum Slough Special
- Raup
- Sangamon & Drummer
- Silver Creek
- Somer #1
- St. Joseph #6
- Union #1-Philo & Crittenden
- Union #2 St. Joseph & Ogden

- Upper Embarrass River Basin
- Union #1-Philo & Urbana
- West Branch
- #2 Town of Scott
- Pesotum Consolidated
- Champaign-Urbana Mass Transit District
- Willow Branch

Other Vacancies

- Pesotum Fire Protection District – 1 Vacancy – Expired April 2019
- Clements Cemetery Board – 2 Vacancies – Expired June 2015
- Locust Grove Cemetery Association – 1 Vacancy – Expired June 2015
- Stearns Cemetery Board – 2 Vacancies – Expired June 2019
- Bailey Cemetery Board – 1 Vacancy – Current Term ending 2020
- Senior Services Advisory Board – Multiple Vacancies – Expired 2018

VII. Finance

A. New Business

1. Budget Amendments/Transfers

Memorandum Regarding Board of Health Budget Amendment #19-00038

- a. Fund 089 County Public Health / Dept. 049 Board of Health
Increase Appropriations: \$25,826
Increase Revenue: \$25,826
Reason: Budget Amendment to add the Additional Grant Revenue and Corresponding Expenditure to Professional Services for CUPHD to Provide the Scope of Services and accommodate for bundling the IDOH Health Protection into this Grant.

Memorandum Regarding Self-Funded Insurance Budget Amendment #19-00039

- b. Budget Transfer 19-00039
Fund 476 Self-Funded Insurance / Dept. 118 Property / Liability Insurance
Increase Appropriations: \$415,117
Increase Revenue: \$0
Reason: Budget Amendment for two claims in Resolutions No. 2019-185 and No. 2019-186
Approved by the County Board on July 18, 2019.

Memorandum Regarding County Board Approval Budget Amendment 19-00042

- c. Budget Amendment 19-00042
Fund 080 General Corporate / Dept. 077 Zoning and Enforcement
Increase Appropriations: \$26,648
Increase Revenue: \$26,648
Reason: Budget amendment for expected increased appropriations and expenditures during Fiscal Year 2019 for the update of the Champaign County Multi-Jurisdictional Hazard Mitigation Plan.
- d. Budget Amendment 19-00005
Fund 080 General Corporate / Dept. 020 Auditor
Total amount: \$2,800
Reason: Transfer to increase appropriation by \$2,800 to cover document filing costs and required training for CPA's in auditor's office.

Memorandum Regarding HAVA Grant

- e. Budget Amendment 19-00040
Fund 628 Election Assist / Accessibility / Dept. 022 County Clerk
Increase Appropriations: \$21,000
Increase Revenue: 21,000
Reason: This is to cover the Cyber Security Software equipment covered by the HAVA Grant

2. Treasurer

- a. Reports are available on the Treasurer's Webpage at:
<http://www.co.champaign.il.us/treasurer/Reports.php>
- b. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No. 02-001-0030
- c. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No.30-054-0054
- d. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No. 30-054-0036
- e. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No. 30-059-0049
- f. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 30-055-0323
- g. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 30-061-0023
- h. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 02-01-17-408-012
- i. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 30-059-0020
- j. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 02-01-17-408-010
- k. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 02-01-36-477-006
- l. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on , Permanent Parcel No. 46-21-07-181-010
- m. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 28-22-14-152-015

3. Auditor

- a. Reports are available on the Auditor's Webpage at:
<http://www.co.champaign.il.us/Auditor/countyboardreports.php>

4. County Clerk

- a. June 2019 and July 2019 Monthly Reports
- b. June 2019 Semi-Annual Monthly Report

7. County Executive

- a. Notification of receipt of Distinguished Budget Award by the Government Finance Officers Association by Tami Ogden, Deputy Director of Finance (Information only)
- b. Resolution authorizing the County Executive to enter into a Tornado Siren Intergovernmental Agreement
- c. Request appropriation to receive and expend revenue for a shared siren system
Budget Amendment 19-00041
Fund 080 General Corporate / Dept. 012 Tornado Sirens
Increase Appropriations: \$22,686
Increase Revenue: \$22,686
Reason: To create a budget to act as fiscal agent for the Purpose of Upgrading Siren Systems Owned by Partnering Governmental Jurisdictions.
- d. Request for approval of job evaluation committee recommendation for creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the New position that one Clerk position be eliminated from the AFSCME General Bargaining Unit
- e. Request for approval of job evaluation committee recommendation for a new position titled Data Analyst and recommends the new Date Analyst position be classified in Grade Range F
- f. Request approval of recommendation for FY2020 Salary Administration and Benefits Contribution Plan for Non-Bargaining Employees

B. Other Business

C. Chair's Report

D. Designation of Items to be Placed on the Consent Agenda

XIII. Other Business

XIV. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.