

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, May 12, 2020 at 6:30 p.m.

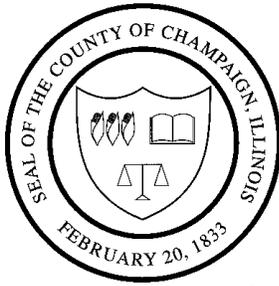
Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page #</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u>	
A. March 10, 2020	1-6
V. <u>Public Participation</u>	
• Being accepted remotely through Zoom – for instructions go to: http://www.co.champaign.il.us/CountyBoard/Committee_Of_The_Whole/2020/200512_Meeting/2000512_Zoom_Instructions.pdf	
VI. <u>Presentations</u>	
A. Youth Assessment Center	
VII. <u>Communications</u>	
VIII. <u>Finance</u>	
A. Budget Amendments/Transfers	
1. Budget Amendment 20-00016	7-8
Fund 080 General Corporate / Dept 077 Zoning Enforcement	
Increased appropriations: \$30,000	
Increased revenue: \$0	
Reason: Proposed demolition and clean-up of 202 Third Street, Foosland, Illinois	
2. Budget Amendment 20-00019	9-10
Fund 080 General Corporate / Dept 026 County Treasurer	
Increased appropriations: \$34,300	
Increased revenue: \$0	
Reason: Request for part time temp staff to assist with bank reconciliations for 3 months. Also, for expenditures that are historical pay from funds 619 which is unable to support this costs due to over utilization in FY 2019	
B. Treasurer	
1. Monthly Report – March 2020 – Reports are available on the Treasurer’s webpage at: http://www.co.champaign.il.us/treasurer/reports.php	
C. Auditor	
1. Monthly Report – April 2020 – Reports are available on the Auditor’s webpage at: http://www.co.champaign.il.us/auditor/countyboardreports.php	

D. County Executive	
1. Resolution authorizing the execution of a service agreement for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program (electric aggregation)	11-15
2. Resolution authorizing execution of Emergency Management Agency COVID-19 Related Supplies Capital Fund Participation Agreement	16-26
3. Ideas to mitigate County expenses in 2020 and 2021 (discussion only)	
E. <u>Other Business</u>	
F. <u>Chair's Report</u>	
G. <u>Designation of Items to be Placed on the Consent Agenda</u>	
IX. <u>Policy, Personnel, & Appointments</u>	
A. County Executive	
1. Monthly HR Report – April 2020	27-29
2. Appointments/Reappointments (persons to be appointed distributed at the meeting) Applicants (<i>italics indicates incumbent</i>):	
a. Penfield Public Water District – 1 position – term 06/01/2020-05/31/2025	
• <i>Carl Withers</i>	30
b. Sangamon Valley Public Water District – 1 position – term 06/01/2020-05/31/2025	
• <i>Frank Howard</i>	31
• Michelle Grindley	32
c. Farmland Assessment Review Committee – 2 positions – term 06/01/2020-05/31/2024	
• <i>Richard Rayburn</i>	33
• Jeffery Adam Watson	34
d. Union Drainage District #2 of St. Joseph and Ogden – 1 position – unexpired term ending 08/31/2020	
• Dwight Raab	35
e. South Fork Drainage District – 1 position – unexpired term ending 08/31/2021	
• Dirk Rice	36
f. Urbana-Champaign Sanitary District – 1 position – term 06/01/2020-05/31/2023	
• <i>Ladell Myrick</i>	37-38
g. Board of Review – 3 positions – 2 terms 06/1/2020-05/31/2022 and 1 unexpired term ending 05/31/2021	
• <i>Elizabeth Burgener-Patton</i>	39-40
• <i>Zebo Zebe</i>	41-42
• <i>Paul Sailor</i>	43-44
3. Preparation for COVID- re-opening (information only)	45-46

4. Extension of proclamation of a disaster in Champaign County for Coronavirus-19 response 47-49
- B. County Clerk-
1. April 2020 Report 50
- C. Other Business
- D. Chair's Report
1. County Executive appointments expiring June 2020 (information only)
a. Cemetery Associations/Boards – various positions
b. County Board of Health – 2 positions
c. Developmental Disabilities Board – 1 position
d. Forest Preserve District – 1 position
2. Currently vacant appointments made by the County Executive – full list and information is available on the County's website at:
<http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf>
- E. Designation of Items to be Placed on the Consent Agenda
- X. **Justice and Social Services**
A. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
• Probation & Court Services – March 2020 & 1st quarter report
• Public Defender – March 2020
• Animal Control – February & March 2020
- B. Sheriff
1. Relocation of Sheriff's Office and Downtown Jail (information only) 51-53
- C. Other Business
- D. Chair's Report
- E. Designation of Items to be Placed on the Consent Agenda
- XI. **Other Business**
A. Resignation of District 2 County Board Member John Clifford (information only)
- XII. **Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, March 10, 2020 at 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

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MINUTES – Subject to Approval

Members Present: Brad Clemmons, John Clifford, Lorraine Cowart, Connie Dillard-Myers, Jodi Eisenmann, Aaron Esry, Cynthia Fears, Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Jim McGuire, Kyle Patterson, Jon Rector, Chris Stohr, Steve Summers, Leah Taylor, James Tinsley, Eric Thorsland, Jodi Wolken, Charles Young, Giraldo Rosales

Members Absent: None

Others Present: Darlene Kloepfel (County Executive), Tami Ogden (Deputy Director of Finance), Megan Robison (Recording Secretary), Aaron Ammons (County Clerk), Angela Patton (Chief Deputy County Clerk), George Danos (Auditor), Misty Bell (Program Coordinator, Rosecrance Re-Entry Program), Joe King (Executive Director, Rosecrance), Carol Ammons (Community Justice Collaborative), Danielle Chynoweth (Community Justice Collaborative), Dottie Vura-Weis (Community Justice Collaborative), Jane McClintock (Community Justice Collaborative), Troy Courson (Image Graphics), Paul Thornhill (Image Graphics)

I. Call to Order

Chair Rosales called the meeting to order at 6:31 p.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Cowart to approve the agenda; seconded by Ms. Dillard-Myers. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. February 11, 2020

MOTION by Mr. Goss to approve the minutes of February 11, 2020; seconded by Mr. Young. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

Mr. Kilgore presented a picture of the Sankofa bird explaining this bird walks forward while looking back. He suggested that the Board should look to the past in order to move forward. Stating that the report from the Community Justice Collaborative will reflect this process. He requested that everyone listen to the report intensely.

56 Mark Enslin came to speak in favor of the Community Justice Collaborative report that will be
57 presented at the meeting tonight. He suggested that the Board members expand their criteria when
58 making a decision.

59
60 Bobbi Trist stated that she is in favor of using the millions of dollars proposed for the jail plan on
61 building other facilities in the community. She agrees that we need more mental health and
62 medical services within the jail as well as more programs in the community outside of the jail.

63
64 **VI. Presentation**

65 Chair Rosales mentioned a request from the County Clerk to move their website presentation to
66 this point in the meeting.

67
68 **MOTION** by Ms. Fortado to suspend the rules to move the presentation to item VI. C; seconded
69 by Mr. Patterson. Upon vote, the **MOTION CARRIED** by hand vote of 15-7.

70
71 A. Rosecrance Re-Entry Program

72
73 Mr. Bell disbursed the packet of information that individuals receive upon release from a
74 correctional center. He explained many of the resources that are provided by Rosecrance Re-
75 Entry Program and what they are working to improve. Mr. King spoke about other services that
76 are provided after the Re-Entry Program is completed. Discussion followed with the Board
77 members.

78
79 Mr. Harper left at 7:25 p.m.

80
81 B. Community Justice Collaborative

82
83 Ms. Ammons, Ms. Vura-Weis, Ms. Chynoweth and Ms. McClintock all presented the
84 information in their report (the report can be found at <https://programsnotjails.com/>). They stated
85 that the report is based on recommendations from experts that have been hired by the County.
86 Discussion followed with the Board members.

87
88 Ms. Eisenmann left at 8:20 p.m.

89 Mr. Young left at 8:25 p.m.

90
91 C. County Clerk Website (moved from item X. B. 1)

92
93 Mr. Courson and Mr. Thornhill came to talk to the Board about the County Clerk website. They
94 explained that the current website is very outdated, why a rebuild is necessary and what
95 improvements will be made to the new website. They project that content will begin to be
96 uploaded to the website by the end of April and then they will need to train staff before the site
97 can go live. Discussion followed with the Board members and Mr. Ammons. Mr. Ammons also
98 spoke about the changes that are being made, for elections, due to the COVID-19 pandemic.

99
100 **VII. Communications**

101
102 Mr. Ingram mentioned an upcoming event at Pour Bros. Taproom to support the University of
103 Illinois Women's Resource Center

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108

109 **VIII. Justice and Social Services**

110 A. Monthly Reports

- 111 • Probation & Court Services – January 2020
- 112 • Emergency Management Agency – February 2020
- 113 • Head Start – December 2019

114
115 Received and placed on file

116
117 B. Rosecrance Re-Entry Financial Report

- 118 • January 2020 Report
- 119 • Mid-Year Annual Report – July 1, 2019-December 31, 2019

120
121 Received and placed on file

122
123 C. Other Business

124
125 None

126
127 D. Chair’s Report

128
129 None

130
131 E. Designation of Items to be Placed on the Consent Agenda

132
133 None

134
135 **IX. Finance**

136 A. Budget Amendments/Transfers

- 137 1. Budget Amendment 20-00008
- 138 Fund 080 General Corporate / Dept 077 Zoning and Enforcement
- 139 Increased appropriations: \$7,741
- 140 Increased revenue: \$0
- 141 Reason: Re-encumber IEMA Planning Grant funds received in FY2019 for the
- 142 Champaign County Multi-Jurisdictional Hazard Mitigation Plan Update project in
- 143 FY2020

144
145 **MOTION** by Ms. Fortado to recommend County Board approval of a resolution authorizing
146 budget amendment 20-00008; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED**
147 **unanimously.**

- 148
- 149 2. Budget Amendment 20-00009
- 150 Fund 104 Early Childhood Fund / Dept 601 Child Care Program
- 151 Increased appropriations: \$698,511
- 152 Increased revenue: \$698,511
- 153 Reason: This amendment is the result of additional state funding to support two preschool
- 154 (ages 3-5) classrooms for 34 children for 10 hours/day. This will address a portion of the
- 155 outstanding waiting list for preschool childcare services and the ongoing need for
- 156 families that work or are going to school. Programming will take place at the west
- 157 Champaign location.
- 158

159 **MOTION** by Mr. Tinsley to recommend County Board approval of a resolution authorizing
160 budget amendment 20-00009; seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED**
161 **unanimously.**

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B. Treasurer

1. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel 20-09-10-426-002

MOTION by Mr. Clifford to recommend County Board approval of a resolution authorizing execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel 20-09-10-426-002; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

2. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0025

MOTION by Mr. Clifford to recommend County Board approval of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0025; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

3. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase, permanent parcel 15-025-0513
4. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase, permanent parcel 30-054-0009
5. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase, permanent parcel 30-058-0078
6. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase, permanent parcel 30-064-0115

OMNIBUS MOTION by Mr. Thorsland to recommend County Board approval of a resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase for permanent parcels 15-025-0513, 30-054-0009, 30-058-0078 and 30-064-0115; seconded by Mr. Clemmons. Upon vote, the **MOTION CARRIED** unanimously.

C. Auditor

1. Monthly Report – January 2020
 - Update on 2019 accruals

Received and placed on file – Mr. Danos gave an update on the 2019 accruals.

D. County Executive

1. Ordinance establishing a Property Assessed Clean Energy (PACE) Program in the County of Champaign, designating a PACE area, providing for property assessments and approving related matters (to be distributed at meeting)

MOTION by Ms. Fortado to give the County Executive and the State’s Attorney’s Office authority to complete the ordinance; seconded by Mr. Clemmons. Discussion with the program’s first applicant and the County Executive followed. Upon vote, the **MOTION CARRIED** unanimously.

E. County Board

1. Request for reimbursement of travel expenses by County Board Member Mike Ingram

215 **MOTION** by Ms. Fortado to recommend County Board approval authorizing reimbursement of
216 travel expenses; seconded by Mr. Summers.

217
218 **MOTION** by Ms. Fortado to amend the motion to include the amount of \$200.70; seconded by
219 Mr. Stohr. Discussion followed. Upon vote, the **MOTION to amend CARRIED** unanimously.

220
221 Ms. Dillard-Myers left @ 9:12 p.m.

222
223 **MOTION** by Mr. McGuire requesting a roll call vote; seconded by Mr. Tinsley.

224
225 Upon vote, the **MOTION with amendment CARRIED** by roll call vote of 16-2.

226
227 F. Other Business

228
229 None

230
231 G. Chair's Report

232
233 None

234
235 H. Designation of Items to be Placed on the Consent Agenda

236
237 IX. A. 1, 2, B. 1, 2, 3, 4, 5, 6

238
239 X. **Policy, Personnel, & Appointments**

240 A. County Executive
241 1. Monthly HR Report – February 2020

242
243 Received and placed on file

244
245 2. Appointments/Reappointments (persons to be appointed distributed at the meeting)
246 a. Supervisor of Assessments – 1 position (*italics indicates incumbent*)

247 Applicant:
248 • *Paula Bates*

249
250 **MOTION** by Ms. Taylor to recommend County Board approval of a resolution appointing Paula
251 Bates as the Supervisor of Assessments; seconded by Mr. Ingram. Upon vote, the **MOTION**
252 **CARRIED** unanimously.

253
254 B. County Clerk
255 1. February 2020 Report

256
257 Received and placed on file

258
259 C. Other Business

260
261 None

262 D. Chair's Report
263 1. County Executive appointments expiring March-May 2020

264
265 2. Currently vacant appointments made by the County Executive

266
267 Upcoming and vacant appointments were mentioned

268 E. Designation of Items to be Placed on the Consent Agenda

269

270 X. A. 2a

271

272 **XI. Other Business**

273

274 None

275

276 **XII. Adjournment**

277

278 Chair Rosales adjourned the meeting at 9:21 p.m.

279

280

Champaign County
Department of

**PLANNING &
ZONING**

Brookens Administrative
Center
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
www.co.champaign.il.us/zoning

TO: Committee of the Whole

**FROM: John Hall, Director of Planning & Zoning
Charlie Campo, Zoning Officer**

DATE: April 28, 2020

**RE: Request approval of Budget Amendment #20-00016 for demolition of
buildings and removal of garbage and debris at 202 Third Street,
Foosland pursuant to Enforcement Case ZN-20-03/01**

BACKGROUND

The house on the property at 202 Third Street, Foosland has been abandoned for several years and fallen into serious disrepair. Enforcement Case ZN-20-03/01 was initiated in January 2020. The owners of the subject property have agreed to sign the property over to Champaign County and acceptance of the deed to the property was on the ELUC Agenda for May 7, 2020. We can report the ELUC recommendation at the Committee meeting.

Demolition and clean-up of the subject property is expected to cost approximately \$30,000, based on an "educated guess". No bids have yet been received for the demolition.

ELUC has also been asked to authorize release of an Invitation to Bid for demolition of all structures on the property contingent upon upon (1) County Board acceptance of the deed to the property and (2) County Board approval of this Budget Amendment.

These approvals are being sought concurrently because of time constraints related to the Illinois Housing Development Authority (IHDA) Abandoned Properties Program (APP) Grant Round 3 that was awarded to Champaign County on March 16, 2018. That Grant was originally due to expire on May 29, 2020, but an extension to August 27, 2020, has been requested. The Invitation to Bid requires the demolition to be completed and billed to Champaign County no later than August 1, 2020, and staff will then seek reimbursement of the cost of demolition and clean-up.

ATTACHMENT

FUND 080 GENERAL CORPORATE

DEPARTMENT 077 ZONING AND ENFORCEMENT

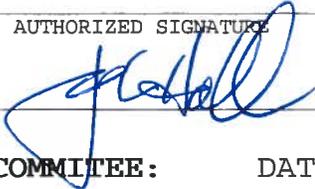
INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-077-534.21 PROP CLEARANCE / CLEAN-UP	6,800	6,800	36,800	30,000
TOTALS	6,800	6,800	36,800	30,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: PROPOSED DEMOLITION AND CLEAN-UP OF 202 THIRD STREET, FOOSLAND, ILLINOIS

DATE SUBMITTED: 4/28/20 AUTHORIZED SIGNATURE:  ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



Marisol Hughes
COUNTY TREASURER
CHAMPAIGN COUNTY, ILLINOIS

To: Committee of the whole
From: Marisol Hughes
Date: May 7, 2020
Re: Request for budget amendment

Our office requires additional funding for the following purposes:

- 080-026-511.05 We require additional funds to hire temporary staff for three months to complete bank reconciliations the last two months for 2018 and all 2019 (\$6,300.00). This work should have been completed by the prior administration.
- 080-26-533.07 We require additional funds to pay for services rendered by Firstech (\$10,000.00), Mail Service (\$12,000.00), and Tax Sale (Joseph Meyer) (\$6,000.00). These three items are ordinary expenses that we incur every year during the Tax Cycle. Unfortunately, the prior administration depleted the fund balance of the tax sale automation fund from which these expenditures are normally paid. Additionally, there are minimal revenues to cover other expenditures that are paid from this fund. Due to this gross mismanagement the fund is unable to support the expenditures for these necessary tax cycle processes.

Thank you for your consideration.

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00019

FUND 080 GENERAL CORPORATE

DEPARTMENT 026 COUNTY TREASURER

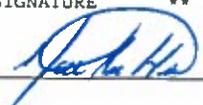
INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-026-511.05 TEMP. SALARIES & WAGES	0	5,875	12,175	6,300
080-026-533.07 PROFESSIONAL SERVICES	0	0	28,000	28,000
TOTALS	0	5,875	40,175	34,300

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: REQUEST FOR PART TIME TEMP STAFF TO ASSIST WITH BANK RECONCILIATIONS FOR 3 MONTHS. ALSO, FOR EXPENDITURES THAT ARE HISTORICAL PAY FROM FUNDS 619 WHICH IS UNABLE TO SUPPORT THIS COSTS DUE TO OVER UTILIZATION IN FY 2019

DATE SUBMITTED: <u>5/16/2020</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Jim Goss, Deputy Chair – Finance; and
Stephanie Fortado, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: May 1, 2020

Subject: Resolution Authorizing a Service Agreement for the County’s Electric Aggregation Program

BACKGROUND

Creation of an Electric Aggregation Program was approved by voters at the November 2012 election in order to facilitate lower electricity rates for the residents and small businesses of unincorporated Champaign County who are Ameren electric customers. The current contract with Homefield Energy provides 100% renewable or “green” energy and will end December 2020. The program also provides a revenue source for the General Fund through a Civic Contribution Fee of 0.001¢ per kilowatt-hour, which generated \$85,000 in FY2019.

PROGRAM INFORMATION

This is an Opt-Out program. Eligible Ameren utility customers within the unincorporated county boundaries will receive an opt-out notification letter via mail. Customers may “opt-out” by returning the opt-out card by the deadline date identified in the notification. Customers choosing to opt-out, will continue to receive electric supply from Ameren at the current utility rate. Those not opting-out will be placed in the program and continue to receive one monthly bill from Ameren. After the opt-out deadline has passed, customers can opt-out at any time by contacting the supplier.

PLANS FOR BIDDING AND NEW SERVICE AGREEMENT

The County’s consultant, Good Energy LP, is closely monitoring market conditions and has notified the county the next competitive procurement for electricity supply is planned for June 2020. Good Energy, LP will release the RFP for Alternative Electric Suppliers and notify the County regarding the date of the bid, which requires prompt action since bids expire at the close of business on the same day. Following consultation with the County’s consultant, the County Executive, or her designee, will execute an agreement accepting the bid most beneficial to the County for the term beginning January 2021.

LEGAL REVIEW

The State's Attorney's Office has reviewed the Resolution.

REQUESTED ACTION

The Finance Committee recommends the Resolution AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT FOR THE SUPPLY OF ELECTRICITY FOR RESIDENTIAL AND SMALL COMMERCIAL RETAIL CUSTOMERS WHO DO NOT OPT OUT OF SUCH A PROGRAM (Electric Aggregation) be forwarded to the County Board for approval.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE AGREEMENT FOR THE SUPPLY OF ELECTRICITY FOR RESIDENTIAL AND SMALL COMMERCIAL RETAIL CUSTOMERS WHO DO NOT OPT OUT OF SUCH A PROGRAM (Electric Aggregation)

WHEREAS, Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1- 92, permits a County, if authorized by referendum, to adopt an ordinance by which it may operate a program to solicit bids and enter into service agreements for the sale and purchase of electricity and related services and equipment to residential and small commercial customers who do not opt-out of such a program; and

WHEREAS, the County of Champaign provides an opt-out electric aggregation program for eligible electric accounts within its jurisdiction; and

WHEREAS, such aggregation program was authorized by referendum passed by a majority vote of the qualified electors voting on the question; and

WHEREAS, because electricity is a commodity for which supply bids typically are made each morning and expire the same day at the close of business, the County must act promptly to accept any such desired bid in order to contractually guarantee a per kilowatt hour electric rate for its residential and small commercial customers; and

WHEREAS, the Champaign County Board finds that the best interests of the County are served by authorizing the County Executive, or his/her designee, to receive and review bids and, in consultation with the County's consultant Good Energy, LP, accept the bid most beneficial to the County, pursuant to 20 ILCS 3855/1-92, to aggregate the residential and small commercial retail electric loads located within the County and to arrange for competitive electric supply to these retail electrical accounts; and

NOW, THEREFORE, BE IT RESOLVED by the County Board of, Champaign County, Illinois, as follows:

SECTION 1. The statements set forth in the preamble to this Resolution are hereby found to be true and correct and are hereby incorporated into this Resolution as if set forth in full in Section 1.

SECTION 2. The corporate authorities of Champaign County hereby authorize and direct the County Executive, or his/her designee, to receive and review bids and, in consultation with the County's consultant Good Energy, LP, accept the bid most beneficial to the County without further action of the County Board. The County Executive, or his/her designee, is hereby authorized to execute a service agreement with the bidder who submits the bid most beneficial to the County for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program, without further action of the County Board, with said execution and attestation to take place within the applicable time constraints required by the bidder; provided, however, that the energy price to be paid per kilowatt hour pursuant to the service agreement is less than the default rate currently in effect, resulting in savings for the County's residential and small commercial retail customers.

SECTION 3. All prior actions of the County officials, employees, and agents with respect to the subject matter of this Resolution are hereby expressly ratified.

SECTION 4. The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. This Resolution shall be effective immediately and shall remain in effect until rescinded by the Champaign County Board and shall remain in effect for the current bid.

Motion was made by Board Member _____, seconded by
Board Member _____ the Resolution be adopted.

**PASSED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, IN
REGULAR AND PUBLIC SESSION THIS _____ OF _____, 2020.**

Roll Call Vote:

Ayes:

Nays:

Absent:

Approved:

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
And ex-officio Clerk of the Champaign
County Board
Date: _____

Approved:

Darlene A. Kloepfel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: May 5, 2020
RE: County Emergency Operations Center (EOC) Capital Fund IGA

To date, the EOC has been in position to receive in-kind services and donations of supplies/equipment/staff offered by available government resources or collected from community members. Moving forward, as these supplies become less available “for free,” the EOC has initiated a plan to quickly and jointly purchase items that are necessary for successful response efforts, with the County acting as fiscal agent.

At its last meeting, the County Board approved the establishment of a separate fund and bank account for COVID-19 EOC. The Village of Rantoul, the University of Illinois and Champaign County will contribute funds to this capital account as a \$45,000 start-up fund for purchasing quantities of needed supplies. The funds will be reimbursed at cost by the agencies who purchase the supplies in smaller quantities from the EOC stockpile.

The EOC indicates that initial purchases will likely be some rigid face shields and sanitizer.

I am requesting that the County Board approve the attached intergovernmental agreement to establish this joint capital funding resource for the EOC COVID-19 account to immediately begin purchasing supplies that are expected to be needed in the next few months.

EMERGENCY MANAGEMENT AGENCY COVID-19 RELATED SUPPLIES
CAPITAL FUND PARTICIPATION AGREEMENT

This Emergency Management Agency COVID-19 Related Supplies Capital Fund Participation Agreement (“Agreement”) is made and entered into on the date it is first fully executed by the parties hereto: Champaign County, Illinois, a body corporate and politic (“County”); Village of Rantoul, Illinois, a municipal corporation (“Rantoul”); and Board of Trustees of the University of Illinois, a body corporate and politic (“University”), collectively referred to as “the Parties” and each individually a “Party.”

Recitals

WHEREAS, the County is a unit of local county government, a body corporate and politic, within the State of Illinois; and

WHEREAS, Rantoul, is a municipal corporation, body politic, and home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the University is a body corporate and politic of the State of Illinois; and

WHEREAS, on March 9, 2020, the Governor of the State of Illinois issued a proclamation of disaster related to the COVID-19 pandemic; and

WHEREAS, subsequent COVID-19 related Executive Orders have been issued, which have resulted in shortages in COVID-19 related supplies, equipment, and materials, including “personal protective equipment” as defined by the Centers for Disease Control and Protection (collectively “Supplies”); and

WHEREAS, the Champaign County Emergency Management Agency (“EMA”) is a department re-established by County Ordinance No. 740 on April 1, 2005, to prevent, minimize, repair, and alleviate injury or damage resulting from a disaster and to protect the public health and safety in the event of such a disaster; and

WHEREAS, the EMA Director has the responsibility for the organization, administration, training, and operation of EMA, which includes, in the event of a disaster, to: (1) develop mutual aid agreements among units of local government; and (2) enter into contracts to

procure services, supplies, equipment, and material necessary to protect public health and safety without regard to statutory procedures and formalities normally prescribed by law for County contracts, as authorized by Sec. 10(j) of the Illinois Emergency Management Agency Act of 1992 (20 ILCS 3305/1, *et seq.*); and

WHEREAS, the Champaign County/University of Illinois Joint COVID Emergency Operations Center (“EOC”) comprises staff and officials from local hospitals and clinics, the Champaign-Urbana Public Health District, the County, Champaign, Urbana, and the University who meet regularly to ensure the delivery of critical police, fire, and emergency dispatch services and the maintenance of public infrastructure; and

WHEREAS, the Parties desire to: (1) establish a fund to facilitate the procurement of Supplies from vendors by the EMA; and (2) manage and account for inventory and distribution of Supplies; and

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois, 1970, and Section 9 of the Intergovernmental Cooperation Act (5 ILCS 220/1-9) provides authority for units of local governments to contract or otherwise associate among themselves to obtain and share services and exercise, combine or transfer any power or function in any manner not otherwise prohibited by law or ordinance; and

NOW THEREFORE, in consideration of the premises and mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

Terms

Section 1. Recitals. The recitals set forth above are incorporated by reference into this Agreement.

Section 2. Purchasing.

(a) The County Treasurer and Auditor shall establish and maintain a separate fund and bank account for EMA to purchase Supplies for the Parties in accordance with County financial policies and applicable law. The fund shall be initially funded by payment from each

Party according to the funding formula set forth in **Exhibit A** (attached). The Champaign County Deputy Director of Finance shall deposit each Party's payment into the consolidated fund.

(b) The County shall make its initial payment to the fund based upon the allocations in the funding formula in **Exhibit A** within 28 days of the effective date of this Agreement.

(c) The EOC will identify and prioritize the Supplies to be purchased and will forward such requests to the EMA Management Team for approval. The EMA Coordinator will forward procurement information to the Champaign County Deputy Director of Finance.

(d) The Champaign County Deputy Director of Finance will process the respective purchase order, payment, and receipt of revenue transactions

(e) The EOC will manage the delivery and acceptance of Supplies and will forward receipts for delivered Supplies to the Champaign County Deputy Director of Finance.

(f) The EMA will manage the storage of Supplies at the County facility located at 1905 East Main Street, Urbana, IL 61802 ("County Facility") in accordance with County purchasing policies and applicable law.

Section 2. Distribution.

(a) The EMA Director and EOC will manage the distribution and allocation of Supplies to the Parties and to any entity within Champaign County determined to be a priority by the EOC.

(b) The EMA Director will forward billing information for distributed Supplies to the County Deputy Director of Finance.

(c) The Champaign County Deputy Director of Finance shall invoice, at cost, the Party to which the Supplies are distributed.

(d) The Deputy County Administrator of Finance will deposit all payments received into the fund.

Section 3. Rantoul Responsibilities.

(a) Rantoul shall make its initial payment to the fund created by the County based upon the allocations in the funding formula in **Exhibit A** within 28 days of the effective date of this Agreement.

Section 4. University Responsibilities.

(a) In addition to its role as a member of the EOC, the University shall make its initial payment to the fund created by the County based upon the allocations in the funding formula in **Exhibit A** within 28 days of the effective date of this Agreement.

Section 5. Indemnification. Each Party agrees to indemnify, hold harmless and defend the EMA and the County in the event of any contract dispute with a vendor.

To the fullest extent permitted by law, each Party (an “Indemnifying Party”) shall, at its sole expense, indemnify and defend each other Party from and against all claims for damage to property or injury to persons, including death, to the extent proximately caused by the act or omission of the Indemnifying Party and arising out of or relating directly or indirectly to this Agreement.

Section 6. Term. This Agreement shall terminate upon satisfaction of the following conditions: (1) agreement of all the Parties in writing; and (2) depletion of the fund and inventory of the Supplies. Upon termination, the Deputy County Administrator of Finance shall prepare a final reconciliation report regarding, among other things, initial funds received, invoices issued, payments received, and funds returned.

Section 7. Disposition of Supplies and Funds. All Supplies remaining in inventory at the end of the COVID-19 pandemic will, by agreement of the Parties in writing, will be distributed back to each Party based upon the allocations in the funding formula in **Exhibit A** or as they agree.

All monies remaining in the fund at the end of the COVID-19 pandemic will, by agreement of the Parties in writing, either be distributed back to each Party based upon the allocations in the funding formula in Exhibit A or continue to remain in the fund in the event of a future emergency or disaster.

Section 8. Notices. All notices, demands, and communications required to be given under this Agreement shall be in writing and sent, with receipt confirmed, as follows by electronic mail to:

(a) The County: Darlene Kloeppe, County Executive, dkloeppe@co.champaign.il.us; and Barb Mann, State's Attorney's Office, bmenn@co.champaign.il.us.

With a copy to: John Dwyer, EMA Director, jdwyer@co.champaign.il.us

(b) Rantoul: Scott Eisenhauer, Village Administrator, seisenhauer@village.rantoul.us; and Ken Beth, Village Attorney, kbeth@efbclaw.com

(c) The University: Avijit Ghosh, Comptroller, ghosha@uillinois.edu; and Lisa Power, University Legal Counsel, lpower@uillinois.edu

Section 9. Insurance. The County shall procure and maintain, during the term of this Agreement, sufficient property liability insurance to cover the replacement value of the Supplies stored at the County Facility, against all direct loss and damage. The cost of the insurance coverage may be considered a direct cost to be borne by each Party based upon the allocations in the funding formula in **Exhibit A**.

Section 10. Amendments. This Agreement may be amended in writing by agreement of all Parties. The execution of any amendment shall be authorized by passage of an appropriate ordinance or other lawful corporate action by the corporate authorities of each Party.

Section 11. Severability. If any provision of this Agreement is held invalid, illegal or unenforceable, such provision shall be excluded to the extent of such invalidity, illegality, or unenforceability; all other provisions shall remain in effect.

Section 12. Counterparts; Electronic Signatures. This Agreement may be executed in one or more counterparts, each of which shall be an original agreement and all of which shall constitute one and the same Agreement. The counterparts may be executed and delivered by facsimile or other electronic signature (including DocuSign) by any Party, and the receiving Party may rely on the receipt of such document so executed and delivered electronically or by facsimile as if the original had been received.

WHEREFORE, the Parties, pursuant to authority given by their respective governing bodies, have caused these presents to be executed by their duly authorized signatories, duly attested as required, on the dates set forth below.

EXHIBIT A

FUNDING FORMULA

An initial amount of funding is needed to establish a capital fund to purchase supplies related to the COVID-19 pandemic. The breakdown of each Party's contribution to this pool is as follows:

- County	\$ 18,750
- U of I	\$ 16,250
- Rantoul	\$ 10,000
<hr/>	
TOTAL	\$45,000

COUNTY OF CHAMPAIGN, ILLINOIS

By: _____ Date: _____

County Executive

ATTEST: _____

County Clerk

Approved as to form: _____

Assistant State's Attorney

VILLAGE OF RANTOUL, ILLINOIS

By: _____ Date: _____

Village Administrator

ATTEST: _____

Village Clerk

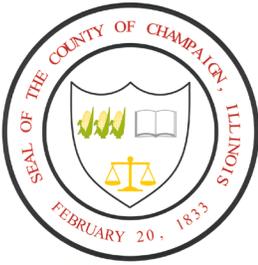
Approved as to form: _____

Village Attorney

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS

By: _____ Date: _____

Avijit Ghosh, Comptroller



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MONTHLY HR REPORT APRIL 2020

VACANT POSITIONS LISTING

*** Highlighted vacancies were new this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2020 HRS	FY 2020 SALARY
80	28	vacant 12/31/19 (Simmering)	Desktop Support Technician	18.21	1950	35,509.50	1,965	35,782.65
80	30	vacant 8/12/19 (Jones)	Account Clerk	15.40	1950	30,030.00	1,965	30,261.00
80	30	vacant 1/20/20 (Kelly)	Chief Deputy Circuit Clerk	43.57	1950	84,961.50	1,965	85,615.05
80	30	vacant 10/21/19 (Ward)	Legal Clerk	14.53	1950	28,333.50	1,965	28,551.45
80	40	vacant 2/23/20 (Melero)	Clerk	14.62	1950	28,509.00	1,965	28,728.30
80	40	vacant 3/17/20 (Maxey)	Deputy Sheriff--Patrol	35.96	2080	74,796.80	2,096	75,372.16
80	41	vacant 1/24/20 (Ogle)	Senior Executive Secretary	33.05	1950	64,447.50	1,965	64,943.25
80	43	vacant 3/13/20 (James)	Deputy EMA Coordinator	34.69	1950	67,645.50	1,965	68,165.85
80	51	vacant 3/2 (Wileaver)	Court Services Officer	21.08	1950	41,106.00	1,965	41,422.20
80	52	vacant 3/20/20 (Kleppin)	Court Services Officer	26.05	1950	50,797.50	1,965	51,188.25
80	140	vacant 10/31/16 (Syme)	CLERK	14.53	1950	28,333.50	1,965	28,551.45
80	140	vacant 7/19/19 (Lewis)	Court Security Officer	21.89	2080	45,531.20	2,096	45,881.44
80	140	vacant 2/3/20 (Young)	Master Control Officer (PT)	16.57	1040	17,232.80	1,048	17,365.36
80	140	VACANT 4/2/20 (King)	MASTER CONTROL OFFICER (FT)	17.03	2080	35,422.40	2,096	35,694.88
91	247	vacant 3/10/20 (Meister)	Animal Control Warden	16.52	2080	34,361.60	2,096	34,625.92
614	23	vacant 4/25/19 (Judth)	Clerk	14.53	1040	15,111.20	1,048	15,227.44
671	30	vacant 8/30/19 (Clark)	Legal Clerk	14.53	1950	28,333.50	1,965	28,551.45
-- TOTAL --						710,463.00		715,928.10

UNEMPLOYMENT REPORT

Notice of Claim Received – 4

Department – RPC/Summer Youth Program – protest filed COVID 19

Department – Auditor – benefits approved

Department – Treasurer – benefits approved

Department – Head Start – protest filed COVID 19

PAYROLL REPORT

APRIL PAYROLL
INFORMATION

Pay Group	4/9/2020		4/24/2020	
	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	513	\$1,009,383.16	484	\$1,004,140.22
RPC/Head Start	322	\$442,475.18	309	\$430,077.32
Total	835	\$1,451,858.34	793	\$1,434,217.54

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible:

General County Union (includes AFSCME & FOP):

201 Single; 39 EE+spouse; 66 EE+child(ren); 17 Family; 74 waived

Non-bargaining employees:

127 Single; 36 EE+spouse; 41 EE+child(ren); 9 Family; 63 waived

Life Insurance Premium paid by County: \$1,740.31

Health Insurance Premium paid by County: \$404,884.55

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

April 2020: .34% average over the last 12 months

April 2020: 2 out of 596 Employees left Champaign County: 1 resignation, 1 dismissal

WORKERS' COMPENSATION REPORT

<u>Entire County Report</u>	<u>April 2019</u>	<u>April 2020</u>
New Claims	5	2
Closed	3	8
Open Claims	34	26
Year To Date Total	25	10

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Apr 2020 Monthly EEO Report General County Only	ads closing this month:				ads with no end date:		
	Account Clerk Treasurer	Animal Control Warden Animal Control	Chief Deputy Auditor Auditor	Hwy Projects / MFT Accountant Highway	Male Court Services Officer Juvenile Detention Center	Deputy Coroner/Autopsy Coroner	
Total Applicants	31	9	2	3	8	11	64
Male	9	5	1	3	6	3	27
Female	20	4	1		1	8	34
NonBinary							0
Undisclosed	2				1		3
Hispanic or Latino	2	1	0	0	0	0	3
White	19	7	2	2	4	10	44
Black or African-American	5	0	0	1	3	0	9
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
Asian	4	0	0	0	0	1	5
American Indian or Alaska Native	0	0	0	0	0	0	0
Two or more races	0	1	0	0	1	0	2
Undisclosed	1	0	0	0	0	0	1
Veteran Status	0	1	0	0	2	1	4

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	8	Meetings Staffed	0	Minutes Posted	1
Appointments Posted	16	Notification of Appointment	15	Contracts Posted	2
Calendars Posted	5	Resolutions Prepared	36	Ordinances Prepared	2

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Carl Withers

ADDRESS: 221 West Street Penfield IL 61862
Street City State Zip Code

EMAIL: cwithers1@gmail.com PHONE: 217-841-1750

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Penfield Water Dist - Trustee

BEGINNING DATE OF TERM: 5/2020 ENDING DATE: 4/2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I was born and raised in the area. I am a current homeowner in the village. I am an Industrial Electrician/programmer with a strong background in troubleshooting problems which should be a big help.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As a current Penfield resident, I am aware of resident charges and fees. I am aware of where the water treatment plant is. I am very willing to learn more though.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Carl Withers
Signature

10/8/19
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Frank Howard

ADDRESS: 1105 Olen Drive Mahomet IL 61853
Street City State Zip Code

EMAIL: fhoward@live.com **PHONE:** 217-202-6238

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Publis Water District

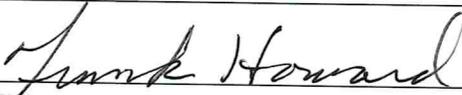
BEGINNING DATE OF TERM: June 1, 2020 **ENDING DATE:** May 31 2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?
Already served 5 year appointment and I have 45 years of construction experience.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As a current trustee i am involved in approval of annual budgets and I have served on sub committee in
different areas of the Water District operations. I have become very familiar with all aspects of
District operations in the past 5 years. During construction of the District new water plant I served as
The Districts technical expert and overseer of the project.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:


Signature
4/9/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michelle Grindley

ADDRESS: 2308 Fogel Road Mahomet IL 61853
Street City State Zip Code

EMAIL: [REDACTED] **PHONE:** 2179792265

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Public Water District

BEGINNING DATE OF TERM: June 1, 2020 **ENDING DATE:** May 31, 2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?
I am actively involved in the community and I believe the water board is a place where I could use my talents to benefit our community. I have served and led on many boards in the community including the M-S PTO and CU at Home. I am a graduate of the United Way Emerging Community Leaders Program and I believe the things I learned about community organizations and boards in that class will benefit the Water Board.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I know the water board has a small staff and am aware of their boundaries and property holdings. I am a customer of the water district, so I am up to date on their fees that they charge to customers.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Michelle J Grindley

Signature

4/10/2020

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

RECEIVED
4/3/20

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard C. Rayburn

ADDRESS: 2451 CO RD 700 E. Dewey, IL 61890
Street City State Zip Code

EMAIL: rcr.phaction@gmail.com PHONE: 217-369-4888
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Farmland Assessment Review Committee

BEGINNING DATE OF TERM: June 1, 2020 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Lifetime Resident of Champaign County
Owner of Farmland
Experience of this committee of at least 20 years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

20+ years on committee

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Richard C. Rayburn
Signature

March 24, 2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jeffery (Adam) Watson

ADDRESS: 1590 CO RD 400 N Philo IL 61864
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-202-4408

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Farmland Assessment Review Committee

BEGINNING DATE OF TERM: June 1, 2020 ENDING DATE: May 31, 2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I am a landowner in Champaign County.

I served on the Champaign County Farm Bureau Board for 8 years and on the executive committee for 5 years

I understand the roles of committees and boards.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As a taxpayer I understand the importance of having accurate tax bills and that this committee plays a role in the final product that is actually received in the mail.

As a farmer I understand that many aspects of production ag goes into the formula that helps establish the values used in assessing farmland ranging from gross income to land costs to production costs.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

[Handwritten Signature]
Signature

4-14-2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dwight Raab

ADDRESS: 1502 County Rd. 2350 E., St. Joseph, IL 61873

EMAIL: Dwight.raab@gmail.com PHONE: 217-840-1699

Check Box to Have E-mail Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD:

UDD 2 of the towns of St. Joseph and Ogden/97-MC-43

Beginning Date Of Term: upon approval

Ending Date: September 2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I am familiar with the necessity for the upkeep of open drainage ditches and tile lines. I have lived in rural areas served by drainage districts for most of my life. My work with farmers and small-town businesses further illustrates the need, to me, for proper drainage for all who live and work within a drainage district.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have worked with farmers during my career. Many of my clients have served as drainage District commissioners and have educated me about the mission and operations of drainage districts, and their importance. My work is financial and involves accounting, so I am well acquainted with financial operations as well.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving. None

Signature: Dwight S Raab
Dwight Raab

Date: 11 APRIL 2020

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dirk Rice

ADDRESS: 1752 County Rd. 800 N., Philo, IL 61864

EMAIL: [REDACTED] PHONE: 217-778-8552

Check Box to Have E-mail Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD:

South Fork Drainage District 97-MC-29

Beginning Date Of Term: upon approval

Ending Date: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I have farmed in the drainage district since 1985. We have thousands of feet of tile that feed into the district. I have spent many hours repairing and laying drainage tile within the district.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am aware the Drainage District operates on funds derived from assessments on the properties that are within the district.

Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Locust Grove Cemetery - Trustee
Illinois Corn Marketing Board - Director

Signature: _____

Dirk Rice

Date: _____

4-13-20

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Ladell Myrick
ADDRESS: 2807 CLAYTON BLVD CHAMPAIGN ILLINOIS 61822
Street City State Zip Code

EMAIL: lmyrick@amfm.com PHONE: (217) 530-7023
 Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Urbana-Champaign Sanitary District

BEGINNING DATE OF TERM: June 1, 2020 ENDING DATE: MAY 31, 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have three years experience as a board member with the Urbana-Champaign Sanitary District, my skills prove that I am a strong candidate for this appointment/reappointment and I am confident that I will continue to be a valuable asset to fill the position. My background includes twenty-two years experience as an Insurance Agency Owner with book keeping and compiling financial statements.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The board of trustees is the assigned authority of such Sanitary District, and shall exercise all the powers and manage and control all the affairs and property of the district. The board may prescribe the duties and fix the compensation of all the officers and employees of the Sanitary District. By governing the directions of the Executive Director and his staff, in continuing to maintain adequate qualified staff to run the day to day operation of the Urbana-Champaign Sanitary District, as well as assisting in governing the decisions to ensure that the District maintain its mission statement.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

UCSD has two waste water treatment centers, NORTH & SOUTH, 27 PUMP STATIONS, lease land to both UPD & CPD. They are considering leasing land to MTD. which include: UPD's AMBUCE/woodland Park site, UPD's maintenance Bldg @ 702 Ash St., UPD's Dog PK on Perkins Rd, UPD's Dog PK Perkins Rd Westland Restoration, expecting to open soon and the CPD's "Dog Bank". Staff: Mike McDemick, Atty. Rick Manner, Exec. Dir. Jackie Christensen, Dir of Operations, Kim Lytle, Dir of Admin. Serv. Brad Bennett, Dir. of Maintenance and Theresa Plotner, Admin. Supervisor
The taxes generated through Urbana-Champaign Sanitary District and rate payers fees, annexation fees, connection fees, and sewer line fees maintains the solvency of the UCSD.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Robert Myrick
Signature

3/19/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Elizabeth Burgener-Patton

ADDRESS: 1009 Forestview Dr Mahomet IL 61853
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-778-3240

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Board of Review

BEGINNING DATE OF TERM: 06/01/2020 ENDING DATE: 05/31/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am a Certified Residential Appraiser with over 24 years experience and a Real Estate Broker since 2010. I have held management positions, have experience in training, customer service, planning, budgeting, product development & product management. I have been a Board of Review member since 2012 & served as Chair for 6 years. In 2016, the BOR was instrumental in the completion & timely delivery of the abstract after the termination of the SA which preserved the tax cycle for 2016 avoiding any delays.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

BOR members aid taxpayers in filing complaints; analyze evidence; view properties; perform comparative analysis; make, write, process & file decisions; hold hearings; analyze & rebut PTAB appeals; testify at PTAB hearings; analyze, make recommendations regarding & process exempt requests; perform analysis as needed to aid in determining multipliers & sales ratio studies; process destruction abatements & perform special studies as needed; certify the books.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Champaign County has 3 BOR members each with 2 year terms. I have performed

the functions of the BOR since 2012 and have a good working knowledge of the duties of

the position as stated earlier in question 2. I also have good working relationships with the

Supervisor of Assessment's, Treasurer's, Clerk's and local Township Assessor's offices

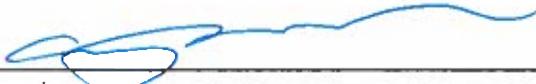
and their staff.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

02/27/2020

Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK**

NAME: Zebo Zebe

ADDRESS: 8 Parsley Dr Savoy IL 61874

Street City State Zip Code
zebozebe@gmail.com 217-898-2378

EMAIL: _____ **PHONE:** _____

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Board of Review

BEGINNING DATE OF TERM: 06/01/2020 **ENDING DATE:** 05/31/2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?
I've been a licensed appraiser and real estate broker for 5 years. I've also served on the Board of Review for the past 3 years. I have extensive experience in real estate valuation, the property tax cycle, and administration.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
The role of the Board of Review is primarily to ensure properties within Champaign County are assessed at 1/3 of their fair market value, are assessed equitably, and serve as an avenue for relief for taxpayers who believe they are over-assessed or inequitably assessed. Other various and important functions are also required but the appeal process for taxpayers is the bulk of the work and responsibility of the Board of Review.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The Board of Review does not have any property holdings, management, staff, taxes, or fees.

The Board of Review is a 3 member board which is assisted by and works closely with the staff within the Supervisor of Assessments office.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I also perform reale state appraisals and brokerage services as most other previous board members have. I have in the past and will continue to remove myself from any appeal or scenario in which I have a personal interest or connection.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

DocuSigned by:

Zebo Zebe

Signature 3972EC17475...

04/13/2020

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Paul J. Sailor

ADDRESS: 615 Crestview Dr. Champaign IL 61822
Street City State Zip Code

EMAIL: appraisehomes@comcast.net **PHONE:** 217-398-0100

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Board of Review

BEGINNING DATE OF TERM: 06/01/2019 **ENDING DATE:** 05/31/2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have enjoyed serving the public of Champaign County for the past three years as a member of the Champaign County Board of Review. I hope to continue this important work. I have been licensed to appraise real estate since 1997, and licensed to sell real estate since June 1988. My background also includes home repair and remodeling which can be important when considering real estate value. During the past three years I have learned even while serving on the Champaign County Board of Review.

As a public servant I recognize the importance of inclusion and representation. It is very important to me that each person be treated with the same high level of respect without regard to race, color, religion, age, gender, appearance, income or any other factors.

I strive to continue to keep my high level of ethics in every aspect of my life.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of members of the Board of Review is to make certain that every appellant receive appropriate communication in regard to their appeal. Education is of the utmost importance and I see that as the first part of any communication that I have with the public. Each person must be heard and understood. Their position must be respected. All things considered, facts and market conditions are what determine value. This must be communicated to the public.

My complete resume is available upon request. It includes over 30 years of continuing education classes including topics such as Fair Housing, Anti-Discrimination, Ethics, Working with International Clients, Construction techniques and other important topics.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

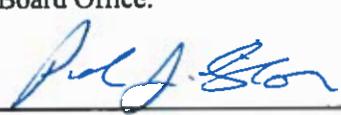
My knowledge of the Board of Review's operations grows with each interaction. The Board of Review has a very important role in the tax cycle. The Board of Review work must be done in a timely manner and adhere to strict deadlines. The Board of Review interacts with most other offices within the county. Once the Board of Review completed its work for the year the tax books can be completed and forwarded to the state.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature



Date



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: May 5, 2020
RE: Preparation for COVID-19 re-opening

Pandemics are unlike other types of disasters, because they have sporadic peaks and usually last for several months. In the first phase of the COVID-19 pandemic, Champaign County geared up emergency resources and efforts to protect those who are most vulnerable, including staff in essential businesses. During COVID Phase II - Flattening the Curve, county offices have done a great job with emergency response in this phase – extra cleaning, learning new ways to do meetings; working at home; taking on some duties outside our normal responsibilities; wearing masks; doing more work by email or phone; and many other things.

Champaign County is now preparing to move into COVID Phase III –Recovery, which will be the most confusing phase because different county offices have different activities requiring public contact, different building layouts and different abilities to assign work from home. Phase III may last for several weeks or months, as offices are “re-opened with conditions”.

All county officials are committed to providing services safely for both staff and the public. Following the Governor’s guidelines for re-opening, preparations for county offices include:

- For public information, procedures for all offices are updated regularly under the county’s website COVID-19 tab.
- The county buildings remain closed to the public except by appointment through at least the end of May. Some county activities temporarily put on hold can no longer be delayed, so beginning in June, there are likely to be more people, both staff and public, returning to our buildings. For continued social distancing, we will be limiting the number of persons allowed in an office and/or marking floors with 6’ increments in areas with potential for multiple waiting customers. Although the jail census has reduced, visiting is still limited and the downtown facility is still being used to separate inmates for classification requirements and for quarantine of new admissions.
- The public coming into our buildings will wear masks, and staff wear masks at any time a distance between people of at least 6’ or glass barrier cannot be maintained. Officials have provided masks for all county staff.
- Some staff will continue to work at home or in flexible shifts as is possible. Staff working from home have been provided laptops to do so.
- To offer alternatives to face-to-face contact, the public is being encouraged to use online, phone and mail options for questions, payments and applications. Staff are available to

respond quickly to these alternative communications and can arrange appointments as necessary.

- The facilities team has installed wall sanitizer units in public areas and is working on installing glass partitions over open counters. Custodians continue extra electrostatic cleaning of public areas, doorknobs, etc.
- Most meetings happen remotely by zoom or conference call, however may still involve some staff and public in the meeting rooms. Careful meeting management maintains social distancing for groups fewer than 10 in conference rooms.
- The Urbana Park District guidelines are in force their rented space at Brookens and surrounding fields.
- County officials are carefully monitoring the Governor's Executive Orders, the *Restore Illinois Plan* and local recommendations from CUPHD and accordingly update their office procedures.

Extension of the County's Disaster Proclamation

The normal procedure for claiming resources and expense reimbursements related to a disaster require that counties declare a state of emergency. Champaign County did this in March, specifying the disaster through the end of April 2020. The Governor also issued a proclamation covering the entire state about that same time. Because of the President's recent notice that each state be responsible for its own re-opening and some legal controversy that has arisen regarding the Governor's proclamation extensions, the UCCI has recommended that counties renew their own proclamations to continue emergency status to operate their Emergency Operations Centers and potentially to claim some types of disaster expense reimbursement.

Attached please find the UCCI recommendation and a proposed extension for Champaign County's proclamation to cover the county through the summer, for which I am asking your approval. Should there be a continued need, I plan to bring another extension request to the County Board in August.



United Counties Council of Illinois
217 East Monroe ~ Suite 101
Springfield, Illinois 62701

217.544.5585

W. Michael McCreery, Executive Director

Officers/Executive Committee Members

- **David Meyer, President**
- **David Zimmerman, Vice President**
- **Joseph Payette, Secretary**
- **P.E. Cross, Treasurer**
- **Matthew Prochaska**
- **Mark Kern**
- **Samuel Newton**

May 1, 2020

To: UCCI Membership

Re: Effect of Litigation Challenging Governor's Stay at Home Order

State Representative Darren Bailey filed a lawsuit in Clay County¹ seeking a declaratory judgment that the Governor's action in extending the stay-at home order until April 30, 2020 was in excess of the authority granted him under the Illinois Emergency Management Agency Act² ("Act"). Representative Bailey claims that the Act only authorizes the Governor to exercise his emergency powers under the Act for a period of 30 days. Therefore, according to the complaint, after the first 30 days after the proclamation of a disaster expired, the Governor was without authority to issue another proclamation relating to the same disaster. In addition to a declaratory judgment, the complaint seeks an injunction prohibiting the Governor or anyone acting under his authority from enforcing the order. A hearing on a temporary restraining order was held on April 27, 2020. The court granted a temporary restraining order prohibiting the Governor or anyone delegated by him from enforcing the March 20, 2020 Executive Order against Representative Bailey forcing him to isolate and quarantine in his home. It is important to note that as of now, this order only applies to Representative Bailey.

The Governor has appealed the ruling to the appellate court; however, the Illinois Supreme Court could utilize a rule that allows them to hear the appeal because of its public importance and the necessity for expediency. Regardless of which path the appeal takes, it is very likely to be done on an expedited basis. The Illinois Attorney General and Solicitor General submitted their brief in support of the Governor's position on Wednesday, April 29, 2020. The Attorneys for Rep. Bailey are expected to file their brief on Friday, May 1, 2020.

We had previously received several inquiries as to whether a county needed to issue its own disaster proclamation since the Governor's proclamation covered every county. As we commented previously, the Governor's proclamation of disaster activated political subdivision emergency operations plans applicable to the political subdivision or area in question, which in this case, was the entire state. While we are not commenting on the merits of Representative Bailey's complaint or the court's entry of a temporary restraining order, given the ongoing status of the litigation and appeal, it is a good time to revisit these previous inquiries related to local disaster proclamations.

¹ A copy of the complaint can be found at <https://bloximages.newyork1.vip.townnews.com/thecentersquare.com/content/tncms/assets/v3/editorial/1/12/112aa5b0-85ac-11ea-9e2b-938b4264bd29/5ea20d64bcdce.pdf.pdf> (last visited April 26, 2020).

² 20 ILCS 3305/1 *et seq.*

UCCI@unitedcounties.com

While the court has held the Governor does not have the authority to issue another proclamation and executive order relating to the continuing COVID-19 disaster after the initial 30 days expired, this ruling, as stated, only applies to Representative Bailey. Moreover, if the order is later applied state-wide, it is unclear what affect such a ruling would have on the political subdivision emergency operations plans that were only activated due to the Governor's order. Therefore, in the event the ultimate result of this litigation (or similar litigation) against the Governor results in a similar outcome to that of temporary restraining order, those counties that did not declare a local disaster may want to do so under Section 11³ of the Act. "The effect of a declaration of a local disaster is to activate the emergency operations plan of that political subdivision and to authorize the furnishing of aid and assistance thereunder."⁴ Counties are encouraged to discuss the need to maintain continuous implementation of their respective emergency operation plan with their local emergency services disaster agency.

At the request and direction of UCCI this opinion was prepared by
GIFFIN, WINNING, COHEN & BODEWES, P.C.



Herman G. Bodewes



Matthew R. Trapp



Jason E. Brokaw

³ 20 ILCS 3305/11(a) ("A local disaster may be declared only by the principal executive officer of a political subdivision, or his or her interim emergency successor, as provided in Section 7 of the "Emergency Interim Executive Succession Act". It shall not be continued or renewed for a period in excess of 7 days except by or with the consent of the governing board of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local disaster shall be given prompt and general publicity and shall be filed promptly with the county clerk, township clerk, or the municipal clerk, as the case may be, in the area to which it applies.")

⁴ 20 ILCS 3305/11(b).

Disclaimer: This document was prepared by Giffin, Winning, Cohen and Bodewes, P.C., at the request of UCCI and is to be used solely by UCCI and its members. The State's Attorney is the attorney for the County. Legal advice, if requested, should be sought from the State's Attorney.

Ordinance _____

EXTENSION OF PROCLAMATION OF A DISASTER IN CHAMPAIGN COUNTY FOR CORONAVIRUS-19 RESPONSE

WHEREAS, a significant outbreak of Coronavirus Disease (COVID-19) emerged in China and has migrated to the United States; and

WHEREAS, the President of the United States of America proclaimed that COVID-19 is a national emergency on March 13, 2020, and the Governor of the State of Illinois declared a statewide disaster on March 9, 2020; and has extended this declaration through May 31, 2020, with expected continuation during the next phase of this pandemic; and

WHEREAS, the Champaign County Executive declared that a disaster exists within Champaign County, Illinois on March 17, 2020, and the Board of Champaign County extended this declaration to April 30, 2020, and such emergency continues to exist;

WHEREAS, it is the policy of Champaign County to be prepared to address any disasters and therefore, it is necessary and appropriate to make additional resources within Champaign County available to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in Champaign County remain safe; and

NOW THEREFORE, the Champaign County Board continues the Executive’s proclamation in order to continue coordination efforts of its Emergency Management Agency and pandemic response activities to prevent and reduce further damage and hazards, protect the health and safety of persons, protect property and provide emergency response for the residents of Champaign County.

This proclamation extends the declaration of disaster for Champaign County through September 30, 2020, unless extended further by the County Board of Champaign County.

Approved:

Approved:

County Board Chair

County Executive

Date

Attest:

County Clerk and
Ex-Officio Clerk of the County Board



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
APRIL
2020

Liquor Licenses & Permits	0.00
Civil Union License	0.00
Marriage License	1,750.00
Interests	60.62
State Reimbursements	-
Vital Clerk Fees	7,589.50
Tax Clerk Fees	4,073.20
Refunds of Overpayments	16.50
TOTAL	13,489.82
Additional Clerk Fees	632.00



SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dustin D. Heuerman
Sheriff
ph (217) 384-1205

Chief Deputy
Shannon Barrett
ph (217) 384-1222
fax (217) 384-1219

Captain
Law Enforcement
Shane Cook
ph (217) 384-1207
fax (217) 384-1219

Captain/Jail Supt
Corrections
Karee Voges
ph (217) 819-3534
fax (217) 384-1272

Jail Information
ph (217) 384-1243
fax (217) 384-1272

Investigations
ph (217) 384-1213
fax (217) 384-1219

Civil Process
ph (217) 384-1204
fax (217) 384-1219

Records/Warrants
ph (217) 384-1233

TO: Champaign County Board Members

FR: Dustin D. Heuerman, Sheriff *DH*

DA: May 4, 2020

RE: Relocation of Sheriff's Office and Downtown Jail

It is my understanding that the Champaign County Board has been unable to progress with a consolidation and renovation plan for the Champaign County jails and Sheriff's Office, a discussion that has been ongoing for over 10 years. As such, it is my recommendation that the County Board work closely with my office to formulate an alternative plan to relocate the current Sheriff's Office and inmates currently housed at the Downtown jail facility as soon as possible. Deficiencies and safety issues that have been building over the past several years only continue to increase, and despite best efforts to mitigate these issues, cannot be adequately addressed in the current facility without a major facility renovation.

Below I highlight some of the deficiencies and safety concerns I have brought to the County Board in the past, along with my recommendations to address them at this point in time.

Summary of Sheriff's Office Facility Deficiencies

- Does not meet federal ADA requirements – requirements the County is legally required to meet and likely will not be provided additional extensions.
- Multiple building envelope and roof membrane leaks, which continues to damage our facility and threatens to damage much more. Repairs have been attempted multiple times but cannot be adequately addressed in the current facility without a major facility renovation.
- Inability to adequately and efficiently control heat and air conditioning due to the outdated, 40-year-old equipment.
- Cockroach infestation requiring frequent and ongoing mitigation.
- Space limitations for adequately addressing a growing public safety organization and its required functions.

Recommendations for Relocating Sheriff's Office Facility

The obligation of the Sheriff's Office, just as any other public entity, is to serve its residents in the best, most efficient way possible. The current Sheriff's Office facility, while conducive to the needs of the Sheriff when it was built, no longer provides the environment needed to efficiently accomplish our mission, particularly in the areas of crime investigation and evidence processing/storage, among others. The county continues to grow in population and has seen an increase in crimes that require more in-depth and high-tech investigative techniques. Our ability to accomplish our mission is limited by our facility.

While a facility that is built specifically for our needs is ideal, there are temporary alternatives available. I have recently been evaluating space at the County Plaza building, which has a variety of open space available and seems to best meet Sheriff's Office needs.

The advantages of this space are the continued proximity to the Courthouse as well as increased space for Sheriff's Office operations so we can more efficiently and effectively meet the needs of Champaign County residents.

The disadvantage is the increased funding needed to lease the space. I have met with Dana Brenner and County Executive Darlene Kloepfel to discuss space the county already owns, but I do not believe any facility in Urbana that is already owned by the County and not occupied will meet our needs (the Sheriff's Office is legally required to be located in the county seat).

It should be noted that abandonment of the current facility and leasing space in the County Plaza building will reduce the County's cost for maintenance and utilities, a savings of nearly \$160,000.00 per year.

Summary of Downtown Jail Facility Deficiencies

- Does not meet federal ADA requirements – requirements the County is legally required to meet and likely will not be provided additional extensions.
- Water leaking into inmate areas and cells. Multiple attempts to repair have been made.
- Inability to adequately and efficiently control heat and air conditioning due to the outdated, 40-year-old equipment.
- Cockroach infestation requiring frequent and ongoing mitigation.
- Outdated mechanical equipment that causes internal jail doors to improperly secure, and at times, sporadically open and close.
- Dilapidated facility that encourages attempts to escape custody, decreased mental health for both inmates and staff, and causes safety concerns that could result in serious bodily harm or death.

- Outdated facility design that creates a concern for safety for both inmates and staff.
- Inadequate program space and visitation space for inmates and families.
- Poor overall living and working environment.

Recommendations for Closing Downtown Jail Facility and Relocating Inmates

The Downtown jail facility averages between 40 – 50 inmates. Even though the Satellite jail is below capacity, it is impossible to relocate all of the Downtown jail inmates to the Satellite jail due to classification mandates with which we are legally required to comply.

It should be noted that The Illinois Supreme Court Commission on Pretrial Practices recently published their recommendations on pre-trial release of certain inmates. If adopted by the judicial system, these reforms have the potential to reduce our inmate population, but by how many is not currently known. This, in turn, will likely reduce the number of inmates we are required to house outside of Champaign County.

My recommendation is to house inmates who cannot be housed at the Satellite jail at facilities in neighboring counties.

The advantage to this is the ability to relocate inmates to a facility that is safer and more humane, allowing us to close the Downtown jail. This will help us to reduce liability while increasing officer and inmate safety.

There are some disadvantages to this recommendation, though. One is the increased costs associated with housing inmates outside of Champaign County. I estimate the cost to be between \$80/inmate/day and \$100/inmate/day, and that is contingent on Sheriffs from other counties being willing to accept our inmates. A reduction in the number of inmates will reduce this total cost. I am currently working with neighboring Sheriffs to determine a more definitive cost. Champaign County Correctional Officers will still be responsible for transporting our inmates to and from court hearings, appointments, etc. Lastly, a disadvantage is the increased distance between inmates and any family members wishing to visit them.

Summary

In summary, while the jail consolidation and renovation plan failed to gain traction, that does not mitigate the need to address issues we are seeing in the Sheriff's Office and Downtown jail facilities. These issues need to be addressed as soon as possible in order to reduce the County's liability, increase the safety and security of inmates and correctional staff, and provide for a facility that helps the Sheriff's Office adequately meet our obligations to Champaign County residents.

While there are costs associated with this plan, it should also be considered that a vacated Sheriff's Office and Downtown jail facility will also allow that land to be sold, generating revenue for the County and offsetting these expenses. I would encourage you to think of this plan as a temporary solution until a more permanent plan can be established for the future.