



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Tuesday, January 10, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

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| <p>I. <u>Call to Order</u></p> | <p>6:31 p.m.</p> |
| <p>II. <u>Roll Call</u></p> | <p>17 members present</p> |
| <p>III. <u>Approval of Agenda/Addenda</u></p> | <p>Approved</p> |
| <p>IV. <u>Approval of Minutes</u>
A. November 9, 2022 – Regular Meeting</p> | <p>Approved</p> |
| <p>V. <u>Public Participation</u></p> | <p>None</p> |
| <p>VI. <u>Communications</u></p> | <p>Mr. Stohr informed the Board of the upcoming MLK Celebration at The Krannert Center</p> |
| <p>VII. <u>Finance</u>
A. Budget Amendments/Transfers</p> | |
| <p>1. Budget Amendment BUA 2022/12/224
Fund 1080 General Corporate / Dept 026 Treasurer
Increased Appropriations: \$1,355
Increased Revenue: \$0
Reason: Additional funds required to cover shortage in full-time employee line and to cover the increased for the Treasurer's salary that was approved in Resolution No. 2022-117 on May 19, 2022.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/12/224</i></p> |
| <p>2. Budget Amendment BUA 2022/12/362
Fund 1080 General Corporate / Dept 031 Circuit Court
Increased Appropriations: \$2,600
Increased Revenue: \$0
Reason: Amendment for increased appropriations is requested to cover increases in personnel expenditures associated with staff turnover.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/12/362</i></p> |
| <p>3. Budget Amendment BUA 2022/12/632
Fund 2092 Law Library / Dept 074 Law Library
Increased Appropriations: \$2,500
Increased Revenue: \$2,500
Reason: One vendor has significantly increased their fees for 2022, causing a shortage in the Books, Periodicals and Manuals line.</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/12/632</i></p> |

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| 4. Budget Amendment BUA 2022/12/740
Fund 1080 General Corporate / Dept 042 Coroner
Increased Appropriations: \$36,050
Increased Revenue: \$ 38,812
Reason: To cover increased autopsy and toxicology expenses incurred for death investigations surpassing the original FY22 budgeted amounts. | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/12/740</i> |
| 5. Budget Amendment BUA 2022/12/784
Fund 1080 General Corporate / Dept 041 State's Attorney
Increased Appropriations: \$37,682
Increased Revenue: \$2,865
Reason: Increased appropriation required to cover three benefit time payouts and the match for the COLA increase given to state's attorneys state-wide. | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/12/784</i> |
| 6. Budget Transfer BUA 2022/12/585
Fund 1080 General Corporate / Dept 036 Public Defender & 031 Circuit Court
Amount: \$150,000
Reason: To transfer unused personnel funds from the Public Defender's budget to defray the cost to the Court's budget for compensating private counsel required to assist with the Public Defender's case load. | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/12/585</i> |
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| B. <u>Treasurer</u> | |
| 1. Monthly Report – May, June & July 2022 – Reports are available on the Treasurer's webpage | Received and placed on file |
| 2. Resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel number 15-025-0056 | <i>*RECOMMEND COUNTY BOARD APPROVAL of resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel number 15-025-0056</i> |
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| C. <u>Auditor</u> | |
| 1. Monthly Report – October & November 2022 – Reports are available on the Auditor's webpage | Received and placed on file |
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| D. <u>Other Business</u> | None |
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| E. <u>Chair's Report</u> | Ms. Fortado informed Board members there would be a Finance Study Session on January 24 th at 6:00 p.m. |
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| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | VII. A. 1-6, B. 2 |

VIII. Policy, Personnel, & Appointments

- A. County Executive
1. Monthly HR Report – November & December 2022 Received and placed on file
 2. Request for Job Content Evaluation Committee to review a Finance Specialist position for the Administrative Services Department Finance Specialist position forwarded to the Job Content Evaluation Committee for review
 3. Appointments/Reappointments
 - a. Resolution Appointing Robert Kolakowski to the Tolono Fire Protection District, unexpired term ending 4/30/2024 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Robert Kolakowski to the Tolono Fire Protection District, unexpired term ending 4/30/2024***
 - b. Resolution Appointing County Board Liaisons ****RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing County Board Liaisons***
 - c. Currently vacant appointments – full list and information is available on the County’s website Information only
 - d. 2023 Annual Listing of Expiring Appointments Information only
 - e. Applications for open appointments Information only
- B. County Clerk
1. Monthly Reports – November & December 2022 Received and placed on file
 2. Semi-Annual Report – July-December 2022 Received and placed on file
- C. Other Business None
- D. Chair’s Report Mr. Stohr mentioned the creation of an Ad Hoc Workforce Committee and asked for those interested in joining to let him know.
- E. Designation of Items to be Placed on the Consent Agenda VIII. A. 3. a-b

IX. Justice and Social Services

- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page Received and placed on file
- Probation & Court Services – October & November 2022
 - Public Defender – November 2022
 - Animal Control – November 2022
 - Emergency Management Agency – September & October 2022

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| B. Rosecrance Re-Entry Financial Report – October & November 2022 | Information only |
| C. Public Defender
1. Office update and requests | Discussion with Public Defender Pollock |
| D. <u>Other Business</u> | None |
| E. <u>Chair’s Report</u> | None |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | None |
| X. <u>Other Business</u> | Ms. Fortado mentioned that Brad Uken will be taking a job outside of Illinois and will be greatly missed. |
| XI. <u>Adjournment</u> | 8:24 p.m. |

**Denotes Inclusion on the Consent Agenda*