



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services*

County of Champaign, Urbana, Illinois

Tuesday, June 11, 2024 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

10

11 **MINUTES – Subject to Approval**

12 **Members Present:** Samantha Carter, Lorraine Cowart, Aaron Esry, John Farney, Carolyn Greer, Elly  
13 Hanauer-Friedman, Jennifer Locke, Jenny Lokshin, Diane Michaels, Donald Owen,  
14 Brett Peugh, Emily Rodriguez, Jilmala Rogers, Mike Smith, Chris Stohr, Jennifer  
15 Straub, Leah Taylor, Eric Thorsland, Bethany Vanichtheeranont and Jeff Wilson  
16

17 **Members Absent:** Stephanie Fortado, Emily Rodriguez, and Tom ‘Ed’ Sexton  
18

19 **Others Present:** Steve Summers (County Executive), Michelle Jett (Director of Administration),  
20 Travis Woodcock (Budget Director), Susan McGrath (Circuit Clerk), George Danos  
21 (Auditor), Jerry Kellems (Animal Control), Steve Thuney (Coroner), Orion Smith  
22 (RPC Fiscal Director) and Megan Robison (Recording Secretary)

23 **Agenda Items**

24

25 **I. Call to Order**

26

27 Chair Carter called the meeting to order at 6:32 p.m.

28

29 **II. Roll Call**

30

31 Roll Call was taken, and a quorum was declared present.

32

33 **III. Approval of Agenda/Addenda**

34

35 **MOTION** by Ms. Michaels to approve the agenda; seconded by Ms. Locke. Upon vote the **MOTION**  
36 **CARRIED** unanimously.  
37

38 **IV. Approval of Minutes**

39

A. May 14, 2024 – Regular Meeting

40

41 **MOTION** by Ms. Lokshin to approve the minutes of May 14, 2024; seconded by Mr. Thorsland. Upon vote,  
42 the **MOTION CARRIED** unanimously.  
43

44 **V. Public Participation**

45

46 Minnie Person, NAACP President, has a genuine concern over the lack of respect among elected officials.  
47 She reminded everyone that we all have opinions, we do not have to agree with everyone’s opinion, but we  
48 need to be respectful of everyone’s opinions. She read the mission statement of the NAACP and stated this  
49 goes for everyone. We need to treat everyone with dignity and respect. She requested that everyone stop the  
50 bullying and apologize if you make a mistake.  
51

52 **VI. Communications**

53

54 Mr. Stohr stated the week of June 10<sup>th</sup> is recognized as Daniel Ellsberg week. He noted why he is recognized  
55 and that he passed last year. Second, he let everyone know that SB 1289 has passed but many of his  
56 colleagues are concerned about the impact of sequestering carbon dioxide beneath our aquifers. The  
57 legislature has stated if there are problems with this bill, they are willing to talk about amendments.

58 Ms. Carter reminded everyone that the Juneteenth Celebration will be June 15<sup>th</sup> at Douglas Park.

59  
60 Ms. Locke spoke about the rededication of Skelton Park that the County Board contributed ARPA funds  
61 towards. The space has been vastly improved, and they are still working on completing some additional items.

62  
63 Mr. Wilson reminded everyone that June 6<sup>th</sup> was the 80<sup>th</sup> anniversary of D-Day and how many people lost  
64 their lives that day. Also, June 14<sup>th</sup> is Flag Day and the Army's Birthday. Finally, June 16<sup>th</sup> is Father's Day  
65 and he thanked all fathers.

66  
67 **VII. Justice and Social Services**

68 A. Monthly Reports – All reports are available on each department's webpage through the department  
69 reports page

- 70
  - Probation & Court Services – April 2024
  - 71 • Public Defender – May 2024
  - 72 • Emergency Management Agency – May 2024
  - 73 • Veterans' Assistance Commission – May 2024

74  
75 Received and placed on file

76  
77 B. Rosecrance Re-Entry Reports

- 78
  - Financial Report – April 2024
  - 79 • Program Report – April 2024

80  
81 Information only

82  
83 C. Advocates for Aging Care

84 1. Skilled Nursing Home Needs Assessment

85  
86 Joan Dixon, Advocates for Aging Care Member, thanked the County for their financial support. They were  
87 able to complete a community needs assessment through the Public Health District. She explained the reason  
88 for this assessment and some of the interesting information from the assessment. The bottom line is that we  
89 do not currently have enough beds for our community.

90  
91 Zaheeda Darvesh, Data Analyst, and Robert Davies, Director of Planning and Research at Champaign-Urbana  
92 Public Health District, gave a presentation detailing the information received from the community needs  
93 assessment. They adopted a 3-pronged approach for their assessment; understanding the demographic  
94 landscape, understanding the prevailing landscape around long-term care, and gathering input from the  
95 primary population. They received 939 responses to their surveys.

96  
97 Data showed that Champaign County is the third most populous county in Illinois and is growing faster than  
98 the surrounding counties. They shared many different statistics and findings from the surveys. In conclusion,  
99 they found that Champaign County is deficient in skilled nursing facilities and in-home care. They identified  
100 the top priorities for future interventions as housing, medication affordability and transportation assistance.

101  
102 County Board members continued to discuss some of the statistics from the surveys and the conclusion. Cathy  
103 Emanuel, Advocates for Aging Care Member, explained that the next step was to hire a consultant which they  
104 have done. The consultant is currently working to complete a market study and should be providing a report  
105 at the end of July. Their report will show exactly what the current market can support. Advocates for Aging  
106 Care are working on securing grants and other funding to create a full scope business plan to provide to  
107 potential facilities for entering our market.

- 108 D. Animal Control  
109 1. Ordinance Establishing Champaign County Animal Control Policies and Procedures  
110  
111 **MOTION** by Mr. Farney to recommend County Board approval of an Ordinance Establishing the Champaign  
112 County Animal Control Policies and Procedures; seconded by Ms. Locke. Discussion followed regarding the  
113 major changes, the jurisdiction of the ordinance and what motivated the changes. Upon vote the **MOTION**  
114 **CARRIED** unanimously.  
115  
116 E. Other Business  
117  
118 None  
119  
120 F. Chair's Report  
121  
122 None  
123  
124 G. Designation of Items to be Placed on the Consent Agenda  
125  
126 VII. D. 1  
127  
128 **VIII. Finance**  
129 A. Budget Amendments/Transfers  
130 1. Budget Amendment BUA 2024/4/332  
131 Fund 1080 General Corporate / Dept 030 Circuit Clerk  
132 Increased Appropriations: \$21,359  
133 Increased Revenue: \$21,359  
134 Reason: Appropriation of funds received through the Court Technology Modernization Program for  
135 the purchase of a ScanProi9500 (microfilm machine).  
136  
137 **MOTION** by Mr. Owen to recommend County Board approval of a resolution approving budget amendment  
138 BUA 2024/4/332; seconded by Ms. Lokshin. Discussion followed regarding the use of this machine. Upon  
139 vote, the **MOTION CARRIED** unanimously.  
140  
141 2. Budget Amendment BUA 2024/5/633  
142 Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission  
143 Increased Appropriations: \$600,000  
144 Increased Revenue: \$600,000  
145 Reason: Appropriation of funds for a Redeploy Illinois Program for youth ages 13-18 who are at high  
146 risk of incarceration.  
147  
148 **MOTION** by Ms. Michaels to recommend County Board approval of a resolution approving budget  
149 amendment BUA 2024/5/633; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED** unanimously.  
150  
151 3. Budget Amendment BUA 2024/6/16  
152 Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission  
153 Increased Appropriations: \$4,000,000  
154 Increased Revenue: \$4,000,000  
155 Reason: For internal tracking of indirect/fringe benefits on grant funded operations.  
156

157 **MOTION** by Ms. Cowart to recommend County Board approval of a resolution approving budget  
158 amendment BUA 2024/6/16; seconded by Mr. Thorsland. Discussion followed with Mr. Smith explaining the  
159 need for this amendment. Upon vote, the **MOTION CARRIED** unanimously.

160

161 B. County Executive

162 1. Cover Crop ARPA Update

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164 Bailey Conrady, Champaign County Farm Bureau Manager, presented her update from the Cover Crop  
165 project that was funded with American Rescue Plan Act funds. She explained what cover crops are, the  
166 benefits of using cover crops, and an outline of the project details. She shared details from the first two years,  
167 explaining the successes, of the project. Currently, they have used about 52% of the allocated funds for this  
168 project and they are actively looking for funding to continue the program past 2025.

169

170 The Board members discussed some of the issues with using cover crops and the economic struggles that  
171 smaller farmers experience. Overall, this has been a great project and Ms. Conrady thanked the County Board  
172 for allocating funds from ARPA for this.

173

174 2. GFOA Budget Award

175

176 Information only – Mr. Summers took this time to thank his staff for their work on the budget.

177

178 3. Resolution Placing the Question of Approval of the Special County Retailers' Occupation Tax for  
179 Public Safety on the November 5, 2024 General Election Ballot

180

181 **MOTION** by Mr. Thorsland to recommend County Board approval of a resolution Placing the Question of  
182 Approval of the Special County Retailers' Occupation Tax for Public Safety on the November 5, 2024  
183 General Election Ballot; seconded by Ms. Taylor.

184

185 Ms. Jett gave the County Board members a list of items detailing how the additional funding would be used.  
186 Discussion followed about the importance of funding the items on this list, what the forecast would look like  
187 with this tax increase and the language on the resolution.

188

189 Upon vote, the **MOTION PASSED**.

190

191 C. Auditor

192 1. Monthly Report – April 2024 – Reports are available on the Auditor's webpage

193

194 Received and placed on file – Mr. Wilson asked why a quarterly report has not been published since 2017.  
195 Auditor Danos stated he will provide a second quarterly report in July.

196

197 D. Treasurer

198 1. Monthly Report – February, March & April 2024 – Reports are available on the Treasurer's webpage

199

200 Received and placed on file – Mr. Wilson thanked the Treasurer for making the first tax disbursements on  
201 time this year.

202

203 2. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest on Real  
204 Estate, permanent parcel 14-03-35-184-006

205

206 **MOTION** by Ms. Straub to recommend County Board approval of a resolution Authorizing the Execution of  
207 a Deed of Conveyance of the County’s Interest on Real Estate, permanent parcel 14-03-35-184-006; seconded  
208 by Ms. Locke. Upon vote, the **MOTION CARRIED** unanimously.

- 209  
210 E. Circuit Clerk  
211 1. Renewal of Intergovernmental Agreement between Illinois Department of Healthcare and Family  
212 Services and Champaign County Circuit Clerk  
213

214 **MOTION** by Mr. Esry to recommend County Board approval of a resolution renewing the Intergovernmental  
215 Agreement between Illinois Department of Healthcare and Family Services and Champaign County Circuit  
216 Clerk; seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.

- 217  
218 2. Authorizing the County Executive to execute a letter granting an extension of the Circuit Clerk’s  
219 outside audit  
220

221 **MOTION** by Ms. Taylor to recommend County Board approval of a resolution authorizing the County  
222 Executive to execute a letter granting an extension of the Circuit Clerk’s outside audit; seconded by Ms.  
223 Carter. Discussion followed with the Circuit Clerk on why this letter is now required. Upon vote the  
224 **MOTION CARRIED** unanimously.

- 225  
226 F. Other Business

227  
228 None

- 229  
230 G. Chair’s Report

231  
232 None

- 233  
234 H. Designation of Items to be Placed on the Consent Agenda

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236 VIII. A. 1-3, D. 2, E. 1-2

- 237  
238 **IX. Policy, Personnel, & Appointments**

- 239 A. Coroner  
240 1. Pending legislation

241  
242 Mr. Thuney explained the different pieces of pending legislation and where they are in the process. He has  
243 been actively contacting our U.S. Representatives but has not heard back from them.

244  
245 Mr. Thuney requested to come back to a future meeting so he can give an update from his office.

- 246  
247 B. County Executive

- 248 1. Monthly HR Report – May 2024

249  
250 Received and placed on file – Mr. Stohr mentioned the need for several different job vacancies in the County.  
251 Mr. Wilson asked about the very recent vacancy in the Auditor’s Office and asked if there is a sense of  
252 urgency to fill that position. Mr. Stohr explained that would fall under the auspices of the Auditor. Ms. Locke  
253 gave the Auditor some information about trailing spouses (from the university) and stated the Auditor intends  
254 to take on the additional workload himself, in the meantime.

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256 2. Resolution Honoring Correctional Officer Jennie Ashley

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**MOTION** by Ms. Michaels to recommend County Board approval of a resolution honoring Correctional Officer Jennie Ashley; seconded by Ms. Taylor. Discussion followed requesting this item to not be placed on the consent agenda because Ms. Ashley’s family will be in attendance at next week’s meeting. Upon vote, the **MOTION CARRIED** unanimously.

- 3. Appointments/Reappointments (*italics indicates incumbent*)
  - a. Resolution Appointing Jonathan Schroeder to the Sadorus Fire Protection District, unexpired term ending 4/30/2027

**MOTION** by Mr. Farney to recommend County Board approval of a resolution appointing Jonathan Schroeder to the Sadorus Fire Protection District; seconded by Mr. Smith. Upon vote, the **MOTION CARRIED** unanimously.

- b. Resolution Appointing *Jonathan Schroeder* to the Two Mile Slough Drainage District, unexpired term ending 8/31/2026

**MOTION** by Mr. Esry to recommend County Board approval of a resolution appointing Jonathan Schroeder to the Two Mile Slough Drainage District; seconded by Ms. Greer. Upon vote, the **MOTION CARRIED** unanimously.

- c. Resolution Appointing Anthony Nichols to the Mental Health Board, unexpired term ending 12/31/2024

**MOTION** by Ms. Taylor to recommend County Board approval of a resolution appointing Anthony Nichols to the Mental Health Board; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

- d. Resolution Appointing *Krista Jones* to the County Board of Health, term 7/1/2024-6/30/2027

**MOTION** by Ms. Lokshin to recommend County Board approval of a resolution appointing Krista Jones to the County Board of Health; seconded by Mr. Farney. Upon vote, the **MOTION CARRIED** unanimously.

- e. Resolution Appointing *Kim Wolowiec-Fisher* to the Developmental Disabilities Board, term 7/1/2024-6/30/2027

**MOTION** by Ms. Greer to recommend County Board approval of a resolution appointing Kim Wolowiec-Fisher to the Developmental Disabilities Board; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

- f. Resolution Appointing Mark Toalson to the Forest Preserve District, term 7/1/2024-6/30/2029

**MOTION** by Mr. Smith to recommend County Board approval of a resolution appointing Mark Toalson to the Forest Preserve District; seconded by Mr. Owen. Upon vote, the **MOTION CARRIED** unanimously.

- g. Resolution Appointing *Doug Stierwalt* to the Bailey Memorial Cemetery Association, term 7/1/2024-6/30/2030
  - h. Resolution Appointing *James Gady* to the Craw Cemetery Association, term 7/1/2024-6/30/2030
  - i. Resolution Appointing *James Reifsteck* to the Craw Cemetery Association, term 7/1/2024-6/30/2030
  - j. Resolution Appointing *Francis Lafenhagen* to the Locust Grove Cemetery Association, term 7/1/2024-6/30/2030

- 308 k. Resolution Appointing *Kathryn Stacey* to the Locust Grove Cemetery Association, term  
309 7/1/2024-6/30/2030  
310 l. Resolution Appointing *Tami Fruhling-Voges* to the Mt. Olive Cemetery Association, term  
311 7/1/2024-6/30/2030  
312 m. Resolution Appointing *Paul Routh* to the Mt. Olive Cemetery Association, term 7/1/2024-  
313 6/30/2030  
314

315 **OMNIBUS MOTION** by Ms. Michaels to recommend County Board approval of resolutions appointing  
316 Doug Stierwalt, James Gady, James Reifsteck, Francis Lafenhagen, Kathryn Stacey, Tami Fruhling-Voges  
317 and Paul Routh to their respective Cemetery Association; seconded by Mr. Smith. Upon vote, the **MOTION**  
318 **CARRIED** unanimously.  
319

- 320 n. Currently vacant appointments – full list and information is available on the County’s website  
321

322 Information only  
323

324 C. County Clerk

- 325 1. Monthly Fee Reports – May 2024  
326

327 Received and placed on file  
328

329 D. Other Business  
330

331 None  
332

333 E. Chair’s Report  
334

335 None  
336

337 F. Designation of Items to be Placed on the Consent Agenda  
338

339 IX. A. 3a-m  
340

341 **X. Other Business**  
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343 None  
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345 **XI. Adjournment**  
346

347 Chair Carter adjourned the meeting at 9:18 p.m.  
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