



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, March 11, 2025 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

10

11

12 **MINUTES** – *Subject to Approval*

13 **Members Present:**

Jon Cagle, Lorraine Cowart, Ben Crane, Aaron Esry, John Farney, Jake Fava, Stephanie Fortado, Elly Hanauer-Friedman, Jenny Lokshin, Brett Peugh, Emily Rodriguez, Jilmala Rogers, Tom ‘Ed’ Sexton, Chris Stohr, Matt Sullard, Eric Thorsland, Bethany Vanichtheeranont, Jeff Wilson and Jennifer Locke

16

17
18 **Members Absent:**

Samantha Carter, Carolyn Greer, and Daniel Wiggs

19

20 **Others Present:**

Steve Summers (County Executive), Michelle Jett (Director of Administration), Dustin Heurman (Sheriff) and Megan Robison (Recording Secretary)

21
22 **Agenda Items**

23

24 **I. Call to Order**

25

26 Chair Locke called the meeting to order at 6:32 p.m.

27

28 **II. Roll Call**

29

30 Roll Call was taken, and a quorum was declared present.

31

32 **III. Approval of Agenda/Addenda**

33

34 **MOTION** by Mr. Sexton to approve the agenda; seconded by Mr. Wilson. Upon vote, the **MOTION**
35 **CARRIED** unanimously.

36

37 **IV. Approval of Minutes**

38

A. February 11, 2025 – Regular Meeting

39

40 **MOTION** by Ms. Lokshin to approve the minutes of February 11, 2025; seconded by Ms. Rogers. Upon vote,
41 the **MOTION CARRIED** unanimously.

42

43 **V. Public Participation**

44

45 None

46

47 **VI. Communications**

48

49 Mr. Farney thanked his fellow Board members for the kind words during his time of loss.

50

51 Ms. Lokshin mentioned the upcoming IHSA Basketball Tournament and the Special Olympics. She asked
52 that everyone be gracious and patient with the increased traffic in town.

53

54 Mr. Stohr shared details of a speaking event regarding the HTEM Project.

55

56 Mr. Wilson wished everyone a Happy Purim, shared details of the meaning and what they are celebrating
57 during Purim.

58 VII. **Finance**

59 A. Budget Amendments/Transfers

60 1. Budget Amendment BUA 2025/2/104

61 Fund 5081 Nursing Home / Dept 410 Administrative

62 Increased Appropriations: \$14,429.30

63 Increased Revenue: \$0

64 Reason: Appropriation of Nursing Home sale proceeds to cover outstanding invoices.

65

66 **MOTION** by Mr. Farney to recommend County Board approval of a resolution approving budget amendment
67 BUA 2025/2/104; seconded by Mr. Thorsland. Discussion followed regarding the amount received from the
68 sale of the nursing home. Upon vote, the **MOTION CARRIED** unanimously.

69

70 2. Budget Amendment BUA 2025/3/6

71 Fund 1080 General Corporate / Dept 140 Correctional Center

72 Increased Appropriations: \$150,000

73 Increased Revenue: \$0

74 Reason: Additional funds required for out of county boarding until the jail consolidation project is
75 completed.

76

77 **MOTION** by Ms. Lokshin to recommend County Board approval of a resolution approving budget
78 amendment BUA 2025/3/6; seconded by Mr. Sullard. Discussion followed about the timeline for completion
79 of construction and how many inmates are currently being housed out-of-county. Upon vote, the **MOTION**
80 **CARRIED** unanimously.

81

82 3. Budget Amendment BUA 2025/3/9

83 Fund 1080 General Corporate / Dept 140 Correctional Center

84 Increased Appropriations: \$18,021

85 Increased Revenue: \$18,021

86 Reason: Appropriation of grant funds from the Bureau of Justice Assistance.

87

88 **MOTION** by Mr. Esry to recommend County Board approval of a resolution approving budget amendment
89 BUA 2025/3/9; seconded by Ms. Vanichtheeranont. Upon vote, the **MOTION CARRIED** unanimously.

90

91 4. Budget Amendment BUA 2025/3/10

92 Fund 2658 Jail Commissary / Dept 140 Correctional Center

93 Increased Appropriations: \$182,782

94 Increased Revenue: \$0

95 Reason: Pilot project for 24/7 inmate healthcare.

96

97 **MOTION** by Mr. Farney to recommend County Board approval of a resolution approving budget amendment
98 BUA 2025/3/10; seconded by Ms. Lokshin. Board members discussed details of the program and commissary
99 fund restrictions with the Sheriff. This fund would not be able to sustain this program long-term but current
100 circumstances have made this pilot program possible for 2025. Upon vote, the **MOTION CARRIED**
101 unanimously.

102

103 B. County Executive

104 1. Resolution Establishing the Reconciliation Fund

105

106

107

108 **MOTION** by Mr. Farney to recommend County Board approval of a resolution establishing the
109 reconciliation fund; seconded by Mr. Esry. Mr. Farney asked some questions about clarifying the language in
110 the resolution and Ms. Jett stated the current language has been approved by the State’s Attorney’s Office.
111 Upon vote, the **MOTION CARRIED** unanimously.

112
113 C. County Clerk

114 1. Approval of Amendment to Predictable Fee Schedule for Recording Documents

115
116 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of an ordinance approving
117 amendment to predictable fee schedule for recording documents; seconded by Ms. Lokshin. Mr. Farney asked
118 if this changes any fees and Ms. Locke clarified that the only change is that state agencies must now pay full
119 price for recording documents. Upon vote, the **MOTION CARRIED** unanimously.

120
121 D. Regional Planning Commission

122 1. Intergovernmental Agreement between County of Cook, Illinois and the Board of Trustees of the
123 University of Illinois and County of Champaign, Illinois

124
125 **MOTION** by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving
126 intergovernmental agreement between County of Cook, Illinois and the Board of Trustees of the University of
127 Illinois and County of Champaign, Illinois; seconded by Mr. Thorsland. Upon vote, the **MOTION**
128 **CARRIED** unanimously.

129
130 2. Request from the Champaign County Regional Planning Commissioners regarding the County Audit
131 Non-Compliance

132
133 Ms. Hanauer-Friedman stated this letter mentions RPC’s extreme frustration with the late audit putting their
134 funding in jeopardy. Ms. Locke read aloud the last few sentences of the memo stating that their request is very
135 reasonable, and the County Board should consider the next item on the agenda as a step to prevent future
136 service interruptions. Board members expressed their displeasure with the absence of the Auditor, who had
137 stated he would be in attendance. Mr. Farney referenced a memo from the CEO of RPC on November 15th,
138 and he wonders if all of the items listed in the memo have been addressed by the Auditor.

139
140 Mr. Wilson read aloud the concerns listed in the request from RPC and what services are impacted by the
141 Auditor’s non-compliance. He also asked what preventative measures the County Board can take to ensure
142 this doesn’t happen again. Ms. Fortado explained that the County Board approved a part-time position in the
143 Treasurer’s Office to take over the reconciliations, which will help with future audits. Ms. Hanauer-Friedman
144 moved everyone to the next agenda item to discuss another option for preventing late audits.

145
146 1. Outside Auditor ACFR Preparation

147
148 Ms. Hanauer-Friedman stated they are very limited in what steps they can take to ensure the audit is not late
149 in future years, but this is one item that they can implement. They have received an estimate from the external
150 auditor on how much it would cost for them to prepare the ACFR in future years. This is actually a very
151 common practice in other counties. The County spent approximately an additional \$62,000 for the extra work
152 required this year. There is a one-time setup fee of \$49,000 and an annual fee of \$20,000.

153
154 Ms. Locke explained the requirement for the one-time setup fee and stated the employee that did the work this
155 year will not be able to do it again next year. She also spoke to Auditor Danos who seemed agreeable to
156 having an outside auditor prepare the ACFR going forward.

157

158 Mr. Esry asked when a decision needs to be made, and Ms. Hanauer-Friedman explained that the outside
159 auditor would need to start preparing for it now. Ms. Vanichtheeranont asked why the County is paying an
160 auditor if the outside auditor will be preparing the ACFR. Mr. Sullard wanted to ask the Auditor how he
161 would use the additional time this will open up in his office. Mr. Farney, as a previous Champaign County
162 Auditor, explained that there is still plenty of work that will need to be completed. Whether the department
163 needs an elected official, is another discussion. He does believe this will free up time for the employees to
164 focus on the daily work. He cautioned everyone that this is not a guaranteed fix because there are several
165 other department heads who must provide information in a timely fashion for the ACFR to be done on time.
166

167 Mr. Wilson asked if the duties/responsibilities of the Auditor are being reduced, does that mean that the salary
168 should also be reduced. Ms. Locke reminded him that the salary has been set by resolution, but they can take
169 that into consideration the next time they set salaries. They took a straw poll, and everyone was in agreement
170 with moving forward with having the outside auditor complete the ACFR each year.
171

172 E. Chair's Report

173
174 None

175
176 F. Designation of Items to be Placed on the Consent Agenda

177
178 VII. A. 1-4, B. 1, C. 1, D. 1

179
180 **VIII. Policy, Personnel, & Appointments**

181 A. County Executive

182 1. Monthly HR Report – February 2025

183
184 Received and placed on file

185
186 2. Update General Personnel Policy to include a Tobacco Policy

187
188 **MOTION** by Ms. Locke to recommend County Board approval of an ordinance updating the general
189 personnel policy to include a tobacco policy; seconded by Ms. Lokshin. Discussion followed with
190 Ms. Jett. She explained that the personnel policy does not have anything about tobacco use at work. If
191 approved, elected officials can use this same language in their own policies. Board members
192 discussed the construction of smoking shelters and completely banning tobacco products on County
193 property.
194

195 **MOTION** by Ms. Rodriguez to call the question; seconded by Ms. Locke. The Board did not vote on
196 the motion to call the question but did move on to voting for the motion to approve recommendation
197 of the Tobacco Policy.
198

199 Upon vote, the **MOTION CARRIED** unanimously.

200
201 3. Appointments/Reappointments (*italics indicates incumbent*)

202 a. Resolution Appointing Marcus Shaw to the Prairieview Cemetery Association, term ending
203 6/30/2026
204

205 **MOTION** by Mr. Thorsland to recommend County Board approval of a resolution appointing
206 Marcus Shaw to the Prairieview Cemetery Association; seconded by Mr. Sexton. Upon vote, the
207 **MOTION CARRIED** unanimously.
208

209 b. Currently vacant appointments – full list and information is available on the County’s website

210

211 Information only

212

213 c. Applications for open appointments

214

215 Information only – Mr. Stohr mentioned the upcoming vacancies for fire protection districts.

216

217 B. County Clerk

218 1. Monthly Fee Reports – February 2025

219

220 Received and placed on file

221

222 C. County Board

223 1. Appointments to the Carbon Sequestration Activities Task Force

224

225 Chair Locke asked that everyone let her know of anyone that would be interested in serving on this Task
226 Force. She will provide her recommendation for appointment at the March County Board Meeting.

227

228 D. Other Business

229

230 None

231

232 E. Chair’s Report

233

234 None

235

236 F. Designation of Items to be Placed on the Consent Agenda

237

238 VIII. A. 2, 3a

239

240 **IX. Justice and Social Services**

241 A. Monthly Reports – All reports are available on each department’s webpage through the department
242 reports page

- 243 • Probation & Court Services – January 2025
- 244 • Public Defender – February 2025
- 245 • Emergency Management Agency – February 2025

246

247 Received and placed on file

248

249 B. Rosecrance Re-Entry Reports

- 250 • Financial Report – January 2025
- 251 • Program Report – January 2025

252

253 Information only – Ms. Rogers mentioned that staff from the Re-Entry program will be at the April
254 Committee of the Whole.

255

256 C. Other Business

257

258 None

259

- 260 D. Chair's Report
261
262 None
263
264 E. Designation of Items to be Placed on the Consent Agenda
265
266 None
267
268 X. Other Business
269
270 None
271
272 XI. Adjournment
273
274 Chair Locke adjourned the meeting at 7:58 p.m.
275