



**Champaign County Board
Facilities Finance Planning Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED AS DISTRIBUTED ON JUNE 8, 2016

DATE: Wednesday, May 4, 2016
 TIME: 6:00 p.m.
 PLACE: Jennifer K. Putman Meeting Room
 Brookens Administrative Center
 1776 E Washington, Urbana, IL 61802

Committee Members

Present	Absent
	Chris Aix
Josh Hartke	
Stan Harper	
Gary Maxwell	
Jon Schroeder	
Rachel Schwartz	
Pattsi Petrie (chair)	

County Staff: Rick Snider (County Administrator), Andy Rhodes (IT Director), Dana Brenner (Facilities Director), John Farney (Auditor), Barbara Ramsay (Chief Deputy Auditor), Tami Ogden (Deputy County Administrator of Finance), Tammy Asplund (Recording Secretary)
Others Present: Jim McGuire (County Board), Diane Michaels (standing in for Chris Aix), Aaron Esry

MINUTES

I. Call to Order

Committee Chair Petrie called the meeting to order at 6:01 p.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda and Addendum

MOTION by Mr. Schroeder to approve the agenda as distributed; seconded by Mr. Harper. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

None

V. Public Participation

None

VI. Discussion

Ms. Petrie provided handouts relating to the recent Facilities Study Session, as well as handouts from the most recent Facilities Committee meeting. Ms. Petrie asked that each committee member answer three questions - 1) What do we want? 2) What do we have, and 3) How can we get what we want?

Mr. Hartke entered the meeting at 6:03 p.m.

There was a variety of responses, including:

Fix the existing buildings before building new

Reports /data/maps are available telling us what we need

A sales tax increase will not be supported by the voters

County Board needs to reach consensus and provide direction to Administrative Services

Voters will not support a property tax increase

An updated phone system should be considered along with the other IT upgrades; as a cost-saving measure

In the future, when new buildings are budgets, there should also be annual maintenance costs budgeted along with the building costs

There was discussion regarding the facilities condition report, and the list of IT upgrades needed. Mr. Hartke asked if automation funds can be used to help defray the IT upgrade costs. Mr. Snider noted that the General Fund should cover about 75% of the IT upgrade costs. Mr. Rhodes suggested that RPC should be responsible for the 25% balance.

VII. Other Business

None

VIII. Adjournment

MOTION by Mr. Harper to adjourn; seconded by Mr. Maxwell. Upon vote, the **MOTION CARRIED** unanimously. There being no further business, Ms. Petrie adjourned the meeting at 7:28 p.m.