



**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois

Friday, September 9, 2016 – 9:00 a.m.

Lyle Shields Meeting Room

Brookens Administrative Center, 1776 E. Washington St., Urbana

Committee Members:

Lorraine Cowart – Chair
Lloyd Carter – Vice-Chair
Chris Alix
Shana Harrison

John Jay
Jim McGuire
Diane Michaels
Max Mitchell

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – August 5, 2016 1
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – August 2016 5
- VIII. Resolution to Rescind Resolution #9630 6
- IX. Resolution Appropriating County Bridge Funds for Section #15-00028-00-BR 7
- X. Resolution Appropriating County Bridge Funds for Section #16-00033-00-BR 9
- XI. Resolution Appropriating County Bridge Funds for Section #16-00039-00-BR 11
- XII. Petition and Resolution for Compromise Township Section #16-06040-00-BR 13
- XIII. Lincoln Avenue Update
- XIV. Other Business
 - A. Approval of Closed Session Minutes – June 3, 2016
 - B. Semi-Annual Review of Closed Session Minutes
- XV. Chair’s Report
- XVI. Designation of Items to be Placed on the Consent Agenda
- XVII. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

7

8 **MINUTES – SUBJECT TO REVIEW AND APPROVAL**

9 DATE: Friday, August 5, 2016

10 TIME: 9:00 a.m.

11 PLACE: Highway Building Conference Room
12 1605 East Main, Urbana, IL

13 **Committee Members**

14 **Present:** Lorraine Cowart (Chair), Chris Alix, Lloyd Carter (Vice Chair), Shana Harrison, Jim McGuire,
15 Diane Michaels, Max Mitchell

16 **Absent:** John Jay

17 **County Staff:** Jeff Blue (County Engineer), Rick Snider (County Administrator), Barb Mann
18 (State’s Attorney’s Office), Linda Lane (Recording Secretary)

19 **Others Present:** Pattsy Petrie (County Board Chair)

20 **MINUTES**

21 **I. Call to Order**

22 Committee Chair Cowart called the meeting to order at 9:01 a.m.

23 **II. Roll Call**

24 A verbal roll call was taken and a quorum was declared present.

25 **III. Approval of Agenda/Addendum**

26 **MOTION** by Mr. Carter to approve the agenda; seconded by Mr. McGuire. Upon vote, the **MOTION**
27 **CARRIED unanimously.**

28 **IV. Approval of Minutes – June 3, 2016**

29 **MOTION** by Mr. Carter to approve the minutes of the June 3, 2016 meeting; seconded by Ms. Michaels.
30 Upon vote, the **MOTION CARRIED unanimously.**

31 **V. Public Participation**

32 None

33 **VI. Communications**

34 None

35 **VII. County & Township Motor Fuel Tax Claims – June and July 2016**

36 **MOTION** by Mr. Alix to pay as presented the County and Township Motor Fuel Tax Claims for June and
37 July 2016; seconded by Mr. Carter. Upon vote, the **MOTION CARRIED unanimously.**

38 Mr. Alix stated he noticed some land acquisition on the report. Mr. Blue replied the remaining
39 acquisition had to go into condemnation and the City of Urbana is handling it. He said the banks and the
40 landowner couldn’t come to an agreement on who was getting what. Mr. Blue said the courts will settle
41 this but we still plan to bid it this winter for construction next spring.

42 **VIII. Petition & Resolution for Crittenden Township #16-00031-00-BR**

43 Mr. Blue handed out a revised petition and resolution stating that since this project is on the County
44 line, the township doesn’t end up paying any portion of the total project cost. He said the original

45 petition and resolution had Crittenden Township contributing costs. He explained the bridge was built
46 without any erosion protection under it and riprap needs to be added. He said it is a quite labor-
47 intensive job, and will cost about \$36,500 to do both sides of the bridge.

48 **MOTION** by Ms. Michaels to approve; seconded by Ms. Harrison. Ms. Cowart asked if the MFT fund will
49 pay for this. Mr. Blue replied that it will come out of the County Bridge Fund. Upon vote, the **MOTION**
50 **CARRIED unanimously.**

51 **IX. Resolution Reappointing County Engineer**

52 Mr. Blue noted that this Committee already approved the renewal of his contract. He noted they sent a
53 resolution to IDOT for approval of reappointment, which they signed and sent back. Mr. Blue said the
54 actual resolution reappointing has to be within 100 days of the vacancy. He said they had to wait until
55 now to send the resolution to IDOT officially reappointing him.

56 **MOTION** by Mr. Alix to approve; seconded by Mr. McGuire. Ms. Michaels commented that it looks
57 standard from what it was in years past and asked if it is a year-to-year or four-year contract. Mr. Blue
58 responded that it is a six (6) year contract. Upon vote, the **MOTION CARRIED unanimously.**

59 Mr. Mitchell entered at 9:10 am.

60 **X. Resolution for Contract Award Authority CR 20 #16-00035-00-BR**

61 Mr. Blue stated that a resolution had already been passed to appropriate the funds to replace the deck
62 on the bridge on CR 20. He noted that it's been posted due to the re-rating of bridges by IDOT. He
63 explained that the timeliness to get this bridge fixed is very important. He said they never know when
64 IDOT will send the plans and he doesn't want to have to wait until the next Committee meeting in case
65 the bid didn't fit the time schedule with the meeting schedule. He pointed out that this is the standard
66 resolution they've used in the past giving him authority to award the contract if the bid is within 10% of
67 the engineer's estimated cost.

68 **MOTION** by Mr. McGuire to approve; seconded by Mr. Carter. Mr. Alix commented that the sooner this
69 bridge is done the better. Mr. Blue said he didn't know if they would get it done this year, but noted that
70 this is only a deck replacement. Mr. Alix asked if the bridge will be closed or go to one lane. Mr. Blue
71 replied it will be closed and they can't do it in the winter because it's an asphalt roadway. Mr. Alix asked
72 if a detour will be posted. Mr. Blue said there will be a road closed sign at I-57. Ms. Michaels asked how
73 long the project will take. Mr. Blue answered a couple months. Upon vote, the **MOTION CARRIED**
74 **unanimously.**

75 **XI. CUUATS MFT Resolution**

76 Mr. Blue explained that the formula for each CUUATS member's share has been in place for a long time.
77 He said the County's share is \$30,427 this year. **MOTION** by Mr. Alix to approve; seconded by Ms.
78 Michaels.

79 Ms. Petrie asked what the share is for the other entities and asked if it should be revisited. Mr. Blue
80 replied that they've tried several times without any luck. He pointed out that CUUATS does a lot of work
81 for the County and cities, and is the model agency for the State.

82 Ms. Michaels asked what projects they had coming up. Mr. Blue replied there is a kick-off meeting next
83 week about extending Curtis Road from First Street to IL 130. Upon vote, the **MOTION CARRIED**
84 **unanimously.**

85 Mr. Alix reported that the CUUATS 2016 budget, in response to Ms. Petrie's earlier question, is \$29,000
86 from Champaign County; \$29,000 from the City of Champaign; \$29,000 from the City of Urbana; \$15,000
87 from the U of I; \$5,000 from Savoy; and \$107,000 from Federal.

88 **XII. MACK Truck Lease Resolutions**

89 Mr. Blue said there are lease-purchase and sales agreements attached to the agenda and noted that
90 Barb Mann from the State's Attorney's office is here to answer questions. He stated a cacophony of
91 errors took place during the entire process of financing. Mr. Blue summarized the history of trying to

92 obtain these vehicles. He said they have gone through many iterations and the draft in the packet is the
93 end result of that effort. He commented that after it was done Mr. Fletcher from the State's Attorney's
94 office had reservations because the trucks weren't re-bid and the wording in the lease agreement said
95 the County had followed proper bidding procedures. He said Mr. Fletcher felt that language wasn't
96 appropriate in the lease based on the way the trucks were awarded.

97 Mr. Blue said that after multiple discussions with Ms. Mann they agreed it's in their best interest to
98 purchase the vehicles outright and forget about a lease or loan. He said the total price for all four trucks
99 is \$486,396. He said Highway currently has available \$136,396 in the FY16 budget and \$850,000 in
100 reserves in the County Highway Fund. Mr. Blue stated they have budgeted \$350,000 for FY17 in capital
101 for heavy equipment. He said they could borrow from the reserves, and won't purchase any heavy
102 equipment in FY17 so they can put the \$350,000 back in reserves.

103 Ms. Michaels asked if they would make payments to themselves. Mr. Blue said he's not sure how that's
104 handled with finance, but the money will get back into the reserves. He said he doesn't think he needs a
105 formal vote from the Committee, but he would like some reassurance that this is the way to handle it.
106 Ms. Mann stated there has already been a resolution to purchase the vehicles as well as one to finance
107 them. Mr. Blue asked if the financing resolution needed to be rescinded or if it would just die. Discussion
108 continued.

109 Mr. Alix said they could have a resolution to rescind the financing resolution at the next meeting. Mr.
110 Blue said that Mr. Fletcher had started working on that and Ms. Mann said she'd look into that.

111 Ms. Petrie asked if purchasing wasn't one of the first thoughts in this process. Mr. Blue said they have a
112 need for some heavy equipment next year, and said he wanted to spread out the cost so they could do
113 that. He said he will forgo the equipment next year in order to get the trucks. Ms. Petrie asked if they
114 could purchase one less truck to fulfill the equipment needs for next year. Mr. Blue replied that the
115 trucks are already in production.

116 Mr. Snider asked if Mack is going to refit them or if Highway will do that. Mr. Blue answered that Mack
117 has a company that does that for them.

118 Mr. Blue said they may have some money from the sale of the old trucks next year that they can use for
119 some minor equipment purchases and they've talked about different websites to sell them. Someone
120 mentioned Craigslist. Mr. Snider said publicsurplus.com is for governmental agencies and he's had good
121 luck with that. Mr. Blue said there is a possibility of trading in the old trucks with Mack if Mack had a
122 buyer.

123 Mr. Blue asked for a vote of support of the purchase. Mr. Alix felt they could do a straw poll and asked if
124 there was any objection to this. All members agreed to purchase the vehicles outright.

125 **XIII. Other Business**

126 Mr. Blue reported that the bid for the Cardinal and Rising Roads project was Friday. He said the IDOT
127 engineer's estimate was \$850,000 and the bid came in at \$519,000. He noted that the County will only
128 be paying 10% of this project and said they hope to get it done this fall. Mr. Mitchell pointed out that
129 part of the road is under water quite often. Mr. Blue said they are putting in major box culverts and
130 adding ditches to help with that. Mr. Alix asked if that is a County road. Mr. Blue replied that it's a
131 Champaign Township and Hensley Township road. Mr. Alix asked if there was enough easement or if
132 they had to purchase some. Mr. Blue responded they had to purchase some.

133 Mr. Blue reported there is a rumor that the Maplewood project funding has fallen apart. He said that
134 isn't true, but work has temporarily stopped because the concrete isn't meeting IDOT specifications. He
135 said the project should still be complete in September or October. Mr. Alix thought the rumor might
136 have started when the State was having budget discussions and said all roadwork would shut down July
137 31.

138 Mr. McGuire said there's been some discussion about the Kirby bridge and asked if they are going to be
139 able to do anything with that bridge to widen it. Mr. Blue said they put a lot of money into the bridge to
140 redo the deck a few years ago. He felt it's more likely they will put in a separate bridge for pedestrians.
141 He said the City of Champaign will probably end up paying the major costs unless they can get an
142 enhancement grant to build a trail system. He noted that grant money is very competitive right now. Mr.
143 McGuire asked with the State funding issues if our IDOT district funding has improved. Mr. Blue replied
144 the formula hasn't changed. He said after they talked to IDOT three or four years ago about all the
145 needs in Champaign County, including 130, 150, 45, 57/74 interchange, 74 going to Mahomet, and 150
146 going to Mahomet, many of those projects have been taken care of. He felt they have done well for the
147 community with the monies IDOT has and that a lot of the needs requested were fulfilled. He noted that
148 when the needs were originally requested IDOT said most of those projects wouldn't happen. Mr. Alix
149 asked if IDOT would let the City of Champaign build a pedestrian bridge. Mr. Blue answered yes. Mr. Alix
150 asked what it might cost. Mr. Blue guessed at least \$1 million. Mr. McGuire said they have some idea
151 because one is supposed to be going in at Curtis Road. Mr. Alix asked if there weren't already
152 pedestrian/bike lanes on that bridge. Mr. McGuire said its part of the development with Carle and the
153 northeast quadrant of Curtis. He said Carle has a plan of bike paths and walkways and the bridge was
154 already in the plan for the Curtis Road exit when it was put in.

155 **XIV. Chair's Report**

156 None

157 **XV. Designation of Items to be Placed on Consent Agenda**

158 Ms. Cowart stated that items VIII, IX, X, and XI are to be placed on the consent agenda.

159 **XVI. Adjournment**

160 **MOTION** by Ms. Michaels to adjourn; seconded by Ms. Harrison. There being no further business, Ms.
161 Cowart adjourned the meeting at 9:50 am.

162 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the*
163 *meeting.*

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800

URBANA, ILLINOIS 61802

FAX (217) 328-5148

September 9, 2016

COUNTY MOTOR FUEL TAX CLAIMS FOR AUGUST

Req No.	Payee	Description	Amount
51	Il Assn of Co Engineers	Reg for Fall Meeting in Springfield-Jeff Blue	100.00
52	U of I- IL Ctr For Transport	Paving Bituminous Conference Reg. -Jeff Blue	120.00
53	Lehigh Hanson	Various Aggregate Material	2,081.99
54	Illiana Construction	HFP, Tandem, Roller, Rock Spread	79,604.91
55	Varsity Striping	FY2016 Striping- Various Roads	119,796.22
56	Lehigh Hanson	Misc. Aggregate Material	7,026.92
57	U of I- Civil &Environment Eng.	Reg IL Traffic Eng. And Safety Conf. -Jeff Blue	150.00
			<hr/> \$ 208,880.04 <hr/>

TOWNSHIP MOTOR FUEL TAX CLAIMS FOR AUGUST

Req No.	Payee	Description	Amount
62	Illiana Construction Co.	Condit Twp 1411gl MC-30, 25968.72 gl HFP, Spread	65,763.90
63	Emulsicoat	East Bend Twp 301.94gpl HFE-90 FOB	468.01
64	Illiana Construction Co.	East Bend Twp 33700.32 gl HFP, Rock Spread	78,403.75
65	Illiana Construction Co.	Ludlow Twp 32756.16gl HFP	71,736.00
66	Illiana Construction Co.	Crittenden Twp 2931gl MC-30	9,625.40
67	Illiana Construction Co.	Crittenden Twp 31781.56 gl HFE-90	61,338.42
68	Illiana Construction Co.	Harwood Twp 23758.66gl HFE-90	53,054.21
69	Illiana Construction Co.	Kerr Twp 12621.50gl HFE-90	24,359.51
70	Illiana Construction Co.	Newcomb Twp 32558.60gl HFE-90	62,838.11
71	Emulsicoat	Rantoul Twp 24809.37gl HFP FOB	44,827.90
72	Illiana Construction Co.	Somer Twp 23294.46gl HFE-90	48,143.31
			<hr/> \$520,558.52 <hr/>

Resolution No. _____

RESOLUTION RESCINDING RESOLUTION 9630

WHEREAS, A contract has been awarded to Mack of Decatur of \$486,791.00 to purchase four new tandem axle trucks; and

WHEREAS, Resolution 9630 was passed awarding a financing contract with First Bank, a Division of First Bank & Trust at a rate of 2.45% interest; and

WHEREAS, A financing contract was negotiated but not entered into with First Bank and after investigation it is more clearly in the County's best interest to finance the purchase of the trucks internally without borrowing.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby rescind its prior award of the financing contract to First Bank, A Division of First Bank & Trust and rescinds Resolution No. 9630.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September, 2016.

Patti Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____

Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

RESOLUTION NO. _____

RESOLUTION APPROPRIATING \$300,000 FROM
COUNTY BRIDGE FUNDS
FOR ENGINEERING, RIGHT OF WAY AND CONSTRUCTION
STRUCTURE #010-0251
ON COUNTY HIGHWAY #16
SECTION #15-00028-00-BR

WHEREAS, Structure #010-0251 on County Highway 16 located between Sections 15 & 22 in Crittenden Township is in need of replacement; and

WHEREAS, To insure the safety of the traveling public, it is necessary that said bridge be replaced; and

WHEREAS, In order to construct the project Champaign County has been awarded Major Bridge Program Funds from the Federal Highway Administration through the Illinois Department of Transportation ; and

WHEREAS, Funding from the County Bridge Fund needs to be appropriated in order to match the Major Bridge Program Funds; and

WHEREAS, The Highway and Transportation Committee recommends that funds be appropriated from the County Bridge Fund for engineering, right of way and construction; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the Committee.

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Three Hundred Thousand Dollars (\$300,000.00) from County Bridge Funds for this bridge replacement.

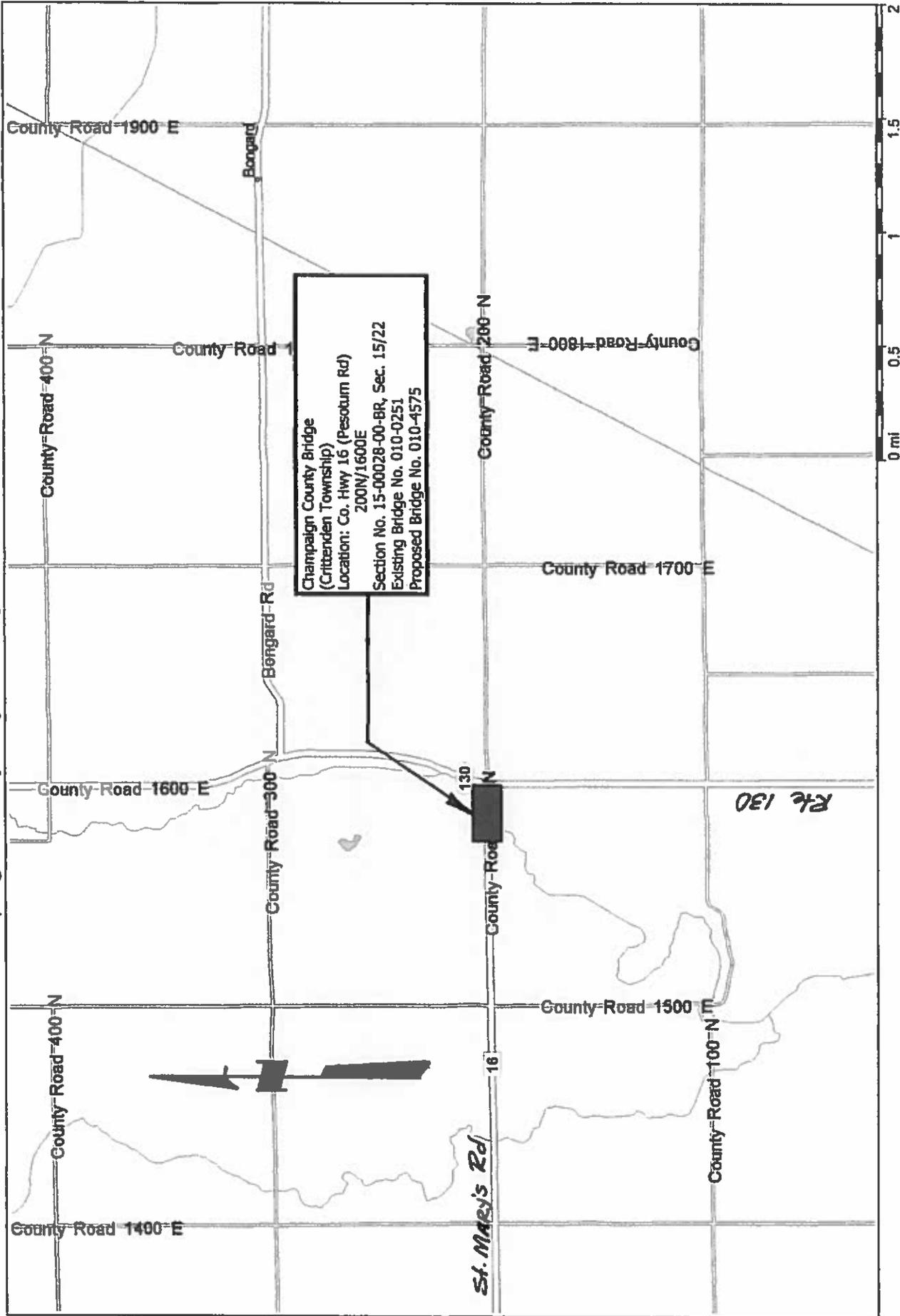
PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September A.D., 2016.

Pattsi Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

Champaign County Hwy 16 Bridge, Sec 15-00028-00-BR



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RESOLUTION NO. _____

RESOLUTION APPROPRIATING \$200,000 FROM
COUNTY BRIDGE FUNDS
FOR ENGINEERING, RIGHT OF WAY AND CONSTRUCTION
STRUCTURE #010-4127
ON COUNTY HIGHWAY #18
SECTION #16-00033-00-BR

WHEREAS, Structure #010-4127 on County Highway 18 located between Sections 7 & 18 Tolono Township is in need of replacement; and

WHEREAS, To insure the safety of the traveling public, it is necessary that said bridge be replaced; and

WHEREAS, In order to construct the project Champaign County has been awarded Bridge Replacement Program Funds from the Federal Highway Administration through the Illinois Department of Transportation ; and

WHEREAS, Funding from the County Bridge Fund needs to be appropriated in order to match the Bridge Replacement Program Funds; and

WHEREAS, The Highway and Transportation Committee recommends that funds be appropriated from the County Bridge Fund for engineering, right of way and construction; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the Committee.

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Two Hundred Thousand Dollars (\$200,000.00) from County Bridge Funds for this bridge replacement.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September A.D., 2016.

Pattsi Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

RESOLUTION NO. _____

RESOLUTION APPROPRIATING \$600,000 FROM
COUNTY BRIDGE FUNDS
FOR ENGINEERING, RIGHT OF WAY AND CONSTRUCTION
STRUCTURE #010-0125
ON COUNTY HIGHWAY #18
SECTION #16-00039-00-BR

WHEREAS, Structure #010-0125 on County Highway 18 located between Sections 10 & 15 Colfax Township is in need of replacement; and

WHEREAS, To insure the safety of the traveling public, it is necessary that said bridge be replaced; and

WHEREAS, In order to construct the bridge County Bridge Funds will need to be appropriated to cover 100% of the cost; and

WHEREAS, The Highway and Transportation Committee recommends that funds be appropriated from the County Bridge Fund for engineering, right of way and construction to cover 100% of the cost of replacement of this structure; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the Committee.

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Six Hundred Thousand Dollars (\$600,000.00) from County Bridge Funds for this bridge replacement.

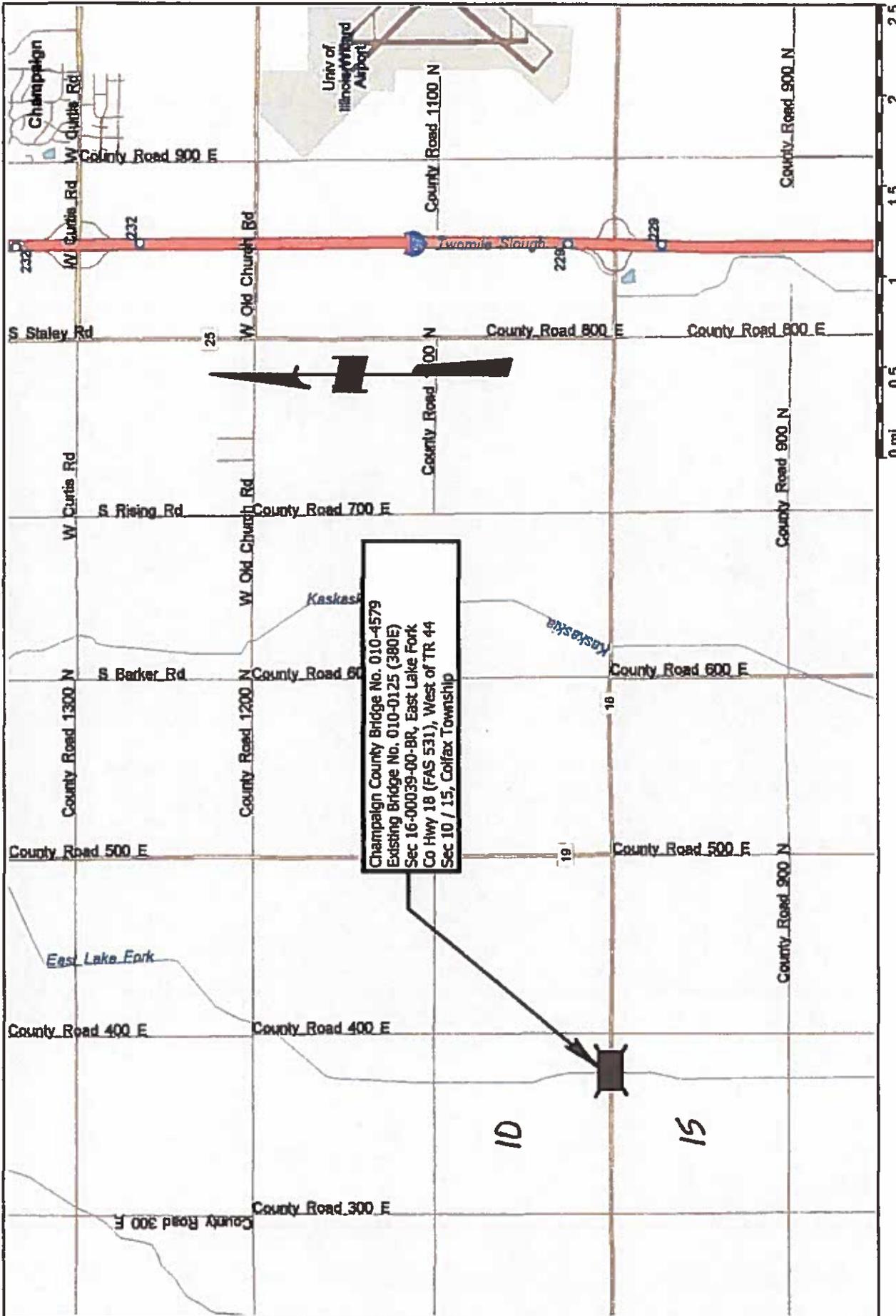
PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September A.D., 2016.

Pattsi Petrie, Chair
County Board of the County of
Champaign, Illinois

ATTEST: _____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

Prepared by: Jeff Blue
County Engineer

SEC 16-00039-00-BR, Bridge No. 010-4579



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LOCATION MAP

PETITION

Petitioner, Marvin Johnson, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Compromise Road District, Champaign County, Illinois; and

2. There is a bridge located in Section 6, which is in poor condition and is inadequate to serve the needs of the traveling public; and

3. To ensure the adequacy of said structure for the traveling public, it is necessary that the bridge be replaced; and

4. The cost of replacing the aforesaid structure is estimated to be \$180,000, which will be more than .02% of the value of all the taxable property in the Compromise Road District, as equalized or assessed by the Department of Revenue; and

5. The tax rate for road purposes in the Compromise Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and

6. The Compromise Road District is prepared to pay 10% of the construction cost and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Marvin Johnson
Commissioner of Highways of
Compromise Road District,
Champaign County, Illinois

RESOLUTION NO.

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

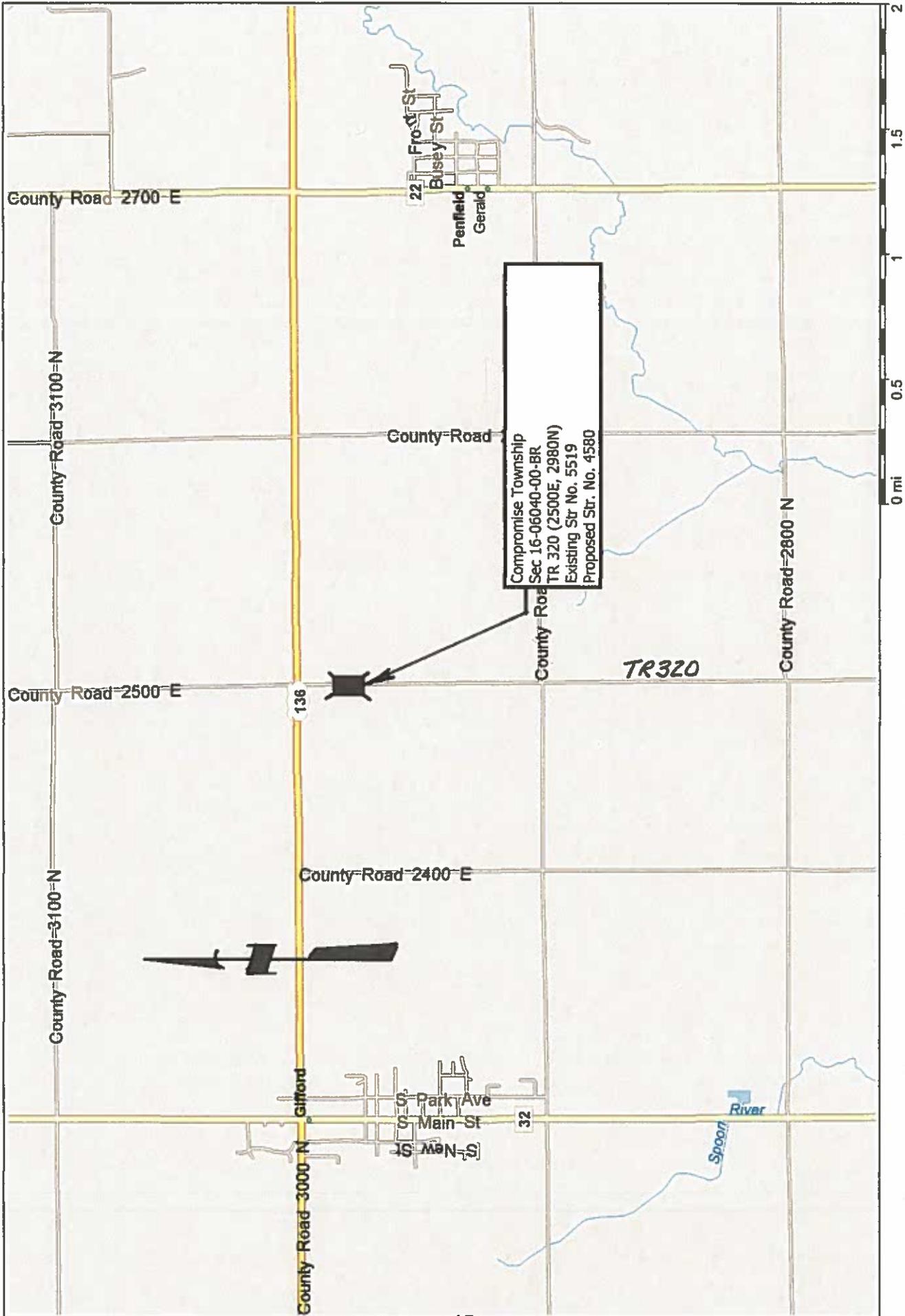
1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of engineering and 10% of the cost of construction to replace the aforesaid the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, either by the letting of a contract or by the County Highway Department doing the work.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement, and shall show the division of cost between the County and the Compromise Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Compromise Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September, 2016.

Patti Petrie, Chair
County Board
Champaign County, Illinois

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

Compromise Township - Sec 16-06040-00-BR



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