



**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois

Friday, February 5, 2021 9:00 a.m.

Highway Building Conference Room

1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair

Diane Michaels – Vice-Chair

Titiana Ammons

Jim McGuire

Brad Passalacqua

Cameron Raab

Jennifer Straub

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – January 8, 2021 1-3
- V. Public Participation
<https://us02web.zoom.us/j/86874987304?pwd=WTg2Rm52UHk0WjZnL01OMFpPZktyUT09>
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – January 2021 4
- VIII. FY 20 Bridge Report 5-6
- IX. CH 13 #19-00077-00-BR Bridge Letting Results 7
- X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Harwood Township, #21-11108-00-BR 8-10
- XI. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Sadorus Township, #21-22106-00-BR 11-13
- XII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Sadorus Township, #21-22107-00-BR 14-16
- XIII. Other Business
 - A. Semi Annual Review of Closed Session Minutes
- XIV. Chair’s Report
- XV. Designation of Items to be Placed on the Consent Agenda
- XVI. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, January 8, 2021
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Titianna Ammons (via Zoom), Diane Michaels, Brad Passalacqua, Cameron Raab (via Zoom), Jennifer Straub (via Zoom)

Absent:

County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary)

Others Present: Darlene Kloepfel, County Executive (via Zoom), Jim McGuire, County Board Member, Steve Summers, County Board Member (via Zoom)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:02 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Ms. Michaels to approve the agenda; seconded by Mr. Passalacqua.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Ammons, Passalacqua, Raab, Straub, Cowart-6

Nays: None

IV. Approval of Minutes – November 6, 2020

MOTION by Ms. Michaels to approve the minutes of the November 6, 2020 meeting; seconded by Ms. Cowart.

MOTION CARRIED by unanimous roll-call vote.

Yeas: Michaels, Ammons, Passalacqua, Raab, Straub, Cowart -6

Nays: None

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims-November & December 2020

50 **MOTION** by Ms. Michaels to receive and place on file the County and Township Motor Fuel Tax
51 Claims for November and December 2020; seconded by Ms. Straub.

52 **MOTION CARRIED by unanimous roll-call vote.**

53 **Yeas: Michaels, Ammons, Passalacqua, Raab, Straub, Cowart -6**

54 **Nays: None**

55
56 **VIII. Resolution Granting Authority for the County Executive to Accept an Illinois Department of**
57 **Commerce & Economic Opportunity Grant on Behalf of Champaign County**

58 Ms. Kloeppel discussed the need for improvement in the Wilber Heights community. The
59 roadways and drainage have deteriorated and have been a problem for several years. The
60 neighborhood lies at the junction of several different jurisdictions that share boundaries and are
61 only partially responsible for the subdivision. Ms. Kloeppel stated she has been working with
62 Representative Mike Marron to negotiate an improvement plan that involves the reconstruction
63 of Wilber Avenue by the Illinois Department of Transportation, followed by the transfer of
64 Wilber Avenue ownership from IDOT to Somer Township for future maintenance, and
65 accompanied by repairs to the main conduit that drains water running under the railway tracks
66 to the south of the subdivision. IDOT will pay for the reconstruction and Representative Marron
67 has contributed his member initiative funds of \$250,000.00 for this infrastructure improvement
68 project, which will be managed through a grant from the Illinois Department of Commerce &
69 Economic Opportunity Grant. Mr. Blue stated the DCEO funds will mostly be used to improve
70 the drainage on Wilber Avenue. Mr. Summers said the problems have been ongoing for years
71 and this is great news for the community and for the residents that live there. Ms. Michaels
72 agreed this is great news and asked to be kept in the loop.

73 **MOTION** by Ms. Michaels to approve the resolution; seconded by Ms. Straub.

74 **MOTION CARRIED by unanimous roll-call vote.**

75 **Yeas: Michaels, Ammons, Passalacqua, Raab, Straub, Cowart -6**

76 **Nays: None**

77
78 **IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge**
79 **Fund, Harwood Township #19-11083-00-BR**

80 Mr. Blue explained there is a culvert in Harwood Township located between sections 35 & 26
81 which is in poor condition and needs replaced. The estimated cost of the project is \$11,800.00.

82 **MOTION** by Ms. Michaels to approve the resolution; seconded by Mr. Passalacqua.

83 **MOTION CARRIED by unanimous roll-call vote.**

84 **Yeas: Michaels, Ammons, Passalacqua, Raab, Straub, Cowart -6**

85 **Nays: None**

86
87 **X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge**
88 **Fund, Crittenden Township #20-08105-00-BR**

89 Mr. Blue discussed a culvert in Crittenden Township located on 200 North which needs replaced.
90 The cost of replacing the project is \$27,500.00.

91 **MOTION** by Mr. Passalacqua to approve the resolution; seconded by Ms. Straub.

92 **MOTION CARRIED by unanimous roll-call vote.**

93 **Yeas: Michaels, Ammons, Passalacqua, Raab, Straub, Cowart -6**

94 **Nays: None**

95
96 **XI. Resolution for Contract Award Authority, CH 13 Section #19-00077-00-BR**

97 Mr. Blue requested Contract Award Authority for a bridge replacement on CH 13, North of
98 Broadlands, as long as the bid total is within 10 percent of the engineer's estimate. This project
99 is a full replacement and the road will be closed for approximately 3 months.

100 **MOTION** by Mr. Passalacqua to approve the resolution; seconded by Mr. Raab.
101 **MOTION CARRIED by unanimous roll-call vote.**
102 **Yeas: Michaels, Ammons, Passalacqua, Raab, Straub, Cowart -6**
103 **Nays: None**

104
105 **XII. Overview of the FY 2021 Highway Department Budgets**

106 Mr. Blue discussed each of the Highway Department funds highlighting the revenue sources for
107 each fund and explaining the major expense categories. The Highway Fund receives revenue
108 from property taxes, vehicle maintenance, equipment rental, and engineering fees. He
109 explained that the Highway Fund budget is used primarily for personnel, maintenance, heavy
110 equipment purchases, and everyday expenses. He explained that each year funds are set aside
111 for the Highway Building Capital Fund. This is where funds accumulate until capital repairs are
112 necessary. Next, he discussed the County Bridge Fund. The revenue for this fund is from
113 property taxes and the funds are used to fix and replace bridges. The revenue from the State of
114 Illinois gas tax is deposited into the Motor Fuel Tax Fund for road and bridge maintenance and
115 improvements. The Federal Aid Matching Fund receives property tax revenue that is set aside
116 to match Federal projects that require local matching funds. Finally, he discussed the IDOT
117 REBUILD Grant. The funds received from this grant will be received over a period of 3 years and
118 they must be used on transportation projects with an average life greater than 13 years.
119 Committee members were provided a copy of the FY 2021 Highway Department Budget.

120
121 **XIII. Other Business**

122 None

123
124 **XIV. Chair's Report**

125 None

126
127 **XV. Designation of Items to be Placed on the Consent Agenda**

128 Ms. Cowart stated that items VIII thru XI be placed on the consent agenda.

129
130 **XVI. Adjournment**

131 There being no further business, Ms. Cowart adjourned the meeting at 9:50 am.

132 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at*
133 *the meeting.*

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

January 25, 2021

COUNTY MOTOR FUEL TAX CLAIMS FOR JANUARY

Req No.	Payee	Description	Amount
*128	Lehigh Hanson	CA-06/10 219.29 ton	\$2,412.19
*129	Tuscola Stone	022RR3 411.33 ton	5,753.74
*130	Lehigh Hanson	CA-06/10 175.14 ton	1,926.54
*131	Gertrude Ennis Family Trust	ROW and TE- CH15 Parcel #2	6,643.30
*132	Gertrude Ennis Family Trust	ROW CH15 Parcel #6	1,565.60
*133	Donald Rice	ROW and TE CH 15 Parcel #7	6,620.00
*134	Donald Rice	ROW CH15 Parcel #9	1,640.00
*135	Charles Hughes Jr	TE CH15 Parcel #10.25	350.00
*136	H. Miller Winston	ROW and TE CH15 Parcel #11	2,030.00
*137	U of I	ROW CH15 Parcel #12	1,510.00
*138	Countryside United Methodist Chur	ROW and TE CH15 Parcel #13	1,020.00
*139	Leroy Werremeyer	ROW and TE CH15 Parcel #25	2,030.00
*140	Larry LeCrone	Quitclaim Deed CH15 Parcel#23-17c	500.00
*141	Barbara Mader	ROW, TE and Quitclaim CH15 Parcel #24	6,680.00
*142	Max Frederick Kummerow	ROW CH15 Parcel #22,22-16a, 22-16b and 22-17b	1,485.00
*143	Charles J Decker II	ROW CH15 Parcel #22,22-16a, 22-16b and 22-17b	742.50
*144	Justin Decker	ROW CH15 Parcel #22,22-16a, 22-16b and 22-17b	742.50
*145	Cargill Inc	Deicing Salt 1673.50 ton	74,152.79
*146	Cargill Inc	Deicing Salt 259.05 ton	11,478.50
1	Jeff, Blue	NCUTCD Mtg. Registration	50.00
2	Lehigh Hanson	CA06/10 88.15 ton	991.69
3	Lehigh Hanson	CA-06/10 262.67 ton	2,955.04

*Prevoius FY Budget

\$133,279.39

TOWNSHIP MOTOR FUEL TAX CLAIMS JANUARY

Req No.	Payee	Description	Amount
*99	T.J Miller	CA-10 607.07 ton delivered	\$4,249.49
*100	Champaign County Treasurer	Engineering Fees	169.98
1	Champaign County Treasurer	Deicing Salt	4,431.00
2	John Deere Financial	Colfax Equipment	19,286.98

*Prevoius FY Budget

\$28,137.45

**Champaign County Highway Department
February 5, 2021
Final Bridge Report**

CH 15 #18-00062-00-BR

Award Price: \$617,400.75
Contractor: Stark Excavating
Completed Price: \$616,340.95

Construction:		Engineering (Design)	
County Bridge	\$616,340.95	County Bridge	\$67,662.74

CH 18 #18-00060-00-BR

Award Price: \$1,156,885.17
Contractor: Stark Excavating
Completed Price: \$1,129,438.75

Construction:		Engineering (Design)	
County Bridge	\$1,129,438.75	County Bridge	\$100,963.51

**Champaign County Highway Department
February 5, 2021
Final Report-Various Culvert Repairs/Replacements (Construction Only)**

Ayers #20-01084-00-BR

County Bridge	\$5,310.00
Ayers Township	\$5,310.00
	<u>\$10,620.00</u>

Sadorus Township #20-22089-00-BR

County Bridge	\$7,500.00
Sadorus Township	\$7,500.00
	<u>\$15,000.00</u>

Colfax #20-05091-00-BR

County Bridge	\$7,675.00
Colfax Township	\$7,675.00
	<u>\$15,350.00</u>

Sidney Township #20-24100-00-BR

County Bridge	\$5,508.00
Sidney Township	\$5,508.00
	<u>\$11,016.00</u>

Colfax #20-05092-00-BR

County Bridge	\$3,000.00
Colfax Township	\$3,000.00
	<u>\$6,000.00</u>

Somer Township #20-25085-00-BR

County Bridge	\$21,075.00
Somer Township	\$21,075.00
	<u>\$42,150.00</u>

Crittenden #20-08094-00-BR

County Bridge	\$5,060.00
Crittenden Township	\$5,060.00
	<u>\$10,120.00</u>

Somer Township #20-25096-00-BR

County Bridge	\$12,881.00
Somer Township	\$12,881.00
	<u>\$25,762.00</u>

East Bend #20-10097-00-BR

County Bridge	\$10,715.59
East Bend Township	\$10,715.59
	<u>\$21,431.18</u>

Ogden Township #20-17099-00-BR

County Bridge	\$9,005.00
Ogden Township	\$9,005.00
	<u>\$18,010.00</u>

Raymond Township #20-21101-00-BR

County Bridge	\$12,922.00
Raymond Township	\$12,922.00
	<u>\$25,844.00</u>

Sadorus Township #20-22088-00-BR

County Bridge	\$7,950.00
Sadorus Township	\$7,950.00
	<u>\$15,900.00</u>

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Aaron Tuller, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Harwood Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 32 & 33, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$20,000.00, which will be more than .02% of the value of all the taxable property in the Harwood Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Harwood Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Harwood Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Aaron Tuller

Commissioner of Highways of
Harwood Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Harwood Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Harwood Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of February, 2021.

Kyle Patterson, Chair
Champaign County Board

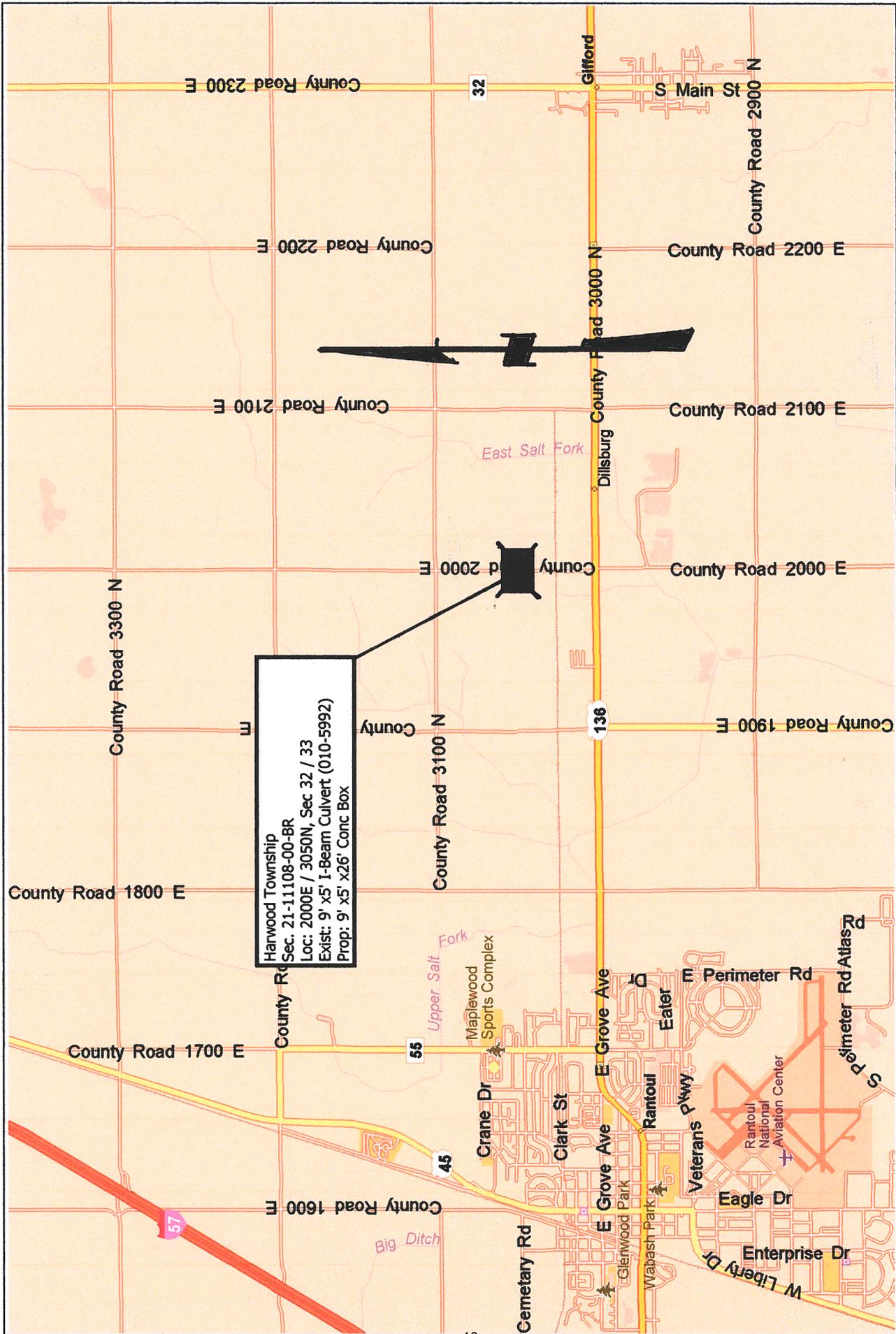
Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

HARWOOD TWSP - SEC 21-11108-00-BR



Harwood Township
 Sec. 21-11108-00-BR
 Loc: 2000E / 3050N, Sec 32 / 33
 Exist: 9' x5' I-Beam Culvert (010-5992)
 Prop: 9' x5' x26' Conc Box

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LOCATION MAP

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Jeremie Anderson, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Sadorus Road District, Champaign County, Illinois; and
2. There is a bridge located between Section 23 & 26, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be repaired; and
4. The cost of repairing the aforesaid structure is estimated to be \$18,000.00, which will be more than .02% of the value of all the taxable property in the Sadorus Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Sadorus Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Sadorus Road District is prepared to pay one-half of the cost of the repair of said structure.

Respectfully submitted,

Jeremie Anderson
Commissioner of Highways of
Sadorus Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of repairing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Sadorus Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Sadorus Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of February, 2021.

Kyle Patterson, Chair
Champaign County Board

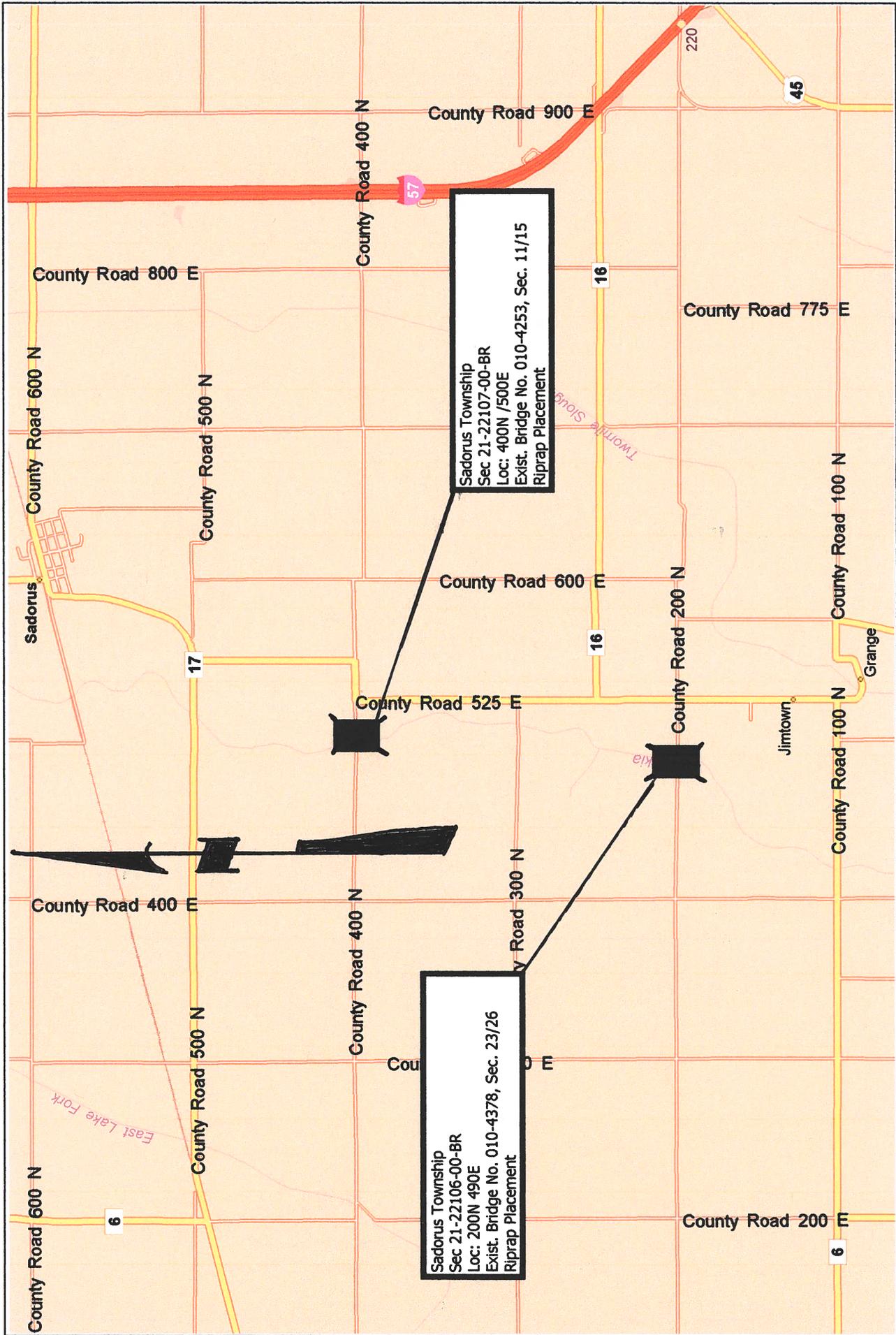
Approved:

Recorded & Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Darlene A. Kloeppel, County Executive

Date: _____

SADORUS TWSP - SEC 21-11106-00-BR & SEC 21107-00-BR



Sadorus Township
 Sec 21-22106-00-BR
 Loc: 200N 490E
 Exist. Bridge No. 010-4378, Sec. 23/26
 Riprap Placement

Sadorus Township
 Sec 21-22107-00-BR
 Loc: 400N /500E
 Exist. Bridge No. 010-4253, Sec. 11/15
 Riprap Placement

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LOCATION MAP

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Jeremie Anderson, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Sadorus Road District, Champaign County, Illinois; and
2. There is a bridge located between Section 11 & 15, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be repaired; and
4. The cost of repairing the aforesaid structure is estimated to be \$17,000.00, which will be more than .02% of the value of all the taxable property in the Sadorus Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Sadorus Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Sadorus Road District is prepared to pay one-half of the cost of the repair of said structure.

Respectfully submitted,

Jeremie Anderson

Commissioner of Highways of
Sadorus Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of repairing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Sadorus Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Sadorus Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of February, 2021.

Kyle Patterson, Chair
Champaign County Board

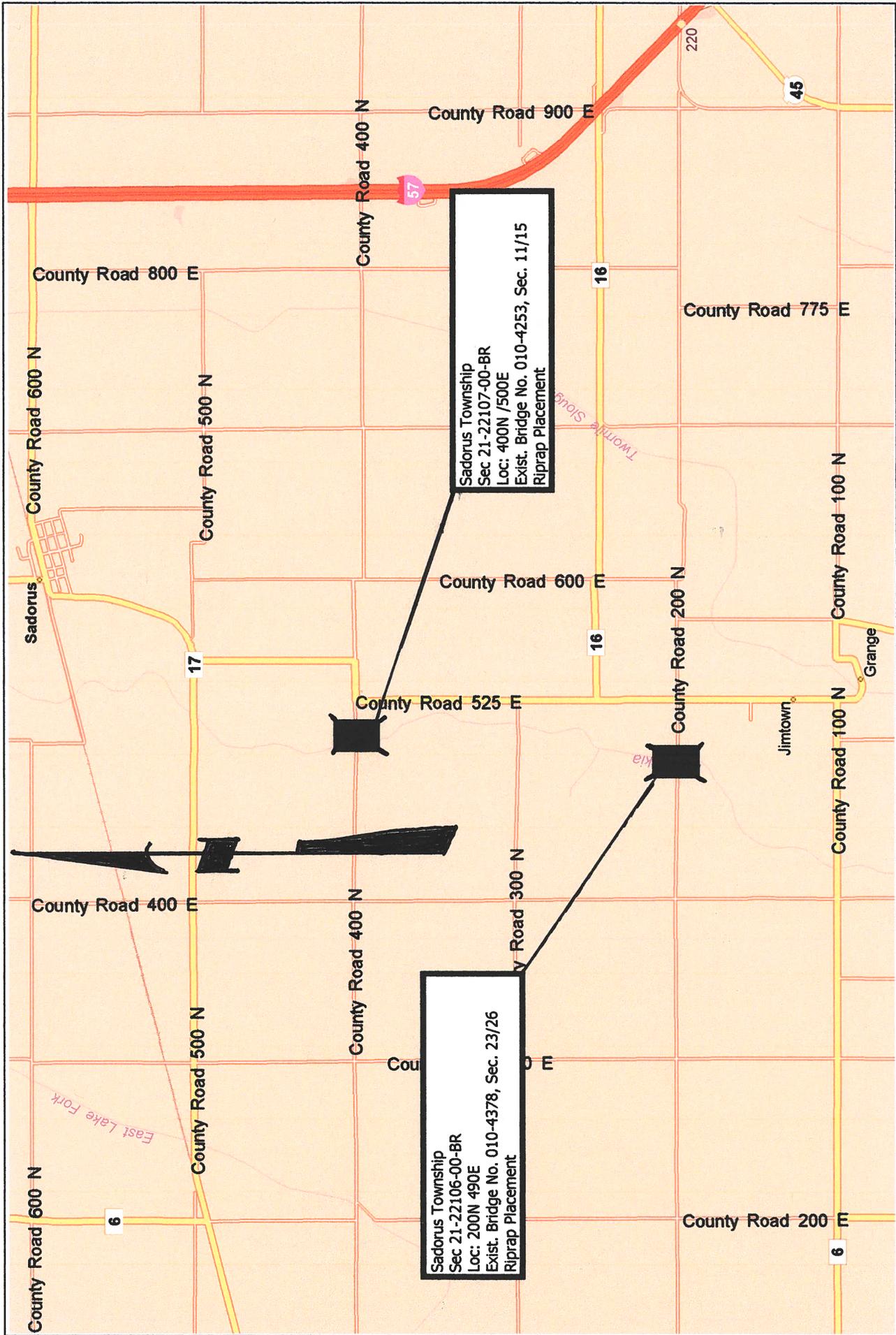
Approved:

Recorded & Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Darlene A. Kloeppel, County Executive

Date: _____

SADORUS TWSP - SEC 21-11106-00-BR & SEC 21107-00-BR



Sadorus Township
 Sec 21-22106-00-BR
 Loc: 200N 490E
 Exist. Bridge No. 010-4378, Sec. 23/26
 Riprap Placement

Sadorus Township
 Sec 21-22107-00-BR
 Loc: 400N /500E
 Exist. Bridge No. 010-4253, Sec. 11/15
 Riprap Placement

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LOCATION MAP