



**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois

Friday, April 9, 2021 9:00 a.m.

Highway Building Conference Room

1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair

Diane Michaels – Vice-Chair

Titiana Ammons

Jim McGuire

Brad Passalacqua

Cameron Raab

Jennifer Straub

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – March 5, 2021 1-3
- V. Public Participation
<https://us02web.zoom.us/j/81180796242?pwd=czdpZ2ZCbY5a2NQZWRZYjFKaktRQT09>
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – March 2021 4
- VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Somer Township, #21-25109-00-BR 5-7
- IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, #21-18110-00-BR 8-10
- X. Resolution Awarding of Contract for Bridge Replacement, Compromise Township , #20-06095-00-BR County (A bid tabulation will be distributed at the meeting and the Resolution will be updated to include the low bidder information.) 11-12
- XI. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for the 2021 Maintenance of Various Road Districts and County Highways in Champaign County (A bid tabulation will be distributed at the meeting and the Resolution will be updated to include the low bidder information.) 13
- XII. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for the 2021 Maintenance of Various Road Districts and County Highways in Champaign County (A bid tabulation will be distributed at the meeting and the Resolution will be updated to include the low bidder information.) 14
- XIII. Other Business
 - A. Semi Annual Review of Closed Session Minutes
- XIV. Chair’s Report
- XV. Designation of Items to be Placed on the Consent Agenda
- XVI. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

7 **MINUTES – SUBJECT TO REVIEW AND APPROVAL**

8 DATE: Friday, March 5, 2021
9 TIME: 9:00 a.m.
10 PLACE: Highway Building Conference Room
11 1605 East Main Street, Urbana, Illinois
12

13 **Committee Members**

14 **Present:** Lorraine Cowart (Chair), Titianna Ammons (via Zoom), Jim McGuire, Diane Michaels,
15 Brad Passalacqua, Cameron Raab (via Zoom), Jennifer Straub (via Zoom)

16 **Absent:**

17
18 **County Staff:** Jeff Blue (County Engineer), Michelle Carter (Recording Secretary)
19

20 **Others Present:** Steve Summers, County Board Member (via Zoom), Evan Alvarez, MTD Special
21 Services Manager (via Zoom), Samuel Stewart, Human Services Transportation
22 Coordinator (via Zoom), Bill Vavrik, Vice President and Principal Engineer Applied
23 Research Associates, Inc. (via Zoom)
24

25 **MINUTES**

26 **I. Call to Order**

27 Committee Chair Cowart called the meeting to order at 9:00 a.m.
28

29 **II. Roll Call**

30 A verbal roll call was taken, and a quorum was declared present.
31

32 **III. Approval of Agenda/Addendum**

33 **MOTION** by Ms. Michaels to approve the agenda; seconded by Mr. McGuire.

34 **MOTION CARRIED by unanimous roll-call vote.**

35 **Yeas: McGuire, Passalacqua, Raab, Straub, Michaels, Ammons, Cowart-7**

36 **Nays: None**
37

38 **IV. Approval of Minutes – February 5, 2021**

39 **MOTION** by Mr. Passalacqua to approve the minutes of the February 5, 2021 meeting; seconded
40 by Ms. Michaels.

41 **MOTION CARRIED by unanimous roll-call vote.**

42 **Yeas: McGuire, Passalacqua, Raab, Straub, Michaels, Ammons, Cowart-7**

43 **Nays: None**
44

45 **V. Public Participation**

46 Mr. Summers suggested following public health recommendations for in-person meetings.
47

48 **VI. Communications**

49 None

50 **VII. County & Township Motor Fuel Tax Claims-February 2021**
51 **MOTION** by Mr. McGuire to receive and place on file the County and Township Motor Fuel Tax
52 Claims for February 2021; seconded by Mr. Passalacqua.
53 **MOTION CARRIED by unanimous roll-call vote.**
54 **Yeas: McGuire, Passalacqua, Raab, Straub, Michaels, Ammons, Cowart-7**
55 **Nays: None**

56
57 **VIII. FY 2022 Section 5311 Rural Public Transportation and Downstate Operating Assistance Program**
58 **(DOAP) Applications for Champaign County Area Rural Transit System (C-CARTS)**
59 A. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
60 B. Public Transportation Applicant Ordinance
61 C. Resolution-Acceptance of the Special Warranty
62

63 Samuel Stewart, CCRPC/Program Compliance Oversight Monitor provided information for the
64 Champaign County Area Rural Transit System (C-CARTS). Mr. Stewart said for Champaign
65 County to continue to receive rural public transportation operating funding they are required to
66 submit grant applications annually for Section 5311 (Rural Public Transportation) and Illinois
67 Downstate Operating Assistance Program (DOAP). The grants are awarded annually based on
68 the Illinois Department of Transportation's fiscal year (July 1, 2021-June 30, 2022). The
69 resolution for Acceptance of Special Warranty is also required as part of the Federal and State
70 grant applications. The total federal and state request for FY 2022 is \$877,723, which is the
71 same amount requested in FY 2021. The committee requested the Special Warranty attachment
72 be included with the documents for the consent agenda.

73 **MOTION** by Mr. McGuire to approve the resolution, ordinance, and Special Warranty; seconded
74 by Ms. Michaels.
75 **MOTION CARRIED by unanimous roll-call vote.**
76 **Yeas: McGuire, Passalacqua, Raab, Straub, Michaels, Ammons, Cowart-7**
77 **Nays: None**

78
79 **IX. Applied Research Associates, Inc.-Pavement Management System Update 2021-2025**
80 Bill Vavrik, Vice President and Principal Engineer with Applied Research Associates, Inc. (ARA)
81 provided information on the Champaign County Highway Department's pavement management
82 system (PMS). Mr. Vavrik stated that ARA manages the PMS through a multiyear contract with
83 the County. The PMS is used to evaluate, assess, and manage approximately 400 lane-miles of
84 County maintained roads in Champaign County. The goal is to keep roads in as good as
85 condition as we can with limited resources. The long-life treatment strategy, using the right
86 treatment, on the right road, at the right time. The overall condition of the roads has increased
87 steadily since 2006. Preventive maintenance extends the life of the road. Mr. Summers asked
88 about the use of hot in place recycling in Champaign County. Mr. Blue discussed several roads
89 where hot in place recycling has been used.

90
91 **X. Resolution Appropriating an Additional \$250,000 from County Bridge Funds for the**
92 **Replacement of Structure #010-0224, CH 13 Section #19-00077-00-BR**
93 Mr. Blue informed the committee that additional funds were needed for the bridge replacement
94 on County Highway 13. The estimate was originally for the replacement of a triple box culvert
95 however a bridge replacement is needed. In February 2020, \$400,000 was previously
96 appropriated. The updated cost of replacing the bridge including preliminary engineering is now
97 estimated to be \$650,000.
98 **MOTION** by Ms. Straub to approve the resolution; seconded by Mr. Passalacqua.
99 **MOTION CARRIED by unanimous roll-call vote.**

100 **Yeas: McGuire, Passalacqua, Raab, Straub, Michaels, Ammons, Cowart-7**
101 **Nays: None**

102
103 **XI. Resolution Awarding of Contract for Bridge Deck Replacement Section #19-00080-00-BR**
104 Mr. Blue discussed the bridge letting results for County Highway 11 held on March 2, 2021. He
105 stated that four bids were received with Big O Services submitting the lowest bid amount of
106 \$544,189.50. Mr. Blue recommended the bridge deck replacement on County Highway 11 be
107 awarded to Big O Services.

108 **MOTION** by Ms. Michaels to approve the resolution; seconded by Ms. Cowart.

109 **MOTION CARRIED by unanimous roll-call vote.**

110 **Yeas: McGuire, Passalacqua, Raab, Straub, Michaels, Ammons, Cowart-7**

111 **Nays: None**

112
113 **XII. Other Business**

114 A. Semi Annual Review of Closed Session Minutes
115 The review of the Closed Session Minutes was tabled.

116
117 **XIII. Chair's Report**

118 None

119
120 **XIV. Designation of Items to be Placed on the Consent Agenda**

121 Ms. Cowart stated that items VIII, X, and XI be placed on the consent agenda.

122
123 **XV. Adjournment**

124 There being no further business, Ms. Cowart adjourned the meeting at 9:55 am.

125 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at*
126 *the meeting.*

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

March 31, 2021

COUNTY MOTOR FUEL TAX CLAIMS FOR MARCH

Req No.	Payee	Description	Amount
25	Applied Research Associates	Data Collection 19-00451-00-ES	24,000
26	Tuscola Stone Co	20.14 Ton, CA-06/10	231.61
27	Cargill	816.58 Tons, Deicing Salt	36,182.67
29	City of Danville	400 Gallon Emulsion	1100.00
			<hr/> \$ 61,514.28 <hr/>

TOWNSHIP MOTOR FUEL TAX CLAIMS MARCH

Req No.	Payee	Description	Amount
4	Tuscola Stone	St. Joseph Twsp. CA-15 F&D 328.32 ton	4,760.60
5	Caterpillar Financial	Newcomb Twsp. Equipment Rental	13,398.48
6	John Deere Financial	Sadorus Twsp, Equipment Rental	19,707.19
6	Tuscola Stone	Philo Twsp. CA-15 153.86 ton	2,764.88
7	Tuscola Stone	Ayers Twsp. CA-15 927.85 ton	17,369.47
8	Tuscola Stone	St. Joseph Twsp, CA-15 1,165.52 ton	16,900.00
9	Tuscola Stone	Brown Twsp. CA-15 21.41 ton	465.67
10	Tuscola Stone	Harwood Twsp. CA-14 1314.02 ton	29,531.19
11	Carri Scharf	Compromise Twsp, 41524 ton	12,041.96
12	Weber Trucking	Condit Twsp. CM-06, 293.26 ton	4,759.61
13	Weber Trucking	Somer Twsp. CM-10 519.05 ton	8,273.66
14	Tuscola Stone	Philo Twsp. CA-15, 1113.87 ton	20,016.39
15	Tuscola Stone	Pesotum Township, CA-14 217.57 ton	3,975.01
16	Lehigh Hanson	Compromise Twsp. Riprap, 205.67 ton	5,806.33
			<hr/> \$159,770.44 <hr/>

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Rick Wolken, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Somer Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 28 & 29, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$32,800.00, which will be more than .02% of the value of all the taxable property in the Somer Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Somer Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Somer Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Rick Wolken

Commissioner of Highways of
Somer Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Somer Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Somer Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April, 2021.

Kyle Patterson, Chair
Champaign County Board

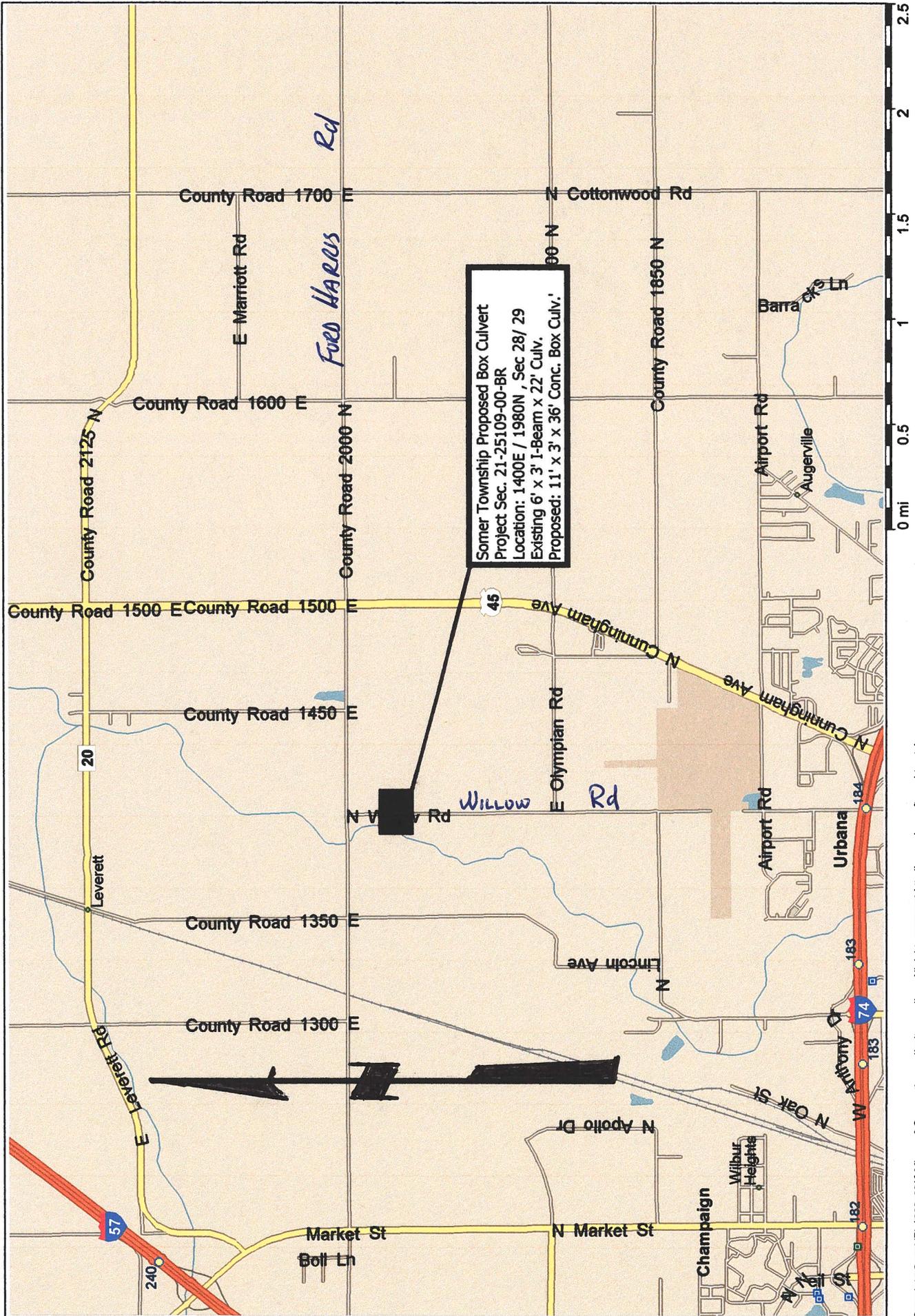
Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

SOMER TWSP SEC 21-25109-00-BR



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LOCATION MAP

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Steve Miller, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Pesotum Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 250N between Sections 19 and 20 in Pesotum Township, over the Two Mile Slough, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge be replaced; and
4. The cost to replace the aforesaid structure is estimated to be \$400,000 which will be more than .02% of the value of all the taxable property in the Pesotum Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Pesotum Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Pesotum Road District is prepared to pay 10% of the construction cost and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Steve Miller

Commissioner of Highways of
Pesotum Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of contracted engineering and 10% of the cost of construction to replace the aforesaid structure.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Pesotum Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Pesotum Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April, A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved:

Darlene A. Kloeppel
County Executive

Date: _____

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Prepared by: Jeff Blue
County Engineer

Pesotum Bridge Replacement



Bridge 010-0144 to be Replaced by Bridge 010-4593

RESOLUTION NO.

RESOLUTION AWARDING OF CONTRACT FOR
BRIDGE REPLACEMENT
SECTION #20-06095-00-BR

WHEREAS, The following low bid was received at a Public Letting held on April 6, 2021 in Urbana, Illinois, for the replacement of bridge 010-4027 on County Road 2800N in Compromise Township, Champaign County

XXXXXXXXXXXXXXXXXXXX

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to XXXXXXXXXXXXXXXX.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of April, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive

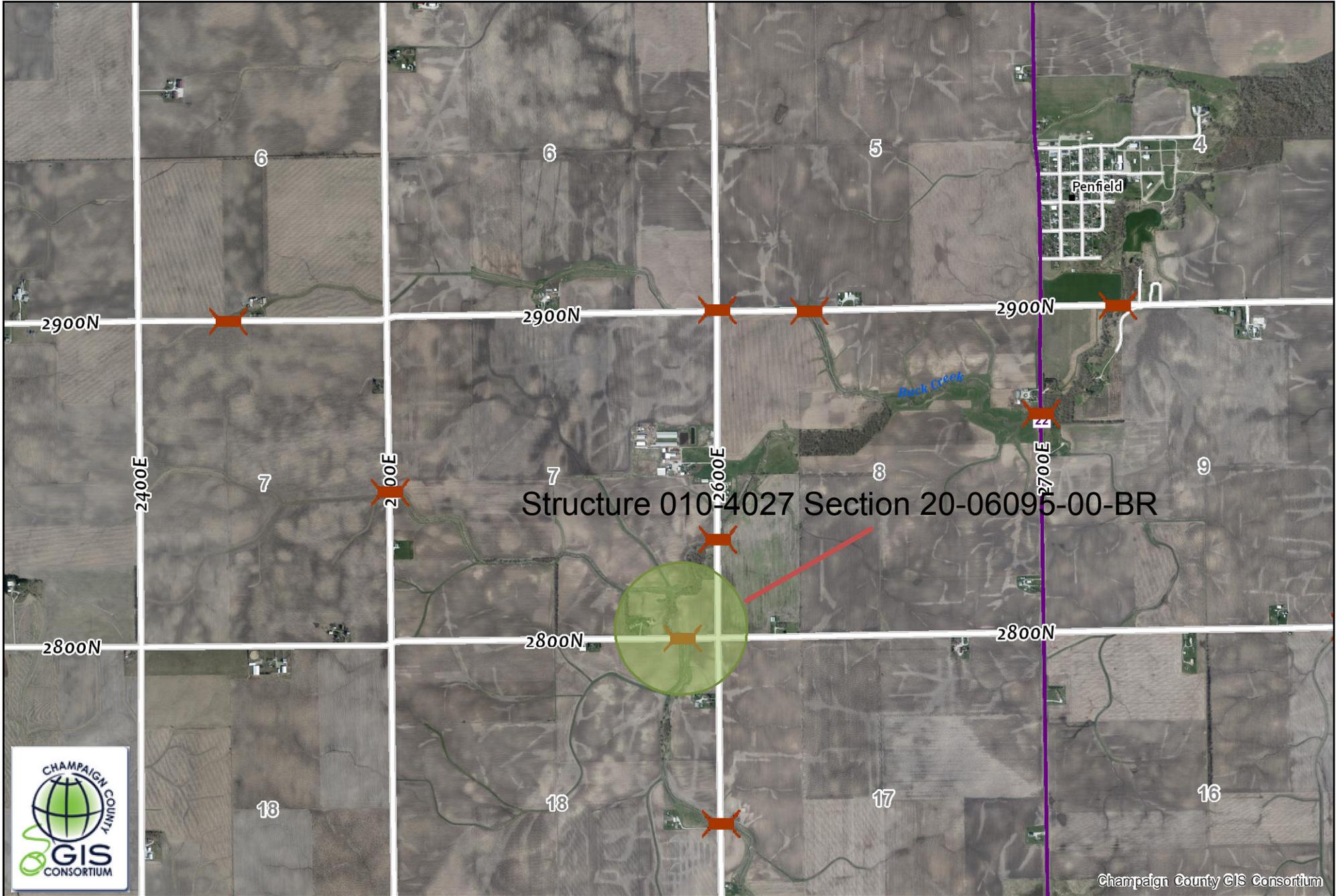
Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue, County Engineer

Compromise Bridge Section 20-06095-00-BR



Structure 0104027 Section 20-06095-00-BR



1,400
Feet

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

Champaign County GIS Consortium



RESOLUTION NO. ____

RESOLUTION AWARDING OF CONTRACT
FOR THE FURNISH
OF BITUMINOUS MATERIAL FROM THE PLANT FOR
2021 MAINTENANCE OF VARIOUS ROAD DISTRICTS AND
COUNTY HIGHWAYS
IN CHAMPAIGN COUNTY

WHEREAS, The following low bid was received at a Public Letting held on April 7, 2021 in Urbana, Illinois, for FOB, furnished from the plant, of Bituminous Materials for the 2021 Maintenance of Various Road Districts and County Roads in Champaign County;

XXXXXXXXXXXXXXXXXXXX; and

WHEREAS, The County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, The County Board of Champaign County does hereby award the above listed bid to XXXXXXXXXXXXXXXXXXXX.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloepfel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

RESOLUTION NO. ____

RESOLUTION AWARDING OF CONTRACT
FOR THE FURNISH AND SPREAD ON THE ROAD
OF BITUMINOUS MATERIAL FOR
2021 MAINTENANCE OF VARIOUS ROAD DISTRICTS AND
COUNTY HIGHWAYS
IN CHAMPAIGN COUNTY

WHEREAS, The following low bid was received at a Public Letting held on April 7, 2021 in Urbana, Illinois, for Furnish and Spread on the roads of Bituminous Materials for the 2021 Maintenance of Various Road Districts and County Roads in Champaign County;

XXXXXXXXXXXXXXXXXXXX; and

WHEREAS, The County Engineer recommends to the County Board that the above bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, The County Board of Champaign County does hereby award the above listed bid to XXXXXXXXXXXXXXXXXXXXXXX.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of April A.D., 2021.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____