



**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois
Friday, September 9, 2022 9:00 a.m.
Highway Building Conference Room
1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair
Diane Michaels – Vice-Chair
Samantha Carter
Jim McGuire

Brad Passalacqua
Jennifer Straub
Wayne Williams

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – August 5, 2022 1-3
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – August 2022 4-6
- VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Harwood Township, Section #22-11127-00-BR 7-9
- IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Urbana Township, Section #22-30128-00-BR 10-12
- X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Ludlow Township, Section #22-14129-00-BR 13-15
- XI. Commitment letter for County Road 22 SS4A Project 16
- XII. Solar Panel Discussion
- XIII. October Highway Committee Meeting
- XIV. Other Business
 - A. Semi Annual Review of Closed Session Minutes
- XV. Chair’s Report
- XVI. Designation of Items to be Placed on the Consent Agenda
- XVII. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

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MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, August 5, 2022
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart, Samantha Carter, Jim McGuire, Diane Michaels, Brad Passalacqua
Absent: Jennifer Straub, Wayne Williams

County Staff: Jeff Blue (County Engineer), Michelle Carter (Accountant/Office Manager)
Others Present: Natalie Nagel, AFSCME Representative for County Employees

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:02 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Ms. Carter to approve the agenda; seconded by Ms. Michaels.
Upon vote, the **MOTION CARRIED unanimously.**

Mr. Blue stated the agenda packet included an updated resolution.

IV. Approval of Minutes – June 10, 2022

MOTION by Mr. Passalacqua to approve the minutes of the June 10, 2022 meeting; seconded by Ms. Carter.
Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

Ms. Nagel presented a petition with 167 signatures. She read the following from the signed petition:

“The American Federation of State, County, and Municipal Employees represents more than 150 Champaign County employees across multiple locations and offices. As we bargain for a fair contract with the county, we are fighting for equity in insurance premium payments for all AFSCME-represented employees.

Currently, the County is singling out 12 Highway employees to pay a higher insurance premium than the rest of our units. These Highway employees endure dangerous working conditions—speeding cars, extreme weather, threats and harassment from passers-by to build and repair

50 county highways, roads, and bridges. Insurance costs change every year and are unpredictable.
51 Champaign County shouldn't be asking these employees to agree to an economics package that
52 could be a potential pay cut.

53
54 We, the undersigned, support the Champaign County Highway workers in their fight for a fair and
55 equitable contract.”

56
57 Ms. Nagel went on to say:
58 There are 5 units together at the bargaining table. Everyone is being offered a cap on their
59 insurance premium. They pay a percentage of the premium not a percentage of their pay up to a
60 cap. This allows them to plan and know what their cost is going to be for the 3 years of the
61 contract. The 12 County Highway employees are not being offered the cap. When the insurance
62 premiums change every year, we don't know what their cost will be. They are already being
63 offered a lower across the board percentage raise. This could mean a potential pay cut. This is the
64 one big stumbling block to settling the 5 contracts. The employees have been working for the
65 County without a contract for 8 months and their last pay increase was January 2021. They are
66 struggling with inflation. The highway workers are some of the highest paid not the only highest
67 paid among the units. This is the reason being given at the bargaining table. The units are standing
68 together. The cost difference is \$16.00 per month for 12 people.

69
70 Ms. Nagel asked the Highway Committee to talk to those on the Labor Committee and ask them
71 to offer the cap to the Highway unit. The next bargaining session is Tuesday morning.

72
73 **VI. Communications**
74 None

75
76 **VII. County & Township Motor Fuel Tax Claims-June & July 2022**
77 **MOTION** by Ms. Carter to receive and place on file the County and Township Motor Fuel Tax
78 Claims for June & July 2022; seconded by Ms. Michaels.
79 Upon vote, the **MOTION CARRIED unanimously.**

80
81 Ms. Michaels asked about the amount of bills being paid in June and July. Mr. Blue said this is due
82 to the townships seal coating various township roads in Champaign County. The committee
83 discussed the current process of seal coating and the safety of rumble strips.

84
85 **VIII. Resolution Appropriating County Motor Fuel Tax Funds for Champaign County's Share of the**
86 **Champaign-Urbana Urbanized Area Transportation Study, Section #22-00000-00-ES**
87 Mr. Blue stated the County received an invoice for \$35,223.00 for the County's share of the
88 Champaign-Urbana Urbanized Area Transportation Study for fiscal year 2022.
89 **MOTION** by Ms. Michaels to approve the resolution; seconded by Mr. Passalacqua.
90 Upon vote, the **MOTION CARRIED unanimously.**

91
92 Mr. Passalacqua asked Mr. Blue after a project is complete how often do you spend more on a
93 project than was approved. Mr. Blue said sometimes it's a little bit more based on change orders.
94 If something was left off a contract, then the engineer does a change order to add the item to the
95 project.

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97 The committee discussed the current procedures for appropriating and spending Highway
98 Department Funds.

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IX. Vision Zero Resolution

Next, Mr. Blue said the New Transportation Bill approved this year has additional funding available called Safe Streets for All. Mr. Blue said the County has a Local Road Safety Plan in place. To apply for money to do a project, the County must have a Safety Action Plan. Once the Action Plan is approved, if you are going to apply for the Safe Streets for All Funding, a Vision Zero Resolution must be passed. Champaign County will apply for a safety project on County Highway 22. The application for the safety portion of the project is estimated to be 6-7 million dollars.

MOTION by Mr. Passalacqua to approve the resolution; seconded by Mr. McGuire.
Upon vote, the **MOTION CARRIED unanimously**

X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Ogden Township, Section #22-17126-00-BR

Mr. Blue discussed a culvert on 2650E in Ogden Township that needs replaced. The cost of replacing the structure is estimated at \$34,500.00. Ogden Road District is prepared to pay one-half the cost of replacement.

MOTION by Ms. Michaels to approve the resolution; seconded by Ms. Carter.
Upon vote, the **MOTION CARRIED unanimously.**

XI. Other Business

Mr. Blue discussed the High Cross Road closure beginning Monday, August 8, 2022.

XII. Chair’s Report

None

XIII. Designation of Items to be Placed on the Consent Agenda

Ms. Cowart stated that items VIII, IX, and X be placed on the consent agenda.

XIV. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:39 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

County Motor Fuel Tax Claims for August

Check No.	Payee	Description	Amount
REBUILD			
No Checks Issued.			
MFT			
8637	Varsity Striping	FY22 Striping	\$ 76,245.56
8290	Cross Construction	Pay Estimate #2	\$ 135,022.23
8414	Warning Lites	Speed Limit Signs	\$ 90.00
8404	U of IL - Civil & Enviro Eng	J. Blue Registration TES Conference	\$ 160.00
8364	Open Road Paving	13.6 ton Hot Mix Asphalt	\$ 1,156.00
8597-1	Lehigh Hanson	219.69 ton CA06	\$ 2,614.30
J#127	Champaign Co. Treasurer - Fund 83	Engineering Fees: 5/1/22-7/23/22	\$ 10,245.05
J#22	Champaign Co. Treasurer - Fund 83	Engineering Fees: 5/1/22-7/23/22	\$ 26,984.41
J#127	Champaign Co. Treasurer - Fund 83	Engineering Fees: 3/6/22-7/23/22	\$ 12,580.82
8899-1	Lehigh Hanson	42.18 ton CA06/10	\$ 501.95
8581	Illinois Assoc. of Co. Engineers	J. Blue Registration	\$ 200.00
8597-2	Lehigh Hanson	108.27 ton CA06/10	\$ 1,288.42
8899-2	Lehigh Hanson	64.81 ton CA06/10	\$ 771.25
J#131	Champaign Co. Treasurer - Fund 83	Engineering Fees: 5/1/22-7/23/22	\$ 9,899.08
To Print	Lehigh Hanson	64.22 ton CA06/10	\$ 764.22
To Print	Champaign Co. Treasurer - RPC	CUUATS Fee FY22	\$ 35,223.00
To Print	Lehigh Hanson	65.51 ton CA06/10	\$ 779.57
To Print	Lehigh Hanson	36.54 ton CA06/10	\$ 434.82

Township Motor Fuel Tax Claims for August

Check No.	Payee	Description	Amount
REBUILD			
8054-3	Illiana Constructon	E. Bend Twp: 49,236.98 gal HFRS-2P	\$ 18,477.10
8374-1	Pro-Agr	Compromise Twp: 601.32 ton CM16	\$ 15,634.32
8374-2	Pro-Agr	Compromise Twp: 738.74 ton CM16	\$ 19,207.24
8403-2	Tuscola Stone	Crittenden Twp: 801.99 ton CA14	\$ 15,879.42
8374-3	Pro-Agr	Compromise Twp: 869.38 ton CM16	\$ 22,603.88
8323-1	Illiana Constructon	Sadorus Twp: 45,340.87 gal HFRS-2P	\$ 32,896.86
8403-1	Tuscola Stone	Somer Twp: 22.07 ton CA15; 740.63 ton CA16; 1333.33 ton CA11	\$ 36,588.76
8577-1	Illiana Constructon	Crittenden Twp: 45,838.62 gal HFE-90; 1380 ton Rock Spread	\$ 8,139.50
8577-3	Illiana Constructon	Hensley Twp: 35,831.96 gal HFE-90	\$ 23,261.82
8887-2	Illiana Constructon	Philo Twp: 113,123.99 gal PG 46-28	\$ 59,075.00
8887-5	Illiana Constructon	Compromise Twp: 35,563.76 ton PG 46-28	\$ 25,601.44
To Print	Illiana Constructon	Kerr Twp: 17,855.68 gal PG 46-28	\$ 27,300.00
To Print	Illiana Constructon	Newcomb Twp: 24,007.47 gal PG 46-28	\$ 67,235.00
To Print	Illiana Constructon	Scott Twp: 39,422.31 gal HFE-90	\$ 23,688.55
To Print	Illiana Constructon	Somer Twp: 27,240.63 gal CM-300	\$ 36,251.24
To Print	Illiana Constructon	Raymond Twp: 22,535.96 gal HFE-90	\$ 3,713.94
MFT			
8054-4	Illiana Construction	East Bend Twp: 49,236.98 gal HFRS-2P	\$ 95,326.75
8403-3	Tuscola Stone	St. Joe Twp: 414.06 ton CA15	\$ 9,005.85
8302	Emulsicoat, Inc.	Compromise Twp: 555.03 gal HFE-90; 453.75 gal MC-30	\$ 3,225.27
8346	Lehigh Hanson	Compromise Twp: 305.90 ton CM11	\$ 5,368.52

Township Motor Fuel Tax Claims for August

Check No.	Payee	Description	Amount
MFT (Continued)			
8323-2	Illiana Construction	Sadorus Twp: 45,340.87 gal HFRS-2P	\$ 94,510.98
8577-2	Illiana Construction	Crittenden Twp: 45,838.62 gal HFE-90; 1380 ton Rock Spread	\$ 128,947.02
8577-4	Illiana Construction	Hensley Twp: 35,831.96 gal HFE-90	\$ 66,412.75
8887-3	Illiana Construction	Condit Twp: 18,086.79 gal HFE-90	\$ 50,823.88
8887-1	Illiana Construction	Philo Twp: 113,123.99 gal PG 46-28	\$ 154,120.15
8887-4	Illiana Construction	Compromise Twp: 35,563.76 gal PG 46-28	\$ 96,363.97
To Print	Illiana Construction	Somer Twp: 27,240.63 gal CM-300	\$ 87,966.03
To Print	Illiana Construction	Kerr Twp: 17,855.68 gal PG 46-28	\$ 23,581.05
To Print	Illiana Construction	Scott Twp: 39,422.31 gal HFE-90	\$ 87,088.14
To Print	Illiana Construction	Newcomb Twp: 24,007.47 gal PG 46-28	\$ 15,830.85
To Print	Emulsicoat, Inc.	Pesotum Twp: 1,955.38 gal HFE-90; 1001.72 gal MC-30	\$ 8,945.42
To Print	Illiana Construction	Raymond Twp: 22,535.96 gal HFE-90	\$ 59,612.11

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Aaron Tuller, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Harwood Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 33 & 34, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$15,900.00, which will be more than .02% of the value of all the taxable property in the Harwood Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Harwood Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Harwood Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

Aaron Tuller

Commissioner of Highways of
Harwood Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvements.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Harwood Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Harwood Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September, 2022.

Kyle Patterson, Chair
Champaign County Board

Approved: _____
Darlene A. Kloeppel, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Richard Thompsen, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Urbana Road District, Champaign County, Illinois; and
2. There is a Bridge located on Country Club Road in Urbana Township, over the Saline Branch Drainage Ditch, which is in need of replacement and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge be replaced; and
4. The cost to replace the aforesaid structure is estimated to be \$1,500,000 which will be more than .02% of the value of all the taxable property in the Urbana Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Urbana Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Urbana Road District is prepared to pay 50% of the local construction cost and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Richard Thompsen
Commissioner of Highways of
Urbana Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of engineering and 50% of the local cost of construction to replace the aforesaid structure.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Urbana Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Urbana Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September, A.D., 2022.

Kyle Patterson, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Darlene A. Kloeppel
County Executive

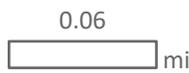
Date: _____

Prepared by: Jeff Blue
County Engineer

Urbana Township Bridge 010-4150



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium



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PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Greg Suits, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Ludlow Road District, Champaign County, Illinois; and
2. There is a Bridge located on County Road 1300E between Sections 31 and 32 in Ludlow Township, over the Big Ditch, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$350,000 which will be more than .02% of the value of all the taxable property in the Ludlow Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Ludlow Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Ludlow Road District is prepared to pay 50% of the local cost for construction and 50% of the engineering costs associated with the replacement of said structure.

Respectfully submitted,

Greg Suits

Commissioner of Highways of
Ludlow Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the cost of engineering and 50% of the local cost of construction to replace the aforesaid structure.

2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.

3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.

4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the Ludlow Road District.

5. The County Board further directs the County Engineer to file said certificate with the clerk of the Ludlow Road District.

6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of September A.D., 2022.

Kyle Patterson, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Darlene A. Kloeppel
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

Ludlow Bridge 010-4001



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Champaign County GIS Consortium



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CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

September 9, 2022

Secretary Peter Buttigieg
U.S. Department of Transportation
1200 New Jersey Avenue, SE
W84-322
Washington, DC 20590

Dear Secretary Buttigieg,

I am writing to you to express Champaign County's commitment to support the Champaign County SS4A grant application which includes safety improvements on County Highway 22 from Penfield to Royal and an educational/behavioral campaign component for traffic safety outreach, marketing to bring awareness, collaborative partnerships, and encouraging behavioral change.

Champaign County will provide \$4,852,821 for the non-safety related costs plus local funds and/or Illinois Motor Fuel Tax (MFT) in the amount of \$1,818,878 as the 20% match of the safety related costs of \$9,094,388. Total commitment to the project by Champaign County would therefore be \$6,671,699 of the total estimated costs of \$13,947,209 (48% of the total cost of the project) for the proposed improvements on County Highway 22.

In 2021, staff from the Champaign County Regional Planning Commission, as part of implementing the Champaign County Rural Area Safety Plan, performed a detailed safety analysis and provided specific safety recommendations on County Highway 22 from Penfield to Royal after being identified in the Rural Safety Plan as a high priority location. The SS4A grant application addresses safety problems identified on County Highway 22 as well at intersections along the roadway segment by recommending safety countermeasures for implementation as roadway improvements.

We expect the improvements on Highway 22 to greatly impact safety on County roads as similar safety improvements are being made in other parts of the County. The partnership we have established with the local MPO for safety-related analyses and education has been highly effective in our work thus far. With our new commitment to zero deaths by 2035, this project will bring us much closer to ensuring our community is safe on our streets in their chosen method of travel.

Sincerely,

Jeff Blue, P.E.
Champaign County Engineer