



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

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MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, September 9, 2022
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Samantha Carter, Jim McGuire, Brad Passalacqua, Jennifer Straub
Absent: Lorraine Cowart, Diane Michaels, Wayne Williams

County Staff: Jeff Blue (County Engineer), Michelle Carter (Accountant/Office Manager)
Others Present: Anthony Becker, Lei Tian, Ed Peterson, Guadalupe Guzman

MINUTES

I. Call to Order

Committee member McGuire called the meeting to order at 9:10 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Ms. Carter to approve the agenda; seconded by Ms. Straub.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – August 5, 2022

MOTION by Mr. Passalacqua to approve the minutes of the August 5, 2022 meeting; seconded by Ms. Carter.
Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

Mr. Anthony Becker (3205 E Airport Rd), Mr. Lei Tian (2606 Highcross Rd), Mr. Ed Peterson (3307 E Airport Rd), and Mr. Guadalupe Guzman (3207 E Airport Rd) spoke of ongoing flooding near the intersection of Highcross Road and Airport Road.

VI. Communications

Ms. Carter asked about incorporating minorities in the Highway Department’s construction projects. Ms. Carter also asked what goals the Highway Department has in place to include minority participation. She asked if the larger projects could be unbundled to allow smaller minority companies the opportunity to submit bids. Mr. Blue said there is not a good way to unbundle bridge projects. He also stated all projects estimated at \$30,000.00 or more must be let for bid. The contractors submitting bids must be approved by the Illinois Department of Transportation within the group of work they want to do. Ms. Carter suggested incorporating the

50 Youth Bill Program to get area youth involved. Mr. Blue suggested Ms. Carter contact Joe Lamb
51 with Open Road Paving. Ms. Straub asked if the new PLA would affect the Highway Department
52 Projects. Mr. Blue said he has not seen the full PLA. Ms. Carter asked about the disparity study.
53 Mr. Blue said he is not familiar with the disparity study. Ms. Straub said she believes the disparity
54 study is still in the planning stage. Ms. Carter asked for a percentage of black contractors used
55 right now. Mr. Blue said owned by black contractors, zero; we definitely have black workers on
56 the job. Ms. Carter asked for a breakdown of black workers working for contractors. Ms. Carter
57 said her goal is for black youth to have the same opportunities as white youth.
58

59 **VII. County & Township Motor Fuel Tax Claims-August 2022**

60 **MOTION** by Ms. Straub to receive and place on file the County and Township Motor Fuel Tax
61 Claims for August 2022; seconded by Mr. Passalacqua.

62 Upon vote, the **MOTION CARRIED unanimously**.

63
64 Mr. McGuire requested the three petitions for Section #22-11127-00-BR, Section #22-30128-00-
65 BR, and Section #22-14129-00-BR be included as one motion.
66

67 **VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge**
68 **Fund, Harwood Township, Section #22-11127-00-BR**

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70 **IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge**
71 **Fund, Urbana Township, Section #22-30128-00-BR**

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73 **X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge**
74 **Fund, Ludlow Township, Section #22-14129-00-BR**

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76 **MOTION** by Mr. Passalacqua to approve the resolutions for Harwood Township, Urbana
77 Township, and Ludlow Township; seconded by Ms. Straub.

78 Upon vote, the **MOTION CARRIED unanimously**.

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80 **XI. Commitment letter for County Road 22 SS4A Project**

81 Mr. Blue discussed a letter submitted to the U.S. Department of Transportation Secretary
82 expressing Champaign County's commitment to support the Champaign County SS4A grant
83 application which includes safety improvements on County Highway 22. The project estimate is
84 almost 14 million dollars. The County would be responsible for half of the cost of the project.
85

86 **XII. Solar Panel Discussion**

87 Mr. Blue said he is actively gathering information regarding the installation of solar panels on
88 the back of the Highway Building. The current estimate of savings is \$25,000.00 per year. Mr.
89 Passalacqua suggested using flexible panels.
90

91 **XIII. October Highway Committee Meeting**

92 Mr. Blue stated he is not available for the October Highway Committee Meeting on October 7,
93 2022. He may ask Chair Cowart to cancel the October meeting if there is nothing pressing.
94

95 **XIV. Other Business**

96 A. Semi Annual Review of Closed Session Minutes
97

98 **MOTION** by Mr. Passalacqua that the closed meeting minutes of the Highway Committee
99 be maintained as closed to protect the public interest or the privacy of individuals, with the

100 exception of the minutes from November 22, 1996; which may now be determined as open
101 session minutes; seconded by Ms. Straub.
102 Upon vote, the **MOTION CARRIED unanimously.**

103
104 **XV. Chair's Report**
105 None

106
107 **XVI. Designation of Items to be Placed on the Consent Agenda**
108 Mr. McGuire stated that items VIII, IX, and X be placed on the consent agenda.

109 **XVII. Adjournment**
110 There being no further business, Mr. McGuire adjourned the meeting at 9:58 AM.

111 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at*
112 *the meeting.*

Department Summary

		2021 Actual	2022 Original	2022 Projected	2023 Budget
Revenues					
Property Taxes					
400101	Property Taxes - Current	2,823,602	2,941,601	2,941,601	3,169,214
400104	Payment In Lieu Of Taxes	1,968	0	0	0
Property Taxes Total		2,825,570	2,941,601	2,941,601	3,169,214
Intergov Revenue					
400406	State - General Support	116,325	0	5,412	0
400476	Other Intergovernmental	3,597	0	0	0
Intergov Revenue Total		119,922	0	5,412	0
Grant Revenue					
400411	State - Other	0	250,000	0	250,000
Grant Revenue Total		0	250,000	0	250,000
Fees, Fines, Charges					
400701	Charges For Services	602,520	555,000	555,000	555,000
Fees, Fines, Charges Total		602,520	555,000	555,000	555,000
Misc Revenue					
400801	Investment Interest	3,360	3,000	4,000	4,000
400902	Other Miscellaneous Revenue	8,816	0	1,000	0
Misc Revenue Total		12,176	3,000	5,000	4,000
Interfund Revenue					
600101	Transfers In	45,700	47,000	47,000	48,000
Interfund Revenue Total		45,700	47,000	47,000	48,000
Revenues Total		3,605,889	3,796,601	3,554,013	4,026,214
Expenditures					
Personnel					
500103	Regular Full-Time Employees	1,423,193	1,434,264	1,434,264	1,542,925
500105	Temporary Staff	29,013	40,000	40,000	40,000
500108	Overtime	71,327	80,000	79,000	80,000
500301	Social Security-Employer	111,222	122,289	122,289	130,978
500302	IMRF - Employer Cost	98,320	84,084	84,084	45,201
500304	Workers' Compensation Insuranc	82,340	82,236	82,236	93,422
500305	Unemployment Insurance	5,656	5,148	6,148	5,566
500306	Ee Hlth/Lif (Hlth Only Fy23)	208,809	260,832	260,832	269,280
Personnel Total		2,029,879	2,108,853	2,108,853	2,207,372

