



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – Approved March 10, 2023

DATE: Friday, January 6, 2023
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart, Samantha Carter, Tom “Ed” Sexton, Jennifer Straub, Leah Taylor
Absent: Diane Michaels, Wayne Williams

County Staff: Jeff Blue (County Engineer), Michelle Carter (Accountant/Office Manager),
Steve Summers (County Executive)

Others Present: Margie Croon

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:06 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Ms. Carter to approve the agenda; seconded by Ms. Taylor.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – November 4, 2022

MOTION by Ms. Straub to approve the minutes of the November 4, 2022 meeting; seconded by Ms. Taylor.
Upon vote, the **MOTION CARRIED unanimously**

V. Public Participation

None

VI. Communications

Ms. Carter asked about establishing a Vision Board for the Highway Committee to set goals regarding minority participation in Highway projects. Mr. Blue stated that state and federal projects have goals already set in the contracts. Mr. Blue agreed to email a copy of a contract to the Highway Committee members.

VII. County & Township Motor Fuel Tax Claims-November and December 2022

MOTION by Ms. Straub to receive and place on file the County and Township Motor Fuel Tax Claims for November and December 2022; seconded by Ms. Carter.
Upon vote, the **MOTION CARRIED unanimously.**

VIII. Rock Letting Results

Mr. Blue discussed the aggregate bid results from the rock letting held for the Champaign County Townships on December 8, 2022. Most of the bids were higher than the engineer's estimate for the 2023 rock. The rock was awarded for each township to the lowest bidder.

IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, East Bend Township, Section #22-10125-00-BR

Mr. Blue discussed a culvert in East Bend Township that needs replaced. The cost to replace the culvert is estimated at \$39,950.00. East Bend Township is prepared to pay one-half the cost of replacement.

MOTION by Ms. Straub to approve the resolution; seconded by Ms. Carter.
Upon vote, the **MOTION CARRIED unanimously.**

X. Resolution Appropriating \$6,000,000.00 from Champaign County Motor Fuel Tax Fund for the Improvement of County Highway 12 and County Highway 24, Section #22-00460-00-RS

Mr. Blue requested approval of a Resolution appropriating \$6,000,000.00 of County Motor Fuel Tax Funds for a cold in place recycling project on County Highway 12 and County Highway 24. The projects will be bid together in 2023.

MOTION by Ms. Taylor to approve the resolution; seconded by Mr. Sexton.
Upon vote, the **MOTION CARRIED unanimously.**

XI. Resolution Appropriating \$1,000,000.00 from Champaign County Motor Fuel Tax Fund for the Rehabilitation of Structure #010-4271 on County Highway 6, Section #22-00121-00-BR

Mr. Blue discussed the resolution appropriating \$1,000,000.00 from County Motor Fuel Tax Funds for the rehabilitation of Structure #010-4271 on County Highway 6. The bridge is located about 1 mile north of the Monticello Road. Mr. Blue said the bridge has severely deteriorated steel and must be inspected every 3 months until it is replaced.

MOTION by Ms. Carter to approve the resolution; seconded by Ms. Straub.
Upon vote, the **MOTION CARRIED unanimously.**

XII. Other Business

None

XIII. Chair's Report

None

XIV. Designation of Items to be Placed on the Consent Agenda

Ms. Coward stated that items IX thru XI be placed on the consent agenda.

XV. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 9:30 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*