



**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

***MINUTES – Approved May 5, 2023***

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**DATE:** Wednesday, April 5, 2023  
**TIME:** 9:00 a.m.  
**PLACE:** Highway Building Conference Room  
1605 East Main Street, Urbana, Illinois

**Committee Members**

**Present:** Samantha Carter, Diane Michaels, Brett Peugh, Tom “Ed” Sexton, Jennifer Straub,  
Leah Taylor

**Absent:** Lorraine Cowart

**County Staff:** Jeff Blue (County Engineer), Michelle Carter (Office Manager/Accountant),  
Steve Summers (County Executive), Bill Vavrik (Vice President & Principal Engineer-  
Applied Research Associates, Inc.)

**Others Present:**

**MINUTES**

**I. Call to Order**

Committee Vice-Chair Michaels called the meeting to order at 9:06 a.m.

**II. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

**III. Approval of Agenda/Addendum**

**MOTION** by Taylor to approve the agenda; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

**IV. Approval of Minutes – March 10, 2023**

**MOTION** by Taylor to approve the minutes of the March 10, 2023 meeting; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously**

**V. Public Participation**

None

**VI. Communications**

None

**VII. County & Township Motor Fuel Tax Claims-March 2023**

**MOTION** by Carter to receive and place on file the County and Township Motor Fuel Tax Claims  
for March 2023; seconded by Straub.

Upon vote, the **MOTION CARRIED unanimously.**

**VIII. Applied Research Associates, Inc. – Pavement Management System Update 2023-2027**

Mr. Vavrik presented the Pavement Management System 2023-2027 Maintenance and Rehabilitation Plan for Champaign County. The system evaluates which roads to work on, what treatments to perform, and the timing of each. Applied Research Associates, Inc. and Champaign County have worked together through a multiyear contract since 2006.

**IX. Resolution Awarding of Contract for 2023 Pavement Striping of Various County Highways, Section #23-00000-00-GM**

Mr. Blue stated that Varsity Striping submitted the low bid of \$127,651.90 at the public letting held on March 30, 2023, for the annual pavement striping of various County Highways. The bid includes striping for County Highways and other Village and Townships roads in Champaign County. Mr. Blue recommended awarding the contract to Varsity Striping.

**MOTION** by Straub to approve the resolution; seconded by Carter.

Upon vote, the **MOTION CARRIED unanimously**.

**X. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for 2023 Maintenance of Various Road Districts and County Highways in Champaign County**

Mr. Blue discussed the bid tab from the public letting held on March 30, 2023, for the furnish and spread of bituminous material for the 2023 maintenance of various road districts and county highways in Champaign County. Mr. Blue recommended awarding the contract to Illiana Construction Company who submitted a bid of \$4,661,414.41.

**MOTION** by Taylor to approve the resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously**.

**XI. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for 2023 Maintenance of Various Road Districts and County Highways in Champaign County**

Mr. Blue recommended awarding the contract for the furnish of bituminous material from the plant for the 2023 maintenance of various road districts and county highways in Champaign County to Emulsicoat, Inc. who submitted a bid of \$27,600.00. The oil purchased from Emulsicoat is used for patching the roads.

**MOTION** by Sexton to approve the resolution; seconded by Straub.

Upon vote, the **MOTION CARRIED unanimously**.

**XII. Resolution Awarding of Contract and Appropriating \$2,000,000 from County Motor Fuel Tax Funds for the Improvement of County Highway 32, Section #20-00086-00-BR**

Mr. Blue stated that Stark Excavating submitted the low bid of \$1,898,842.40 at the public letting held on March 22, 2023, for the bridge replacement on County Highway 32. Mr. Blue recommended awarding the contract to Stark Excavating.

**MOTION** by Michaels to approve the resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously**.

**XIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, St Joseph Township, Section #23-27136-00-BR**

Mr. Blue discussed a culvert that needs replaced between sections 3 and 10 in St Joseph Township. The estimate for replacing the culvert is \$46,226.00. St Joseph Road District is prepared to pay one-half the cost of replacement.

**MOTION** by Straub to approve the resolution; seconded by Carter.

Upon vote, the **MOTION CARRIED unanimously**.

**XIV. Other Business**

Mr. Blue notified the committee he will submit a budget amendment to the finance committee for a new Mack Truck that was ordered in fiscal year 2022 and not received until fiscal year 2023.

**XV. Chair's Report**

None

**XVI. Designation of Items to be Placed on the Consent Agenda**

Michaels stated that items IX thru XIII be placed on the consent agenda.

**XVII. Adjournment**

There being no further business, Vice-Chair Michaels adjourned the meeting at 9:50 AM.

*\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*