



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED NOVEMBER 3, 2023

DATE: Friday, September 8, 2023
TIME: 9:07 a.m.
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart, Diane Michaels, Brett Peugh, Tom “Ed” Sexton, Leah Taylor
Absent: Samantha Carter, Jennifer Straub

County Staff: Jeff Blue (County Engineer), Michelle Carter (Office Manager/Accountant),
Jenni Marner (Assistant County Engineer), Steve Summers (County Executive)

Others Present: family member of Lorraine Cowart

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:07 a.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Michaels to approve the agenda; seconded by Taylor.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – August 11, 2023

MOTION by Sexton to approve the minutes of the August 11, 2023 meeting; seconded by Peugh.
Upon vote, the **MOTION CARRIED unanimously**

V. Public Participation

None

VI. Communications

Chair Cowart asked why the Highway Road Commissioners no longer attend the Highway Committee meetings. Mr. Blue said their attendance at the meetings was before his time.

VII. County & Township Motor Fuel Tax Claims August 2023

MOTION by Taylor to receive and place on file the County and Township Motor Fuel Tax Claims for August 2023; seconded by Peugh.
Upon vote, the **MOTION CARRIED unanimously.**

VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #23-18138-00-BR

Mr. Blue discussed the petition and resolution that was tabled at the previous meeting. The cost estimate for the petition and resolution was updated to reflect the increase in size of the culvert. The culvert is located between sections 36 and 31 in Pesotum Township. The cost of replacing the culvert is estimated at \$29,802.00. Pesotum Township is prepared to pay one-half of the cost of replacement.

MOTION by Michaels to approve the resolution; seconded by Taylor.
Upon vote, the **MOTION CARRIED unanimously.**

IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #23-18138-00-BR

Mr. Blue stated there is a bridge located on County Road 250N between sections 19 and 20 in Pesotum Township that needs replaced. Resolution 2021-123 was previously approved for \$400,00.00 in bridge repairs. However, the bridge cannot be repaired and needs to be replaced. The bridge is on the National Historical Register and the sides of the bridge require special construction. The estimated cost of replacing the bridge is \$1,200,00.00. The Pesotum Road District is prepared to pay 10% of the construction cost associated with the replacement of the bridge. Township Bridge Funds will be used for 80% of the cost and County Bridge Funds will pay the remaining 10% of the construction cost. The bridge will probably be closed 3-4 months for construction.

MOTION by Michaels to resend the prior Resolution #2021-123 and approve the current resolution for section #23-18138-00-BR; seconded by Taylor.
Upon vote, the **MOTION CARRIED unanimously.**

X. Resolution for Improvement Under the Illinois Highway Code-Pavement Management Services

Mr. Blue stated the Resolution for the Pavement Management Services is for a 5-year contract with Applied Research Associates, Inc. The 5-year contract will be from January 1, 2024 through December 31, 2028. The current contract ends December 31, 2023. The new contract price is \$289,700.00. Michaels said this is some of the best spent money as a preventative.

MOTION by Taylor to approve the resolution; seconded by Michaels.
Upon vote, the **MOTION CARRIED unanimously.**

XI. Resolution for Contract Award Authority, Township Aggregate

Mr. Blue requested Contract Award Authority for the 2024 Township Aggregate. The townships usually start hauling rock in January.

MOTION by Sexton to approve the resolution; seconded by Peugh.
Upon vote, the **MOTION CARRIED unanimously.**

XII. Other Business

A. Closed Session Minutes

MOTION by Michaels pursuant to the statutory requirement to conduct a semi-annual review of all closed meeting minutes, I move that the closed meeting minutes of the Highway Committee be maintained as closed to protect the public interest or the privacy of individuals, with the exception of the minutes from: June 29, 2004 and July 8, 2004.; which may now be determined as open session minutes; seconded by Taylor.

Upon vote, the **MOTION CARRIED unanimously.**

Mr. Blue informed the committee he will be out of town for the October 6th2023, Highway Committee Meeting.

XIII. Chair's Report

None

XIV. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items XIII thru XI be placed on the consent agenda.

XV. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:30 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*