



CHAMPAIGN COUNTY BOARD HIGHWAY COMMITTEE AGENDA

County of Champaign, Urbana, Illinois

Friday, May 9, 2025, 9:00 AM

Lorraine Cowart Conference Room

1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair

Jake Fava

Ed Sexton – Vice-Chair

Brett Peugh

Jon Cagle

Matt Sullard

Samantha Carter

- I. Call to Order and Roll Call
- II. Approval of Agenda/Addendum
- III. Approval of Minutes of Previous Meetings– April 11, 2025 1-3
- IV. Public Input
- V. Presentations from Outside Entities
- VI. Communications
- VII. New Business
 - A. County & Township Motor Fuel Tax Claims – April 2025 4
 - B. Resolution Awarding of Contract for Road Construction, Section #24-00472-00-RS (The Resolution will be updated after the May 6, 2025, letting) 5-6
 - C. Resolution Awarding of Contract for the Replacement of a Bridge Deck Located on County Road 1300E in Ludlow Township, Section #22-14129-00-BR (The Resolution will be updated after the May 6, 2025, letting) 7-8
 - D. Resolution for Contract Award Authority 9-10
 - E. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, St Joseph Township, #25-27153-00-BR 11-13
- VIII. Other Business
- IX. Presiding Officer's Report
- X. Designation of Items to be Placed on the Consent Agenda
- XI. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES –SUBJECT TO REVIEW AND APPROVAL

DATE: Friday, April 11, 2025
TIME: 9:00 AM
PLACE: Lorraine Cowart Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Jon Cagle, Samantha Carter, Lorraine Cowart, Jake Fava, Brett Peugh, Ed Sexton,
Matt Sullard

Absent:

County Staff: Jeff Blue (County Engineer), Jenni Marner (Assistant County Engineer), Ryan Mumm
(Assistant County Engineer), Michelle Carter (Office Manager/Accountant), Dan Busey
(Motor Fuel Tax Accountant)

Minutes

I. Call to Order and Roll Call

Committee Chair Cowart called the meeting to order at 9:20 AM. A verbal roll call was taken, and a quorum was declared present.

II. Approval of Agenda/Addendum

MOTION by Carter to approve the agenda; seconded by Sullard.
Upon vote, the **MOTION CARRIED unanimously.**

III. Approval of Minutes – March 7, 2025

MOTION by Sexton to approve the minutes of the March 7, 2025, meeting; seconded by Carter.
Upon vote, the **MOTION CARRIED unanimously.**

IV. Public Input

None

V. Presentations from Outside Entities

None

VI. Communications

None

VII. New Business

A. County & Township Motor Fuel Tax Claims March 2025

MOTION by Carter to receive and place on file the County and Township Motor Fuel Tax Claims for March 2025; seconded by Sexton.
Upon vote, the **MOTION CARRIED unanimously.**

B. Resolution Awarding of Contract for 2025 Pavement Striping of Various County Highways, Section #25-00000-00-GM

Blue stated that Varsity Striping submitted the low bid of \$171,288.46 at a letting held on April 8, 2025, for the annual pavement striping of various County Highways. Varsity Striping is a local, female owned business enterprise. He recommended awarding the contract to Varsity Striping. **MOTION** by Sexton to approve the Resolution; seconded by Peugh.

Upon vote, the **MOTION CARRIED unanimously.**

C. Resolution Awarding of Contract for the Furnish and Spread on the Road of Bituminous Material for 2025 Maintenance of Various Road Districts and County Highways in Champaign County

Blue reviewed the cost of oil prices the last several years. Illiana Construction Company submitted the only bid of \$3,795,215.00, at a letting, held on April 8, 2025, for the furnish and spread of bituminous material for 2025. He recommended awarding the contract to the local contractor, Illiana Construction Company.

MOTION by Sullard to approve the Resolution; seconded by Carter.

Upon vote, the **MOTION CARRIED unanimously.**

D. Resolution Awarding of Contract for the Furnish of Bituminous Material from the Plant for 2025 Maintenance of Various Road Districts and County Highways in Champaign County

Blue discussed the process of purchasing the bituminous material from the plant and using it for patching the roads. He recommended awarding the contract for the furnish of bituminous material from the plant to Emulsicoat, Inc. for \$22,950.00.

MOTION by Sexton to approve the Resolution; seconded by Carter.

Upon vote, the **MOTION CARRIED unanimously.**

E. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Hensley Township, Section #25-12152-00-BR

Blue discussed a box culvert in Hensley Township, north of Rising Road that currently has a load restriction, and needs replaced. The estimated cost of replacing the structure is \$300,000.00. Hensley Road District is prepared to pay 50% of the local cost of replacement.

MOTION by Sullard to approve the Resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

F. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Pesotum Township, Section #25-18150-00-BR

Blue stated there is a smaller culvert located on 700E, southeast of Sadorus, in Pesotum Township that needs replaced. The estimated cost of replacement is \$50,000.00. Pesotum Road District is prepared to pay 50% of the cost of replacement.

MOTION by Carter to approve the Resolution; seconded by Sexton.

Upon vote, the **MOTION CARRIED unanimously.**

VIII. Other Business

None

IX. Presiding Officer's Report

None

X. Designation of Items to be Placed on the Consent Agenda

Cowart stated that items VII-B, C, D, E, F be placed on the consent agenda.

XI. Adjournment

There being no further business, Chair Cowart adjourned the meeting at 9:35 AM.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

County Motor Fuel Tax Claims

Date	Check No.	Payee	Description	Amount
3/31/2025	45165	City of Danville	400 Gallons Emulsion	\$ 1,100.00
4/7/2025	45182	DK Tanks & Pipe	Steel Pipe	\$ 3,703.96
4/9/2025	45745	Warning Lites of Southern IL	Street Signs	\$ 2,039.62
4/9/2025	45956	Lehigh Hanson Hiedelberg Materials	12.29 Ton CM-11	\$ 282.67
4/24/2025		Warning Lites of Southern IL	Street Signs	\$ 2,990.00
4/21/2025		Jeff Blue	NACE Conference Travel Reimbursement	\$ 1,486.20
4/28/2025		Emulsicoat Inc	207.25 Gallons HFE-90	\$ 528.49

Township Motor Fuel Tax Claims

Date	Check No.	Payee	Description	Amount
3/1/2025	45337	Tuscola Stone	1,207.03 Ton CA-15 Colfax TWP	\$ 31,503.48
3/31/2025	45336	Tuscola Stone	1,285.36 Ton CA-16 Mahomet TWP	\$ 34,511.92
3/31/2025	45735	Tuscola Stone	767.64 Ton CA-15 Hensley TWP	\$ 20,687.89
3/31/2025		Tuscola Stone	1,920.87 Ton CA-15 Brown TWP	\$ 57,049.84
3/31/2025		Tuscola Stone	363.63 Ton CA-15 Urbana TWP	\$ 9,654.38
3/31/2025		Tuscola Stone	1,331.66 Ton CA-15 Scott TWP	\$ 36,554.07
4/15/2025	45937	Emulsicoat Inc.	197.33 Gal HFE-90 Condit TWP	\$ 503.19
4/27/2025		Pro-Agr, Inc	279.26 Ton CM-16 Somer TWP	\$ 7,260.76

RESOLUTION NO.

RESOLUTION AWARDING OF CONTRACT FOR
ROAD CONSTRUCTION
SECTION #24-00472-00-RS

WHEREAS, The following low bid was received at a public letting held on May 6th ,2025 in Urbana, Illinois, for recycling and asphalt overlay of County Road 15 in Champaign County from the west village limits of Sidney to the Vermilion County line;

XXXXXXXXXX

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to XXXXXXXX.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of May, A.D. 2025.

Jennifer Locke, Chair
Champaign County Board

Approved: _____
Steve Summers, County Executive

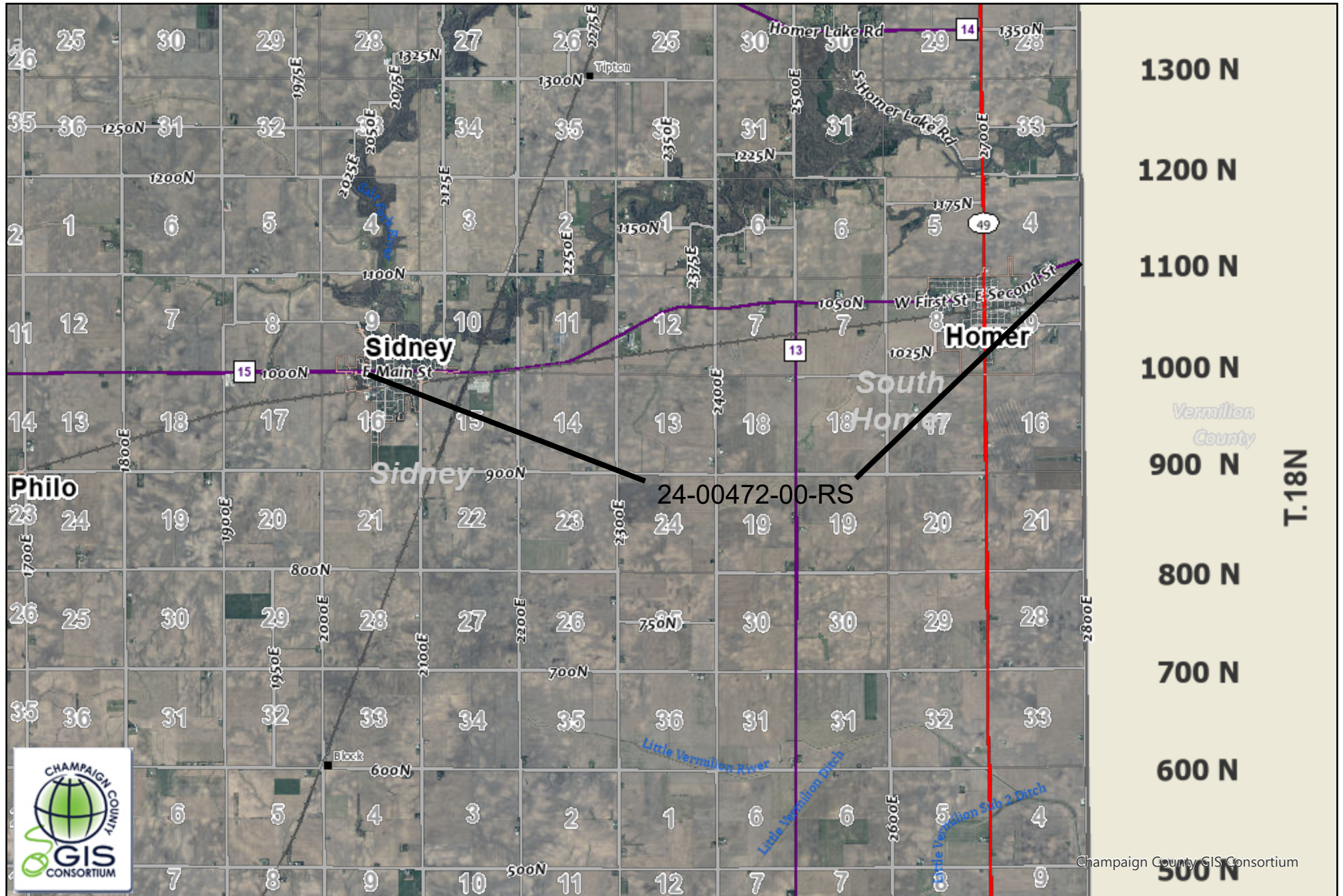
Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue, County Engineer

24-00472-00-RS



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RESOLUTION NO.

RESOLUTION AWARDING OF CONTRACT FOR
THE REPLACEMENT OF A BRIDGE DECK
LOCATED ON COUNTY ROAD 1300E IN LUDLOW TOWNSHIP
SECTION #22-14129-00-BR

WHEREAS, The following low bid was received at a public letting held on May 6th, 2025 in Urbana, Illinois, for the replacement of a bridge deck on 1300E in Ludlow Township, Section #22-14129-00-BR:

XXXXXXXXXX

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to XXXXXX

PRESENTED, ADOPTED, APPROVED AND RECORDED this 22nd day of May A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Approved: _____
Steve Summers, County Executive

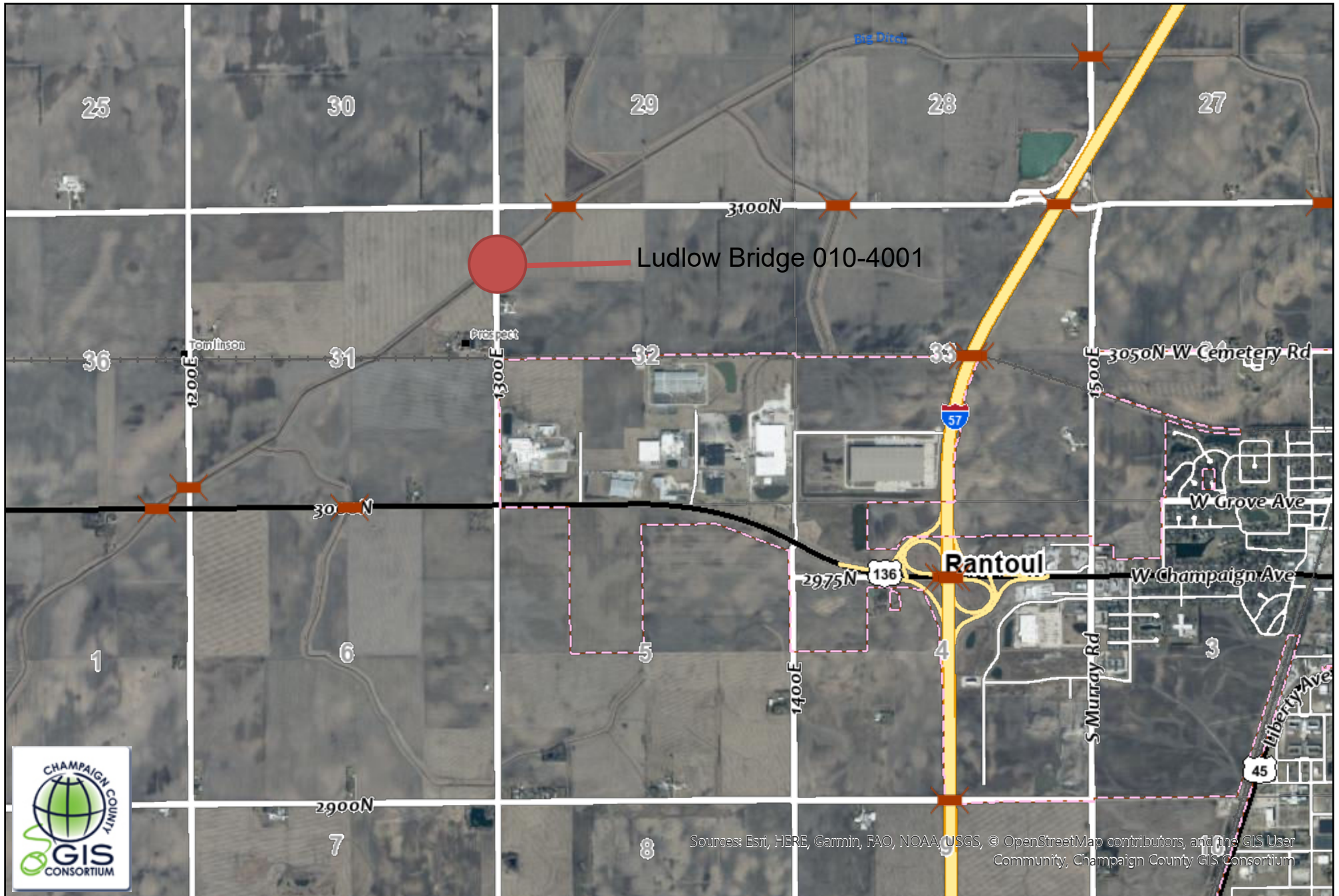
Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Prepared by: Jeff Blue, County Engineer

Ludlow Bridge 010-4001



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RESOLUTION NO. _____

RESOLUTION FOR CONTRACT AWARD AUTHORITY

WHEREAS, Sealed bids will be received in the office of the County Engineer for the deck replacement of Structure 010-4141 on the township line between Stanton and Rantoul Townships (County Road 2400N) Section #23-28130-00-BR and publicly opened and read; and

WHEREAS, a petition and resolution were approved for this project on May 18, 2023, by the Champaign County Board; and

WHEREAS, due to the high demand, increasing costs, and availability of materials for construction of bridges, it is in the best interest of Champaign County to award the contract as early as possible; and

WHEREAS, the Champaign County Board agrees to allow Jeff Blue, P.E., Champaign County Engineer to accept the low bid for construction on behalf of Champaign County if he believes the bid is in the best interest of the public.

NOW, THEREFORE, BE IT RESOLVED, by the Champaign County Board that the above will be accepted to expedite the contract with the low bidder.

PRESENTED, ADOPTED, APPROVED AND RECORDED This 22nd Day of May, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

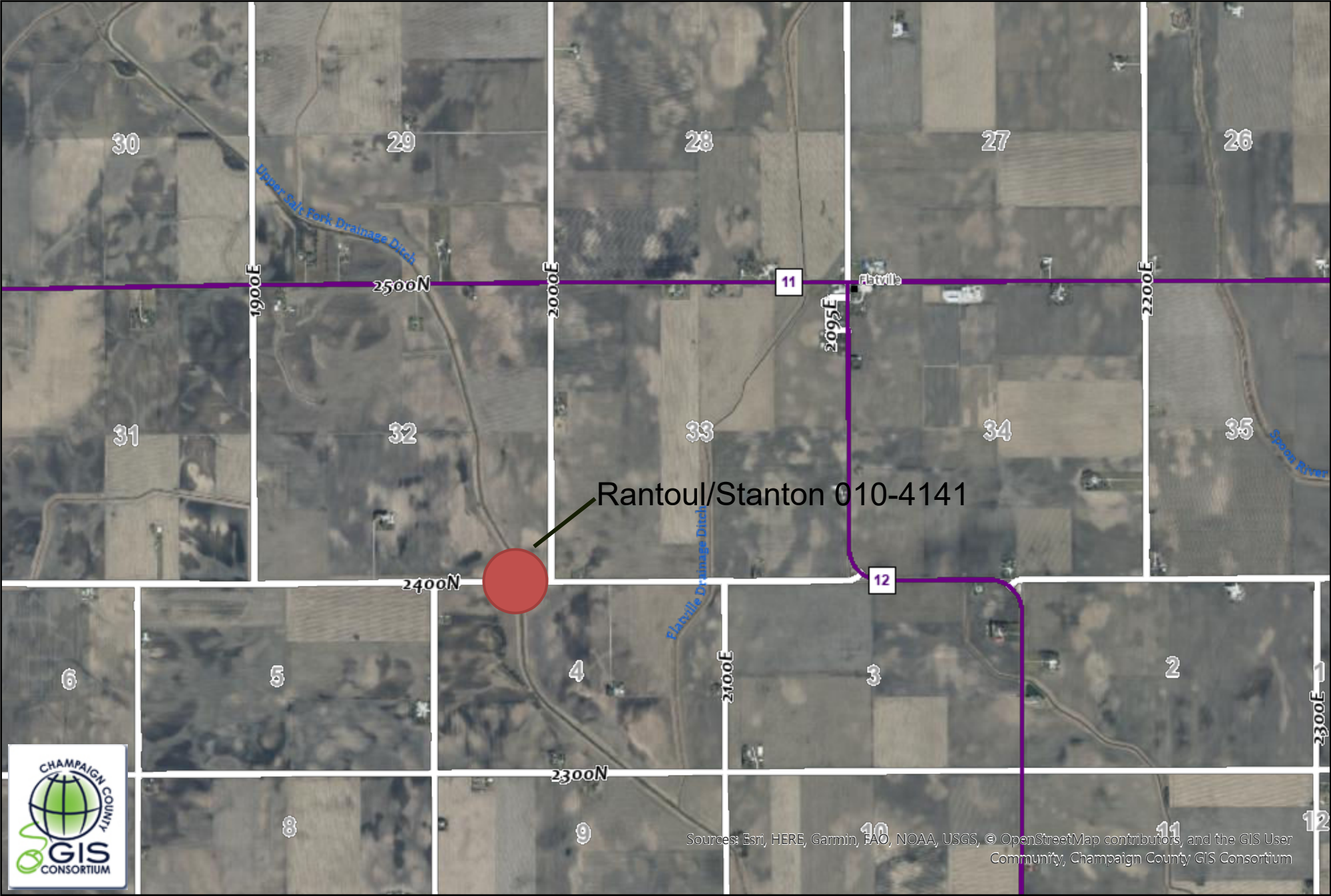
Approved: _____
Steve Summers, County Executive

Date: _____

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Date: _____

Rantoul/Stanton 010-4141



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PETITION REQUESTING AND RESOLUTION APPROVING APPROPRIATION
OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Brian Buss, hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the St. Joseph Road District, Champaign County, Illinois; and
2. There is a Bridge located on 1900E between Sections 29 and 30 in St. Joseph Township, which is in poor condition; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said bridge deck be replaced; and
4. The cost to replace the aforesaid bridge deck is estimated to be \$350,000 which will be more than .02% of the value of all the taxable property in the St. Joseph Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the St. Joseph Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The St. Joseph Road District is prepared to pay 50% of the local cost associated with the replacement of said structure.

Respectfully submitted,

Brian Buss

Commissioner of Highways of
St. Joseph Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the foregoing Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet 50% of the local cost to replace the aforesaid structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving bids for the improvements.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvement and shall show the division of cost between the County and the St. Joseph Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the St. Joseph Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of May, A.D., 2025.

Jennifer Locke, Chair
Champaign County Board

Approved:

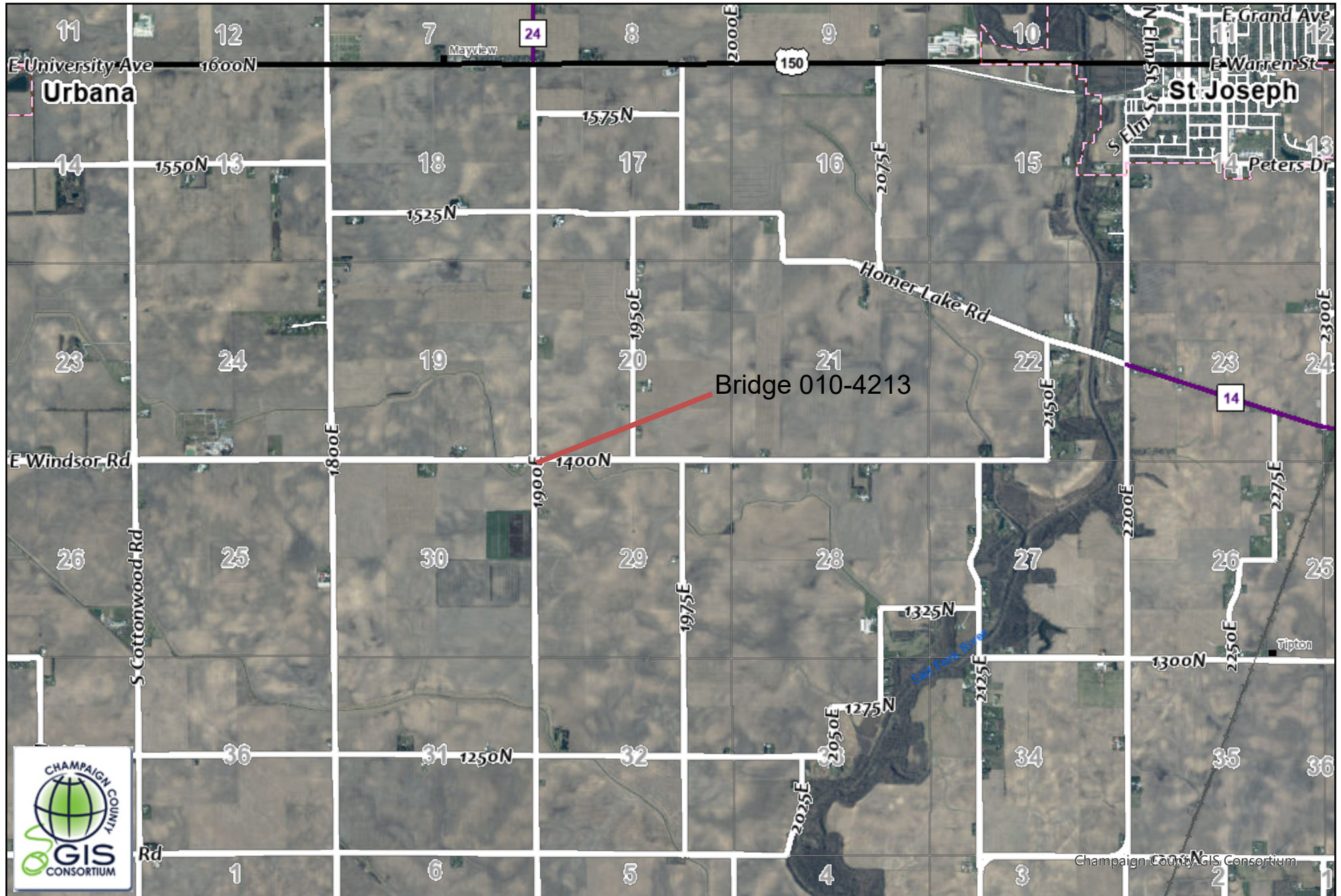
Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Steve Summers
County Executive

Date: _____

Prepared by: Jeff Blue
County Engineer

Bridge 010-4213



0.5

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Date: Friday, April 25, 2025

