





Fund 1080-042	FY2024 Budget	FY2025 Budget
Revenue Total	\$105,600	\$105,600
<b>Expenditure Total</b>	\$811,148	\$804,367

- Professional Services (Autopsy) Fees will need to be increased to approximately \$230,000 due to traveling to Springfield. (This also will cause an approximately \$89,000 decrease in revenue from doing in-house autopsies)
- Laboratory fees should remain steady from 2024
- Waste disposal fees should reduce due to not performing autopsies in-house.
- Request 2 additional Deputy Coroner positions (Increase of approximately \$150,000)



Fund 2638	FY2024	FY2025
	Budget	Budget
Revenue Total	\$116,800	\$120,000
Expenditure Total	\$117,501	\$120,000
Fund Balance	\$142,800	\$142,800

- Fund 2638 is utilized to pay for capital equipment purchases for the coroner's office and other supplies/services (non-autopsy related equipment/services) not required to be paid from the General Fund.
- P.A. 103-0029, effective 7/1/13, increased Coroner revenue collected from statutory fees for copies of reports and cremation permits. Annual revenue from statutory fee collected is projected to be approximately \$120,000 FY 2025)
- 1 Coroner vehicle will need to be replaced in FY 2025. 1 Coroner vehicle was replaced in FY 2024 at a cost of approximately \$67,000.
- 1 mortuary cot was replaced in FY 2024. 1 additional mortuary cot will be purchased in FY 2024. 1-2 additional mortuary cots will need to be replaced in FY 2025.



Fund 1080-040	FY2024 Budget	FY2025 Budget
Revenue Total	\$1,400,586	\$1,533,562
<b>Expenditure Total</b>	\$7,081,189	\$7,339,327

- Increased costs for body-worn camera and in-car camera technology due to new contract, likely partially reimbursable by the ILETSB.
- Contractual increases in budget but otherwise flat from FY24.
- Additional supervisor positions created in FY24 to help increase oversight and accountability of law enforcement division and decrease liability for the County.
   Requesting funding for these in FY25 budget.
- Multiple other funding requests submitted for consideration, including for increased training and personnel.



Fund 1080-140	FY2024 Budget	FY2025 Budget
Revenue Total	\$1,672,162	\$1,675,349
<b>Expenditure Total</b>	\$10,576,493	\$7,914,118

- Increase in costs related to more inmates being housed in Champaign County (e.g., food service and medical supplies).
- Substantial decrease for out of county housing of inmates.
- Contractual increases but otherwise flat budget from FY24 (except those listed above).
- Operational needs continue to be assessed due to pre-trial reform initiatives.



Fund 1080-057	FY2024 Budget	FY2025 Budget
Revenue Total	\$0	\$0
Expenditure Total	\$27,160	\$27,160

- This budget is used for the recruitment and testing of employees covered under the Merit Commission.
- It is difficult to predict employment needs for future. Increased personnel needs will require increased expenditures.



Fund 2612	FY2024	FY2025
	Budget	Budget
Revenue Total	\$15,000	\$12,000
<b>Expenditure Total</b>	\$14,300	\$14,300
Fund Balance	\$126,224	\$123,924

- It is difficult to predict the number of cases that will be handled where pursuing asset forfeiture is appropriate, and therefore difficult to predict revenues and expenditures.
- Revenues and expenditures are regulated by statute.



Fund 2635	FY2024 Budget	FY2025 Budget
Revenue Total	\$52,800	\$50,500
Expenditure Total	\$50,099	\$50,500
Fund Balance	\$145,402	\$145,402

- Revenues come from taxes collected from the legal sale of cannabis to help combat the illegal sale & consumption of cannabis.
- Expenditures are regulated by statute.
- Funds to be spent on training and equipment for investigations and enforcement related to the illegal cannabis market.



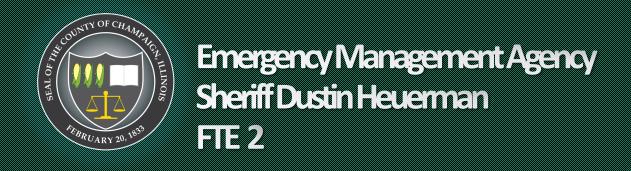
Fund 2658	FY2024 Budget	FY2025 Budget
Revenue Total	\$142,368	\$131,000
<b>Expenditure Total</b>	\$78,216	\$115,000
Fund Balance	\$779,495	\$795,495

- Revenues and expenditures are regulated by statute.
- Expenditures help improve inmate welfare in the jail.
- With the jail consolidation complete, we will be looking at expanding the program offerings for inmates.
- Strategically looking at ways to best use this fund balance for inmate welfare in FY25 and beyond.



Fund 2659	FY2024 Budget	FY2025 Budget
Revenue Total	\$10,200	\$10,010
Expenditure Total	\$10,010	\$10,010
Fund Balance	\$3,340	\$3,340

- Revenue is collected from court fines.
- Expenditures are regulated by statute.
- Fund is essentially a pass-through fund to contribute towards inmate medical costs paid from the General County Fund.



Fund 1080-043	FY2024 Budget	FY2025 Budget
Revenue Total	\$104,502	\$65,100
Expenditure Total	\$184,954	\$184,954

- Revenue comes from Homeland Security and DOT Hazardous Materials Training/Planning grants.
- Budget includes appropriations for expected expenditures contingent on unexpected disaster response.



Circuit Clerk
Champaign County
FY2025 Budget Highlights

# First Main Challenge

Loss in revenue to the Clerk's office and county department without replacement funds

- CTAA Loss in criminal case revenue to county departments
- Unpaid traffic tickets no longer result in driver's license suspension, meaning decline in traffic ticket payment and revenue.
- **SAFE-T Act** Bonds are no longer be required as of September 18, 2023. In addition, now that bonds are replaced with detention hearings, there is a significant increase in appeals.
- **Supreme Court Rule 404** Criminal fines and assessments are automatically waived for Defendants represented by the Public Defender. This will significantly reduce criminal case revenue.

# Second Main Challenge

• The Clerk's office is running out of space in both the main office and also in our basement storage area. In addition, the majority of record search requests are for family law case records, meaning not only additional staff time to find the files, and copy the documents, but also extra waiting time for the patrons. We have submitted a New Budget Request (non-personnel) asking for \$200,000 to digitize family law cases in the main office which constitute 6 walls of shelving and is based on a 2023 estimate from Exela Technologies of \$692,788.24 to digitize 21 walls of shelving.

# Third Main Challenge

We have submitted a New Budget Request (non-personnel) to fund Phases 5-7 of the Berry-Dunn Proposal in the amount of \$61,800. This would allow us to move to the next steps necessary to prepare and release a Request for Proposal concerning the court case management system.

# **Fund Changes**

- Former special fund accounts Op/Admin, Document Storage, and Child Support Enforcement are now consolidated into the Circuit Clerk general fund. This consolidation creates streamlined budgeting, makes more revenue available for Circuit Clerk General Fund personnel costs, and ensures that revenues and expenses are more transparent.
- Admin Services has recommended moving JANO costs to the public safety fund so that the Circuit Clerk's automation fund can also accommodate a Capital Asset Replacement Fund for equipment needed by both the Circuit Clerk and the Circuit Court. We support this recommendation.

# Supplemental Funding Sources

From May 2021 to July 2023 the Circuit Clerk's office and the Circuit Court jointly applied for and received AOIC grants and Champaign County ARPA funds, as well as utilizing funds from the Circuit Clerk op/admin fund, totaling \$434,783, to do the following:

- Computers, laptops, monitors, keyboards, mice, docking stations, for the Judges, Courtrooms, File Viewing Room, Self Help Desk, Circuit Court staff, and Circuit Clerk staff
- A/V equipment and printers for all Courtrooms
- 3 High capacity scanners for processing court documents
- DVD for security cameras monitoring the Circuit Clerk service window
- WiFi infrastructure in the Courthouse
- Circuit Clerk office partitions, carpets, desks, chairs, bookshelves, storage
- Expungement grant to revamp process
- 2 courthouse self service kiosks

# Clerk's Office Savings in Non-Union Staff Positions

To help offset costs, the Clerk's office left the position of Executive Assistant unfilled from December 23, 2020 until April 25, 2022. The position of Financial Manager was eliminated on April 30, 2021 with the duties assumed by the Chief Deputy at no additional cost to the County. The Director of Operations was vacant from August 2021 to October 2023, and then reduced to a lower-level senior executive secretary position. The Court Technology Specialist was downgraded to a Systems Administrator position and moved to IT. That position has remained unfilled since August 2022 and many of those duties have been assumed by the Chief Deputy at no additional cost to the County. The combined savings is \$675,063 from these changes.

Thank you

**Questions?** 



Fund 1080-031	FY2024 Budget	FY2025 Budget
Revenue Total	\$26,294	\$0
<b>Expenditure Total</b>	\$1,483,325	\$1,475,325

- Twelfth judge and additional court clerk added in early FY24
  - There are still only eleven courtrooms and judicial offices in the courthouse
  - Law Library was converted to offices
  - A twelfth courtroom and judicial office suite are needed
- Grant funding was secured for technology purchases and self-help resources
- Small claims mediation program initiated
- Court staff participated in CMS needs assessment project
- Applying for facility dog to start in 2025 or 2026



Fund 1080-032	FY2024 Budget	FY2025 Budget
Revenue Total	\$32,600	\$32,600
<b>Expenditure Total</b>	\$156,226	\$176,249

- Jury Commission and Grand Jury will continue to meet at Brookens until space and parking are available at Bennett Administrative Center
- About half the jury trials in FY2023 were felony cases



Fund 2092	FY2024	FY2025
	Budget	Budget
Revenue Total	\$89,700	\$83,000
Expenditure Total	\$82,477	\$81,273
Fund Balance	\$186,620	\$188,347

- Physical law library space converted into offices for additional judge and court clerk
- New physical law library consists of one bookcase outside jury assembly room
- Access to Justice Improvement grant funds secured to pay for one Westlaw public access terminal in the Circuit Clerk's file viewing room, a new computer for JusticeCorps fellows who assist self-represented litigants, and planning for possible no-cost family law mediation services



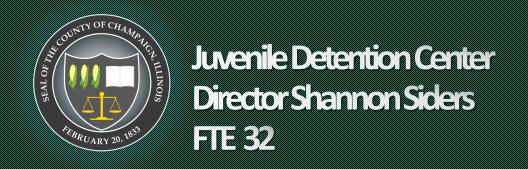
Fund 2685	FY2024	FY2025
	Budget	Buoget
Revenue Total	\$203,338	\$277,159
Expenditure Total	\$218,839	\$305,458
Fund Balance	\$125,353	\$97,054

- Adult Redeploy Illinois continuation grant of \$400,000 awarded in 2024
  - Funding cycle follows State FY July 1, 2024-June 30, 2025
  - Majority of funding will be applied to personnel costs
  - Grant administration requires additional personnel
- Drug Court Coordinator's salary is reimbursed by the Administrative Office of Illinois Courts



Fund 2093	FY2024	FY2025
	Budget	Budget
Revenue Total	\$14,300	\$13,250
Expenditure Total	\$5,350	\$1,100
Fund Balance	\$54,063	\$66,213

- Dispute Resolution Institute, Inc., coordinates program at no additional cost to Champaign County
- Cases are resolved at pre-mediation conference or returned to court
  - 43 (32%) homes retained in FY23
  - 28 (37%) homes retained first half of FY24



Fund 1080-051	FY2024 Budget	FY2025 Budget
Revenue Total	\$1,432,430	\$1,861,660
<b>Expenditure Total</b>	\$2,100,410	\$2,149,561

- Salary reimbursement allocation for State FY2024 will include full funding for officers' salaries, including cost of living increases.
- Contract for resident medical services increased by 4.52% effective June 1, 2024.
   Projecting an increase of 7% effective June 1, 2025.
- Contract for resident food increased by 5.36%. Projecting an increase of 5% effective May 1, 2025.
- Requesting new position for dedicated PREA Coordinator. Reimbursement will be requested from AOIC. Requesting funding to take steps to get facility PREA certified.



Fund 1080-052	FY2024 Budget	FY2025 Budget
Revenue Total	\$1,024,688	\$1,095,556
<b>Expenditure Total</b>	\$1,976,337	\$1,960,050

- Salary reimbursement allocation for State FY2024 will include full funding for officers' salaries. However, 14 officer salaries are only funded at \$1000/month. We will be requesting AOIC convert some of these positions to full reimbursement.
- 98% of expenditures are personnel.
- Requesting two additional Probation Officer positions. One would be for potential mental health court. One would be as a dedicated DUI officer. Reimbursement will be requested from AOIC.
- Requesting new Administrative Assistant who would provide additional support at our front desk and assist our Supervisor of Administrative Services.



Fund 2618-051/052	FY2024 Budget	FY2025 Budget
Revenue Total	\$332,300	\$297,250
Expenditure Total	\$310,250	\$489,000
Fund Balance	\$2,196,326	\$2,004,576

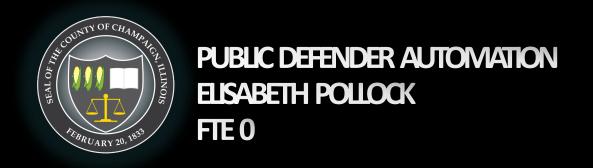
- The Chief Judge authorizes expenditures from these funds in accordance with Supreme Court guidelines. Funds are used for cognitive treatment groups and supplies, GPS monitoring, interpreter services, scholarships for Partner Abuse Intervention Program classes. This fund is a significant contributor to Drug Court.
- AOIC is working on new standards for spending of funds. Funds are only to be spent on client services.
- This fund has historically been used to offset the General Fund impact of AOIC funding reductions for salary reimbursement on years when full funding is not provided by the state.
- Revenues in this fund have decreased since the Criminal Traffic Assessment Act and the passing of the SAFE-T Act.



## PUBLIC DEFENDER ELISABETH POLLOCK FTE 24: 20 general fund; 4 grant

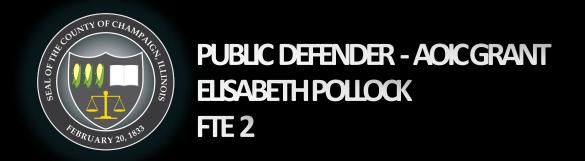
Fund 1080	FY2024 Budget	FY2025 Budget
Revenue Total	\$134,449	\$134,449
Expenditure Total	\$1,791,216	\$1,799,567

- Performance
  - 24 of 24 positions filled
  - Westlaw (Grant)
  - New Computers for six courtrooms (Grant)
  - Purchased New Vehicle for Investigator (CARF)
  - Post-Conviction Contract Attorney
  - Obtained OSPS Grant
  - Renewed AOIC Grant
- New Budget Requests
  - New Attorney funding
  - Expert Witnesses
  - General increased expense: travel, dues, shredding, equipment
  - Future: Case Management System



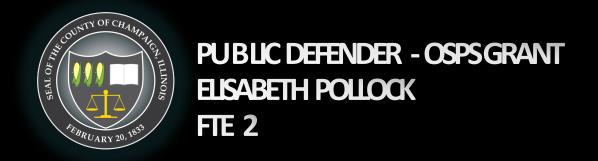
Fund 2615	FY2024	FY2025
	Budget	Budget
Revenue Total	\$3,640	\$3,500
Expenditure Total	\$3,640	\$0
Fund Balance	\$7,655	\$11,155

• The Automation Fund is fairly new, established in 2019, and is intended to defray the cost of automated record-keeping systems. The Public Defender's Office has not utilized this fund to date.



Fund 2634-111	FY2024 Budget	FY2025 Budget
	DUUSEL	puga
Revenue Total	\$157,422	\$145,000
Expenditure Total	\$89,322	\$147,422
Fund Balance	\$160,828	\$148,406

• The Public Defender's Office received a grant from the AOIC which pays the salary for one attorney, one paralegal, plus equipment and software including but not limited to laptops, headsets, webcams, tablets, video editing software, and Westlaw.



Fund 2634-112	FY2024 Budget	FY2025 Budget
Revenue Total	\$144,979	\$180,425
Expenditure Total	\$144,979	\$180,425
Fund Balance	\$0	\$0

• The Public Defender's Office received a grant from OSPS which pays for the salary, fringe, and training for two mitigation specialists.



Fund 1080-041	FY2024 Budget	FY2025 Budget
Revenue Total	\$569,937	\$569,487
Expenditure Total	\$3,053,065	\$3,014,863

- We require additional attorney support for Adult Redeploy/specialty court matters, which will free up an attorney to cover other matters.
- Adult Redeploy has approved funding for an attorney position in the SAO to do Redeploy focused work for up to 80% of the time, allowing for other assignments the remaining 20% of the time. In order to fully fund the position we will need to make up the remaining 20% of the funding for the position.
- If we defer we will not be able to use the 80% funding being provided under the grant.



- We require a dedicated receptionist position.
- The SAO has had a designated receptionist position in the past, but that position was transferred to an administrative legal secretary position and all the support staff now rotates through receptionist duties. This results in inconsistency, staff dissatisfaction, and stress. The office and the public would be better served with a designated receptionist given the volume of work and the complexity of the issues that the public presents to the reception desk on a daily basis. The receptionist is the first point of contact for the public and the position should be staffed by an individual with experience dealing with people in trauma, with complex problem solving, and with secretarial experience, so the salary should be adjusted accordingly.



- Funding to replace JANO Justice with a prosecutor-focused case management system that will allow us to better manage individual cases, to receive and transfer documents and digital evidence between the SAO and law enforcement agencies and defense counsel, to utilize data to provide the public with information about the criminal justice system, analyze crime trends, and manage staff caseloads, and to reduce the reliance on paper files.
- Deferring the request to the next budget year means that we continue using inadequate technology, burdening and burning out staff, and remaining unable to inform the public about the work we do in the criminal justice system.



- Purchase of printers for attorneys in light of increased workload due to the Pretrial Fairness Act, cartridges for printers, installation, and recurring costs for service and cartridges.
- Currently, we have 4 printer/copiers for the entire staff. The PFA requires attorneys to create documents in a tight time frame. Staff use the printer/copiers for large-scale copying, and to scan documents for electronic dissemination or storage. As a result, the printers are often jammed, disabled, or needing support. The PFA requirements make shared printers an impediment to meeting the timelines required. Individual printers would assist attorneys in doing their jobs efficiently.
- Cost estimated at \$11,890 plus \$5000 recurring for toner, parts, and support.



• State's Attorney's Office Attorney Salary proposal: move salaries up to compare to Grade K.

### **Internal Comparison**

Title and Grade	Min	Mid	Max
Attorney (PD and SAO) COMPARABLE GRADE J	\$56,639	\$73,270	\$97,472
Grade K	\$63,709	\$79,657	\$95,584
Grade L – Lead Prosecutor and First Assistant PD	\$71,723	\$89,679	\$107,615



• State's Attorney's Office Attorney Salary proposal: move salaries up to compare to Grade K.

## Education requirements for Champaign County positions in Grades J and K

High School	High School plus experience	Associates	Bachelors	Bachelors plus 2 -5 years experience	Post graduate degree
6	4	3	8 (3 in grade K)	13 (3 in grade K)	1 in grade K



State's Attorney's Office Attorney Salaries: Outside Comparisons

## ILLINOIS STATE'S ATTORNEYS OFFICES

**It is an employee market** – SAO's are competing for the same candidate pool

- Law School classes are smaller, law students are older and have established career paths – less entry-level candidates
- Salary mobility comes from moving from office to office rather than through internal increases *less incentive to stay put*



State's Attorney's Office Attorney Salaries: Outside Comparisons

## ILLINOIS STATE'S ATTORNEYS OFFICES

Sangamon Co. pop 194,734 – performed a 2022 salary review and increase

- ASA 1 entry-level, increase from \$53,000 to \$64,000
- ASA 2 increase from \$59,335 to \$70,000
- ASA 3 increase from \$78,000 to \$85,000
- Senior Assistant SA increase from \$79,500 to \$100,000
- Civil Division Chief increase from \$114,000 to \$135,000



## State's Attorney's Office Attorney Salaries: Outside Comparisons

- Federal Government Assistant US Attorney
  - Entry level, o to 2 years experience: Starting salary: \$66,385
    - Benefits include 401K with 5% matching
  - Max salary \$176,200 in 2022 (last data available)
- City of Champaign
  - Assistant City Attorney \$99,584.68 \$127,016.24
  - Deputy City Attorney \$125,499.40 \$160,060.16
- Local private firms
  - Entry-level starting salary or draw from \$65,000 to \$80,000



Fund 1080-141	FY2024 Budget	FY2025 Budget
Revenue Total	\$337,942	\$337,942
Expenditure Total	\$386,631	\$407,231

OVERVIEW - The division continues to work as required to fulfill the obligations under the contract with Illinois Department of Healthcare and Family Services.

- The numbers of child support cases within Champaign County are increasing.
- The Child Support Enforcement Office had several vacancies and struggled to find qualified applicants to fill the job vacancies throughout the last and current FY.



Fund 2621	FY2024	FY2025
	Buoget	Budget
Revenue Total	\$26,700	\$25,250
Expenditure Total	\$35,000	\$35,850
Fund Balance	\$66,884	\$56,284

**OVERALL** - The Drug Asset Forfeitures Fund is largely dependent on the work of local law enforcement agencies with regard to drug enforcement. We receive funds from both the State of Illinois and Federal law enforcement agencies in the amount of 12.5% of funds recovered.

- The Drug Asset Forfeiture revenue is largely unpredictable
- FY24 Revenue is currently \$29,400.
- State's Attorney spending appropriation in FY24 is maintained to preserve this fund



Fund 2633	FY2024	FY2025
	Budget	Budget
Revenue Total	\$4,250	\$4,150
<b>Expenditure Total</b>	\$4,000	\$4,000
Fund Balance	\$7,777	\$7,927

**OVERALL** - The State's Attorney Automation Fund receives payments of \$2.00 from defendants on a judgment of guilty or a grant of court supervision for a violation of any provision of the Illinois Vehicle Code or any felony, misdemeanor, or petty offense to discharge the expenses of the State's Attorney Office for establishing and maintaining automated record keeping systems.

- The Automation Fund revenue FY24 is slightly less than what was projected
- State's Attorney spending appropriation in FY24 is decreased to preserve this fund.



Reserve Fund	FY2024 Budget	FY2025 Budget
Revenue Total	\$751,000	\$500,300
Expenditure Total	\$586,859	\$586,859

- These funds are part of the nationwide settlement agreements that resolve litigation brought by state and local governments against the three largest drug distributors.
- Currently, these funds are part of the General Fund and set aside in a reserved fund balance. However, a new separate fund will be created to house these funds.
- As of 7/31/24, the County has received roughly \$1.1 million in distributions. Recently, a contract with C-U at Home for \$580,000 was approved for Mid-Barrier Programming.