



## **CHAMPAIGN COUNTY BOARD Litigation Committee**

**County of Champaign, Urbana, Illinois**

Monday, May 24, 2021 at 4:30 p.m.

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Shields-Carter Meeting Room  
Brookens Administrative Center  
1776 E. Washington St., Urbana

### **County Board Committee Members:**

Jim Goss

Diane Michaels

Kyle Patterson

Chris Stohr

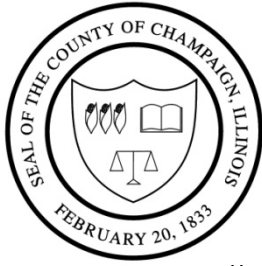
Eric Thorsland (Chair)

## **AGENDA**

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- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
  - A. Open Session – January 13, 2021
- V. Public Participation
- VI. Closed Session Pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County
- VII. Other Business
  - A. Semi-Annual Review of Closed Session Minutes
  - B. Approval of Closed Session Minutes
    1. June 24, 2020
    2. November 5, 2020
    3. January 13, 2021
- VIII. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



## CHAMPAIGN COUNTY BOARD Litigation Committee

County of Champaign, Urbana, Illinois

Wednesday, January 13, 2021 at 4:30 p.m.

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Jennifer Putman Meeting Room/Zoom Webinar

Brookens Administrative Center

1776 E. Washington St., Urbana

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9 **OPEN MINUTES – Subject to Approval**

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10 DATE: Wednesday, January 13, 2021  
11 TIME: 4:30 p.m.  
12 PLACE: Jennifer Putman Meeting Room/Zoom Webinar  
13 Brookens Administrative Center  
14 1776 E. Washington St., Urbana, IL 61802  
15 and remote participation via Zoom

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16 **Committee Members:**

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Present	Absent
Jim Goss – via Zoom	
Diane Michaels – via Zoom	
Kyle Patterson – via Zoom	
Chris Stohr – via Zoom	
Eric Thorsland – via Zoom	

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19 **County Staff:** Barb Mann (State’s Attorney - Chief of Civil Division – physically present), Dustin  
20 Heuerman (Sheriff), M.C. Neal (Chief Information Officer) and Megan Robison  
21 (Recording Secretary)

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23 **Others Present:** Keith Fruehling (Legal Counsel - Heyl, Royster, Voelker & Allen)

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25 **MINUTES**

26 **I. Call to Order**

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28 Committee Chair Thorsland called the meeting to order at 4:32 p.m.

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30 **II. Roll Call**

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32 A verbal roll call was taken, and a quorum was declared present.

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34 **III. Approval of Agenda/Addenda**

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36 **MOTION** by Ms. Michaels to approve the agenda; seconded by Mr. Goss. Upon  
37 roll call vote, the **MOTION CARRIED** unanimously.

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39 **IV. Approval of Minutes**

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A. Open Session – November 5, 2020

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42 **MOTION** by Mr. Stohr to approve the open session minutes of November 5, 2020; seconded by  
43 Ms. Michaels. Upon roll call vote, the **MOTION CARRIED** unanimously.

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**V. Public Participation**

None

**VI. Closed Session Pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County**

**MOTION** by Ms. Michaels to enter into CLOSED session pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County and that the following parties remain present: Assistant State’s Attorney, Legal Counsel, Sheriff and recording secretary; seconded by Mr. Goss. Upon roll call vote, the **MOTION CARRIED** unanimously.

**VII. Other Business**

- A. Closed Session – February 6, 2020
- B. Closed Session – May 11, 2020

**OMNIBUS MOTION** to approve the closed session minutes of February 6, 2020 and May 11, 2020; seconded by Mr. Stohr. Upon roll call vote, the **MOTION CARRIED** unanimously.

**VIII. Adjournment**

Chair Thorsland adjourned the meeting at 4:57 p.m.

**Julia R. Rietz**  
State's Attorney

**Barbara Mann**  
Chief of the Civil Division  
email: [bmanna@co.champaign.il.us](mailto:bmanna@co.champaign.il.us)



Courthouse  
101 East Main Street  
P. O. Box 785  
Urbana, Illinois 61801  
Phone (217) 384-3733  
Fax (217) 384-3816

**Office of  
State's Attorney  
Champaign County, Illinois**

February 26, 2021

Mr. Eric Thorsland  
Litigation  
Via email: [mrobison@co.champaign.il.us](mailto:mrobison@co.champaign.il.us)

Re: Closed Sessions Minutes Review for Litigation

Dear Mr. Thorsland:

Pursuant to the Open Meetings Act, a public body such as the Policy, Personnel & Appointments Committee must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, none of the minutes are ripe for review to be opened.

Sincerely,

  
Barbara J. Mann

BJM/jlt

**Litigation Committee  
Closed Session Minutes Review**

**Is it necessary to protect the public interest or privacy of an individual?**

Date of Minutes	Yes, Keep Confidential	No, Place in Open Files
140516	X	
140602	X	
141006	X	
141027	X	
141114	X	
150310	X	
150504	X	
150609	X	
151020	X	
151221	X	
160308	X	
160404	X	
160620	X	
160728	X	
170214	X	
170424	X	
170815	X	
170920	X	
171121	X	
180201	X	
180221	X	
180522	X	
180620	X	
180731	X	
180910	X	
190320	X	
190711	X	
190924	X	
191107	X	
200206	X	
200511	X	

**\*Minutes not previously approved in semi-annual review.**