

**Board of Directors
Champaign County Nursing Home
Urbana, Illinois
May 20, 2009**

Directors Present: Nudo, Hirsbrunner, O'Shaughnessey, Czajkowski, Lansford, Anderson

Directors Absent/Excused: Holley

Also Present: Busey, Scavotto

1. Call to Order

The meeting was called to order at 6:00pm by Chair Lansford

2. Roll Call

Busey called the roll of Directors. A quorum was established.

3. Agenda

On motion by O'Shaughnessey (second Anderson) the agenda was approved (unanimous).

4. Approval of Minutes

On motion by Nudo (second O'Shaughnessey) the minutes of the April 16, 2009 regular meeting were approved (unanimous). On motion by Czajkowski (second Nudo) the minutes of the closed session of April 16, 2009 were approved (unanimous).

5. Public Participation

There was no public participation.

6. Old Business

There was no old business.

7. New Business

a. Director of Nursing

Andrew Buffenbarger introduced Karen Noffke as the new Director of Nursing. Karen presented her assessment of the strengths and weaknesses of the CCNH Nursing Department as she understood them to-date and responded to questions from the Board. The MDS process and related coding skills will be receiving extra emphasis and training in the months ahead. The

expected result should be improved documentation plus improved clinical work processes. There have been some recent nursing management hires, representing positions that have long been vacant; these should significantly improve our ability to create a positive work environment.

b. Management Report

Scavotto reported on operations thru March with some preliminary comments on April. CCNH continues to make progress paying its bills and handling fully-loaded expenses. Cash balance is at approximately \$840k (5-20-09) but will be reduced by \$500k as obligations are paid. The next cash crunch for CCNH to weather will be in July where there are three payrolls. CCNH is managing to pay its bills, but cash is still very tight. There has been good progress on reducing outstanding Accounts Payable. However, we will need to place more emphasis on getting FICA and IMRF obligations current. In other words, priorities will be shifting away from Accounts Payables.

There was discussion about CCNH's full financial requirements and the need for setting priorities for applying CCNH resources. Management will develop a cash flow model using current census levels so that the Board can do some strategic cash planning. The County has debt service requirements (\$4 million construction plus \$1.3 million loans) that are currently unmet and CCNH will be needing cash resources to advance its own programs in the future (dementia, for example).

d. Discussion regarding Nursing Home Outreach

Scavotto took March's marketing discussion, highlight two topics – Navigating the System and Dementia – and incorporated it into the Preliminary Marketing Plan Outline. There were no changes suggested. Scavotto will move towards organizing a speaker's bureau to present these topics at community events.

8. Other Business

There was no Other Business

9. Next Meeting Date

Thursday June 11, 2009, 6 pm.

10. Adjournment

The meeting adjourned at approximately 7:00 pm (motion O'Shaughnessy), second Nudo, unanimous)

Respectfully submitted

Michael A. Scavotto
Recording Secretary